

BCWCID#2

Board

Packet for

May 24,

2018

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2  
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 24<sup>th</sup> DAY OF MAY, 2018 AT 6:30 P.M. IN THE BOARD ROOM LOCATED AT 106 CONFERENCE DRIVE, BASTROP TEXAS 78602, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

- 1.) Call to Order and Establish a Quorum – Creamer
- 2.) Pledge of Allegiance – Creamer
- 3.) Texas State Flag – Creamer
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) CONSENT AGENDA: *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
  - a. Approval of minutes from the March 24, 2018 Annual Public meeting and Special meeting of the Board of Directors;
  - b. Approval of minutes from April 19, 2018 Regular meeting of the Board of Directors;
  - c. Approval of minutes from May 14, 2018 Special meeting of the Board of Directors; and
  - d. Approval of monthly financials report for April 2018.
- 6.) Discussion and possible action regarding qualification of office by elected directors and open government training requirements:
  - a. Administer the oaths of office for directors;
  - b. Approve Statement of Elected Officers for directors;
  - c. Approve Director Bonds for directors; and
  - d. Discussion regarding Open Meetings Act and Public Information Act Training Requirements.

FILED

MAY 21 2018

Rose Pietsch  
Bastrop County Clerk

2:03 PM

- 7.) Discussion and possible action regarding election of officers and committee assignments- Gonzalez:
  - a. Election of officers to Board of Directors;
  - b. Appointment of Road Committee Chairman; and
  - c. Action regarding additional committee appointments.
- 8.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director's Meeting for Thursday, June 21, 2018 at 6:30 P.M.
- 9.) Discussion and possible action regarding hiring a General Manager and Interim GM –
  - a. Report from former Director John Creamer
  - b. Discussion and Possible Action to Create a GM Hiring Committee from Board Members (and possible addition of Interim to committee)
- 10.) Discussion and possible action regarding expenditure authority and disbursement of District funds
  - a. Discussion and possible action regarding expenditure and disbursement authority; and
  - b. Adopt Resolution designating authorized signatories for District Depository Accounts.
- 11.) Discussion and possible action regarding the following operational matters- Walsh
  - a. Hydrant repair status
  - b. Status of meter change outs
  - c. Status of new dump truck
  - d. Drainage improvements within Unit 3
  - e. Drainage improvements within Unit 5
- 12.) Discussion and possible action regarding new water storage tank improvement project at Conference Drive - Walsh:
  - a. Status update;
  - b. Discussion and possible action regarding Water Improvements required for new project, including emergency generator; and
  - c. Discussion and possible action regarding appointment of District representative to provide project information to the Architectural Control Committee for Tahitian Village
- 13.) Discuss and possible action regarding personnel matters:
  - a. Discussion and possible action regarding creation of management procedures on when and how to use Employee Background Checks and Drug Tests – Kier;

- b. Discussion and Possible action to retain Judy Collins (Employment Law Counsel) to re-write and review current employee handbook- Kier
- 14.) Discussion and possible action regarding road projects:
  - a. Status of Road Projects – 2017 & 2018 - Walsh
  - b. Compliance with road power legislation relating to adoption and updates to Road Master Plan and implementation of road projects -Kier
- 15.) Discussion and possible action regarding Board of Director Meeting Matters- Kier:
  - a. Discussion and possible action regarding technology improvements for the Board of Directors meetings
  - b. Discussion and possible actions related to meeting procedures and methods for resident input and discussions with the Board of Directors – O’Hanlon
- 16.) Discussion and possible action regarding District Fees and Charges
  - a. Discussion and Possible Action on 2018 Standby fees;
  - b. Discussion and Possible Action regarding late fees for delinquent Standby fees levied prior to 2018; and
  - c. Discussion and possible action regarding road maintenance fees including allowable statutory exemptions.
- 17.) Discussion and possible action of Board’s wishes to review Mr Parachini’s request for a 20 Acre reserve to be donated to his Non-Profit - Parachini
- 18.) Discussion and Possible Action relating to preparation of agreement between Bastrop County Emergency Services District No. 2, Bastrop City Fire Department and District relating to Fire Hydrants and Fire Protection (Current and future) – Kier
- 19.) Discussion and possible action regarding Road Committee Matters:
  - a. Discussion and Possible action on assignment of open positions on Road Committee; and
  - b. Receipt of Monthly Report from Road Committee– Road Committee
- 20.) Board suggestions on future agenda items-
  - a. Commercial water and sewer rates;
  - b. Remove the \$5 fee charged to keep information confidential
  - c. Establish advisory committee with POA and BCWCID on future uses of reserves
  - d. Establishment of Capital Plan (once new GM in place)
  - e. Other future agenda items.
- 21.) Discussion and possible action regarding enhancing our options for receiving utility payments by adding Interactive Voice Response (IVR) – Rodriguez

- 22.) Discussion and possible action regarding Release of Liens held by District on Real Property - Rodriguez
- 23.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code Chapter 551, Section 551.174 Deliberation of personnel matters relating to discussion of contract matters regarding an Interim General Manager
- 24.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, and/or related items.
- 25.) Adjourn

  
Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

**PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.**

**DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.**

# Agenda

## Item # 5

Consent Agenda  
Items

Minutes of the Public Meeting and Special Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A public meeting and special meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Saturday, March 24, 2018, beginning at 9:00 a.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

**Present BCWCID #2 Board Members:**

Victor Gonzalez, Vice President  
Mary Beth O' Hanlon, Secretary  
Sam Kier, Treasurer  
Karen Pinard, Director

**BCWCID #2 Staff/Other Professionals:**

Tony Corbett, Attorney  
Tyler Walsh, Operations Manager  
Alma Rodriguez, District Administrator

**Absent:**

John Creamer, President  
Jim Ouellet, General Manager

- 1.) Call meeting to Order  
Vice President Gonzalez called the meeting to order at 9:00 a.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance  
Vice President Gonzalez led the Pledge of Allegiance.
- 3.) Texas State Pledge  
Vice President Gonzalez led the Pledge of Allegiance to the Texas Flag.
- 4.) Introduction of the Board and Special Guests  
Vice President Gonzalez introduced Mel Hamner, Precinct One Commissioner; Brad Ellis, Deputy Director of Bastrop County Emergency Management; Joseph Willrich, Befco Engineering; Jo Anne Egitto, Unit 2 Road Committee Representative; Kathleen Newton, Unit 4 Road Committee Representative
- 5.) Update from Brad Ellis, Deputy Director of Bastrop County Emergency Management  
Mr. Ellis state there is no Burn Ban in effect currently but we did have a Red Flag Warning earlier this week and he stressed the importance of being prepared in case of a disaster. Mr. Ellis suggested getting copies made of important documents and have a family contact. Also, familiarize yourself with egress routes.

Mr. Ellis stated he is looking for volunteers for an Emergency Response Team so stop by his office to see him if you are interested.

- 6.) Update from Precinct 1

Commissioner Hamner stated there have been 60 FEMA repair sites that have been completed and the bridge on Riverside Drive is open. Once all FEMA Projects are completed then we can get back to building the roads. The road crew will be back in about 3 weeks to complete the miles of road agreed upon in the Interlocal Agreement.

7.) Update from City of Bastrop

Trey Job was unable to attend the meeting.

8.) Presentation of 5 year Master Plan

Director Kier presented the 5 year plan. (See Attached)

9.) Update from consulting engineer

Joseph Willrich from Befco Engineering stated Director Kier covered everything in his presentation but added that all the surveys have been completed.

10.) Update on roads to be constructed in 2018

Director Kier stated the District went out for road construction bids and WJC Company and Jimmy Evans got the bids for road construction. WJC Construction will construct 1.4 miles of road and Jimmy Evans will construct 1.24 miles of road. WJC Company will begin construction in April and Jimmy Evans will begin construction in July. (See Attached List)

11.) Public Forum and Comment (the board respectfully requests you limit your comments and/or questions to three (3) minutes)

None.

12.) Review and possible action regarding revisions of the 5 year plan Master Road Plan

**Motion: Sam Kier moved to accept the 5 year Master Road Plan as presented.**

**Seconded: Mary Beth O'Hanlon. Vote: Three (3) in favor, motion carries.**

13.) Adjournment

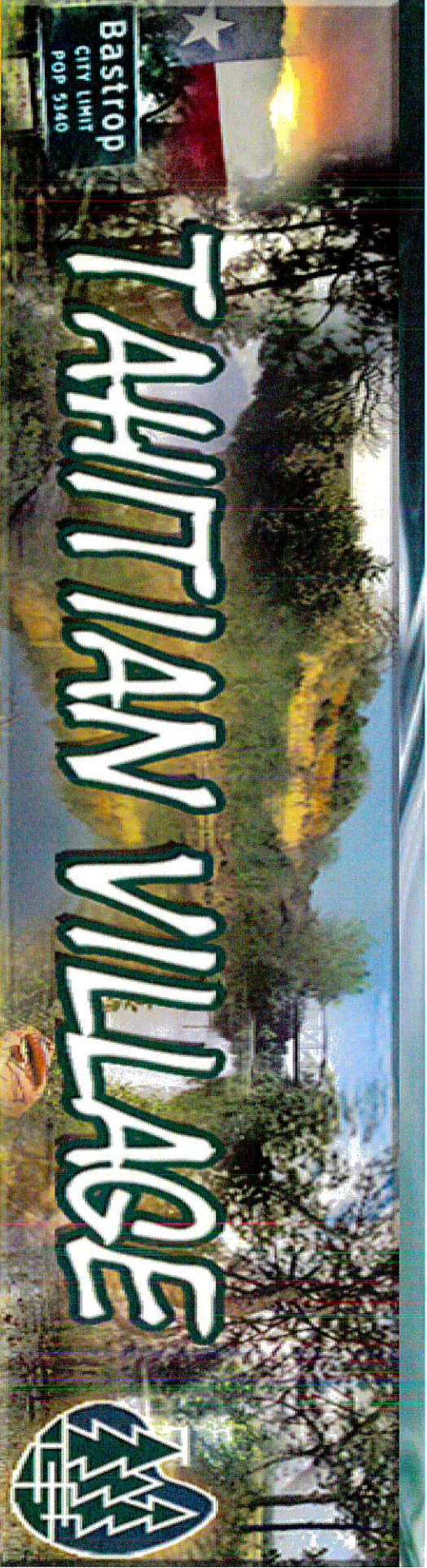
**Motion: Sam Kier moved to adjourn. Seconded: Karen Pinard. Vote: Three (3) in favor, motion carries.**

MEETING ADJOURNED AT 10:35 P.M.

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Board Director

Date



# TAVANTIAN VILLAGE

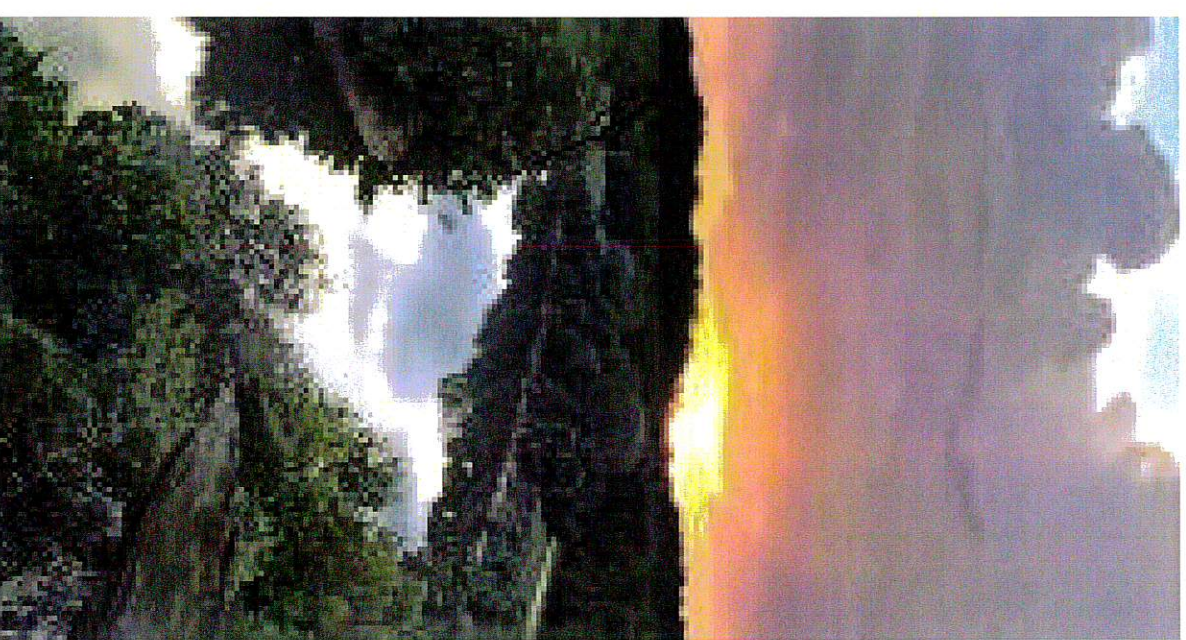
## FY 2018-FY 2023 5 Year Road Plan

March 24, 2018



# Presentation Overview

- Introduction
- Accomplishments/Challenges Since Last Meeting
  - Bond Did not secure 2/3<sup>rd</sup> majority (62%)
    - Majority want Roads done ASAP
      - But also wanted stable Fees
    - FEMA Repairs & Landslides
    - 57 Homes added - finished roads
    - 158 Homes on Roads Ready For Chip Seal
      - Added 74 Homes in Units 3&5 to original plan
- Building FY 2018-23 Plan
  - FY = Oct 1 – Sep 30





## BCWCID Road Committee & Unit Assignments

- Jim Ouellet – BCWCID General Manager - Committee Chair
- Sam Kier – BCWCID #2 Director
- \*Victor Gonzalez -- BCWCID #2 Director
- Susan Barrie – Unit 1
- \*JoAnne Egitto – Unit 2
- Steve Ross – Unit 3
- \*Courtney Kellogg – Unit 4
- \*Kathleen Newton – Unit 5
- Alma Rodriguez – Office Administrator
- Tyler Walsh - Operations Manager
- John Creamer – BCWCID Board President

\* New Member



## First 40+ years

### Tahitian Established in the 70's All Platted and Road Designs Approved

- All Arterial Roads Completed
- 43% of All Roads Completed 28M of 65M
- 59% of Residents on Completed Roads as at January 1, 2018
  - .41M Completed 3.02M in Process (158 homes –11% of residents)
- Approx. 1504 Road District Homes in Total (Increase of 81 from last year)
  - 35 new-builds on an already paved road
- Re-Established use of Contractors to Build Roads Faster; and then County Complete
  - County has limited Resources but saves District Approx. \$50K per Mile on Completion
- Funded Via Road District Statute
  - \$15 per lot per Month .( \$21 *Max by Current Statute Updated 2017*)
  - *All lots (Vacant & Occupied)*
  - *Recent History: Raised Fees \$2 per year til Old Statutory Max (\$15)*



## Review of Road Construction Process Changes Beginning in 2014

- Road Selection changed to Prioritization by Highest Home Density
  - Home Density is defined by the highest # of homes per feet of street where the smallest Home Density factor = the highest density of homes
    - 10 homes/1000 feet of street (or 100 Home Density) is prioritized above 4 homes/1000 feet of street (or 250 Home Density)
- Other Factors Used for Selection
  - Roads within Disaster Area where FEMA Money will be used
  - Feeder Streets where multiple highly populated roads feed thru a lesser populated road
  - Emergency Needs /Bus Routes
  - High Risk Roads
  - Logical Groupings for County Efficiency & completeness
  - Roads, Once Completed, Will Be Accepted by County/City after warranty period
- 75% of Road Fees collected to be used for Road Construction ; 25% for Road Maintenance & Administrative



## Estimated Funds for Road Construction/Road Maintenance

### 2017 Revenue Estimates

- \$1,050K collected from Road Revenue (Increase from \$156 to \$180)
  - 95% Historical Collection Rate (Current & Prior Yr)

12/31/2017 Cash Balance For Roads (Maintenance & Construction) \$504K

### Positive Impact towards Maintenance Goal

- \$15K Donation by TV POA – Thank you

# 2017/18 Flood/Road Maintenance Priorities

- Flood - Repairs taking priority (County & District)
- Major issues developed from Floods
  - FEMA funds 75% of costs
    - FEMA Projects Finally Approved – and work is almost complete
      - » 9 large culvert replacements completed in 2017 (Mostly FEMA)
      - Work to be completed in 2018
    - Cash in the Bank to perform work
      - » District is reimbursed after work is completed (75% of approved Amount)
  - FEMA & Non-FEMA Landslides
    - Solution agreed upon, Contractors selected, work completed March 12th
      - GM saved the District \$400K from Original Bids
- Contractor hired to grade Approx. 4 Miles miles of roads in 2018.
  - 2064 Tons of Road Base (over 90 truck loads)



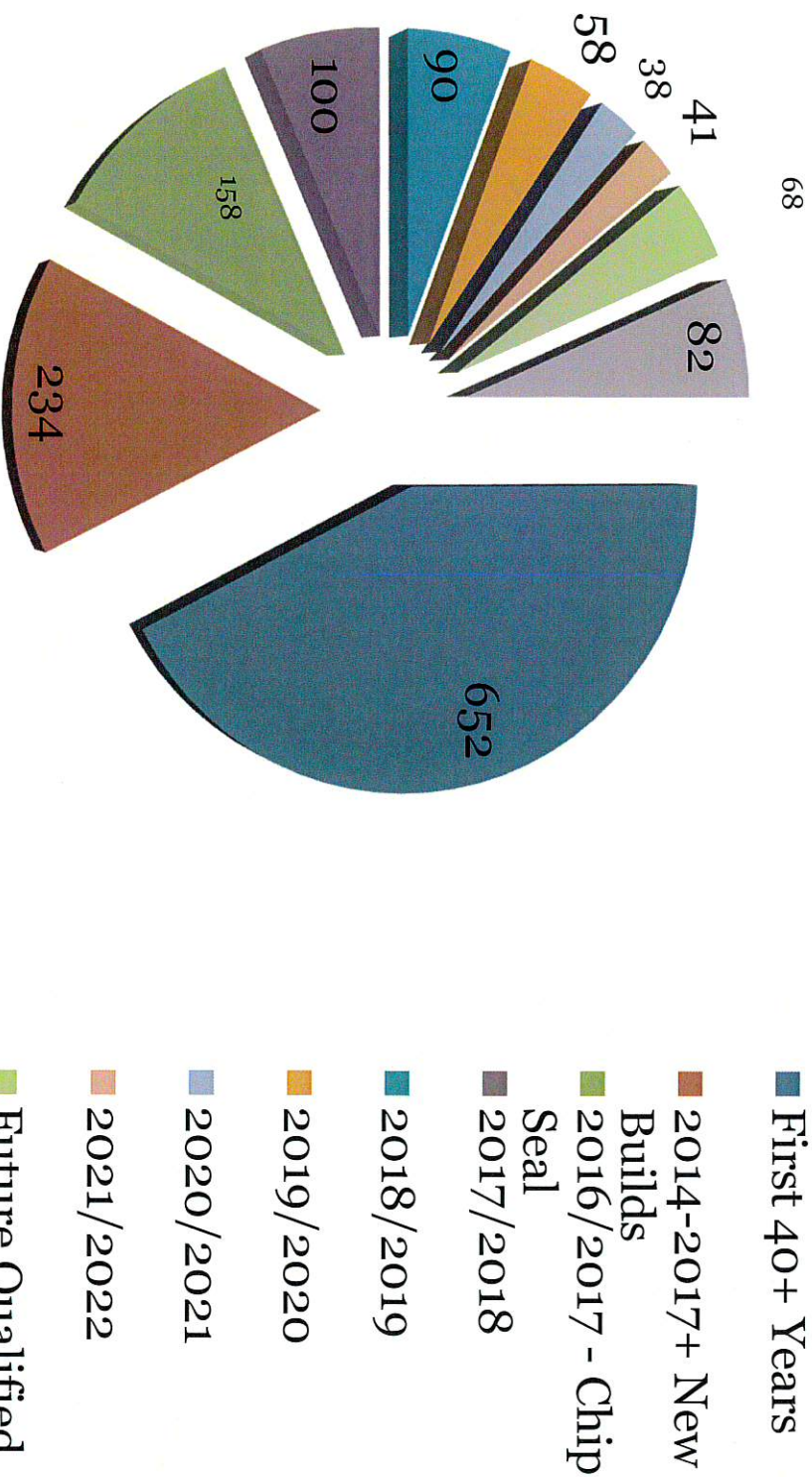
## 2017/18 Challenges toward Planned Construction

