

NOTICE TO THE PUBLIC
BCWCID #2 BOARD MEETING
November 16, 2017 6:30 P.M.
Conference Center
106 Conference Drive
Bastrop, TX. 78602
(512) 321-1688

Notice is hereby given that the Bastrop County Water Control and Improvement District No. 2 will meet in regular session for the purposes of conducting a board meeting in the Conference Room at 106 Conference Dr., Bastrop, Texas at 6:30 PM on Thursday, November 16, 2017. Items to be presented are as follows:

AGENDA

- 1.) Call to Order and Establish a Quorum – Creamer
- 2.) Pledge of Allegiance – Creamer
- 3.) Texas State Flag – Creamer
- 4.) The Board of Director’s will hold a Special Meeting on Thursday, December 7, 2017 at 3:00 P.M. and the Regular Meeting will be held on January 18, 2018 at 6:30 P.M. - Creamer
- 5.) Recognition of District employees Shawn Littleton and Joe Schwindt on 5 years of service – Ouellet
- 6.) CONSENT AGENDA: (Consent Agenda items are generally routine.) Unless removed by a member of the Board, items listed on the consent agenda will be acted on together.
 - a. Approval of minutes from the September 21, 2017 Regular meeting
 - b. Approval of minutes from the October 26, 2017 Regular meeting.
 - c. Approval of monthly financials report for October 2017
- 7.) Public comments/Announcements (The Board respectfully requests you limit your comments to three (3) minutes)
- 8.) Qualify new director – Rodriguez
- 9.) Election of Officers – Creamer
- 10.) Discussion, possible action and updates given by General Manager Ouellet
 - a. Road work update
 - b. Storage Tank update
 - c. Employee changes
- 11.) Review of Election returns and consider and act on Order Canvassing Returns and Declaring Results of Board election and Certificate of Order – Ouellet
- 12.) Discussion and possible action regarding Resolution that Allows Disbursements of District Funds to be Transferred by Electronic Means – Ouellet

FILED
NOV 09 2017
Rose Pietsch
Bastrop County Clerk

4:45pm

- 13.) Discussion and possible action regarding the Public Funds Depositor Collateral Security Agreement - Ouellet
- 14.) Discussion and possible action regarding if the Board wishes to add all Director's as authorized signatories for all District financial institutions - Ouellet
- 15.) Approval of 2018 Budget for Water, Wastewater, Standby, Road Maintenance and Road Construction - Ouellet
- 16.) Discussion and possible action regarding Resolution for 2018 rates for Water, Wastewater, Standby, Road Maintenance and Road Construction – Ouellet
- 17.) Discussion and possible action regarding Resolution to redo the Interlocal Agreement to finish roads in process then proceed with 2018 and 2019 road projects approved from March 2017 and need to complete a home density study for 2018 and to continue with home density process for future road projects - Ouellet
- 18.) Discussion and possible action regarding Resolution 2018 Road Fee Exemptions - Ouellet
- 19.) Discussion and possible action regarding Resolution to proceed with first chip seal coat on 2017 roads – Ouellet
- 20.) Discussion and possible action regarding annual review of the District Investment Policy - Ouellet
- 21.) Discussion and possible action regarding appointment of Investment Officer
- 22.) Discussion and possible action regarding selection of Road Committee Members
- 23.) Board suggestions on future agenda items – Pines and Prairie Land Trust will be here at the January meeting to discuss Copperas Creek
- 24.) Discussion and possible action regarding filing liens on all delinquent road construction and standby accounts as of December 31, 2017 – Ouellet
- 25.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551, et seq, to discuss the following:
 - A.)Section 551.071 – Consultation with Attorney
 - B.)Section 551.072 - Deliberations regarding Real Property
- 26.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551.072 to discuss real property, regarding the purchase, exchange, lease, disposition, or value of real property
- 27.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, and/or related items.
- 28.) Release of Liens – Rodriguez

29.) Adjournment


Authorized Signature

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS, BCWCID #2 IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. For assistance please call (512) 321-1688.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

DE ACUERDO CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA DE FUEGO CLARAMENTE PORTADA.

The Board of Directors of the Bastrop County Water Control and Improvement District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations).

Agenda

Item # 6

Consent
Agenda

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, September 21, 2017 beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

John Creamer, President
Sam Kier, Treasurer
Victor Gonzalez, Director
Tammy Eden, Secretary

BCWCID #2 Staff/Other Professionals:

Jim Ouellet, General Manager
Tyler Walsh, Operations Manager
Alma Rodriguez, District Administrator

Absent:

Karen Pinard, Vice President

AGENDA

- 1.) Call to Order and Establish a Quorum
President Creamer called the meeting to order at 6:32 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) The next Board of Director's meeting will be held on Thursday, October 26, 2017 at 6:30 P.M.
President Creamer announced the next Board of Director's meeting will be held on Thursday, October 26, 2017 at 6:30 P.M.
- 5.) CONSENT AGENDA: (Consent Agenda items are generally routine.) Unless removed by a member of the Board, items listed on the consent agenda will be acted on together.
 - a. Approval of minutes from the August 17, 2017 Regular meeting.
 - b. Approval of monthly financials report for August 2017
 - c. Approve budget modification presented during August meeting

President Creamer stated there are some corrections that need to be made to the minutes and he will discuss those with Alma Rodriguez.

Motion: Sam Kier moved to approve the items on the Consent Agenda. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 6.) Public comments/Announcements (The Board respectfully requests you limit your comments to three (3) minutes)

Pierre Wilson resides at 115 Kaaawa asked if the bond passes what could cause the plan to change.

Director Kier replied natural disasters, surveying and easement issues.

Jim Ouellet stated there is map on the wall that has the 3 years mapped out. Tyler Walsh and I tried to come up with the most efficient way to get the roads done in about 10 miles a year.

Michelle Plummer stated she came by the office because they are installing a new water meter and she was given a list of contractors, are these the only contractors we can use?

Jim Ouellet replied no those are just contractors we have used in the past.

7.) Discussion, possible action and updates given by General Manager

Jim Ouellet stated the accounting transition is moving forward. There are some challenges but it is encouraging. The reports are getting more inclusive.

- a. Road work update – for repairs on Koolua Drive and Awehi Lane landslide we have a bid opening tomorrow morning at 10 am and hopefully we get some bids in.

Road Construction Activities

Kanahanui base work is 95% complete. Work included two low water crossings, drainage through private property, additional crossing culverts as well as installing a drainage channel through properties.

Work on PuuWaaWaa is wrapping up this week. A total of five 24" culverts have been added under the road as part of a long term drainage improvements through the area. Once PuuWaaWaa is completed, work will commence on East and West Maunalua and then Kamaiki.

Evans Company commenced work on North and South Kanio on September 5. They will move to North and South Kaupo, Lamaloe, Pele Ct and Papaloe.

All work is expected to be complete by October 12. The County has agreed to chip seal all the aforementioned roads this year as well as complete the road and chip seal Upola Ct and Kalapu Ct.

If all goes well a lot of roads will be completed this year.

Director Eden stated that is really encouraging.

- b. Water quality update -

Outsourcing of Road Bill Production and Mailing

We were not able to have a third party print the October statements for roads. We will print them in house but will use the mailing service to send them out. We will receive a reduced postage rate.

Meter Conversion

Unfortunately, due to the heat, road construction and busy weekend with Harvey, we have not had much progress in completing the meter change outs. Hopefully with cooler weather in the fall, working weekends will allow more meters to be converted over.

The District is also looking for some temporary help.

Trihalomethane's - Treatment Equipment

The treatment equipment has been in place for six weeks now. Samples were taken on September 20 at the sample location used by TCEQ. The location is representative of the highest concentrations of TTHM's which will give us good feedback on the effectiveness of the equipment.

FEMA and Road Maintenance Update

Tyler Walsh stated Alma Rodriguez has been working on FEMA updates and she has some information for you.

Alma Rodriguez stated FEMA Project were close to \$700k and FEMA's portion was \$522 we have received \$141k. The District is still due approximately \$382k for FEMA.

Director Eden stated the spreadsheet was really helpful. For budgeting purposes if you could let us know what is for water, wastewater and roads.

Tyler Walsh stated he talked to the railroad about the Lamaloe railroad crossing and they do not have a time frame for repairs. They have been shorthanded.

c. Storage tank update

Jim Ouellet met with the two largest glass infused bolted steel storage tank providers in the county. Discussion centered on constructing a tank at plant 1 with the approximate volume of 450,000 gallons and stand 100 feet tall.

Prices are being obtained to provide soil borings where the tank will be constructed to facilitate foundation design.

A budgetary quote of \$750,000 was obtained. I believe the final price would be much lower when it is out to competitive bid. We have \$600,000 from the TWDB funding and could pay for the balance from operations.

Soil borings will be performed next so the information can be obtained on which to design the foundation.

Director Kier asked if the tank was for storage.

Tyler responded yes.

Director Gonzalez asked if the glass could break.

Jim Ouellet responded yes but it is most cost effective than the maintenance of a steel tank but we will look at our options.

- d. Investment Activities - The funds obtained from the TWDB loan earmarked for water improvements is now invested in a "Promontory" investment vehicle that has an interest rate of .6% which is an improvement from the previous interest rate of .18%. The investment secures deposits up to \$35 M.

President Creamer executed the change in September.

Municipal Accounts and Consulting (our bookers) said they expect to have suggestions on our investment policy in the coming weeks.

- e. Update on Hurricane Harvey influence - The District did not sustain any significant damage from the Hurricane. A considerable amount of time was spent managing the water system tough the weekend. Water service was not interrupted at any time.

The new culverts installed this past year performed as intended. Some minor washouts were observed and those locations are now identified as needing additional culverts as the roads are constructed.

Director Gonzalez asked if Kokomo Lane got flooded.

Jim Ouellet stated it was flooded and the house on Kokomo was flooded and the house behind it.

- f. Set dates for informational meetings for Road Decision - Following the vote by the Directors to offer the residents a choice on how to proceed with completing the roads, a great deal of activity was completed with the Bastrop County Election office. The Election office has posted the Notice of Election and the Order calling the election.

The information will be published in the local paper. It has to be published after October 8 and before October 28. It will go in the paper as soon as possible after the 8th.

A newsletter will be mailed the week of September 25th to each resident that is a water system customer. The letter will provide information informing the registered voters that they have the choice to support borrowing the money and keeping fees at the present level or continuing to raise annual fees and build as funds allow.

If the Directors so desire, I might suggest two more informational meetings to answer questions on the road decision. Saturday October 7 and Saturday October 28 may be the best two dates. I would suggest 10 AM.

Director Kier stated he will be at the meeting on October 7th but not the 28th.

Director Creamer stated he will be here on October 28th.

Director Eden stated her understanding of the meeting is to only state the facts and not our opinions.

Director Kier stated we received some encouraging news from our financial advisor Chris Lane. If the District goes with a shorter term period like 15 years then you can go with private placement and the interest rate would be about 3% and that would actually lower our yearly payment by \$25,000. We have been using an interest rate of 5%.

Motion: Sam Kier moved to HAVE THE Informational Meetings on October 7 and October 28 at 10am. Seconded: Tammy Eden. Vote: Three (3) in favor, motion carries.

g. Pension Plan

Jim Ouellet stated he put together some information together regarding improving employee retirement plans for your review.

Director Kier asked what percentage of salary an employee receives at retirement.

Mr. Ouellet replied the employee gets 17% of their annual salary after 5 years of service.

Director Kier stated looking at other plans is a good thing to do because 17% is a little low. Now and days a lot of companies do not even offer pension plans. Changing different pension types is kind of difficult so I suggested to Jim to look at making the current plan richer.

h. Health Insurance

Jim Ouellet handed the Board information regarding health insurance. The District just received renewal rates and there was a 15% increase in rates. The renewal is due on December 1, 2017.

Jim Ouellet suggested the monthly employee contributions to health insurance costs Employee only - \$100

Employee plus 1 category \$150

Employee plus family \$250

EMPLOYEE COST

Employee Status	Present Monthly Cost	Proposed Monthly Cost
1 Family	\$486	\$250
2 Family	\$566	\$250
3 Employee+ C	\$283	\$150
4 Employee+ C	\$294	\$150
5 Employee+ C	\$294	\$150
6 Employee+ C	\$294	\$150
7 Single	\$0	\$100
8 Single	\$0	\$100
9 Single	\$0	\$100
Totals	\$2,217	\$1,400

Director Eden stated she likes the proposal but recommends not using a static number and every year it needs to be addressed due to the rising cost of healthcare.

The Board will continue to discuss health care and make a decision at the November meeting.

i. Dental Insurance

The Board will make a decision at the November meeting.

j. Salary adjustments

Jim Ouellet stated the office and field staff - be equal or better than the competition and expect production. We are such a small operation, replacing someone is a challenge and a truly talented employee with a lot of wisdom is hard to replace. On the other hand, because we are such a small organization, those who may not have the talent and enthusiasm need to be replaced to properly serve the interests of the customer.

If given the chance to retain the talent I observe as worthy, the operation can be efficient to the level where we can do with fewer employees and be more productive. Less employees relative to the normal expectation means less insurance costs, less holiday pay, less vacation pay, less payroll expense. I like to pay fewer people more per person than more people less per person. I would like 5% of the aggregate salaries of payroll (not including myself) in each of the next 3 years to apply as I deem appropriate. Such would bring us to a competitive level with the neighboring water systems.

There will also be changes in personnel responsibilities and wages that will be proposed in the coming few months.

Director Eden sated she thinks the District needs to take another path and incentives.

Director Kier stated he believes in having a kitty whether it is 5% or 8% and if someone is not performing then they don't even get a cost of living increase.

Jim Ouellet stated the most difficult job of any utility is the responsibility of the on call person. The late night calls, the response to emergencies and the loss of the freedom for the week are a sacrifice not all in a utility experience.

Presently, the "on call" person is paid 2 hours of OT per day for a weekend or a holiday to perform the routine checks on the water plants and lift stations. If they get called out on other emergencies, they are paid a minimum of 2 hours at the OT rate to address any customer needs.

In my involvement through the many years, the "on call" person receives an hour of straight time per day to stay close to home and be ready to respond. As such, for the week, the on call person would receive 7 hours of straight pay for being "on call". If the Directors are not inclined to follow such an example, I might suggest at least 4 hours of straight time for being "on call".

The Director's agreed there should be some plan in place for On Call Pay.

Tyler Walsh stated the field crew would be very appreciative.

This item will be on the agenda next month.

k. Vacation buyouts

Jim Ouellet suggested allowing an employee to be paid for accumulated vacation time as follows:

1. It can only occur on one occasion per 12 month period

2. It cannot exceed 40 hours of pay
3. After the 40 hours is cashed in, you must still have 40 hours of vacation on the books.

Director Eden and President Creamer stated that employees need to take vacation to revitalizing yourself.

Director Kier stated you need to take at least 2 weeks of vacation a year and it is also a good control to find out where the holes are in the process.

Director Eden asked if there was a policy that is someone couldn't take off for vacation at that time we could extend the time a couple of months.

President Creamer stated we need to have a policy like that for emergencies or natural disaster.

Director Kier stated that the General Manger has someone that is about to lose vacation and he needs to bring it to the Board for an approval of an extension.

- 8.) Discussion and possible action with respect to employee handbook and section on compensation and bonus structure

Director Eden stated we had a brief discussion about offering bonus so we had a discussion with legal about this and came up with a policy. This will allow us to incentivize and say thank you. The caveat that legal added was that the bonus could only be once a year per person and within budgetary restraints for that year.

This item will be back on the agenda for next month so Jim Ouellet could talk with legal about why the language was added about bonuses could only be once a year per person.

- 9.) Discussion and possible action regarding approach to late fees and lien fees associated with Road Fees

Jim Ouellet stated we discussed this item in the spring about how do you incentives people to pay their road construction fees in January when they are due in December. Currently, you can pay December 31st but if it is not paid by then you will incur a \$15 late fee and a \$45 lien fee. I am suggesting a quarterly late fee since this is a monthly fee.

Director Kier stated can we send out a bill and state what is due by each quarter.

Director Eden stated she is opposed to this. She doesn't want the residents to feel like we are nickel and diming them. There will be a lot of confusing.

Director Kier stated if the bond issue passes we won't have a cash flow issue because we can make the payments due at the end of the year. Maybe we should bring this up in the November meeting because if the bond doesn't pass and we are going to complete 5 miles of road next year we will not have the funds available.

President Creamer stated the biggest issue he has heard about is the liens fees because they are already hit with a late fee. I would suggest maybe we wait for about 6 weeks then charge the lien fee.

This item will be put back on the agenda for November.

- 10.) Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County for 2017 and Interlocal Agreement with Bastrop County for 2018 – 2020
Jim Ouellet stated the 2017 Interlocal Agreement has been updated to include the County performing paving on the 4.5 miles of roads the District is preparing to have completed for this fall. The agreement was approved by the Commissioners Court on August 29, 2017. Also, an Interlocal Agreement for 2018-2020 has been approved by the Commissioners Court on August 29, 2017. The Interlocal will provide for the County to perform approximately 10 miles of paving per year over the course of the next three years.

Motion: Sam Kier moved to the approve Interlocal Agreements with Bastrop County. Seconded: Tammy Eden. Vote: Three (3) in favor, motion carries.

- 11.) Discussion and possible action regarding request from Pines and Prairies Land Trust to obtain possession of the area known as the Riverside Road and Copperas Creek Watersheds
Director Eden stated we really need a representative from Pines and Prairies Land Trust to address the Board along with property owners need to be involved.

Director Kier also stated that a representative from Pines and Prairies Land Trust to address the Board.

President Creamer stated that before the District could do anything with the property we would have to get permission from TVPOA because they deeded the property to the District and they have the first right of refusal.

Motion: Sam Kier moved to table this item until Pines and Prairies Land Trust comes before the Board. Seconded: Tammy Eden. Vote: Three (3) in favor, motion carries.

- 12.) Board suggestions on future agenda items
13.) Release of Liens
Alma Rodriguez presented the Release of Liens.

Motion: Sam Kier moved to approve the Release of Liens. Seconded: Tammy Eden. Vote: Three (3) in favor, motion carries.

- 14.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551.074 – related to Personnel Matters.
President Creamer stated the Board will not be meeting in Executive Session.

- 15.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, and/or related items.

- 16.) Adjournment

Motion: Victor Gonzalez moved to adjourn. Seconded: Sam Kier. Vote: Three (3) in favor, motion carries.

MEETING ADJOURNED AT 8:16 P.M.

Board Director

Date

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, October 26, 2017 beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

John Creamer, President
Karen Pinard, Vice President
Victor Gonzalez, Director

BCWCID #2 Staff/Other Professionals:

Jim Ouellet, General Manager
Tyler Walsh, Operations Manager
Alma Rodriguez, District Administrator

Absent:

Tammy Eden, Secretary
Sam Kier, Treasurer

AGENDA

- 1.) Call to Order and Establish a Quorum
President Creamer called the meeting to order at 6:32 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) The next Board of Director's meeting will be held on Thursday, November 16, 2017 at 6:30 P.M.
President Creamer announced the next Board of Director's meeting will be held on Thursday, November 16, 2017 at 6:30 P.M.
- 5.) CONSENT AGENDA: (Consent Agenda items are generally routine.) Unless removed by a member of the Board, items listed on the consent agenda will be acted on together.
 - a. Approval of minutes from the September 21, 2017 Regular meeting.
 - b. Approval of monthly financials report for September 2017

Jim Ouellet stated there are still items on the financial statements that need to be worked out.

Alma Rodriguez advised the Board to table the minutes until the appropriate parties could be available to approve the minutes

Motion: Karen Pinard moved to table the Consent Agenda items until the November 16, 2017 Board meeting. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 6.) Public comments/Announcements (The Board respectfully requests you limit your comments to three (3) minutes)

NONE

- 7.) Discussion, possible action and updates given by General Manager Ouellet

- a. Road work update – The bids for the repairs on Koolua Drive and Awehi Lane landslide came in at over \$1 million to complete. I am having conversations with the TX Division of Emergency Management to see if we can negotiate a price to complete the work with two interested contractors. I have a contractor coming in the morning and we believe the real value of this cost should be around \$150,000 per site.

Road Construction Activities have been very busy, a great deal of road work has taken place over the past month. The following roads are substantially complete and will be ready to pave next week or when the County can get to them.

- North and South Kanaio
- North and South Kaupo
- Puu Waa Waa
- East and West Manalua
- Kanahananui
- Lamaloa
- Hailimaile

Pele Ct and Papaloa are being worked on and should be ready in time for paving this year. 1,400 tons of chip rock are on site ready to be applied and arrangements with the oil company have been made for the emulsion.

Tyler Walsh stated the contractors are installing culverts now.

Incode Meeting

A meeting was held with Incode (Tyler Technologies) representative and had a very successful outcome. The traction fees on the credit card payments was immediately dropped from \$1.25 per transaction to \$.85 per transaction or a 32% reduction.

Due to our accounting outsourcing as well as a further review, we were also able to eliminate a number of modules we pay an annual fee. A total of \$7,043 was removed from the annual maintenance costs in perpetuity.

We will also be upgrading, at no cost, to the next version of Incode software. We also asked about creating a separate "utility" for the road accounts so they will tie into the general ledger accurately.

Alma Rodriguez stated with the new upgrade customers can login into their account and setup the automatic drafts. Also, they can schedule a future payment with the understanding that if payment is not received by the due date it will incur late fees.

Storage Tank Construction

A company was retained to perform borings of the ground to provide information on which to design a foundation. The area is a large deposit of gravel and was not possible to perform a deep bore without the walls collapsing. Such soil is very good for a foundation. We will be discussing whether we need to go further. An evaluation of the soil characteristics is under way.

Road Decision

An informational newsletter was sent to each homeowner with respect to the choice they will have to complete the roads.

Additional information was sent out via email today which answered a few questions being discussed. The same letter was provided to the TVPOA for publication in their newsletter on November 1.

Other

FYI, it is a challenge to pay the bills we receive from Bluebonnet electric and the City of Bastrop in a timely manner. As such, I have looked into using the direct draft feature most residents use to pay for such services. Our Accountant and Attorney have said such is an acceptable practice. We will still receive a paper bill for our records, we simply will be writing less checks. We will also pursue such for phones.

