BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 15th DAY OF FEBRUARY, 2018 AT 6:30 P.M. IN THE BOARD ROOM LOCATED AT 106 CONFERENCE DRIVE, BASTROP TEXAS 78602, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

SE NOTIFICA POR EL PRESENTE QUE EL CUERPO DE GOBIERNO DE LA SUBDIVISIÓN POLÍTICA MENCIONADA ARRIBA LLEVARÁ A CABO UNA ASAMBLEA ORDINARIA EL DÍA 15 DE FEBRERO DE 2018, EN EL 6:30 P.M, EN LA SALA DE JUNTAS UBICADA EN 106 CONFERENCE DRIVE, BASTROP, TEXAS 78602, EN LA CUAL SE DELIBERARÁ SOBRE LOS SIGUIENTES ASUNTOS:

1.) Call to Order and Establish a Quorum – Creamer

2.) Pledge of Allegiance – Creamer

3.) Texas State Flag – Creamer

4.) Public comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

5.) Recognition of District employee Archie Adam Brown for 10 years of service – Ouellet

6.) Discussion and possible action regarding scheduling of future meeting dates (Creamer):

a. Regular Board of Director's Meeting for Thursday, March 15, 2018 at 6:30 P.M.
b. Public Road Meeting for Saturday, March 24, 2018 at 9:00 A.M.

7.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)

FILED
FEB 12 2018 3:20p m
Rose Pietsch
Bastrop County Clerk

a. . Approval of minutes from the January 18, 2018 Regular meeting of the Board of Directors; and
b. Approval of monthly financials report for January 2018

8.) Discussion, possible action and updates by General Manager – Ouellet

a. Status report regarding candidate applications for May 5, 2018 Director Election and related election planning activities;
b. Status Report regarding potential construction of additional Water Storage Tank Facility
c. Status Report regarding potential acquisition of new administrative office building for District
d. Report regarding potential sale of existing District administrative office building
e. Report regarding status of implementation of District Website improvements
f. Appointment of Courtney Kellogg by President Creamer to serve as Unit 4 Representative to the Road Committee

9.) Election Matters-

a. Consider and take action regarding Adoption of Order Calling Director Election for May 5, 2018;
Considerar la adopción de una Orden de Elección de Directores a celebrarse el 5 de mayo de 2018 y actuar al respecto;

b. Approve Appointment of Election Agent;
Aprobar la designación del Agente Electoral;

c. Consider and take action regarding Approval of Election Services Contract and Joint Election Agreement with Bastrop County; and
Considerar la aprobación del Contrato de Servicios Electorales y del Convenio de Elecciones Conjuntas con el Condado de Bastrop y actuar al respecto; y

d. Authorize such other action as may be necessary or convenient to proceed with Director Election.
Autorizar toda otra medida que sea necesaria o conveniente para proceder con la Elección de Directores.

10.) Discussion and possible action regarding road maintenance, repair and improvement matters:

a. Status report regarding pending, completed and future road improvement projects;
b. Discussion relating to draft presentation materials for March 24, 2018 road meeting; and

c. Discussion and possible action regarding financing options to fund and complete additional road improvements within the District - Gonzalez

11.) Discussion and possible action regarding adoption of Order Approving District Investment Policy and Investment Strategies - Ouellet

12.) Discussion and possible action relating to termination of prior employee pension plan and disposition of 2017 employee contributions

13.) Discussion and possible action regarding Interlocal Agreement with Bastrop County relating to completion of 2017 Road Improvement Projects and 2018 Road Improvement Projects

14.) Discussion and possible action regarding revisions to the District's Employee Handbook

15.) Discussion and possible action regarding road maintenance and standby fees:

a. Status report regarding billing and collection of road maintenance fees;
b. Request by Sheila Boyland to have lots in Pine Forest Subdivision made contiguous and for a refund of Standby Fees paid – Boyland; and
c. Possible action by the Board regarding the collection and/or reimbursement of road maintenance and standby fees.
    a.) Unit 6
    b.) Non-profits

16.) Board suggestions on future agenda items-
a. Commercial water and sewer rates; and
b. Other future agenda items.

17.) Discussion and possible action regarding Release of Liens held by District on Real Property

18.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551 (Texas Open Meetings Act), to discuss the following:

A.) Section 551.071 – Consultation with legal counsel regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act
    a.) False and threatening statements posted on social media relating to the District, District officials, and/or District Employees; and
    b.) Collection of District fees and charges, including road maintenance fees and standby fees; and fees collected from non-profits.
    c.) Compensation of District employees.

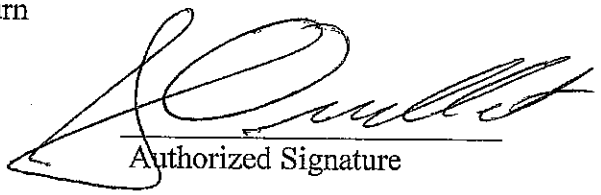
B.) Section 551.072 - Deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person; and

a) Unit 6 Ownership and Ownership Interest
b) Sale of 106 Conference Dr

C.) Section 551.074 – Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers or employees

19.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions related to the executive session noted herein, or regular agenda items.

20.) Adjourn



Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.

Agenda
Item # 7

Consent Agenda

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, January 18, 2018, beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:
John Creamer, President
Victor Gonzalez, Vice President
Mary Beth O' Hanlon, Secretary
Sam Kier, Treasurer
Karen Pinard, Director

BCWCID #2 Staff/Other Professionals:
Jim Ouellet, General Manager
Tony Corbett, Attorney
Tyler Walsh, Operations Manager
Alma Rodriguez, District Administrator

AGENDA

1.) Call to Order and Establish a Quorum
President Creamer called the meeting to order at 6:30 p.m. A quorum of Board members was present.

2.) Pledge of Allegiance
President Creamer led the Pledge of Allegiance.

3.) Texas State Flag
President Creamer led the Pledge of Allegiance to the Texas Flag.

4.) The next Board of Director's will be held on February 16, 2018 at 6:30 P.M.
President Creamer announced the next Board of Director's meetings will be held on Thursday, February 15, 2018 not February the 16th at 6:30 P.M.

5.) CONSENT AGENDA: (Consent Agenda items are generally routine.) Unless removed by a member of the Board, items listed on the consent agenda will be acted on together.
   a. Approval of minutes from the September 21, 2017 Regular meeting
   b. Approval of minutes from the October 26, 2017 Regular meeting
   c. Approval of minutes from the November 16, 2017 Regular meeting
   d. Approval of minutes from the December 7, 2017 Special meeting
   e. Approval of monthly financials report for November 2017
   f. Approval of monthly financials report for December 2017

Motion: Sam Kier moved to approve all Consent Agenda Items. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

6.) Public comments/Announcements (The Board respectfully requests you limit your comments to three (3) minutes)
Chris stated he is the owner of the Copperas Creek Houston Toad Preserve, we are officially a 501 (3)(c) and take donations to purchase property throughout Tahitian Village. We will take donations of land or money. We want the land that nobody else wants. We want to preserve as much as the property as possible. We currently have 5 acres down by the lake site. We are interested in some of the property the District owns.

7.) Discuss and possible action regarding the rejection of September 22, 2017 bids for landslide repairs on Koolua and Awehi
Jim Ouelett stated these are the two locations that need to be repaired using sheet piling. The District went put out bids in September and the bids came in absorbent and beyond reasonable so the Board will need to reject those bids officially since we did go through the bidding process.

Motion: Sam Kier moved to reject the initial bids from September 22, 2017. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

8.) Discuss and possible action regarding the approval of December 20, 2017 bids for the land slide repairs on Koolua and Awehi
Jim Ouellet stated the District rebid the project on December 20, 2017 and received bids that were as expected for this nature of work so I am asking the Board approve the Koolua Project in the amount of $122,390 and Awehi Project in the amount of $175,991.

Director Kier asked if the Koolua Project is a FEMA Project.

Mr. Ouellet stated the District will be reimbursed 75% for the project.

Motion: Mary Beth O'Hanlon moved to approve the bids for the Koolua Project in the amount of $122,390 and Awehi Project in the amount of $175,991. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

9.) Discussion, possible action and updates given by General Manager - Ouellet
Jim Ouellet reported on the following items:

Repairs on Koolua Drive and Awehi Lane landslide
As previously discussed we are ready to move forward on these landslide projects. In speaking with the contractor they are ready to go. We have to issue a notice to proceed once some administrative activities are addressed. The Texas Department of Environmental Management has given their approval to proceed.

Road Maintenance Activities

There is about 3 miles of road maintenance work that is taking place. We have a grader working and have purchased materials at a very good price. Tyler Walsh has been organizing the road maintenance.

2018 Roads Scheduled for Construction

The following roads are planned for completion in 2018. There have been a couple of roads added to the list since we were going to be in the area.

Road	***feet***
Pahoiki	1640
Kou	160
Kulua ct	850
Kimo Ct	400
Ahumoa	900
North Pahihi	1450
Kaena Lane	800
Papawai Drive	2430
Koae Ct	220
Huelo Ct	350
Kaliu	360
Kaenapapa	800
Awehi Lane	1320
Upola Ct	500
Ohana	850
Haou	450
Paia ct	450
Total Feet	13930
Miles	2.64

Storage Tank Construction

The soil boring report was received and forwarded on to a tank contractor. Using such and the size criteria provided, an estimate for the tank has been received. To

build a bolted steel storage tank with a 28 foot diameter and 110 feet tall would be $389,000, this price includes the foundation. There would be ancillary costs of certain pipe work and other miscellaneous activities.

The tank would be constructed with steel manufactured in America and have an outstanding protective coating system.

The price would allow us to use additional funds from the TWDB loan to build the tank and install a great deal of water mains to distribute the water.

The tank will require a zoning variance due to the height and the process to obtain a variance is already being addressed.

This tank will enhance fire protection.

New Office Building

The site has been surveyed. An RFQ was placed in the paper for architectural firms. Four firms responded. Interviews will be taking place within the next week or two.

A meeting was held with the City of Bastrop. There are a few items on building materials, parking requirements and trees that will be part of the process. It was advised we combine the 4 lots into 1. BEFCO is beginning the process to consolidate. A meeting was held with Ms. Cari Croft with respect to Houston Toad concerns. Preliminary observations and discussion suggest the location will not have any obstacles due to the Toad. If we combine, theoretically, the area which constitutes the operation building with the 4 lots on which the office will be constructed, we can proceed without any additional Toad concerns as long as the aggregate area of impervious cover does not exceed 43560 feet squared.

Director Pinard asked if we will be exempt from paying the toad permit fees.

Jim Ouellet stated this was a preliminary meeting but it was not mentioned.

Director Kier stated the District will have to pay the permit fees to the City of Bastrop.

Quarterly Newsletter

The first edition of the Quarterly Newsletter has been drafted and will be mailed out in January to each water customer.

Water Quality

The District has one well which contributes the majority of components associated with odors and Trihalomethanes. Well 3, located at plant 2, is the most productive well but has the lowest quality of water.

During the winter months, demand can be met without using well 3. As such, the well has been placed in a backup position starting December 15 and will remain so until demand requires the well to be placed back into an active status.

In addition, certain valves that had isolated portions of the distribution system in an attempt to address water quality issues with well 3 will be opened to provide a better blending of the water sources.

The ability to manage the water supply and improve water quality will be allowed once the new storage tank is constructed.

Director Kier brought to my attention an article that was recently published suggesting 147,000,000 million residents of the United States have levels of radioactivity in their drinking water. The TCEQ tests the District water and the results indicate the levels are 333% lower than the action level of 5 picocuries per liter. Naturally occurring radioactivity is typically associated with certain forms of rock such as granite.

Interconnect with the City of Bastrop

A meeting was held with the Trey Jobs from the City of Bastrop. We will be installing a permanent meter at the present location of plant 1 that is intended to be an emergency interconnection. As such, addressing an emergency need will be addressed more quickly.

The City has also requested that the District allow the City to connect to our water mains to serve the Hospital in an emergency. The water main will be installed down Pine Hollow Drive and Mauna Loa to connect to the water mains near the hospital.

Election of Officers

Three seats are up for re-election in May. A notice that election papers are available was emailed to all the email addresses we possess, a notice was placed in the Pines and Prairie, it is on the website and it will be included in the newsletter that will be direct mailed to each customer. February 16, 2018 at 5:00 p.m. is the deadline to submit the application for a place on the Board.

Tony Corbett stated the Board needs to adopt an Order Calling for the Election at the next meeting.

Interconnection with Aqua Water

Establishing an Interconnection with Aqua Water would be a great value to our customers. The connection would be at Plant 2, Tall Forest Drive.

FLOW DESIRED: 40 gallons per minute, 24 hours per day, 365 days per year
METER SIZE NEEDED: 1 inch

COSTS:

Basic Service Charge = $45,000 per MGD contracted

40 gallons per minute is equivalent to 5.76% of a MGD, therefore, monthly Basic Service Charge would be:

.0576 X $45,000 = $2,592 per month Basic Service Charge
Volumetric Charge = $.95 per 1000 gallons
40 gpm = 57,600 gpd or 1,728,000 gallons per month.
1,728,000 / 1000 = 1,728 x $.95 = $1,641 per month in volumetric charges

Basic service charge = ... $2,592 per month
Volumetric Charge = ... $1,641 per month
Total monthly cost = ... $4,233
Total Yearly Cost = ... $50,803

58,000 gallons per day would provide enough water to serve 290 homes. Such is based on an average daily usage of 200 gallons per day per home.

Director Pinard stated this should work both ways because in the past Aqua Water came to the District for water.

With the Boards approval I will proceed with the Interconnection with Aqua Water.

Director O'Hanlon stated this is an excellent idea.

New Water Mains

The District just installed 420 feet of water main on Nakalele to connect a loop. A developer just installed 300 feet of water main on Olomana Ct. We are looking at additional opportunities to close loops to improve flows and improve water quality and fire protection.

Tyler Walsh stated water samples came back today and they are good.

Letter to TVPOA

A letter was sent to TVPOA to thank them for their generous contributions to help with road maintenance.

Director Gonzalez stated he appreciates everything that TVPOA has done for us because that is more than what the City of Bastrop does for the District.

10.) Sale of Land owned by Road District- Fair Market Value

Jim Ouellet stated he presented the Board with options on the sale of surplus lots owned by the District in Unit 1 -5. These lots are not prime real estate. The options are as follows:

LOTS WHICH CAN NOT REASONABLY BE EXPECTED TO HAVE A HOUSE CONSTRUCTED ON IT

$3,000 -The $3,000 will consist of the road fees owed; or the road fees owed plus the difference to get to the $3000 figure.

LOTS WHICH CAN POSSIBLY BE BUILT ON BUT NOT A DESIRABLE LOT BY ANY RESONABLE MEANS

$5,000- Same as above, the $5,000 will consist of road fees plus the difference to get to $5,000.

LOTS WHICH ARE BUILDABLE AND HAVE SOME DESIRABLILTIY

We may have a few in this category and we will have a value placed on them by an appraiser and placed for sale. This will be done on an individual basis.
The General Manager will evaluate each lot request and determine the category with which each lot falls. Should a conflict arise or a second opinion is necessary, a Director or Directors will be requested to interject on the matter.

Director Pinard stated she doesn't want to be in the real estate business and how are we going to advertise this.

Director Kier stated these lots have already been declared as surplus and have been advertised.

After Board discussion, Tony Corbett suggested looking up the appraised value on the appraisal districts website and using the appraised value.

Motion: Sam Kier moved to authorize the sale of these surplus lots owned by district based on the appraised values established by the County. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

11.) Sale of Office Building - Realtor contract expires on February 8
Jim Ouellet stated the office building has been on the market for a year and the contract expires on February 8. The objective is to sale the building to pay for the new building.

Director Kier suggested finding a Commercial Realtor since the current one has not done anything. They never contacted Kevin White or Sac N Pac to see if they could sell all the properties as a whole.

Mr. Ouellet will begin the process of looking for a Commercial Realtor.

12.) Discuss and possible action regarding a one-time 401(k) contribution for 2017 – due to the changes made to join TCDRS, there were no contributions to the Pension Plan for 2017.
Jim Ouellet stated as we transition from the old pension plan to the new one there were no contributions to the pension plan in 2017. I am requesting the Board to consider making a one-time contribution to the employees 401k the amount of 4.6%

of their annual wages. The aggregate costs would be $22,821. Such is based on an aggregate payroll of 2017 calculated wages of $491,363 x .00464.

The good news is that we had in the 2018 budget $79,000 allocated for pension expense and we recently learned that the contribution to the TCDRS will only be $33,000. As such, the budgeted expense has adequate funds to cover the $22,821 calculated above.

President Creamer agreed that employees need to be compensated for 2017.

Director Pinard asked where the funds are from the old plan.

Mr. Ouellet stated they are with the old provider and final calculations are being made so whoever has a vested interest in the pension plan will be given an amount of money into their 401K.

Director Pinard asked what happens to the pension plan from previous employees.

Mr. Ouellet will have to check on whether it will stay with the plan or if they will be getting money from the plan as well.

Director Pinard asked if the employees were contributing to the new plan because the old plan was funded by the District.

Director Kier stated all non-exempt employees were given a 5% increase in pay to cover the cost.

Motion: Mary Beth O'Hanlon moved to approve a one-time contribution at 4.6% of their annual salary to the employees 401k for all eligible employees for the year 2017. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

13.) Set date for road meeting in March

Motion: Sam Kier moved to schedule the Annual Road Meeting for Saturday, March 24, 2018 at 9:00 a.m. Seconded: Mary Beth O'Hanlon. Vote: Four (4) in favor, motion carries.

14.) Review of Road Construction fees collected in 2017
Jim Ouellet stated for 2017 the District billed $953,542 in road fees and collected $1,036,181 so the collection rate is 1.09%. The collections includes past dues, lien fees and late fees. The 10 year average collection rate is 96%.

Director Gonzalez asked this information be placed on the website.

15.) District Investment Policy update

Jim Ouellet stated there have been a lot of changes regarding the purchasing of CD's but we will have this item on the agenda for next month.

Motion: Sam Kier moved to table this item until the February 15, 2018 meeting. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

16.) Review of 2017 unaudited financial results
Jim Ouellet stated he put together a brief summary of the budget for water and wastewater. Water sales exceeded the budget by $151,000 and there was a reduction in expenses of $443,000. In Wastewater, tap fees exceeded the budget by $117,000 and expenses were reduced by $50,000.

Mr. Ouellet stated the District completed a lot of capital projects in 2017 and we have about $500,000 to reinvest in new projects.