Challenges still exist for plans to be achieved


- Road base materials remaining flat thru at least the summer--
  - Current Estimate still at \$200K/mile (at high level)
  - Oil for Chip Seal is still a variable
- County Concerns toward completing 2016/2017 Roads by End of Spring 2018
  - County Precinct #1 Road Crew is not at full strength
  - County FEMA issues were first priority
  - Resources to Complete 2017/18 Roads (Not in new Interlocal)
    - » Likely not completed until Spring 2019 Unless we pay for contractor support (Est. \$125K)
- Costs of Roads in High Density Areas are more expensive per mile
  - Extra cost for each driveway
    - » Therefore 'relative' costs per mile will go down on less populated roads
- Lessons learned with new process
  - Subcontractors need to be well managed for quality and efficiency
    - Fixed Price vs Daily Rate Being Used in 2018
    - Need County oversight as well to ensure standards are met
  - Dependency on County to approve base and complete Chip Seal
    - If we subcontract Chip seal ... additional \$50K per mile

# Road Construction Progression Since New 2014 Plan Process

Homes Under Approved Roads Now 58% going to 89%



Data Includes Homes Built on Existing Roads



## Key Factors in Building Oct 2017/Sept 2023 - 5 Year Plan

- Re-churned Density Figures
  - Minimum FY 2018 (2018-2019) & FY 2019 (2019-2020)
  - Surveys already completed for FY 2017 (costs already incurred)
- When Planning FY2018/23 - take into consideration all new builds and reprioritize again ALL roads for construction based on home density.
  - 2019 Need to re-survey inventory (boots on ground) to revalidate process.
    - Been 4 years since visual validation



## Data Assessed to Build New 5 Year Plan

- Bastrop WCID Master Plan by BEFCO (Updated)
  - Streets Paved (by Feet)
  - Streets Not Paved (by Feet)
- List of Active Water Meters (Updated with New Home Builds in 2017)
  - Houses on Paved streets
  - # of Houses on Unpaved streets
  - Feet of Unpaved Street divided by # of Houses on that Street
- Bastrop Bus Routes (Remains the same)
- BCWCID Maps (Updated with New Road Paved Data)
  - Connection to County/City Roads
  - Collector Streets
  - Feeder Streets & the streets that feed into each (where other streets access a feeder street to get out of their area)
- Roads added when it was logical to add to complete an area



## New 5 Year Plan – Items Needed for Success

### Factors Affecting Maximum Allowable Annual Road Construction

1. County ability to complete 2016/2017 Roads this Spring/Summer in order to keep our New 5 Year Plan on Track to begin Oct 1 2017.
2. Timely reimbursement from FEMA Funding for Roads Repaired/Constructed.
3. No New Disasters!! Ie – flooding, fires, etc.
4. Need to maintain Collection Rates
5. 5 Year Plan Assumes NO Change in Road Fees
  1. Increased Road Fees can only speed up the process

# Road Projects – Oct 2016/Sept 2017

Unit	Collector Road Paved	Street	Length of Unpaved Road Measured by Feet	Homes	Feet Between Homes Being Paved	Avg Home Density of Roads to be paved by feeder	Previous 5 Year Planned Date to Pave	Bus Route Y/N	Comments
1	CI	Olaia	950	5	190		2016/2017	No	Completed & Transferred to City
1	CI	Pahala Ct	750	12	63	108	2016/2017	No	Completed & Transferred to City
1	CI	Homomu Ct	650	5	130		2016/2017	No	Completed & Transferred to City
1	WD/C T	Papaha Lane	1100	10	110	88	2016/2017	No	Ready For Chip Seal Spring 2018
1	WD/C T	Pele Ct	220	5	44		2016/2017	No	Ready For Chip Seal Spring 2018
5	WD/C T	Lanialoa	1800	11	164		2016/2017	No	Ready For Chip Seal Spring 2018
2	WD/C T	Kanaloa	1440	25	58		2016/2017	No	Ready For Chip Seal Spring 2018
2	WD/C T	Kaupo	2120	20	106		2016/2017	No	Ready For Chip Seal Spring 2018
4	WD/C T	Konahuani Lane	2120	13	163		2016/2017	No	Ready For Chip Seal Spring 2018
3	WD/C T	Haliimaile	1700	25	68		2018/2019	No	Pulled in to preserve FEMA/Flood Damage
5	WD/C T	Mannaha	1700	11	155		2020/2021	No	Pulled in to preserve FEMA/Flood Damage
5	WD/C T	Puu Waa Waa	2400	12	200		2020/2021	No	Pulled in to preserve FEMA/Flood Damage
3	WD/C T	Kokomo	1360	26	52		Not Planned	No	Pulled in to preserve FEMA/Flood Damage –Paved needs touch up
Total			18110	Homes Paved	180				
WD/CT									
City					22	Completed			
Total					158	Chip Seal			

## City Roads Completed County Roads Planned for Summer

# Road Projects – Oct 2017/ Sep 2018 (Current Yr)

October 2017–September 2018 (Year 1 New Plan) Locked

Unit	Collector Road	Collector Total Paved	Street	Length of Unpaved Road Measure d by Feet	Homes Paved	Avg Home Density of Homes Between roads to be served by feeder	Previous Year Planned to Pave e Y/N	Bus Route	Comments
1	WD/CT Feeder	1640	Pahohiki Lane	1640	15	109	2017/2018	No	Committed, Off Kaanapali
1	WD/CT	160	Kou	160	3	53	2017/2018	No	Committed, Ct off Pahohiki
1	WD/CT	360	Kalua	360	2	180	2017/2018	No	Last Street attached to Feeder
1	WD/CT	850	Kalua Ct	850	8	106	2017/2018	No	Committed, Off Kaanapali.
1	WD/CT	400	Kimo Ct	400	6	67	2017/2018	No	Committed, Off Kaanapali.
1	WD/CT	900	Ahuna	900	7	129	2017/2018	No	Committed, Off Kaanapali.
2	WD/CT Feeder	1450	Pahihiki North	1450	8	181	2017/2018	No	Committed.
2	WD/CT	800	Kaena Lane	800	7	114	2017/2018	No	Committed, Off N. Pahihiki
2	WD/CT	1320	Awelii Lane	1320	4	330	2019/2020		Finish Rd after spending \$170K on landside
2	WD/CT	2090	Koolia Dr	2090	7	299	2019/2020		
2	WD/CT	2200	Halekaha Dr	2200	2	1100	Not Planned		Needs immediate maintenance good density
2	WD/CT	800	Kaanapapa	800	5	160			Does Not Qualify due to not connected to county Road, Off Halekaha
2	WD/CT	650	Lanu Ct	650	4	163			Committed
2	WD/CT Feeder	2430	S. Papawai Dr	2430	15	162	2017/2018	No	Committed
2	WD/CT	220	Koae Ct	220	3	73	2017/2018	No	Committed, Off Papawai
2	WD/CT	350	Huelo Ct	350	4	88	2017/2018	No	Committed, Off Papawai
3	WD/CT	500	Upoha Ct	500	2	250			Add for Drainage Improvement From 2019/2020
3	WD/CT	450	Hauu	450	3	150			Finishes that were-- moved from 2019/2020
3	WD/CT	850	Ohana Ct	850	2	425			Add for Drainage Improvement 2017 Interlocal w/ County For Drainage
3	WD/CT	450	Pala Ct	450	6	75			
Total		13930			Homes Paved	100			
WD/CT		2,64			Homes with Improved Access	13			
CI		0,00							
Total		2,64							

# Proposed Road Projects – Oct 2018/ Sep 2019 (Year 1) Locked

**October 2018 - September 2019 (Year 2 New Plan) -- Locked**

Unit	Collector Road	Total Paved	Street	Length of Unpaved Road Measured by Feet	Homes	Feet Between Homes Being Paved	Avg Home Density of Roads to Be Paved: serviced by feeder	Previous 5 Year Planned Date to Pave	Bus Route Y/N	Comments
2	WD/CT Collector	1100	Pahalahwe Lane	1100	4	275		2018/2019	Yes	Off Tahitian - Already Paved
2		0	Alele	3150	13	242	214		Yes	2021-2022
2		0	Pukoo	1950	7	279			No	Committed: Between Alele & Pahalahwe
2	WD/CT	1740	Kaapahu	1740	11	158		2018/2019	No	Bus goes down between Pohakua and Waikakana. Pave only between those 2 streets
5	WD/CT Feeder	900	Mokihua Lane	3230	10	90	118	2018/2019	1 stop	Added New - Complete Area
5	WD/CT	700	Waimaha	700	5	140		2018/2019	No	Off Mokihua
5		420	Kipapa	420	2	210			No	Added New - Complete Area
3	WD/CT Feeder	1771	Kaewakapu	4300	2	886		2018/2019	No	Pave to Waimaha Ct
3	WD/CT	500	Kaeleku Ln	500	5	100	130	2018/2019	Yes	Off Airport Rd
3	WD/CT	650	Ninole Ct	650	12	54		2020/2023	No	New Homes
3	WD/CT	850	Waimaha Ct	850	9	94		2020/2024	No	New Homes
5	WD/CT Feeder	2200	Kaemahuluhu Ln	2200	11	200		2018/2019	No	Eastern end up hill. Pave full remaining portion
5	WD/CT	130	Kapapa	130	3	43		Not Planned	No	Added New - Complete Area
5	WD/CT	300	Niupaa	300	3	100	194	Not Planned	No	Added New - Complete Area
5	WD/CT	520	Kaimuki	520	1	520		Not planned	No	Added New - Complete Area
5	WD/CT	350	Oloanna	350	0	#DIV/0!		Not planned	No	Added New - Complete Area; Homes being planned
4	WD/CT	450	Kanani Ct	450	3	150		2019/2020	No	ADDED NEW, Off Akaloa
4	WD/CT	750	Anahulu Lane	900	5	180		2019/2020	No	Off Akaloa -- Only do 750 ft. 150 Density
4	WD/CT	200	Oahu Ct	200	3	67		2019/2020	No	ADDED NEW, Off Akaloa
Total		13531	Homes Paved	Homes Paved	90					
WD/CT		2,566	Homes with Improved Access	Homes with Improved Access	20					
CI		2,566								
Total		2,566								

## Committed Roads Under 2018-2023 Road Plan

# Proposed Road Projects – Oct 2019/ Sep 2020 (Year 2) Min Locked

October 2019 - September 2020 (Year 3 New Plan) Locked										
Unit	Collector Road	Total Paved	Street	Length of Unpaved Road Measured by Feet	Homes	Feet Between Homes Being Paved	Avg Home Density of Roads To Be Paved: serviced by feeder	Previous 5 Year Planned Date to Pave	Bus Route Y/N	Comments
1	WD/CT Feeder	700	Kawela	700	3	233		2019/2020	No	Off Kamakoa
1		200	Mahina (W. Lali)	200	4	50	127	2019/2020	No	
1	WD/CT	550	Lihue (E. Lali)	550	3	183		2019/2020	No	Off Kawela
1	WD/CT	830	E. & W. Kamoi	830	8	104		2019/2020	No	Off Kawela
4	WD/CT	3150	Kalepuluh Dr	5350	19	166		2019/2020	No	Only pave the 3150 ft starting at Akala; not the 2200 from MokūMannu. Between Akala & MokūMannu
4	WD/CT	800	Keanu Ct	800	4	200		2021/2022		Off Wahiāne
4	WD/CT Feeder	1250	Nanakuhi Dr	1250	5	250	1/8	2021/2022	No	Off Wahiāne
		400	Kaupa Ct	400	2	200				
Total		7880		Homes Paved	58					
WD/CT	1.49			Homes with Improved Access	0					
CT										
Total	1.49									

## Newly Committed Roads Under 2018-2023 Road Plan

# Proposed Road Projects – Oct 2020/ Sep 2021 (Year 3)

October 2020 - September 2021 (Year 4 New Plan)

Unit	Collector Road	Total Paved	Street	Length of Unpaved Road Measured by Feet	Homes	Feet Between Homes Paved	Avg Home Density of Roads To Be Paved: serviced by feeder	Previous 5 Year Planned Date to Pave	Bus Route Y/N	Comments
2	WD/CT Feeder	1000	Onini	1000	4	250	270	2021/2025	No	Off Kaanapali
2	WD/CT	350	Kolo Ct	350	1	350				
2	WD/CT	2300	Kipahulu	3700	10	230		2020/2021		Pave between Kaimalu & Nakalele
2	WD/CT	2430	Kahalu	3150	10	243		2021/2022		Pave between Kaimalu & Nakalele
3	CT	3100	Waipahoehoe Dr	3100	13	238				Off Lanialoa
Total	WD/CT CI	9180		Homes Paved	38					
Total		174								

# Proposed Road Projects – Oct 2021/Sep 2022 (Year 4)

October 2021 - September 2022 (Year 5 New Plan)												
Unit	Collector Road	Total Paved	Street	Length of Unpaved Road Measured by Feet	Homes	Feet Between Homes Being Paved	Avg Home Density of Roads to be Paved: serviced by feeder	Previous 5 Year Planned Date to Pave	Bus Route Y/N	Comments		
2	WD/CT	1950	Puloo	1950	7	279		2021/2022		Between Pahalahwe and Alele		
2	WD/CT	1200	Koali	1200	4	300		2021/2023	No	Between Kaanapali & Alele		
2	WD/CT	2090	Koalia	2090	7	299		2019/2020	No	Off Awehi Lane		
2	CT	2200	Halekaha Dr	2200	2	1100				Finish Off Area		
2	CT	650	Iaau Ct	650	4	163				Finish off area		
5	CT	1300	Kikipua	1300	5	260				Newly Qualified		
4	CT	2550	Mokulela Cr	2550	9	283		2018/19	No	Off Akaloa. Pave full Circle		
4	CT	950	Mokolea Lane	950	3	317				Connects Akaloa & Nanaiali		
Total		12890		12890								
WD/CT	244				41					Homes Paved		
CT					0					Homes with improved Access		
Total	244											

# Qualified Roads Pending Future Inclusion in Plan

Unit	Collector Road	Total Paved	Street	Length Ft	Homes	Feet Between roads serviced by feeder	Average using all	Initial Year Planned	Bus Route Y/N	Comments
4		2700	Nene	2700	9	300				Was W. Kokekole
4	CT	989	Kaawala Lane East	989	3	330			No	Off Waialane
5	CT	2175	Kahana	2175	6	363			No	Off Awehi Lane
5	CT	1820	Nununu	1820	5	364			No	Off N. Waialane
5	CT	2650	Kawahuni	2650	7	379			No	Off N. Waialane
2	CT	2700	Waialae	2700	7	386			No	Off Awehi Lane
5	WD/CT	2350	Kamaikahi	2350	4	588			No	
2	CT	2500	Molokini	2500	6	417			No	Off Awehi Lane
2	CT	3450	Hekili	3450	8	431			No	Off N. Waialane
4	CT	2550	Waialae	2550	4	638			No	Off N. Waialane
5	CT	2100	Puuwaha	2100	3	700			No	Off Awehi Lane
4	CT	2200	Kaelepuni Dr (South)	2200	3	733			No	
5	CT	2330	Mokohua Ln (East)	2330	3	777			No	
Total		30914				68				
County	5/78 miles									
City	0.00 miles									
Total	5/78									

Year 5 and Other Qualified





**THANK YOU**

**Tammy & Jon Eden**

**Commissioner Hamner from Bastrop County Precinct 1**

**Trey Job from City of Bastrop**

**Tyler Walsh with BCWCID#2**

**BEFCO & County Engineering**


**& ALL Your Crews**

**For Your Tremendous Cooperation & Teamwork**

**TVPOA For Donations Towards Materials**

# This Year and Next Year's Roads -- Summary

<u>2018 road construction</u>		<u>2019 road construction</u>	
<u>Road</u>	<u>feet</u>	<u>Road</u>	<u>feet</u>
Pahoiki Lane	1640	Pahalawe Lane	1100
Kou Ct	160	Kaapahu	1740
Kulua ct	850	Molulua Lane	900
Kimo Ct	400	Waimalu	700
Ahumoa Drive	900	Kipapa	420
North Pahih Drive	1450	Kaeleku	500
Kaena Lane	800	Nirrole	650
Papawai Drive	2430	Walane	850
Koae Ct	220	Keanahalululu	2200
Huelo Ct	350	Kaewakapu	1771
Kaliu Ct	360	Kapapa	130
Kaenapapa Lane	800	Nuupia	300
Awehi Lane	1320	Kaimuki	520
Upola Ct	500	Olomana	350
Ohana Ct	850	Kauai Ct	450
Haou Ct	450	Anahulu	750
<u>Pala ct</u>	<u>450</u>	<u>Oah Ct</u>	<u>200</u>
Total Feet	13930	Total Feet	13531
Miles	2.64	Miles	2.56



## Road Construction -- Open Bidding – By Street

- Bids Opened March 9, 2018
- 5 Bids Submitted
- Proposal to Board; Assign Efforts to 2 Successful Bidders
  - WJC Company
  - Jimmy Evans Construction
- Contract Discussion and Action to be made at Next Board Meeting

# WJC Company

## WJC COMPANY

2018

PROPOSED START IN APRIL

<u>ROAD</u>	<u>LENGTH</u>	<u>LABOR COSTS</u>	<u>MATERIAL COSTS***</u>	<u>PAVING COSTS**</u>	<u>TOTAL COSTS</u>
North Pahih Drive	1450	\$27,600	\$23,008	\$8,239	\$58,846
Kaena Lane	800	\$14,400	\$12,039	\$4,545	\$30,984
Papawai Drive	2430	\$47,240	\$36,530	\$13,807	\$97,577
Koae Ct	220	\$5,960	\$4,036	\$1,250	\$11,246
Huelo Ct	350	\$9,300	\$5,829	\$1,989	\$17,118
Kaenapapa Lane	800	\$14,400	\$14,039	\$4,545	\$32,984
Awelhi Lane	<u>1320</u>	<u>\$27,240</u>	<u>\$21,214</u>	<u>\$7,500</u>	<u>\$55,954</u>
<b>TOTAL</b>	<b>7370</b>	<b>\$146,140</b>	<b>\$116,694</b>	<b>\$41,875</b>	<b>\$304,709</b>
<b>MILES</b>	<b>1.40</b>				

\*\* COUNTY ESTIMATE  
 \*\*\* ROAD BASE PLUS CULVERTS

# Jimmy Evans

**JIMMY EVANS  
COMPANY**

2018 PROPOSED START IN JULY

<u>Road</u>	<u>feet</u>	<u>LABOR COSTS</u>	<u>MATERIAL COSTS***</u>	<u>PAVING COSTS**</u>	<u>TOTAL COSTS</u>
Pahoiki Lane	1640	\$24,760	\$25,629	\$9,318	\$59,708
Kou Ct	160	\$6,960	\$5,208	\$909	\$13,077
Kulua ct	850	\$23,250	\$14,729	\$4,830	\$42,808
Kimo Ct	400	\$9,400	\$8,519	\$2,273	\$20,192
Ahuma Drive	900	\$19,000	\$15,419	\$5,114	\$39,532
Kaliu Ct	360	\$11,160	\$5,967	\$2,045	\$19,173
Upola Ct	500	\$15,000	\$9,899	\$2,841	\$27,740
Ohana Ct	850	\$16,000	\$14,729	\$4,830	\$35,558
Haou Ct	450	\$12,300	\$7,209	\$2,557	\$22,066
Paia ct	450	\$9,360	\$7,209	\$2,557	\$19,126
<u>total</u>	<u>6560</u>	<u>\$147,190</u>	<u>\$114,518</u>	<u>\$37,273</u>	<u>\$298,980</u>
miles	1.24				

\*\* COUNTY ESTIMATE  
\*\*\* ROAD BASE PLUS CULVERTS

Minutes of the Special Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A special meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Monday, May 14, 2018, beginning at 4:00 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

**Present BCWCID #2 Board Members:**

John Creamer, President  
Victor Gonzalez, Vice President  
Mary Beth O' Hanlon, Secretary  
Karen Pinard, Director

**BCWCID #2 Staff/Other Professionals:**

Jim Ouellet, General Manager  
Alma Rodriguez, District Administrator

**Absent:**

Sam Kier, Treasurer

- 1.) Call to Order and Establish a Quorum  
President Creamer called the meeting to order at 4:00 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance  
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag  
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

Chris Joseph Parachini owns lot 523 on Kipahulu and wanted to inform the Board he submitted a request to the Bastrop County Sheriff's office and to the District Attorney's office to have the Texas Rangers come investigate because their due process rights are being violated. He also stated he submitted several Public Information Request forms to the District but has not received a response regarding the bonus for General Manager Jim Ouellet or new social media employee.