Message from Tony

Jim- Section 49.151 of the Texas Water Code authorizes a board to allow disbursements of district funds to be transferred by electronic means. The Board should adopt a resolution authorizing the electronic transfer of funds and specifying the authorized recipients. For fiduciary and control purposes, I would recommend that you set up the electronic transfer, if possible, in a way that allows the District staff to confirm the amount of each electronic transfer so any errors could be identified before the transaction is processed. Also, I would set it up so that the only transfers that may occur are to the utility service providers so you aren't inadvertently creating an opportunity for future fraud/theft of funds.

Director Pinard requested to have this item on the agenda for next month.

SCADA Installation

I received a quote from Trac-N-Trol for \$74,000 to complete the installation of the SCADA System at Plants 2 and 3.

Director Pinard stated the project was previously approved and thanked Mr. Ouellet for the updated information.

Water Quality

Fourth quarter samples taken in October by TCEQ, our running annual average for the TTHM's is below the maximum allowable level. As such, we are in compliance as of now and we will continue to observe how the new treatment system performs.

OPPORTUNITIES TO IMPROVE EMPLOYEE RETENTION TO DEVELOP A STAFF OF TALENTED AND DEDICATED INDIVIDUALS

In our efforts to avoid capable employees from going to the competition for higher wages and improved benefits, hopefully we can improve both simultaneously so we can begin operating the best utility as possible.

A conversation with Commissioner Hamner informed me that the County advertises for new employees at \$16 - \$18 per hour. Out of our 7 field employees, 5 of them make less than \$16 per hour. We have three certified water operators making less than \$16 per hour.

The following are some opportunities to address our competitiveness for competent employees.

Retirement

HISTORICAL "RETIREMENT" EXPENSES

<u>YEAR</u>	<u>401(K)</u>	<u>PENSION</u>	<u>TOTAL</u>
2016	\$6,752	\$9,081	\$15,833
2015	\$6,620	\$16,780	\$23,400
2014	\$5,920	\$3,743	\$9,663
2013	\$5,787	\$3,879	\$9,666
2012	\$5,919	\$4,320	\$10,239
2011	\$6,490	\$4,948	\$11,438
2010	\$7,347	\$19,440	\$26,787
AVE	<u>\$6,405</u>	<u>\$8,884</u>	<u>\$15,289</u>

Pension expense at \$15,289 is .43% of revenues at \$3,500,000.

Our aggregate annual wages for a 2080 hour year is just at \$460,000 +/- per year for full time employees.

The present Pension Plan is described below:

412(e)(3) Fully Insured Defined Benefit Plan

The Plan's annual contribution is determined by solving for a guaranteed lump sum amount that will be sufficient to provide a desired monthly income at retirement. The monthly retirement benefit is a function of income and has statutory limitations that change annually. The plan is funded solely with fixed deferred annuity contracts or a combination of whole life insurance and fixed deferred annuities. The minimum guarantees provided by the

insurance contracts helps ensure there will be income at retirement as long as the plan is funded properly.

Each year, the calculations take into account each participants age, wages, hire date, anticipated retirement date, years the policy should be funded up to retirement age by participant and using the benefit formula of 17% of average compensation, in addition to utilizing current year policy interest rates and mortality rates for the calculations. There is a 6 year graded vesting schedule:

Credited Years	Vested Percent
1	0%
2	20%
3	40%
4	60%
5	80%
6	100%

Mr. Ouellet suggested participating in the Texas District and County Retirement System (TDCRS). We can keep the 401 K as a voluntary savings program with no District match.

The County of Bastrop and the Bastrop Appraisal District participates in a plan in which the employee contributes 7% of their salary and the employer contributes 14% of the salary to the plan. Director Kier and I had a phone conversation with a representative of the program. The program has over 700 entities enrolled and is in exceptionally good financial condition. The actuarial estimates are very conservative and the plan offers flexibility on a year to year basis should financial hardships come to the District. Whatever money has been accumulated upon retirement, a calculated monthly payment is determined depending on certain actuarial calculations. $14\% \text{ of } \$460,000 = \$64,400$. Please take a look at the website for further information. There would be no 401 k matching contribution as noted above. The existing cost of the "Pension" plan would go away. As such, a reduction of approximately \$15,000 per year with the existing program would result in a net increase in cost of \$50,000 per year to the District.

The existing plan would be eliminated and any value an employee had would be determined and can be placed in the 401(k) we presently have with no penalty. An employee can also take the money if they wish to pay taxes on such.

Since the plan is very flexible, Director Kier and I believe it would be best to implement the costs over two years. The first year would be a 5% employee contribution and a 10% employer match. We would then go to the 7% employee and 14% District contribution in year 2.

Offering to participate in such a plan is one of the best long term values an employee can realize. A concern with such a plan is that employees who lives paycheck to paycheck will experience a measurable decline in monthly take home pay if 5% of their salary is needed to participate in the retirement plan. It is our position that non-exempt employees be given a 5% raise now (if merited) and allow me an additional 2 % of salaries to distribute as warranted in May.

The following provides a cost analysis of increasing wages 7% for non – exempt employee:

EMPLOYEE	PRESENT RATE	RATE WITH 7% INCREASE
1	24.10	25.78
2	15.75	16.85
3	14.5	15.51
4	15	16.05
5	15.75	16.85
6	14.5	15.52
7	17.40	18.62
8	20.33	21.75
HOURLY DELTA		\$9.61/hr
YEARLY DELTA		\$19,995/yr

Health Insurance

In an effort to further help the employee and stay competitive with others, I would propose the following approach to health insurance contributions. Presently, the employee contribution is based on a percentage only for those with dependents. As suggested at the September meeting, everyone contributing to the cost of the health insurance is much more equitable. The concept is to get “skin” in the game from everyone, not penalize those who are married or have children. Hopefully, the penalty for having a family/spouse will not be disproportionately imposed.

Suggested monthly employee contributions to health insurance costs:

Employee only - \$75

Employee plus 1 category \$150

Employee plus family \$300

EMPLOYEE COST

<u>Employee</u>	<u>Status</u>	<u>Present Monthly Cost</u>	<u>Proposed Monthly Cost</u>
1	Family	\$486	\$300

2	Family	\$566	\$300
3	Employee + C	\$283	\$150
4	Employee + C	\$294	\$150
5	Employee + C	\$294	\$150
6	Employee + C	\$294	\$150
7	Single	\$0	\$75
8	Single	\$0	\$75
9	Single	\$0	\$75
Totals		\$2,217	\$1,425

The delta is the District paying an additional \$792 per month or \$9,504 per year. Such an approach is more equitable to all and makes the calculation very easy to understand. Hopefully more employees will be interested in seeking to participate in the health savings account plan in the coming year to further save the District some expense. Lowering the cost of the employee contribution will directly increase take home pay which will go a long way in keeping employees from seeking other employment opportunities.

The health insurance is up for renewal on December 1. The increase is 15% for the coming year. The insurance was shopped around and any differences were not worth the effort to change.

Dental Insurance

Presently, the monthly aggregate premium is \$220. The employees contribute \$62.46 and the District pays \$157.54. Like the Health Insurance premiums, I would request the contributions be from all employees and kept at a flat rate. I will propose the following:

<u>EXISTING</u>	<u>PROPOSED</u>	
Employee only	\$0	\$5
Employee and Child	\$7.61	\$5
Employee and Spouse	\$6.68	\$5
Employee and Family	\$12.67	\$10

On Call Pay

The most difficult job of any utility is the responsibility of the on call person. The late night calls, the response to emergencies and the loss of the freedom for the week are a sacrifice not all in a utility experience.

In my involvement through the many years, the “on call” person receives an hour of straight time per day to stay close to home and be ready to respond. As such, for the week, the on call person would receive 7 hours of straight pay for being “on call”. If the Directors are not inclined to conquer with such an example, I might suggest at least 5 hours of straight time for being “on call”. Presently, the “on call” person is paid 2 hours of OT per day for a weekend or a holiday to perform the routine checks on the water plants and lift stations. If they get called out on other emergencies, they are paid a minimum of 2 hours at the OT rate to address any customer needs.

Vacation Buy Back

Allow an employee to be paid for accumulated vacation time as follows:

1. It can only occur on one occasion per 12 month period
2. It cannot exceed 40 hours of pay
3. The employee must have taken 80 hours of vacation in the previous 12 month period
4. In order for the 40 hours to be paid out, you must still have 40 hours of vacation on the books.

Wages

Office and field staff – The objective is hopefully to be equal or better than the competition and expect production. We are such a small operation, replacing someone is a challenge and a truly talented employee with lot of wisdom is hard to replace. On the other hand, because we are such a small organization, those who may not have the talent and enthusiasm need to be replaced to properly serve the interests of the customer.

If given the chance to retain the talent I observe as worthy, the operation can be efficient to the level where we can do with fewer employees and be more productive. Less employees relative to the normal expectation means less insurance costs, less holiday pay, less vacation pay, less payroll expense. I like to pay fewer people more per person than more people less per person. I would like 4% of the aggregate salaries of payroll (not including myself) starting in FY 2019 to apply as I deem appropriate. Such would bring us to a competitive level with the neighboring water systems and avoid the exodus of employees once they have experience.

The aforementioned coupled with the improved pension plan, insurance cost reductions and on call pay will send a message that the District is serious about being exceptional and not simply existing. We have some talent and ambition on the staff that plays a vital role in serving the customer and enhancing the community.

- 8.) Acceptance of Tammy Eden's resignation as Director, Place 3
President Creamer stated Director Eden has turned in a resignation. He doesn't want to accept it but he will because she is having to spend time away and doesn't feel she can be as effective as she has been in the past. Director Eden's term ends in May 2018.

President Creamer stated Director Eden and her husband Jon were very instrumental in developing the road plan we currently have.

Motion: Karen Pinard moved to accept Director Eden's resignation from the Board. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 9.) Discussion and possible action on appointment procedures and timeline to fill a vacancy on the Board
President Creamer stated the vacancy needs to be filled within 60 days and he is hopeful that we can fill the position by the November Board meeting. There is a list of requirements and if someone is interested please fill out an application.

Alma Rodriguez stated in your packet there is a Notice of Publication that needs to be placed in the Bastrop Advertiser, along with the an application and timeline to fill the vacancy.

Director Gonzalez urged the audience if they are interested please fill out an application.

This information will be on the District website.

Motion: Karen Pinard moved to approve the appointment procedures and timeline to fill a vacancy on the Board. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 10.) Presentation of preliminary 2018 Budget
Jim Ouellet presented the 2018 Budget to the Board. The budget format was updated to place capital items segregated out below the Revenues and Expenses. In this manner, it is easy to compare operating activities to determine changes inefficiencies.

In the future years, for water and wastewater, we will combine the net "income" with the depreciation to determine the amount of cash flow available for capital projects in the coming year.

For FY 17, revenues for water were strong as we had a relatively dry summer coupled with a rate increase commencing in January. Wastewater finances are improving significantly due to the purchase of the system from LCRA. Each new WW customer adds significantly to the revenues with little expenses associated with such.

Due to the financial health of WW, the 2018 budget is going to include WW paying for 20% of all salary costs of the District. This will be the first time the Wastewater will carry such a burden. We are also allocating half the uniform costs. More costs will be transferred to Wastewater in the future. We are also going to use WW proceeds to finally fund capital investments for vehicles.

WATER

Projected year end operating expenditures will be \$312,000 less than budgeted. Primarily due to a \$100,000 reduction in wages paid, \$45,000 reduction in budgeted medical insurance costs, \$16,000 less in engineering fees and \$43,000 reduction in legal expense. There was also \$88,000 budgeted for well maintenance that was not used.

The proposed 2018 operating expenses are only \$10,000 higher than the expected year end FY 17 final expenses. This is greatly assisted by the fact 20% of salary expense is now supported by wastewater.

60 new homes are estimated to connect to the system in 2018. There is no need to increase water rates.

WASTEWATER

Interest expenses on the loan to purchase the system is \$157,000 for FY 17. This figure was left out of the FY 2017 budget. Even without the expense included, the WW budget is only \$55,000 over budget. In reality, the expenses are down \$100,000 for the year.

The operating budget for wastewater in 2018 is increased due to the aforementioned transition of costs to pay for more of its operating expenses. The 20% payroll addition is the main change. Wastewater is projected to add 23 new homes in 2018. There is no need to raise rates in Wastewater.

Director Pinard asked if there are any plans for an expansion of the wastewater system.

Mr. Ouellet stated there is no proactive expansion proposed.

STANDBY

The budget includes raising the standby fees from \$132 to \$156 per year.

Director Pinard stated she doesn't see the benefit of increasing the standby fees for 2018.

President Creamer stated we don't know what is going to develop in Unit 6.

ROAD MAINTENANCE

The most significant change is the fact we will only be transferring 15% of the Road Construction fees to Road Maintenance. We will also be using outside contractors with graders to maintain roads so we can use the limited funds in the most productive manner as possible. By using less to maintain roads, we can construct additional roads.

ROAD CONSTRUCTION

The budget was constructed with an increase in road fees to \$180 per year or a \$2/month increase. Depending on the desire of residents with respect to the financing options, we can adjust for the final budget.

Mr. Ouellet requested the Board to give him any feedback on the proposed budget. He will be meeting with Director Kier again to review the budget

- 11.) Discussion and possible action with respect to employee handbook and section on compensation and bonus structure
President Creamer stated he discussed this at the last meeting and the attorney has approved it so we need a motion to add it to the employee handbook.

Motion: Karen Pinard moved to approve the section on compensation and bonus structure and add it to the employee handbook. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 12.) Discussion and possible action regarding request from TVPOA to grant permission for placement of signage at Baseball Lane and Lovers Lane
Jan Schwindt, Vice President of the Tahitian Village Property Owner's Association stated TVPOA would like to have a sign located at the corner of Lovers Lane and Baseball Lane on water district property. The sign would be 8 feet tall and 5 feet wide, red cedar with white masonry. We are also discussing solar lighting. The sign would be changed by TVPOA and volunteers. The signs slide in the slot and the sign are \$36 each if the District wants to have any signs. You will just need to reimburse TVPOA.

Director Gonzalez stated someone should contact Bluebonnet Electric to see if they would install lighting as a community service.

Motion: Karen Pinard moved to approve TVPOA to grant permission for placement of signage at Baseball Lane and Lovers Lane. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

- 13.) Discussion and possible action regarding notification and emailing messaging to customers regarding important issues
President Creamer stated he asked for this item on the agenda. He would like to have some kind of methodology to notify customers of water breaks.

Mr. Ouellet stated we put this process together a while back and I will let Alma Rodriguez discuss this.

Alma Rodriguez stated in the packet you have the procedures on boil water notices along with notifying TCEQ and the media. The District also has the ability to send out phone or text messages and email blast to registered customers.

Director Pinard asked if you could send out notices by section only.

Alma Rodriguez stated if there is an isolated area you can send it out to a customer on a particular street.

Director Gonzalez do customers have to register for this service.

Alma Rodriguez responded yes.

No Action Taken.

14.) Board suggestions on future agenda items – Pines and Prairie Land Trust will be here at the January meeting to discuss Copperas Creek

15.) Release of Liens
Alma Rodriguez presented the Release of Liens.

Motion: Karen Pinard moved to approve the Release of Liens. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.

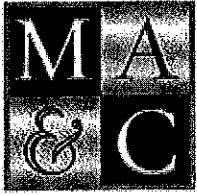
16.) Adjournment

Motion: Victor Gonzalez moved to adjourn. Seconded: Karen Pinard. Vote: Three (3) in favor, motion carries.

MEETING ADJOURNED AT 7:44 P.M.

Board Director

Date



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Bastrop County Water Control & Improvement District No. 2

Bookkeeper's Report

October 31, 2017

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of October 31, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2017				\$522,162.12
Receipts				
	Payment from Standby Fund		75.52	
	Payment from Road Fund		13,175.73	
	Payment from Standby Fund		124.06	
	Payment from Road Fund		4,878.53	
	Accounts Receivable-W		122,382.60	
	Accounts Receivable-WW		66,040.99	
	Accounts Receivable		861.03	
	Interest Earned on Checking		39.90	
	Accounts Receivable - Pump/TWDB Reserve		12,517.48	
Total Receipts				220,095.84
Disbursements				
20981	Mike Nevarez	Customer Refund	(132.32)	
20982	Veda Seaman Kent	Customer Refund	(90.70)	
20983	James T Short	Customer Refund	(46.57)	
20984	Ann Tankersley	Customer Refund	(21.39)	
20985	John Gosnell	Customer Refund	(13.53)	
20986	Sherry Schena	Customer Refund	(182.68)	
20987	Brian Howell	Customer Refund	(28.04)	
20988	Sara Sikora	Customer Refund	(159.15)	
20989	Austin Taylor	Customer Refund	(177.61)	
20990	James E Oertel	Customer Refund	(45.51)	
20991	Kurt Portocarrero	Customer Refund	(50.02)	
20992	JC Gilbert	Customer Refund	(43.31)	
20993	Miguel Hernandez	Customer Refund	(69.61)	
21159	American General Life Insurance Co	Retirement Plan	(1,036.00)	
21160	Ameriflex Business Solutions	FSA Purchases	(66.45)	
21161	AT&T	Telephone Expense - Water	(54.24)	
21162	Dental Select	Dental Insurance	(236.00)	
21163	Elliott Electric Supply Corp	Repair & Maintenance	(476.22)	
21164	Environmental Improvements, Inc	Grinder Pump Repair	(5,700.00)	
21165	Fuel Blenders, Inc	Repair & Maintenance	(50.00)	
21166	Grainger Inc	Repair & Maintenance	(37.00)	
21167	Time Warner Cable	Telephone/Internet	(533.28)	
21168	We Rent It	Field Equipment Rental	(126.15)	
21169	AT&T	Telephone Expense	(220.69)	
21170	AT&T Mobility	Telephone Expense	(56.77)	
21171	B & B Auto Supply	Vehicle Repairs & Maintenance	(150.44)	
21172	Capital of Texas Roofing LLC	Roof Repairs	(785.00)	
21173	Card Service Center	Credit Card Expense	(732.66)	
21174	City of Bastrop	Purchase Sewer Service	(12,007.61)	
21175	Ferguson Enterprises, Inc. #1105	Materials	(4,002.70)	
21176	Grainger Inc	Materials	(37.70)	
21177	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
21178	Lowe's Business Account	Materials	(1,238.85)	
21179	Palmira Ramon	Reimbursement - Mileage	(66.45)	
21180	State Farm Fire and Casuality Company	Insurance	(100.00)	
21181	Xerox Corporation	Office Leased Equipment	(1,191.60)	
21182	Bastrop WCID No 2 - RM	FEEMA Payment Transfer	(23,420.49)	
21183	Amcest Corporation	Security Agreement	(305.04)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of October 31, 2017

Num	Name	Memo	Amount	Balance
Disbursements				
21184	Ameriflex Business Solutions	FSA Purchases	(4.37)	
21185	Ameriflex Business Solutions.	FSA Premium Charges	(80.00)	
21186	Bastrop Copier	Copier Services	(564.32)	
21187	BB Printing	Office Supplies	(372.17)	
21188	Bluebonnet Electric Coop	Utility	(4,831.64)	
21189	McLean & Howard, LLP	Legal Fees	(250.00)	
21190	Pension Advisors, Inc.	Retirement - Life	(387.50)	
21191	Quill Corporation	Safety Supplies	(267.40)	
21192	TML Intergovernmental Risk Pool	Insurance Premium	(22,345.96)	
21193	Tyler Technologies Inc	Insite Transaction Fees	(2,417.50)	
21194	WC of Texas LLC-C	Garbage Expense	(76.13)	
21195	Wex Bank	Fuel	(1,385.82)	
21196	Ameriflex Business Solutions	FSA Purchases	(37.15)	
21197	Aqua Water Supply Corporation	Water Samples	(125.00)	
21198	Bastrop WCID No 2	Petty Cash Replenish	(102.92)	
21199	Bastrop WCID No 2 - Water	Purchase Water/Wastewater Services	(412.74)	
21200	Cintas Corporation #86	Uniforms	(986.68)	
21201	DPC Industries, Inc.	Chemicals	(737.14)	
21202	Elliott Electric Supply Corp	Office Supplies	(375.00)	
21203	Environmental Improvements, Inc	Grinder Pump Repair	(5,880.09)	
21204	Ferguson Enterprises, Inc. #1105	Culverts	(3,877.80)	
21205	Frontier Communications	Answering Service	(64.48)	
21206	Grainger Inc	VOID: Water Well Maintenance & Repairs	0.00	
21207	Humana	Insurance Premium	(9,693.11)	
21208	Jason Alley	Water Meter Installation	(875.00)	
21209	Professional Image Communications	Answering Service	(196.00)	
21210	State of Texas Communications	Computer Services	(1,092.50)	
21211	Unum Life Insurance Company	Insurance Premium	(458.83)	
21212	We Rent It	Field Equipment Rental	(41.15)	
21213	Ameriflex Business Solutions	FSA Purchases	(35.00)	
21214	Dental Select	Dental Insurance	(236.00)	
21215	Lowe's Business Account	Materials	(619.57)	
21216	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,622.94)	
21217	Neopost USA Inc.	Office Leased Equipment	(1,239.63)	
21218	Pacific Life Insurance Company	Retirement Plan	(2,935.20)	
21219	Grainger Inc	Repair & Maintenance	(1,534.85)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,079.25)	
INT/SRV	Bastrop WCID No 2	Customer Charge Back Items	(146.25)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 09/27/17 - 10/10/17	(13,797.43)	
PAYROLL	Alliance Payroll	Payroll Fees	(99.45)	
PAYROLL	United States Treasury	Payroll Liabilites	(4,406.46)	
PAYROLL	John Hancock	401K Payments	(2,415.15)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(161.54)	
PAYROLL	Alliance Payroll	Payroll Fees	(74.45)	
PAYROLL	United States Treasury	Payroll Liabilites	(4,742.94)	
PAYROLL	John Hancock	401K Payments	(2,503.74)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(161.54)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 10/11/17 - 10/24/17	(14,155.47)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual 1'WDB - July - Aug	(60,435.56)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
 As of October 31, 2017

Num	Name	Memo	Amount	Balance
Disbursements				
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - Sept	(30,217.78)	
RCT/TRN	Bastrop WCID No 2	Transfer to Water Reserve Savings - July-Aug	(10,665.10)	
RCT/TRN	Bastrop WCID No 2	Transfer to Water Reserve Savings - Sept	(5,332.55)	
Total Disbursements			(274,882.98)	(274,882.98)
BALANCE AS OF 10/31/2017				\$467,374.98