In the road construction account we have $502,000 in cash. The road construction bills are about to be sent out.

17.) Stand by Fees – Unit 6 – Pine forest has a meeting on February 3 and it is expected they will vote to discontinue Stand by fees.
Jim Ouellet stated for years the District has been charging standby fees to Pine Forest and based on conversations I have had with the Pine Forest Property Owners Association I think the standby fees are going to come to an end. They will be voting on it at their meeting on February 3. We will be waiting on sending out standby statements.

18.) Discussion and possible action regarding updating the harassment policy in the employee handbook
Jim Ouellet stated this was presented to the Board at the last meeting and just need to formalize it to include it in the employee handbook.

Motion: Sam Kier moved to approve the harassment policy and to include it the employee handbook. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

19.) Board suggestions on future agenda items-
a. Commercial rates
b. Easement rates – Director Kier stated when they met with the City Manager, he was surprised that the District was not collecting fees from the gas and electric company for the easements.

Tony Corbett stated it sounds like they were referring to franchise fees but that would be incredibly unusual for a water district to be entitled to any fees in connection with a gas or electric company.

Easement rates will be taken off future agenda items.

20.) Release of Liens
Alma Rodriguez presented the Release of Liens.

Motion: Sam Kier moved to approve the Release of Liens. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

21.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551, Texas Open Meetings Act, to discuss the following matters:

A.) Section 551.071 – Consultation with Attorney regarding false statements posted on social media relating to the District, District officials, and/or District Employees
B.) Discussion on employee's bonus

President Creamer announced at 7:57 p.m. that the Board will meet in Executive Session for the Deliberations regarding Section 551.071 and Employee bonuses.

22.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items.

The Board Adjourned Executive Session at 8:40 p.m.

No action or decision made in Executive Session.

Motion: Sam Kier moved to authorize legal counsel to issue a cease and desist letter to individuals who have posted false and defamatory items on public media regarding the District and its employees. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

Motion: Sam Kier moved to authorize an employee bonus to Jim Ouellet per his employment letter. Mr. Ouellet has satisfied his obligations that were included in that letter. Seconded: Mary Beth O'Hanlon. Vote: Four (4) in favor, motion carries.

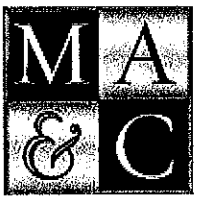
23.) Adjournment

Motion: Sam Kier moved to adjourn. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

MEETING ADJOURNED AT 8:45 P.M.

_____ _____

Board Director Date



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Bastrop County Water Control & Improvement District No. 2

Bookkeeper's Report

January 31, 2018

6500 River Place Blvd. • Building 4, Suite 104 • Austin, Texas 78730 • Phone: 512.782.2400 • Fax: 512.795.9968

Bastrop WCID No 2 - Water/Wastewater

Cash Flow Report - Operating Water Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2018				**$156,727.03**
Receipts				
	Payment from Standby Fund		2,389.63	
	Payment from Road Fund		32,913.30	
	Interest Earned on Checking		14.15	
	Accounts Receivable-W		125,378.96	
	Accounts Receivable-WW		72,982.77	
	Accounts Receivable - Pump/TWDB Reserve		12,568.42	
	Accounts Receivable		1,361.52	
Total Receipts				247,608.75
Disbursements				
21370	Ameriflex Business Solutions	FSA Purchases	(61.97)	
21371	AT&T	Telephone Expense	(292.30)	
21372	AT&T Mobility	Telephone Expense	(56.92)	
21373	B & B Auto Supply	Vehicle Repairs & Maintenance	(294.95)	
21374	Bastrop Chamber of Commerce	Dues & Subscriptions	(535.00)	
21375	Bastrop Copier	Office Supplies	(105.15)	
21376	CME Testing and Engineering, Inc	Storage Tank Project	(5,481.50)	
21377	Dental Select	Dental Insurance	(222.64)	
21378	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(7,390.47)	
21379	Home Depot	Materials & Maintenance	(439.39)	
21380	Neopost USA Inc.	Office Equip Lease	(413.21)	
21381	Purify	Chemical/Chlorine	(1,102.50)	
21382	Quill Corporation	Office Supplies	(51.26)	
21383	State of Texas Communications	Computer Services	(1,092.50)	
21384	Time Warner Cable	Telephone/Internet	(156.20)	
21385	Tractor Supply Co	Materials	(542.88)	
21386	USABluebook	Materials & Maintenance	(978.20)	
21387	We Rent It	Field Equipment Rental	(125.95)	
21388	Wells Fargo Vendor Fin Serv	Office Equip Lease	(451.86)	
21389	Wex Bank	Fuel	(1,177.62)	
21390	Xerox Corporation	Office Leased Equipment	(397.20)	
21391	Ameriflex Business Solutions	FSA Purchases	(14.30)	
21392	Aqua Water Supply Corporation	Water Samples	(150.00)	
21393	Austin American Stateman	Public Notice	(284.79)	
21394	BEFCO Engineering, Inc	Engineering Fee - Water & Wastewater Map Updat	(3,925.00)	
21395	Card Service Center	Credit Card Expense	(2,119.51)	
21396	Cintas Corporation #86	Uniforms	(998.00)	
21397	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(926.60)	
21398	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,643.95)	
21399	Lowe's Business Account	Materials	(2,594.43)	
21400	Mathis Rentals	Field Equipment Rental	(245.71)	
21401	Matrix Imaging Solutions (C)	Printing	(345.60)	
21402	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,993.77)	
21403	Pension Advisors, Inc.	Retirement - Life	(381.25)	
21404	Smith Supply Company	Materials	(55.95)	
21405	Tyler Technologies Inc	Insite Transaction Fees	(2,748.23)	
21406	WC of Texas LLC-C	Garbage Expense	(76.13)	
21407	Susan Nogues	Customer Deposit Refund	(112.98)	
21408	Sharon Price	Customer Deposit Refund	(88.57)	
21409	Richard McKay	Customer Deposit Refund	(103.92)	

Bastrop WCID No 2 - Water/Wastewater

Cash Flow Report - Operating Water Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
21410	Rebecca Robertson	Customer Deposit Refund	(83.38)	
21411	Rick & Andrea Doria	Customer Deposit Refund	(148.61)	
21412	Tammie & Michael Hagerud	Customer Deposit Refund	(84.78)	
21413	Stephen & Kristen Torcoletti	Customer Deposit Refund	(42.58)	
21414	Jaime Leyva	Customer Deposit Refund	(71.65)	
21415	Ameriflex Business Solutions	FSA Purchases	(59.97)	
21416	Bastrop WCID No 2 - Water	Water & Wastewater Service	(512.26)	
21417	DPC Industries, Inc.	Chemicals	(403.48)	
21418	Frontier Communications	Answering Service	(64.56)	
21419	Jason Alley	Buildings	(4,000.00)	
21420	McLean & Howard, LLP	Legal Fees	(2,850.00)	
21421	Professional Image Communications	Answering Service	(193.00)	
21422	TCEQ	Water & Sewer Assessment Report Acct# 10990	(9,206.72)	
21423	The Bastrop Advertiser	Dues & Subscriptions	(65.52)	
21424	TxTag	Misc Office	(3.72)	
21425	Ameriflex Business Solutions	FSA Purchases	(500.00)	
21426	Dental Select	Dental Insurance	(222.64)	
21427	DPC Industries, Inc.	Chemicals	(140.00)	
21428	Ferguson Enterprises, Inc. #1105	Materials & Maintenance	(4,234.64)	
21429	Herschap Company, LLC	Line Extension - Nakalele Lane	(12,175.00)	
21430	Hi-Line Inc	Maintenance & Repairs	(175.80)	
21431	Home Depot	Materials & Maintenance	(20.00)	
21432	Humana	Insurance Premium	(11,716.67)	
21433	McCoy's Building Supply Corp	Materials & Maintenance	(495.15)	
21434	McLean & Howard, LLP	Legal Fees	(3,300.00)	
21435	Neopost USA Inc.	Office Equip Lease	(413.21)	
21436	Trac N Trol, Inc.	SCADA System	(612.00)	
21437	USABluebook	Materials & Maintenance	(796.97)	
401K	John Hancock	401K Payments - John Hancock	(2,273.18)	
DUEFRM	Time Warner Cable	Time Warner EFT Payment	(800.00)	
EFT	Bluebonnet Electric Coop	Ulitily	(4,167.57)	
EFT	City of Bastrop	Purchase Sewer Service	(10,627.38)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(1,285.29)	
INT/SRV	Bastrop WCID No 2	Customer Charge Back Items	(278.20)	
INT/SRV	Bastrop WCID No 2	SubUser Admin Fees	(45.00)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 12/20/17 - 01/02/18	(14,511.25)	
PAYROLL	Alliance Payroll	Payroll Fees	(99.45)	
PAYROLL	United States Treasury	Payroll Liabilites	(4,778.45)	
PAYROLL	John Hancock	401K Payments - John Hancock	(2,419.50)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(269.23)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 01/03/2018 - 01/16/2018	(14,205.41)	
PAYROLL	Alliance Payroll	Payroll Fees	(91.00)	
PAYROLL	United States Treasury	Payroll Liabilites	(5,341.18)	
PAYROLL	John Hancock	401K Payments - John Hancock	(1,774.86)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(269.23)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 01/03/2018 - 01/16/2018	(1,263.87)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - Dec	(30,734.69)	
RCT/TRN	Bastrop WCID No 2	Transfer to Water Reserve Savings - Dec	(5,423.77)	
RCT/TRN		Transfer to WW Pump Maintenance	(2,293.76)	

Bastrop WCID No 2 - Water/Wastewater

Cash Flow Report - Operating Water Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
Total Disbursements				(197,722.94)
BALANCE AS OF 01/31/2018				$206,612.84

Bastrop WCID No 2 - Water/Wastewater

Cash Flow Report - TWDB WW Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2018				**$572.00**
Receipts				
No Receipts Activity			0.00	
Total Receipts				0.00
Disbursements				
No Disbursements Activity			0.00	
Total Disbursements				0.00
BALANCE AS OF 01/31/2018				**$572.00**

Bastrop WCID No 2 - Standby

Cash Flow Report - Standby Operating Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2018				**$126,989.45**
Receipts				
	Accounts Receivable		2,953.00	
Total Receipts				2,953.00
Disbursements				
3910	Bastrop County Clerk	Standby Escrow 6223	(200.00)	
3911	Bastrop WCID No 2 Water	Administrative Allocation	(2,389.63)	
3912	Deluxe	Misc Office Expense	(65.71)	
Total Disbursements				(2,655.34)
BALANCE AS OF 01/31/2018				**$127,287.11**

Bastrop WCID No 2 - Roads

Cash Flow Report - Road Const Operating Account

As of January 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2018				**$433,864.27**
Receipts				
	Accounts Receivable		126,009.05	
Total Receipts				126,009.05
Disbursements				
4733	Bastrop County Clerk.	Filing Fee	(400.00)	
4734	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Jon Price	(188.85)	
4735	Waller County Asphalt	Materials	(8,174.39)	
4736	973 Materials, LLC	Materials	(2,499.75)	
4737	Bastrop WCID No 2 Water	Transfer to Water Fund	(32,913.30)	
4738	BEFCO Engineering, Inc.	Engineering Fees	(4,090.00)	
4739	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Bare Min Land LLC	(110.70)	
4740	Bastrop Tree Service, Inc.	Tree Removal	(4,600.00)	
4741	Herschap Company, LLC	Materials	(2,720.00)	
4742	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Rishabh Kumar Godha	(149.85)	
4743	K3 Transport LLC	Materials	(1,477.15)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(1,388.43)	
FEES	Bastrop WCID No 2 RC	Customer Returned Items	(645.00)	
Total Disbursements				(59,357.42)
BALANCE AS OF 01/31/2018				**$500,515.90**

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of January 31, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Certificates of Deposit					
FRONTIER BANK (XXXX1963)	01/09/2018	07/08/2018	1.00 %	150,000.00	
THIRD COAST BANK, SSB (XXXX8651)	01/09/2018	07/08/2018	1.20 %	150,000.00	
CADENCE BANK (XXXX8631)	01/05/2018	08/09/2018	1.20 %	150,000.00	
BUSINESS BANK OF TX, NA (XXXX425)	01/05/2018	09/06/2018	1.20 %	150,000.00	
CENTRAL BANK (XXXX0649)	01/05/2018	10/08/2018	1.25 %	150,000.00	
GREEN BANK (XXXX4260)	01/05/2018	11/05/2018	1.00 %	150,000.00	
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	
COMPASS BANK-PREMIER (XXXX4906)	01/05/2018	12/05/2018	1.28 %	150,000.00	
ICON BANK (XXXX3438)	01/05/2018	01/10/2019	1.25 %	150,000.00	
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.00 %	617,550.35	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	9,696.84	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	147,484.73	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	313,796.87	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	70,749.58	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	55,650.41	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	29,659.77	Water Cap Improv
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	206,612.84	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
		Totals for Water/Wastewater Fund:		**$2,804,826.60**	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	127,287.11	Standby Operating
		Totals for Standby Fund:		**$127,287.11**	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	70,004.85	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	500,515.90	Road Const Operating
		Totals for Roads Fund:		**$570,520.75**	
Grand total for Bastrop County Water Control & Improvement District No. 2:				**$3,502,634.46**	

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 · TV Water Sales	99,395	91,667	99,395	91,667	1,100,000
14115 · Water Late Charge Income	2,115	2,083	2,115	2,083	25,000
14120 · TV Tap Fees	21,600	15,000	21,600	15,000	180,000
14125 · Capital Reserve Fee	0	5,000	0	5,000	60,000
14130 · Water Line Bore	500	583	500	583	7,000
14135 · Water Line Extension	0	833	0	833	10,000
14140 · Backflow Inspections	0	500	0	500	6,000
14145 · Returned Check Fee	0	25	0	25	300
14148 · Pools	110	33	110	33	400
14150 · Maps Sold	0	25	0	25	300
14155 · Office Rents	275	375	275	375	4,500
14160 · Other Income-W	40		40		
14170 · Reconnect Fee	1,150	833	1,150	833	10,000
14175 · Interest-W	125	292	125	292	3,500
14180 · Copies & Faxes	3	4	3	4	50
14190 · Irrigation Systems	0	25	0	25	300
Total Water-Revenue	125,312	117,279	125,312	117,279	1,407,350
Total Income	125,312	117,279	125,312	117,279	1,407,350
Expense					
Water-Expense					
16100 · Payroll					
16100a · Salaries	31,953	42,083	31,953	42,083	505,000
16100b · Over Time	1,226	1,500	1,226	1,500	18,000
16100c · Double Time	535	250	535	250	3,000
16100e · Holiday	5,991	1,833	5,991	1,833	22,000
16100f · Annual Leave	2,548	1,667	2,548	1,667	20,000
16100g · Sick	227	417	227	417	5,000
16100h · Personal Time	126	308	126	308	3,700
16100i · Bonus	0	1,667	0	1,667	20,000
16100k · FICA	3,274	3,000	3,274	3,000	36,000
16100l · 401K	881	167	881	167	2,000
16100m · Retirement-Life	0	6,583	0	6,583	79,000
16100n · SUTA	0	167	0	167	2,000
16100o · Longevity Pay	0	875	0	875	10,500
16100p · FUTA	131		131		
16100q · On Call Pay	180	417	180	417	5,000
Total 16100 · Payroll	47,072	60,933	47,072	60,933	731,200
16110 · Health Insurance					
16110a · Insurance-Medical	7,645	11,300	7,645	11,300	135,600
16110b · Insurance-Dental	107	175	107	175	2,100
16110c · Insurance-Vision	81	133	81	133	1,600
16110d · HSA	138	150	138	150	1,800
16110e · Insurance-Life	402	292	402	292	3,500

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Total 16110 · Health Insurance	8,373	12,050	8,373	12,050	144,600
16117 · Payroll Service Fee	190		190		
16118 · Hand Tools	87	167	87	167	2,000
16120 · Wellness Program	0	25	0	25	300
16121 · Uniforms-W	0	583	0	583	7,000
16122 · Mileage	128	83	128	83	1,000
16123 · Vehicle Usage	500	500	500	500	6,000
16124 · Admin Allocations	(12,217)	(7,917)	(12,217)	(7,917)	(95,000)
16125 · PPE Allocations	(7,274)	(8,667)	(7,274)	(8,667)	(104,000)
16125a · EOM Salary Reimburs from WW	(8,557)	(10,083)	(8,557)	(10,083)	(121,000)
16126 · Answering Service	190	333	190	333	4,000
16127 · Repairs-Contracted-W	0	417	0	417	5,000
16128 · Maint Agreement-Hand Held	0	150	0	150	1,800
16128a · Contracted Taps - Water	0	583	0	583	7,000
16129 · Maint Agreement-Incode-W	0	1,000	0	1,000	12,000
16130 · Office Equip Lease	1,262	1,000	1,262	1,000	12,000
16131 · Pest Control	0	25	0	25	300
16132 · Maint Agreement-Printer	0	83	0	83	1,000
16133a · Security Agreement	0	25	0	25	300
16135 · Garbage	76	125	76	125	1,500
16136 · Cleaning-Maint Building	0	83	0	83	1,000
16137 · Backflow Inspection	0	33	0	33	400
16138 · Chemicals-Chlorine	504	1,333	504	1,333	16,000
16138a · Contract Labor	0	417	0	417	5,000
16139 · Field Equip Rental-W	151	417	151	417	5,000
16140 · Fuel-W	850	792	850	792	9,500
16141 · Repairs & Maint-W	123	1,500	123	1,500	18,000
16142 · Materials-W	1,390	5,417	1,390	5,417	65,000
16144 · Safety Supplies-W	0	333	0	333	4,000
16145 · Damage Claims	18,743	83	18,743	83	1,000
16145a · Meter Maintenance	0	42	0	42	500
16146 · Water Samples	150	542	150	542	6,500
16147 · Repairs & Maint-Water Well	580	1,667	580	1,667	20,000
16149 · Computer-W	1,148	1,500	1,148	1,500	18,000
16150 · Depreciation-W	14,021	14,167	14,021	14,167	170,000
16151 · Dues & Subscriptions	0	67	0	67	800
16152 · Election Costs	0	417	0	417	5,000
16153 · Fax	3	8	3	8	100
16154 · Late Fees-W	123	125	123	125	1,500
16155 · Internet	0	167	0	167	2,000
16156 · Printing-W	329	417	329	417	5,000
16156a · Janitorial Supplies	0	17	0	17	200
16157 · Office Supplies-W	116	417	116	417	5,000
16158 · Misc-W	559	167	559	167	2,000
16159 · Medical-W	0	33	0	33	400
16160 · Misc Office-W	0	208	0	208	2,500
16161 · Pre-Employment Screening	0	5	0	5	60
16162 · Random Drug Screening	0	13	0	13	150
16163 · Postage	0	750	0	750	9,000
16164 · Public Notice	0	250	0	250	3,000
16165 · Telephone-W	511	500	511	500	6,000