Mr. Parachini had concerns because during the election some posts were deleted and censored which he believes is a violation of the election law. He will be submitting a complaint to the commission that regulates elections. He stated he will be bringing copies to put in the records for the District.

Jo Egitto recommends that information be readily available to the public. Two (2) examples are the minutes of the road committee meetings for the past 5 years

and the meeting she had with Jim, John Creamer and Sam Kier even if it just a simple email. The people in the community just wants to know things.

Pierre Wilson resides at 115 Kaaawa stated his neighbor and him have blocked the road so no one will drive into the embankment. This is a safety issue and a BCWCID #2 road.

- 5.) Review of Election returns and consider and act on Order Canvassing Returns and Declaring Results of Board election and Certificate of Order (Revisión de los resultados de las elecciones y considerar y actuar en las Devolución de escrutinio de órdenes y Declaración de resultados de elección de la Junta y Certificado de orden)

Jim Ouellet read the Order as written. (See Attached)

**Motion: Victor Gonzalez moved to approve the Order Canvassing Returns and Declaring Results of Board election held on May 5, 2018. Seconded: Karen Pinard. Vote: Three (3) in favor, motion carries.**

- 6.) Adjourn

**Motion: Victor Gonzalez moved to adjourn. Seconded: Karen Pinard. Vote: Three (3) in favor, motion carries.**

MEETING ADJOURNED AT 4:15 P.M.

---

Board Director

---

Date



WHEREAS, the election was called and held in all respects under and in strict conformity with the Constitution and laws of the State of Texas and the United States of America; Now, therefore,

BE IT ORDERED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

Section 1: The matters and facts recited in the above preamble of this Order are found to be true and correct and are adopted for all purposes.

Section 2: The director election held by the District on the 5<sup>th</sup> day of May, 2018 was called and notice given thereof in accordance with law; only resident, qualified electors of the District voted at the election; the election was held in all respects in conformity with law; and the returns of the election have been made by the proper officer.

Section 3: The Board of Directors officially finds, determines, and declares the results of the director's election to be as follows:

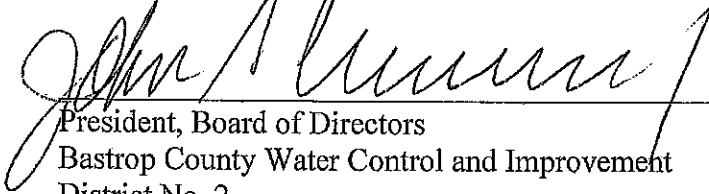
- i. Sam Kier has received the highest number of votes for Place 1 and has been duly elected as director of the District;
- ii. Butch Carmack has received the highest number of votes for Place 2 and has been duly elected as director of the District; and
- iii. Mary Beth O'Hanlon has received the highest number of votes for Place 3 and has been duly elected as director of the District.

Section 4: It is hereby found that the meeting at which this Order has been considered and adopted is open to the public as required by law, and that written notice of the time, place and subject matter of said meeting, and of the proposed adoption of this Order, was given as required by Chapter 551, Texas Government Code, as amended.

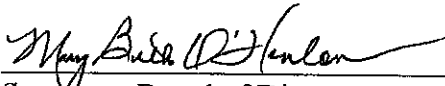
Section 5: Authorization to Execute. The President or Vice President of the Board of Directors is authorized to execute and the Secretary of the Board of Directors is authorized to attest and seal this Order on behalf of the Board of Directors.

Section 6: Effective Date. This Order is effective immediately upon its passage and approval.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2018.

  
\_\_\_\_\_  
President, Board of Directors  
Bastrop County Water Control and Improvement  
District No. 2

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Directors  
Bastrop County Water Control and Improvement District No. 2

(SEAL)

Minutes of the Regular Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, April 19, 2018, beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

**Present BCWCID #2 Board Members:**

John Creamer, President  
Victor Gonzalez, Vice President  
Mary Beth O' Hanlon, Secretary  
Sam Kier, Treasurer

**BCWCID #2 Staff/Other Professionals:**

Jim Ouellet, General Manager  
Tony Corbett, Attorney  
Bob West, Auditor  
Tyler Walsh, Operations Manager  
Alma Rodriguez, District Administrator

**Absent:**

Karen Pinard, Director

- 1.) Call to Order and Establish a Quorum  
President Creamer called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance  
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag  
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)  
Director Kier stated that due to an oversight on the agenda we do not have an item for the report from the Road Committee so Jo Anne Egitto would like to give a report in Public Comments to the Board.

President Creamer welcomed Jo Anne Egitto.

Mrs. Egitto stated Tuesday was our first historic road meeting. There was so much miscommunication on Alma Rodriguez's role for taking road minutes if she is not able to take the minutes then we would need to assign a secretary on the committee. At the conclusion of the meeting a public information request was turned in but the meeting had adjourned so who is the Public Information Officer for the water district?

Sam Kier replied Jim.

Mrs. Egitto handed the information request to Jim Ouellet.

Action from the Road Committee:

- Revisit the home density study
- The committee would like to have a Board and a chair present the information to the Board

The Road Committee is all about transparency and openness.

Jo Anne Egitto submitted her own public information request to the Board.

Mary Jo Creamer 239 Bali Hali stated she has heard about comments on social media regarding if you are in the Copperas Cove Creek Area you will no longer have to pay road assessment fees, could someone comment on that.

President Creamer stated that will be addressed late in the meeting.

- 5.) Discussion and possible action regarding scheduling of future meeting dates (Creamer):
- a. Regular Board of Director's Meeting for Thursday, May 17, 2018 at 6:30 P.M.

President Creamer stated he doesn't believe that May 17<sup>th</sup> will be the best day to have a meeting since we have to have a meeting for canvassing the election.

**Motion: Mary Beth O'Hanlon moved to have the meeting date changed to May 24, 2018. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

Tony Corbett stated he will not be able to attend the meeting on May 24 and the Board would need to have a Special Meeting for the canvassing of the election. There only needs to be 2 Board Members present at the canvassing meeting.

**Motion: Victor Gonzalez moved to have a Special Meeting for purpose of canvassing the election on Monday, May 14, 2018 at 4:00 P.M. Seconded: Mary Beth O'Hanlon. Vote: Three (3) in favor, motion carries.**

- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the March 5, 2018 Special meeting of the Board of Directors;
- b. Approval of minutes from March 8, 2018 Regular meeting of the Board of Directors;
- c. Approval of monthly financials report for March 2018; and

President Creamer stated he had a few grammatical errors that he will give to Alma Rodriguez.

**Motion: Sam Kier moved to approve the minutes with the noted grammatical errors noted by President Creamer. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

- 7.) Discussion and possible action regarding approval of the 2017 Annual Fiscal Year Audit  
Mr. Bob West reviewed the audit with the board and stated last year he gave the Board some recommendations and they were all adopted and implemented. The opinion of the audit is a clean opinion no exceptions. There were no deficiencies found.

**Motion: Victor Gonzalez moved to approve the 2017 Annual Fiscal Year Audit. Seconded: Mary Beth O'Hanlon. Vote: Three (3) in favor, motion carries.**

- 8.) Discussion and possible action regarding General Manager Reports  
Jim Ouellet reported on the following items:

**a. Election of Officers**

An opportunity to meet all the candidates who have chosen to run for the District Board will be held on Saturday, April 28 from 11 AM to 1 PM. The resolution calling the election has been prepared by Attorney Corbett. It is posted at the Court House, on our website and on the County website.

**b. Website Update**

The new website is operating. Some content is still being transferred over. Certain time of in house staff will be dedicated to managing the site and embellishing the content.

**c. Collection of Delinquent Standby Fees**

With the decision to discontinue charging Standby Fees in Unit 6/Pine Forrest, the question on how the Board wishes to address past due accounts needs to be determined.

**SOME FACTS:**

- Twenty nine (29) properties are presently in the foreclosure process with the County. The total owed to the District from the 29 properties is \$51,402.
- There are another 33 properties that are not in the foreclosure process that owe \$11,315.

There are additional lots for which the District is owed back fees but said lots are owned by the BCWCID2, Bastrop Trustees or the BISD.

QUESTIONS:

- Are we going to collect past dues? If yes, at what monetary level do we pursue such? There is a cost if we initiate the foreclosure process.
- Should the lots that are past due continue to have a late fee applied? Late fees have not been applied for delinquent accounts on January 1, 2018.

President Creamer and Director Kier stated we should continue with foreclosure on the 29 lots in foreclosure.

**Motion: Sam Kier moved to continue with the foreclosure proceedings on the 29 lots already in the process with the County and to put the delinquent items on the agenda for next month. Seconded: Mary Beth O’Hanlon. Vote: Three (3) in favor, motion carries.**

***d. Meter Change Outs***

A purchase of 200 meters arrived recently. Proactive change outs can be accomplished if and when time allows. When possible, the men will work on the weekends to install the meters.

Jim Ouellet asked Tyler Walsh to dedicate someone to install meters and put other items on hold for now.

***e. Hydrant Activity***

A listing of hydrants in need of repair has been compiled. An evaluation whether repairs are warranted or a complete replacement of the hydrant needs to be determined on a case by case. Hiring out the repair activities may be necessary due to obligations elsewhere.

Charlie Vick wanted to know why the hydrants were being painted yellow.

Jim Ouellet stated to differentiate hydrants associated with the City.

**HYDRANTS IN NEED OF REPAIR – APRIL 2018**

<u>Number</u>	<u>Location</u>	<u>Hydrant type</u>	<u>Type of repair</u>	<u>status</u>
1	Kaanapali & Akaloa			
2	Kaanapali & Molokini			

3	Kaanapali & Kulua			
4	Kamakoa & Kawela			
5	Keawakapu & Nicole			
6	East Kikipua			
7	West Kikipua			
8	Pohakuloa			
9	Pohakuloa			
10	Waikakaaua past Pohakuloa			
11	North Pohakea			
12	Akaloa & Wailupe			
13	Margie's Way & Brittany			
14	Puuwaawaa			
15	Kaanapali across from Waialea			
16	Wainee & Lopa			
17	Homonu			
18	Pahalwae & Pukoo			

**HYDRANTS IN NEED OF REPAIR – APRIL 2018**

Number	Location	Hydrant type	Type of repair	status
--------	----------	--------------	----------------	--------

19	Chocolate Factory			
20	Pahoiki			
21	Kaanapali & Keo Keo			
22	Humana			
23	NanaKuli & Kaupa			
24	197 Alkaloid			
25				
26				

***f. Dump Truck***

A new Ford 550 dump truck has been ordered. Prices were obtained for a similar truck from Dodge and Chevrolet. All prices were extremely similar and the F-550 came with the most robust dump body and the most powerful engine.

Jim Ouellet stated this is a \$62k purchase so if the Board would approve the purchase as part of the procurement process.

**Motion: Sam Kier moved to approve the purchase of the Ford 550 dump truck. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

***g. Interconnection With City of Bastrop and Aqua Water Supply***

The City of Bastrop has stated they will be dropping off a meter that can be installed at plant 1 to allow easy activation of the flow of water if needed for Emergencies.

The city is also interested in an interconnection to serve the medical complex due to an outage that happened last year.

In order to proceed with an interconnection possibilities for Aqua Water, an application fee of \$2,500 needs to be issued.

**h. Water/wastewater System Activities**

The request for new water and wastewater connections continues to be very active. A great deal of time has been dedicated to installing new taps as well as providing information to builders on costs to install new connections.

Valves have been installed to isolate the Pressure Reducing Valve so as to allow repairs to be made. The replacement of the device is an important component in the water system and will be operational by the first week in May.

**i. Addition of Part Time Help**

Due to impending changes and an opportunity to improve electronic communication, part time office help will be hired to assist with routine tasks as well as improve the website and other electronic items.

**j. Storage Tank Construction**

A hearing on a height variance for the tank is scheduled for April 26<sup>th</sup>. Once the variance is in place, the Board can decide if they wish to proceed with a new tank(s).

Director Kier asked if the District on the agenda for the ACC meeting.

Jim Ouellet stated he gave the information to Amanda.

**k. Road Committee Members**

Susan Barrie resigned from the Road Committee. There is an opening for a unit 1 representative. A noticed to fill the opening will be posted on the website and emailed to all on our email list.

Alma Rodriguez will post on the website and social media.

**l. Proposed Capital & Other Suggestions**

**WATER**

**Water mains to loop**

1. Akaloa – Riverside over new bridge – connect to Kahana
2. Wapahoehoe – bring out to Lamaloa
3. Close loop on Kahalulu
4. Aloha Lane – close loop

Take very opportunity to loop water mains. The cost to accomplish such often returns a great value on the investment. The above loops are the most obvious. Once these are complete, evaluate the next loop that would be most productive.

### ***Complete Meter Conversion***

Put other discretionary projects on hold and just complete this effort asap.

### ***Clean wells***

In order to improve yield from the wells, they need to be cleaned on a periodic basis. The cleaning activities removes scaling from the screens thereby allowing water to flow more easily into the pump. The actions can save on electrical costs and is an important proactive measure.

The cleaning process can be done in a number of ways. I like to use acid in the process to remove accumulated scale build up on the screens. The well have to be off line for a week or so as the well pumps have to be pulled. It is a good time to replace the well piping since most of the cost is often labor and the pipes have to be taken apart every joint anyway. Best to do in the colder months when demand is low. Do plant 1 first so the entire system can be run from said plant. When well 4 is down, it is not advised to run the plant on well 3 only, due to aesthetic issues.

***Build tank(s)*** - The system will never have fire protection without an adequate supply of water available instantaneously. Adequate storage also is imperative to withstand loss of a water source and to provide time to make repairs. The plans for the proposed tank have been provided to Joseph. I have shared where the 12 inch main needs to go and how it is to be connected. Zoning variance is before the City. It would be ideal to also construct a new tank at plant 2. Duplicate the tank proposed at plant 1. There is a cost savings to construct both at the same time.

***Change out to bleach*** – good idea to get rid of chlorine gas. Contact Bob Watson  
[bwatson@purifyhouston.com](mailto:bwatson@purifyhouston.com)

They offer a plan to rent equipment and deliver bleach at an operationally efficient manner. Just need to construct a small building to house the equipment.

***Repair hydrants*** – There are numerous hydrants that need to be repaired. Contract these out. The District can purchase hydrants at one time to get a discount price. Retain a contractor to perform the work with the District coordinating isolations to make the repairs. Some hydrants can be repaired from above ground. If digging is involved, it is often best to just replace the hydrant instead of trying to repair it. The digging and shut down takes the time and adds to the cost.

***Install valves*** - Every chance a contractor extends a line, make sure adequate valves are installed. Also. Make it a plan to install 5 retrofit valves per year until the system is adequately served. Hire out the work.

***Create a GPS mapping system.*** Hire out a company that can gather the points for all valves and have placed on a digital map. The guys can then have the entire system on a phone or tablet to

find and isolate valves in an emergency. A thorough GPS system is of great value to a utility. Determine whether BEFCO is the right company to maintain and update the GIS maps.

**Pump Replacements** - the tank is built, evaluate the high service pumps at the plant. With a tank, all that is needed is a soft start feature, no VFD. Size the pumps for 250 gpm or so at a pressure head of 55 psi. Remember, the pumps will no longer be the source of flow capacity, the tank will. The pumps have a great deal of time to replenish the tank in the diurnal cycles. The on/ off will be determined by the water elevation in the tank. Always remember, motors last longer if they cycle less. Let them run a long time once they come on and minimize on/off cycles. This concept should also apply to the ground storage tanks. When the wells come on, allow for a considerable amount of head space so the wells run for an extended period of time so as to minimize cycling.

**Operational Practices** – Continue with the practice of only using well 3 to meet demands associated with the summer months. With the SCADA system, it is possible to operate the well as a lag well with a substantial difference in the on off cycle. If such is not undertaken, simply operate manually as seasonally required.

**Vehicles** - A new F 550 dump truck is on the way. I would advise the old GMC dump truck be retired and an additional F- 550 be obtained in the next year.

A vac machine will be a great investment for the District. Such can help with cleaning valve boxes, clearing culverts and digging in areas of difficulty. Discussions are underway with vac machine providers for the most appropriate model and pricing.

### **m. WASTEWATER**

The system is approaching 15 years old. Many of the early grinder pumps are reaching or past their life expectancy. The level of failure of said pumps is expected to escalate in the coming years influencing investment in pump replacements.

Operations Manager Walsh and I met with the pump representatives on April 11. We discussed the value of rebuilding the pumps as a routine operational practice. The representative confirmed our sense that rebuilding pumps of a certain age is not the most cost effective way to proceed. Repairing relatively new pumps has a value if the needed components are not associated with long term deterioration.

Due to the age of the pumps, the monthly “wastewater pump fee” of \$.75 could be raised to help offset the additional costs that is developing.

The manufacturer will be sending information on a program which provides value for the replacement of older pumps. The program provides discounted pricing for customer loyalty.

Ultimately, the cost of new pump installations as well as the replacement of failing pumps will be a more significant expense going forward. With respect to new installations, the Impact Fee may need to be increased in next year’s budget to maintain the present proportions of value associated with such.

The three lift stations were all built to serve a population much greater than exists today. It would be my advice that if a large pump fails, replace it with a smaller pump which is more cost effective. The rate at which wastewater enters the lift stations is very slow. There is no need to have pumps which empty the wet wells in a short period of time. Allow the pumps to cycle less and run for a longer period of time. They will be more efficient and save expense. All of the aforementioned is dependent on the ability to make the existing railings compatible with a smaller pump.

Lift stations (wet wells) are subject to corrosion and the concrete needs to be protected to reduce the effect of the sulfuric acid. It is a great value to periodically have the interior of the wet well coated with a protective sealant to avoid expedited deterioration of the concrete. Such can be done at the present time.

**n. OPERATIONAL ITEMS TO CONTINUE / COMMENCE**

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- 19.) Board suggestions on future agenda items-  
a. Commercial water and sewer rates; and  
b. Other future agenda items.

- 20.) Discussion and possible action regarding Release of Liens held by District on Real Property  
Alma Rodriguez presented the Release of Liens.

**Motion: Victor Gonzalez moved to approve the Release of Liens. Seconded: Sam Kier. Vote: Three (3) in favor, motion carries.**

- 21.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551 (Texas Open Meetings Act), to discuss the following:

A.) Section 551.074 – Deliberate the appointment, employment, evaluation, reassignment, duties, discipline relating to the General Manager and other District employees.

President Creamer announced at 8:20 p.m. that the Board will meet in Executive Session.

- 22.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions related to the executive session noted herein, or regular agenda items.

- A.) Discussion and Possible Action regarding resignation of General Manager;
- B.) Discussion and Possible Action regarding Appointment of Interim General Manager; and
- C.) Discussion and possible action regarding Road Construction management and oversight in the event of resignation of General Manager.

The Board Adjourned Executive Session at 9:07 p.m.

No action or decision made in Executive Session.

**Motion: Sam Kier moved to reluctantly accept the resignation of General Manger Jim Ouellet on June 4, 2018. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

**Motion: Sam Kier moved to authorize President Creamer to commence the search for an interim General Manager by contacting Texas First and Befco and bring back his recommendations to the Board at the next Board meeting. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

**Motion: Sam Kier moved to authorize President Creamer to commence the search for a Road Construction Manager which could also be the interim General Manger by contacting Texas First and Befco and bring back his recommendations to the Board at the next Board meeting. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

Susan Barrie thanked Jim Ouellet for the incredible job he has done for the District.