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - TWDB WW Account
 As of October 31, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2017				\$572.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 10/31/2017				\$572.00

Bastrop WCID No 2 - Standby
Cash Flow Report - Standby Operating Account
 As of October 31, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2017				\$110,165.82
Receipts				
	Accounts Receivable		5,586.05	
	Accounts Receivable		268.35	
Total Receipts			<u>5,854.40</u>	5,854.40
Disbursements				
3904	Bastrop WCID No 2 Water	Administrative Allocation	(75.52)	
3905	Bastrop WCID No 2 Water	Due to Water AP	(124.06)	
3906	Kendal & Jennifer Adare	Customer Refund	(108.00)	
3907	McCreary, Veselka, Bragg & Allen, P.C.	Attorney Fees - Richard & Mary Ann Fender	(292.05)	
Total Disbursements			<u>(599.63)</u>	(599.63)
BALANCE AS OF 10/31/2017				<u><u>\$115,420.59</u></u>

Bastrop WCID No 2 - Roads
Cash Flow Report - Road Const Operating Account
As of October 31, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2017				\$111,943.51
Receipts				
	Close Road Maint to Road Cons Checking		82,898.43	
	Close Road Maint to Road Cons Checking		23,420.49	
	Wire Transfer to Checking		100,000.00	
	Accounts Receivable		74,945.00	
	Accounts Receivable		312.00	
	Accounts Receivable		1,135.00	
	Accounts Receivable		256.35	
Total Receipts				282,967.27
Disbursements				
4672	304 Construction, LLC	Road Puu Waa Waa Ln	(18,312.50)	
4673	Bastrop Tree Service, Inc.	Tree Removal	(1,750.00)	
4674	BEFCO Engineering, Inc.	Engineering Fees	(10,495.00)	
4675	Buda Materials LLC	Road Project - Puu Waa Waa, Kanahananui Dr, Ta	(16,193.03)	
4676	McCreary, Veselka, Bragg & Allen PC	Legal Fees - John C & Brandy Ellison	(187.65)	
4677	Terracon Consultants, Inc	Geotechnical Engineering Report	(9,000.00)	
4678	304 Construction, LLC	Road: Puu Waa Waa & Haunalua	(15,750.00)	
4679	Bastrop WCID No 2 Water	Salary & Administrative Allocations	(13,175.73)	
4680	Buda Materials LLC	Road Base - Puu Waa Waa, N Kanaio	(22,929.65)	
4682	Jimmy Evans Company	Capital Outlay - Tahitian Village	(28,400.00)	
4683	BEFCO Engineering, Inc.	Engineering Fees	(5,940.00)	
4684	Buda Materials LLC	Road Base - Halimailie, Kannahauanui, Kanaio	(25,257.79)	
4685	McCreary, Veselka, Bragg & Allen PC	Legal Fees - October Sheriff Sale	(929.83)	
4686	Bastrop WCID No 2 Water	Transfer to Water - AP Reimbursement	(4,878.53)	
4687	304 Construction, LLC	Road: Lamaloe & Haunalua	(22,500.00)	
4688	Buda Materials LLC	Kanaio Road - Bastrop Road Project	(38,218.98)	
4689	Ferguson Waterworks #1105	Supplies	(700.00)	
4690	McCreary, Veselka, Bragg & Allen PC	Legal Fees	(579.19)	
4691	USPS-POC	RC - Postage	(1,000.00)	
4692	Bastrop County	Street Signs	(129.33)	
4693	Bastrop Tree Service, Inc.	Tree Removal	(1,500.00)	
4694	Buda Materials LLC	Road Base - Kanaio, Manalua	(37,795.30)	
4695	Colorado Materials, LTD	Materials	(26,168.97)	
4696	FedEx	Postage	(86.80)	
4697	Jimmy Evans Company	Capital Outlay - Kaupo	(36,000.00)	
4698	Matrix Printing Solutions	Postage	(1,851.70)	
4699	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Thomas A Daniel	(52.20)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(90.85)	
FEES	Bastrop WCID No 2 RC	Customer Returned Payments	(120.00)	
Total Disbursements				(339,993.03)
BALANCE AS OF 10/31/2017				\$54,917.75

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of September 30, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Certificates of Deposit					
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
Money Market Funds					
AMEGY BANK OF TEXAS (XXXX1041)	01/01/2017		0.00 %	616,235.45	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	7,397.84	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	191,792.25	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	131,757.55	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	970,076.03	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	23,533.20	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	285,068.55	Water Cap Improv
Checking Account(s)					
FIRST NATIONAL BANK BASTR (XXXX1469)			0.10 %	522,162.12	Operating - Water
FIRST NATIONAL BANK BASTR (XXXX1808)			0.10 %	0.00	Operating - Wastewater
FIRST NATIONAL BANK BASTR (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$2,901,648.20	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	110,165.82	Standby Operating
Totals for Standby Fund:				\$110,165.82	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	269,820.15	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2695)			0.10 %	82,898.43	Road Maint Operating
ROSCOE STATE BANK (XXXX2709)			0.10 %	111,943.51	Road Const Operating
Totals for Roads Fund:				\$464,662.09	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,476,476.11	

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of October 31, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Certificates of Deposit					
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.00 %	616,539.45	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	7,399.10	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	191,824.84	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	222,453.84	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	970,288.65	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	39,536.92	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	285,116.98	Water Cap Improv
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	467,374.98	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$2,954,159.97	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	115,420.59	Standby Operating
Totals for Standby Fund:				\$115,420.59	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	169,926.51	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	54,917.75	Road Const Operating
Totals for Roads Fund:				\$224,844.26	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,294,424.82	

Bastrop County Water Control & Improvement District No. 2

Summary of Pledged Securities

As of October 31, 2017

Financial Institution: AMEGY BANK - TRUST		
Total CDs, MM:	\$616,539.45	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: No
Ratio of pledged securities to investments:	N/A	
Financial Institution: FIRST NAT BASTR-CKING (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$467,946.98	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$464,328.61	Investment Policy Received: No
Ratio of pledged securities to investments:	213.04 %	
Financial Institution: FIRST NATIONAL BANK BASTR		
Total CDs, MM:	\$1,869,673.54	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$3,718,851.96	Investment Policy Received: No
Ratio of pledged securities to investments:	229.60 %	
Financial Institution: ROSCOE STATE BANK		
Total CDs, MM, and Checking Accounts:	\$340,264.85	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$711,747.33	Investment Policy Received: No
Ratio of pledged securities to investments:	788.50 %	

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 · TV Water Sales	103,194	86,667	1,023,382	866,667	1,040,000
14115 · Water Late Charge Income	2,675	2,083	24,771	20,833	25,000
14120 · TV Tap Fees	4,800	12,083	139,400	120,833	145,000
14125 · Water Well Tap Fees	0	0	0	0	0
14130 · Water Line Bore	500	583	8,100	5,833	7,000
14135 · Water Line Extension	0	2,500	0	25,000	30,000
14136 · Relocate Water Meter	0	83	0	833	1,000
14140 · Backflow Inspections	0	500	1,950	5,000	6,000
14145 · Returned Check Fee	0	42	60	417	500
14148 · Pools	55	50	660	500	600
14150 · Maps Sold	12	25	216	250	300
14155 · Office Rents	275	625	2,750	6,250	7,500
14160 · Other Income-W	31	18,750	19,395	187,500	225,000
14165 · Developer Commitment Fee	0	250	0	2,500	3,000
14170 · Reconnect Fee	400	917	8,350	9,167	11,000
14175 · Interest-W	307	333	3,560	3,333	4,000
14180 · Copies & Faxes	7	4	38	42	50
14185 · FEMA Payments	0	0	33,434	0	0
14190 · Irrigation Systems	0	83	60	833	1,000
14195 · Gain (Loss) Sale of Assets	0	0	1,782	0	0
Total Water-Revenue	112,255	125,579	1,267,907	1,255,792	1,506,950
Total Income	112,255	125,579	1,267,907	1,255,792	1,506,950
Expense					
Water-Expense					
16100 · Payroll					
16100a · Salaries	37,972	50,000	383,378	500,000	600,000
16100b · Over Time	1,992	1,667	15,390	16,667	20,000
16100c · Double Time	0	250	0	2,500	3,000
16100d · Comp Time	0	250	0	2,500	3,000
16100i · Bonus	0	1,667	0	16,667	20,000
16100k · FICA	2,877	4,333	31,802	43,333	52,000
16100l · 401K	1,043	833	6,863	8,333	10,000
16100m · Retirement-Life	4,359	583	5,674	5,833	7,000
16100n · SUTA	0	167	549	1,667	2,000
16100o · Longevity Pay	0	833	0	8,333	10,000
16100p · FUTA	0	0	72	0	0
Total 16100 · Payroll	48,243	60,583	443,729	605,833	727,000
16110 · Health Insurance					
16110a · Insurance-Medical	5,444	12,917	64,484	129,167	155,000
16110b · Insurance-Dental	144	125	1,397	1,250	1,500
16110c · Insurance-Vision	75	125	1,150	1,250	1,500
16110d · HSA	138	0	1,454	0	0
16110e · Insurance-Life	459	250	3,432	2,500	3,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
October 2017**

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Total 16110 · Health Insurance	6,261	13,417	71,918	134,167	161,000
16115 · Capital Outlay Culverts-W	0	0	0	0	0
16117 · Payroll Service Fee	174	0	1,236	0	0
16118 · Hand Tools	0	0	1,432	0	0
16119 · Software	0	15,000	0	150,000	180,000
16120 · Wellness Program	0	42	30	417	500
16121 · Uniforms-W	1,292	1,167	13,208	11,667	14,000
16122 · Mileage	137	250	988	2,500	3,000
16123 · Vehicle Usage	500	500	4,500	5,000	6,000
16124 · Admin Allocations	(7,496)	(8,754)	(88,669)	(87,543)	(105,051)
16125 · PPE Allocations	(6,794)	(5,956)	(82,521)	(59,556)	(71,467)
16126 · Answering Service	254	333	2,528	3,333	4,000
16127 · Repairs-Contracted-W	0	542	0	5,417	6,500
16128 · Maint Agreement-Hand Held	0	150	814	1,500	1,800
16129 · Maint Agreement-Incode-W	0	1,000	2,052	10,000	12,000
16130 · Office Equip Lease	2,034	792	8,517	7,917	9,500
16131 · Pest Control	0	25	(579)	250	300
16132 · Maint Agreement-Printer	0	83	312	833	1,000
16133 · Water Well Admin Service Fee	0	0	750	0	0
16134 · Cleaning-Office	0	125	0	1,250	1,500
16135 · Garbage	76	150	761	1,500	1,800
16136 · Cleaning-Maint Building	0	542	875	5,417	6,500
16137 · Backflow Inspection	0	83	0	833	1,000
16138 · Chemicals-Chlorine	504	1,250	13,074	12,500	15,000
16139 · Field Equip Rental-W	126	333	3,624	3,333	4,000
16140 · Fuel-W	0	750	7,426	7,500	9,000
16141 · Repairs & Maint-W	31	1,375	7,496	13,750	16,500
16142 · Materials-W	280	-4,167	84,271	41,667	50,000
16144 · Safety Supplies-W	62	250	2,527	2,500	3,000
16145 · Damage Claims	0	83	236	833	1,000
16146 · Water Samples	375	833	5,195	8,333	10,000
16147 · Repairs & Maint-Water Well	26	8,333	10,058	83,333	100,000
16149 · Computer-W	1,093	83	17,455	833	1,000
16150 · Depreciation-W	14,021	0	140,211	0	0
16151 · Dues & Subscriptions	0	208	287	2,083	2,500
16152 · Election Costs	0	250	0	2,500	3,000
16153 · Fax	6	8	60	83	100
16154 · Late Fees-W	386	3	1,648	33	40
16155 · Internet	0	375	1,222	3,750	4,500
16156 · Printing-W	502	0	5,901	0	0
16156a · Janitorial Supplies	90	0	162	0	0
16157 · Office Supplies-W	391	500	5,305	5,000	6,000
16158 · Misc-W	94	0	(14,573)	0	0
16159 · Medical-W	0	50	30	500	600
16160 · Misc Office-W	706	167	5,345	1,667	2,000
16161 · Pre-Employment Screening	0	21	3	208	250
16162 · Random Drug Screening	0	21	35	208	250
16163 · Postage	8	1,042	7,704	10,417	12,500
16164 · Public Notice	0	250	850	2,500	3,000
16165 · Telephone-W	814	583	5,626	5,833	7,000
16166 · License-W	0	125	1,841	1,250	1,500

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
16167 · Bank Fees-W	0	417	2,425	4,167	5,000
16168 · Filing Fees-W	0	33	0	333	400
16169 · TCEQ Fees-W	0	542	5,129	5,417	6,500
16171 · CC Fees	4,402	500	15,941	5,000	6,000
16172 · Interest Bonds-W	2,395	0	24,311	0	0
16174 · Accounting-W	3,875	1,667	19,448	16,667	20,000
16176 · Audit-W	0	1,338	8,125	13,375	16,050
16177 · Engineering-W	0	1,667	2,096	16,667	20,000
16178 · Legal-W	0	4,167	6,280	41,667	50,000
16179 · Insurance-W					
16179a · Insurance-Property-W	2,369	417	2,369	4,167	5,000
16179b · Insurance-Vehicles-W	969	125	969	1,250	1,500
16179c · Insurance-Misc-W	615	8	615	83	100
16179d · Insurance-E&O-W	559	42	559	417	500
16179e · Insurance-Liability-W	730	58	730	583	700
16179f · Insurance-Bonding	0	100	300	1,000	1,200
16179g · Insurance-FSA	(498)	667	(793)	6,667	8,000
16179h · Insurance-WC-W	3,652	333	4,334	3,333	4,000
16179i · Insurance-Wells	0	417	0	4,167	5,000
Total 16179 · Insurance-W	8,395	2,167	9,083	21,667	26,000
16180 · Repairs-Bldg-W	0	333	1,744	3,333	4,000
16181 · Repairs-Equip-W	231	333	1,847	3,333	4,000
16182 · Repairs-Vehicles-W	190	1,000	4,482	10,000	12,000
16183 · Travel					
16183a · Travel-Air	0	83	444	833	1,000
16183b · Travel-Lodging	0	167	3,545	1,667	2,000
16183c · Travel-Meals	49	83	610	833	1,000
16183d · Travel-Rental Car	0	42	0	417	500
Total 16183 · Travel	49	375	4,600	3,750	4,500
16184 · Training-W	300	167	1,605	1,667	2,000
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	250	1,889	2,500	3,000
16185b · Electricity-Office Bldg	0	667	4,894	6,667	8,000
16185c · Electricity-Wells	0	4,167	36,809	41,667	50,000
16185d · Electricity-WW Lift Station	0	0	336	0	0
Total 16185 · Electricity	0	5,083	43,928	50,833	61,000
16186 · Water-Maint Bldg	0	133	1,362	1,333	1,600
16187 · Water-Office Bldg	0	142	1,369	1,417	1,700
16188 · Computer Supplies	0	0	16	0	0
16194 · Website Development	0	33	2,000	333	400
16195 · Meter Testing Charges	0	125	0	1,250	1,500
16196 · Permits	0	125	0	1,250	1,500
16197 · Small Equipment Purchases	0	833	64	8,333	10,000
16198 · Computer Tech Expense	0	2,167	0	21,667	26,000
Total Water-Expense	84,035	124,481	850,751	1,244,810	1,493,772

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Total Expense	84,035	124,481	850,751	1,244,810	1,493,772
Net Ordinary Income	28,221	1,098	417,156	10,982	13,178
Other Income/Expense					
Other Expense					
Capital Outlay-W					
17100 · Vehicles-W	0	5,000	29,493	50,000	60,000
17101 · Equipment-W	0	1,250	(24,536)	12,500	15,000
17102 · Meters-W	875	6,250	70,251	62,500	75,000
17104 · Software-W	562	0	70,966	0	0
17105 · Computer Replacement-W	0	0	8,976	0	0
17106 · Line Extension-W	0	2,500	27,385	25,000	30,000
17108 · Water Line Improvements-W	0	41,667	7,707	416,667	500,000
17109 · Capital Outlay Culverts-W	7,070	0	55,152	0	0
17110 · Capital Outlay-W	0	8,333	0	83,333	100,000
17121 · Water Well Cap Improv-W	0	0	35,523	0	0
Total Capital Outlay-W	8,507	65,000	280,916	650,000	780,000
Total Other Expense	8,507	65,000	280,916	650,000	780,000
Net Other Income	(8,507)	(65,000)	(280,916)	(650,000)	(780,000)
Net Income	19,714	(63,902)	136,241	(639,018)	(766,822)

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
 October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14210 · WW Line Extension	0	1,292	4,078	12,917	15,500
14215 · WW Fees	53,793	52,667	529,181	526,667	632,000
14220 · WW Bore	850	667	8,300	6,667	8,000
14225 · WW Tap Fees	10,303	15,313	223,360	153,125	183,750
14230 · Pump Maintenance	474	417	4,646	4,167	5,000
14235 · Debt Service Reserve Fee	12,177	0	119,053	0	0
14275 · Interest-WW Reserve	33	0	190	0	0
14276 · Interest-WW	348	0	2,286	0	0
14280 · Other Income-WW	25	0	525	0	0
14285 · FEMA Payments-WW	0	0	4,692	0	0
Total Wastewater-Revenue	78,002	70,354	896,310	703,542	844,250
Total Income	78,002	70,354	896,310	703,542	844,250
Expense					
Wastewater-Expense					
16218 · Hand Tools	0	0	625	0	0
16229 · Maint Agreement-Incode-WW	0	500	0	5,000	6,000
16233 · Lift Station Admin Service Fee	0	0	415	0	0
16239 · Field Equip Rental-WW	0	417	1,404	4,167	5,000
16240 · Fuel-WW	0	708	6,776	7,083	8,500
16241 · Repairs & Maint-WW	0	2,917	4,607	29,167	35,000
16242 · Materials-WW	269	2,500	13,276	25,000	30,000
16243 · Meter Testing-WW	0	0	200	0	0
16244 · Safety Supplies-WW	0	0	2,250	0	0
16245 · Gator Grinder Repairs	0	0	1,712	0	0
16246 · Lift Station Repairs	0	0	128	0	0
16247 · Repairs & Maint-Lift Stat-WW	0	2,500	513	25,000	30,000
16248 · Grinder Pump Repair-WW	0	0	21,662	0	0
16250 · Depreciation-WW	36,406	0	364,063	0	0
16251 · Tools	0	0	37	0	0
16257 · Office Supplies-WW	0	0	334	0	0
16259 · Medical-WW	0	0	450	0	0
16260 · Op & Maint-City of Bastrop-WW	11,691	10,833	113,179	108,333	130,000
16265 · Telephone-WW	110	125	859	1,250	1,500
16266 · License-WW	0	42	371	417	500
16267 · Bank Fees-WW	0	0	162	0	0
16268 · Filing Fees-WW	0	83	600	833	1,000
16269 · TCEQ Fees-WW	0	250	3,015	2,500	3,000
16272 · Interest Bonds-WW	109,374	0	231,522	0	0
16274 · Accounting-WW	0	688	4,686	6,875	8,250
16276 · Audit-WW	0	792	8,125	7,917	9,500

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
16277 · Engineering-WW	0	208	1,436	2,083	2,500
16278 · Legal- WW	0	167	0	1,667	2,000
16279 · Insurance-WW					
16279a · Insurance-Property-WW	2,369	0	2,369	0	0
16279c · Insurance-Misc-WW	515	0	515	0	0
16279d · Insurance-E&O-WW	559	0	559	0	0
16279e · Insurance-Liability-WW	730	0	730	0	0
16279h · Insurance-WC-WW	3,652	625	4,334	6,250	7,500
Total 16279 · Insurance-WW	7,824	625	8,506	6,250	7,500
16281 · Repairs-Equip-WW	0	0	1,492	0	0
16282 · Repairs-Vehicles-WW	29	183	3,005	1,833	2,200
16284 · Training-WW	0	0	390	0	0
16285 · Electricity-Lift Stations	0	542	3,382	5,417	6,500
16286 · Water-Lift Stations	0	167	1,572	1,667	2,000
Total Wastewater-Expense	165,703	24,246	800,753	242,458	290,950
Total Expense	165,703	24,246	800,753	242,458	290,950
Net Ordinary Income	(87,700)	46,108	95,557	461,083	553,300
Other Income/Expense					
Other Expense					
Capital Outlay-WW					
17205 · Computer Replacement-WW	0	0	4,504	0	0
17209 · Wastewater Plant-WW	0	1,250	0	12,500	15,000
17211 · Capital Outlay Grinder Pumps-WW	0	11,250	72,900	112,500	135,000
17212 · Capital Outlay LCRA-WW	0	30,000	0	300,000	360,000
Total Capital Outlay-WW	0	42,500	77,404	425,000	510,000
Total Other Expense	0	42,500	77,404	425,000	510,000
Net Other Income	0	(42,500)	(77,404)	(425,000)	(510,000)
Net Income	(87,700)	3,608	18,153	36,083	43,300