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
16166 · License-W	0	208	0	208	2,500
16166a · Advertising	0	42	0	42	500
16167 · Bank Fees-W	60	417	60	417	5,000
16169 · TCEQ Fees-W	0	667	0	667	8,000
16171 · CC Fees	1,285	1,417	1,285	1,417	17,000
16172 · Interest Bonds-W	2,361	2,333	2,361	2,333	28,000
16174 · Accounting-W	75	1,167	75	1,167	14,000
16175 · Appraiser	0	83	0	83	1,000
16176 · Audit-W	0	667	0	667	8,000
16177 · Engineering-W	0	250	0	250	3,000
16178 · Legal-W	0	833	0	833	10,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	0	458	5,500
16179b · Insurance-Vehicles-W	0	142	0	142	1,700
16179c · Insurance-Misc-W	0	17	0	17	200
16179d · Insurance-E&O-W	0	42	0	42	500
16179e · Insurance-Liability-W	0	75	0	75	900
16179f · Insurance-Bonding	0	25	0	25	300
16179g · Insurance-FSA	268	417	268	417	5,000
16179h · Insurance-WC-W	853	333	853	333	4,000
16179i · Insurance- Wells	0	458	0	458	5,500
Total 16179 · Insurance-W	1,121	1,967	1,121	1,967	23,600
16180 · Repairs-Bldg-W	0	167	0	167	2,000
16181 · Repairs-Equip-W	148	333	148	333	4,000
16182 · Repairs-Vehicles-W	0	500	0	500	6,000
16182a · Yard Maintenance-Mowing	0	250	0	250	3,000
16183 · Travel					
16183a · Travel-Air	0	38	0	38	450
16183b · Travel-Lodging	0	350	0	350	4,200
16183c · Travel-Meals	12	58	12	58	700
16183d · Travel-Rental Car	0	21	0	21	250
Total 16183 · Travel	12	467	12	467	5,600
16184 · Training-W	0	208	0	208	2,500
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	142	0	142	1,700
16185b · Electricity-Office Bldg	0	583	0	583	7,000
16185c · Electricity-Wells	0	4,167	0	4,167	50,000
16185d · Electricty-WW Lift Station	0	42	0	42	500
Total 16185 · Electricity	0	4,933	0	4,933	59,200
16186 · Water-Maint Bldg	0	142	0	142	1,700
16187 · Water-Office Bldg	200	142	200	142	1,700
16188 · Computer Supplies	0	42	0	42	500
16189 · Labor-Service Lines & Tap-W	350		350		
16196 · Permits	0	100	0	100	1,200
16197 · Small Equipment Purchases	134	333	134	333	4,000

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Total Water-Expense	74,878	100,967	74,878	100,967	1,211,610
Total Expense	74,878	100,967	74,878	100,967	1,211,610
Net Ordinary Income	50,434	16,312	50,434	16,312	195,740
Other Income/Expense					
Other Expense					
Capital Outay-W					
17100 · Vehicles-W	102	5,000	102	5,000	60,000
17101 · Equipment-W	0	833	0	833	10,000
17102 · Meters-W	0	9,167	0	9,167	110,000
17104 · Software-W	0	2,500	0	2,500	30,000
17105 · Computer Replacement-W	0	417	0	417	5,000
17106 · Line Extension-W	16,175	5,000	16,175	5,000	60,000
17107 · Buildings-W	0	1,667	0	1,667	20,000
17108 · Water Line Improvements-W	0	2,500	0	2,500	30,000
17109 · Capital Outlay Culverts-W	0	10,000	0	10,000	120,000
17121 · Water Well Cap Improv-W	0	58,333	0	58,333	700,000
Total Capital Outay-W	16,277	95,417	16,277	95,417	1,145,000
Total Other Expense	16,277	95,417	16,277	95,417	1,145,000
Net Other Income	(16,277)	(95,417)	(16,277)	(95,417)	(1,145,000)
Net Income	34,157	(79,105)	34,157	(79,105)	(949,260)

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14215 · WW Fees	55,044	56,250	55,044	56,250	675,000
14220 · WW Bore	1,700	583	1,700	583	7,000
14225 · WW Tap Fees	15,152	14,167	15,152	14,167	170,000
14230 · Pump Maintenance	487	417	487	417	5,000
14235 · Debt Service Reserve Fee	12,329	7,417	12,329	7,417	89,000
14275 · Interest-WW Reserve	25	25	25	25	300
14276 · Interest-WW	460	167	460	167	2,000
14280 · Other Income-WW	0	500	0	500	6,000
Total Wastewater-Revenue	85,198	79,525	85,198	79,525	954,300
Total Income	85,198	79,525	85,198	79,525	954,300
Expense					
Wastewater-Expense					
16221 · Uniforms-WW	0	583	0	583	7,000
16222 · W/W Salary Allocations	8,557	10,083	8,557	10,083	121,000
16229 · Maint Agreement-Incode-WW	0	333	0	333	4,000
16233 · Lift Station Admin Service Fee	0	33	0	33	400
16239 · Field Equip Rental-WW	0	167	0	167	2,000
16240 · Fuel-WW	850	775	850	775	9,300
16241 · Repairs & Maint-WW	0	1,333	0	1,333	16,000
16242 · Materials-WW	4,190	2,917	4,190	2,917	35,000
16243 · Meter Testing-WW	0	17	0	17	200
16244 · Safety Supplies-WW	187	200	187	200	2,400
16247 · Repairs & Maint-Lift Stat-WW	928	500	928	500	6,000
16248 · Grinder Pump Repair-WW	6,205	1,667	6,205	1,667	20,000
16250 · Depreciation-WW	36,406	35,833	36,406	35,833	430,000
16251 · Tools	69	83	69	83	1,000
16257 · Office Supplies-WW	0	17	0	17	200
16258 · Misc-WW	0	50	0	50	600
16259 · Medical-WW	0	25	0	25	300
16260 · Op & Maint-City of Bastrop-WW	0	11,917	0	11,917	143,000
16265 · Telephone-WW	119	83	119	83	1,000
16266 · License-WW	346	50	346	50	600
16268 · Filing Fees-WW	0	33	0	33	400
16269 · TCEQ Fees-WW	0	267	0	267	3,200
16272 · Interest Bonds-WW	13,381	13,250	13,381	13,250	159,000
16274 · Accounting-WW	75	1,000	75	1,000	12,000
16276 · Audit-WW	0	750	0	750	9,000
16277 · Engineering-WW	0	250	0	250	3,000
16278 · Legal- WW	0	83	0	83	1,000
16279 · Insurance-WW					

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
16279a · Insurance-Property-WW	0	250	0	250	3,000
16279b · Insurance-Vehicles-WW	0	150	0	150	1,800
16279c · Insurance-Misc-WW	0	42	0	42	500
16279d · Insurance-E&O-WW	0	42	0	42	500
16279e · Insurance-Liability-WW	0	75	0	75	900
16279h · Insurance-WC-WW	853	417	853	417	5,000
Total 16279 · Insurance-WW	853	975	853	975	11,700
16280 · Repairs-Bldg WW	0	167	0	167	2,000
16281 · Repairs-Equip-WW	148	250	148	250	3,000
16282 · Repairs-Vehicles-WW	0	333	0	333	4,000
16283. · Yard Maintenance-Mowing	0	208	0	208	2,500
16284 · Training-WW	0	83	0	83	1,000
16285 · Electricity-Lift Stations	0	417	0	417	5,000
16286 · Water-Lift Stations	0	167	0	167	2,000
16289 · Labor-Service Lines & Tap-WW	2,000		2,000		
16294 · Travel - Lodging	0	42	0	42	500
16295 · Travel - Meals	0	17	0	17	200
16296 · Travel - Rental Car	0	17	0	17	200
16297 · Small Equipment Purchaes-WW	0	83	0	83	1,000
Total Wastewater-Expense	74,313	85,058	74,313	85,058	1,020,700
Total Expense	74,313	85,058	74,313	85,058	1,020,700
Net Ordinary Income	10,885	(5,533)	10,885	(5,533)	(66,400)
Other Income/Expense					
Other Expense					
Capital Outlay-WW					
17200 · Vehicles-WW	102	2,500	102	2,500	30,000
17201 · Equipment-WW	0	250	0	250	3,000
17206 · WW Line Extensions-WW	0	833	0	833	10,000
17208 · Wastewater Improv-WW	0	2,083	0	2,083	25,000
17211 · Capital Outlay Grinder Pumps-WW	3,800	8,333	3,800	8,333	100,000
Total Capital Outlay-WW	3,902	14,000	3,902	14,000	168,000
Total Other Expense	3,902	14,000	3,902	14,000	168,000
Net Other Income	(3,902)	(14,000)	(3,902)	(14,000)	(168,000)
Net Income	6,982	(19,533)	6,982	(19,533)	(234,400)

Bastrop WCID No - Roads
Actual vs Budget-RC
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 · Assessments	1,094,615	1,094,000	1,094,615	1,094,000	1,094,000
34215 · Assessments-Prior to 97	738	833	738	833	10,000
34220 · Late Fee	26,400	25,000	26,400	25,000	25,000
34225 · Late Fee- Prior	90	100	90	100	1,200
34235 · Lien Fees	3,656	2,083	3,656	2,083	25,000
34240 · Deed Admin Fee	1,347	100	1,347	100	1,200
34245 · Returned Check Fee	0		0		
34250 · Filing Fees	0	250	0	250	3,000
34255 · Driveway	200	150	200	150	1,800
34265 · Attorney Fees	1,928	833	1,928	833	10,000
34270 · Allocation to Maintenance Fund	(1,645)	(13,667)	(1,645)	(13,667)	(164,000)
34274 · Admin Alloc to R/M 10%	0	908	0	908	10,900
34275 · Interset-RC	24	83	24	83	1,000
34280 · Sale of Real Property	0	500	0	500	6,000
Total Road Construction-Revenue	1,127,352	1,111,175	1,127,352	1,111,175	1,025,100
Total Income	1,127,352	1,111,175	1,127,352	1,111,175	1,025,100
Expense					
Road Construction-Expense					
36210 · Salary Allocations from Water	7,274	8,667	7,274	8,667	104,000
36224 · Admin Allocations from Water-RC	11,487	7,917	11,487	7,917	95,000
36229 · Maint Agreement-Incode-RC	0	417	0	417	5,000
36239 · Field Equip Rental	225	125	225	125	1,500
36241 · Repair & Maint-RC	0	42	0	42	500
36242 · Materials-RC	14,220		14,220		
36258 · Misc	0	417	0	417	5,000
36263 · Postage	0	750	0	750	9,000
36268 · Filing Fees	0	417	0	417	5,000
36270 · Bad Debt	0	7,000	0	7,000	84,000
36271 · CC Fees	1,388	500	1,388	500	6,000
36272 · Attorney Fees (County)	0	250	0	250	3,000
36274 · Accounting	0	708	0	708	8,500
36276 · Audit-RC	0	0	0	0	8,000
36277 · Engineering-RC	0	833	0	833	10,000
36278 · Legal-RC	671	417	671	417	5,000
36280 · Other Professional Fees	0	83	0	83	1,000

Bastrop WCID No - Roads
Actual vs Budget-RC
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
36294 · Road Fees Written Off	0	1,417	0	1,417	17,000
36295 · Lien Fees Written Off	0	500	0	500	6,000
36296 · Road Late Fees Written Off	0	583	0	583	7,000
36297 · Road Prior Written Off	0	1,417	0	1,417	17,000
36298 · Attorney Fees Written Off	0	500	0	500	6,000
36299 · Standyby Fees Written Off	0	125	0	125	1,500
36300 · Standby Late Fees Written Off	0	83	0	83	1,000
Total Road Construction-Expense	35,264	33,167	35,264	33,167	406,000
Total Expense	35,264	33,167	35,264	33,167	406,000
Net Ordinary Income	1,092,088	1,078,009	1,092,088	1,078,009	619,100
Other Income/Expense					
Other Expense					
Road Construction-Capital					
37285 · Capital Outlay-RC	4,600	50,500	4,600	50,500	606,000
Total Road Construction-Capital	4,600	50,500	4,600	50,500	606,000
Total Other Expense	4,600	50,500	4,600	50,500	606,000
Net Other Income	(4,600)	(50,500)	(4,600)	(50,500)	(606,000)
Net Income	**1,087,488**	**1,027,509**	**1,087,488**	**1,027,509**	**13,100**

Bastrop WCID No - Roads
Actual vs Budget-RM
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 · Donations	0	833	0	833	10,000
34160 · Other-RM	0	16,667	0	16,667	200,000
34176 · Transfer from Road Construction	0	13,667	0	13,667	164,000
34180 · Admin Allocaitons-RM	1,645	7,917	1,645	7,917	95,000
Total Road Maintenance-Revenue	1,645	39,083	1,645	39,083	469,000
Total Income	1,645	39,083	1,645	39,083	469,000
Expense					
Road Maintenance-Expense					
36128 · Contract Labor- RM	0	5,000	0	5,000	60,000
36130 · Contracted Road Repairs	0	21,667	0	21,667	260,000
36139 · Field Equipment Rental- RM	3,921	500	3,921	500	6,000
36141 · R&M-RM	0	83	0	83	1,000
36142 · Materials-RM	3,977	2,917	3,977	2,917	35,000
36144 · Safety Supplies-RM	0	17	0	17	200
36146 · Equip. Small	0	83	0	83	1,000
36147 · Permit Fees	0	42	0	42	500
36174 · Accounting	0	167	0	167	2,000
36176 · Audit-RM	0	0	0	0	4,000
36177 · Engineering-RM	0	1,667	0	1,667	20,000
36178 · Legal-RM	0	167	0	167	2,000
Total Road Maintenance-Expense	7,898	32,308	7,898	32,308	391,700
Total Expense	7,898	32,308	7,898	32,308	391,700
Net Ordinary Income	(6,253)	6,775	(6,253)	6,775	77,300
Net Income	(6,253)	6,775	(6,253)	6,775	77,300

Bastrop WCID No 2 - Standby
Actual vs Budget
January 2018

	Jan 18	Budget	Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	2,671	2,500	2,671	2,500	30,000
25400 · Pine Forest Standby-Prior	0	208	0	208	2,500
25500 · TV Standby	1,788	1,333	1,788	1,333	16,000
25600 · Late Fees	285	167	285	167	2,000
25700 · Lien Fees	60	67	60	67	800
25710 · Attorney Fees	0	25	0	25	300
Total Income	4,804	4,300	4,804	4,300	51,600
Expense					
27110 · Admin Allocations	730	792	730	792	9,500
27120 · Maint. Agreement- Incode	0	167	0	167	2,000
27130 · Office Supplies	66	25	66	25	300
27135 · Filing Fees	0	17	0	17	200
27140 · Postage	0	133	0	133	1,600
27155 · Miscellaneous Expense	0	25	0	25	300
27157 · Appraiser/Surveyor	0	250	0	250	3,000
27160 · Accounting	0	167	0	167	2,000
27170 · Audit	0	208	0	208	2,500
27180 · Engineering	0	333	0	333	4,000
Total Expense	796	2,117	796	2,117	25,400
Net Ordinary Income	4,008	2,183	4,008	2,183	26,200
Net Income	4,008	2,183	4,008	2,183	26,200

Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of January 31, 2018

	Jan 31, 18
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	206,612.84
11220 · TWDB WW	572.00
Total Checking/Savings	207,184.84
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	24,791.42
11250 · Accounts Receibale-WW	8,686.72
Total Accounts Receivable	33,478.14
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,509,112.97
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	1,730.40
11172 · Due from RM-W	576.45
11173 · Due from RC-W	21,237.79
11180 · Utility Deposits-W	920.00
11185 · Due from Others	800.00
11230 · Time Deposits-WW	1,090,822.55
11260 · Allowance for Doubtful-WW	(4,414.45)
Total Other Current Assets	2,644,551.91
Total Current Assets	2,851,736.75
Fixed Assets	
11190 · Accumulated Depreciation-W	(2,921,290.00)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	4,775,048.49
11290 · Accumulated Depreciation-WW	(1,958,738.80)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,433,642.82
Total Fixed Assets	7,504,828.51
TOTAL ASSETS	**10,356,565.26**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	31,309.51
Total Accounts Payable	31,309.51
Other Current Liabilities	
12144 · FSA Employee Flexible Spending	1,325.67
12145 · Benefit Liability	(1,451.78)
12160 · Deposits	198,500.00
12170 · Due to TCEQ-W	425.67
12190 · Unclaimed Property	6,235.90
12270 · Due to TCEQ-WW	277.51
12280 · Bonds Payable-TWDB-WW	5,815,000.00

Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of January 31, 2018

	Jan 31, 18
12281 · Bond Interest Payable	15,741.79
Total Other Current Liabilities	6,036,054.76
Total Current Liabilities	6,067,364.27
Total Liabilities	6,067,364.27
Equity	
13110 · Unrestricted Fund Balance-W	1,639,589.93
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.26
13220 · Unrestricted Fund Balance-WW	(6,632,779.82)
13240 · Capital Assets Fund Balance-WW	7,341,667.23
Net Income	41,155.39
Total Equity	4,289,200.99
TOTAL LIABILITIES & EQUITY	10,356,565.26

Bastrop WCID No - Roads
Balance Sheet
As of January 31, 2018

	Jan 31, 18
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	500,515.90
Total Checking/Savings	500,515.90
Other Current Assets	
31230 · Time Deposits-RC	70,004.85
31250 · Accounts Receivable-RC	3,261,943.45
31260 · Allowance for Doubtful-RC	(2,193,543.46)
Total Other Current Assets	1,138,404.84
Total Current Assets	1,638,920.74
TOTAL ASSETS	**1,638,920.74**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	8,131.32
Total Accounts Payable	8,131.32
Other Current Liabilities	
32150 · Due to Water-RM	150.00
32250 · Due to Water-RC	20,527.04
Total Other Current Liabilities	20,677.04
Total Current Liabilities	28,808.36
Total Liabilities	28,808.36
Equity	
33130 · Fund Balance-RM	326,748.15
33220 · Fund Balance-RC	190,873.44
Net Income	1,092,490.79
Total Equity	1,610,112.38
TOTAL LIABILITIES & EQUITY	**1,638,920.74**

Bastrop WCID No 2 - Standby
Balance Sheet
As of January 31, 2018

	Jan 31, 18
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	127,287.11
Total Checking/Savings	127,287.11
Other Current Assets	
21500 · Accounts Receivable	533,502.55
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	24,968.64
Total Current Assets	152,255.75
TOTAL ASSETS	152,255.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	1,730.40
Total Other Current Liabilities	1,730.40
Total Current Liabilities	1,730.40
Total Liabilities	1,730.40
Equity	
23010 · Fund Balance	146,517.46
Net Income	4,007.89
Total Equity	150,525.35
TOTAL LIABILITIES & EQUITY	152,255.75

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

01/01/2018 - 12/31/2018

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 06/01/2018						
Amegy Bank of Texas	2016	06/01/2018		0.00	94,450.75	94,450.75
			Total Due 06/01/2018	**0.00**	**94,450.75**	**94,450.75**
Debt Service Payment Due 12/01/2018						
Amegy Bank of Texas	2016	12/01/2018		245,000.00	94,450.75	339,450.75
			Total Due 12/01/2018	**245,000.00**	**94,450.75**	**339,450.75**
			District Total	**$245,000.00**	**$188,901.50**	**$433,901.50**

Agenda
Item # 8

GM's Report

GENERAL MANAGERS REPORT

FEBRUARY 15, 2018

Repairs on Koolua Drive and Awehi Lane landslide

Repairs are under way to install sheet piling to address the matter. Work is expected to be completed by the end of February. Installation of the road base in the area of the work is part of the repairs.