23.) Adjourn

**Motion: Victor Gonzalez moved to adjourn. Seconded: Sam Kier. Vote: Three (3) in favor, motion carries.**

MEETING ADJOURNED AT 9:12 P.M.

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Board Director

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Date

Minutes of the Regular Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, April 19, 2018, beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

**Present BCWCID #2 Board Members:**

John Creamer, President  
Victor Gonzalez, Vice President  
Mary Beth O' Hanlon, Secretary  
Sam Kier, Treasurer

**BCWCID #2 Staff/Other Professionals:**

Jim Ouellet, General Manager  
Tony Corbett, Attorney  
Bob West, Auditor  
Tyler Walsh, Operations Manager  
Alma Rodriguez, District Administrator

**Absent:**

Karen Pinard, Director

- 1.) Call to Order and Establish a Quorum  
President Creamer called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance  
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag  
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)  
Director Kier stated that due to an oversight on the agenda we do not have an item for the report from the Road Committee so Jo Anne Egitto would like to give a report in Public Comments to the Board.

President Creamer welcomed Jo Anne Egitto.

Mrs. Egitto stated Tuesday was our first historic road meeting. There was so much miscommunication on Alma Rodriguez's role for taking road minutes if she is not able to take the minutes then we would need to assign a secretary on the committee. At the conclusion of the meeting a public information request was turned in but the meeting had adjourned so who is the Public Information Officer for the water district?

Sam Kier replied Jim.

Mrs. Egitto handed the information request to Jim Ouellet.

Action from the Road Committee:

- Revisit the home density study
- The committee would like to have a Board and a chair present the information to the Board

The Road Committee is all about transparency and openness.

Jo Anne Egitto submitted her own public information request to the Board.

Mary Jo Creamer 239 Bali Hali stated she has heard about comments on social media regarding if you are in the Copperas Cove Creek Area you will no longer have to pay road assessment fees, could someone comment on that.

President Creamer stated that will be addressed late in the meeting.

5.) Discussion and possible action regarding scheduling of future meeting dates (Creamer):

a. Regular Board of Director's Meeting for Thursday, May 17, 2018 at 6:30 P.M.

President Creamer stated he doesn't believe that May 17<sup>th</sup> will be the best day to have a meeting since we have to have a meeting for canvassing the election.

**Motion: Mary Beth O'Hanlon moved to have the meeting date changed to May 24, 2018. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

Tony Corbett stated he will not be able to attend the meeting on May 24 and the Board would need to have a Special Meeting for the canvassing of the election. There only needs to be 2 Board Members present at the canvassing meeting.

**Motion: Victor Gonzalez moved to have a Special Meeting for purpose of canvassing the election on Monday, May 14, 2018 at 4:00 P.M. Seconded: Mary Beth O'Hanlon. Vote: Three (3) in favor, motion carries.**

6.) CONSENT AGENDA: *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*

- a. Approval of minutes from the March 5, 2018 Special meeting of the Board of Directors;
- b. Approval of minutes from March 8, 2018 Regular meeting of the Board of Directors;
- c. Approval of monthly financials report for March 2018; and

President Creamer stated he had a few grammatical errors that he will give to Alma Rodriguez.

**Motion: Sam Kier moved to approve the minutes with the noted grammatical errors noted by President Creamer. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

7.) Discussion and possible action regarding approval of the 2017 Annual Fiscal Year Audit

Mr. Bob West reviewed the audit with the board and stated last year he gave the Board some recommendations and they were all adopted and implemented. The opinion of the audit is a clean opinion no exceptions. There were no deficiencies found.

**Motion: Victor Gonzalez moved to approve the 2017 Annual Fiscal Year Audit. Seconded: Mary Beth O'Hanlon. Vote: Three (3) in favor, motion carries.**

8.) Discussion and possible action regarding General Manager Reports  
Jim Ouellet reported on the following items:

**a. Election of Officers**

An opportunity to meet all the candidates who have chosen to run for the District Board will be held on Saturday, April 28 from 11 AM to 1 PM. The resolution calling the election has been prepared by Attorney Corbett. It is posted at the Court House, on our website and on the County website.

**b. Website Update**

The new website is operating. Some content is still being transferred over. Certain time of in house staff will be dedicated to managing the site and embellishing the content.

**c. Collection of Delinquent Standby Fees**

With the decision to discontinue charging Standby Fees in Unit 6/Pine Forrest, the question on how the Board wishes to address past due accounts needs to be determined.

**SOME FACTS:**

- Twenty nine (29) properties are presently in the foreclosure process with the County. The total owed to the District from the 29 properties is \$51,402.
- There are another 33 properties that are not in the foreclosure process that owe \$11,315.

There are additional lots for which the District is owed back fees but said lots are owned by the BCWCID2, Bastrop Trustees or the BISD.

QUESTIONS:

- Are we going to collect past dues? If yes, at what monetary level do we pursue such? There is a cost if we initiate the foreclosure process.
- Should the lots that are past due continue to have a late fee applied? Late fees have not been applied for delinquent accounts on January 1, 2018.

President Creamer and Director Kier stated we should continue with foreclosure on the 29 lots in foreclosure.

**Motion: Sam Kier moved to continue with the foreclosure proceedings on the 29 lots already in the process with the County and to put the delinquent items on the agenda for next month. Seconded: Mary Beth O’Hanlon. Vote: Three (3) in favor, motion carries.**

***d. Meter Change Outs***

A purchase of 200 meters arrived recently. Proactive change outs can be accomplished if and when time allows. When possible, the men will work on the weekends to install the meters.

Jim Ouellet asked Tyler Walsh to dedicate someone to install meters and put other items on hold for now.

***e. Hydrant Activity***

A listing of hydrants in need of repair has been compiled. An evaluation whether repairs are warranted or a complete replacement of the hydrant needs to be determined on a case by case. Hiring out the repair activities may be necessary due to obligations elsewhere.

Charlie Vick wanted to know why the hydrants were being painted yellow.

Jim Ouellet stated to differentiate hydrants associated with the City.

**HYDRANTS IN NEED OF REPAIR – APRIL 2018**

<b><i><u>Number</u></i></b>	<b><i><u>Location</u></i></b>	<b><i><u>Hydrant type</u></i></b>	<b><i><u>Type of repair</u></i></b>	<b><i><u>status</u></i></b>
1	Kaanapali & Akaloa			
2	Kaanapali & Molokini			

3	Kaanapali & Kulua			
4	Kamakoa & Kawela			
5	Keawakapu & Nicole			
6	East Kikipua			
7	West Kikipua			
8	Pohakuloa			
9	Pohakuloa			
10	Waikakaaua past Pohakuloa			
11	North Pohakea			
12	Akaloa & Wailupe			
13	Margie's Way & Brittany			
14	Puuwaawaa			
15	Kaanapali across from Waialea			
16	Wainee & Lopa			
17	Homonu			
18	Pahalwae & Pukoo			

**HYDRANTS IN NEED OF REPAIR – APRIL 2018**

Number	Location	Hydrant type	Type of repair	status
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19	Chocolate Factory			
20	Pahoiki			
21	Kaanapali & Keo Keo			
22	Humana			
23	NanaKuli & Kaupa			
24	197 Alkaloid			
25				
26				

***f. Dump Truck***

A new Ford 550 dump truck has been ordered. Prices were obtained for a similar truck from Dodge and Chevrolet. All prices were extremely similar and the F-550 came with the most robust dump body and the most powerful engine.

Jim Ouellet stated this is a \$62k purchase so if the Board would approve the purchase as part of the procurement process.

**Motion: Sam Kier moved to approve the purchase of the Ford 550 dump truck. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

***g. Interconnection With City of Bastrop and Aqua Water Supply***

The City of Bastrop has stated they will be dropping off a meter that can be installed at plant 1 to allow easy activation of the flow of water if needed for Emergencies.

The city is also interested in an interconnection to serve the medical complex due to an outage that happened last year.

In order to proceed with an interconnection possibilities for Aqua Water, an application fee of \$2,500 needs to be issued.

#### **h. Water/wastewater System Activities**

The request for new water and wastewater connections continues to be very active. A great deal of time has been dedicated to installing new taps as well as providing information to builders on costs to install new connections.

Valves have been installed to isolate the Pressure Reducing Valve so as to allow repairs to be made. The replacement of the device is an important component in the water system and will be operational by the first week in May.

#### **i. Addition of Part Time Help**

Due to impending changes and an opportunity to improve electronic communication, part time office help will be hired to assist with routine tasks as well as improve the website and other electronic items.

#### **j. Storage Tank Construction**

A hearing on a height variance for the tank is scheduled for April 26<sup>th</sup>. Once the variance is in place, the Board can decide if they wish to proceed with a new tank(s).

Director Kier asked if the District on the agenda for the ACC meeting.

Jim Ouellet stated he gave the information to Amanda.

#### **k. Road Committee Members**

Susan Barrie resigned from the Road Committee. There is an opening for a unit 1 representative. A noticed to fill the opening will be posted on the website and emailed to all on our email list.

Alma Rodriguez will post on the website and social media.

#### **l. Proposed Capital & Other Suggestions**

### **WATER**

#### ***Water mains to loop***

1. Akaloa – Riverside over new bridge – connect to Kahana
2. Wapahoehoe – bring out to Lamaloa
3. Close loop on Kahalulu
4. Aloha Lane – close loop

Take very opportunity to loop water mains. The cost to accomplish such often returns a great value on the investment. The above loops are the most obvious. Once these are complete, evaluate the next loop that would be most productive.

### ***Complete Meter Conversion***

Put other discretionary projects on hold and just complete this effort asap.

### ***Clean wells***

In order to improve yield from the wells, they need to be cleaned on a periodic basis. The cleaning activities removes scaling from the screens thereby allowing water to flow more easily into the pump. The actions can save on electrical costs and is an important proactive measure.

The cleaning process can be done in a number of ways. I like to use acid in the process to remove accumulated scale build up on the screens. The well have to be off line for a week or so as the well pumps have to be pulled. It is a good time to replace the well piping since most of the cost is often labor and the pipes have to be taken apart every joint anyway. Best to do in the colder months when demand is low. Do plant 1 first so the entire system can be run from said plant. When well 4 is down, it is not advised to run the plant on well 3 only, due to aesthetic issues.

***Build tank(s)*** - The system will never have fire protection without an adequate supply of water available instantaneously. Adequate storage also is imperative to withstand loss of a water source and to provide time to make repairs. The plans for the proposed tank have been provided to Joseph. I have shared where the 12 inch main needs to go and how it is to be connected. Zoning variance is before the City. It would be ideal to also construct a new tank at plant 2. Duplicate the tank proposed at plant 1. There is a cost savings to construct both at the same time.

***Change out to bleach*** – good idea to get rid of chlorine gas. Contact Bob Watson  
[bwatson@purifyhouston.com](mailto:bwatson@purifyhouston.com)

They offer a plan to rent equipment and deliver bleach at an operationally efficient manner. Just need to construct a small building to house the equipment.

***Repair hydrants*** – There are numerous hydrants that need to be repaired. Contract these out. The District can purchase hydrants at one time to get a discount price. Retain a contractor to perform the work with the District coordinating isolations to make the repairs. Some hydrants can be repaired from above ground. If digging is involved, it is often best to just replace the hydrant instead of trying to repair it. The digging and shut down takes the time and adds to the cost.

***Install valves*** - Every chance a contractor extends a line, make sure adequate valves are installed. Also. Make it a plan to install 5 retrofit valves per year until the system is adequately served. Hire out the work.

***Create a GPS mapping system.*** Hire out a company that can gather the points for all valves and have placed on a digital map. The guys can then have the entire system on a phone or tablet to

find and isolate valves in an emergency. A thorough GPS system is of great value to a utility. Determine whether BEFCO is the right company to maintain and update the GIS maps.

***Pump Replacements*** - the tank is built, evaluate the high service pumps at the plant. With a tank, all that is needed is a soft start feature, no VFD. Size the pumps for 250 gpm or so at a pressure head of 55 psi. Remember, the pumps will no longer be the source of flow capacity, the tank will. The pumps have a great deal of time to replenish the tank in the diurnal cycles. The on/ off will be determined by the water elevation in the tank. Always remember, motors last longer if they cycle less. Let them run a long time once they come on and minimize on/off cycles. This concept should also apply to the ground storage tanks. When the wells come on, allow for a considerable amount of head space so the wells run for an extended period of time so as to minimize cycling.

***Operational Practices*** – Continue with the practice of only using well 3 to meet demands associated with the summer months. With the SCADA system, it is possible to operate the well as a lag well with a substantial difference in the on off cycle. If such is not undertaken, simply operate manually as seasonally required.

***Vehicles*** - A new F 550 dump truck is on the way. I would advise the old GMC dump truck be retired and an additional F- 550 be obtained in the next year.

A vac machine will be a great investment for the District. Such can help with cleaning valve boxes, clearing culverts and digging in areas of difficulty. Discussions are underway with vac machine providers for the most appropriate model and pricing.

### ***m. WASTEWATER***

The system is approaching 15 years old. Many of the early grinder pumps are reaching or past their life expectancy. The level of failure of said pumps is expected to escalate in the coming years influencing investment in pump replacements.

Operations Manager Walsh and I met with the pump representatives on April 11. We discussed the value of rebuilding the pumps as a routine operational practice. The representative confirmed our sense that rebuilding pumps of a certain age is not the most cost effective way to proceed. Repairing relatively new pumps has a value if the needed components are not associated with long term deterioration.

Due to the age of the pumps, the monthly “wastewater pump fee” of \$.75 could be raised to help offset the additional costs that is developing.

The manufacturer will be sending information on a program which provides value for the replacement of older pumps. The program provides discounted pricing for customer loyalty.

Ultimately, the cost of new pump installations as well as the replacement of failing pumps will be a more significant expense going forward. With respect to new installations, the Impact Fee may need to be increased in next year’s budget to maintain the present proportions of value associated with such.

The three lift stations were all built to serve a population much greater than exists today. It would be my advice that if a large pump fails, replace it with a smaller pump which is more cost effective. The rate at which wastewater enters the lift stations is very slow. There is no need to have pumps which empty the wet wells in a short period of time. Allow the pumps to cycle less and run for a longer period of time. They will be more efficient and save expense. All of the aforementioned is dependent on the ability to make the existing railings compatible with a smaller pump.

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Alma Rodriguez presented the Release of Liens.

**Motion: Victor Gonzalez moved to approve the Release of Liens. Seconded: Sam Kier. Vote: Three (3) in favor, motion carries.**

- 21.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code, Chapter 551 (Texas Open Meetings Act), to discuss the following:

A.) Section 551.074 – Deliberate the appointment, employment, evaluation, reassignment, duties, discipline relating to the General Manager and other District employees.

President Creamer announced at 8:20 p.m. that the Board will meet in Executive Session.

- 22.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions related to the executive session noted herein, or regular agenda items.

- A.) Discussion and Possible Action regarding resignation of General Manager;
- B.) Discussion and Possible Action regarding Appointment of Interim General Manager; and
- C.) Discussion and possible action regarding Road Construction management and oversight in the event of resignation of General Manager.

The Board Adjourned Executive Session at 9:07 p.m.

No action or decision made in Executive Session.

**Motion: Sam Kier moved to reluctantly accept the resignation of General Manger Jim Ouellet on June 4, 2018. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

**Motion: Sam Kier moved to authorize President Creamer to commence the search for an interim General Manager by contacting Texas First and Befco and bring back his recommendations to the Board at the next Board meeting. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

**Motion: Sam Kier moved to authorize President Creamer to commence the search for a Road Construction Manager which could also be the interim General Manger by contacting Texas First and Befco and bring back his recommendations to the Board at the next Board meeting. Seconded: Victor Gonzalez. Vote: Three (3) in favor, motion carries.**

Susan Barrie thanked Jim Ouellet for the incredible job he has done for the District.

23.) Adjourn

**Motion: Victor Gonzalez moved to adjourn. Seconded: Sam Kier. Vote: Three (3) in favor, motion carries.**

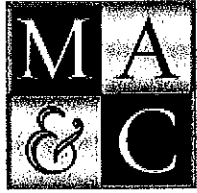
MEETING ADJOURNED AT 9:12 P.M.

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Board Director

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Date



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

**Bastrop County Water Control &  
Improvement District No. 2**

**Bookkeeper's Report**

April 30, 2018

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - Operating Water Account**  
As of April 30, 2018

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/01/2018</b>				<b>\$266,635.19</b>
<b>Receipts</b>				
	Payment from Standby Fund		4,813.40	
	Payment from Road Fund		26,662.19	
	Interest Earned on Checking		19.33	
	Accounts Receivable-W		258,029.83	
	Accounts Receivable - Pump/TWDB Reserve		12,379.97	
	Accounts Receivable		4,735.47	
<b>Total Receipts</b>				<b>306,640.19</b>
<b>Disbursements</b>				
21576	Ameriflex Business Solutions	FSA Purchases	(7.15)	
21577	AT&T	Telephone Expense - Water	(106.21)	
21578	Bastrop WCID No 2	Petty Cash Replenish	(65.11)	
21579	Esquivel Enterprise	Supplies	(35.99)	
21580	Ferguson Enterprises, Inc. #1105	Line Extension	(14,450.77)	
21581	Grainger Inc	Small Equipment	(1,362.64)	
21582	Jason Alley	Maintenance & Repairs	(22,750.00)	
21583	Lowe's Business Account	Materials	(476.26)	
21584	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(5,366.43)	
21585	Quill Corporation	Office Supplies	(60.30)	
21586	Time Warner Cable	Telephone/Internet	(156.20)	
21587	Trac N Trol, Inc.	SCADA System	(44,418.00)	
21588	Alma Rodriguez.	Mileage Reimbursement	(55.43)	
21589	AT&T	Telephone Expense - Lift Station	(112.11)	
21590	AT&T	Telephone Expense - Water	(56.61)	
21591	AT&T	Telephone Expense - Water	(118.91)	
21592	AT&T Mobility	Telephone Expense	(112.19)	
21593	B & B Auto Supply	Vehicle Repairs & Maintenance	(351.13)	
21594	Card Service Center	Credit Card Expense	(553.87)	
21595	Cocus Networks	Computer Tech	(1,092.50)	
21596	Daniel Clawson	Damage Claim	(20,000.00)	
21597	Fluid Meter Service, Corp	Backflow Inspection	(900.00)	
21598	Freida Reed.	Mileage Reimbursement	(43.49)	
21599	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
21600	Mari McDonald	Misc Office	(195.00)	
21601	McCoy's Building Supply Corp	Supplies	(871.90)	
21602	Wells Fargo Vendor Fin Serv	Office Equip Lease	(451.86)	
21603	Wex Bank	Fuel	(2,240.67)	
21604	Xerox Corporation	Office Leased Equipment	(397.20)	
21605	Ameriflex Business Solutions	FSA Purchases	(73.57)	
21606	Ameriflex Business Solutions.	Insurance FSA Fees	(78.00)	
21607	Aqua Water Supply Corporation	Water Samples	(150.00)	
21608	Barnard Tire & Auto	Maintenance & Repair	(30.00)	
21609	Cintas Corporation #86	Uniforms	(1,045.95)	
21610	Ferguson Enterprises, Inc. #1105	Maintenance	(11,832.56)	
21611	Language USA Inc.	Translation Services	(45.00)	
21612	Pension Advisors, Inc.	Retirement - Life	(381.25)	
21613	Tyler Technologies Inc	Maint Agreement Incode	(2,867.50)	
21614	USABluebook	Materials & Maintenance	(253.27)	
21615	WC of Texas LLC-C	Garbage Expense	(76.13)	
21616	West, Davis & Company	Audit Expense	(25,000.00)	

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - Operating Water Account**  
As of April 30, 2018