**Bastrop WCID No - Roads
Actual vs Budget-RC**

October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 · Assessments	78,588	62,500	832,768	625,000	750,000
34215 · Assessments-Prior to 97	0	1,196	2,626	11,962	14,354
34220 · Late Fee	2,223	2,083	25,596	20,833	25,000
34225 · Late Fee- Prior	0	0	237	0	0
34235 · Lien Fees	3,131	2,083	35,869	20,833	25,000
34240 · Deed Admin Fee	1,000	106	6,201	1,060	1,272
34245 · Returned Check Fee	0	9	(3)	86	103
34250 · Filing Fees	0	155	5,260	1,548	1,858
34255 · Driveway	160	175	1,760	1,750	2,100
34260 · Other Income-RC	0	4	912	40	48
34265 · Attorney Fees	3,738	845	21,454	8,450	10,140
34270 · Allocation to Maintenance Fund	(13,966)	(19,109)	(99,818)	(191,088)	(229,306)
34275 · Interest-RC	106	44	1,124	440	528
34280 · Sale of Real Property	0	0	16,277	0	0
Total Road Construction-Revenue	74,981	50,091	850,264	500,914	601,097
Total Income	74,981	50,091	850,264	500,914	601,097
Expense					
Road Construction-Expense					
36210 · Salary Allocations from Water	6,794	9,293	82,521	92,933	111,520
36224 · Admin Allocations from Water-RC	6,547	6,370	81,411	63,696	76,435
36227 · Repairs-Contracted-RC	0	0	65,100	0	0
36229 · Maint Agreement-Incode-RC	0	385	1,080	3,853	4,623
36239 · Field Equip Rental	452	0	829	0	0
36241 · Repair & Maint-RC	0	63	0	626	751
36242 · Materials-RC	0	24	19,176	238	286
36245 · Damage Claims	0	0	(236)	0	0
36257 · Office Supplies	1,218	0	1,398	0	0
36258 · Misc	0	0	(6,372)	0	0
36263 · Postage	2,939	444	8,431	4,441	5,329
36264 · Public Notices	2,417	0	4,188	0	0
36267 · Bank Fees	0	237	30	2,374	2,849
36268 · Filing Fees	0	159	4,168	1,593	1,911
36271 · CC Fees	186	41	3,856	408	490
36274 · Accounting	0	6	1,874	58	70
36276 · Audit-RC	0	313	8,125	3,125	3,750
36277 · Engineering-RC	2,053	6,667	39,718	66,667	80,000
36278 · Legal-RC	1,561	2,112	16,192	21,123	25,347
36279 · Insurance					
36279b · Insurance- Vehicles	1,008	0	1,008	0	0
36279f · Insurance- Bonding	0	0	21	0	0

**Bastrop WCID No - Roads
Actual vs Budget-RC
October 2017**

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
36279h · Insurance- WC	3,652	0	4,220	0	0
Total 36279 · Insurance	4,659	0	5,249	0	0
36280 · Other Professional Fees	0	59	800	593	711
36283 · Travel					
36283c · Travel- Meals	0	0	77	0	0
Total 36283 · Travel	0	0	77	0	0
36294 · Road Fees Written Off	195	0	13,504	0	0
36295 · Lien Fees Written Off	0	0	5,830	0	0
36296 · Road Late Fees Written Off	0	0	5,794	0	0
36297 · Road Prior Written Off	0	0	15,724	0	0
36298 · Attorney Fees Written Off	0	0	5,520	0	0
36299 · Standby Fees Written Off	0	0	1,140	0	0
36300 · Standby Late Fees Written Off	0	0	600	0	0
Total Road Construction-Expense	29,020	26,173	385,727	261,727	314,072
Total Expense	29,020	26,173	385,727	261,727	314,072
Net Ordinary Income	45,961	23,919	464,537	239,188	287,025
Other Income/Expense					
Other Expense					
Road Construction-Capital					
37285 · Capital Outlay-RC	237,575	31,667	510,182	316,667	380,000
Total Road Construction-Capital	237,575	31,667	510,182	316,667	380,000
Total Other Expense	237,575	31,667	510,182	316,667	380,000
Net Other Income	(237,575)	(31,667)	(510,182)	(316,667)	(380,000)
Net Income	(191,614)	(7,748)	(45,645)	(77,479)	(92,975)

Bastrop WCID No - Roads
Actual vs Budget-RM
October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 · Donations	0	833	17,500	8,333	10,000
34160 · Other-RM	0	19,109	51,860	191,088	229,306
34165 · FEMA Payments	0	0	102,614	0	0
34175 · Interest-RM	0	18,750	3	187,500	225,000
34180 · Admin Allocaitosn-RM	13,966	0	99,818	0	0
Total Road Maintenance-Revenue	13,966	38,692	271,795	386,922	464,306
Total Income	13,966	38,692	271,795	386,922	464,306
Expense					
Road Maintenance-Expense					
36127 · Repairs- Contracted-RM	0	25,000	19,050	250,000	300,000
36128 · Contract Labor- RM	0	0	76,800	0	0
36129 · Maint. Agreement-Incode-RM	0	304	0	3,038	3,645
36139 · Field Equipment Rental- RM	0	0	5,227	0	0
36142 · Materials-RM	0	2,500	189,980	25,000	30,000
36144 · Safety Supplies-RM	0	0	203	0	0
36146 · Equip. Small	0	167	0	1,667	2,000
36148 · Materials- Hauling-RM	0	5,000	0	50,000	60,000
36160 · Misc. Office-RM	129	0	166	0	0
36174 · Accounting	0	0	1,125	0	0
36176 · Audit-RM	0	0	4,875	0	0
36177 · Engineering-RM	0	833	20,928	8,333	10,000
36178 · Legal-RM	0	83	0	833	1,000
36179 · Insurance-WC-RM	0	0	341	0	0
36180 · Other Professional Services-RM	0	0	16,850	0	0
36182 · Repairs- Vehicles-RM	0	0	112	0	0
36183 · Field Equipment Rentals	0	183	0	1,833	2,200
Total Road Maintenance-Expense	129	34,070	335,658	340,704	408,845
Total Expense	129	34,070	335,658	340,704	408,845
Net Ordinary Income	13,837	4,622	(63,863)	46,218	55,461
Net Income	13,837	4,622	(63,863)	46,218	55,461

Bastrop WCID No 2 - Standby
Actual vs Budget
October 2017

	Oct 17	Budget	Jan - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	2,811	1,917	28,999	19,167	23,000
25400 · Pine Forest Standby-Prior	0	250	2,640	2,500	3,000
25500 · TV Standby	0	1,250	12,003	12,500	15,000
25600 · Late Fees	684	192	3,299	1,917	2,300
25700 · Lien Fees	334	8	1,403	83	100
25710 · Attorney Fees	0	0	104	0	0
25800 · Interest	0	0	0	0	0
Total Income	3,829	3,617	48,448	36,167	43,400
Expense					
27110 · Admin Allocations	950	750	7,259	7,500	9,000
27120 · Maint. Agreement- Incode	0	220	120	2,196	2,635
27130 · Office Supplies	124	20	303	204	245
27135 · Filing Fees	0	0	100	0	0
27140 · Postage	0	182	1,275	1,818	2,182
27145 · Lien Fees Written Off	0	0	90	0	0
27150 · Bank Fees	0	9	0	86	103
27155 · Miscellaneous Expense	0	0	283	0	0
27156 · Customer Refunds	108	0	108	0	0
27160 · Accounting	0	233	1,874	2,329	2,795
27170 · Audit	0	0	2,500	0	0
27180 · Engineering	0	1,074	2,400	10,738	12,886
Total Expense	1,182	2,487	16,313	24,872	29,846
Net Ordinary Income	2,647	1,130	32,135	11,295	13,554
Net Income	2,647	1,130	32,135	11,295	13,554

**Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of October 31, 2017**

	Oct 31, 17
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	467,374.98
11220 · TWDB WW	572.00
Total Checking/Savings	467,946.98
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	24,427.79
11250 · Accounts Receivable-WW	7,805.19
Total Accounts Receivable	32,232.98
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,477,477.46
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	949.60
11173 · Due from RC-W	14,434.94
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,008,735.53
11260 · Allowance for Doubtful-WW	(4,414.45)
Total Other Current Assets	2,520,624.12
Total Current Assets	2,988,571.10
Fixed Assets	
11190 · Accumulated Depreciation-W	(2,879,227.00)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	4,411,943.26
11290 · Accumulated Depreciation-WW	(1,849,520.80)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,327,142.82
Total Fixed Assets	7,186,504.28
TOTAL ASSETS	10,175,075.38
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	346,527.30
Total Accounts Payable	346,527.30
Other Current Liabilities	
12144 · FSA Employee Flexible Spending	1,976.81
12145 · Benefit Liability	(163.29)
12154 · 401k	2,465.21
12160 · Deposits	195,250.00
12170 · Due to TCEQ-W	9,718.21
12180 · Groundwater Assessments Pay-W	1,650.00
12190 · Unclaimed Property	6,235.90
12270 · Due to TCEQ-WW	9,291.93
12280 · Bonds Payable-TWDB-WW	5,815,000.00

Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of October 31, 2017

	Oct 31, 17
12281 · Bond Interest Payable	63,868.00
Total Other Current Liabilities	6,105,292.77
Total Current Liabilities	6,451,820.07
Total Liabilities	6,451,820.07
Equity	
13110 · Unrestricted Fund Balance-W	1,226,213.70
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.26
13220 · Unrestricted Fund Balance-WW	(6,897,617.55)
13240 · Capital Assets Fund Balance-WW	7,341,667.23
Net Income	153,423.67
Total Equity	3,723,255.31
TOTAL LIABILITIES & EQUITY	10,175,075.38

Bastrop WCID No - Roads
Balance Sheet
As of October 31, 2017

	Oct 31, 17
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	54,917.75
Total Checking/Savings	54,917.75
Other Current Assets	
31230 · Time Deposits-RC	169,926.51
31250 · Accounts Receivable-RC	2,636,080.09
31260 · Allowance for Doubtful-RC	(2,193,543.46)
Total Other Current Assets	612,463.14
Total Current Assets	667,380.89
TOTAL ASSETS	667,380.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	68,865.43
Total Accounts Payable	68,865.43
Other Current Liabilities	
32250 · Due to Water-RC	14,434.94
Total Other Current Liabilities	14,434.94
Total Current Liabilities	83,300.37
Total Liabilities	83,300.37
Equity	
33130 · Fund Balance-RM	135,601.58
33220 · Fund Balance-RC	557,987.22
Net Income	(109,508.28)
Total Equity	584,080.52
TOTAL LIABILITIES & EQUITY	667,380.89

**Bastrop WCID No 2 - Standby
Balance Sheet
As of October 31, 2017**

	<u>Oct 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	115,420.59
Total Checking/Savings	115,420.59
Other Current Assets	
21500 · Accounts Receivable	543,352.60
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	34,818.69
Total Current Assets	150,239.28
TOTAL ASSETS	<u><u>150,239.28</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	949.60
22720 · Due to Bank	400.00
Total Other Current Liabilities	1,349.60
Total Current Liabilities	1,349.60
Total Liabilities	1,349.60
Equity	
23010 · Fund Balance	116,754.63
Net Income	32,135.05
Total Equity	148,889.68
TOTAL LIABILITIES & EQUITY	<u><u>150,239.28</u></u>

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

10/01/2017 - 12/31/2017

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 12/01/2017						
Amegy Bank of Texas	2016	12/01/2017		235,000.00	95,802.00	330,802.00
		Total Due 12/01/2017		235,000.00	95,802.00	330,802.00
			District Total	\$235,000.00	\$95,802.00	\$330,802.00

Agenda

Item # 10

GM's Report

GENERAL MANAGERS REPORT

NOVEMBER 16, 2017

Repairs on Koolua Drive and Awehi Lane landslide

The projects were bid through the routine bidding process and came back at over \$1 million to complete. Discussions with the TX Division of Emergency Management resulted in the District being allowed to rebid the work with four companies that have responded to the initial bid process. A tentative bid date of mid- December is being looked at this time. The true cost should be around \$150,000 per site. The District will be reimbursed 75% for the Koolua site.

Road Construction Activities

The following roads are ready for paving following a final “burn”. The County has been unable to contribute as of yet due to other obligations and lack of personnel. They are not in a position to perform any paving and but will help with the final grade of the roads prior to paving. We have lined up Lone Star Paving to complete the work this year on the 3.3 miles below. We will do one course this year with an understanding from the County that a second course will be provided in May of 2018.

- North and South Kanaio
- North and South Kaupo
- Puu Waa Waa
- East and West Manalua
- Kanahananui
- Lamaloa
- Hailimaile
- Pele Ct
- Papaloa

Storage Tank Construction

Borings were completed on November 10. A meeting with a third tank installer was held on November 14. Once boring data for foundation is complete, we can take the conversation with tank companies to the next step.

New Office Building

The site for the new office building has been cleared. We will now have it surveyed for design purposes and set back requirements. I will invite in a few pre fab metal building contractors and others for ideas on what can be competed. We can visit some other facilities to learn what valuable arrangements are successful. Please advise on any special features you wish to see.

Employees

Jonaton Hildago resigned on November 14. He was out on workers comp since September 22 and the day he was released for light duty he resigned.

We have extended an offer to begin work on November 27, 2017 to Mr. Cody Ely. Cody recently relocated to Elgin from Colorado. He moved here to be closer to his family. He has an "A" CDL license. He worked with the Jefferson County Road and Bridge Department in Colorado and we look forward to having an additional employee to help out.

Roads Scheduled for 2018 Pursuant to Road Plan

<u><i>Road</i></u>	<u><i>feet</i></u>
Pahoiki	1640
Kou	160
Kaliu	850
Kimo Ct	400
Ahumoa	900
North Pahihi	1450
Kaena Lane	800
South Papawai Drive	2430
Koae Ct	220
<u>Huelo Ct</u>	<u>350</u>
Total Feet	9,200
Miles	1.74

Agenda

Item # 12

Resolution
for EFT's

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS

COUNTY OF BASTROP

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

§
§
§
§
§

We, the undersigned officers of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District") hereby certify as follows:

1. The Board of Directors of the District convened in regular session on the 16th day of November, 2017, at the regular meeting place thereof, and the roll was called of the duly constituted members of the Board, to wit:

John S. Creamer, Jr.	President
Karen Pinard	Vice President
	Secretary
Sam Kier	Treasurer
Victor Gonzalez	Director

and all of said persons were present except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION AUTHORIZING THE AUTHORIZED SIGNATORIES ON DISTRICT BANK ACCOUNTS TO MAKE ELECTRONIC TRANSFER OF FUNDS FOR PAYING DISTRICT'S UTILITY BILLS SUCH AS BLUEBONNET ELECTRIC, CITY OF BASTROP, AT&T AND SPECTRUM

was introduced for the consideration by the Board. It was then duly moved and seconded that the RESOLUTION be adopted; and, after due discussion, the motion, carrying with it the adoption of the RESOLUTION was duly passed and adopted by the Board by the following vote:

___ "For" ___ "Against" ___ Abstained

2. That a true, full and correct copy of the aforesaid RESOLUTION adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the RESOLUTION has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49, Texas Water Code.

EXECUTED AND SEALED this the 16th day of November, 2017.

Secretary, Board of Directors

President, Board of Directors

(DISTRICT SEAL)

NOVEMBER 2017

Policy Purpose:

The primary goal of this policy is to ensure Electronic Funds Transfers (EFTs) are initiated, executed, and approved in a secure manner. This policy establishes requirements with respect to payments via EFT for payments of the Bastrop County WCID #2 (the District) obligations to pay utility bills. This policy is not applicable to customer refunds or deposit refunds.

Definitions:

Automated Clearing House (ACH): Generally refers to payments made via direct deposit and should be set up in the vendor master that denotes this payment method.

Bank codes:

- ABA - American Banking Association

Banking information: Information from the payee or their bank regarding their account; including bank name, account name, account number, routing number, bank contact information and any other information necessary to transmit funds.

Electronic Funds Transfer (EFT): The electronic exchange (transfer of money from one bank account to another), within a single financial institution. Wire transfers and ACH payments are examples of EFTs.

General Requirements:

All EFT payments will be coordinated and submitted through the General Manger. The General Manager or his/her designee will approve all new and changes to electronic funds transfer requests, ensuring that the payment via wire is necessary, all required documentation is provided and appropriately approved, and that the request and banking account information is accurate and valid. Monthly reoccurring EFT'S for Bluebonnet Electric, Spectrum phone/internet and AT&T are approved at this time.

Roles and Responsibilities

The General Manager is responsible for ensuring that proper documentation, authorization and accounting information are provided and accompany any EFT payment instructions.

The General Manager is responsible for administrative process for the purchase of goods and/or services and negotiating payment terms in relation to those purchases. If payment via EFT is requested, General Manager is responsible for working to ensure the payment can be made in accordance with this policy.

Municipal Accounts & Consulting, L.P. is responsible for initiating releasing EFTs on behalf of the District. Two separate individuals are required to initiate and release EFT payments through the District's banking partner's computer-based system. The General Manager also has the responsibility to confirm EFT instructions with specific departments and individuals if there is any question as to the validity of the EFT request.

Departments are responsible for obtaining and submitting proper support and approvals, including the completed and approved Wire Transfer Request form to the General Manager office at least seven business days prior to payment being needed.

Procedures

To promote the safety of District funds in the EFT environment, the following procedures will be adhered to all District employees requesting payments via EFT and all District employees involved in processing payments via EFT:

1. The procedure to initiate an EFT is subject to the same financial policies, procedures and controls that govern disbursement by any other payment mechanism.
2. EFT transactions will not be made without proper authorization of affected parties in accordance with federal and state statute and accepted business practices.
3. Authentication of new EFT requests and changes to existing EFTs required prior to the transaction being input into the computer-based banking system and includes the following steps:

- **Validate** all new electronic payment instruction requests received even if the request is internal.
- **Contact** the supplier or requester directly by phone to confirm any requests for payment method or payment instruction changes. Do not use the contact information provided on the request to change payment method or payment instructions; do use contact information known to be genuine such as the contact information in your master supplier file or information collected from the original contract. Have the contact confirm existing payment instructions on file prior to making changes to those instructions (i.e. current bank account and routing number provided in original instructions).
- **Verify** the new information provided on the payment instructions provided with the known contact (i.e. contact bank to confirm correct account name, number and routing

information).

- **Document** the verification process that was followed to validate payment instructions. The person responsible for entering/updating wire instructions and the person approving new/updated wire instructions must approve the record of verification. A record of the verification must be maintained in accordance with record retention policies.

4. When wire payments are approved, they will be set up as a template in the computer-based banking system and cannot be altered by those assigned to use it. The set-up and modifications to these templates will require two authorized District signatories.

5. When ACH payments are approved, they will be set-up in the vendor master database in the financial accounting system by individuals authorized to perform vendor maintenance.

6. Bank balances will be monitored for unusual or unexpected transactions.

7. Reconciliation of banking activity to the general ledger will be accomplished in a timely manner with investigation and resolution of reconciling items.

Agenda

Item # 13

Public Funds

Depositor Collateral

Security Agreement

******FOR USE WITH ALL BANKS, NO EXCEPTIONS******

EXHIBIT "B"

PUBLIC FUNDS DEPOSITOR
COLLATERAL SECURITY AGREEMENT

This Public Funds Depositor Collateral Security Agreement (the "Agreement") is made and entered into as of the ____ day of _____, 20__ by and between _____ (the "Depositor") and _____ ("Bank"), and any prior Agreement between Depositor and Bank relative to the subject matter hereof is hereby terminated as of the date first written above.

RECITALS

Depositor, through action of its Board of Directors, has designated Bank as a depository for Depositor's funds. Funds on deposit with Bank to the credit of Depositor in excess of federal deposit insurance are required to be secured by eligible security as provided for by the Public Funds Collateral Act, V.T.C.A. Government Code Section 2257.001 et seq. (the "Public Funds Law"). Depositor and Bank understand and acknowledge that the amount of Depositor's uninsured deposits in Bank may vary substantially from time to time; that under the circumstances permitted herein, the Bank may release, add to or substitute for the securities pledged by Bank from time to time to secure such uninsured deposits of Depositor; and that it is the intent of the parties that this Agreement be renewed and extended upon and at the time of each permitted release, addition or substitution of collateral securities and thereafter remain in force and effect for the full term thereof until terminated in the manner set forth herein. In order to perfect Depositor's security interest in eligible securities pledged by Bank from time to time to secure such uninsured deposits, the Board of Directors of the Bank (the "Bank Board") has authorized the undersigned Bank officer to enter into this Agreement on behalf of Bank under the terms of which Bank will [either (i) cause _____, a [state or national bank], which has its main office or a branch office in Texas and which has been designated by the State Comptroller as a Texas State Depository to hold the collateral assets in a custody account as bailee for the benefit of Depositor, or (ii)] cause the Federal Reserve Bank or a federal home loan bank ("FHLB") to hold the collateral assets in a restricted securities account, joint safekeeping account or other similar account as custodian/bailee for the benefit of Depositor (such [bank or] FHLB or the Federal Reserve Bank, as the case may be, hereinafter called the "Custodian").

AGREEMENT

Now, Therefore, in consideration of the mutual covenants in this Agreement, the parties agree as follows:

1. Grant of Security Interest. To secure the uninsured deposits maintained by Depositor with Bank from time to time, Bank hereby pledges and grants to Depositor a security interest in its Eligible Securities (as defined in the Public Funds Law) which are held, now or hereafter, by Custodian for the benefit of Depositor in accordance with the terms of this Agreement (the "Collateral"). At all times during the term of this Agreement, the Collateral shall consist solely of the following:

general obligations of the United States of America or its agencies or instrumentalities backed by its full faith and credit;

direct obligations of the State of Texas or Texas State agencies and instrumentalities;

collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States of America, the underlying security for which is guaranteed by an agency or instrumentality of the United States of America;

other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the State of Texas or the United States of America or their respective agencies and instrumentalities;

obligations of states, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;

fixed-rate collateralized mortgage obligations that have an expected weighted average life of 10 years or less and which do not constitute a high-risk mortgage security as defined in the Public Funds Law;

floating-rate collateralized mortgage obligations that do not constitute a high-risk mortgage security as defined in the Public Funds Law; and

letters of credit issued by a federal home loan bank.

Bank shall cause Custodian to accept and hold the Collateral as bailee and/or custodian for Depositor to secure Bank's obligation to repay the deposits.

2. Receipts. The Collateral held by Custodian for the benefit of Depositor, as of the effective date of this Agreement, has been described on Trust Receipts (as defined in the Public Funds Law) issued by Custodian, copies of which Custodian has forwarded to Depositor, and such current Collateral is described on Exhibit "A" attached hereto and made a part hereof for all purposes. With respect to additional or substitute Collateral hereafter delivered by Bank to Custodian to hold for the benefit of Depositor, or any releases of securities previously held as Collateral ("Releases"), as contemplated by this Agreement, Bank shall cause Custodian to issue Trust Receipts or Releases describing such additional or substitute Collateral or released securities and promptly forward copies of same to Depositor. Such Trust Receipts and Releases which are furnished to Depositor by Custodian from time to time shall be deemed a part of this

Agreement without further action on the part of any party hereto, and this Agreement shall apply to such released, additional or substitute Collateral to the same extent as if it were described on Exhibit "A" attached hereto. If the Custodian is the Federal Reserve Bank, such Trust Receipts or Releases will consist of a written confirmation (the "Advice"). Such Advice shall be subject to the terms and conditions of all applicable regulations, operating circulars, bulletins and policies of the Federal Reserve Bank, including the terms and conditions of any applicable forms or agreements, as may now exist or hereafter be enacted, promulgated or issued by the Federal Reserve Bank (collectively "Applicable Regulations"). If the Custodian is the Federal Home Loan Bank of Dallas ("FHLB Dallas"), notwithstanding the foregoing, such Trust Receipts may be forwarded to Bank with instructions for Bank to immediately forward the same to Depositor. Bank hereby agrees to comply with Custodian's instructions and forward each Trust Receipt to Depositor immediately upon receipt of same. Upon request of Depositor, Bank agrees to provide or cause Custodian to provide a then-current list of all Collateral pledged by Bank to secure Depositor's funds to update Exhibit "A" to this Agreement. If the Custodian is FHLB Dallas and the Custodian is forwarding Trust Receipts to Bank, Depositor may, at any time and from time to time, request that FHLB Dallas provide one or more Trust Receipts directly to Depositor, and FHLB Dallas shall immediately so provide the requested Trust Receipts to the Depositor, at no cost to the Depositor.