Road Maintenance Activities

Attached is a summary of recent road maintenance work performed. Roads were graded and material was brought in to smooth surfaces. Enclosed in the packet are correspondents from FEMA authorizing the work on numerous roads A number of areas need pot hole attention as soon as possible. Tyler has been administering the work and has accomplished a great deal.

Storage Tank Construction

Tank site being surveyed for submittal to obtain a zoning variance.

New Office Building

Five architects were interviewed to the provide design services. Follow up information is being received. Would like to have a decision by the end of February.

Water Quality

The latest round of TTHM testing indicates the levels have been dramatically reduced through the installation of treatment and better management of the water sources.

Election of Officers

Three seats up for election in May will all be contested. The election office has been consulted and the process will be coordinated with the County.

Pension Plan

The pension plan with TCDRS is up and running effective January 1. The process was quite seamless and the representatives from TCDRS have been outstanding.

On the other hand, we are still waiting for the old pension plan administrators to complete their annual work so final figures can be provided.

Employees that are invested in the old pension plan and are no longer active employees will be receiving the valuation they have earned in the same manner present employees will receive the value they have earned. Previous employees will be contacted and informed of their options.

The one time contribution to the 401(k) plan for 2017 will be made once annual testing is completed. Employees must have the value placed in the 401(k) and cannot take the value in cash.

Road Construction Status

Surveys are underway for the roads that were added to the list of 2018 roads.

Add was placed in paper on 2/10 requesting interest on performing road work. We will be contacting all known area road construction entities to inform them of the bid information available.

Attached is a summary of road construction activities at this point in time.

Appointment of Road Committee Member

Courtney Kellogg has offered to represent unit 4 on the Road Committee.

Agenda
Item # 9

Election Matters

AN ORDER OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 CALLING AN ELECTION FOR DIRECTORS

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "*District*") is a conservation and reclamation district, a body corporate and politic and governmental agency of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Bastrop County Commissioners Court, and the District operates under Chapters 49 and 51 of the Texas Water Code, as amended;

WHEREAS, Section 49.103 of the Texas Water Code provides that an election for directors of a water district shall be held on the uniform election date, established by the Election Code, in May of each even-numbered year to elect the appropriate number of directors;

WHEREAS, Section 31.092(a) of the Election Code authorizes the governing body of a political subdivision to contract with the county election officer to perform election services in any election ordered by the political subdivision;

WHEREAS, Section 271.002 et seq. of the Election Code authorizes joint elections to be held by certain entities, including two or more political subdivisions in all or part of the same territory, provided the governing bodies enter into an agreement to hold the election jointly;

WHEREAS, pursuant to Section 271.003 of the Election Code, a regular county polling place may be used for a common polling place in a joint election, and the voters of a political subdivision may be served in a joint election by a common polling place outside the boundary of the political subdivision if the location can adequately and conveniently serve the affected voters and will facilitate the orderly conduct of the election; and

WHEREAS, the Board of Directors of the District, in an open, public meeting, proper notice of which has been given as required by law, has given consideration to calling a directors' election for May 5, 2018.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

Section 1: The matters and facts set out in the preamble of this Order are hereby found and declared to be true and correct.

Section 2: An election shall be held between the hours of 7:00 a.m. and 7:00 p.m., on the 5th day of May 2018 in the event the election is not cancelled as provided by law. At said election, there shall be submitted to the duly qualified resident electors of the District the matter of electing three (3) directors.

Section 3: The polling places for holding the election are those polling places designated

by Bastrop County to serve the county's regular election precinct within the District, and are more particularly identified on **Exhibit "A"** attached hereto, which exhibit is incorporated herein by reference for all purposes. The polling locations set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Board specifically finds that such locations can adequately and conveniently serve the affected voters of the District and will facilitate the orderly conduct of the election. After duly considering the requirements of the Election Code, the Board hereby finds that said polling places to be proper places for conducting the election.

Section 4: The boundaries of the District are established as and shall constitute one election precinct for the election, and the Board of Directors of the District hereby appoints the Bastrop County election officials as officers of the election in the event the election is not cancelled as permitted by law.

Section 5: The Bastrop County Administrator is conducting the election pursuant to an election agreement (the "Election Agreement") between the District and Bastrop County as authorized under Section 31.092 of the Texas Election Code. The election shall be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement to be entered into between the District and the other participating entities located in Bastrop County that are holding an election on May 5, 2018. Bastrop County's election equipment shall be used in the election. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended. The President of the Board of Directors, the General Manager of the District (the "*General Manager*"), and their respective designees, are authorized to enter into, execute and deliver one or more Election Agreements and joint election agreements, in accordance with applicable provisions of the Election Code. The terms and provisions of each Election Agreement and joint election agreement are hereby incorporated into this Order. To the extent of any conflict between this Order and such agreements, the terms and provisions of the agreements shall prevail, and the President of the Board of Directors, the General Manager, and their respective designees, are authorized to make such corrections, changes, revisions and modifications to this Order, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement and joint election agreement, to comply with applicable state and federal law and to carry out the intent of the Board, as evidenced by this Order.

Section 6: Early voting in the election by personal appearance shall occur on each day from April 23, 2018 through May 1, 2018, at the times and places listed on **Exhibit "B"**. The early voting clerk shall keep the early voting place open between the hours shown on **Exhibit "B"** and at the places shown on **Exhibit "B"**. The Early Voting Clerk shall be the Bastrop County Election Administrator. The polling locations and times set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Early Voting Clerk's mailing address to which ballot applications and ballots to be voted by mail may be sent is Bastrop County Early Voting Clerk, Elections Division, 804 Pecan Street, Bastrop, Texas 78602, elections@co.bastrop.tx.us.

Section 7: Written application to have a person's name printed on the ballot as a candidate for the office of director of the District, signed by the candidate must be received by the Secretary of the Board of Directors of the District not later than 5 p.m. on February 16, 2018. No person's

name shall be placed on the ballot unless he or she is at least eighteen (18) years of age, a citizen of the United States, a resident of the State of Texas, either owns land subject to taxation in the District or is a qualified voter within the District, and otherwise satisfies the qualifications for holding a public office contained in the Texas Election Code. The Secretary is authorized to determine the qualifications of candidates for office. If the Secretary determines that an applicant is not qualified, it shall give written notice to the applicant of the reason for the rejection. Blank applications and copies of this Order may be obtained from the District at 106 Conference Drive, Bastrop, Texas 78602.

Section 8: Alma Rodriguez is hereby appointed as the District's agent to perform various election duties for the election, including maintaining in such agent's office at 106 Conference Drive, Bastrop, Texas 78602, the documents, records, and other papers relating to the election that by law are placed in the custody of the Board of Directors and that are public information. The agent shall receive any personally delivered document relating to the election that the Board of Directors is authorized or required to receive and shall make available for inspection and copying, in accordance with the applicable statues and regulations, the documents, records, and other papers that are required to be maintained in the agent's office and may perform any other ministerial duties in connection with the election that may lawfully be performed by an employee of the District.

Section 9: Voting shall be by the use of direct recording electronic system. The Bastrop County Elections Administrator may utilize a central counting station as provided by Section 127.001 *et seq.* of the Texas Election Code. Oral assistance in Spanish shall be made available to all persons requiring such assistance. Any person requiring oral assistance in Spanish should contact the presiding judge or early voting clerk.

Section 10: When the number of candidates to appear on the ballot exceeds the number of offices to be filled, the order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the Secretary. The Secretary shall post notice within the District, at least seventy-two (72) hours prior to the time at which the drawing is to be held, of the time and place of the drawing, and shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on the ballot, not later than the fourth day before the day of the drawing. Each candidate involved in the drawing or a representative designated by the candidate shall have a right to be present and observe the drawing.

Section 11: All resident, qualified electors of the District shall be entitled to vote at the election.

Section 12: The election shall be held and conducted and returns made to this Board of Directors in accordance with the Texas Election Code, as modified by Chapters 49 and 51, Texas Water Code.

Section 13: Pursuant to Section 49.103(h), Texas Water Code, the Secretary, upon receipt of certification that each candidate whose name is to appear on the ballot is unopposed, is authorized to post notice that the election is not to be held at the polling place that would have been used at the election. The notice of cancellation shall be posted on or before April 23, 2018.

Section 14. Immediately after the election, the officers holding same shall make and deliver the returns of the results thereof to the Secretary to the Board of Directors, who shall safely keep them and deliver same to the Board of Directors at its next meeting, at which time the Board shall canvass said returns and declare the results of said election.

Section 15: The Secretary to the Board is hereby directed to cause notice of the election to be provided by posting and/or publication, as directed by the Board of Directors of the District, in accordance with the requirements of the Texas Election Code. The Secretary is further directed to deliver notice of the election to the County Clerk of Bastrop County not later than the 60th day before election day. In the event the election is cancelled, no posting or publication of the notice is required.

Section 16: The rate of pay for judges and clerks of the election shall be determined according to the election services agreement to be entered into by the District and Bastrop County.

Section 17: The President, Secretary and General Manager are authorized and directed to take any action necessary to carry out the provisions of this Order.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED the _____ day of _____ 2018.

_____
President, Board of Directors

ATTEST:

_____
Secretary, Board of Directors

(SEAL)

EXHIBIT "A"

ELECTION DAY POLLING LOCATION(S)

(Between the hours of 7:00 a.m. and 7:00 p.m.)

Polling Place No.	Polling Place	Consolidated Voting Precincts
1	Bastrop County WCID #2 Bldg 106 Conference Dr., Bastrop	1001
2	Calvary Baptist Church 3001 Loop 150 E., Bastrop	1002, 1004, 2009, 2011
3	Church of Christ 287 FM 20, Bastrop	1003
4	Smithville City Hall 317 Main St., Smithville	2005, 2006, 2008
5	Rosanky Community Center 135 Main St., Rosanky	2007
6	Paige Community Center 107 S. Main St., Paige	2010
7	Red Rock Community Center 114 Red Rock Rd., Red Rock	3012, 3013
8	Cedar Creek United Methodist Church 5630 FM 535, Cedar Creek	3014, 3015, 3016
9	Elgin Public Library 404 N. Main St., Elgin	4017, 4018, 4019, 4020, 4021

EXHIBIT "B"

EARLY VOTING LOCATIONS AND TIME PERIODS

- Bastrop Courthouse Annex Bldg., 804 Pecan St., Lower Level, Conference Rm, Bastrop[1]
- Smithville City Hall, 317 Main St., Smithville
- Cedar Creek United Methodist Church, 5630 FM 535, Cedar Creek
- Elgin Public Library, 404 N. Main St., Elgin

April 30th – May 1, 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	23 **8am – 5pm**	**24** **8am – 5pm**	**25** **8am – 5pm**	**26** **8am – 5pm**	**27** **8am – 5pm**	**28** **8am – 5pm**
29	**30** **7am – 7pm**	**1** **7am – 7pm**				**5** **ELECTION DAY** **7am – 7pm**

(1) Main early voting place.

CONTRACT FOR ELECTION SERVICES

BETWEEN

THE ELECTIONS ADMINISTRATOR OF BASTROP COUNTY

AND

THE BASTROP COUNTY WCID#2

FOR THE MAY 5, 2018 ELECTION

THIS CONTRACT is made and entered into by and between Bridgette Escobedo, the Elections Administrator of Bastrop County, Texas, hereinafter referred to as "Contracting Officer," and the Bastrop County Water Control and Improvement District No. 2, hereinafter referred to as the "WCID," pursuant to the authority under Section 31.092(a) of the Texas Election Code and Chapter 791 of the Texas Government Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties agree to this interlocal agreement with regard to the coordination, supervision, and running of the WCID's May 5, 2018 Election, hereinafter referred to as "the election". The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places and election procedures to assist the voters of the WCID.

I. RESPONSIBILITIES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following services and furnishing the following materials and equipment in connection with the election:

A. ***Notification to Presiding and Alternate Judges; Appointment of Clerks.***

1. The Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will also include the assigned polling location, the date of the election school(s), the eligibility requirements that pertain to them and to the selection of election day clerks, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge, as appropriate.

2. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the WCID will be the accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his/her discretion to determine when additional manpower is needed during peak voting hours. Election judges shall be secured by the Contracting Officer with the approval of the WCID.

3. The Contracting Officer shall notify the WCID of the list of election judges and alternate judges for election day, so that the WCID may approve by written order.

4. Notification to the election judges and alternates shall be made no later than April 20, 2018.

B. ***Contracting with Third Parties.*** In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will be paid by the Contracting Officer and reimbursed by the WCID as agreed upon on Exhibit "C."

C. ***Election School(s).*** The Contracting Officer shall be responsible for conducting one or more, at her discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. If at all possible, such election schools shall be conducted within the WCID territory.

D. ***Election Supplies.*** The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks, and all consumable-type office supplies necessary to hold an election.

E. ***Registered Voter List.*** The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list of registered voters shall be arranged in alphabetical order by each precinct.

F. ***Ballots.*** The Contracting Officer shall be responsible for the programming of the direct recording electronic voting devices (referred to as DRE's) and the printing of ballots requested by mail or used for early voting or election day. The Contracting Officer shall be responsible for distributing the DRE's along with the election supplies.

G. ***Early Voting.*** In accordance with Section 31.094, of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the election, subject to Sections 31.096 and 31.097(b).

1. As Early Voting clerk, the Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. The Contracting Officer shall work with the WCID in securing personnel to serve as Early Voting Deputies.

The Contracting Officer shall, upon request, provide the WCID a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the locations listed in Exhibit "A," attached hereto and made a part of this contract.

3. The Contracting Officer shall receive mail ballot applications on behalf of the WCID. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or her deputies at 804 Pecan Street, Bastrop, Texas 78602. Any requests for early voting ballots to be voted by mail received by the WCID shall be forwarded immediately to the Contracting Officer for processing.

4. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be secured and maintained by the Contracting Officer and delivered by her or her deputy for counting in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the Bastrop County Courthouse on Election Day, May 5, 2018.

H. ***Election Day Polling Locations.*** The Election Day polling locations are those listed in Exhibit "B," attached hereto and made a part of this contract. The Contracting Officer shall arrange for the use of all Election Day polling places and shall arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths.

I. ***Central Counting Station.*** The Contracting Officer shall be responsible for establishing and operating the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Counting Station Manager and Central Count Judge shall be Bridgette Escobedo. The Tabulation Supervisor shall be Krista Bartsch. The tabulation supervisor shall handle ballot tabulation in accordance with statutory requirements and county policies, under the auspices of the Contracting Officer.

Election night reports will be available to the WCID at the Central Counting Station on election night and will provide individual polling location totals.

J. ***Manual Counting.*** The Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the WCID in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

K. ***Election Reports.*** The Contracting Officer shall prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and shall provide a copy of the tabulation to the WCID as soon as possible after the Contracting Officer has received the precinct returns on Election Day night. Provisional ballots will be tabulated after election night in accordance with state laws.

L. ***Custodian of Voted Ballots.*** The Contracting Officer is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

II. **RESPONSIBILITIES OF THE WCID**. The WCID shall assume the following responsibilities:

A. ***Election School(s).*** At the request of the Contracting Officer, and at no cost to the Contracting Officer, the WCID will make available space in an WCID building to hold the election school(s), if applicable.

B. ***Polling Locations.*** The WCID shall pay the respective cost of all employee services required to provide access, security, or custodial services for the polling locations.

C. ***Applications for Mail Ballots.*** The WCID shall date stamp and then immediately hand deliver to the Contracting Officer all original mail ballot applications for mail ballots that it receives.

D. ***Election Orders, Election Notices, Canvass.*** The WCID shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the WCID's governing body. The WCID shall be responsible for having the required election notice under Section 4.003(a)(1) of the Texas Election Code published in the newspaper as required by State law. The WCID shall also be responsible for posting the notice required under Section 4.003(b) of the Texas Election Code as required by law. Promptly after approval of election order, resolutions, notices, official canvass, and other pertinent documents by the WCID's governing body and within such time so as not to impede the orderly conduct of the election, the WCID shall return said documents

to the Contracting Officer for proper recordkeeping. The WCID assumes the responsibility of promoting the schedules for Early Voting and Election Day.

The WCID will provide for the appointment of the Contracting Officer as the early voting clerk for the election in the orders calling the election. The orders will also include approval of election day polling places; times, dates and places for early voting; and appointment of precinct judges.

E. ***Paper Ballots.*** In advance of the March 21, 2018 date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

The WCID shall furnish the Contracting Officer a list of candidates and/or propositions showing the order and the exact manner in which their names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Contracting Officer as soon as possible after ballot positions have been determined. The WCID shall perform the duties required for drawing for place on the ballot by candidates. The WCID shall be responsible for proofreading and approving the ballot insofar as it pertains to the authority's candidates and/or propositions.

