

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Tuesday, August 14, 2018, beginning at 7:00 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Butch Carmack, Vice President
Sam Kier, Treasurer
Scott Ferguson, Secretary

BCWCID #2 Staff/Other Professionals:

Tony Corbett, Attorney
Gene Kruppa, Interim General Manager
Tyler Walsh, Operations Manager
Alma Rodriguez, District Administrator

Absent:

Sam Kier, Treasurer
Karen Pinard, Director

- 1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to order at 7:08 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President O'Hanlon led the Pledge of Allegiance.
- 3.) Texas State Flag
President O'Hanlon led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
Chris Parachini stated he has a letter from the District Attorney's office stating the District is giving him 2 acres of the District's land but he doesn't recall the District telling him that. The letter stated I am being uncooperative because I haven't accepted the 2 acres. How do I deal with this and how do we define truth?

President O'Hanlon stated that this Board has not acted on any such request and is not authorized to give away any land. The Board will be willing to sale the County 2 acres of land and they can do what they wish with the 2 acres. There has been no action on this.

Tony Corbett asked for a copy of the letter and advised Mr. Parachini to seek legal counsel.

Jo Anne Egitto stated the District entered into an interlocal agreement with the county for road construction but the master plan calls for 10 inches of road base and the interlocal agreement calls for 8 inches, has the master plan been amended? Also, the county approved having an H and H study for the low water crossing on East Kaanapali to determine what size culvert is needed and with the ingress egress road wouldn't it be beneficial to the District to have an H and H study done as well to determine the size of culvert needed.

President O'Hanlon stated she has made note of both those items.

Someone attending the meeting stated the dangerous intersection sign at Tahitian Drive and Makaha needs to be fixed it is leaning and you cannot read it.

Tyler Walsh stated he will send a message to the sign shop.

Pierre Wilson stated there is a saw horse blocking a road and wanted to know if that was permanent.

Tyler Walsh stated he would remove the saw horse, it was left from some work they were doing.

Jan Kuchel, TVPOA board member has brought up the idea about putting a picnic table in an area of land owned by the District.

President O'Hanlon asked Ms. Kuchel to bring more details to the Board.

Chris Parichini stated CAMPO is a great place to look for money.

Paul Licce lives on Makaha stated he is interested on listening about the THM's, he stated the District has been out of compliance more than in compliance since he has been living here.

Nicole Hasting would like to ask that the results of water testing be posted on the website.

- 5.) Recognition for Years of Service by District Employee(s)
President O'Hanlon stated Matthew Bumstead a long time employee has left the District.

President O'Hanlon presented a plaque to John Creamer for his years of service.

- 6.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting for Thursday, September 20, 2018.

President O'Hanlon stating that in September we will go back to meeting on the third Thursday of every month at 6:30 p.m.

- 7.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the June 22, 2018 Regular Meeting of the Board of Directors and August 6, 2018 Special Meeting of the Board of Directors; and
 - b. Approval of monthly financials report for June and July 2018.

Motion: Butch Carmack moved to approve the Consent Agenda items. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

- 8.) Discussion and possible action regarding the following matters-
- a. Approval of Contract with Fluid Meter Services, Inc. for installation of replacement water meters.
Gene Kruppa stated they received a contract from Fluid Meters to replace about 400 meters to radio read, the contract was sent to Tony Corbett for his review. Mr. Corbett had some revisions and Fluid Meters accepted those revisions so we just need approval.

Motion: Butch Carmack moved to approve the contract with Fluid Meters to install the radio read meters. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

- b. Report relating to Status of Trihalomethanes (TTHM) water quality compliance
Gene Kruppa stated over the past several years the District has been battling this issue with Trihalomethanes at Plant #2, about a year and a half ago the District received a loan from Texas Water Development Board for several projects and one of those projects was for Trihalomethanes. Eight months ago an aerator and mixer was installed at the plant to try and eliminate or reduce the Trihalomethanes. Testing was done on July 25 and as of the results we are still having an issue. We are going to do pilot testing and also install a VFD (variable frequency drive) on well 3.