3. Required Collateral Value. Bank agrees with Depositor that the total market value of the Collateral securing uninsured deposits maintained by Depositor with Bank will at all times during the term of the Agreement be not less than (i) one hundred ten percent (110%) of the amount of such uninsured deposits, if the determination of the market value of Collateral is calculated less frequently than weekly by Bank, or (ii) one hundred five percent (105%) of the amount of such uninsured deposits if the determination of the market value of Collateral is calculated at least weekly by Bank (the "Required Collateral Value"). To insure that the Required Collateral Value is maintained, Bank will redetermine, on a daily basis, the amount of Depositor's uninsured deposits (taking into account that day's deposits, accrued interest, disbursements and withdrawals) held by Bank and (using the most recently determined market value of the Collateral) promptly add any additional Collateral which may be necessary to maintain the Required Collateral Value by either (i) depositing with Custodian for the purposes of this Agreement any additional Collateral or (ii) if the Custodian is the Federal Reserve Bank, transferring additional Collateral to a restricted securities account, joint safekeeping account or other similar account maintained by the Federal Reserve Bank. **Determination of the market value of Collateral by Bank will be calculated periodically as indicated by Bank on the signature page hereof or more frequently on Depositor's request;** provided, however, the foregoing shall not relieve Bank of its obligation to fully collateralize at all times the Depositor's uninsured deposits with Bank. If upon the periodic determination of the Collateral's market value as set forth herein, the Required Collateral Value is not then maintained, Bank will promptly deposit with Custodian for the purposes of this Agreement additional Collateral necessary to maintain the Required Collateral Value.

4. Release of Collateral. Custodian shall not release any part of the Collateral without Depositor's written authorization. Depositor agrees to furnish such authorization promptly upon Bank's request under the circumstances described in Sections 5, 6, or 8 of this Agreement. Depositor's authorization to Custodian to release from the Collateral only

designated Eligible Securities shall terminate the security interest granted by Bank in this Agreement only with respect to such designated Eligible Securities. If the Custodian is the Federal Reserve Bank, this section shall apply except to the extent it is in conflict with the provisions of the Applicable Regulations, in which event the provisions of the Applicable Regulations shall govern the release of Collateral.

5. Substitution of Collateral. It is hereby agreed that upon obtaining the prior written consent of the Depositor, which consent shall not be unreasonably withheld, substitutions of the Collateral held hereunder may be made at any time so long as the fair market value of the Eligible Securities being substituted is at least equal to the fair market value of the Eligible Securities being removed. If the Custodian is the Federal Reserve Bank, this section shall apply except to the extent it is in conflict with the provisions of the Applicable Regulations, in which event the provisions of the Applicable Regulations shall govern the substitution of Collateral.

6. Excess Collateral. At such times as the aggregate market value of the Collateral held by Custodian exceeds the Required Collateral Value, Depositor, upon request by Bank, shall authorize Custodian to permit Bank to release the excess portion of the Collateral. Custodian shall have no further liability to Depositor with respect to those Eligible Securities released upon Depositor's authorization.

7. Additional Collateral. If at any time the aggregate market value of Collateral held by Custodian is less than the Required Collateral Value, Bank shall immediately upon learning of such circumstance, and without further action by Depositor, promptly either (i) deposit with Custodian sufficient additional Eligible Securities of the type specified in Section 1 as may be necessary to cause the aggregate market value of the Collateral to equal the Required Collateral Value, or (ii) transfer additional Eligible Securities of the type specified in Section 1 to the restricted securities account, joint safekeeping account or other similar account maintained by the Federal Reserve Bank as may be necessary to cause the aggregate market value of the Collateral to equal the Required Collateral Value and cause the Federal Reserve Bank to issue a corresponding Advice (and Bank will deposit with the Federal Reserve Bank additional Eligible Securities if and to the extent necessary to fulfill its obligations under this Agreement).

8. Earnings and Payments on Collateral. Bank shall be entitled to the interest income and earnings paid on the Collateral and Custodian may dispose of such interest income and earnings as directed by Bank without approval of Depositor, so long as Depositor has not notified Custodian of Bank's default under this Agreement. Bank shall not be entitled to and Custodian shall not release to Bank any partial or full call of the Collateral without Depositor's prior written authorization as described in Section 4 of this Agreement. If the Custodian is the Federal Reserve Bank, this section shall apply except to the extent it is in conflict with the provisions of the Applicable Regulations, in which event the provisions of the Applicable Regulations shall govern the disposition of interest earnings and principal payments on the Collateral.

9. Default and Remedies. If Bank fails at any time to pay and satisfy, when due, any check, draft, or voucher lawfully drawn against any deposit or becomes insolvent or materially breaches its contract with Depositor, a default shall exist under this Agreement and Depositor

shall give written notice of such default to Bank, and Bank shall have ten (10) days to cure same. In the event Bank fails to do so, it shall be the duty of Custodian, upon written demand of Depositor, to surrender or transfer the Collateral to Depositor or Depositor's nominee and Bank hereby irrevocably authorizes Custodian to surrender or transfer the Collateral upon the conditions herein specified. Depositor may sell all or any part of such Collateral in a commercially reasonable manner and out of the proceeds of the Collateral may pay Depositor all damages and losses sustained by it, together with all expenses of any and every kind incurred by it on account of such failure or insolvency sale. Depositor shall account to Bank for the remainder, if any, of said proceeds or Collateral remaining unsold. Such sale may be either at public or private sale; provided, however, Depositor shall give Bank ten (10) days' written notice of the time and place where such sale shall take place, and such sale shall be to the highest bidder for cash. Depositor and Bank shall have the right to bid at such sale. If the Custodian is the Federal Reserve Bank, this section shall apply except to the extent it is in conflict with the provisions of the Applicable Regulations, in which event the provisions of the Applicable Regulations shall govern the Depositor's exercise of remedies against the Collateral.

10. Authorization and Records. The Bank Board has authorized the pledge of Bank assets to collateralize uninsured deposits maintained by Depositor pursuant to resolutions substantially in the form of Annex I attached to the form of Resolution Certificate and Certificate of Incumbency attached hereto as Exhibit "B" (the "Resolution Certificate"), and has authorized the undersigned Bank officer to enter into, execute and deliver to Depositor this Agreement on behalf of Bank and to take all action which may be necessary or appropriate to create and perfect the security interest in the Collateral contemplated hereunder. Bank shall deliver to Depositor a fully executed Resolution Certificate as a condition precedent to the effectiveness of this Agreement and shall advise Depositor immediately of any revocation, amendment or modification thereof. Bank shall maintain this Agreement, its copies of all Trust Receipts, Releases and Advices, and the Resolution Certificate among its official records continuously until such time as this Agreement is terminated and all uninsured deposits of Depositor have been properly and fully paid out. This Agreement may be executed in one or more counterparts, each of which shall be an original.

11. Authorized Representative; Depositor Agreements. The Depositor hereby confirms that it has previously authorized its Investment Officer and/or Tax Assessor-Collector to execute this Agreement and any documentation required in connection therewith, including specifically pursuant to the Applicable Regulations and documentation related thereto, and to represent it and act on its behalf in any and all matters of every kind arising under this Agreement. During the term of this Agreement, the Depositor may further designate an additional officer or officers to singly or jointly represent and act on behalf of Depositor in any and all matters of every kind arising under this Agreement and, in such event, shall provide written notice thereof to Bank. In the event of any conflict between the provisions of this Agreement and any other agreement between the Depositor and the Bank relating to the deposits, this Agreement will control, unless the conflict is with the Applicable Regulations, in which event the Applicable Regulations will control. Bank and Depositor specifically agree that Depositor's prior approval is required for any par-for-par Collateral substitutions.

12. Custodian as Bailee. Custodian will promptly identify the pledge by Bank to Depositor of the Collateral on the Custodian's books and records and any additional or substitute Collateral and issue to Bank and Depositor Trust Receipts covering the Collateral. Similarly, Custodian will promptly remove from its books and records any securities released from the pledge by Bank in compliance with the terms of this Agreement and issue to Bank and Depositor appropriate Releases identifying the released securities. Custodian acknowledges that it is the bailee of Depositor for purposes of Section 2257.044 of the Public Funds Law, and its custodial capacity is deemed to be set forth on any Trust Receipt delivered to Bank and Depositor, whether such capacity is expressly so noted or not. If the Custodian is the Federal Reserve Bank, this section shall not apply, but Bank acknowledges the provisions of the Applicable Regulations which provide that the Federal Reserve Bank is acting as custodian/bailee; that the Collateral identified on the Advice is subject to the custodial provisions of the Applicable Regulations; and that the disposition thereof is subject to Depositor's approval.

13. Financial Condition. Bank will provide a statement of its financial position to the Depositor on at least a quarterly basis. Bank will provide to the Depositor an annual statement audited by its outside auditors including a statement by its outside auditors as to its "fair presentation."

14. Amendment, Modification, Renewal. Each permitted release of previously pledged Collateral and each addition to or permitted substitution for Collateral shall be deemed and considered, without further action by Bank or Depositor, as an amendment to Exhibit "A" attached hereto and a contemporaneous renewal and extension of this Agreement for the term hereinafter stated upon the same terms and containing the same provisions as set forth herein, except as the Collateral subject to this Agreement may be modified or amended thereby; provided, however, that any such renewal and extension shall not affect any transaction entered into prior to such renewal and extension until Bank shall have properly and fully paid out all uninsured deposits (including any uninsured time deposits) and Depositor shall have authorized Custodian to redeliver to Bank's sole control all Collateral then in Custodian's possession. Otherwise, this Agreement may not be amended or modified except by mutual written agreement of the parties hereto.

15. Term. Unless sooner terminated as hereinafter provided, the term of this Agreement, and any renewal or extension hereof resulting from any release, addition to or substitution of securities pledged as Collateral hereunder, shall commence on the date of this Agreement, or the date of such release, addition or substitution, and continue for a term of ten (10) years.

16. Termination. Either Depositor, Bank or Custodian may terminate this Agreement prior to the expiration of the term hereof upon thirty (30) days' advance written notice to the other parties or by entering into a new Public Funds Depositor Collateral Security Agreement which is intended to supercede and replace this Agreement; provided, however, that the terms of this Agreement shall continue to apply to all transactions entered into prior to such termination and until Bank shall have properly and fully paid out all uninsured deposits (including any uninsured time deposits) and Depositor shall have authorized Custodian to redeliver to Bank's sole control all Collateral then in Custodian's possession.

17. Custodian Fees. Any and all fees associated with the Custodian's holding of Collateral for the benefit of the Depositor will be paid by Bank and the Depositor will have no liability therefor.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the day first above written.

DEPOSITOR:

By: _____

Name: _____

Title: _____

Bank hereby agrees that it will periodically determine the market value of Collateral and maintain the corresponding Required Collateral Value throughout the term of this Agreement as indicated below (provided, however, that in the event no indication is made below, the Required Collateral Value for all purposes of this Agreement shall be 110%):

- Less frequent than weekly No less than 110%
- Weekly No less than 105%

BANK:

By: _____

Name: _____

Title: _____

The Custodian, if other than the Federal Reserve Bank, joins in the execution of this Agreement for purposes of Sections 4, 8, 9, 12 and 16, and if the Custodian is the Federal Reserve Bank, such joinder is to be evidenced as set forth in the Applicable Regulations, the Advice and any documentation related thereto.

CUSTODIAN:

By: _____

Name: _____

Title: _____

356192_1

EXHIBIT "A"

[Description of Eligible Securities Pledged]

EXHIBIT "B"

RESOLUTION CERTIFICATE
AND CERTIFICATE OF INCUMBENCY

OF _____ (BANK)

The undersigned hereby certifies as follows:

1. I am the officer of the Bank holding the title designated on the signature line of this Certificate.
2. Attached hereto as Annex I is a full, true and correct copy of resolutions (the "Resolutions") duly adopted by the [Board of Directors] [Loan Committee] of the Bank in conformity with the Articles of Association and By-laws of the Bank and in accordance with the laws of the State of Texas.
3. The Resolutions have not been amended, modified or rescinded, and are in full force and effect on the date hereof.
4. The Bank is duly organized and existing under the laws of _____.
5. All franchise and other taxes required to maintain the Bank's existence have been paid and none of such taxes are delinquent.
6. No proceedings are pending for the forfeiture of the Bank's authority to do business or for its dissolution, voluntarily or involuntarily.
7. The Bank is qualified to do business in each state where the nature of its business requires such qualification.
8. There is no provision in the Articles of Association, By-laws or any other agreement, indenture or contract to which the Bank or its property is subject which limits the

Resolutions, and the Resolutions are in conformity with the provision of the Bank's Articles of Association and By-laws and with proceedings of the Board of Directors.

9. This resolution is made in order to comply with requirements of the Financial Institutions Reform, Recovery and Enforcement Act of 1989, as amended, and 12 U.S.C. 1823(e), and shall constitute a business record of the Bank and shall be continuously maintained in the official business records of Bank.

10. The undersigned officers have been duly elected to the positions set opposite their respective names below and are qualified to act in the present capacities in which they sign for the Bank.

11. The signatures appearing opposite each of the undersigned officers is his or her authentic signature and each of the undersigned holds the office designated for the same.

<u>Name</u>	<u>Office</u>	<u>Signature</u>
_____	_____	_____
_____	_____	_____

EXECUTED the _____ day of _____, 20__.

Name: _____
Title: [Secretary] [Recording Officer]

ANNEX I
RESOLUTIONS

RESOLVED, that this Bank shall secure all deposits of _____
_____ (the "District") in excess of amounts insured by the Federal Deposit Insurance Corporation ("Excess Funds") on deposit with the Bank at any time in whatever amount; and further

RESOLVED, in regard to the above referenced deposits, that the Chairman of the Board of Directors, President, any Executive Vice President, any Vice President, any Assistant Vice President, or any other officer of the Bank is hereby authorized and directed to execute for and on behalf of the Bank the following documents, it being further agreed that the execution of any of the same prior to the adoption of these resolutions is hereby ratified, confirmed and adopted:

1. A Public Funds Depositor Collateral Security Agreement (the "Collateral Security Agreement") in favor of the District, covering the Collateral described therein;
2. Such other and further documents as may be deemed necessary or desirable by such officer or as required by the District in regard to the securing of the Excess Funds; and further

RESOLVED, that the officers executing any of the above described documents are hereby authorized and empowered to do and perform any and all actions required by the terms and provisions of same to execute the same in the name and on behalf of the Bank, in such number of counterparts as the officer or officers executing the same shall deem necessary or desirable, with such terms, conditions, modifications, changes and provisions as the officer or officers executing the same may approve, the execution of such documents to evidence approval of the terms thereof conclusively; and further

RESOLVED, that any and all instruments executed and delivered on behalf of the Bank in connection with these resolutions by any person purporting to be an officer of the Bank shall

be deemed to be the act of the Bank and shall be in all respects binding against the Bank; and further

RESOLVED, that all actions of all officers, agents or other representatives of the Bank taken or performed up to the date hereof in respect to the preparation, execution and delivery of the documents, certificates or other instruments contemplated hereby, and the taking prior to the date hereof of any and all actions otherwise required by the terms and provisions of the above referenced documents, be, and they hereby are, in all respects approved, ratified and confirmed; and further

RESOLVED, that this approval is intended to comply in all respects with the requirements of applicable statutory law relating to insurance of accounts including specifically, but without limitation, the requirements of 12 U.S.C.A. §§ 1821(d)(9)(A) and 1823(e); and further

RESOLVED, that any deposit agreements between Bank and District and/or the Collateral Security Agreement are all intended to be, and shall be deemed to be, official records of the Bank; and further

RESOLVED, that any deposit agreements between Bank and District, the Collateral Security Agreement and these Resolutions shall be continuously maintained in the business records of the Bank.

Agenda

Item # 15

2018 Budget

01 -WATER

updated 11/16/2017

THROUGH SEPTEMBER

MAC ACCT #	ACCOUNT #	<u>ACCOUNT DESCRIPTION</u>	<u>2015 YEAR END</u>	<u>2016 YEAR END</u>	<u>2017 YTD</u>	<u>2017 BUDGET</u>	<u>2017 YEAR END PROJECTED</u>	<u>2018 BUDGET</u>	<u>COMMENTS</u>
REVENUES									
14110	4001	TV WATER SALES	990,000	1,025,900	898,539	1,040,000	1,150,000	1,100,000	2018 conservative - no rate increase, dry summer in 2017
14115	4011	WATER LATE CHARGE INCOME	26,900	26,400	24,777	25,000	26,000	25,000	
14120	4021	TV TAP FEE	133,100	194,100	98,600	145,000	150,000	180,000	60 new homes x \$3000
14125	4041	CAPITAL RESERVE FEE	126,800	90,300	45,000	0	60,000	60,000	40% OF THE \$7.50 monthly charge
	4051	GRANT MONIES-LPNT	0	0	0	0	0	0	
14130	4071	WATER LINE BORE	13,800	13,500	5,350	7,000	9,000	7,000	
14135	4081	WATER LINE EXTENSION	55,000	62,200	0	30,000	0	10,000	labor for water line inspections, installations
14136	4091	RELOCATE WATER METER	250	0	0	1,000	0	0	
14140	4201	BACKFLOW INSPECTIONS COLLECTED	4,600	1,950	4,875	6,000	6,000	6,000	
14145	4301	RETURNED CHECK FEE	500	60	240	500	300	300	
14150	4302	Maps Sold	500	300	240	300	300	300	
14155	4303	Office Rents	5,400	5,500	2,475	7,500	4,500	4,500	
14160	4304	Other Income-Water	96,100	1,300	52,494	225,000	55,000	0	FEMA was in budget. Capital reserve was in this account before
	4305	GRANTS AND GIFTS	9,000	0	0	0	0	0	
14165	4306	Developer Commitment Fee	2,100	4,500	0	3,000	0	0	
14170	4331	RECONNECT FEE	8,500	10,300	7,850	11,000	10,000	10,000	
14175	4481	INTEREST - WATER	4,300	4,700	3,253	4,000	3,500	3,500	
14180	4511	COPIES AND FAXES	100	100	24	50	0	50	
14185	4601	POOLS	250	200	220	600	650	400	
14190	4602	IRRIGATION SYSTEMS	100	600	60	1,000	0	300	
14195	4800	Gain (Loss) Sale of Assets	-5,300	0	0	0	0	0	
	4805	Driveway/Culverts	0	0	0	0	0	0	
TOTAL REVENUES			1,472,000	1,441,910	1,143,997	1,506,950	1,475,250	1,407,350	

EXPENDITURES

Personnel - Wages

16100a	6001	Salaries - Regular	332,300	385,500	345,406	600,000	470,000	505,000	<i>9 full time employees and 2 part time in 2018, 11 full time were budgeted in 2017. 7% increase in wages included</i>
16100b	6002	Overtime Pay	15,700	17,300	13,398	20,000	16,000	18,000	
16100c	6003	Double Time Pay	3,000	3,800	0	3,000	2,000	3,000	
16100d	6004	Comp Time Pay	2,100	6,700	0	3,000	0	0	
16100e	6005	Holiday Pay	18,100	21,600	12,200	0	21,000	22,000	
16100f	6006	Annual Leave Pay	16,601	17,500	4,600	0	17,000	20,000	
16100g	6007	Sick Leave Pay	7,500	8,700	3,200	0	5,000	5,000	
	6008	Sick Leave Pay-Pool	0	0	0	0	0	0	
16100h	6009	Personal Time Pay	2,600	4,200	1,200	0	3,400	3,700	
	6010	Board Salaries	0	0	0	0	0	0	
	6011	Longivity Pay	7,400	0	0	10,000	10,000	10,500	
16100i	6012	Bonus	0	17,100	0	20,000	20,000	20,000	
	6013	on call pay					0	5,000	
16100j	6013	MOVING EXPENSES	0	25,000	0	0	0	0	<i>remove account for 2018 moving expense</i>
TOTAL Personnel - Wages			405,301	507,400	380,004	656,000	564,400	612,200	
Personnel - Benefits									
16100k	6101	FICA-Employer	30,400	35,900	28,925	52,000	34,000	36,000	<i>will be a swings plan only in 20018, no district match</i>
16100l	6102	Retirement 401K	6,600	6,800	5,820	10,000	7,000	2,000	
16100m	6103	Retirement Plan/Life Expense	21,800	9,100	1316	7,000	42,000	79,000	<i>join TDCRS, stop 401 k match and other pension plan. Life insurance increase. Added an extra 20,000 in the event there are some final obligations from the existitng pension plan in 2018.</i>
16100n	6104	State Unemployment-Tx Workforc	400	2,100	549	2,000	1,500	2,000	
16110a	6105	Medical Insurance-Employer	77,400	96,600	66,998	155,000	110,000	135,600	<i>15% increase in premiums and reduction in montly employee payment</i>
16110b	6106	Dental Insurance	1,400	1,100	1,253	1,500	1,600	2,100	
16110c	6107	Vision Insurance	1,300	1,000	1,180	1,500	1,600	1,600	
16110d	6108	HSA	0	100	1,315	0	1,800	1,800	
16110e	6109	Employee Life	2,500	3,204	2,973	3,000	3,300	3,500	
16120	6201	Wellness Program	200	100	30	500	100	300	
	6211	Dependent Education Assistance	0	0	0	0	0	0	
16117	6212	Payroll Service Fee	0	0	1,062	0	0	0	

