

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 24th DAY OF MAY, 2018 AT 6:30 P.M. IN THE BOARD ROOM LOCATED AT 106 CONFERENCE DRIVE, BASTROP TEXAS 78602, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

- 1.) Call to Order and Establish a Quorum – Creamer
- 2.) Pledge of Allegiance – Creamer
- 3.) Texas State Flag – Creamer
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
 - a. Approval of minutes from the March 24, 2018 Annual Public meeting and Special meeting of the Board of Directors;
 - b. Approval of minutes from April 19, 2018 Regular meeting of the Board of Directors;
 - c. Approval of minutes from May 14, 2018 Special meeting of the Board of Directors; and
 - d. Approval of monthly financials report for April 2018.
- 6.) Discussion and possible action regarding qualification of office by elected directors and open government training requirements:
 - a. Administer the oaths of office for directors;
 - b. Approve Statement of Elected Officers for directors;
 - c. Approve Director Bonds for directors; and
 - d. Discussion regarding Open Meetings Act and Public Information Act Training Requirements.

FILED

MAY 21 2018

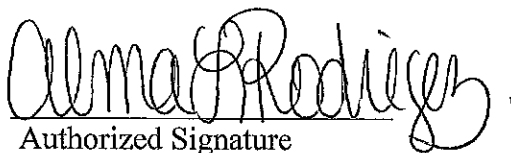
Rose Pietsch
Bastrop County Clerk

2:03 PM

- 7.) Discussion and possible action regarding election of officers and committee assignments- Gonzalez:
 - a. Election of officers to Board of Directors;
 - b. Appointment of Road Committee Chairman; and
 - c. Action regarding additional committee appointments.
- 8.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting for Thursday, June 21, 2018 at 6:30 P.M.
- 9.) Discussion and possible action regarding hiring a General Manager and Interim GM –
 - a. Report from former Director John Creamer
 - b. Discussion and Possible Action to Create a GM Hiring Committee from Board Members (and possible addition of Interim to committee)
- 10.) Discussion and possible action regarding expenditure authority and disbursement of District funds
 - a. Discussion and possible action regarding expenditure and disbursement authority; and
 - b. Adopt Resolution designating authorized signatories for District Depository Accounts.
- 11.) Discussion and possible action regarding the following operational matters- Walsh
 - a. Hydrant repair status
 - b. Status of meter change outs
 - c. Status of new dump truck
 - d. Drainage improvements within Unit 3
 - e. Drainage improvements within Unit 5
- 12.) Discussion and possible action regarding new water storage tank improvement project at Conference Drive - Walsh:
 - a. Status update;
 - b. Discussion and possible action regarding Water Improvements required for new project, including emergency generator; and
 - c. Discussion and possible action regarding appointment of District representative to provide project information to the Architectural Control Committee for Tahitian Village
- 13.) Discuss and possible action regarding personnel matters:
 - a. Discussion and possible action regarding creation of management procedures on when and how to use Employee Background Checks and Drug Tests – Kier;

- b. Discussion and Possible action to retain Judy Collins (Employment Law Counsel) to re-write and review current employee handbook- Kier
- 14.) Discussion and possible action regarding road projects:
 - a. Status of Road Projects – 2017 & 2018 - Walsh
 - b. Compliance with road power legislation relating to adoption and updates to Road Master Plan and implementation of road projects -Kier
- 15.) Discussion and possible action regarding Board of Director Meeting Matters- Kier:
 - a. Discussion and possible action regarding technology improvements for the Board of Directors meetings
 - b. Discussion and possible actions related to meeting procedures and methods for resident input and discussions with the Board of Directors – O’Hanlon
- 16.) Discussion and possible action regarding District Fees and Charges
 - a. Discussion and Possible Action on 2018 Standby fees;
 - b. Discussion and Possible Action regarding late fees for delinquent Standby fees levied prior to 2018; and
 - c. Discussion and possible action regarding road maintenance fees including allowable statutory exemptions.
- 17.) Discussion and possible action of Board’s wishes to review Mr Parachini’s request for a 20 Acre reserve to be donated to his Non-Profit - Parachini
- 18.) Discussion and Possible Action relating to preparation of agreement between Bastrop County Emergency Services District No. 2, Bastrop City Fire Department and District relating to Fire Hydrants and Fire Protection (Current and future) – Kier
- 19.) Discussion and possible action regarding Road Committee Matters:
 - a. Discussion and Possible action on assignment of open positions on Road Committee; and
 - b. Receipt of Monthly Report from Road Committee-- Road Committee
- 20.) Board suggestions on future agenda items-
 - a. Commercial water and sewer rates;
 - b. Remove the \$5 fee charged to keep information confidential
 - c. Establish advisory committee with POA and BCWCID on future uses of reserves
 - d. Establishment of Capital Plan (once new GM in place)
 - e. Other future agenda items.
- 21.) Discussion and possible action regarding enhancing our options for receiving utility payments by adding Interactive Voice Response (IVR) – Rodriguez

- 22.) Discussion and possible action regarding Release of Liens held by District on Real Property - Rodriguez
- 23.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code Chapter 551, Section 551.174 Deliberation of personnel matters relating to discussion of contract matters regarding an Interim General Manager
- 24.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, and/or related items.
- 25.) Adjourn


Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.