III. SPECIAL PROVISIONS RELATING TO ELECTION WORKERS

A. ***Compensation.*** The parties agree that presiding judges and alternate judges will be compensated at a rate of $10.00/hr, and election clerks will be compensated at a rate of $8.00/hr. They will be compensated for all hours actually worked, including the time to set up the polling location and the time to complete the counting and to wrap up the paper work, but not to exceed one hour before and two hours after the polling location is open for voting. The presiding judge, or the election worker at the polling location that he or she designates, who picks up the election supplies on May 5, 2018 from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of $25 at the same time that payment is made for the hours worked. The Contracting Officer will pay the election workers directly and be reimbursed for such by the WCID.

B. ***Number of Election Workers.*** The parties agree that at all polling locations there will be a minimum of three election workers, consisting of the presiding judge, alternate judge, and one clerk.

IV. JOINT EXPENSES AND PAYMENT

A. ***Expenses Incurred and Billing.*** The participating authorities agree to share actual costs incurred to the extent that the costs and expenses are incurred in connection with a polling location used by more than one local political subdivision, such as (without limitation) the cost of renting polling locations and voting equipment, programming the voting equipment, supplies needed for the polling place, wages and salaries of election workers. Election expenses shall be pro-rated equally among the participants.

The parties agree, for those polling locations used solely by the WCID and not shared by any other participating authority, that the WCID will pay the wages, salaries, and other applicable election costs and expenses directly related to such polling location.

It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

Billing. As soon as reasonably possible after Election Day, the Contracting Officer will submit an itemized invoice to the WCID for (1) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the WCID by the Contracting Officer, including expenses for supplies in connection with the election school(s), publication and printing of election notices, election supplies, wages paid to the Contracting Officer's employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of DREs and audio ballots, and (2) the Contracting Officer's fee under Section 31.100(d) of the Texas Election Code and as provided in Section IV.E below. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

B. ***Payment.*** The WCID shall pay the Contracting Officer's invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Bridgette Escobedo, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the WCID disputes any portion of the invoice, the WCID shall pay the undisputed portion of the invoice, and the parties will discuss in good faith a resolution of the disputed portion. All payments shall be made from current revenues available to the WCID.

C. ***Expense Item Larger than $500.*** If a single election expense exceeds $500, the Contracting Officer reserves the right to invoice the WCID for such expense at the time it is incurred, supported by an invoice or receipt, rather than waiting until after Election Day. The WCID shall pay such invoice within 30 days from the date of receipt.

D. ***Estimated Cost of Services.*** A cost estimate for election expenses is attached hereto and made a part of this contract as Exhibit "C." The parties agree that this is an estimate only and that the WCID is obligated to pay their respective portion of the actual expenses of the election as set forth herein. The Contracting Officer agrees to advise the WCID if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses to be paid initially by the Contracting Officer and reimbursed jointly by the WCID.

E. ***Administrative Fee.*** The WCID shall pay the Contracting Officer a 10 % administrative fee, pursuant to the Texas Election Code, Section 31.100.

V. GENERAL PROVISIONS

A. ***Nontransferable Functions.*** In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

1. the authority with whom applications of candidates for a place on the ballot are filed;

3. the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or

4. the authority to serve as custodian of voted ballots or other election records, except that the Contracting Officer, if requested in writing by the WCID, will become the custodian of the voted ballots.

B. ***Joint Election.*** The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the WCID on May 5, 2018. If another election occurs in territory of the WCID, the County will notify the WCID of the existence of the situation and provide a joint election agreement.

C. ***Cancellation of Election.*** If the WCID cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of $75. The Contracting Officer shall submit an invoice for such expenses (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation and the WCID shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use

reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the WCID authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer in conducting the May 5, 2018 Joint Election.

D. ***Contract Copies to Treasurer and Auditor.*** In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

E. ***Representatives.*** For purposes of implementing this contract and coordinating activities hereunder, the WCID and the Contracting Officer designate the following individuals, and whenever the contract requires submission of information or documents or notice to the WCID or the Contracting Officer, respectively, submission or notice shall be to these individuals:

For the WCID:

Bastrop County WCID#2
Attn: Alma Rodriguez
Office Manager
PO Box 708
Bastrop, TX 78602
Tel: (512) 321-1688
Fax: (512) 321-1692
Email: alma@bcwcid2.org

For the Contracting Officer:

Bridgette Escobedo
Elections Administrator
Bastrop County
804 Pecan Street
Bastrop, TX 78602
Tel: (512) 581-7160
Fax: (512) 581-4260
Email: elections@co.bastrop.tx.us

F. ***Amendment/Modification.*** Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of the County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Bastrop County, Texas. No official, representative, agent, or employee of the WCID has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the WCID. Both the Contracting Officer and the WCID may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Election smoothly and efficiently.

G. ***Entire Agreement.*** This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises,

negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

H. ***Severability.*** If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

I. ***Third Party Beneficiaries.*** Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

J. ***Mediation.*** Any controversy, claim or dispute arising out of or relating to this contract, shall be settled through mediation by the parties. The parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2018.

_____
WCID #2
Bastrop, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2018.

_____

Paul Pape
County Judge
Bastrop County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2018.

_____

Bridgette Escobedo
Elections Administrator
Bastrop County, Texas

EXHIBIT "A"

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, April 23, 2018 through Tuesday, May 1, 2018.

Main Location:

Bastrop ISD Service Center, 906 Farm Street, Bastrop, TX 78602

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm	27 7:00 am – 7:00 pm
30 8:00 am – 5:00 pm	1 7:00 am – 7:00 pm	2	3	4

Branch Locations:

Bastrop High School, 1614 Chambers St., Bastrop, TX 78602

Lost Pines Elementary, 151 Tiger Woods, Bastrop, TX 78602

Cedar Creek High, 793 Union Chapel, Cedar Creek, TX 78612

Cedar Creek Middle, 125 Voss Pkwy., Cedar Creek, TX 78612

Red Rock Elementary, 2401 FM 20, Red Rock, TX 78662

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm	27 8:00 am – 5:00 pm
30 8:00 am – 5:00 pm	1 8:00 am – 5:00 pm	2	3	4

Voting by Mail:

Bridgette Escobedo, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

EXHIBIT "B"

WCID #2 ELECTION DAY POLLING LOCATION

Precincts 1001, 2009

Bastrop ISD Service Center, 906 Farm Street, Bastrop, TX 78602

EXHIBIT "C"

ESTIMATED COST OF MAY 5, 2018 ELECTION

JOINT ELECTION WITH BASTROP ISD AND THE CITY OF BASTROP

WCID #2

Optical Ballots and Programming Expenses	**$ 413.49**
Rental Fee for AutoMARK and Vote Tabulator (voting equipment)	**$ 1,285.78**
Staff Time and Mileage, Early Voting Clerks, Election Judges & Clerks, and Ballot Board	
Election Kits & other precinct supplies	**$ 200.00**
SUBTOTAL	**$ 1,899.27**
10% ADMINISTRATIVE FEE	**$ 189.93**
TOTAL	**$ 2,089.20**

****Optional Cost, Not included in cost estimate, -Postcard mailing to registered voters notifying them of the election. Cost dependent on entities participating. Contact the Election's Department for more information. ****

Agenda

Item # 10

Regarding road maintenance, repair and improvements matters

Road Maintenance Work
Winter 2018
Roads that can benefit from grader

FEMA RELATED	ROAD	APPROXIMATE FEET	LOADS OF MATERIAL IT CAN USE	COMMENTS	PRIORITY
X	Waipahoehoe	3150	680 tons	2"X15' width	1
	Keawakapu	1800	50 tons	Existing material on road	
	Ninole	680	100 tons	Intersects w/Keawakapu	
X	W. Kikipua	500	120 tons	Intersects Pohakuloa	
	Kahana	650	100 tons	Intersects Waikakaaua	4
X	Heleakala	2300	600 tons	Intersects Lamaloa/mostly dirt	2
X	Waikiki	500	120 tons	Only one person in area	
X	Bali Hai	675	100 tons	Only one person in area	

X	Iva Ln (Kaawa)	2500	200 tons	Area where most material needed, effects one person	
	Kaelepulu	1600	400 tons	Intersects Akaloa	3
	Anahulu	450	100 tons	Only dirt section/steep incline	
	Mokoleia Cr.	1350	25 tons	Primarily needs mt. and ditch cut	

Beth Hair Jim

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001
512/424-2000
www.dps.texas.gov

STEVEN C. McCRAW
DIRECTOR
DAVID G. BAKER
ROBERT J. BODISCH, SR.
DEPUTY DIRECTORS

COMMISSION
STEVEN P. MACH, CHAIRMAN
MANNY FLORES
A. CYNTHIA LEON
JASON K. PULLIAM
RANDY WATSON

October 16, 2017

Alma Rodriguez
District Administrator
Bastrop County WCID #2
P.O. Box 708
Bastrop, TX 78602

DUNS Number: 807763321
FIPS Number: 021-U020D-00

RE: Public Assistance Grant, 4272, Severe Storms and Flooding
Catalog of Federal Domestic Assistance (CFDA) Number: 97.036
Federal Award Identification Number (FAIN): 4272DRTXP0000001
FEMA Project Number: PA-06-TX-4272-PW-00201
Project Title: BCW005C - Road & Culvert Washout
Period of Performance: 6/11/2016 to 12/11/2017

A Public Assistance subgrant has been awarded by Texas Division of Emergency Management (TDEM):

PA-06-TX-4272-PW-00201						
Version / Amendment	Date	Total Subgrant Amount	Federal Cost Share Percentage	Federal Cost Share Amount	Local Cost Share Percentage	Local Cost Share Amount
0	10/10/2017	$92,858.58	75%	$69,643.94	25%	$23,214.64

This award is not for Research or Development as defined in 2 CFR 200.87.

No indirect costs are available with this award. Direct Administrative Costs are allowable as outlined in the project scope.

A copy of the approved scope of work is attached. Terms and conditions of this award are also attached.

Signing and returning this award letter indicates Subrecipient's acceptance of the scope of the subaward, the ability to pay the state match and all grant terms and conditions outlined in the attached documents.

Acceptance of the subaward must be returned to TDEM before payment on the subaward can be processed.

It is important that the Subrecipient read, understand and comply with the scope of work and all terms and conditions. It is also vital that this information be disseminated to Subrecipient's staff and contractors that are involved in work related to administrative support or administration of the subgrant.

If changes are needed to the scope of the subaward, period of performance or costs associated to the subaward, the Subrecipient should immediately contact TDEM. No change will be considered made to the subaward until the Subrecipient is notified in writing by TDEM.

Please sign below to acknowledged acceptance of this subaward and agreement to abide by all terms and conditions.

Vera Rodriguez — 10/19/17

Designated Subrecipient Agent — **Date**

Should you wish to appeal any determination related to this subaward you must do so within 60 days of receipt of the notice of the action. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM project officer within the allotted time.

Please contact Shannon Smalls, Compliance Monitoring Affiliate for the Grant Thornton Team, (512) 965-0068 or Shannon.Smalls@us.gt.com with any questions you may have.

ATTACHMENTS: Scope of Work (FEMA Project Worksheet)
Grant Terms and Conditions

PA-06-TX-4272-PW-00201(0) P	
Applicant Name:	Application Title:
BASTROP COUNTY WATER CONTROL & IMPROVEMENT DIST 2	BCW005C Road & Culvert Washout
Period of Performance Start:	Period of Performance End:
06-11-2016	12-11-2017

Bundle Reference # (Amendment #)	Date Awarded

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4272 - DR -TX	BCW005C	021-U020D-00	11-07-2016	C

APPLICANT: BASTROP COUNTY WATER CONTROL & IMPROVEMENT DIST 2	WORK COMPLETE AS OF: 11-07-2016 : 0 %

Site 1 of 13

DAMAGED FACILITY:	COUNTY: Bastrop
Kokomo Lane	

LOCATION:	LATITUDE:	LONGITUDE:
Current Version: Location #1 Kokomo Lane Bastrop, TX 78602 GPS: 30.08805, -97.32371 to 30.09057, -97.32727	30.08805 30.09057	-97.32371 -97.32727

DAMAGE DESCRIPTION AND DIMENSIONS:

Current Version:
During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the Tahitian Village development. Damage to this road was caused by the site's proximity to Haupt Bend of the Colorado River (see project notes #3) and flood waters flowing from surrounding terrain overtopping and eroding the roadway surface as follows:

Aggregate Surface Washed Out –
1,452 FT Length x 15 FT Width x .33 FT Depth = 7,252.74/27 = 268.62 CY

SCOPE OF WORK:

Current Version:
Work To Be Completed:
The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs.

Replace Washed Out Aggregate Road Surface,
FEMA Cost Code – 3011 Aggregate Surface Course (Crushed)
1,452 FT Length x 15 FT Width x .33 FT Depth = 7,252.74/27 = 268.62 CY x $27.20 = $7,306.46
FEMA Cost Code – 9999 Barricade and Traffic Control
$250.00 x 1 day = $250.00

Total: $7,656.46

Site 2 of 13

DAMAGED FACILITY:	COUNTY: Bastrop		
Nuuanu Lane			
LOCATION:		LATITUDE: 30.08583 30.08865	LONGITUDE: -97.30577 -97.3084
Current Version: Location #2 Nuuanu Lane Bastrop, TX 78602 GPS: 30.08865, -97.30840 to 30.08583, -97.30577			

DAMAGE DESCRIPTION AND DIMENSIONS:

Current Version:
During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the Tahitian Village development. Damage to this road was caused by the site's proximity to Haupt Bend of the Colorado River (see project notes #3) and flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows:

Aggregate Surface Washed Out –
1,322 FT Length x 16 FT Width x .25 FT Depth = 5,288/27 = 195.85 CY

SCOPE OF WORK:

Current Version:
Work To Be Completed:
The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs.

Replace Washed Out Aggregate Road Surface.
FEMA Cost Code – 3011 Aggregate Surface Course (Crushed)
1,322 FT Length x 16 FT Width x .25 FT Depth = 5,288/27 = 195.85 CY x $27.20 = $5,327.17
FEMA Cost Code – 9999 Barricade and Traffic Control
$250.00 x 1 day = $250.00

Total: $5,677.17

Site 3 of 13

DAMAGED FACILITY:	COUNTY: Bastrop		
Bali Hai Lane			
LOCATION:		LATITUDE: 30.07895 30.7791	LONGITUDE: -97.30756 -97.30523
Current Version: Location #3 Bali Hai Lane Bastrop, TX 78602 GPS: 30.07895, -97.30756 to 30.7791, -97.30523			

DAMAGE DESCRIPTION AND DIMENSIONS:

Current Version:
During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the Tahitian Village development. Damage to this road was caused by the site's proximity to Haupt Bend of the Colorado River (see project notes #3) and flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows:

Aggregate Surface Washed Out –
827 FT Length x 14 FT Width x .33 FT Depth = 3,855.47/27 = 142.80 CY

SCOPE OF WORK:

Current Version:

Work To Be Completed:
The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs.

Replace Washed Out Aggregate Road Surface.
FEMA Cost Code – 3011 Aggregate Surface Course (Crushed)
827 FT Length x 14 FT Width x .33 FT Depth = 3,855.47/27 = 142.80 CY x $27.20 = $3,884.03
FEMA Cost Code – 9999 Barricade and Traffic Control
$250.00 x 1 day = $250.00

Total: $4,134.03

Site 4 of 13

DAMAGED FACILITY:	COUNTY: Bastrop	
Helemano Drive		
LOCATION:	LATITUDE: 30.07957 30.08453	LONGITUDE: -97.30209 -97.29976
Current Version: Location #4 Helemano Drive Bastrop, TX 78602 GPS: 30.08453, -97.29976 to 30.07957, -97.30209		

DAMAGE DESCRIPTION AND DIMENSIONS:

Current Version:
During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the Tahitian Village development. Damage to this road was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows:

Aggregate Surface Washed Out –
2,112 FT Length x 16 FT Width x .33 FT Depth = 10,549.44/27 = 390.72 CY

SCOPE OF WORK:

Current Version:
Work To Be Completed:
The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs.