	6221	Radios & Phones	0	0	0	0	0	0	0	
16121	6222	Uniforms	12,600	15,200	10,929	14,000	16,000	7,000		<i>split with ww (reduced uniform expense by \$200 per month in September)</i>
16122	6231	Mileage	3,900	2,000	850	3,000	1,000	1,000		
16123	6232	Vehicle Usage	0	1,000	4,000	6,000	6,000	6,000		
TOTAL Personnel - Benefits			158,500	174,204	127,200	255,500	225,900	277,900		
Allocations										
16124	6301	EOM Admin Allocations Reimbur	-72,200	-79,700	-81,173	-105,051	-95,000	-95,000		<i>administration fees from Rd construction and standby</i>
16125	6302	PPE Allocations Reimbursement	-65,700	-83,800	-75,727	-71,467	-95,000	-104,000		<i>Road construction reimbursement to payroll at 17%</i>
	???	EOM salary reimbursement from WW	0	0	0	0	0	-121,000		<i>WW to water for salaries 20% of payroll. First time in 2018</i>
TOTAL Allocations			-137,900	-163,500	-156,900	-176,518	-190,000	-320,000		
Contracted Services										
	6401	A/C Service Agreement	0	0	0	400	0	0		
16126	6402	Answering Service	3,600	3,700	2,273	4,000	3,000	4,000		
	6403	Community Service Agreement	0	0	0	0	0	0		
16127	6404	Contracted Water Repairs	0	6,500	0	6,500	1,000	5,000		
	6405	Contracted Taps - Water	0	0	0	0	0	7,000		<i>going to use outside contractors for excavation</i>
	6406	Equipment Lease Agreement	0	0	0	0	0	0		
16128	6407	Hand Held Maint Agreement	1,800	800	814	1,800	1,800	1,800		
16129	6408	Incode Maint Agreement	8,300	8,400	1,100	12,000	12,000	12,000		
16130	6409	Office Leased Equipment	11,000	9,700	6,483	9,500	9,000	12,000		
16131	6410	Pest Control Agreement	200	100	-579	300	300	300		
16132	6411	Printer Maintenance Agreement	700	1,300	300	1,000	500	1,000		
16133a	6413	Security Agreement	600	300	0	0	0	300		
16134	6414	Cleaning Office	1,400	1,100	0	1,500	0	0		
16135	6415	Garbage Pick Up	1,800	1,000	685	1,800	1,400	1,500		
16136	6418	Cleaning - Maintenance BLDG	1,300	1,000	875	6,500	1,000	1,000		
TOTAL Contracted Services			30,700	33,900	11,951	45,300	30,000	45,900		

Field Operations Costs

16137	6501	Backflow Inspection	300	400	0	1,000	0	400
16138	6502	Chemical/Chlorine	9,200	14,300	11,833	15,000	15,000	16,000
	6504	Contract Labor	0	0	0	0	0	5,000
16139	6505	Field Equipment Rentals	3,300	7,100	3,450	4,000	5000	5,000
16140	6506	Fuel/Lube	8,600	7,200	6,733	9,000	9,000	9,500
16141	6508	Repairs/Maintenance	18,100	12,600	7,465	16,500	16,000	18,000
16142	6509	Materials	26,800	64,400	83,900	50,000	90,000	65,000
16143	6510	Meter Testing Charges	0	1000	0	1,500	0	0
	6511	Permits	1,500	0	0	1,500	0	1,200
16144	6512	Safety Supplies & MISC	2,300	2,800	246	3,000	5000	4,000
	6513	Small Equipment Purchases	100	0	100	10,000	7000	4,000
16145	6514	Damage Claims	0	1,100	236	1,000	0	1,000
16118	6515	Hand Tools	0	0	1,430	0	3000	2,000
	6516	Meter Maintenance	0	0	0	0	0	500
16146	6530	Water Samples Expense	6,100	6,300	4,820	10,000	6500	6,500
16133	6531	Escow Admin Svc Fee	750	0	750	0	0	0
16147	6532	Water Well Maint & Repairs	10,400	13,800	10,031	100,000	12000	20,000
	6555	Purchased Water	0	0	0	0	0	0
16148	6560	Material Hauling	0	5,000	0	0	0	0

TOTAL Field Operations Costs 87,450 136,000 130,994 222,500 168,500 158,100

General Operating Exp.

16149	6602	Computer Tech Expense	33,600	25,700	16,362	26,000	20000	18,000	
16150	6603	Depreciation Expense	146,900	160,000	120893	162000	162000	170,000	** depreciation**
16151	6604	Dues & Subscriptions	2,500	5,200	300	2,500	800	800	
16152	6605	Election Costs	0	100	0	3,000	5000	5,000	May election
16153	6606	Fax Expense	100	100	54	100	100	100	
16154	6607	Late Fee	0	100	1,260	40	1500	1500	IRS payroll
16155	6608	Internet/Cable TV	4,300	4,000	1,222	4,500	1700	2,000	changes to SIP - will go down
16156a	6609	Janitorial/Cleaning Supplies	0	100	100	0	200	200	
16157	6610	Office Supplies	10,300	7,800	5,010	6,000	6,500	5,000	
16188	6611	Computer Supplies	400	0	16	1,000	200	500	
16158	6612	Misc	3,600	-1,500	-14,718	0	2	2,000	Betty credit card adjustments??
16159	6613	Medical Non-Ins Expense	700	400	30	600	30	400	
16160	6614	Misc Office Expenses	1,900	13,700	4,325	2,000	3,600	2,500	
16161	6615	Pre-Employment Screening	500	300	3	250	0	60	
16162	6616	Random Drug Screening	0	0	35	250	100	150	
16163	6618	Postage	11,900	11,200	7,697	12,500	10,000	9,000	
16164	6619	Public Notices Expense	2,300	6,300	850	3,000	3,000	3,000	
16165	6620	Telephone	6,900	6,400	5,345	7,000	6,500	6,000	

	6621	Advertising	0	0	0	0	0	500	
16166	6622	Licenses & Renewal Fees	1000	700	1,840	1,500	2000	2,500	
16156	6623	Printing & Publications - Maps	0	0	5206	7000	8000	5,000	

TOTAL General Operating Exp. 226,900 240,600 155,830 239,240 231,232 234,210

Grant Related Expenses

	6701	LPNT Contract Labor and Repair	7,500	0	0	0	0	0	
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TOTAL Grant Related Expenses 7,500 0 0 0 0 0 0

Other Operating Expenses

16167	6801	Bank Fees	2,100	3,500	2425	5,000	5000	5,000	
16168	6802	Filing Fees	0	200	0	400	0	0	
16169	6803	TCEQ Water System Fees	5,500	5,000	5,100	6,500	8000	8,000	
	6804	Customer Refunds	0	0	0	0	0	0	
16170	6805	Bad Debt	-200	0	0	0	0	0	
	6806	ATTORNEY FEE	0	0	0	0	0	0	
16171	807	CC Transaction Fees	0	10,300	11,539	6,000	15000	17,000	
16172	6810	Interest Expense -TWDB Bond	27,600	5,500	21,915	15,000	26000	28,000	Principal \$36,750
	6811	Interest Expense - CD Loan	0	0	0	0	0	0	
	6812	Interest Expenses	0	0	0	0	0	0	
	6813	Interest - Truck	0	0	0	0	0	0	
16173	6814	TAXES - PROPERTY	0	1,100	0	0	0	0	

TOTAL Other Operating Expenses 35,000 25,600 40,979 32,900 54,000 58,000

Insurance

16179a	6910	Insurance - Property	400	2,300	0	5,000	5000	5,500	
	6911	Insurance - Wells	4,400	0	0	5,000	5,000	5,500	
16179b	6912	Insurance - Vehicle	1,600	1,500	0	1,500	1500	1,700	
16179c	6913	Insurance - MISC	100	100	0	100	200	200	
16179d	6914	Insurance - Errors & Omission	400	400	0	500	500	500	
16179e	6915	Insurance - General Liability	500	800	0	700	800	900	
16179f	6916	Insurance - Bonding	700	800	300	1,200	300	300	
16179g	6917	Insurance - FSA Fees	5,100	8,400	-515	8,000	0	5,000	
16179h	6918	Insurance - Workers Comp	4,700	3,800	700	4,000	4000	4,000	had a claim

TOTAL Insurance			17,900	18,100	485	26,000	17,300	23,600	
Professional & Technical									
16174	7001	Accounting Expense	20,900	18,000	15,808	20,000	17,000	14,000	MAC 40%
16175	7002	Appraiser/Surveyor	0	5,250	0	0	0	1,000	
16176	7003	Audit Expense	21,000	16,050	8,100	16,050	8100	8,000	
16177	7006	Engineering & Planning	14,100	28,300	2,095	20,000	4,000	3,000	
16178	7007	Legal Expense	54,700	38,600	6,280	50,000	8,000	10,000	
	7008	Other Professional Services	6,600	0	0	0	0	0	
16194		Website Development			2,000				
TOTAL Professional & Technical			117,300	106,200	34,283	106,050	37,100	36,000	
Repairs & Maintenance									
16180	7101	Building Repairs	200	2,300	1744	4,000	1000	2000	
16181	7102	Equipment Repairs	700	3,300	1616	4,000	3000	4000	
16182	7103	Vehicle Repairs & Maintenance	4,800	12,000	4,290	12,000	6000	6000	
	7106	Yard Maintenance-Mowing	0	0	0	0	0	3000	
TOTAL Repairs & Maintenance			5,700	17,600	7,650	20,000	10,000	15,000	
Travel									
16183a	7201	Travel - Airline Tickets	0	400	444	1,000	400	450	awwa
16183b	7202	Travel - Lodging	1,700	300	3,545	2,000	4000	4200	TRWA, AWWA conferances
16183c	7203	Travel - Meals	600	100	562	1,000	600	700	
16183d	7204	Travel - Rental Car	0	300	0	500	0	250	
16184	7205	Training & Seminars	2,400	300	1300	2,000	1,800	2500	
TOTAL Travel			4,700	1,400	5,851	6,500	6,800	8,100	
Utilities									
16185a	7301	Electricity- Maintenance Bldg	3,300	2,400	1889	3,000	3000	1700	
16185b	7302	Electricity - Office Building	7,300	5,600	4,894	8,000	7500	7000	
16185c	7303	Electricity - Wells	45,200	40,000	36,809	50,000	45,000	50000	
	7304	Electricity-WW Lift Stations	0	0	336	0	400	500	
16186	7310	Water - Maintenance Bldg	1,800	1,700	1226	1,600	1700	1700	
16187	7311	Water - Office	1,600	1,600	1235	1,700	1700	1700	
	7312	water- wastewater Lift Station	0	0	0	0	0	0	

TOTAL Utilities		59,200	51,300	46,389	64,300	59,300	62,600		
TOTAL EXPENDITURES		1,018,251	1,148,804	784,716	1,497,772	1,214,532	1,211,610		
Income		453,749	293,106	359,281	9,178	260,718	195,740		
Capital Outlay									
17100	7400	Vehicles	0	-4,400	29500	60,000	29500	60000	<i>small dump truck 2017 backhoe reimbursement, vaccum system to clean out gate boxes</i>
17101	7401	Equipment	32,000	89,300	-24,500	15,000	7000	10000	
17102	7402	Meters	17,600	29,500	69,400	75,000	95000	110000	<i>complete meter change out</i>
17103	7403	Furniture & Fixtures	0	0	0	0	0	0	
17104	7404	Software	0	0	70,404	180,000	110000	30000	<i>SCADA system</i>
17105	7405	Computer Replacements	0	0	8,976	0	3500	5000	
17106	7406	Line Extensions-Water	41,500	19,600	27,385	30,000	21000	60000	<i>blow offs</i>
17107	7407	Buildings	0	0	0	0	0	20000	<i>site prep for new building</i>
17108	7408	WATER LINE IMPOVEMENTS	214,800	40,200	7707	500,000	40000	30000	<i>2018 hydrants, dead end end loops</i>
17109	7409	CAPITAL OUTLAY - CULVERTS	60,300	60,300	48,082	100,000	95000	120000	<i>road crossings</i>
17120	7420	Capital Outlay-Generators	99,200	0	0	0	0	0	
17121	7421	Water Well Capital Improvement	0	0	35523	0	34000	700,000	<i>TTHM 2017, new tank started 2018 - no borrowing</i>
17131	7501	Transfer In Debt Service	0	0	0	0	0	0	
17132	7502	Transfer out to Debt Service	0	0	0	0	0	0	
TOTAL Capital Outlay		465,400	234,500	272,477	960,000	435,000	1,145,000		
income plus capital		-11,651	58,606	86,804	-950,822	-174,282	-949,260		
add back in depreciation					162000	168000	170,000		
principal on loan TWDB					-36750	-36750	-36,750		
<i>cash flow before existng loan</i>						<i>-43,032</i>	<i>-816,010</i>		
TWDB loan has \$600,000 waiting for a water project use for tank							600,000		
Net cash flow						-43,032	-216,010		

02-WASTEWATER updated 11/16/2017

SEPTEMBER

MAC

<u>Account #'s</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>2015</u> <u>YEAR END</u>	<u>2016</u> <u>YEAR END</u>	<u>2017</u> <u>YTD</u>	<u>2017</u> <u>BUDGET</u>	<u>2017 YEAR END</u> <u>PROJECTED</u>	<u>2018</u> <u>BUDGET</u>	<u>COMMENTS</u>
REVENUES									
14210	4102	W/W LINE EXTENSIONS	4,200	15,200	4,078	15,500	4078	0	
14215	4022	W/W FEES	550,700	603,000	477,414	632,000	650000	675,000	added 23 new ww customers in 2018
14220	4072	W/W Bores	8,300	10,100	7,450	8,000	7000	7000	
14225	4122	W/W TAP FEES	256,600	254,100	197,145	183,750	220000	170,000	23 homes x \$7,350
	4202	WASTEWATER RELOCATION FEE	0	0	0	0	0	0	
	4302	RETURNED CHECK FEE	0	0	0	0	0	0	
	4306	Developer Commitment Fee	0	0	0	0	0	0	
14230	4307	PUMP MAINTENANCE	0	4,900	4,196	5,000	5000	5000	
									60% of the \$7.50, transfer not made in september 2017. Will be adjusted
14235	4308	DEBT SERVICE RESERVE FEE	0	46,000	106,876	0	89000	89000	
	4322	E1 SERVICE WARRANTY	0	0	0	0	0	0	
	4332	W/W RECONNECT FEES	0	0	0	0	0	0	
14275	4422	INTEREST W/W-RSB	0	0	0	0	0	300	
14276	4481	Interest - W/W	0	200	196	0	3000	2000	
14280	4502	OTHER INCOME - W/W	300	2,000	5,192	0	6000	6000	
	4800	Gain (Loss) Sale of Assets	0	0	0	0	0	0	
TOTAL REVENUES			820,100	935,500	802,547	844,250	984,078	954,300	

EXPENDITURES

Personnel- Benefits

16221	6222	Uniforms	300	300	0	0	0	7000	split with water
	6231	Mileage	0	0	0	0	0	0	

TOTAL Personnel

300 300 0 0 0 7000

Allocations

6301	Administrative Allocations	0	0	0	0	0	0
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6302	W/W Salary Allocations to water	0	0	0	0	0	121000	20% of payroll expenses	
<hr/>									
TOTAL Allocations		0	0	0	0	0	121000		
Contracted Services									
6401	A/C Service Agreement	0	0	0	0	0	0		
6402	Answering Service	0	0	0	0	0	0		
6403	Community Service Agreement	0	0	0	0	0	0		
16227	6404 Contracted W/W Repairs	0	6,500	0	0	0	0		
6405	Contracted Taps - W/W	700	0	0	0	0	0		
6406	Equipment Lease Agreement	0	0	0	0	0	0		
16229	6408 Incode Maint Agreement	2,700	3,600	0	6,000	4000	4000		
6417	Contracted Septic Pumping	0	0	0	0	0	0		
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TOTAL Contracted Services		3,400	10,100	0	6,000	4000	4,000		
Field Operations Costs									
6502	Chemical/Chlorine	0	0	0	0	0	0		
6504	Contract Labor	0	0	0	0	0	0		
16239	6505 Field Equipment Rentals	3,300	5,800	1,404	5,000	3000	2000	borings under road	
16240	6506 Fuel/Lube	8,600	7,200	6,083	8,500	9000	9300		
16248	6507 Gator Grinder Repairs	0	0	15,782	0	20000	20000		
16241	6508 Repairs/Maintenance	37,100	32,500	4,607	35,000	10000	16000		
16242	6509 Materials	31,900	25,000	13,007	30,000	20000	35000		
16243	6510 Meter Testing Charges	200	200	200	0	200	200		
6511	Permits	0	0	0	0	0	0		
16244	6512 Safety Supplies & MISC	300	1,300	900	1,200	4000	2400		
6513	Small Equipment Purchases	300	0	0	0	0	1000		
16251	6515 Hand Tools	0	0	37	800	1000	1000		
16233	6531 LIFT STATION ADMIN FEES	0	0	400	0	400	400		
16247	6532 Lift Station Repairs	900	6,200	513	30,000	4000	6000		
6552	Waste Disposal	0	0	0	0	0	0		
6553	Septic Abandonment	0	0	0	0	0	0		
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TOTAL Field Operations Costs		82,600	78,200	42,933	110,500	71600	93,300		
General Operating Exp.									

	6601	Bond Renewal Fees	0	0	0	0	0	0	
16249	6602	Computer Tech Expense	0	-100	0	0	0	0	
16250	6603	Depreciation Expense - WW	90,300	428,600	326,310	430,000	430,000	430,000	
	6605	Election Costs	0	0	0	0	0	0	
16254	6607	Late Fee	0	8	0	0	0	0	
	6608	Internet/Cable TV	0	0	0	0	0	0	
16257	6610	Office Supplies	100	100	147	0	100	200	
	6611	Computer Supplies	0	0	0	0	0	0	
16258	6612	Misc	1,700	700	0	0	0	600	
16259	6613	Medical Non Ins Expense	600	300	450	0	500	300	
	6614	Misc Office Expenses	6	0	0	0	0	0	
	6615	Pre-Employment Screening	0	0	0	0	0	0	
	6616	Random Drug Screening	0	0	0	0	0	0	
	6618	Postage	0	0	0	0	0	0	
	6619	Public Notices Expense	200	0	0	0	0	0	
16265	6620	Telephone	1,300	1,100	749	1,500	1,000	1,000	
	6621	Advertising	0	0	0	0	0	0	
16266	6622	Licenses & Renewal Fees	0	100	371	500	600	600	
	6623	Printing & Publications - Maps	0	0	0	0	0	0	
TOTAL General Operating Exp.			94,206	430,808	328,027	432,000	432,200	432,700	
Grant Related Expenses									
	6710	LCRA Late Charges	0	0	0	0	0	0	
	6711	O & M Expenses-LCRA	0	0	0	0	0	0	
16260	6712	O&M-City of Bastrop	114,800	130,800	89,480	130,000	130,000	143,000	10% max increase per contract
16292	6713	Capital Costs to LCRA	357,900	127,600	0	0	0	0	
TOTAL Grant Related Expenses			472,700	258,400	89,480	130,000	130,000	143,000	
Other Operating Expenses									
16267	6801	Bank Fees	0	300	162	0	300	0	
16268	6802	Filing Fees	500	900	600	1,000	300	400	
16269	6803	TCEQ W/W System Fees	2,800	2,800	3,015	3,000	3,000	3,200	
	6804	Customer Refunds	0	0	0	0	0	0	
16270	6805	Bad Debt	0	0	0	0	0	0	
	6806	ATTORNEY FEE	0	0	0	0	0	0	
16271	6807	Stock Investment Fees	0	600	0	0	0	0	
16272	6810	Interest Expense - Bond	0	86,000	122,148	157,000	157,000	159,000	principal paid is \$208,000

	6811	Interest Expense - CD Loan	0	0	0	0	0	0	
	6812	Interest Expense	0	0	0	0	0	0	
	6813	Interest - Truck	0	0	0	0	0	0	
	6815	Bad Debt Expense	0	0	0	0	0	0	
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	TOTAL Other Operating Expenses		3,300	90,600	125,925	161,000	160,600	162,600	
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Insurance									
16279a	6910	Insurance - Property	400	2,300	0	0	2,500	3,000	
	6911	Insurance - Wells	0	0	0	0	0	0	
	6912	Insurance - Vehicle	1,600	0	0	0	1,600	1,800	
16279c	6913	Insurance - MISC	50	400	0	0	500	500	
16279d	6914	Insurance - Errors & Omission	400	400	0	0	500	500	
16279e	6915	Insurance - General Liability	500	800	0	0	1,000	900	
	6916	Insurance - Bonding	0	0	0	0	0	0	
16279h	6918	Insurance - Workers Comp	4,800	3,800	700	7,500	4,500	5,000	
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	TOTAL Insurance		7,750	7,700	700	7,500	10,600	11,700	
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Professional & Technical									
16274	7001	Accounting Expense	7,000	6,900	4,686	8,250	7,000	12,000	1/3 of MAC expense
	7002	Appraiser/Surveyor	0	0	0	0	0	0	
16276	7003	Audit Expense	7,000	9,500	81,125	9,500	8,100	9,000	
	7004	Development Costs - Engineerin	0	0	0	0	0	0	
16277	7006	Engineering & Planning	3,500	15,000	1,435	2,500	2,000	3,000	
16278	7007	Legal Expense	2,900	14,600	0	2,000	500	1,000	
	7008	Other Professional Services	0	0	0	0	0	0	
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	TOTAL Professional & Technical		20,400	46,000	87,246	22,250	17,600	25,000	
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Repairs & Maintenance									
16280	7101	Building Repairs	0	0	0	0	0	2,000	
16281	7102	Equipment Repairs	400	4,900	1,492	0	2,000	3,000	
16282	7103	Vehicle Repairs & Maintenance	1,700	1,700	2,980	2,200	3,500	4,000	
	7106	Yard Maintenance-Mowing	0	0	0	0	0	2,500	outsource
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TOTAL Repairs & Maintenance			2,100	6,600	4,472	2,200	5500	11,500
Travel								
	7201	Travel - Airline Tickets	0	0	0	0	0	0
	7202	Travel - Lodging	0	0	0	0	0	500
	7203	Travel - Meals	0	0	0	0	0	200
	7204	Travel - Rental Car	0	0	0	0	0	200
16284	7205	Training & Seminars	0	500	400	0	800	1000

TOTAL Travel			0	500	400	0	800	1900
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Utilities