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
21617	Gary Chadwick	Customer Deposit Refund	(122.90)	
21618	Heath Parsons	Customer Deposit Refund	(69.14)	
21619	Centex Diamond Properties LLC	Customer Deposit Refund	(96.58)	
21620	James Ewing	Customer Deposit Refund	(156.41)	
21621	David Jr.& Teresa Adams	Customer Deposit Refund	(102.27)	
21622	Raul Vasquez	Customer Deposit Refund	(174.38)	
21623	David Furnish	Customer Deposit Refund	(51.93)	
21624	Carol Harris	Customer Deposit Refund	(179.58)	
21625	Texas One Star Realty	Customer Deposit Refund	(165.63)	
21626	Steve Hanger	Customer Deposit Refund	(163.69)	
21627	Charlie Browning	Customer Deposit Refund	(65.24)	
21628	Jami Smith Hanchey	Customer Deposit Refund	(14.00)	
21629	Barnard Tire & Auto	Maintenance & Repair	(35.00)	
21630	Bastrop WCID No 2 - Water	Water & Wastewater Service	(411.00)	
21631	DPC Industries, Inc.	Chemicals	(806.96)	
21632	Ferguson Enterprises, Inc. #1105	Maintainance & Repair	(298.24)	
21633	Frontier Communications	Answering Service	(64.46)	
21634	Hi-Line Inc	Maintenance & Repairs	(321.19)	
21635	Humana	Insurance Premium	(11,035.28)	
21636	Matrix Imaging Solutions (C)	Printing	(1,102.40)	
21637	Professional Image Communications	Answering Service	(190.00)	
21638	Texas Rural Water Association	License / Renewals	(100.00)	
21639	Tyler Technologies Inc	Maint Agreement Incode	(1,016.51)	
21640	Unum Life Insurance Company	Insurance Premium	(459.80)	
21641	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(2,824.40)	
EFT	Bluebonnet Electric Coop	Uility	(4,070.18)	
EFT	City of Bastrop	Purchase Sewer Service	(8,910.89)	
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(7,865.93)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,495.74)	
INT/SRV	Bastrop WCID No 2	Customer Charge Back Items	(297.46)	
INT/SRV	Bastrop WCID No 2	SubUser Admin Fees	(34.95)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 03/28/2018 - 04/10/2018	(15,051.45)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 03/28/2018 - 04/10/2018	(1,159.37)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 03/28/2018 - 04/10/2018	(14,567.62)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 03/28/2018 - 04/10/2018	(687.08)	
PAYROLL	Alliance Payroll	Payroll Fees	(119.00)	
PAYROLL	United States Treasury	Payroll Liabilites	(4,791.80)	
PAYROLL	Alliance Payroll	401K Payments - John Hancock	(1,873.20)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(269.23)	
PAYROLL	Alliance Payroll	Payroll Fees	(97.90)	
PAYROLL	United States Treasury	Payroll Liabilites	(4,642.16)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(269.23)	
PAYROLL	Bastrop WCID No 2	401K Payments - John Hancock	(1,871.11)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - March	(30,734.69)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW Pump Maintenance - March	(468.04)	
RCT/TRN	Bastrop WCID No 2	Transfer to Water Reserve Savings - March	(5,423.77)	
<b>Total Disbursements</b>			(286,003.90)	(286,003.90)
<b>BALANCE AS OF 04/30/2018</b>				\$287,271.48

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - TWDB WW Account**  
As of April 30, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/01/2018				\$572.00
<b>Receipts</b>				
	No Receipts Activity		<u>0.00</u>	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		<u>0.00</u>	
<b>Total Disbursements</b>				<u>0.00</u>
BALANCE AS OF 04/30/2018				<u><u>\$572.00</u></u>

Bastrop WCID No 2 - Standby  
**Cash Flow Report - Standby Operating Account**  
 As of April 30, 2018

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/01/2018</b>				<b>\$133,036.65</b>
<b>Receipts</b>				
	Accounts Receivable		982.50	
	Accounts Receivable - April CC Payments		<u>60.00</u>	
<b>Total Receipts</b>				<b>1,042.50</b>
<b>Disbursements</b>				
3915	Bastrop WCID No 2 Water	Allocation & Ap Due to Water	<u>(4,813.40)</u>	
<b>Total Disbursements</b>				<u>(4,813.40)</u>
<b>BALANCE AS OF 04/30/2018</b>				<b><u><u>\$129,265.75</u></u></b>

**Bastrop WCID No 2 - Roads**  
**Cash Flow Report - Road Const Operating Account**  
As of April 30, 2018

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/01/2018</b>				<b>\$565,336.76</b>
<b>Receipts</b>				
	Accounts Receivable		<u>57,579.77</u>	
<b>Total Receipts</b>				<b>57,579.77</b>
<b>Disbursements</b>				
4745	Buda Materials LLC	VOID: Waipahoe Road - Bastrop Road Project	0.00	
4777	Bastrop Sign Shop	Signs	(6.47)	
4778	M2 Federal Inc	Awehi Lane Slope Failure	(103,770.40)	
4779	M2 Federal Inc	Koolua Drive Slope Failure	(61,966.01)	
4780	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Andrea Borchert	(147.15)	
4781	McCreary, Veselka, Bragg & Allen PC	Legal Fees - James H Walker	(431.10)	
4782	BEFCO Engineering, Inc.	Engineering Fees	(8,205.00)	
4783	Herschap Company, LLC	Materials	(9,885.00)	
4784	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Anacleto & Mary Muniz	(135.90)	
4785	McLean & Howard LLP	Legal Fees	(925.00)	
4786	BEFCO Engineering, Inc.	Engineering Fees - RM - Koolua	(385.00)	
4787	Buda Materials LLC	Tahitian Village Project - Koolua Drive	(5,049.07)	
4788	M2 Federal Inc	Final Pay App - Awehi Lane	(17,599.10)	
4789	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Antonio Haro	(82.65)	
4790	M2 Federal Inc	Final Pay App - Koolua Drive	(51,239.00)	
4791	Bastrop WCID No 2 Water	Allocation & Ap Due to Water	(26,662.19)	
4792	McCreary, Veselka, Bragg & Allen PC	Legal Fees - John Garcia Jr	(394.20)	
TRF	Bastrop WCID No 2 Standby	CC Payments Due to Standby	<u>(855.00)</u>	
<b>Total Disbursements</b>				<b>(287,738.24)</b>
<b>BALANCE AS OF 04/30/2018</b>				<b>\$335,178.29</b>

**Bastrop County Water Control & Improvement District No. 2**

**Account Balances**

As of March 31, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Water/Wastewater</b>					
<b>Certificates of Deposit</b>					
FRONTIER BANK (XXXX1963)	01/09/2018	07/08/2018	1.00 %	150,000.00	Water
THIRD COAST BANK, SSB (XXXX8651)	01/09/2018	07/08/2018	1.20 %	150,000.00	Water
CADENCE BANK (XXXX8631)	01/05/2018	08/09/2018	1.20 %	150,000.00	Water
BUSINESS BANK OF TX, NA (XXXX425)	01/05/2018	09/06/2018	1.20 %	150,000.00	Water
CENTRAL BANK (XXXX0649)	01/05/2018	10/08/2018	1.25 %	150,000.00	Water
GREEN BANK (XXXX4260)	01/05/2018	11/05/2018	1.00 %	150,000.00	Water
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
COMPASS BANK-PREMIER (XXXX4906)	01/05/2018	12/05/2018	1.28 %	150,000.00	Water
ICON BANK (XXXX3438)	01/05/2018	01/10/2019	1.25 %	150,000.00	Water
<b>Money Market Funds</b>					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.00 %	618,427.35	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	10,644.26	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	132,464.79	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	375,406.29	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	70,777.69	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	66,518.23	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	44,736.98	Water Cap Improv
<b>Checking Account(s)</b>					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	266,335.19	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
<b>Totals for Water/Wastewater Fund:</b>				<b>\$2,938,935.99</b>	
<b>Fund: Standby</b>					
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2687)			0.10 %	133,036.65	Standby Operating
<b>Totals for Standby Fund:</b>				<b>\$133,036.65</b>	
<b>Fund: Roads</b>					
<b>Money Market Funds</b>					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	70,050.12	Road Const MM
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2709)			0.10 %	558,226.84	Road Const Operating
<b>Totals for Roads Fund:</b>				<b>\$628,276.96</b>	
<b>Grand total for Bastrop County Water Control &amp; Improvement District No. 2:</b>				<b>\$3,700,249.60</b>	

**Bastrop County Water Control & Improvement District No. 2**

**Account Balances**

As of April 30, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Water/Wastewater</b>					
<b>Certificates of Deposit</b>					
FRONTIER BANK (XXXX1963)	01/09/2018	07/08/2018	1.00 %	150,000.00	Water
THIRD COAST BANK, SSB (XXXX8651)	01/09/2018	07/08/2018	1.20 %	150,000.00	Water
CADENCE BANK (XXXX8631)	01/05/2018	08/09/2018	1.20 %	150,000.00	Water
BUSINESS BANK OF TX, NA (XXXX425)	01/05/2018	09/06/2018	1.20 %	150,000.00	Water
CENTRAL BANK (XXXX0649)	01/05/2018	10/08/2018	1.25 %	150,000.00	Water
GREEN BANK (XXXX4260)	01/05/2018	11/05/2018	1.00 %	150,000.00	Water
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
COMPASS BANK-PREMIER (XXXX4906)	01/05/2018	12/05/2018	1.28 %	150,000.00	Water
ICON BANK (XXXX3438)	01/05/2018	01/10/2019	1.25 %	150,000.00	Water
<b>Money Market Funds</b>					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.88 %	618,952.79	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	11,114.09	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	124,887.23	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	406,215.08	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	70,791.26	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	71,953.35	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	52,343.67	Water Cap Improv
<b>Checking Account(s)</b>					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	287,271.48	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
<b>Totals for Water/Wastewater Fund:</b>				<b>\$2,997,154.16</b>	
<b>Fund: Standby</b>					
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2687)			0.10 %	129,265.75	Standby Operating
<b>Totals for Standby Fund:</b>				<b>\$129,265.75</b>	
<b>Fund: Roads</b>					
<b>Money Market Funds</b>					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	70,073.15	Road Const MM
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2709)			0.10 %	335,178.29	Road Const Operating
<b>Totals for Roads Fund:</b>				<b>\$405,251.44</b>	
<b>Grand total for Bastrop County Water Control &amp; Improvement District No. 2:</b>				<b>\$3,531,671.35</b>	

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water**

April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Water-Revenue</b>					
14110 · TV Water Sales	98,163	91,667	372,484	366,667	1,100,000
14115 · Water Late Charge Income	2,492	2,083	9,016	8,333	25,000
14120 · TV Tap Fees	40,800	15,000	103,200	60,000	180,000
14125 · Capital Reserve Fee	0	5,000	0	20,000	60,000
14130 · Water Line Bore	4,500	583	8,100	2,333	7,000
14135 · Water Line Extension	0	833	0	3,333	10,000
14140 · Backflow Inspections	0	500	0	2,000	6,000
14145 · Returned Check Fee	0	25	0	100	300
14148 · Pools	110	33	275	133	400
14150 · Maps Sold	36	25	84	100	300
14155 · Office Rents	275	375	1,100	1,500	4,500
14160 · Other Income-W	79	0	1,068	0	0
14170 · Reconnect Fee	750	833	3,250	3,333	10,000
14175 · Interest-W	52	292	277	1,167	3,500
14180 · Copies & Faxes	0	4	9	17	50
14185 · FEMA Payments	0	0	2,224	0	0
14190 · Irrigation Systems	0	25	0	100	300
<b>Total Water-Revenue</b>	<b>147,258</b>	<b>117,279</b>	<b>501,087</b>	<b>469,117</b>	<b>1,407,350</b>
<b>Total Income</b>	<b>147,258</b>	<b>117,279</b>	<b>501,087</b>	<b>469,117</b>	<b>1,407,350</b>
<b>Expense</b>					
<b>Water-Expense</b>					
<b>16100 · Payroll</b>					
16100a · Salaries	40,755	42,083	171,350	168,333	505,000
16100b · Over Time	918	1,500	5,611	6,000	18,000
16100c · Double Time	299	250	1,151	1,000	3,000
16100e · Holiday	2,202	1,833	12,566	7,333	22,000
16100f · Annual Leave	0	1,667	5,879	6,667	20,000
16100g · Sick	403	417	3,009	1,667	5,000
16100h · Personal Time	0	308	272	1,233	3,700
16100i · Bonus	0	1,667	10,000	6,667	20,000
16100k · FICA	3,287	3,000	15,689	12,000	36,000
16100l · 401K	0	167	500	667	2,000
16100m · Retirement-Life	6,076	6,583	29,282	26,333	79,000
16100n · SUTA	0	167	0	667	2,000
16100o · Longevity Pay	0	875	0	3,500	10,500
16100p · FUTA	8	0	375	0	0
16100q · On Call Pay	392	417	1,555	1,667	5,000
<b>Total 16100 · Payroll</b>	<b>54,340</b>	<b>60,933</b>	<b>257,240</b>	<b>243,733</b>	<b>731,200</b>
<b>16110 · Health Insurance</b>					
16110a · Insurance-Medical	7,645	11,300	34,402	45,200	135,600
16110b · Insurance-Dental	107	175	472	700	2,100
16110c · Insurance-Vision	81	133	364	533	1,600
16110d · HISA	138	150	623	600	1,800
16110e · Insurance-Life	489	292	1,811	1,167	3,500

Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water  
April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
Total 16110 · Health Insurance	8,460	12,050	37,672	48,200	144,600
16117 · Payroll Service Fee	217	0	1,079	0	0
16118 · Hand Tools	622	167	2,074	667	2,000
16120 · Wellness Program	0	25	0	100	300
16121 · Uniforms-W	423	583	1,997	2,333	7,000
16122 · Mileage	88	83	399	333	1,000
16123 · Vehicle Usage	500	500	2,000	2,000	6,000
16124 · Admin Allocations	(5,165)	(7,917)	(43,987)	(31,667)	(95,000)
16125 · PPE Allocations	(7,645)	(8,667)	(35,937)	(34,667)	(104,000)
16125a · EOM Salary Reimburs from WW	(8,994)	(10,083)	(42,279)	(40,333)	(121,000)
16126 · Answering Service	190	333	760	1,333	4,000
16127 · Repairs-Contracted-W	900	417	900	1,667	5,000
16128 · Maint Agreement-Hand Held	1,560	150	1,560	600	1,800
16128a · Contracted Taps - Water	0	583	0	2,333	7,000
16129 · Maint Agreement-Incode-W	1,017	1,000	1,017	4,000	12,000
16130 · Office Equip Lease	1,262	1,000	5,049	4,000	12,000
16131 · Pest Control	0	25	0	100	300
16132 · Maint Agreement-Printer	0	83	0	333	1,000
16133a · Security Agreement	0	25	0	100	300
16135 · Garbage	76	125	305	500	1,500
16136 · Cleaning-Maint Building	0	83	0	333	1,000
16137 · Backflow Inspection	0	33	0	133	400
16138 · Chemicals-Chlorine	233	1,333	3,539	5,333	16,000
16138a · Contract Labor	0	417	1,150	1,667	5,000
16139 · Field Equip Rental-W	783	417	1,085	1,667	5,000
16140 · Fuel-W	1,061	792	3,899	3,167	9,500
16141 · Repairs & Maint-W	158	1,500	1,382	6,000	18,000
16142 · Materials-W	2,046	5,417	8,257	21,667	65,000
16144 · Safety Supplies-W	185	333	411	1,333	4,000
16145 · Damage Claims	0	83	43,883	333	1,000
16145a · Meter Maintenance	0	42	0	167	500
16146 · Water Samples	150	542	1,108	2,167	6,300
16147 · Repairs & Maint-Water Well	2,647	1,667	3,949	6,667	20,000
16149 · Computer-W	1,093	1,500	5,702	6,000	18,000
16150 · Depreciation-W	16,764	14,167	67,056	56,667	170,000
16151 · Dues & Subscriptions	0	67	0	267	800
16152 · Blection Costs	0	417	0	1,667	5,000
16153 · Fax	0	8	3	33	100
16154 · Late Fees-W	0	125	123	500	1,500
16155 · Internet	0	167	0	667	2,000
16156 · Printing-W	156	417	3,393	1,667	5,000
16156a · Janitorial Supplies	0	17	0	67	200
16157 · Office Supplies-W	0	417	1,062	1,667	5,000
16158 · Misc-W	146	167	1,973	667	2,000
16159 · Medical-W	0	33	0	133	400
16160 · Misc Office-W	56	208	347	833	2,500
16161 · Pre-Employment Screening	3	5	7	20	60
16162 · Random Drug Screening	0	13	0	50	150
16163 · Postage	0	750	3,720	3,000	9,000
16164 · Public Notice	0	250	0	1,000	3,000
16165 · Telephone-W	674	500	3,544	2,000	6,000

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water  
April 2018**

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
16166 · License-W	130	208	130	833	2,500
16166a · Advertising	0	42	0	167	500
16167 · Bank Fees-W	35	417	165	1,667	5,000
16169 · TCRQ Fees-W	0	667	0	2,667	8,000
16171 · CC Fees	2,496	1,417	9,129	5,667	17,000
16172 · Interest Bonds-W	2,361	2,333	9,445	9,333	28,000
16174 · Accounting-W	1,467	1,167	6,286	4,667	14,000
16175 · Appraiser	0	83	0	333	1,000
16176 · Audit-W	9,000	667	9,000	2,667	8,000
16177 · Engineering-W	0	250	3,388	1,000	3,000
16178 · Legal-W	0	833	2,913	3,333	10,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	0	1,833	5,500
16179b · Insurance-Vehicles-W	0	142	0	567	1,700
16179c · Insurance-Misc-W	0	17	0	67	200
16179d · Insurance-E&O-W	0	42	0	167	500
16179e · Insurance-Liability-W	0	75	0	300	900
16179f · Insurance-Bonding	0	25	50	100	300
16179g · Insurance-FSA	17	417	442	1,667	5,000
16179h · Insurance-WC-W	0	333	853	1,333	4,000
16179i · Insurance- Wells	0	458	0	1,833	5,500
<b>Total 16179 · Insurance-W</b>	<b>17</b>	<b>1,967</b>	<b>1,345</b>	<b>7,867</b>	<b>23,600</b>
16180 · Repairs-Bldg-W	0	167	0	667	2,000
16181 · Repairs-Equip-W	0	333	272	1,333	4,000
16182 · Repairs-Vehicles-W	322	500	1,652	2,000	6,000
16182a · Yard Maintenance-Mowing	0	250	0	1,000	3,000
16183 · Travel					
16183a · Travel-Air	0	38	0	150	450
16183b · Travel-Lodging	0	350	0	1,400	4,200
16183c · Travel-Meals	39	58	155	233	700
16183d · Travel-Rental Car	0	21	0	83	250
<b>Total 16183 · Travel</b>	<b>39</b>	<b>467</b>	<b>155</b>	<b>1,867</b>	<b>5,600</b>
16184 · Training-W	(416)	208	(51)	833	2,500
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	142	464	567	1,700
16185b · Electricity-Office Bldg	0	583	1,530	2,333	7,000
16185c · Electricity-Wells	0	4,167	9,690	16,667	50,000
16185d · Electricity-WW Lift Station	0	42	0	167	500
<b>Total 16185 · Electricity</b>	<b>0</b>	<b>4,933</b>	<b>11,084</b>	<b>19,733</b>	<b>59,200</b>
16186 · Water-Maint Bldg	0	142	411	567	1,700
16187 · Water-Office Bldg	0	142	601	567	1,700
16188 · Computer Supplies	609	42	641	167	500
16196 · Permits	0	100	0	400	1,200
16197 · Small Equipment Purchases	0	333	0	1,333	4,000
<b>Total Water-Expense</b>	<b>90,066</b>	<b>100,968</b>	<b>402,006</b>	<b>403,870</b>	<b>1,211,610</b>