Replace Washed Out Aggregate Road Surface.
FEMA Cost Code – 3011 Aggregate Surface Course (Crushed)
2,112 FT Length x 16 FT Width x .33 FT Depth = 10,549.44/27 = 390.72 CY x $27.20 = $10,627.58
FEMA Cost Code – 9999 Barricade and Traffic Control
$250.00 x 1 day = $250.00

Total: $10,877.58

Site 5 of 13

DAMAGED FACILITY:	COUNTY: Bastrop	
Kamaiki Drive		
LOCATION:	LATITUDE: 30.08713 30.08975	LONGITUDE: -97.29841 -97.29824
Current Version: Location #5 Kamaiki Drive Bastrop, TX 78602 GPS: 30.08713, -97.29841, 30.08975, -97.29824		

DAMAGE DESCRIPTION AND DIMENSIONS:

Current Version:
During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the

Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 2,319 FT long x 17 FT wide x .33 FT deep = 13,009.59 /27 = 481.84 CY x $27.20 = $13,105.96 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #5 = $13,355.96

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered Yes to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered Yes to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered Yes to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates		
Project Location	Latitude	Longitude
Heleakala Drive Start	30.08464 30.07848	-97.3011 -97.30291

Facility Name:	Kaawa Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #6 Kaawa Drive Bastrop, TX 78602

	GPS: 30.0785, -97.30327 to 30.07934, -97.30692
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control Improvement District 2 in the Tahitian Village development. Damage was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out – 1,192 FT long x 15 FT wide x .333 FT deep =5,954.04/27 = 220.52 CY
Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 1,192 FT long x 15 FT wide x .333 FT deep = 5,954.04/27 = 220.52 CY x $27.20 = $5,998.14 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #6 = $6,248.14

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered **Yes** to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered **Yes** to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered **Yes** to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates

Project Location	Latitude	Longitude
Kaawa Drive Start	30.07934 30.0785	-97.30692 -97.30327

5	Heleakala Drive	Bastrop	Bastrop	TX	78602	No
6	Kaawa Drive	Bastrop	Bastrop	TX	78602	No
7	Waikiki Drive	Bastrop	Bastrop	TX	78602	No
8	Makaha Drive	Bastrop	Bastrop	TX	78602	No
9	Awehi Drive	Bastrop	Bastrop	TX	78602	No
10	Wailupe Circle	Bastrop	Bastrop	TX	78602	No

Comments

Attachments

User	Date	Document Type	Description	Hard Copy File Reference	File Name	Action
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 1 & 2	Hard Copy On File	BCW003C Photos Loc 1 & 2.xlsx(1.37 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 2 & 3	Hard Copy On File	BCW003C Photos Loc 2 & 3.xlsx(1.38 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 3 & 4	Hard Copy On File	BCW003C Photos Loc 3 & 4.xlsx(1.19 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 4 & 5	Hard Copy On File	BCW003C Photos Loc 4 & 5.xlsx(1.22 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 5 & 6	Hard Copy On File	BCW003C Photos Loc 5 & 6.xlsx(1.48 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 7 & 8	Hard Copy On File	BCW003C Photos Loc 7 & 8.xlsx(1.67 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 8 & 9	Hard Copy On File	BCW003C Photos Loc 8 & 9.xlsx(1.60 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Photos	BCW003C Photos Loc 10	Hard Copy On File	BCW003C Photos Loc 10.xlsx(1.20 Mb)	View
SHIRLEY ARNOLD	10-26-2016	Map	BCW003C Map Loc 1	Hard Copy On File	BCW003C Map Loc 1.pdf (9.90 Mb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 2	Hard Copy On File	BCW003C Map Loc 2.pdf (380.17 kb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 3	Hard Copy On File	BCW003C Map Loc 3.pdf (365.98 kb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 4	Hard Copy On File	BCW003C Map Loc 4.pdf (9.64 Mb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 5	Hard Copy On File	BCW003C Map Loc 5.pdf (367.05 kb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 6	Hard Copy On File	BCW003C Map Loc 6.pdf (8.10 Mb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 7	Hard Copy On File	BCW003C Map Loc 7.pdf (9.24 Mb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 8	Hard Copy On File	BCW003C Map Loc 8.pdf (392.94 kb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 9	Hard Copy On File	BCW003C Map Loc 9.pdf (403.44 kb)	View
SHIRLEY ARNOLD	11-14-2016	Map	BCW003C Map Loc 10	Hard Copy On File	BCW003C Map Loc 10.pdf (7.78 Mb)	View

Facility Name:	Waipahoehoe Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #1 Waipahoehoe Drive Bastrop, TX 78602 GPS: 30.09007, -97.31626 to 30.08224, -97.3198
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water & Control Improvement District 2 in the Tahitian Village development. Damage was caused by the site's proximity to Haupt Bend of the Colorado River (see project notes #3) and flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 3,075 Ft long x 20 FT wide x .33 FT deep = 20,295 /27 = 751.67 CY
Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface. FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 3,075 FT long x 20 FT wide x .33 FT deep = 20,295 /27 = 751.67 CY x $27.20 = $20,445.33 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #1 = $20,695.33

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered Yes to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered Yes to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered Yes to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates		
Project Location	Latitude	Longitude
Waipahoehoe Drive Start	30.09007 30.08224	-97.31626 -97.31987

Facility Name:	W. Maunalua Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #2 W. Maunalua Drive Bastrop, TX 78602 GPS: 30.089224, -97.313168 to 30.08852, -97.31561 (Corner Point of sharp turn on road) GPS: 30.08852, -97.31561 to 30.09011, -97.3152
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control & Improvement District 2 in the Tahitian Village development. Damage was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 594 FT long x 13 FT wide x .333 FT deep = 2,571.42/27 = 95.24 CY Aggregate Surface Washed Out - 802 FT long x 13 FT wide x .33 FT deep = 3,440.58 /27 = 127.43 CY

Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 594 FT long x 13 FT wide x .33 FT deep = 2,571.426 /27 = 95.24 CY x $27.20 = $2,590.47 802 FT long x 13 FT wide x .33 FT deep = 3,440.58 /27 = 127.43 CY x $27.20 = $3,466.07 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #2 = $6,306.54

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered Yes to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered Yes to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered Yes to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates		
Project Location	Latitude	Longitude
W. Maunalua Drive	30.089224	-97.313168
W.Muanalua Corner	30.09011 30.08852	-97.3152 -97.31561

Facility Name:	W. Kikipua Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No

Fax	512-321-1692
Email	alma@bcwcid2.org

Alternate Point of Contact Information

Prefix	Mr.
First Name	Tyler
Middle Initial	
Last Name	Walsh
Title	Operations Manager
Agency/Organization	Bastrop County Water Control & Improvement Dist 2
Address 1	106 Conference Drive
Address 2	
City	Bastrop
State	TX
ZIP	78602
Phone	512-321-1688
Fax	512-321-3095
Email	tyler@bcwcid2.org

Project Description

Disaster Number:	4272
Pre-Application Number:	PA-06-TX-4272-RPA-0175
Applicant ID:	021-U020D-00
Applicant Name:	BASTROP COUNTY WATER CONTROL & IMPROVEMENT DIST 2
Subdivision:	
Project Number:	BCW003C
Standard Project Number/Title:	301 - Gravel Road Washout
Please Indicate the Project Type:	Neither Alternate nor Improved
Application Title:	BCW003C Road Washout
Category:	C.ROADS & BRIDGES
Percentage Work Completed?	0.0 %
As of Date:	10-12-2016

Comments
Attachments

Damage Facilities (Part 1 of 2)

Facility Number	Facility Name	Address	County	City	State	ZIP	Site Previously Damaged?	Action
1	Waipahoehoe Drive		Bastrop	Bastrop	TX	78602	No	
2	W. Maunalua Drive		Bastrop	Bastrop	TX	78602	No	
3	W. Kikipua Drive		Bastrop	Bastrop	TX	78602	No	
4	Lamaloa Lane		Bastrop	Bastrop	TX	78602	No	

W. Kikipua & Sth Lomalora Helen Ln

Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #3 W. Kikipua Bastrop, TX 78602 GPS: 30.08219, -97.31471 to 30.08291, -97.31603
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control & Improvement District 2 in the Tahitian Village development. Damage was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 493 FT long x 14 FT wide x .25 FT deep = 1,725.50/27= 63.91 CY
Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 493 FT long x 14 FT wide x .25 FT deep = 1,725.50 /27 = 63.91 CY x $27.20 = $1,738.28 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #3 = $1,988.28

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered **Yes** to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered **Yes** to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered **Yes** to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No
GIS Coordinates	

Project Location	Latitude	Longitude
W. Kikipua Drive Start	30.08291 30.08219	-97.31603 -97.31471

Facility Name:	Lamaloa Lane
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #4 Lamaloa Lane Bastrop, TX 78602 GPS: 30.08843, -97.30685 to 30.08772, -97.30362
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control & Improvement District 2 in the Tahitian Village development. Damage was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 1,052 FT long x 15 FT wide x .333 FT deep = 5,254.74 /27 = 194.62 CY
Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to do the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 1,052 FT long x 15 FT wide x .333 FT deep = 5,254.74 /27 = 194.62 CY x $27.20 = $5,293.66 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #4 = $5,543.66

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered Yes to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered Yes to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered Yes to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates		
Project Location	Latitude	Longitude
Lamaloa Lane Start	30.08843 30.08772	-97.30685 -97.30362

Facility Name:	Heleakala Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #5 Heleakala Drive Bastrop, TX 78602 GPS: 30.08464, -97.3011 to 30.07848, -97.30291
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control & Improvement District 2 in the Tahitian Village development. Damage was caused by site's proximity to Haupt Bend of the Colorado River (see project notes #3) and flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 2,319 FT long x 17 FT wide x .33 FT deep = 13,009.59 /27 481.84 CY

Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 2,319 FT long x 17 FT wide x .33 FT deep = 13,009.59 /27 = 481.84 CY x $27.20 = $13,105.96 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #5 = $13,355.96

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered **Yes** to the above question, the next question is required	
Will mitigation be performed on this site?	No
If you answered **Yes** to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	No
If you answered **Yes** to the above question, the next two questions are required	
Please provide the Scope of Work for the estimate: (maximum 4000 characters)	
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?	No

GIS Coordinates		
Project Location	Latitude	Longitude
Heleakala Drive Start	30.08464 30.07848	-97.3011 -97.30291

Facility Name:	Kaawa Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #6 Kaawa Drive Bastrop, TX 78602

Facility Name:	Waikiki Drive
Address 1:	
Address 2:	
County:	Bastrop
City:	Bastrop
State:	TX
ZIP:	78602
Was this site previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-06-TX-4272-PW-00188(0): Location #7 Waikiki Drive Bastrop, TX 78602 GPS: 30.07921, -97.30712 to 30.07571, -97.30942
Damage Description and Dimensions:	PA-06-TX-4272-PW-00188(0): During the incident period of May 22, 2016 through June 24, 2016, Bastrop County experienced torrential rains, causing high velocity overland and creek flooding, damaging roads and culverts maintained by the Bastrop County Water Control & Improvement District 2 in the Tahitian Village development. Damage was caused by flood waters flowing from surrounding steep terrain overtopping and eroding the roadway surface as follows: Aggregate Surface Washed Out - 1,469 FT long x 15 FT wide x .333 FT deep = 7,337.66/27 = 271.77 CY
Scope of Work:	PA-06-TX-4272-PW-00188(0): Work To Be Completed: The Project Specialist has prepared this project worksheet (PW) on the basis of an estimate for the work to be completed. All cost estimates are based on FEMA 2015 Cost Codes as in place costs. The applicant plans to utilize a Contract to make the following repairs: Replace Washed Out Aggregate Road Surface FEMA – 3011 Cost Code Aggregate Surface Course (Crushed) 1,469 FT long x 15 FT wide x .333 FT deep = 7,337.66/27 = 271.77 CY x $27.20 = $7,392.01 FEMA Cost Code – 9999 Barricade and Traffic Control $250.00 x 1 day = $250.00 Total Location #7 = $7,642.01

Hazard Mitigation Proposal	
* Is effective mitigation feasible on this site?	No
If you answered **Yes** to the above question, the next question is required	

2018 road construction

Road	***feet***
Pahoiki Lane	1640
Kou Ct	160
Kulua ct	850
Kimo Ct	400
Ahumoa Drive	900
North Pahihi Drive	1450
Kaena Lane	800
Papawai Drive	2430
Koae Ct	220
Huelo Ct	350
Kaliu Ct	360
Kaenapapa Lane	800
Awehi Lane	1320
Upola Ct	500
Ohana Ct	850
Haou Ct	450
Paia ct	450
Total Feet	13930
Miles	2.64

ROAD CONSTRUCTION SUMMARY – FEBRUARY 2018

- Approximately 1504 Homes in Road District
  - 884 Homes on Finished Roads (59%)
  - 162 Homes on Roads constructed in 2017 that are substantially complete – just need final grading, minor adjustments and chip seal and superficial work
  - Once the 2017 roads are completed with chip seal, an additional 11% of residents will be on a paved road bringing the total number of residents on a paved road to 70%.
  - The approximate cost to complete the roads constructed in 2017 was $764K (As expected, roads with high number of driveways per mile adds cost)
    - 3.5 Miles in Process
  - 100 Homes in **2018** construction season - Revised miles of roads to complete certain areas where work is being performed - **2.64 Miles**

62 Homes in 2019 Revised Plan - 2.3 Miles

56 Homes in 2020 Revised Plan 1.9 Miles

38 Homes in 2020/21 Revised Plan 1.7 Miles

- Home Density Still Maintained as the Main Criteria as well as connectivity
- Now adding small areas to complete a neighborhood if it can still be transferred to County

Road Summary

- Problems Identified in 2017
  - Late start – productivity not what expected
    - County was all out on their FEMA projects and could not chip seal this year. Lost employees due to competition from oil fields
  - Hurricane Harvey delayed work and required transfer of resources away from roads
  - High Home Density (184 Homes) Creates More Effort (# driveways and culverts etc)
  - Need Improved Project Plan and Oversight of Contractors
    - County / WCID to Improve communication on completion criteria
- 2018
  - County will complete 2017 roads, chip seal – 3.5 miles
  - District will install road base, culverts, bar ditches on 2.64 miles of roads then hand over to the County for final grading and paving
  - County will make every attempt to complete paving the 2.64 miles- all depends on other obligations
  - Revised approach to contractor engagement – bid each road pursuant to work needed to complete. District will continue to provide materials. Notice went in the paper February 10.
  - Assign WCID Personnel to more closely direct work of contractors

Road Meeting

- Consistent Collections in 2017 vs 2016 ($1.036M) Collected - 109% collected
  - Current and prior year collected
  - Expect $200K reimbursement from FEMA (past work and landslides)
  - Cash Balance $504K as of 12/31/17
  - Road bills arriving in mailboxes February 14

- Raised Rates to $180 per lot from $156 per lot
  - $150,000 to complete 2017 roads – chip seal
  - $650,000 to Complete 2018 roads – 2.64 miles ($246,000 per mile)

  - $250K to Complete Landslides on Awehi and Koolua (Approximately $80,000 will be reimbursed)
  - $350K Maintenance and G&A

  - Total invested in new roads = $1,500K
  - Expect to collect a minimum of $1,045,000 in road fees in 2018.
    - Cash Balance @ 12/2018 Estimated at $200K

Date For Annual Road Meeting -- Saturday March 24th 9AM

Establish 2018 Revisions to Plan

Establish Minimum Roads to be included in 2019 & 2020

Bids for work due back in by March 9 – should have relatively firm prices to complete all 2018 roads

Material supplier is holding firm on road base costs at this time

Agenda Item # 14

Employee Handbook Update

EMPLOYEE HAND BOOK UPDATE

PLEASE REVIEW AND PROVIDE COMMENTS – CAN BE APPROVED AT MARCH MEETING

1.

Job Application Process and Appointment

Upon approval received from the Board of Directors, the District shall publicly announce by appropriate means, including publication, at a minimum, in the local newspaper, all vacancies to be filled other than temporary, transfers, and promotions, and shall maintain a list of announced vacancies for public inspection. Each announcement shall specify the title, salary, and qualifications of the job; whether competition is open to the public or confined to employees; and the deadline for and method of application. Each announcement shall contain a statement affirming the District's commitment to a policy of equal employment opportunity.

2.

Job Application Process and Appointment

Additional resources above budget should be approved by the Board of Directors.

The District shall publicly post and advertise by appropriate means, (at a minimum, BCWCID#2 web site and Internet employment websites etc.) ~~including publication, at a minimum, in the local newspaper~~, all vacancies to be filled other than temporary, transfers, and internal promotions, ~~and shall maintain a list of announced vacancies for public inspection~~. Each posting should specify the title, salary (if applicable), and qualifications of the job; and the deadline for and application.

Each job posting shall contain a statement affirming the District's commitment to a policy of equal employment opportunity such as: "We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation or veteran status. We are in compliance with the ADA. If you need disability-related accommodations during the application process, please contact the District office for assistance."

Agenda
Item # 15

Road Maintenance and Standby Fees

ROAD FEE COLLECTION RATE

Year	*Annual Fee*	*Amount Billed in Year*	*Amount Collected in Year ***	*Percent Collected*
2007	$ 60	$ 405,851	$ 413,363	1.02
2008	$ 60	$ 405,510	$ 386,438	0.95
2009	$ 60	$ 405,680	$ 371,507	0.92
2010	$ 72	$ 484,499	$ 429,125	0.89
2011	$ 72	$ 445,160	$ 415,975	0.93
2012	$ 72	$ 437,557	$ 416,582	0.95
2013	$ 84	$ 558,652	$ 499,981	0.89
2014	$ 108	$ 665,524	$ 581,388	0.87
2015	$ 108	$ 674,808	$ 734,983	1.09
2016	$ 132	$ 817,848	$ 784,670	0.96
2017	$ 156	$ 953,542	$ 1,036,181	1.09
2018	$ 180	$ 1,100,000	$ 1,045,000	0.95
			AVERAGE RATE	*96%*

*** Includes past dues, lien fees and late fees*

2018 collection estimated

RECEIVED
FEB 2 2018
BCWCID #2

February 1, 2018

Bastrop County Water District Board of Directors
PO Box 708
Bastrop, Tx 78602

Request: Refund of Standby Fees for Contiguous lots
REF: BCWID#2 80-100015, 80-000007 conjoined to 80-303119.

It has come to my attention that I should not have paid standby fees on lots that are joined contiguously.

Please refund all monies from the date of purchase for the property id's listed above. Date of purchase details is below.

80-303119 - Purchased 4/1/1999 Property ID 38735, Lot 29
80-100015 - Purchased 4/14/2005 Property ID 38734, Lot 28
80-000007 - Purchased 11/24/2014 Property ID 38736, Lot 30

Thank you,

Shelia Boyland

Shelia Boyland
512-585-9215

Emailed 2/1/18 to alma@bcwcid2.org

RECEIVED
FEB 2 2018
BCWCID #2

BASTROP COUNTY WCID#2

BOARD OF DIRECTORS

DATE: February 1, 2018

RE: CONTIGUOUS LOTS

REQUEST FOR WAIVE OF STANDBY FEES

I, Shelia Boyland, respectfully request that the Board waive Standby Fees for Unit 10, Block 2, Lot 28 and 30 and is part of the Homestead.

Thank you for your attention to this matter!

Sincerely,

Shelia Boyland

.