	7301	Electricity- Maintenance Bldg	0	0	0	0	0	0
	7302	Electricity - Office building	0	0	0	0	0	0
	7303	Electricity - Wells	0	0	0	0	0	0
16285	7304	Electric-WW lift stations	6,100	4,400	3,382	6,500	5000	5000
	7310	Water - Maintenance Bldg	200	0	0	0	0	0
	7311	Water - Office	0	0	0	0	0	0
16286	7312	Water - Wastewater Lift Stations	2000	1700	1430	2000	2000	2000

TOTAL Utilities			8,300	6,100	4,812	8,500	7000	7,000
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TOTAL EXPENDITURES			695,056	935,308	761,395	1,029,950	839,900	1,020,700
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REVENUE
OVER/(UNDER)
EXPENDITURES

			125,044	192	41,152	-185,700	144,178	-66,400
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Capital Outlay

17200	7400	Vehicles	0	0	0	0	0	30000	small pickup - trailer vac machine
17201	7401	Equipment	6,000	0	0	0	0	3000	
17203	7403	Furniture & Fixtures	0	0	0	0	0	0	
17204	7404	Software	0	0	0	0	0	0	SCADA pushed back to 2019 for lift stations

17205	7405	Computer Replacements	0	0	4,500	0	4500	0	
17206	7406	Line Extent-W/W	0	800	0	0	0	10000	in case we can add to a developer extension
17211	7407	Grinder Pumps Capital Outlay	126,500	128,200	72,900	135,000	80000	100000	
17208	7408	WASTEWATER IMPROVEMENTS	44,000	9,600	0	0	3000	25000	2018 rebuild pipes into LS, replace meter on interconnection with city
17209	7409	WASTEWATER PLANT	0	5,460,700	0	15,000	0	0	
17230	7500	Appreciation-W/W	0	0	0	0	0	0	
17231	7501	Transfer in Debt Service	0	0	0	0	0	0	
17232	7502	Transfer out to Debt Service	0	0	0	0	0	0	
TOTAL Capital Outlay			176,500	5,599,300	77,400	150,000	87500	168,000	
cash flow after capital add back in depreciation			-51,456	-5,599,108	-36,248	-335,700	56678	-234,400	
Prinicapl payment for the TWDB						430000	430000	430000	
<u>net cash flow</u>						<u>94,300</u>	<u>278,678</u>	<u>-12,400</u>	

03 -STANDBY

updated 11/16/2017

september

<u>MAC ACCT #</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>COMMENTS</u>
			<u>YEAR END</u>	<u>YEAR END</u>	<u>YTD</u>	<u>BUDGET</u>	<u>YEAR END PROJECTION</u>	<u>BUDGET</u>	
REVENUES									
25300	4003	PINE FOREST STANDBY INCOME	20,600	23,300	26,188	23,000	30,000	30000	No change in fees - stay at \$132 per year in 2018
25500	4013	TV STANDBY INCOME	14,200	14,600	12,003	15,000	14,000	16000	
25600	4023	S/B LATE CHARGE INCOME	2,500	3,000	2,615	2,300	2,200	2000	
25400	4033	PRIOR PINE FOREST STANDBY	300	2,700	2,640	3,000	2,800	2500	
25700	4113	STANDBY LIEN FEES	600	1,200	1069	100	1000	800	
	4403	RETURNED CHECK FEE	0	0	0	0	0	0	
25800	4483	INTEREST S/B	0	0	0	0	0	0	
	4503	OTHER INCOME-STANDBY	0	0	0	0	0	0	
	4802	FILING FEES	0	0	0	0	0	0	
	4806	ATTORNEY FEES	100	0	100	0	100	300	
TOTAL REVENUES			38,300	44,800	44,615	43,400	50,100	51,600	

EXPENDITURES

Personnel - Benefits

6222	Uniforms	0	0	0	0	0	0	0
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TOTAL Personnel - Benefits

0	0	0	0	0	0	0	0
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Allocations

27110	6301	Administrative Allocations	6,400	7,900	6,309	9,000	9,000	9500
	6302	S/B Salary Allocations	0	0	0	0	0	0

TOTAL Allocations

6,400	7,900	6,309	9,000	9,000	9,500
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Contracted Services

27120	6408	Incode Maint Agreement	2,900	1,500	120	2,600	3000	2000
	6412	MISC	0	0	0	0	0	0
	6419	Drainage Repair	0	0	0	0	0	0

TOTAL Contracted Services			2,900	1,500	120	2,600	3,000	2,000
Field Operations Costs								
	6504	Contract Labor	0	0	0	0	0	0
	6505	Field Equipment Rentals	0	0	0	0	0	0
	6506	Fuel/Lube	0	0	0	0	0	0
	6508	Repairs/Maintenance	0	0	0	0	0	0
	6509	Materials	0	0	0	0	0	0
	6512	Safety Supplies & MISC	0	0	0	0	0	0
	6513	Small Equipment Purchaes	0	0	0	0	0	0
	6515	Hand Tools	0	0	0	0	0	0
TOTAL Field Operations Costs			0	0	0	0	0	0
General Operating Exp.								
	6602	Computer Tech Expense	0	0	0	0	0	0
	6605	Election Costs	0	0	0	0	0	0
	6607	Late Fee	0	0	0	0	0	0
27130	6610	Office Supplies	400	100	179	200	300	300
	6611	Computer Supplies	0	0	0	0	0	0
27155	6612	Misc Expenses	0	0	300	0	300	300
	6614	Misc Office Expense	0	0	0	0	0	0
27140	6618	Postage	700	1,500	1,300	2,200	2,600	1,600
	6619	Public Notices Expense	0	0	0	0	0	0
TOTAL General Operating Exp.			1,100	1,600	1,779	2,400	3,200	2,200
Other Operating Expenses								
27150	6801	Bank Fees	0	100	0	100	0	0
27135	6802	Filing Fees	300	0	100	0	100	200
	6804	Customer Refunds	0	0	0	0	0	0
	6806	ATTORNEY FEE	0	0	0	0	0	0
	6811	Interest Expense - CD Loan	0	0	0	0	0	0
	6812	Interest Expense	0	0	0	0	0	0
	6815	Bad Debt Expense	100	0	0	0	0	0
TOTAL Other Operating Expenses			400	100	100	100	100	200

Insurance

6913	Insurance - MISC	0	0	0	0	0	0
TOTAL Insurance		0	0	0	0	0	0

Professional & Technical

27160	7001	Accounting Expense	7,000	2,800	1874	2,800	1875	2000
	7002	Appraiser/Surveyor	0	0	2,400	0	2,400	3000
27170	7003	Audit Expenses	7,000	3,500	2,500	0	2,500	2500
	7004	Development Costs - Engineerin	0	0	0	0	0	0
27180	7006	Engineering & Planning	0	17,100	2400	12,900	3000	4000
27190	7007	Legal Expense	3,700	900	0	0	0	0
	7008	Other Professional Services	0	0	0	0	0	0
TOTAL Professional & Technical			17,700	24,300	9,174	15,700	9,775	11,500

Travel

	7201	Travel - Airline Tickets	0	0	0	0	0	0
	7202	Travel - Lodging	0	0	0	0	0	0
	7203	Travel - Meals	0	0	0	0	0	0
	7204	Travel - Rental Car	0	0	0	0	0	0
	7205	Training & Seminars	0	0	0	0	0	0
TOTAL Travel			0	0	0	0	0	0

Capital Outlay

27193	7404	Software	0	0	0	0	0	0
27194	7420	Capital Outlay	0	0	0	0	0	0
27195	7450	Drainage	0	1,600	0	0	0	0
27196	7451	Maint Bldg	0	0	0	0	0	0
27197	7501	Transfer In Debt Service	0	0	0	0	0	0
27198	7502	Transfer out to Debt Services	0	0	0	0	0	0
TOTAL Capital Outlay			0	1600	0	0	0	0

TOTAL EXPENDITURES			28,500	37,000	17,482	29,800	25,075	25,400
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REVENUE OVER/(UNDER) EXPENDITURES			9,800	7,800	27,133	13,600	25,025	26,200
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04 -ROAD MAINTENANCE

updated 11/16/2017

MAC Account #	ACCOUNT #	ACCOUNT DESCRIPTION	<u>2015</u> <u>YEAR END</u>	<u>2016</u> <u>YEAR END</u>	SEPTEMBER 2017 YTD	<u>2017</u> <u>BUDGET</u>	<u>2017 YEAR END</u> <u>PROJECTED</u>	<u>2018</u> <u>BUDGET</u>	<u>COMMENTS</u>
REVENUES									
34110	4305	Contributions/Donations	35,000	88,200	17,500	17,500	17,500	10000	POA
34175	4484	Transfer from Road Construction	0	0	227000	266,800	300,000	164,000	15% of \$954,000 in road fees. This is a change from 30%
34160	4504	OTHER INCOME - R/M	143,200	208,500	131,100	225,000	131,100	200000	\$100,000 from FEMA for Koolua, additional reimbursements due in 2018 - anticipated more from FEMA but will be pleasantly surprised
34180		Admin allocations 10% of revenues RC			85,852		90,000	95000	
TOTAL REVENUES			178,200	296,700	461,452	509,300	538,600	469,000	

EXPENDITURES

Personnel - Benefits

6222	Uniforms	0	0	0	0	0	0	0
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TOTAL Personnel - Benefits

0	0	0	0	0	0	0	0
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Allocations

6301	Administrative Allocations	0	-7,000	0	0	0	0	0
6302	R/M Salary Allocations	0	0	0	0	0	0	0
6310	R/M Truck Allocation	0	0	0	0	0	0	0
6311	Equipment Allocations	0	0	0	0	0	0	0
6324	DEBT SERVICE	0	0	0	0	0	0	0

TOTAL Allocations

0	-7000	0	0	0	0	0	0
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Contracted Services

6406	Equipment Lease Agreement	0	0	0	0	0	0	0
6408	Incode Maint Agreement	2,670	2,100	0	3,600	3,600	0	0
6416	Contracted Excavating Service	0	0	0	0	0	0	0

6417	Contracted Road Repairs	97,200	38,600	19,000	400,000	47,000	260,000	koolua and awehi expense
TOTAL Contracted Services		99,870	40,700	19,000	403,600	50,600	260,000	
Field Operations Costs								
6504	Contract Labor	0	0	76,800	0	130,000	60,000	mowing, routine grading
6505	Field Equipment Rentals	2,000	0	5,200	7,200	0	6,000	
6506	Fuel/Lube	0	0	0	0	0	0	
6508	Repairs/Maintenance	3,300	1,200	0	0	0	1,000	
6509	Materials	70,100	51,200	190,000	80,000	200,000	35,000	routine cold patch, road base
6511	Permits	0	0	0	0	0	500	
6512	Safety Supplies & MISC	3,400	700	200	0	0	200	
6513	Small Equipment Purchases	0	600	0	2,000	0	1,000	
6515	Hand Tools	0	0	0	0	0	0	
6552	Waste Disposal	0	0	0	0	0	0	
6560	Material Hauling	65,500	12,100	0	10,000	0	0	
TOTAL Field Operations Costs		144,300	65,800	272,200	99,200	330,000	103,700	
General Operating Exp.								
6602	Computer Tech Expense	0	0	0	0	0	0	
6603	Depreciation Expense R/M	-100	1,100	0	0	0	0	
6607	Late Fee	0	0	0	0	0	0	
6610	Office Supplies	100	0	0	0	0	0	
6611	Computer Supplies	0	0	0	0	0	0	
6612	Misc	0	0	0	0	0	0	
6614	Misc Office Expenses	0	300	40	0	0	0	
6618	Postage	0	0	0	0	0	0	
6619	Public Notices Expense	100	0	0	0	0	0	
TOTAL General Operating Exp.		100	1,400	40	0	0	0	
Other Operating Expenses								
6801	Bank Fees	0	0	0	0	0	0	
6802	Filing Fees	0	0	0	0	0	0	
6806	ATTORNEY FEE	0	0	0	0	0	0	
6811	Interest Expense - CD Loan	0	0	0	0	0	0	
6812	Interest Expense	0	0	0	0	0	0	
6815	Bad Debt Expense	0	0	0	0	0	0	
							0	

TOTAL Travel		0	0	0	0	0	0
Capital Outlay							
7400	Vehicles	0	0	0	0	0	0
7401	Equipment	0	0	0	0	0	0
7403	Furniture & Fixtures	0	0	0	0	0	0
7404	Software	0	0	0	0	0	0
7405	Computer Replacements	0	0	0	0	0	0
7406	Signs	0	0	0	0	0	0
7420	Capital Outlay	0	0	0	0	0	0
7450	Drainage	0	0	0	0	0	0
7501	Transfer in Debt Service	0	0	0	0	0	0
7502	Transfer out to Debt Services	0	0	0	0	0	0

TOTAL Capital Outlay		0	0	0	0	0	0
=====							
TOTAL EXPENDITURES		258,170	117,500	321,765	513,800	418,600	391,700
=====							
REVENUE OVER/(UNDER)							
EXPENDITURES		-79,970	179,200	139,687	-4,500	120,000	77,300
=====							

05 -ROAD CONSTRUCTION

updated 11/16/2017

THROUGH SEPTEMBER

MAC ACCT #'s	ACCOUNT #	ACCOUNT DESCRIPTION	2015 YEAR END	2016 YEAR END	2017 YTD	2017 BUDGET	2017 YEAR END PROJECTED	2,018 BUDGET	COMMENTS
REVENUES									
34215	4205	ROAD ASSESSMENTS PRIOR TO 97	8,900	15,900	2,626	14,400	15,000	10,000	
34225	4215	R/C LATE CHARGE INCOME PRIOR	1,900	1,200	237	0	1,000	1,200	
34210	4305	ROAD ASSESSMENT 97 & FUTURE	657,400	707,900	757,990	875,000	900,000	1,094,000	raise rates to \$180 per year IN 2018
34220	4315	R/C LATE CHARGE INCOME 97& FU	33,500	30,000	23,374	25,000	30,000	25,000	
34235	4325	ROAD LIEN FEES	33,300	30,000	32,738	25,000	39,000	25,000	
34245	4405	RETURNED CHECK FEE	800	100	0	100	0	0	
34240	4415	ADMIN FEES/LOT SALES	0	800	5,201	1,300	6,000	1,200	
34275	4485	INTEREST R/C	700	600	1018	500	1,000	1,000	
34260	4505	OTHER INCOME - R/C	232,600	100	912	50	0	0	
	4515	SALE OF REAL PROPERTY	0	0	16,300	0	20,000	6,000	
	4605	FUNDS FM CITY OF BASTROP	0	0	0	0	0	0	
	4705	ADMIN ALLOC TO R/M 10%	0	0	0	0	0	10,900	
	4715	Culvert Reimbursement W	0	0	0	0	0	0	
34250	4802	FILING FEES	100	1,100	5262	1,900	4,000	3,000	
34255	4805	DRIVEWAY/CULVERTS	1,800	2,100	1,600	2,100	2,000	1,800	
34265	4806	ATTORNEY FEES	16,000	12,500	17,716	10,100	14,000	10,000	
34270	4900	R/C ALLOC TO R/M	0	-112,700	-227000	-266,800	-300,000	-164,000	15% going forward in 2018
TOTAL REVENUES			987,000	689,600	637,974	688,650	732,000	1,025,100	

EXPENDITURES

Personnel - Wages

6001	Salaries	0	0	0	0	0	0	0	
		-----							0

TOTAL Personnel - Wages 0 0 0 0 0 0 0 0

Personnel Benefits

6222	Uniforms	0	0	0	0	0	0	0	
6231	Mileage	0	0	0	0	0	0	0	
		-----							0

TOTAL Personnel - Benefits 0 0 0 0 0 0 0 0

Allocations									
36224	6301	Administrative Allocations	65,800	71,800	74,864	76,400	85,000	95,000	10% of road fees collected for administration 17% of water payroll
36210	6302	R/C Salary Allocations	65,700	73,800	75,727	111,500	95,000	104,000	
36225	6315								
TOTAL Allocations			131,500	145,600	150,591	187,900	180,000	199,000	
Contracted Services									
36229	6408	Incode Maint Agreement	3,800	4,620	1,080	4,600	0	5,000	
	6417	CONTRACTED ROAD REPAIRS	16,700	0	0	0	0	0	
TOTAL Contracted Services			20,500	4,620	1,080	4,600	0	5,000	
Field Operations Costs									
	6504	Contract Labor	0	0	0	0	0	0	
36239	6505	Field Equipment Rentals	1,600	0	380	0	0	1,500	
36240	6506	Fuel/Lube	0	0	0	0	0	0	
36241	6508	Repairs/Maintenance	0	400	0	800	0	500	
36242	6509	Materials	4,400	200	19,176	300	16,400	0	
	6511	Permits	0	0	0	0	0	0	
36244	6512	Safety Supplies & MISC	1,600	0	0	0	0	0	
	6513	Small Equipment Purchases	0	0	0	0	0	0	
	6515	Hand Tools	0	0	0	0	0	0	
TOTAL Field Operations Costs			7,600	600	19,556	1,100	16,400	2,000	
General Operating Exp.									
36248	6602	Computer Tech Expense	2,000	0	0	0	0	0	
36250	6603	Depreciation Expense R/C	-200	2,600	0	0	0	0	
36252	6605	Election Costs	0	0	0	0	0	0	
36254	6607	Late Fee	0	0	0	0	0	0	
36257	6610	Office Supplies	700	0	179	0	0	0	
	6611	Computer Supplies	0	0	0	0	0	0	
36258	6612	Misc	-500	13,000	-6,400	0	0	5,000	
36260	6614	Misc Office Expenses	0	100	0	0	0	0	
	6617	Retirement Plan Adm Fee	0	0	0	0	0	0	
36263	6618	Postage	10,400	8,200	5,500	5,300	10,000	9,000	

36264	6619	Public Notices Expense	0	0	1771	0	0	0	
36265	6620	Telephone	0	0	0	0	0	0	
	6623	Printing & Publications - Maps	0	0	0	0	0	0	
TOTAL General Operating Exp.			12,400	23,900	1,050	5,300	10,000	14,000	
Other Operating Expenses									
36267	6801	Bank Fees	800	1,900	30	2,800	0		
36268	6802	Filing Fees	1,700	2,800	4168	1,900	0	5,000	
	6804	Customer Refunds	0	0		0	0	0	
36278	6806	ATTORNEY FEE	22,200	23,700	18,840	20,800	6,000	3,000	County Attourney fees
36271	6807	CC Transaction Fee	0	1,100	3,670	500	6,500	6,000	
	6811	Interest Expense - CD Loan	0	0	0	0	0	0	
	6812	Interest Expense	0	0	0	0	0	0	
36270	6815	Bad Debt Expense	123,300	37,500	50100	75000	78,000	84,000	
TOTAL Other Operating Expenses			148,000	67,000	76,808	101,000	90,500	98,000	
Insurance									
36279a	6910	Insurance - Property	0	0	21	0	0	0	
	6911	Insurance - Wells	0	0	0	0	0	0	
36179b	6912	Insurance - Vehicles	0	1,500	0	0	0	0	
36279c	6913	Insurance - MISC	0	400	0	0	0	0	
36279d	6914	Insurance - Error & Omissions	0	0	0	0	0	0	
36279e	6915	Insurance - General Liability	0	0	0	0	0	0	
36279f	6916	Insurance - Bonding	0	0	0	0	0	0	
36279h	6918	Insurance - Workers Comp	1,100	3,700	600	0	0	0	
TOTAL Insurance			1,100	5,600	621	0	0	0	
Professional & Technical									
36274	7001	Accounting Expense	0	0	1874	100	2,300	8,500	1/4 of MAC expense
36275	7002	Appraiser/Surveyor	0	0	0	0	0	0	
36276	7003	Audit Expense	0	3,800	8,125	3,800	8,100	8,000	
	7005	Development Cost - Legal	0	0	0	0	0	0	
36277	7006	Engineering & Planning	117,500	27,900	37,665	80,000	38,000	10,000	
36278	7007	Legal Expense	4,400	3,000	14,631	4,600	16,000	5,000	
36280	7008	Other Professional Services	6,600	400	800	700	1,000	1,000	
								0	

TOTAL Professional & Technical			128,500	35,100	63,095	89,200	65,400	32,500
Repairs & Maintenance								
36281	7102	Equipment Repairs	0	0	0	0	0	0
36282	7103	Vehicle Repairs & Maintenance	0	0	0	0	0	0
TOTAL Repairs & Maintenance			0	0	0	0	0	0
Travel								
36283a	7201	Travel - Airline Tickets	0	0	0	0	0	0
36283b	7202	Travel - Lodging	0	0	0	0	0	0
36283c	7203	Travel - Meals	0	0	100	0	0	0
36283d	7204	Travel - Rental Car	0	0	0	0	0	0
36284	7205	Training & Seminars	0	0	0	0	0	0
TOTAL Travel			0	0	100	0	0	0
TOTAL EXPENSES								
Capital Outlay								
37200	7400	Vehicles	0	0	0	0	0	0
37210	7401	Equipment	0	0	0	0	0	0
37230	7403	Furniture & Fixtures	0	0	0	0	0	0
37240	7404	Software	0	0	0	0	0	0
37250	7405	Computer Replacements	0	0	0	0	0	0
37260	7406	Signs	0	0	0	0	0	0
37285	7420	Capital Outlay Road Const	850,000	364,800	201,675	380,000	675,000	606,000
37290	7501	Transfer In Debt Service	0	0	0	0	0	0
37295	7502	Transfer out to Debt Services	0	0	0	0	0	0
		36294 · Road Fees Written Off			13309		16,000	17,000
		36295 · Lien Fees Written Off			5830		6,000	6,000
		36296 · Road Late Fees Written Off			5794		7,000	7,000
		36297 · Road Prior Written Off			15724		16,000	17,000
		36298 · Attorney Fees Written Off			5520		6,000	6,000
		36299 · Standby Fees Written Off			1140		1,500	1,500
		36300 · Standby Late Fees Written Off			600		800	1,000
TOTAL Capital Outlay			850,000	364,800	249,592	380,000	728,300	661,500

TOTAL EXPENDITURES	1,299,600	647,220	562,493	769,100	1,090,600	1,012,000
REVENUE OVER/(UNDER) EXPENDITURES	-312,600	42,380	75,481	-80,450	-358,600	13,100

Agenda

Item # 16

Resolutions
regarding Rates for
2018

Victor Gonzalez
Board of Director

John Creamer
President, Board of Directors

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

ORDER SETTING THE DISTRICT'S MONTHLY CHARGE FOR ROAD CONSTRUCTION AND MAINTENANCE FOR 2018; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") is a political subdivision of the State of Texas, operating under the laws of the State of Texas, including without limitation Chapters 49 and 51, Texas Water Code and the holder of Certificates of Convenience No. 10990 and 20961 issued by the Texas Commission on Environmental Quality; and

WHEREAS, pursuant to Chapter 11001 of the Texas Special Districts and Local Laws Code, the District has all of the rights, powers, privileges, functions, responsibilities, and duties that general law grants a road district created under Section 52, Article III, Texas Constitution; and

WHEREAS, Senate Bill 1204, Act of the 81st Legislature, Regular Session, 2009, amended Section 11001.007 of the Texas Special District Local Laws Code, to authorize the Board of Directors of the District (the "Board") to increase the amount the District may impose a monthly charge in an amount not to exceed fifteen dollars for each developed or undeveloped lot, tract, or reserve in the District, provided that the Board may not increase the monthly charge by more than three dollars in any calendar year, and money received from the monthly charge may only be used for constructing, maintaining, or repairing public streets or roadways in the district or for purchasing equipment necessary to maintain or repair public streets or roadways in the district; and

WHEREAS, it is the opinion of the Board that it is in the best interests of the District and its residents that the District increase its monthly road fee assessment for each developed or undeveloped lot, tract, or reserve within the District for the purposes of constructing, maintaining, or repairing public streets or roadways in the District, or purchasing equipment necessary to maintain or repair public streets or roadways within the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2 THAT:

1. The above recitals are true and correct.
2. The Board of Directors for the District establishes the monthly charge for road construction and maintenance of public roads within the District (the "Road Fee") at \$180.00 DOLLARS AND NO/100 (\$15.00) per each developed or undeveloped lot, tract, or reserve within the District per month for the calendar year 2018.