**Bastrop WCID No 2 - Water/Wastewater**  
**Actual vs Budget Water**  
**April 2018**

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Total Expense</b>	90,066	100,968	402,006	403,870	1,211,610
<b>Net Ordinary Income</b>	57,192	16,312	99,081	65,247	195,740
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Capital Outlay-W</b>					
17100 • Vehicles-W	0	5,000	102	20,000	60,000
17101 • Equipment-W	0	833	1,539	3,333	10,000
17102 • Meters-W	0	7,500	42,000	50,000	110,000
17104 • Software-W	3,000	0	47,418	30,000	30,000
17105 • Computer Replacement-W	0	417	0	1,667	5,000
17106 • Line Extension-W	3,000	5,000	51,093	45,000	60,000
17107 • Buildings-W	0	1,667	6,858	6,667	20,000
17108 • Water Line Improvements-W	0	2,500	3,774	10,000	30,000
17109 • Capital Outlay Culverts-W	14,635	10,000	18,701	40,000	120,000
17121 • Water Well Cap Improv-W	0	58,333	0	233,333	700,000
<b>Total Capital Outlay-W</b>	20,635	91,250	171,484	440,000	1,145,000
<b>Total Other Expense</b>	20,635	91,250	171,484	440,000	1,145,000
<b>Net Other Income</b>	(20,635)	(91,250)	(171,484)	(440,000)	(1,145,000)
<b>Net Income</b>	36,556	(74,938)	(72,403)	(374,753)	(949,260)

**Bastrop WCID No 2 - Water/Wastewater**  
**Actual vs Budget Wastewater**  
 April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Wastewater-Revenue					
14215 · WW Fees	55,583	56,250	222,373	225,000	675,000
14220 · WW Bore	2,200	583	4,750	2,333	7,000
14225 · WW Tap Fees	54,510	14,167	183,614	56,667	170,000
14230 · Pump Maintenance	494	417	1,881	1,667	5,000
14235 · Debt Service Reserve Fee	12,482	7,417	49,626	29,667	89,000
14275 · Interest-WW Reserve	21	25	91	100	300
14276 · Interest-WW	601	167	2,082	667	2,000
14280 · Other Income-WW	0	500	0	2,000	6,000
<b>Total Wastewater-Revenue</b>	<b>125,892</b>	<b>79,525</b>	<b>464,418</b>	<b>318,100</b>	<b>954,300</b>
<b>Total Income</b>	<b>125,892</b>	<b>79,525</b>	<b>464,418</b>	<b>318,100</b>	<b>954,300</b>
<b>Expense</b>					
Wastewater-Expense					
16221 · Uniforms-WW	423	583	1,997	2,333	7,000
16222 · W/W Salary Allocations	8,994	10,083	42,279	40,333	121,000
16229 · Maint Agreement-Incode-WW	0	333	0	1,333	4,000
16233 · Lift Station Admin Service Fee	0	33	0	133	400
16239 · Field Equip Rental-WW	1,819	167	2,423	667	2,000
16240 · Fuel-WW	1,061	775	3,899	3,100	9,300
16241 · Repairs & Maint-WW	4,550	1,333	10,550	5,333	16,000
16242 · Materials-WW	9,321	2,917	16,367	11,667	35,000
16243 · Meter Testing-WW	0	17	150	67	200
16244 · Safety Supplies-WW	110	200	763	800	2,400
16247 · Repairs & Maint-Lift Stat-WW	287	500	3,451	2,000	6,000
16248 · Grinder Pump Repair-WW	0	1,667	6,205	6,667	20,000
16250 · Depreciation-WW	37,347	35,833	149,389	143,333	430,000
16251 · Tools	138	83	390	333	1,000
16257 · Office Supplies-WW	0	17	0	67	200
16258 · Misc-WW	0	50	0	200	600
16259 · Medical-WW	0	25	0	100	300
16260 · Op & Maint-City of Bastrop-WW	8,911	11,917	36,512	47,667	143,000
16265 · Telephone-WW	0	83	119	333	1,000
16266 · License-WW	0	50	346	200	600
16268 · Filing Fees-WW	0	33	300	133	400
16269 · TCEQ Fees-WW	0	267	0	1,067	3,200
16272 · Interest Bonds-WW	13,381	13,250	53,522	53,000	159,000
16274 · Accounting-WW	1,304	1,000	5,596	4,000	12,000
16276 · Audit-WW	8,000	750	8,000	3,000	9,000
16277 · Engineering-WW	0	250	0	1,000	3,000
16278 · Legal- WW	0	83	0	333	1,000
16279 · Insurance-WW					

**Bastrop WCID No 2 - Water/Wastewater**  
**Actual vs Budget Wastewater**  
 April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
16279a · Insurance-Property-WW	0	250	0	1,000	3,000
16279b · Insurance-Vehicles-WW	0	150	0	600	1,800
16279c · Insurance-Misc-WW	0	42	0	167	500
16279d · Insurance-E&O-WW	0	42	0	167	500
16279e · Insurance-Liability-WW	0	75	0	300	900
16279h · Insurance-WC-WW	0	417	853	1,667	5,000
<b>Total 16279 · Insurance-WW</b>	<b>0</b>	<b>975</b>	<b>853</b>	<b>3,900</b>	<b>11,700</b>
16280 · Repairs-Bldg WW	0	167	0	667	2,000
16281 · Repairs-Equip-WW	0	250	207	1,000	3,000
16282 · Repairs-Vehicles-WW	322	333	1,051	1,333	4,000
16283 · Yard Maintenance-Mowing	0	208	0	833	2,500
16284 · Training-WW	0	83	0	333	1,000
16285 · Electricity-Lift Stations	0	417	1,000	1,667	5,000
16286 · Water-Lift Stations	0	167	409	667	2,000
16294 · Travel - Lodging	0	42	0	167	500
16295 · Travel - Meals	0	17	0	67	200
16296 · Travel - Rental Car	0	17	0	67	200
16297 · Small Equipment Purchaes-WW	0	83	0	333	1,000
<b>Total Wastewater-Expense</b>	<b>95,967</b>	<b>85,058</b>	<b>345,779</b>	<b>340,233</b>	<b>1,020,700</b>
<b>Total Expense</b>	<b>95,967</b>	<b>85,058</b>	<b>345,779</b>	<b>340,233</b>	<b>1,020,700</b>
<b>Net Ordinary Income</b>	<b>29,925</b>	<b>(5,533)</b>	<b>118,638</b>	<b>(22,133)</b>	<b>(66,400)</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Capital Outlay-WW</b>					
17200 · Vehicles-WW	0	2,500	102	10,000	30,000
17201 · Equipment-WW	0	250	0	1,000	3,000
17206 · WW Line Extensions-WW	0	833	0	3,333	10,000
17208 · Wastewater Improv-WW	0	2,083	0	8,333	25,000
17211 · Capital Outlay Grinder Pumps-WW	16,800	8,333	58,400	33,333	100,000
<b>Total Capital Outlay-WW</b>	<b>16,800</b>	<b>14,000</b>	<b>58,502</b>	<b>56,000</b>	<b>168,000</b>
<b>Total Other Expense</b>	<b>16,800</b>	<b>14,000</b>	<b>58,502</b>	<b>56,000</b>	<b>168,000</b>
<b>Net Other Income</b>	<b>(16,800)</b>	<b>(14,000)</b>	<b>(58,502)</b>	<b>(56,000)</b>	<b>(168,000)</b>
<b>Net Income</b>	<b>13,125</b>	<b>(19,533)</b>	<b>60,136</b>	<b>(78,133)</b>	<b>(234,400)</b>

**Bastrop WCID No - Roads**  
**Actual vs Budget-RC**  
 April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Road Construction-Revenue					
34210 · Assessments	87,293	91,167	388,040	364,667	1,094,000
34215 · Assessments-Prior to 97	632	833	6,698	3,333	10,000
34220 · Late Fee	3,448	0	39,229	25,000	25,000
34225 · Late Fee- Prior	75	100	795	400	1,200
34235 · Lien Fees	2,051	2,083	17,671	8,333	25,000
34240 · Deed Admin Fee	1,360	100	10,867	400	1,200
34245 · Returned Check Fee	0	0	150	0	0
34250 · Filing Fees	0	250	0	1,000	3,000
34255 · Driveway	240	150	680	600	1,800
34265 · Attorney Fees	1,169	833	8,174	3,333	10,000
34270 · Allocation to Maintenance Fund	(5,519)	(13,667)	(33,051)	(54,667)	(164,000)
34274 · Admin Alloc to R/M 10%	0	908	0	3,633	10,900
34275 · Interest-RC	23	83	92	333	1,000
34280 · Sale of Real Property	0	500	0	2,000	6,000
<b>Total Road Construction-Revenue</b>	<b>90,769</b>	<b>83,342</b>	<b>439,344</b>	<b>358,367</b>	<b>1,025,100</b>
<b>Total Income</b>	<b>90,769</b>	<b>83,342</b>	<b>439,344</b>	<b>358,367</b>	<b>1,025,100</b>
<b>Expense</b>					
Road Construction-Expense					
36210 · Salary Allocations from Water	7,645	8,667	35,937	34,667	104,000
36224 · Admin Allocations from Water-RC	4,995	7,917	41,527	31,667	95,000
36229 · Maint Agreement-Incode-RC	0	417	0	1,667	5,000
36239 · Field Equip Rental	0	125	225	500	1,500
36241 · Repair & Maint-RC	0	42	0	167	500
36242 · Materials-RC	649	0	8,290	0	0
36258 · Misc	0	417	471	1,667	5,000
36263 · Postage	1	750	2,247	3,000	9,000
36264 · Public Notices	0	0	0	0	0
36268 · Filing Fees	400	417	863	1,667	5,000
36270 · Bad Debt	0	7,000	0	28,000	84,000
36271 · CC Fees	0	500	3,160	2,000	6,000
36272 · Attorney Fees (County)	0	250	0	1,000	3,000
36274 · Accounting	897	708	4,142	2,833	8,500
36276 · Audit-RC	5,500	8,000	5,500	8,000	8,000
36277 · Engineering-RC	0	833	6,525	3,333	10,000
36278 · Legal-RC	1,044	417	12,815	1,667	5,000
36279 · Insurance					

**Bastrop WCID No - Roads**  
**Actual vs Budget-RC**  
April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
36279h · Insurance- WC	0	0	711	0	0
Total 36279 · Insurance	0	0	711	0	0
36280 · Other Professional Fees	0	83	0	333	1,000
36294 · Road Fees Written Off	8,236	1,417	8,236	5,667	17,000
36295 · Lien Fees Written Off	1,440	500	1,440	2,000	6,000
36296 · Road Late Fees Written Off	1,950	583	1,950	2,333	7,000
36297 · Road Prior Written Off	6,109	1,417	6,109	5,667	17,000
36298 · Attorney Fees Written Off	2,240	500	2,240	2,000	6,000
36299 · Standby Fees Written Off	420	125	420	500	1,500
36300 · Standby Late Fees Written Off	195	83	195	333	1,000
<b>Total Road Construction-Expense</b>	<b>41,719</b>	<b>41,167</b>	<b>143,003</b>	<b>140,667</b>	<b>406,000</b>
<b>Total Expense</b>	<b>41,719</b>	<b>41,167</b>	<b>143,003</b>	<b>140,667</b>	<b>406,000</b>
<b>Net Ordinary Income</b>	<b>49,050</b>	<b>42,175</b>	<b>296,342</b>	<b>217,700</b>	<b>619,100</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Road Construction-Capital					
37285 · Capital Outlay-RC	2,800	50,500	12,800	202,000	606,000
<b>Total Road Construction-Capital</b>	<b>2,800</b>	<b>50,500</b>	<b>12,800</b>	<b>202,000</b>	<b>606,000</b>
<b>Total Other Expense</b>	<b>2,800</b>	<b>50,500</b>	<b>12,800</b>	<b>202,000</b>	<b>606,000</b>
<b>Net Other Income</b>	<b>(2,800)</b>	<b>(50,500)</b>	<b>(12,800)</b>	<b>(202,000)</b>	<b>(606,000)</b>
<b>Net Income</b>	<b>46,250</b>	<b>(8,325)</b>	<b>283,542</b>	<b>15,700</b>	<b>13,100</b>

**Bastrop WCID No - Roads**  
**Actual vs Budget-RM**  
 April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Road Maintenance-Revenue					
34110 · Donations	0	833	0	3,333	10,000
34160 · Other-RM	0	16,667	0	66,667	200,000
34165 · FEMA Payments	0	0	8,614	0	0
34176 · Transfer from Road Construction	0	13,667	0	54,667	164,000
34180 · Admin Allocaitons-RM	5,519	7,917	33,051	31,667	95,000
<b>Total Road Maintenance-Revenue</b>	<b>5,519</b>	<b>39,083</b>	<b>41,665</b>	<b>156,333</b>	<b>469,000</b>
<b>Total Income</b>	<b>5,519</b>	<b>39,083</b>	<b>41,665</b>	<b>156,333</b>	<b>469,000</b>
<b>Expense</b>					
Road Maintenance-Expense					
36127 · Repairs- Contracted-RM	71,038	71,667	349,181	260,000	260,000
36128 · Contract Labor- RM	0	5,000	0	20,000	60,000
36139 · Field Equipment Rental- RM	5,433	500	10,922	2,000	6,000
36141 · R&M-RM	0	83	0	333	1,000
36142 · Materials-RM	13,423	2,917	63,300	11,667	35,000
36144 · Safety Supplies-RM	0	17	0	67	200
36146 · Equip. Small	0	83	0	333	1,000
36147 · Permit Fees	0	42	0	167	500
36174 · Accounting	204	167	863	667	2,000
36176 · Audit-RM	1,250	4,000	1,250	4,000	4,000
36177 · Enginccring-RM	385	1,667	7,200	6,667	20,000
36178 · Legal-RM	0	167	700	667	2,000
36179 · Insurance-WC-RM	0	0	426	0	0
<b>Total Road Maintenance-Expense</b>	<b>91,733</b>	<b>86,308</b>	<b>433,842</b>	<b>306,567</b>	<b>391,700</b>
<b>Total Expense</b>	<b>91,733</b>	<b>86,308</b>	<b>433,842</b>	<b>306,567</b>	<b>391,700</b>
<b>Net Ordinary Income</b>	<b>(86,214)</b>	<b>(47,225)</b>	<b>(392,177)</b>	<b>(150,233)</b>	<b>77,300</b>
<b>Net Income</b>	<b>(86,214)</b>	<b>(47,225)</b>	<b>(392,177)</b>	<b>(150,233)</b>	<b>77,300</b>

**Bastrop WCID No 2 - Standby**  
**Actual vs Budget**  
April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
25300 · Pine Forest Standby	0	2,500	4,695	10,000	30,000
25400 · Pine Forest Standby-Prior	0	208	0	833	2,500
25500 · TV Standby	848	1,333	7,817	5,333	16,000
25600 · Late Fees	195	167	2,160	667	2,000
25700 · Lien Fees	0	67	195	267	800
25710 · Attorney Fees	6,444	25	6,444	100	300
<b>Total Income</b>	<b>7,486</b>	<b>4,300</b>	<b>21,311</b>	<b>17,200</b>	<b>51,600</b>
<b>Expense</b>					
27110 · Admin Allocations	170	792	2,459	3,167	9,500
27120 · Maint. Agreement- Incode	0	167	0	667	2,000
27130 · Office Supplies	0	25	66	100	300
27135 · Filing Fees	0	17	0	67	200
27140 · Postage	0	133	0	533	1,600
27155 · Miscellaneous Expense	0	25	0	100	300
27157 · Appraiser/Surveyor	0	250	0	1,000	3,000
27160 · Accounting	204	167	961	667	2,000
27170 · Audit	1,250	208	1,250	833	2,500
27180 · Engineering	0	333	0	1,333	4,000
27190 · Legal	0	0	4,438	0	0
<b>Total Expense</b>	<b>1,623</b>	<b>2,117</b>	<b>9,174</b>	<b>8,467</b>	<b>25,400</b>
<b>Net Ordinary Income</b>	<b>5,863</b>	<b>2,183</b>	<b>12,137</b>	<b>8,733</b>	<b>26,200</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
27195 · Drainage	1,813		1,813		
<b>Total Other Expense</b>	<b>1,813</b>		<b>1,813</b>		
<b>Net Other Income</b>	<b>(1,813)</b>	<b>0</b>	<b>(1,813)</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>4,050</b>	<b>2,183</b>	<b>10,324</b>	<b>8,733</b>	<b>26,200</b>

**Bastrop WCID No 2 - Water/Wastewater**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
11110 · Operating - Water	287,271.48
11220 · TWDB WW	572.00
<b>Total Checking/Savings</b>	<b>287,843.48</b>
<b>Other Current Assets</b>	
Accounts Receivable	
11150 · Accounts Receivable-W	25,020.60
11250 · Accounts Receivable - WW	9,655.53
<b>Total Accounts Receivable</b>	<b>34,676.13</b>
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,548,141.49
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	3,436.25
11172 · Due from RM-W	5,665.75
11173 · Due from RC-W	20,032.30
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,161,169.19
11260 · Allowance for Doubtful-WW	(4,414.45)
<b>Total Other Current Assets</b>	<b>2,759,914.72</b>
<b>Total Current Assets</b>	<b>3,047,758.20</b>
<b>Fixed Assets</b>	
11190 · Accumulated Depreciation-W	(3,007,239.64)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	4,777,548.49
11290 · Accumulated Depreciation-WW	(2,083,017.04)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,438,146.98
<b>Total Fixed Assets</b>	<b>7,301,604.79</b>
<b>TOTAL ASSETS</b>	<b>10,349,362.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
12000 · Accounts Payable	56,812.54
<b>Total Accounts Payable</b>	<b>56,812.54</b>
<b>Other Current Liabilities</b>	
12140 · Accrued Salaries	17,092.67
12144 · FSA Employee Flexible Spending	886.16
12145 · Benefit Liability	(3,549.62)
12146 · Retirement Plan	2,144.21
12160 · Deposits	204,300.00
12170 · Due to TCEQ-W	1,769.83
12190 · Unclaimed Property	6,235.90
12270 · Due to TCEQ-WW	1,124.50

**Bastrop WCID No 2 - Water/Wastewater**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
12280 · Bonds Payable-TWDB-WW	5,815,000.00
12281 · Bond Interest Payable	62,967.16
<b>Total Other Current Liabilities</b>	<b>6,107,970.81</b>
<b>Total Current Liabilities</b>	<b>6,164,783.35</b>
<b>Total Liabilities</b>	<b>6,164,783.35</b>
<b>Equity</b>	
13110 · Unrestricted Fund Balance-W	1,536,850.74
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.00
13220 · Unrestricted Fund Balance-WW	954,218.76
13240 · Capital Assets Fund Balance-WW	(193,791.00)
Net Income	(12,266.86)
<b>Total Equity</b>	<b>4,184,579.64</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,349,362.99</b>

**Bastrop WCID No - Roads**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	335,178.29
Total Checking/Savings	335,178.29
Other Current Assets	
31230 · Time Deposits-RC	70,073.15
31250 · Accounts Receivable-RC	2,240,837.86
31260 · Allowance for Doubtful-RC	(2,193,543.46)
Total Other Current Assets	117,367.55
Total Current Assets	452,545.84
<b>TOTAL ASSETS</b>	<b>452,545.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	22,105.39
Total Accounts Payable	22,105.39
Other Current Liabilities	
32150 · Due to Water-RM	5,665.75
32250 · Due to Water-RC	20,032.30
Total Other Current Liabilities	25,698.05
Total Current Liabilities	47,803.44
Total Liabilities	47,803.44
Equity	
33130 · Fund Balance-RM	199,655.49
33220 · Fund Balance-RC	313,722.04
Net Income	(108,635.13)
Total Equity	404,742.40
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>452,545.84</b>

**Bastrop WCID No 2 - Standby**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
21100 · Standby Operating	129,265.75
<b>Total Checking/Savings</b>	129,265.75
<b>Other Current Assets</b>	
21500 · Accounts Receivable	539,354.28
21600 · Allowance for Bad Debts	(508,533.91)
<b>Total Other Current Assets</b>	30,820.37
<b>Total Current Assets</b>	160,086.12
<b>TOTAL ASSETS</b>	<b>160,086.12</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
22200 · Due to Water	3,436.25
<b>Total Other Current Liabilities</b>	3,436.25
<b>Total Current Liabilities</b>	3,436.25
<b>Total Liabilities</b>	3,436.25
<b>Equity</b>	
23010 · Fund Balance	146,325.70
Net Income	10,324.17
<b>Total Equity</b>	156,649.87
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>160,086.12</b>

Bastrop County Water Control & Improvement District No. 2

**District Debt Service Payments**

01/01/2018 - 12/31/2018

<u>Paying Agent</u>	<u>Series</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
<b>Debt Service Payment Due 06/01/2018</b>						
Amegy Bank of Texas	2016	06/01/2018		0.00	94,450.75	94,450.75
		<b>Total Due 06/01/2018</b>		<b>0.00</b>	<b>94,450.75</b>	<b>94,450.75</b>
<b>Debt Service Payment Due 12/01/2018</b>						
Amegy Bank of Texas	2016	12/01/2018		245,000.00	94,450.75	339,450.75
		<b>Total Due 12/01/2018</b>		<b>245,000.00</b>	<b>94,450.75</b>	<b>339,450.75</b>
		<b>District Total</b>		<b>\$245,000.00</b>	<b>\$188,901.50</b>	<b>\$433,901.50</b>



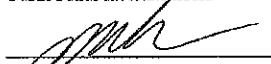
MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

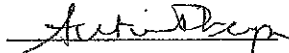
**Bastrop County Water Control &  
Improvement District No. 2  
Quarterly Investment Inventory Report  
Period Ending March 31, 2018**

**BOARD OF DIRECTORS**  
Bastrop County Water Control &  
Improvement District No. 2

Attached is the Quarterly Investment Inventory Report for the  
Period ending March 31, 2018.