President O'Hanlon stated that we are going to continue to work on this item.

Gene Kruppa recommends the Board approve the pilot study. The Cost of the pilot study is \$2,500.

**Motion: Scott Ferguson moved to approve the pilot study for Trihalomethanes.
Seconded: Butch Carmack. Vote: Three (3) in favor, motion carries.**

- c. Report relating to Status of Road Projects – 2017 & 2018

Gene Kruppa stated the county has moved on to a project on Shiloh Road and will be back in several weeks to complete Lamaloa, Konahuanui and East and West Maunaloa which were 2017 road projects. Then they will start on 2018 road projects.

President O'Hanlon asked if we are feeling confident that all the roads are going to be chip sealed are going to be done.

Gene Kruppa replied no. The biggest concern will be the temperatures. Paving season is from April 15 to October 15.

- d. Proposal(s) for landscaping services at the District's administrative office, maintenance building, well sites and lift station sites.

Gene Kruppa stated the field crew is short staffed and we are looking to have some mowing done to stay in compliance with TCEQ.

Alma Rodriguez presented the bids for landscaping.

Motion: Butch Carmack moved to approve the contract from IHS Landscaping pending review by the District's attorney. Seconded: Butch Carmack. Vote: Three (3) in favor, motion carries.

- e. Repair and maintenance recommendations for District water plants and lift stations

Gene Kruppa stated Tyler Walsh and his staff have been working on a house keeping list for the water plants and lift stations.

President O'Hanlon stated this is great so we can start prioritizing and she asked where we are at on the lift station repairs.

Mr. Kruppa stated they are starting the repairs on September 10.

- f. Water, Wastewater and Road Repairs, Maintenance, and Improvement Projects

Gene Kruppa stated we are starting to put automatic flush valves in and looping the lines.

- 9.) Discussion and possible action relating to employment of a new General Manager, including possible approval of an employment contract

President O'Hanlon stated there was a special meeting held for the purpose of interviewing 2 candidates for the position of general manager. They were both from Texas and had no road experience.

President O'Hanlon presented an employment contract that was drafted by Tony Corbett. The District did offer employment to Paul Hightower and he has accepted the offer. Mr. Hightower is tentively scheduled to start on September 24. He has an extensive background in water and wastewater.

Motion: Butch Carmack moved to accept the employment contract. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

- 10.) Discussion and possible action relating to amended Interlocal Agreement with Bastrop County relating to 2018 Road Projects
President O'Hanlon stated she is a little uncomfortable about approving a something the she isn't sure it is going to happen but did mention she spoke with Commissioner Hamner and he is still stating that 2018 roads will be completed.

Tony Corbett stated he has had some preliminary discussions with Jim Ouellet relating to the possibility of amending the form to specify specifications, and warranty provisions. There are some ambiguities that we thought could be resolved through the ILA process. I am not sure if those discussions were discussed.

Gene Kruppa stated this form has been used for 20 twenty years.

President O'Hanlon stated that since the Judge has already signed this interlocal agreement we will go ahead and sign but say we will refuse to sign another that looks like this. We need to go back and revisit the document.

Tony Corbett stated there needs to be some revisions to the Interlocal Agreement for next year.

Motion: Butch Carmack moved to approve the Interlocal Agreement as is for 2018. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

Motion: Butch Carmack moved to revisit and firm up any future Interlocal Agreements. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

- 11.) Discussion and possible action relating to approval of amended Employee Handbook
Alma Rodriguez stated a few months ago the Board hired Judy Osborn who is an HR attorney to review the employee handbook. The major changes were on pre-employment screening.

Motion: Butch Carmack moved to approve the amended employee handbook. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

- 12.) Discussion and possible action relating to request from Susan and Marshall Klein for water bill adjustment due to water lines breaks
Marshall Klein stated he has had 2 main water breaks on his property that led to charges of over \$2,000 in water bills. A District employee was the one that actually found the leak, it was in the woods. In speaking with Jim Ouellet numerous times, his last message to me was he would give me a \$700 credit on my water bill. Mr. Klein played the recording for the Board.