_____

Date approved by board

Customer: 80-000007 BOYLAND, SHEILA C

Item Date	Due Date	Packet	Type	Receipt #	ID	Description	Tax	Gross	Item Balance
01/01/18	12/31/18	10487	OPN		2018 LIEN FEE	LIEN FEES BILLED ST	0.00	45.00	45.00
01/01/18	01/31/18	10398	FC		2017 SBL	STANDBY LATE	0.00	15.00	15.00
01/01/17	12/31/17	09275	OPN		2017 SB-1	STANDBY FEES	0.00	132.00	132.00
03/07/16	03/07/16	08311	PAY	290573	0047569856	PAYMENT	0.00	108.00CR	0.00
01/01/16	12/31/16	08064	OPN		2016 SB-1	STANDBY FEES	0.00	108.00	0.00
12/01/15	12/01/15	07913	PAY	284357	0005630331	PAYMENT	0.00	108.00CR	0.00
01/01/15	12/31/15	07191	OPN		2015 SB-1	STANDBY FEES	0.00	108.00	0.00

Customer: 80-100015 SHEILA BOYLAND

Item Date	Due Date	Packet	Type	Receipt #	ID	Description	Tax	Gross	Item Balance
01/01/18	12/31/18	10487	OPN		2018 LIEN FEE	LIEN FEES BILLED ST	0.00	45.00	45.00
01/01/18	01/31/18	10398	FC		2017 SBL	STANDBY LATE	0.00	15.00	15.00
01/01/17	12/31/17	09275	OPN		2017 SB-1	STANDBY FEES	0.00	132.00	132.00
03/07/16	03/07/16	08311	PAY	290573	0047569856	PAYMENT	0.00	108.00CR	0.00
01/01/16	12/31/16	08064	OPN		2016 SB-1	STANDBY FEES	0.00	108.00	0.00
10/14/15	10/14/15	07826	PAY	281542	0091609972	PAYMENT	0.00	108.00CR	0.00
01/01/15	12/31/15	07191	OPN		2015 SB-1	STANDBY FEES	0.00	108.00	0.00
03/05/14	03/05/14	06811	PAY	253375	0085196797	PAYMENT	0.00	108.00CR	0.00
01/01/14	12/31/14	06666	OPN		2014 RD-1	STANDBY FEES	0.00	108.00	0.00
02/19/13	02/19/13	05351	PAY	235559	0036669929	PAYMENT	0.00	84.00CR	0.00
01/01/13	12/31/13	05315	OPN		2013 SB-1	STANDBY FEES	0.00	84.00	0.00
03/01/12	03/01/12	03964	PAY	220736	4270	PAYMENT	0.00	72.00CR	0.00
01/01/12	12/31/12	03873	OPN		2012 SB-1	STANDBY FEES	0.00	72.00	0.00
01/31/11	01/31/11	03307	PAY	202166	0023352026	PAYMENT	0.00	72.00CR	0.00
01/01/11	12/31/11	03240	OPN		2011 SB-1	STANDBY FEES	0.00	72.00	0.00
04/12/10	04/12/10	02799	PAY	187752	94792529	PAYMENT	0.00	60.00CR	0.00
01/01/10	12/31/10	02660	OPN		2010 SB-1	STANDBY FEES	0.00	60.00	0.00
02/24/09	02/24/09	02310	PAY	168820	67574525	PAYMENT	0.00	60.00CR	0.00
01/01/09	12/31/09	02231	OPN		2009 SB-1	STANDBY FEES	0.00	60.00	0.00
02/05/08	02/05/08	01778	PAY	151097	3277	PAYMENT	0.00	60.00CR	0.00
01/01/08	12/31/08	01698	OPN		2008 SB-1	STANDBY FEES	0.00	60.00	0.00
02/23/07	02/23/07	01151	PAY	136357	33167 BABSTR	PAYMENT	0.00	255.00CR	0.00
01/04/07	02/03/07	01082	FC		2006 SBL	STANDYBY LATE	0.00	15.00	0.00
01/01/07	12/31/07	01085	OPN		2007 SB-1	STANDBY FEES	0.00	60.00	0.00
02/17/06	12/31/06	00624	OPN		2005 LIEN	LIEN FEE	0.00	45.00	0.00
01/12/06	01/12/06	00564	CM		2005 RD LATE	CREDIT ROAD CON LA	0.00	15.00CR	0.00
01/06/06	02/05/06	00552	FC		2005 SBL	STANDYBY LATE	0.00	15.00	0.00
01/06/06	02/05/06	00551	FC		2005 RD LATE	ROAD LATE	0.00	15.00	0.00
01/01/06	12/31/06	00553	OPN		2006 SB-1	STANDBY FEES	0.00	60.00	0.00
01/01/05	12/31/05	00376	OPN		2005 SB-1	STANDBY FEES	0.00	60.00	0.00
08/10/04	08/10/04	00243	PAY	99019	1370	PAYMENT	0.00	60.00CR	0.00
01/01/04	12/31/04	00145	OPN		2004 SB-1	STANDBY FEES	0.00	60.00	0.00
04/28/03	04/28/03	00024	PAY	81215	9418		0.00	60.00CR	0.00
01/01/03	12/31/03	00001	OPN		SB-20031	STANDBY FEES	0.00	60.00	0.00
10/04/02	10/04/02	00001	PAY	30202020	617	PAYMENT	0.00	60.00CR	0.00
01/01/02	12/31/02	00001	OPN		SB-20021	STANDBY FEES	0.00	60.00	0.00
07/03/01	07/03/01	00001	PAY	30202020	3768	PAYMENT	0.00	60.00CR	0.00
01/01/01	12/31/01	00001	OPN		SB12001	STANDBY FEES	0.00	60.00	0.00
02/17/00	02/17/00	00001	PAY	30202020	3386	PAYMENT	0.00	60.00CR	0.00
01/01/00	12/31/00	00001	OPN		SB20001	STANDBY FEES	0.00	60.00	0.00
01/22/99	01/22/99	00001	PAY	30202020	2782	PAYMENT	0.00	60.00CR	0.00
01/01/99	12/31/99	00001	OPN		STAND991	STANDBY FEES	0.00	60.00	0.00

Agenda
Item # 17

Release of Liens

AFFIDAVIT OF RELEASE
OF CLAIM FOR
UNPAID CHARGES

THE STATE OF TEXAS *

COUNTY OF BASTROP *

We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through January 12, 2018 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194–202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816& Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.

Executed this 15th day of February 2018.

_____
Board Director

Sworn and acknowledged before me, by the Board Director, on the 15th day of February, 2018

_____
Alma Rodriguez
Notary

fr

Exhibit A

NAME	Unit-Blk-Lot	Standby	Road	Lien	Amount
Bastrop County WCID # 2	01-14A-1549	($ 999.00)	($ 917.66)	($ 150.00)	($ 2,066.66)
Bastrop County WCID # 2	03-17-0388	($ 585.00)	($ 1305.00)	($ 134.50)	($ 2,024.50)
BCWCID # 2	01-14A-1549	($ 999.00)	($ 1400.66)	($ 195.00)	($ 2,594.66)
BCWCID # 2	03-17-0388	($ 585.00)	($ 1788.00)	($ 179.50)	($ 2,552.50)
Bemus, Nadine	01-19-0526	($ 0.00)	($ 60.00)	($ 0.00)	($ 60.00)
Berrios, Juan	03-20-0487	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Berrios, Juan	03-20-0488	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Berrios, Juan	03-20-0489	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Brown, Bobby	03-07-0130	($ 0.00)	($ 84.00)	($ 0.00)	($ 84.00)
Brown, Bobby	03-07-0130	($ 0.00)	($ 477.00)	($ 45.00)	($ 522.00)
Brown, Bobby	03-07-0129	($ 0.00)	($ 84.00)	($ 0.00)	($ 84.00)
Brown, Bobby	03-07-0129	($ 0.00)	($ 477.00)	($ 45.00)	($ 522.00)
Carr, William	05-08-0548	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Challagulla, Suresh	01-09-1279	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Chatman, George M.	02-04-0346	($ 0.00)	($ 72.00)	($ 0.00)	($ 72.00)
Chatman, George M.	02-04-0346	($ 0.00)	($ 468.00)	($ 45.00)	($ 513.00)
Christensen, Mary	01-10-1451	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Christensen, Mary	01-10-1452	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Clara M. Smith	02-06-0663	($ 765.00)	($ 510.00)	($ 30.00)	($ 1,305.00)
Clara M. Smith	02-06-0662	($ 765.00)	($ 510.00)	($ 30.00)	($ 1,305.00)
Delgadillo, Jose	05-03-0267	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Delossantos, Hugo Xavier	05-02-0115	($ 0.00)	($ 168.00)	($ 0.00)	($ 168.00)
Eldin, Tarek A. Salen	04-10-0450	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Ellis, Jr. Luke C.	01-12-0781	($ 903.00)	($ 810.00)	($ 60.00)	($ 1,773.00)
Ellis, Jr. Luke C.	01-12-0781	($ 903.00)	($ 1110.00)	($ 105.00)	($ 2,118.00)
Ellis, Jr. Luke C.	01-12-0781	($ 903.00)	($ 1335.00)	($ 150.00)	($ 2,388.00)
Ellis, Jr. Luke C.	01-12-0781	($ 903.00)	($ 1818.00)	($ 195.00)	($ 2,916.00)
Ellis, Jr. Luke C.	01-12-0781	($ 903.00)	($ 2259.00)	($ 240.00)	($ 3,402.00)
Ellis, Jr. Luke C.	01-12-0782	($ 903.00)	($ 810.00)	($ 60.00)	($ 1,773.00)
Ellis, Jr. Luke C.	01-12-0782	($ 903.00)	($ 1110.00)	($ 105.00)	($ 2,118.00)
Ellis, Jr. Luke C.	01-12-0782	($ 903.00)	($ 1335.00)	($ 150.00)	($ 2,388.00)
Ellis, Jr. Luke C.	01-12-0782	($ 903.00)	($ 1818.00)	($ 195.00)	($ 2,916.00)
Ellis, Jr. Luke C.	01-12-0782	($ 903.00)	($ 2753.10)	($ 255.00)	($ 3,402.00)
Friedli Properties	03-10-0178	($ 0.00)	($ 60.00)	($ 0.00)	($ 60.00)
Friedli Properties	03-10-0178	($ 0.00)	($ 435.00)	($ 45.00)	($ 480.00)
Gaffney, Raymond T.	03-17-0388	($ 585.00)	($ 735.00)	($ 89.50)	($ 1,409.50)
Gonzalez, Sarah	05-14-0970	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Gonzalez, Sarah	05-14-0971	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Gonzalez, Sarah	05-14-0972	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Griffes, Manuel	05-09-0659	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Griffes, Manuel	05-09-0660	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Helman, Lyman	04-07-1470	($ 0.00)	($ 72.00)	($ 0.00)	($ 72.00)

Exhibit A

NAME	Unit-Blk-Lot	Standby	Road	Lien	Amount
Hughes, Keith	02-17-1787	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Hughes, Keith	02-17-1787	($ 0.00)	($ 426.00)	($ 45.00)	($ 471.00)
Husum, Robert	06-02-0033	($ 108.00)	($ 0.00)	($ 0.00)	($ 108.00)
Husum, Robert	04-09-1250	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Johnny J. Rodriguez	01-14A-1549	($ 984.00)	($ 510.00)	($ 15.00)	($ 1,509.00)
Kirkpatrick, Kevin	05-27-1498	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Kirkpatrick, Kevin	05-27-1499	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Kochan, Mark T.	04-12-0655	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Larison, Desiree	05-03-0160	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Luke C. Ellis Jr.	01-12-0781	($ 888.00)	($ 510.00)	($ 15.00)	($ 1,413.00)
Luke C. Ellis Jr.	01-12-0782	($ 888.00)	($ 510.00)	($ 15.00)	($ 1,413.00)
Mandigo, Rick	01-12-0797	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Manenco, Maria I.	05-02-0094	($ 0.00)	($ 1473.00)	($ 45.00)	($ 1,518.00)
Martinez, Tijerina A.	01-10-1386	($ 0.00)	($ 600.00)	($ 45.00)	($ 645.00)
McDuffee, Phillip	05-04-0303	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
McDuffee, Phillip	05-27-1468	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Montemayor, Luis C.	05-03-0213	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Montemayor, Luis C.	05-17-1082	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Perry, Melvin	05-08-0628	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Prat, Esther	04-07-1471	($ 0.00)	($ 87.00)	($ 0.00)	($ 87.00)
Raymond T. Gaffney	03-17-0388	($ 570.00)	($ 435.00)	($ 44.50)	($ 1,049.50)
Rexsnyder, Mark Ivan	04-08-1304	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Riar, Inderjet K.	01-17-0092	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Rodriguez, Johnny J.	01-14A-1549	($ 999.00)	($ 810.00)	($ 60.00)	($ 1,869.00)
Rodriguez, Johnny J.	01-14A-1549	($ 999.00)	($ 1110.00)	($ 105.00)	($ 2,214.00)
Russell, Stephaniel	03-22-0357	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Smith, Clara M.	02-06-0663	($ 780.00)	($ 810.00)	($ 75.00)	($ 1,665.00)
Smith, Clara M.	02-06-0663	($ 780.00)	($ 1110.00)	($ 120.00)	($ 2,010.00)
Smith, Clara M.	02-06-0663	($ 780.00)	($ 1335.00)	($ 165.00)	($ 2,280.00)
Smith, Clara M.	02-06-0663	($ 780.00)	($ 1818.00)	($ 210.00)	($ 2,808.00)
Smith, Clara M.	02-06-0662	($ 780.00)	($ 810.00)	($ 75.00)	($ 1,665.00)
Smith, Clara M.	02-06-0662	($ 780.00)	($ 1110.00)	($ 120.00)	($ 2,010.00)
Smith, Clara M.	02-06-0662	($ 780.00)	($ 1335.00)	($ 165.00)	($ 2,280.00)
Smith, Clara M.	02-06-0662	($ 780.00)	($ 1818.00)	($ 210.00)	($ 2,808.00)
Stanton, Virginia G.	02-02-0153	($ 780.00)	($ 810.00)	($ 75.00)	($ 1,665.00)
Stanton, Virginia G.	02-02-0153	($ 780.00)	($ 1110.00)	($ 120.00)	($ 2,010.00)
Stanton, Virginia G.	02-02-0153	($ 780.00)	($ 1335.00)	($ 165.00)	($ 2,280.00)
Stanton, Virginia G.	02-02-0153	($ 780.00)	($ 1818.00)	($ 210.00)	($ 2,808.00)
Stanton, Virginia G.	02-02-0153	($ 780.00)	($ 2753.10)	($ 255.00)	($ 3,788.10)
Stanton, Virginia G.	02-03-0285	($ 780.00)	($ 810.00)	($ 75.00)	($ 1,665.00)
Stanton, Virginia G.	02-03-0285	($ 780.00)	($ 1110.00)	($ 120.00)	($ 2,010.00)

Exhibit A

NAME	Unit-Blk-Lot	Standby	Road	Lien	Amount
Stanton, Virginia G.	02-03-0285	($ 780.00)	($ 1335.00)	($ 165.00)	($ 2,280.00)
Stanton, Virginia G.	02-03-0285	($ 780.00)	($ 1818.00)	($ 210.00)	($ 2,808.00)
Stanton, Virginia G.	02-03-0285	($ 780.00)	($ 2259.00)	($ 255.00)	($ 3,294.00)
Stout, Jacqulyn	02-16-1367	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Stout, Jacqulyn	02-16-1368	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
The Messenger2.comLLC	03-11-0316	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
The Messenger2.comLLC	03-13-0540	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Thomson, Donna	05-19-1173	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Vallee, Rudolph	04-11-0519	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Vallee, Rudolph	04-11-0520	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Villanueva, Leo A.	01-10-1386	($ 0.00)	($ 36.00)	($ 0.00)	($ 36.00)
Vince Kaiser Homes	05-22-1281	($ 0.00)	($ 132.00)	($ 0.00)	($ 132.00)
Virginia G. Stanton	02-02-0153	($ 765.00)	($ 510.00)	($ 30.00)	($ 1,305.00)
Virginia G. Stanton	02-03-0285	($ 765.00)	($ 510.00)	($ 30.00)	($ 1,305.00)
VonRoeder, Carroll	05-18-1087	($ 0.00)	($ 84.00)	($ 0.00)	($ 84.00)
VonRoeder, Carroll	05-18-1087	($ 0.00)	($ 65.00)	($ 45.00)	($ 110.00)
West Creek Homes	05-10-0718	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
West Creek Homes	05-10-0719	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
West Creek Homes	05-10-0927	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
West Creek Homes	05-13-0928	($ 0.00)	($ 156.00)	($ 0.00)	($ 156.00)
Wire, Daniel	04-03-1044	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
Wire, Daniel	04-03-1045	($ 0.00)	($ 108.00)	($ 0.00)	($ 108.00)
		$ 35,319.00	$ 63,725.52	$ 5,788.00	$ 104,323.42

Lien List Recap for February 2018

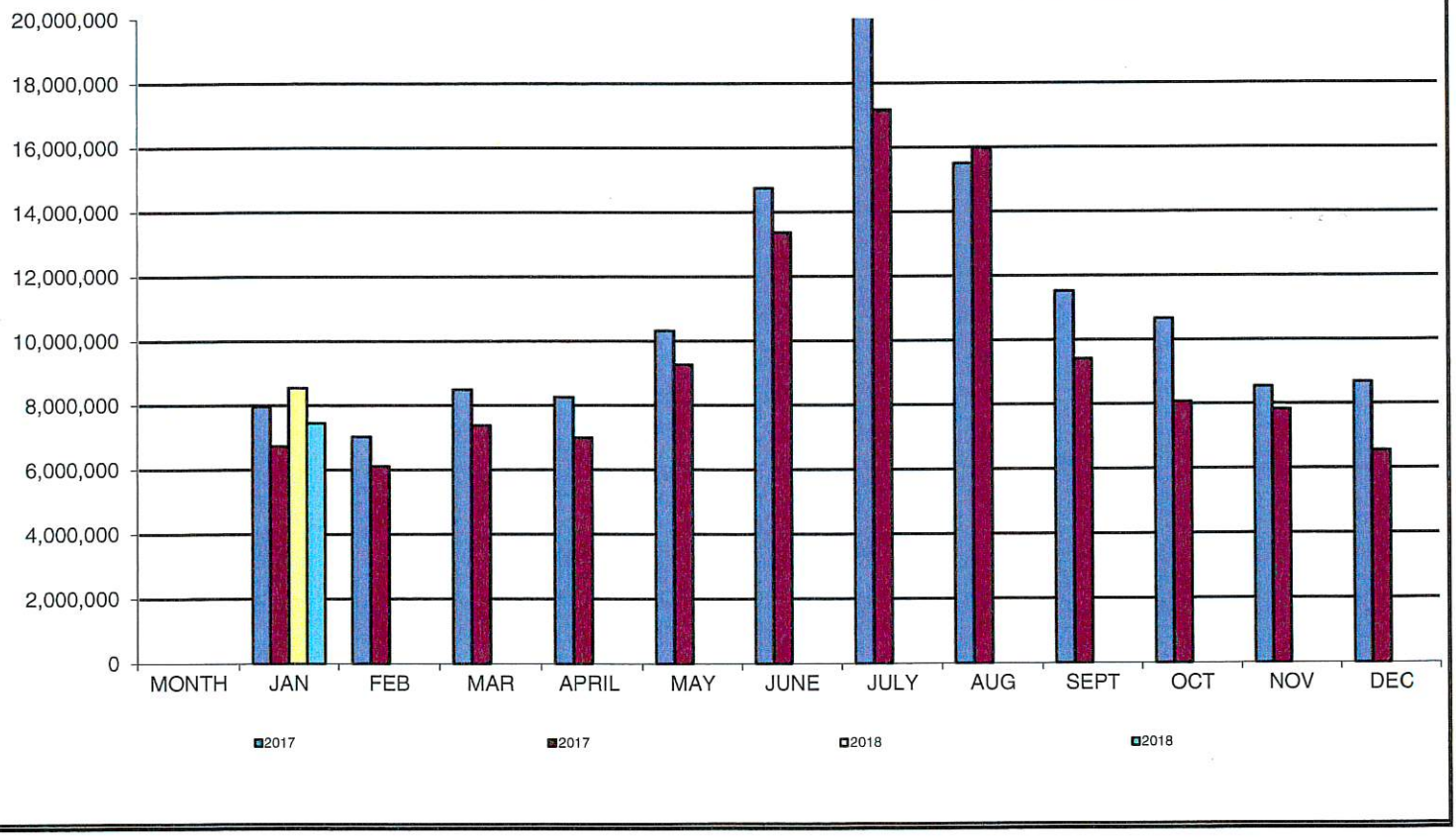
Total Amount of Liens Released	$	104,323.42
Road Assessments Paid	$	42,103.45
Standby Assessments Paid	$	6810.00
Attorney Fees	$	3,254.75
Total actually collected	$	52,168.20
Total Write offs	$	0.00