This report and the District's investment portfolio are in compliance with the  
investment strategies expressed in the District's investment policy, and the  
Public Funds Investment Act.

  
Mark M. Burton  
(Investment Officer)

  
Autumn Phillips  
(Investment Officer)

**COMPLIANCE TRAINING**

"HB 675 states the Investment Officer must attend at least one training seminar for (6) six hours  
Within twelve months of taking office and requires at least (4) four hours training within each (2)  
two year period thereafter.

**INVESTMENT OFFICERS**

Mark M. Burton

Autumn Phillips

**CURRENT TRAINING**

October 26, 2009 (Texpool Academy 10 Hours)  
November 5, 2011 (Texpool Academy 10 Hours)  
November 5, 2013 (Texpool Academy 10 Hours)  
November 27, 2015 (Texpool Academy 10 Hours)  
December 26, 2017 (Texpool Academy 10 Hours)

October 25, 2008 (Virtual Learning Center 10 Hours)  
November 6, 2010 (Texpool Academy 10 Hours)  
January 2, 2013 (Texpool Academy, 10 Hours)  
January 18, 2015 (Texpool Academy 10 Hours)  
January 17, 2017 (Texpool Academy 10 Hours)

Bastrop County Water Control & Improvement District No. 2  
**Summary of Money Market Funds**  
 01/01/2018 - 03/31/2018

Fund: Water/Wastewater

Financial Institution: AMEGY BANK - TRUST

Account Number: XXXX1041 Date Opened: 01/01/2017 Current Interest Rate: 0.88%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		617,159.65				
01/31/2018					390.70	
02/28/2018					419.70	
03/31/2018					457.30	
<b>Totals for Account XXXX1041:</b>		<b>\$617,159.65</b>			<b>\$1,267.70</b>	<b>\$618,427.35</b>

Financial Institution: FIRST NATIONAL BANK BASTR

Account Number: XXXX2781 Date Opened: 01/01/2017 Current Interest Rate: 0.25%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		9,695.33				
01/31/2018					1.51	
02/08/2018	PUMP DEPOSITS-JAN		489.94			
02/28/2018					1.55	
03/07/2018	PUMP DEPOSITS-FEB		454.14			
03/31/2018					1.79	
<b>Totals for Account XXXX2781:</b>		<b>\$9,695.33</b>	<b>\$944.08</b>		<b>\$4.85</b>	<b>\$10,644.26</b>

Account Number: XXXX3543 Date Opened: 01/01/2017 Current Interest Rate: 0.25%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		322,163.24				
01/09/2018	W/TO FRONTIER CD XXXX1963			(150,000.00)		
01/09/2018	W/TO THIRD CD XXXX8651			(150,000.00)		
01/12/2018	TRNSF FROM WW RESERVE-DEC		7,478.75			
01/31/2018					17.78	
02/08/2018	TRNSF FROM WW RESERVE-JAN		7,525.44			
02/28/2018					5.41	
03/07/2018	TRNSF FROM WW RESERVE-FEB		7,539.01			
03/31/2018					7.35	
<b>Totals for Account XXXX3543:</b>		<b>\$322,163.24</b>	<b>\$22,543.20</b>	<b>(\$300,000.00)</b>	<b>\$30.54</b>	<b>\$44,736.98</b>

Methods Used For Reporting Market Values

Certificate of Deposits	Face Value Plus Accrued Interest
Securities/Local Government Obligations	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/ADM Accounts	Balance = Book Value = Current Market

Bastrop County Water Control & Improvement District No. 2  
**Summary of Money Market Funds**  
 01/01/2018 - 03/31/2018

Fund: Water/Wastewater

Financial Institution: FIRST NATIONAL BANK BASTR

Account Number: XXXX3503 Date Opened: 01/01/2017 Current Interest Rate: 0.25%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		154,938.02				
01/12/2018	WATER CAP IMPROV TRNSF-DEC			(7,478.75)		
01/31/2018					25.46	
02/08/2018	WATER CAP IMPROV TRNSF-JAN			(7,525.44)		
02/28/2018					21.76	
03/01/2018	WATER CAP IMPROV TRNSF-FEB			(7,539.01)		
03/31/2018					22.75	
<b>Totals for Account XXXX3503:</b>		<b>\$154,938.02</b>		<b>(\$22,543.20)</b>	<b>\$69.97</b>	<b>\$132,464.79</b>

Account Number: XXXX4385 Date Opened: 01/01/2017 Current Interest Rate: 0.25%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		282,994.01				
01/12/2018	TRANSFER FROM CK -DEC		30,734.69			
01/31/2018					68.17	
02/08/2018	TRANSFER FROM CK -JAN		30,734.69			
02/28/2018					64.39	
03/01/2018	TRANSFER FROM CK -FEB		30,734.69			
03/31/2018					75.05	
<b>Totals for Account XXXX4385:</b>		<b>\$282,994.01</b>	<b>\$92,204.07</b>		<b>\$208.21</b>	<b>\$375,406.29</b>

Account Number: XXXX5076 Date Opened: 01/01/2017 Current Interest Rate: 0.25%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		970,680.80				
01/05/2018	WT TO CADENCE CD XXXX8631			(150,000.00)		
01/05/2018	WT TO BBOT CD XXXX4425			(150,000.00)		
01/05/2018	WT TO CENTRAL CD XXXX0649			(150,000.00)		
01/05/2018	WT TO GREEN CD XXXX0260			(150,000.00)		
01/05/2018	WT TO CB CD XXXX4906			(150,000.00)		
01/05/2018	WT TO ICON CD XXXX3438			(150,000.00)		

Methods Used For Reporting Market Values

Certificates of Deposits: Fixed Value Plus Accrued Interest  
 Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/FIM Accounts: Balance = Book Value = Current Market

Bastrop County Water Control & Improvement District No. 2  
**Summary of Money Market Funds**  
 01/01/2018 - 03/31/2018

Fund: Water/Wastewater

Financial Institution: FIRST NATIONAL BANK BASTR

Account Number: XXXX5076 Date Opened: 01/01/2017 Current Interest Rate: 0.23%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/31/2018					83.78	
01/31/2018	WIRE TRANSFER FBE			(15.00)		
02/28/2018					13.57	
03/31/2018					14.54	
<b>Totals for Account XXXX5076:</b>		<b>\$970,680.80</b>		<b>(\$900,015.00)</b>	<b>\$111.89</b>	<b>\$70,777.09</b>

Account Number: XXXX7248 Date Opened: 01/01/2017 Current Interest Rate: 0.23%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		50,217.49				
01/12/2018	TRANSFER FROM CK-DEC		5,423.77			
01/31/2018					9.15	
02/08/2018	TRANSFER FROM CK-JAN		5,423.77			
02/28/2018					9.16	
03/07/2018	TRANSFER FROM CK-FEB		5,423.77			
03/31/2018					11.12	
<b>Totals for Account XXXX7248:</b>		<b>\$50,217.49</b>	<b>\$16,271.31</b>		<b>\$29.43</b>	<b>\$66,518.23</b>
<b>Totals for Water/Wastewater Fund:</b>		<b>\$2,407,848.54</b>	<b>\$131,962.66</b>	<b>(\$1,222,558.70)</b>	<b>\$1,222.59</b>	<b>\$1,318,975.59</b>

Methods Used For Reporting Market Values

Certificates of Deposit: Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed by Writing  
 Public Fund Investment Pool/IFM Accounts: Balance = Book Value = Current Market

Bastrop County Water Control & Improvement District No. 2  
**Summary of Money Market Funds**  
 01/01/2018 - 03/31/2018

Fund: Roads						
Financial Institution: ROSCOE STATE BANK						
Account Number: XXXX3131 Date Opened: 01/01/2016 Current Interest Rate: 0.50%						
Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
01/01/2018		69,981.08				
01/31/2018					23.77	
02/28/2018					21.48	
03/31/2018					23.79	
<b>Totals for Account XXXX3131:</b>		<b>\$69,981.08</b>			<b>\$69.04</b>	<b>\$70,050.12</b>
<b>Totals for Roads Fund:</b>		<b>\$69,981.08</b>			<b>\$69.04</b>	<b>\$70,050.12</b>

Methods Used For Reporting Market Values

Certificates of Deposits	Face Value Plus Accrued Interest
Securities/Direct Government Obligations	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/AM Accounts	Balance = Book Value = Current Market

Bastrop County Water Control & Improvement District No. 2  
**Summary of Certificates of Deposit with Money Market**  
01/01/2018 - 03/31/2018

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Water/Wastewater</b>															
<b>Certificates of Deposit</b>															
BUSINESS BANK OF TX, NA	XXXX425	01/05/18	09/06/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.20%	0.00	0.00	0.00	0.00	419.18
	WT FROM FNB BASTR XXXX5076														
CADENCE BANK	XXXX8631	01/05/18	08/09/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.20%	0.00	0.00	0.00	0.00	419.18
	WT FROM FNB BASTR XXXX5076														
CENTRAL BANK	XXXX0649	01/05/18	10/08/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.25%	0.00	0.00	0.00	0.00	436.64
	WT FROM FNB BASTR XXXX5076														
COMPASS BANK-PREMIER	XXXX4906	01/05/18	12/05/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.28%	0.00	0.00	0.00	0.00	447.12
	WT FROM FNB BASTR XXXX5076														
FIRST NATIONAL BANK BASTR	XXXX4188	11/18/16	11/18/18	153,053.21	0.00	0.00	0.00	0.00	153,053.21	1.05%	1,800.78	0.00	0.00	0.00	2,192.64
FRONTIER BANK	XXXX1963	01/09/18	07/08/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.00%	0.00	0.00	0.00	0.00	332.88
	WT FROM FNB BASTR XXXX3543														
GREEN BANK	XXXX4260	01/05/18	11/05/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.00%	0.00	0.00	0.00	0.00	349.31
	WT FROM FNB BASTR XXXX5076														
ICON BANK	XXXX3438	01/05/18	01/10/19	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.25%	0.00	0.00	0.00	0.00	436.64
	WT FROM FNB BASTR XXXX5076														
THIRD COAST BANK, SSB	XXXX8651	01/09/18	07/08/18	0.00	150,000.00	0.00	0.00	0.00	150,000.00	1.20%	0.00	0.00	0.00	0.00	399.45
	WT FROM FNB BASTR XXXX3543														
<b>Totals for Water/Wastewater Fund:</b>				<b>153,053.21</b>	<b>1,200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,353,053.21</b>	<b>N/A</b>	<b>1,800.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$5,433.04</b>

Beginning Balance:	\$153,053.21
Plus Principal From Cash:	\$1,200,000.00
Less Principal Withdrawn:	\$0.00
Plus Interest Reinvested:	\$0.00
Fixed Balance:	\$1,353,053.21
MM Balance:	\$1,318,975.59
<b>Total Balance:</b>	<b>\$2,672,028.80</b>

Interest Earned:	\$0.00
Less Beg Accrued Interest:	\$1,800.78
Plus End Accrued Interest:	\$5,433.04
Fixed Interest Earned:	\$3,632.26
MM Interest Earned:	\$1,722.59
<b>Total Interest Earned:</b>	<b>\$5,354.85</b>

**Methods Used For Reporting Market Values**

Certificates of Deposit:	Face Value Plus Accrued Interest
Securities/Local Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/IRA Accounts:	Balance = Book Value = Current Market



**Bastrop County Water Control & Improvement District No. 2**  
**Summary of Certificates of Deposit with Money Market**  
01/01/2018 - 03/31/2018

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Funds: Roads</b>															
<b>Totals for Roads Funds:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
Beginning Balance:	\$0.00					Interest Earned:		\$0.00							
Plus Principal From Cash:	\$0.00					Less Beg Accrued Interest:		\$0.00							
Less Principal Withdrawn:	\$0.00					Plus End Accrued Interest:		\$0.00							
Plus Interest Reinvested:	\$0.00					Fixed Interest Earned:		\$0.00							
Fixed Balance:	\$0.00					MM Interest Earned:		\$69.04							
MM Balance:	\$70,050.12					Total Interest Earned:		\$69.04							
Total Balance:	\$70,050.12														
<b>Totals for District:</b>				153,053.21	1,200,000.00	0.00	0.00	0.00	1,353,053.21	N/A	1,800.78	0.00	0.00	0.00	\$5,433.04

**Bastrop County Water Control & Improvement District No. 2**  
**Detail of Pledged Securities**  
01/01/2018 - 03/31/2018

Financial Institution: FIRST NAT BASTR-CKING	Security: FHLMC	Par Value:	440,000.00	Maturity Date:	08/15/2032	Pledged:	06/01/2017	Released:	Amount Released:
CUSIP: 660010CH0		Date	Value						
		01/31/2018	483,058.40						
		02/28/2018	474,131.13						
		03/31/2018	472,318.00						
<b>Financial Institution: FIRST NATIONAL BANK BASTR</b>									
Security: FHLMC		Par Value:	690,000.00	Maturity Date:	02/15/2034	Pledged:	06/01/2017	Released:	Amount Released:
CUSIP: 034078JC0		Date	Value						
		01/31/2018	723,899.70						
		02/28/2018	717,086.32						
		03/31/2018	707,671.00						

**Methods Used For Reporting Market Values**

Certificates of Deposit:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/AM Accounts:	Balance = Book Value = Current Market

Bastrop County Water Control & Improvement District No. 2  
**Detail of Pledged Securities**  
 01/01/2018 - 03/31/2018

Financial Institution: FIRST NATIONAL BANK BASTR							
Security:	Par Value:		Maturity Date:	Pledged:	Released:	Amount Released:	
FHLMC CUSIP: 052014MX4	500,000.00		11/15/2032	05/01/2017			
	Date	Value					
	01/31/2018	524,975.00					
	02/28/2018	521,158.39					
	03/31/2018	519,320.00					
Security:	Par Value:		Maturity Date:	Pledged:	Released:	Amount Released:	
FNMA CUSIP: 31418CP4	1,025,000.00		01/01/2037	09/01/2017			
	Date	Value					
	01/31/2018	945,898.20					
	02/28/2018	925,512.85					
	03/31/2018	918,663.46					
Security:	Par Value:		Maturity Date:	Pledged:	Released:	Amount Released:	
FNMA CUSIP: 31418CGT5	1,492,000.00		02/01/2037	09/01/2017			
	Date	Value					
	01/31/2018	1,396,086.36					
	02/28/2018	1,371,112.84					
	03/31/2018	1,350,732.55					
Financial Institution: ROSCOE STATE BANK							
Security:	Par Value:		Maturity Date:	Pledged:	Released:	Amount Released:	
FHLMC CUSIP: 349143GK4	330,000.00		02/15/2024	06/01/2017			
	Date	Value					
	01/31/2018	344,331.90					
	02/28/2018	340,685.40					
	03/31/2018	336,424.10					
Security:	Par Value:		Maturity Date:	Pledged:	Released:	Amount Released:	
FHLMC CUSIP: 639285JW6	350,000.00		02/15/2024	06/01/2017			
	Date	Value					
	01/31/2018	358,463.53					
	02/28/2018	356,027.00					
	03/31/2018	554,721.17					

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

# Agenda

## Item # 14B

Road Statue  
Compliance

## Road Statute Compliance – Update

The District received road district powers by special act of the Texas Legislature that is codified at Chapter 11001 of the Texas Special District Local Laws Code. I have worked with our attorney (Tony) and our engineer (Joseph) at BEFCO.

The District adopted (and it was approved by the City and County) in 1992. This document is on our website for all to review.

### Initial Recommendations:

The District prepares a presentation for the Annual Road Meeting where it presents its plans for the future. This presentation is the basis for a letter sent to the County/City listing the plans for the immediate future. This letter has been sent by BEFCO in the past.

#### Recommendation #1:

For the presentation in 2019 the presentation structure can be improved to ensure that it states the presentation is an “Update to the Master Plan of 1992” and that this presentation be re-structured to address each of the statutory requirements:

- Objectives of the proposed improvements
- Sequence of improvements
- Estimated time of completion of the entire project and the current phase
- Analysis of Districts revenues compared to costs
- Estimated cost to completion (using available projections)

I believe this presentation (attached to the letter from BEFCO) can be the communication to the City/County of the Update to the Master Plan.

### Recommendation #2:

I would also recommend that we officially update the Master Plan and re-set to our current goals and objectives. Not much has changed from the narrative from 1992, but it would be good to have a complete inventory of roads and show which roads have been conveyed and which roads still need to be completed so we have a complete update of the inventory. In addition, we can recognize that the drainage studies for Units 3 & 5 have been performed and are being used in our plans and specifications.

This update could be contracted for from BEFCO or done in-house. Management should seek out estimates and make the decision or recommendation to the Board on how this should be accomplished.

### Recommendation #3:

I believe we need to better document our plans and specifications for the current projects.

I believe we have two processes:

1) Project is being 100% funded and completed by the District via contractors (like the Ulapau Project). This type of project is well documented with engineering plans and those plans are reviewed with the County/City before the bidding process is started. We should document that agreement in writing in the future.

2) Project is being completed by the County/City. The County/City is dictating their desires for re-construction improvements to ensure the Roads are re-built to the specifications required by the County/City for their acceptance. (Remember the Statute does not require the roads to be re-constructed to current guidelines for acceptance however, the District and County/City use best efforts and available resources to do so). We should better document these re-construction improvements in a manner that memorializes the plans and

improvements before construction begins. This could be done with notations on the survey documents and those notations referenced in the Interlocal Agreement with the County/City that references the completion of the specific project (Annual Road Interlocal).

I recommend that management do this (post commencement of the projects this year) documentation and add an additional Interlocal for this year documenting these discussions with the County. This Interlocal should be brought to the BoD and Commissioner's Court for approval.

#### Recommendation #4

The District should take the lead on ensuring that all roads have been legally conveyed to the County/City. I believe the only roads open are the ones still requiring warranty work for conveyance (Ulapau Project) and roads currently under County effort under the current Interlocal. This could be be further validated with the completion of Recommendation #2.

#### Recommendation #5

I believe reporting to the legislator in the past should be improved. They have received the financial data as referenced in the Statute by receiving the Annual Audited Financials. It is my understanding this has been sent to the legislators annually.

In 2018, I requested that we also send a copy of the Annual Road Presentation and a estimated cost of completion for future road projects (I created this estimate using estimated costs for this years and last years projects .. (from the Interlocal and Road Presentation) and used \$225K per mile plus \$50K for contracted chip seal (or \$275K per mile). I assumed a conservative view of not getting County/City support for future projects. I also assumed he District would still agree with County/City plans and not need further engineering assistance on plans and specifications.

In 2019, I recommend that the Annual Audit Report narrative be amended to describe the process for completion of roads and include the Statutory requirements in the Annual Report Management Disclosures. This recommendation was warmly received by the Auditor as a good addition to the annual report and the MD&A (Management Discussion section).