Alma Rodriguez stated for the 2 previous months Mr. Klein did receive an adjustment according to the Board policy but Mr. Ouellet never discussed another adjustment with the staff.

Tony Corbett stated that with most utilities the customer is responsible for water that runs through the meter but also have policies in place for leak adjustments with a time frame and also receipts that the leak was repaired.

Mr. Klein stated the leaks were repaired and he is here because Mr. Ouellet gave him his word and he would like the Board to honor his decision since he was representing the District.

Motion: President O'Hanlon moved contingent of receipt of repair bills that this Board honor the commitment of the previous general manager and reduce the Klein's water bill by \$700. Seconded: Butch Carmack.

Director Ferguson stated that since Jim Ouellet made the promise we should honor his word but this will be a one-time per year as stated in the policy.

Amended motion to add: This is a one-time relief and it is being honored since it was a previous representative of the District.

Vote: Three (3) in favor, motion carries.

- 13.) Discussion relating to the County's proposed egress road from ColoVista
President O'Hanlon stated we are keeping this on our radar and what impacts it may have on Tahitian Village. The proposed egress road is going to connect ColoVista to Tahitian Village which will impact District maintained roads. The Board needs to be aware for what is going on and be prepared for that it may entail. The District does not know how this will finalize.

President O' Hanlon stated she has had two conversations with Commissioner Hamner informed him that wherever this road comes out in Tahitian Village it will impact our roads and there may be some repairs that need to be made but the District has already made decision on road construction plans. The District has been told verbally that the County will help the District with the road impacted by the egress road.

Chris Parachini wanted to make the Board aware that one of the contractors hired by the Board has threaten his family and he has made a complaint with the Texas Ranger and the Bastrop Sheriff's Office and also several residents heard Board members discussing about how they were going to sale his house on the courthouse steps and he would be eliminated from this road situation and that the District was going to trade swamp water for condos.

President O'Hanlon stated she did not know what Mr. Parachini was referring to.

Mr. Parachini stated this was previous board members.

John Creamer stated it was not originally brought up by the Commissioner it was actually Mike Fisher the head of Emergency Management after the 2011 Wildfires.

JoAnne Egitto stated she loves the idea that we will be able to get people in and out of the city safely but she has two concerns one is where it is located and the second is the amount of traffic that this road will be bringing into Tahitian. There needs to be new updated hydrology study because this is a low water crossing. The Board needs to make sure that they are asking some really great questions.

Gene Kruppa stated there needs to be a traffic impact study from where the road begins going to Highway 71 then all the roads would need to be improved.

- 14.) Discussion and possible action regarding Road Committee updates
JoAnne Egitto would like to request that the Board have a member of the road committee serve as a liaison to work with Tyler Walsh about identifying road maintenance priorities because it is a big project and Mr. Walsh has a lot on his plate.

President O'Hanlon stated that was a good idea.

Chris Parachini stated he has about 5 to 6 thousand documents that he has put together regarding the egress road available for everyone to review. This grant is a high density grant to bring development in.

President O'Hanlon has voted to move the road committee meeting to the Tuesday a week before the Board meeting.

- 15.) Board suggestions on future agenda items-
- a. Commercial water and sewer rates;
 - b. Establish advisory committee with representatives of the Property Owners Association and the District relating to future uses or disposition of reserves
 - c. Establishment of Capital Improvement Plan (once new GM in place)
 - d. Other future agenda items.

President O'Hanlon stated these items are still pending and there are no other items to add.

- 16.) Discussion and possible action regarding Release of Liens held by District on Real Property
Alma Rodriguez presented the Release of Liens.

Motion: Mary Beth O'Hanlon moved to approve the Release of Liens. Seconded: Butch Carmack. Vote: Three (3) in favor, motion carries.

- 17.) Adjourn

Motion: Mary Beth O'Hanlon moved to adjourn. Seconded: Butch Carmack. Vote: Three (3) in favor, motion carries.

MEETING ADJOURNED AT 8:58 P.M.

Mary Beth O'Hanlon
Board Director

September 24, 2018
Date