Miscellaneous Reports

* Corrected Copy *

BCWCID#2 2018
CONSUMPTION REPORT

MONTH	2017 PUMPED WATER	2017 USAGE OF WATER	2018 PUMPED WATER	2018 USAGE OF WATER	2018 PUMPED UNBILLED	ACTIVE METERS	%
JAN	7962350	6735988	8542700	7456309	582200	1,649	6%
FEB	7028500	6111321					#DIV/0!
MAR	8487400	7376018					#DIV/0!
APRIL	8252780	6987777					#DIV/0!
MAY	10312000	9253230					#DIV/0!
JUNE	14735700	13354077					#DIV/0!
JULY	20309900	17173612					#DIV/0!
AUG	15495380	15973516					#DIV/0!
SEPT	11516995	9401892					#DIV/0!
OCT	10653725	8059239					#DIV/0!
NOV	8536960	7826294					#DIV/0!
DEC	8679143	6542315					#DIV/0!
TOTALS	131,970,833	114,795,279	8,542,700	7,456,309	582,200		6%



Prepared by: Patricia Lujan 2/14/2018
consrept

JANUARY 2018

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2018 Complete.....	6	
2018 Pending.....	9	
2017 Pending	2	
2017 Complete.....	76	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

Prepared by: Patricia Lujan 2/9/2018

JANUARY 2018

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2018 Complete.....	0
2018 Pending.....	6
2017 Pending	2
2017 Complete	33
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Waste Water Customers: 654

Prepared by: Patricia Lujan 2/9/2018

JOB CODE		ISSUED THIS PERIOD ISSUED	COMPLETED	VOIDED	OUTSTANDING	PRIOR ORDERS COMPLETED	VOIDED	OUTSTANDING	TOTAL COMPLETED	TOTAL OUTSTANDING
ALARM	SEWER ALARM	15	10	0	5	1,390	14	1	1,400	6
BROWN	BROWN WATER	0	0	0	0	335	3	0	335	0
CULVE	CULVERT PERMIT	5	5	0	0	115	6	2	120	2
FLUSH	FLUSH WATER LINE	5	4	0	1	698	0	0	702	1
HSWAP	METER HEAD SWAP	1	1	0	0	121	11	0	122	0
IRRIG	IRRIGATION PERMIT	0	0	0	0	26	2	0	26	0
LEAK	CHECK FOR LEAK	9	8	1	0	1,391	14	1	1,399	1
LKMTR	LOCK MTR	1	0	1	0	210	60	0	210	0
LNLOC	LINE LOCATE	0	0	0	0	179	3	0	179	0
METER	MOVE METER CHARGE	0	0	0	0	4	6	0	4	0
MI	METER INFORMATION	0	0	0	0	119	9	0	119	0
MISCE	MISCELLANEOUS	13	8	1	4	2,812	166	5	2,820	9
MOW	MOWING GRASS	0	0	0	0	242	1	0	242	0
OCC	OCCUPANT CHANGE	18	16	0	2	3,076	53	0	3,092	2
ODOR	SMELLY WATER	2	2	0	0	0	0	0	2	0
OFF	TURN OFF SERVICE	9	7	1	1	2,224	255	0	2,231	1
OFFEE	TRIP CHARGE TURN OFF	0	0	0	0	12	0	0	12	0
ON	TURN ON SERVICE	22	20	1	1	2,647	71	0	2,667	1
ONFEE	TRIP CHARGE TURN ON	0	0	0	0	12	0	0	12	0
POOLS	POOL/SPA PERMIT	2	2	0	0	16	1	0	18	0
RC	READ CHECK	1	0	1	0	393	76	0	393	0
ROAD	ROAD REPAIR	6	0	0	6	3,306	23	58	3,306	64
RRMON	RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER	WASTEWATER MISC SERVICE	2	1	0	1	1,316	21	4	1,317	5
SIGN	STREET SIGN	0	0	0	0	54	1	0	54	0
SWAP	METER SWAP-OUT	8	6	0	2	1,037	78	0	1,043	2
SWTAP	W/W TAP	6	0	0	6	286	10	5	286	11
TMPWT	TMP WTR	0	0	0	0	7	4	0	7	0
W/W	W/W ESTIMATE	3	3	0	0	657	23	2	660	2
WMEAS	MEASURE FOR WATER TAP	2	2	0	0	876	20	1	878	1
WPRES	LOW WATER PRESSURE	0	0	0	0	270	15	0	270	0
WTRTP	WATER TAP	15	0	6	9	21	517	7	21	16
WWMOV	W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
**	GRAND TOTALS **	145	95	12	38	23,863	1,469	86	23,958	124

2013-2018 COMPARISON ROAD & STANDBY									
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
JAN									
2013	$41,260.80	$938.00	$ 42,198.80	$5,354.51	$0.00	$ 5,354.51	$ 47,553.31	2.22%	0.00%
2014	$16,953.96	$6,717.00	$ 23,670.96	$2,025.33	$756.00	$ 2,781.33	$ 26,452.29	28.38%	27.18%
2015	$46,965.38	$3,501.00	$ 50,466.38	$2,088.00	$0.00	$ 2,088.00	$ 52,554.38	6.94%	0.00%
2016	$38,720.86	$4,131.00	$ 42,851.86	$5,019.54	$108.00	$ 5,127.54	$ 47,979.40	9.64%	2.11%
2017	$ 35,426.89	$ 5,954.00	$ 41,380.89	$ 896.00	$ 264.00	$ 1,160.00	$ 42,540.89	14.39%	22.76%
2018	$ 115,672.15	$ 10,968.00	$ 126,640.15	$ 3,217.00	$ -	$ 3,217.00	$ 129,857.15	8.66%	0.00%
FEB									
2013	$ 18,626.80	$ 67,095.40	$ 85,722.20	$ 1,030.75	$ 5,044.00	$ 6,074.75	$ 91,796.95	78.27%	83.03%
2014	$ 15,340.01	$ 50,611.20	$ 65,951.21	$ 630.63	$ 2,916.00	$ 3,546.63	$ 69,497.84	76.74%	82.22%
2015	$ 29,099.97	$ 81,445.03	$ 110,545.00	$ 3,048.00	$ 4,474.50	$ 7,522.50	$ 118,067.50	73.68%	59.48%
2016	$ 29,281.26	$ 97,183.76	$ 126,465.02	$ 2,196.00	$ 4,752.00	$ 6,948.00	$ 133,413.02	76.85%	68.39%
2017	$ 37,167.14	$ 108,620.10	$ 145,787.24	$ 6,098.00	$ 644.00	$ 6,742.00	$ 152,529.24	74.51%	9.55%
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB

MARCH											
2013	$ 17,858.90	$ 34,408.60	$ 52,267.50	$ 3,172.37	$ 1,428.00	$ 4,600.37	$ 56,867.87	65.83%	31.04%		
2014	$ 13,978.32	$ 60,159.00	$ 74,137.32	$ 1,453.37	$ 3,024.00	$ 4,477.37	$ 78,614.69	81.15%	67.54%		
2015	$ 25,994.36	$ 48,549.86	$ 74,544.22	$ 520.00	$ 2,135.92	$ 2,655.92	$ 77,200.14	65.13%	80.42%		
2016	$ 39,332.78	$ 43,344.46	$ 82,677.24	$ 7,171.28	$ 1,746.00	$ 8,917.28	$ 91,594.52	52.43%	19.58%		
2017	$ 63,299.04	$ 58,291.95	$ 121,590.99	$ 3,628.50	$ 2,655.00	$ 6,283.50	$ 127,874.49	47.94%	42.25%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
APRIL											
2013	$ 4,049.54	$ 15,913.00	$ 19,962.54	$ 398.69	$ 168.00	$ 566.69	$ 20,529.23	79.71%	29.65%		
2014	$ 10,437.83	$ 23,886.85	$ 34,324.68	$ 1,697.16	$ 540.00	$ 2,237.16	$ 36,561.84	69.59%	24.14%		
2015	$ 50,455.27	$ 26,487.88	$ 76,943.15	$ 1,113.20	$ 432.00	$ 1,545.20	$ 78,488.35	34.43%	27.96%		
2016	$ 12,911.65	$ 23,397.53	$ 36,309.18	$ 639.00	$ 864.00	$ 1,503.00	$ 37,812.18	64.44%	57.49%		
2017	$ 10,981.60	$ 25,543.90	$ 36,525.50	$ 921.00	$ 1,056.00	$ 1,977.00	$ 38,502.50	69.93%	53.41%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB		
MAY											
2013	$ 5,122.66	$ 9,357.00	$ 14,479.66	$ 2,357.38	$ 182.00	$ 2,539.38	$ 17,019.04	64.62%	7.17%		

2014	$ 11,212.74	$ 11,752.32	$ 22,965.06	$ 2,332.50	$ 324.00	$ 2,656.50	$ 25,621.56	51.17%	12.20%	
2015	$ 21,695.12	$ 9,728.10	$ 31,423.22	$ 1,119.76	$ 432.00	$ 1,551.76	$ 32,974.98	30.96%	27.84%	
2016	$ 20,027.28	$ 15,607.50	$ 35,634.78	$ 585.00	$ 432.00	$ 1,017.00	$ 36,651.78	43.80%	42.48%	
2017	$ 19,898.03	$ 22,307.58	$ 42,205.61	$ 300.00	$ 396.00	$ 696.00	$ 42,901.61	52.85%	56.90%	
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!	
JUNE										
2013	$ 7,452.91	$ 8,772.60	$ 16,225.51	$ 969.80	$ 84.00	$ 1,053.80	$ 17,279.31	54.07%	7.97%	
2014	$ 5,461.13	$ 12,304.05	$ 17,765.18	$ 231.00	$ 432.00	$ 663.00	$ 18,428.18	69.26%	65.16%	
2015	$ 12,383.14	$ 10,440.44	$ 22,823.58	$ 847.00	$ 648.00	$ 1,495.00	$ 24,318.58	45.74%	43.34%	
2016	$ 21,078.47	$ 11,074.21	$ 32,152.68	$ 1,417.20	$ 108.00	$ 1,525.20	$ 33,677.88	34.44%	7.08%	
2017	$ 48,144.47	$ 21,764.19	$ 69,908.66	$ 2,386.00	$ 264.00	$ 2,650.00	$ 72,558.66	31.13%	9.96%	
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!	
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB	
JULY										
2013	$ 6,390.25	$ 7,293.79	$ 13,684.04	$ 1,485.55	$ 336.00	$ 1,821.55	$ 15,505.59	53.30%	18.45%	

2014	$ 6,374.05	$ 10,114.10	$ 16,488.15	$ 61.50	$ 432.00	$ 493.50	$ 16,981.65	61.34%	87.54%		
2015	$ 6,165.31	$ 9,191.51	$ 15,356.82	$ 215.00	$ 216.00	$ 431.00	$ 15,787.82	59.85%	50.12%		
2016	$ 6,631.02	$ 11,096.09	$ 17,727.11	$ 230.00	$ 70.00	$ 300.00	$ 18,027.11	62.59%	23.33%		
2017	$ 44,122.82	$ 16,037.89	$ 60,160.71	$ 5,865.00	$ 264.00	$ 6,129.00	$ 66,289.71	26.66%	4.31%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
AUG											
2013	$ 8,507.85	$ 6,579.95	$ 15,087.80	$ 963.75	$ 168.00	$ 1,131.75	$ 16,219.55	43.61%	14.84%		
2014	$ 3,765.23	$ 8,221.80	$ 11,987.03	$ -	$ 216.00	$ 216.00	$ 12,203.03	68.59%	100.00%		
2015	$ 3,254.30	$ 6,734.31	$ 9,988.61	$ -	$ 324.00	$ 324.00	$ 10,312.61	67.42%	100.00%		
2016	22804.82	9568.56	$ 32,373.38	$ 585.00	$ -	$ 585.00	$ 32,958.38	29.56%	0.00%		
2017	8001.35	12884.4	$ 20,885.75	0	132	$ 132.00	$ 21,017.75	61.69%	100.00%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB		
SEPT.											
2013	$ 10,527.65	$ 7,165.50	$ 17,693.15	$ 2,022.55	$ 466.50	$ 2,489.05	$ 20,182.20	40.50%	18.74%		
2014	$ 18,117.34	$ 10,992.20	$ 29,109.54	$ 2,179.53	$ 495.00	$ 2,674.53	$ 31,784.07	37.76%	18.51%		

2015	$ 22,714.24	$ 11,123.31	$ 33,837.55	$ 885.00	$ 324.00	$ 1,209.00	$ 35,046.55	32.87%	26.80%
2016	$ 32,586.89	$ 14,553.53	$ 47,140.42	$ 1,016.00	$ -	$ 1,016.00	$ 48,156.42	30.87%	0.00%
2017	$ 23,883.05	$ 14,768.60	$ 38,651.65	$ 4,142.50	$ 264.00	$ 4,406.50	$ 43,058.15	38.21%	5.99%
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!
OCT.									
2013	$ 10,746.30	$ 33,671.51	$ 44,417.81	$ 1,438.04	$ 1,783.50	$ 3,221.54	$ 47,639.35	75.81%	55.36%
2014	$ 7,888.35	$ 38,685.75	$ 46,574.10	$ 410.50	$ 2,492.00	$ 2,902.50	$ 49,476.60	83.06%	85.86%
2015	$ 14,755.50	$ 25,498.73	$ 40,254.23	$ 291.15	$ 1,426.00	$ 1,717.15	$ 41,971.38	63.34%	83.04%
2016	$ 31,103.58	$ 31,954.49	$ 63,058.07	$ 3,217.00	$ 1,521.00	$ 4,738.00	$ 67,796.07	50.67%	32.10%
2017	$ 29,843.05	$ 46,553.10	$ 76,396.15	$ 3,738.05	$ 2,112.00	$ 5,850.05	$ 82,246.20	60.94%	36.10%
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
NOV.									
2013	$ 6,394.66	$ 25,224.75	$ 31,619.41	$ 110.75	$ 588.00	$ 698.75	$ 32,318.16	79.78%	84.15%
2014	$ 4,730.54	$ 29,029.44	$ 33,759.98	$ 288.00	$ 1,630.50	$ 1,918.50	$ 35,678.48	85.99%	84.99%
2015	$ 15,068.39	$ 37,149.21	$ 52,217.60	$ 1,035.00	$ 2,052.00	$ 3,087.00	$ 55,304.60	71.14%	66.47%

2016	$ 6,171.79	$ 45,891.03	$ 52,062.82	$ 1,087.00	$ 968.00	$ 2,055.00	$ 54,117.82	88.15%	47.10%		
2017	$ 31,199.20	$ 61,695.11	$ 92,894.31	$ 8,020.36	$ 1,350.00	$ 9,370.36	$ 102,264.67	66.41%	14.41%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
DEC.											
2013	$ 13,816.98	$ 110,388.45	$ 124,205.43	$ 2,121.50	$ 5,376.00	$ 7,497.50	$ 131,702.93	88.88%	71.70%		
2014	$ 12,752.43	$ 190,734.04	$ 203,486.47	$ 2,496.00	$ 6,277.50	$ 8,773.50	$ 212,259.97	93.73%	71.55%		
2015	$ 36,428.08	$ 192,012.79	$ 228,440.87	$ 3,714.00	$ 7,128.00	$ 10,842.00	$ 239,282.87	84.05%	65.74%		
2016	$ 19,769.65	$ 247,519.79	$ 267,289.44	$ 117.00	$ 7,320.00	$ 7,437.00	$ 274,726.44	92.60%	98.43%		
2017	$ 41,040.80	$ 229,161.96	$ 270,202.76	$ 5,370.66	$ 7,656.00	$ 13,026.66	$ 283,229.42	84.81%	58.77%		
2018			$ -			$ -	$ -	#VALUE!	#DIV/0!		
							$ 3,991,264.91				
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB		
TOTALS											
2013	$ 150,755.30	$ 326,808.55	$ 477,563.85	$ 21,425.64	$ 15,624.00	$ 37,049.64	$ 514,613.49	68.43%	42.17%		
2014	$ 127,011.93	$ 453,207.75	$ 580,219.68	$ 13,805.52	$ 19,535.00	$ 33,340.52	$ 613,560.20	78.11%	58.59%		

2015	**$ 284,979.06**	**$ 461,862.17**	**$ 746,841.23**	**$ 14,876.11**	**$ 19,592.42**	**$ 34,468.53**	**$ 781,309.76**	**61.84%**	**56.84%**	
2016	**$ 280,420.05**	**$ 555,321.95**	**$ 835,742.00**	**$ 23,280.02**	**$ 17,889.00**	**$ 41,169.02**	**$ 876,911.02**	**66.45%**	**43.45%**	
2017	**$ 393,007.44**	**$ 623,582.78**	**$ 1,016,590.22**	**$ 41,366.07**	**$ 17,057.00**	**$ 58,423.07**	**$ 1,075,013.29**	**61.34%**	**29.20%**	
2018			$ -			$ -	$ -	**#VALUE!**	**#DIV/0!**	
TOTALS			$ 3,656,956.98			$ 204,450.78	$ 3,861,407.76			

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1652	560	660	266	77	56%	726
Feb							0
Mar							0
Apr							0
May							0
Jun							0
Jul							0
Aug							0
Sep							0
Oct							0
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	5	0	2
Feb			
Mar			
Apr			
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			