3. The Board of Directors for the District establishes that 15 percent (15%) of the 2018 Road Assessments collected will be allocated to Road Maintenance for repairs and maintenance.
4. District staff are authorized to take any and all actions necessary to implement this Order.
5. This Order shall become effective upon adoption.
6. If any provision, section, subsection, sentence, clause or phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.
7. This Order shall be cumulative of all provisions of the resolutions and orders of the Bastrop County Water Control and Improvement District No. 2. All provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2 in conflict with this Order by the same are hereby repealed and all other provisions of the orders and resolutions of the District not in conflict with the provisions of this Order shall remain in full force and effect.
8. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Government Code, Chapter 551 at least 72 hours preceding the scheduled time of this meeting and that the District has complied with the terms and provisions of said Chapter 551 of the Texas Government Code.

PASSED, APPROVED and EXECUTED this 16th day of November, 2017.

John Creamer
President, Board of Directors

ATTEST:

Victor Gonzalez
Board of Director

Agenda

Item # 18

Resolutions
regarding 2018
Exemptions

CERTIFICATE FOR ORDER

THE STATE OF TEXAS

§
§
§
§
§

COUNTY OF BASTROP

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

We, the undersigned officers of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District") hereby certify as follows:

1. The Board of Directors of the District convened in regular session on the 16th day of November, 2017, at the regular meeting place thereof, and the roll was called of the duly constituted members of the Board, to wit:

- John Creamer, President
- Karen Pinard, Vice President
- Sam Kier, Treasurer
- , Secretary
- Victor Gonzalez, Director

and all of said persons were present except _____, thus constituting a quorum.

Whereupon, among other business, the following was transacted at the meeting: a written

ORDER SETTING THE DISTRICT'S EXEMPTIONS TO ROAD ASSESSMENT FEES FOR 2018; AND PROVIDING AN EFFECTIVE DATE

was introduced for the consideration by the Board. It was then duly moved and seconded that the ORDER be adopted; and, after due discussion, the motion, carrying with it the adoption of the ORDER was duly passed and adopted by the Board by the following vote:

_____ "For" _____ "Against" _____ Abstained

2. That a true, full and correct copy of the aforesaid ORDER adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the ORDER has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

EXECUTED AND SEALED this the 16th day of November, 2017.

Victor Gonzalez
Board of Director

John Creamer
President, Board of Directors

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

**ORDER SETTING THE DISTRICT'S EXEMPTIONS TO ROAD ASSESSMENT FEES
FOR 2018; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") is a political subdivision of the State of Texas, operating under the laws of the State of Texas, including without limitation Chapters 49 and 51, Texas Water Code and the holder of Certificates of Convenience No. 10990 and 20961 issued by the Texas Commission on Environmental Quality; and

WHEREAS, pursuant to Chapter 11001 of the Texas Special Districts and Local Laws Code, the District has all of the rights, powers, privileges, functions, responsibilities, and duties that general law grants a road district created under Section 52, Article III, Texas Constitution; and

WHEREAS, Senate Bill 1204, Act of the 81st Legislature, Regular Session, 2009, amended Section 11001.007 of the Texas Special District Local Laws Code, to authorize the Board of Directors of the District (the "Board") to increase the amount the District may impose for a monthly charge from five dollars to an amount not to exceed fifteen dollars for each developed or undeveloped lot, tract, or reserve in the District, provided that the Board may not increase the monthly charge by more than three dollars in any calendar year, and money received from the monthly charge may only be used for constructing, maintaining, or repairing public streets or roadways in the district or for purchasing equipment necessary to maintain or repair public streets or roadways in the district; and

WHEREAS, S. B. 1204 also allows the Board to grant an exemption to an increase in the monthly road fee to the owner of a lot, tract, or reserve in the District and who uses such lot, tract or reserve as a residence provide he or she: (1) is 65 years of age or older; or (2) has been determined to have a disability by and has written documentation of the disability from the United States Social Security Administration or the United States Department of Veterans Affairs; and

WHEREAS, on November 16, 2017, the Board did vote to establish the monthly charge for road construction and maintenance of public roads within the District (the "Road Fee") at \$180 DOLLARS AND NO/100 (\$15.00) per each developed or undeveloped lot, tract, or reserve within the District per month for the calendar year 2018; and

WHEREAS, it is the opinion of the Board that it is in the best interests of the District and its residents that the District set an exemption to an increase in the monthly road district fee for persons over the age of 65, disabled veterans and disabled persons as described in S. B. 1204;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

1. The above recitals are true and correct.
2. The Board of Directors for the District has established the road district fee for 2018 at \$15.00 per month. The Board hereby establishes the amount of the exemption at \$13.00 per month for persons over the age of 65, provided they own a lot, tract, or reserve in the District and use such lot, tract or reserve as a residence. Disabled veterans, and disabled persons who own a lot, tract, or reserve in the District and who use such lot, tract or reserve as a residence will receive a percentage of the exemption corresponding to the percentage of disability as described in the written documentation provided by the United States Social Security Administration or the United States Department of Veteran Affairs.
3. Property owners applying for such exemption must provide proof of ownership and proof that the property is used as a residence; and (1) written documentation that the owner is 65 years of age or older; or (2) written documentation from either the United States Social Security Administration or the United States Department of Veterans Affairs that the owner has a disability and the percentage of such disability.
4. District staff are authorized to take any and all actions necessary to implement this Order.
5. This Order shall become effective upon adoption of this Order.
6. If any provision, section, subsection, sentence, clause or phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.
7. This Order shall be cumulative of all provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2. All provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2 in conflict with this Order by the same are hereby repealed and all other provisions of the orders and resolutions of the District not in conflict with the provisions of this Order shall remain in full force and effect.
8. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Government Code, Chapter 551 at least 72 hours preceding the scheduled time of this meeting and that the District has complied with the terms and provisions of said Chapter 551 of the Texas Government Code.

PASSED, APPROVED and EXECUTED this 16th day of November, 2017.

John Creamer
President, Board of Directors

ATTEST:

Victor Gonzalez
Board of Director

Agenda

Item # 28

Release of Liens

**AFFIDAVIT OF RELEASE
OF CLAIM FOR
UNPAID CHARGES**

THE STATE OF TEXAS *

COUNTY OF BASTROP *

We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through November 9, 2017 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.

Executed this 16th day of November 2017.

Board Director

Sworn and acknowledged before me, by the Board Director, on the 16th day of November, 2017

Alma Rodriguez
Notary

fr

Exhibit A

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Bare Min Land	05-25-1410	(\$ 0.00)	(\$ 84.00)	(\$ 0.00)	(\$ 84.00)
Bare Min Land	05-25-1410	(\$ 0.00)	(\$ 477.00)	(\$ 45.00)	(\$ 522.00)
Bastrop County WCID #2	03-21-0486	(\$ 0.00)	(\$ 540.00)	(\$ 90.00)	(\$ 630.00)
BCWCID # 2	03-21-0486	(\$ 0.00)	(\$ 1023.00)	(\$ 135.00)	(\$ 1,158.00)
Beck, Alfred	02-09-0930	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Beck, Gene	02-09-0929	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Champlin, William C.	05-02-0080	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Daramola, Olufemio	05-04-0324	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Dart Frog	03-11-0267	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Dart Frog	05-06-0467	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Daryl L. Roles	09-04-0001	(\$ 855.00)	(\$ 0.00)	(\$ 0.00)	(\$ 855.00)
Douglas Rentals	03-11-0205	(\$ 0.00)	(\$ 111.00)	(\$ 0.00)	(\$ 111.00)
Douglas Rentals	03-11-0207	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0208	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0210	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0212	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0215	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0216	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0218	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0219	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0220	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0222	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0223	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0224	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0229	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0230	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0232	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0233	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0238	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0242	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0244	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0245	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0246	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0249	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0250	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0255	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0256	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0258	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0260	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0261	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0262	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0263	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0264	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0269	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0271	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0272	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0279	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-11-0280	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)

Exhibit A

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Douglas Rentals	03-20-0508	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-24-0408	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	03-24-0411	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	05-05-0382	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Douglas Rentals	05-22-1278	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Hagadorn, Jared R.	03-02-0025	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Hamrick, Brandon	05-01-0031	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Huggins, Shane	01-16-0252	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Huggins, Shane	01-16-0251	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Ketchum, Rita	05-20-1229	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Koscielski, Casimer	02-16-1659	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Lake, Tessa Paloma	05-20-1222	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Lee, Melissa	04-01-0117	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Mastorakis, Christopher	02-03-0253	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Mastorakis, Christopher	02-03-0253	(\$ 0.00)	(\$ 168.00)	(\$ 0.00)	(\$ 168.00)
Mastorakis, Christopher	02-03-0254	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Mastorakis, Christopher	02-03-0254	(\$ 0.00)	(\$ 168.00)	(\$ 0.00)	(\$ 168.00)
McDougall, William J.	02-16-1508	(\$ 0.00)	(\$ 165.00)	(\$ 0.00)	(\$ 165.00)
Oxford Finance Co.	03-24-0405	(\$ 555.00)	(\$ 405.00)	(\$ 45.00)	(\$ 1,005.00)
Oxford Finance Co.	03-24-0405	(\$ 570.00)	(\$ 705.00)	(\$ 90.00)	(\$ 1,365.00)
Oxford Finance Co.	03-24-0405	(\$ 570.00)	(\$ 1005.00)	(\$ 135.00)	(\$ 1,710.00)
Oxford Finance Co.	03-24-0405	(\$ 570.00)	(\$ 1230.00)	(\$ 180.00)	(\$ 1,980.00)
Pasek, Veronica M.	03-24-0404	(\$ 0.00)	(\$ 435.00)	(\$ 45.00)	(\$ 480.00)
Pasek, Veronica M.	03-24-0404	(\$ 0.00)	(\$ 735.00)	(\$ 90.00)	(\$ 825.00)
Pasek, Veronica M.	03-24-0404	(\$ 0.00)	(\$ 960.00)	(\$ 135.00)	(\$ 1,095.00)
Roles, Daryl L.	09-04-0001	(\$ 1155.00)	(\$ 0.00)	(\$ 45.00)	(\$ 1,200.00)
Roles, Daryl L.	09-04-0001	(\$ 1725.00)	(\$ 0.00)	(\$ 90.00)	(\$ 1,815.00)
Roles, Daryl L.	09-04-0001	(\$ 1680.00)	(\$ 0.00)	(\$ 135.00)	(\$ 1,815.00)
Sheldon, Phillip L.	05-10-0732	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Skirius, Christine	04-04-0410S	(\$ 0.00)	(\$ 66.00)	(\$ 0.00)	(\$ 66.00)
Sutton, Leila K.	03-13-0536	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Tahitian Properties Holding	05-25-1410	(\$ 0.00)	(\$ 360.00)	(\$ 0.00)	(\$ 360.00)
Tahitian Properties Holding	05-25-1410	(\$ 0.00)	(\$ 585.00)	(\$ 45.00)	(\$ 630.00)
Tahitian Properties Holding	03-10-0176	(\$ 0.00)	(\$ 60.00)	(\$ 0.00)	(\$ 60.00)
Tahitian Properties Holding	05-14-0950	(\$ 0.00)	(\$ 265.00)	(\$ 45.00)	(\$ 310.00)
Tahitian Properties Holding	05-14-0950	(\$ 0.00)	(\$ 490.00)	(\$ 90.00)	(\$ 580.00)
Tahitian Properties Holding	03-21-0486	(\$ 0.00)	(\$ 315.00)	(\$ 45.00)	(\$ 360.00)
Tahitian Village Corp.	03-10-0176	(\$ 0.00)	(\$ 555.00)	(\$ 0.00)	(\$ 555.00)
Torberson, Eric	02-05-0524	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Torberson, Eric	02-05-0525	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Torcoletti, Stephen	03-05-0369	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Veronica M. Pasek	03-24-0404	(\$ 0.00)	(\$ 120.00)	(\$ 0.00)	(\$ 120.00)
Williams, Carolyn B.	06-14-0034	(\$ 138.00)	(\$ 0.00)	(\$ 0.00)	(\$ 138.00)
		\$ 7,818.00	\$ 19,091.00	\$ 1485.00	\$ 28,394.00

Lien List Recap for November 2017

Total Amount of Liens Released	\$	28,394.00
Road Assessments Paid	\$	23,329.00
Standby Assessments Paid	\$	342.00
Attorney Fees	\$	0000.00
Total actually collected	\$	23,671.00
Total Write offs	\$	2,331.00

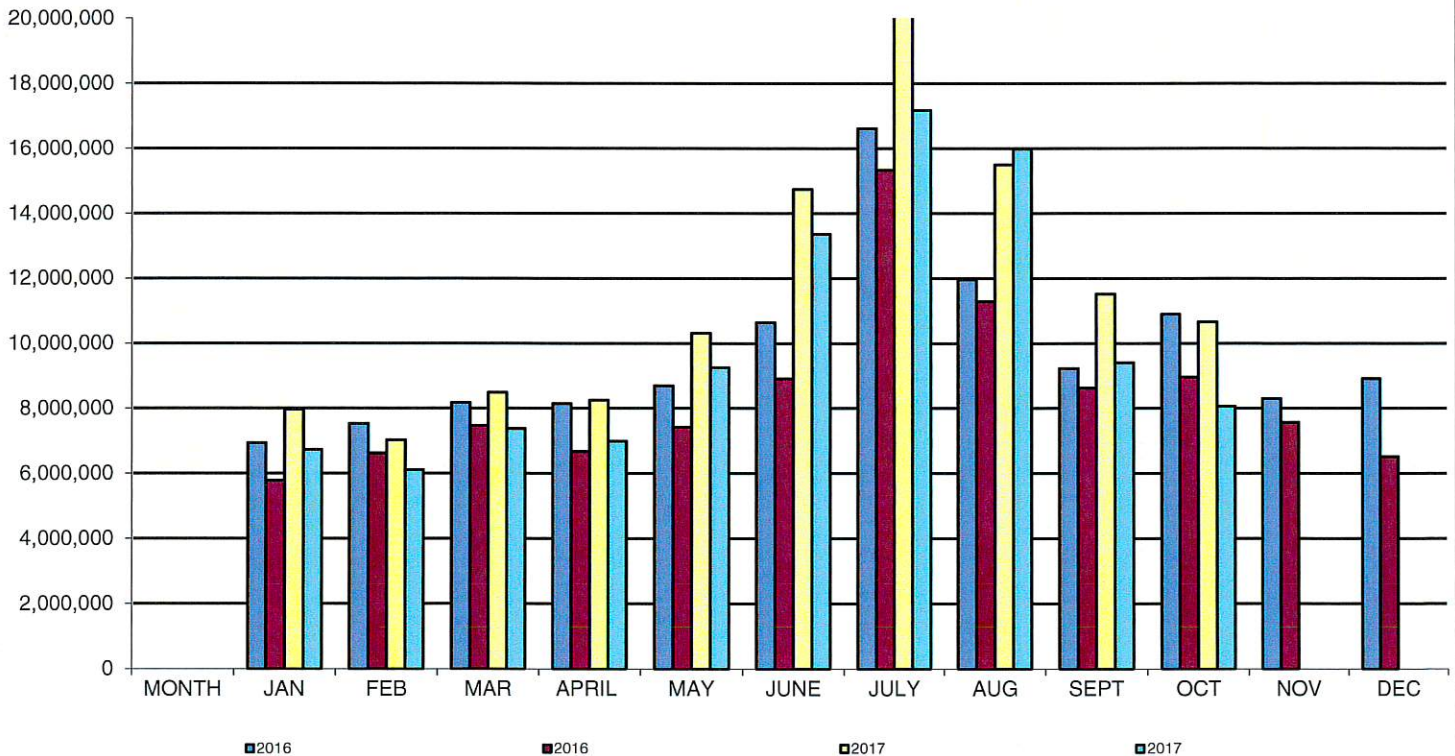
Miscellaneous Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or bank drafts	Mail/Walk-ins/ Drop Box
Jan	1562	378	569	232		51%	761
Feb	1561	391	512	235		48%	814
Mar	1580	427	476	238		45%	866
Apr	1583	458	557	239		50%	787
May	1585	454	572	249		52%	764
Jun	1596	473	552	249		50%	795
Jul	1609	483	633	252		55%	724
Aug	1616	494	619	253	7	54.39%	737
Sep	1629	506	668	254	7	57.03%	700
Oct	1627	539	641	255	13	55.87%	718
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	4	1	0
Feb	10	1	1
Mar	17	1	1
Apr	19	1	1
May	30	1	6
Jun	31	1	8
Jul	32	1	9
Aug	43	2	10
Sep	50	2	11
Oct	53	2	12
Nov			
Dec			

**BCWCID#2 2017
CONSUMPTION REPORT**

	2016	2016	2017	2017	2017		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	6935600	5784714	7962350	6735988	365150	1,562	11%
FEB	7535400	6623936	7028500	6111321	322200	1,561	8%
MAR	8172300	7476434	8487400	7376018	349500	1,580	9%
APRIL	8140400	6671858	8252780	6987777	574650	1,583	8%
MAY	8692100	7424755	10312000	9253230	277530	1,585	8%
JUNE	10636900	8908994	14735700	13354077	443750	1,596	6%
JULY	16606900	15331221	20309900	17173612	732120	1,609	12%
AUG	11951950	11286366	15495380	15973516	802100	1,616	-8%
SEPT	9228600	8627963	11516995	9401892	575200	1,629	13%
OCT	10893000	8958200	10653725	8059239	886700	1,627	16%
NOV	8297500	7571650					#DIV/0!
DEC	8906600	6511765					#DIV/0!
TOTALS	115,997,250	101,177,856	114,754,730	100,426,670	5,328,900		8%



JOB CODE	----- ISSUED THIS PERIOD -----				----- PRIOR ORDERS -----			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	16	16	0	0	1,346	14	0	1,362	0
BROWN BROWN WATER	0	0	0	0	335	3	0	335	0
CULVE CULVERT PERMIT	4	4	0	0	105	6	2	109	2
FLUSH FLUSH WATER LINE	9	9	0	0	682	0	0	691	0
HSWAP METER HEAD SWAP	2	2	0	0	119	11	0	121	0
IRRIG IRRIGATION PERMIT	0	0	0	0	26	2	0	26	0
LEAK CHECK FOR LEAK	8	8	0	0	1,373	14	0	1,381	0
LKMTR LOCK MTR	0	0	0	0	210	59	0	210	0
LNLOC LINE LOCATE	0	0	0	0	178	3	0	178	0
METER MOVE METER CHARGE	0	0	0	0	4	6	0	4	0
MI METER INFORMATION	0	0	0	0	119	8	0	119	0
MISCE MISCELLANEOUS	10	10	0	0	2,785	166	3	2,795	3
MOW MOWING GRASS	0	0	0	0	242	1	0	242	0
OCC OCCUPANT CHANGE	10	10	0	0	3,046	53	0	3,056	0
OFF TURN OFF SERVICE	10	10	0	0	2,196	253	0	2,206	0
OFFEE TRIP CHARGE TURN OFF	0	0	0	0	11	0	0	11	0
ON TURN ON SERVICE	9	9	0	0	2,603	69	0	2,612	0
ONFEE TRIP CHARGE TURN ON	1	1	0	0	11	0	0	12	0
POOLS POOL/SPA PERMIT	1	1	0	0	15	1	0	16	0
RC READ CHECK	3	1	2	0	390	72	0	391	0
ROAD ROAD REPAIR	4	0	0	4	3,299	23	36	3,299	40
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	4	3	0	1	1,310	21	2	1,313	3
SIGN STREET SIGN	0	0	0	0	54	1	0	54	0
SWAP METER SWAP-OUT	20	18	2	0	989	76	2	1,007	2
SWTAP W/W TAP	1	0	0	1	274	10	5	274	6
TMPWT TMP WTR	0	0	0	0	7	3	0	7	0
W/W W/W ESTIMATE	4	4	0	0	641	23	2	645	2
WMEAS MEASURE FOR WATER TAP	8	8	0	0	845	20	1	853	1
WPRES LOW WATER PRESSURE	2	1	0	0	267	15	0	268	0
WTRTP WATER TAP	2	0	0	2	21	501	8	21	10
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
** GRAND TOTALS **	128	115	4	8	23,514	1,440	61	23,629	69

OCTOBER 2017

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2017 Pending	10	
2017 Complete.....	60	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

OCTOBER 2017

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2017 Pending	4
2017 Complete	20
2016 Pending	3
2016 Complete	37
2015 Complete	32
2014 Completed	26

Active Waste Water Customers: 635