#### Recommendation #6

Management should review the District's Procurement policy and ensure the Policy is sufficient to accomplish the contracting of Roads in the various situations that we re-construct roads. If adjustments are required; Work with the Legal team and present any updates to the procurement process to the BoD.

#### Overview / Conclusion:

I suggest that all Board members and Management review the Statutes and these recommendations in this document and my Drainage document in the next 60 days and that in the September 2018 BoD meeting Management prepares a review of my recommendations and agree (or amend them) per a BoD motion / resolution. This resolution would give guidance to Management on compliance with the Statutes.

I further recommend that Management and Board Members review the recommendations (before the September BoD meeting) with the County/City/Legislators to ensure they also agree that what we end up with is in compliance with the Statute.

I believe that the recommendations above create an acceptable balance on how to fulfill the Statutes requirements in a logical and cost effective manner.

Drainage issues: See my Document on Drainage.



# Units 1-5 Drainage .. as it relates to Roads & Road Improvements

Written by: S. Kier BCWCID#2 Board Director May 15, 2018

Reviewed by: J. Ouellet PE May 16, 2018

Roads and applicable drainage for our roads were designed and implemented in the early 1970's when Tahitian Village was originally platted. There are still Units (Unit 13 as an example) that have not yet been platted but are not part of the District. Unit 6 will probably be re-platted once a developer is chosen, but again not part of the District.

Interesting factoid .... The statute HB 2902 that documents the District's authority does not require that roads meet current City or County regulations. As stated in 1992, "The District has chosen to propose roadway and drainage improvements which provide a balance of good product versus available funding capacity." This is still the District's goal.

The District continues to work with the County and City to find the right balance of Road Construction and affordability. With the recent flooding events the District has worked towards achieving a plan that attempts to exceed the 25 year flood event (Minimum state requirement). The District will strive to meet the County and City's desired state. This includes density, road construction and any drainage improvements. To-date, the expense of bringing the roads to the City/County's current specifications has had a minimal impact of funding.

The list of Roads to be reconstructed are given to the County/City annually. When the road is to be completed by the County/City a meeting takes place with the proper authorities and it is then determined what improvements to the existing roadway (including drainage) will take place. This is then agreed to. I suggest that this be better documented to ensure there are no debates in the future. Since 1992, there has not been a documented issue where the City or County refused to accept ownership of a constructed road. So, the process ... (which can be documented better) is working.

Drainage Study: A Drainage Study for Units 3 & 5 was completed (and was not paid for from the Road District segregated funds). A Drainage Study is a good exercise to go thru when it is not obvious as to how water will move. Units 3 & 5 are good examples of where an engineer's methods can assist in the planning of drainage improvements as these two units are relatively flat and it is not always obvious as to where the water will not move properly. These two areas are prone to flooding and the Study has been instrumental in the District and County designing some new culverts and retention areas that we expect to benefit the residents in the future. It should also be noted that part of the flooding issues in Units 3 and 5 are from homes being built below road grade, or built in the path of the natural flow of water. In addition, it was documented that blocked culverts also impeded the flow of water during our flood events.

The roads in the District have been in place since 1972. The drainage path in Units 1,2 & 4 are obvious (because of the terrain) and it has been the District's view that since the path of water is known that spending money for an engineering study is not required to properly design and re-construct roads in these units. It is obvious where water travels. Water has been traveling down these roads towards the Colorado River for over 40 years. When the County & City meet on a project with the District, driveway culvert sizes, bar ditches and culverts that may need to go under (or over) the re-constructed road are discussed and agreed to. The roads are constructed to the agreed-to specifications and then transferred to the entity at the applicable time.

If, in the future, the District cannot achieve agreement before construction on drainage the District would come to an agreement on what areas would benefit from an engineering hydrology study to ascertain the proper drainage improvements to the existing platted roadway for the area in question.

This document was written to better explain / document the District's position on drainage and road re-construction in order to achieve the goal of transferring the roads to the County/City.

1. Drainage, by definition as well as observation, is a desired objective where the change in elevation is so subtle that water tends to accumulate at a rate faster than it moves to its final destiny. The drainage process can be

enhanced via manmade actions that create a channel for water to flow with minimal impedence.

2. When the change in elevation is significant, drainage is not an issue. The value of manmade structures is to minimize the force of water by ensuring the water continues to flow while not eroding existing soils. The path the water will take is determined by existing contours.
3. All the major road crossings in the District that were adversely effected by recent floods have been enhanced/replaced to better ensure the flow of water.
4. The most important variable going forward is to maintain the existing culverts and bar ditches. The existing conduits, bar ditches, etc are very capable of moving water in a safe and efficient manner. The apparatus just needs to be allowed to function efficiently. Accumulated debris which effects the flow of water must be eliminated from the water moving systems. Maintaining the water conduits is a never ending process and the only way to have some level of confidence the damage from a storm will be minimized.

I recommend that the Board and Management review this document and have Management bring back their recommendations / changes to this document at the September 2018 BCWCID#2 BoD Meeting in the form of a resolution for the Board to approve

April 24, 2018 Telcon Conversation with Judy Osborn – 11:30AM-12:45PM

Judy Osborn, Attorney at Law  
2705 Bee Cave Road, Suite 225  
Austin, TX 78746  
512-947-2375 (cell)  
[JudyOsborn.com](http://JudyOsborn.com)

Attendees From BCWCID#2 District: Sam Kier, Jim Ouellet

Subject: Background Checks, Drug Screening and Harassment by Board Members

Background Checks – Board Members & Volunteers

Being an elected Board member does not require (nor is it recommended) a background check in order to apply to be elected or appointed to office. The very nature of public service in an elected position is contrary to the need for a background check as all District actions by Board members are (per Texas Law) done in the presence of the public. All decisions are made in a public forum and are scrutinized by the public and open to the Public Information Act.

Volunteers could be requested to have background checks performed but we were not convinced what the point would be. The volunteer activity itself is done in the public forum as well. The citizens are not put in any situation of harm. Full disclosure or Transparency of Government is really not a reason for one to give others access to their background.

Working for a District is also very different than working for a school (where they can mandate background checks). There is a need in society to protect a vulnerable population (Children (minors) in school etc). Our employees, volunteers and Board members at best deal with customers outside of their homes (working on infrastructure or in the office or attending meetings etc). There is no need for this additional check and even if you did the check. Who would make the judgment as to its relevance.

Background Checks for employment. It is good policy to perform background checks on employees once the selection process has been completed. A background check can provide information that may assist in the final employment hiring process. However, just because there is a finding in the background check this does not deny a person employment. It could lead to the hiring manager asking (and documenting) some follow-on questions.

In addition, background checks performed by a public entity is information that could be obtained with a public information request. It is no longer private.

## Items to understand on Background Checks:

- In general, you need to disregard arrest records and only be concerned with convictions
  - Convictions to be concerned with:
    - Relatively current (over 5-10 years is probably not relevant)
    - Relative severity
    - Related to the job.
- Management must assess the individual circumstances and should do so by having a discussion with the applicant. If employment is denied the applicant should be given a copy of the report used for the decision.
  - Potential categories of convictions that may be an issue:
    - DUI/DWI, Other driving infractions, Theft, Crimes Against Children, violence
- Management should document the judgment used in the hiring process for the applicant and make that document part of the applicants HR file.
  - If the applicant is applying for a job requiring a TCEQ Certificate the criminal record may prevent the applicant from obtaining the TCQ certificate and this could be a reason for denying employment. (Related to job)
  - If the applicant is hired management should possibly inform the Board as a courtesy and complete openness with the Board.
- It is recommended that the District use a 3<sup>rd</sup> Party for the Background check. Using the DPS background check has been found to provide incomplete results:
  - Counties often do not report all activities to DPS
  - Items outside of the State of Texas would potentially not be disclosed.
    - Recommend we use Imperative Background Screening
      - [www.imperativeinfo.com](http://www.imperativeinfo.com)
      - when using a 3<sup>rd</sup> party the District is subject to compliance with the Fair Credit Reporting Act and EEOC laws.

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## Drug Screening:

Public Sector employment practices are different than private sector. Private sector can require Drug Screening as a condition of employment. Public sector employees are protected from Drug Screening as it has been found by case law to be an unreasonable search unless the job being applied for is one that could cause a safety to others if the employee was impaired. This is a high level legal requirement and our employees would not be in this category. (A police officer with a gun would be a possible employee in the category).

However, you can maintain a drug / alcohol free environment and if management believes an employee is impaired or under the influence management can require the employee to be drug tested. The testing needs to be:

- For Cause
- Can not perform random drug testing
- Can not perform pre-employment drug testing>

Interesting fact: Being a drug addict or Alcoholic is now considered a disability and as such these individuals are protected under the Disability Act. Employment can not be denied because of a past drug/dependency addiction.

Harassment:

Employers are obligated to protect their employees against unlawful harassment. That would include harassment from fellow employees, customers, vendors, Board Members and the general public.

Being a normally nasty, mean or rude human being is not considered harassment in the legal sense. This type of behavior needs to be dealt with and be done so by taking the high road, calling out bad behavior and seeking that behavior to change.

# Agenda

## Item # 15A

Technology  
Improvements for  
Board Meetings

COEUS NETWORKS  
 1102 S Austin Ave  
 Ste. 110-275  
 Georgetown, TX 78626  
 (512)348-7892  
 mark@it4texas.net  
 http://it4texas.net

# Estimate 1211



**ADDRESS**

Jim Ouellet  
 Bastrop WCID #2  
 106 Conference Dr.  
 Bastrop, Texas 78602

<b>DATE</b> 05/18/2018	<b>TOTAL</b> \$2,819.95	<b>EXPIRATION DATE</b> 06/21/2018
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DATE	ACTIVITY	QTY	RATE	AMOUNT
05/18/2018	<b>Besteker Camera Camcorder</b> Camera Camcorder, Besteker Remote Control WiFi Video Camcorders, Full HD 1080P 24MP 30FPS Portable Digital Recorder with External Microphone	1	194.99	194.99T
05/18/2018	<b>50" Tripod</b> 50-Inch Lightweight Tripod with Bag	1	24.99	24.99T
05/18/2018	<b>Atyme 43"</b> Atyme 43" Class (42.5" Actual Diagonal Size) AM7UD Series UHD LED TV	1	295.00	295.00T
05/18/2018	<b>SlingStudio Hub</b> HD Video Switcher for Multi-Camera Production, and Live Streaming	1	1,090.00	1,090.00T
05/18/2018	<b>SlingStudio USB-C Expander</b> RECORD ON ALTERNATE STORAGE	1	59.99	59.99T
05/18/2018	<b>SlingStudio CameraLink</b> SlingStudio CameraLink for Wireless Video Connectivity	1	379.99	379.99T
05/18/2018	<b>NPCS600</b> ARIES Pro Wireless HDMI Transmitter & Receiver	1	274.99	274.99T
05/18/2018	<b>Services</b> Installation, Setup and Configuration	1	500.00	500.00T

Thanks for providing us the opportunity to do business with you. You will find an estimate containing each of the products/services we are proposing attached with this email. Please review the estimate and reply to this email at your earliest convenience. We look forward to doing business together. If you have any questions, please feel free to contact us.

SUBTOTAL	2,819.95
TAX (0%)	0.00
<b>TOTAL</b>	<b>\$2,819.95</b>

THANK YOU.

Accepted By

Accepted Date

# Agenda

## Item # 21

IVR Enhancement  
for Utility Payments

Incode:  
**Interactive Voice Response (IVR) for  
Incode Utility Billing**



**Originally Aired: 5/8/2018**  
**Estimated Duration: 18 minutes**

## Why Offer IVR?

- The IVR system will allow you to easily manage high call volumes.
- IVR is available 24/7
- Increase Customer service
  - phone lines and clerks aren't tied up with phone payments
  - Quicker hold time

## How it works

- Tyler will assign you a toll free telephone number
- User will call into the system and hear account balance and then make a payment
- Payment record is pushed into Cash Collections/Cashiering>End of Day

## Requirements

- Software version
  - INCODE 2016 or greater
  - Version 10- 2017.1 or greater
- eCommerce Merchant account

## Price

- \$1.25 Per transaction charge (can be passed on to the user or billed quarterly to city)
- No Annual Maintenance
- No installation Fees

## IVR Script

Greeting Message- *"Unique" Welcome to the city of X phone System*

System ask user to enter account number, then validates

System asks for street number of the address and gives example "if your address is 125 Main street you would enter in 125." Then validates

System looks up account, states service address and name on account, then asks user to proceed press 1 or press 2 to look up another account

If there is a fee, system states fee details

System states status of account and balance owed with due date. To pay the full amount owed press 1 to pay a different amount press 2.

System asks for credit card number and starts payment process

## Coming Enhancements

- Ability to recognize repeat callers (speed up process)

## Recap

- Running latest UB Software (version 2017)
- eCommerce Merchant account (can use same eCommerce account as UBO)
- \$1.25 per transaction fee
  - ***No Annual Maintenance***
  - ***No Install fees***

# Agenda

## Item # 22

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Release of Liens

**AFFIDAVIT OF RELEASE  
OF CLAIM FOR  
UNPAID CHARGES**

**THE STATE OF TEXAS \***

**COUNTY OF BASTROP \***

**We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through May 18, 2018 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.**

**Executed this 24th day of May 2018.**

\_\_\_\_\_  
**Board Director**

**Sworn and acknowledged before me, by the Board Director, on the 24th day of May, 2018**

\_\_\_\_\_  
**Alma Rodriguez**  
**Notary**

**fr**

Exhibit A

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Acadian Properties	01-17-0207	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Alvarez, David	05-27-1486	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )
Alvarez, David	05-27-1486	(\$ 0.00 )	(\$ 55.00 )	(\$ 90.00 )	(\$ 145.00 )
Brosh, Brittini	05-03-0198	(\$ 0.00 )	(\$ 108.00 )	(\$ 0.00 )	(\$ 108.00 )
Brown, J.	04-02-0358	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Burgos, Arlo L.	01-09-1168	(\$ 0.00 )	(\$ 84.00 )	(\$ 0.00 )	(\$ 84.00 )
Burgos, Arlo L.	01-09-1168	(\$ 0.00 )	(\$ 477.00 )	(\$ 45.00 )	(\$ 522.00 )
Castaneda, Juan	01-14A-1535	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Christ Fellowship	03-25-0416	(\$ 0.00 )	(\$ 801.00 )	(\$ 90.00 )	(\$ 891.00 )
Cimino, Norene	01-14A-1547	(\$ 390.00 )	(\$ 555.00 )	(\$ 90.00 )	(\$ 1,035.00 )
Cimino, Norene	01-14A-1547	(\$ 390.00 )	(\$ 855.00 )	(\$ 135.00 )	(\$ 1,380.00 )
Cimino, Norene	01-14A-1547	(\$ 390.00 )	(\$ 1080.00 )	(\$ 180.00 )	(\$ 1,650.00 )
Cimino, Norene	01-14A-1547	(\$ 390.00 )	(\$ 1563.00 )	(\$ 225.00 )	(\$ 2,178.00 )
Cimino, Norene	01-14A-1547	(\$ 390.00 )	(\$ 2377.95 )	(\$ 270.00 )	(\$ 3,037.95 )
Dickerson Jr., Bob	03-11-0186	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Epifano Garcia Jr.	02-02-0173	(\$ 435.00 )	(\$ 255.00 )	(\$ 45.00 )	(\$ 735.00 )
Garcia , Epifano Jr	02-02-0173	(\$ 450.00 )	(\$ 555.00 )	(\$ 90.00 )	(\$ 1,095.00 )
Garcia Jr., Epifanio	02-02-0173	(\$ 450.00 )	(\$ 855.00 )	(\$ 135.00 )	(\$ 1,440.00 )
Garcia Jr., John	05-12-0796	(\$ 0.00 )	(\$ 60.00 )	(\$ 0.00 )	(\$ 60.00 )
Garcia Jr., John	05-12-0796	(\$ 0.00 )	(\$ 543.00 )	(\$ 45.00 )	(\$ 588.00 )
Garcia Jr., John	05-12-0796	(\$ 0.00 )	(\$ 984.00 )	(\$ 90.00 )	(\$ 1,074.00 )
Garcia Jr., John	05-12-0797	(\$ 0.00 )	(\$ 60.00 )	(\$ 0.00 )	(\$ 60.00 )
Garcia Jr., John	05-12-0797	(\$ 0.00 )	(\$ 543.00 )	(\$ 45.00 )	(\$ 588.00 )
Garcia Jr., John	05-12-0797	(\$ 0.00 )	(\$ 984.00 )	(\$ 90.00 )	(\$ 1,074.00 )
Garcia Jr., Epifanio	02-02-0173	(\$ 450.00 )	(\$ 1563.00 )	(\$ 225.00 )	(\$ 2,238.00 )
Garcia, Epifanio Jr.	02-02-0173	(\$ 450.00 )	(\$ 1080.00 )	(\$ 180.00 )	(\$ 1,710.00 )
Gonzales, Venerando	05-11-0741	(\$ 0.00 )	(\$ 108.00 )	(\$ 0.00 )	(\$ 108.00 )
Hilaire, Phillippee	01-12-0714	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Juarez, Lupe Avila	05-11-0778	(\$ 0.00 )	(\$ 108.00 )	(\$ 0.00 )	(\$ 108.00 )
Mullen, Richard	05-27-1441	(\$ 0.00 )	(\$ 108.00 )	(\$ 0.00 )	(\$ 108.00 )
Mullen, Richard	05-27-1441	(\$ 0.00 )	(\$ 549.00 )	(\$ 45.00 )	(\$ 594.00 )
Norene Cimino	01-14A-1547	(\$ 375.00 )	(\$ 255.00 )	(\$ 45.00 )	(\$ 675.00 )
Ocha, Jose	05-03-0198	(\$ 0.00 )	(\$ 549.00 )	(\$ 45.00 )	(\$ 594.00 )
Payton, Joseph	02-16-1742	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Reinwald, Richard	01-19-0601	(\$ 240.00 )	(\$ 455.00 )	(\$ 45.00 )	(\$ 740.00 )
Reinwald, Richard	01-19-0601	(\$ 240.00 )	(\$ 725.00 )	(\$ 90.00 )	(\$ 1,055.00 )
Reinwald, Richard	01-19-0601	(\$ 240.00 )	(\$ 950.00 )	(\$ 135.00 )	(\$ 1,325.00 )
Reinwald, Richard	01-19-0601	(\$ 240.00 )	(\$ 1433.00 )	(\$ 180.00 )	(\$ 1,853.00 )
Richard Reinwald	01-19-0601	(\$ 225.00 )	(\$ 125.00 )	(\$ 0.00 )	(\$ 350.00 )
Rivera, Jose C.	05-20-1212	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )
Rivera, Jose C.	05-20-1216	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )
Rivera, Jose C.	05-20-1217	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )

Exhibit A

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Sandberg, Paul	02-04-0383	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Sandberg, Paul	02-04-0384	(\$ 0.00 )	(\$ 78.00 )	(\$ 0.00 )	(\$ 78.00 )
Synnott, Glen	01-12-0897	(\$ 0.00 )	(\$ 126.00 )	(\$ 45.00 )	(\$ 171.00 )
Synnott, Glen	01-19-0451	(\$ 0.00 )	(\$ 126.00 )	(\$ 45.00 )	(\$ 171.00 )
Tahitian Properties	03-25-0416	(\$ 0.00 )	(\$ 315.00 )	(\$ 45.00 )	(\$ 360.00 )
Torgerson, Linda	02-08-0785	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )
Torgerson, Linda	02-08-0784	(\$ 0.00 )	(\$ 132.00 )	(\$ 0.00 )	(\$ 132.00 )
Vargas, Erik	05-12-0836	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
Walker, Suzanne	01-08-1045	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
West, Zachery	05-03-0159	(\$ 0.00 )	(\$ 156.00 )	(\$ 0.00 )	(\$ 156.00 )
		\$ 5,745.00	\$ 23,799.95	\$ 2,790.00	\$ 32,334.95

Lien List Recap for May 2018

Total Amount of Liens Released	\$	39,334.95
Road Assessments Paid	\$	17,709.41
Standby Assessments Paid	\$	390.00
Attorney Fees	\$	1,106.70
Total actually collected	\$	19,206.11
Total Write offs	\$	3,368.76

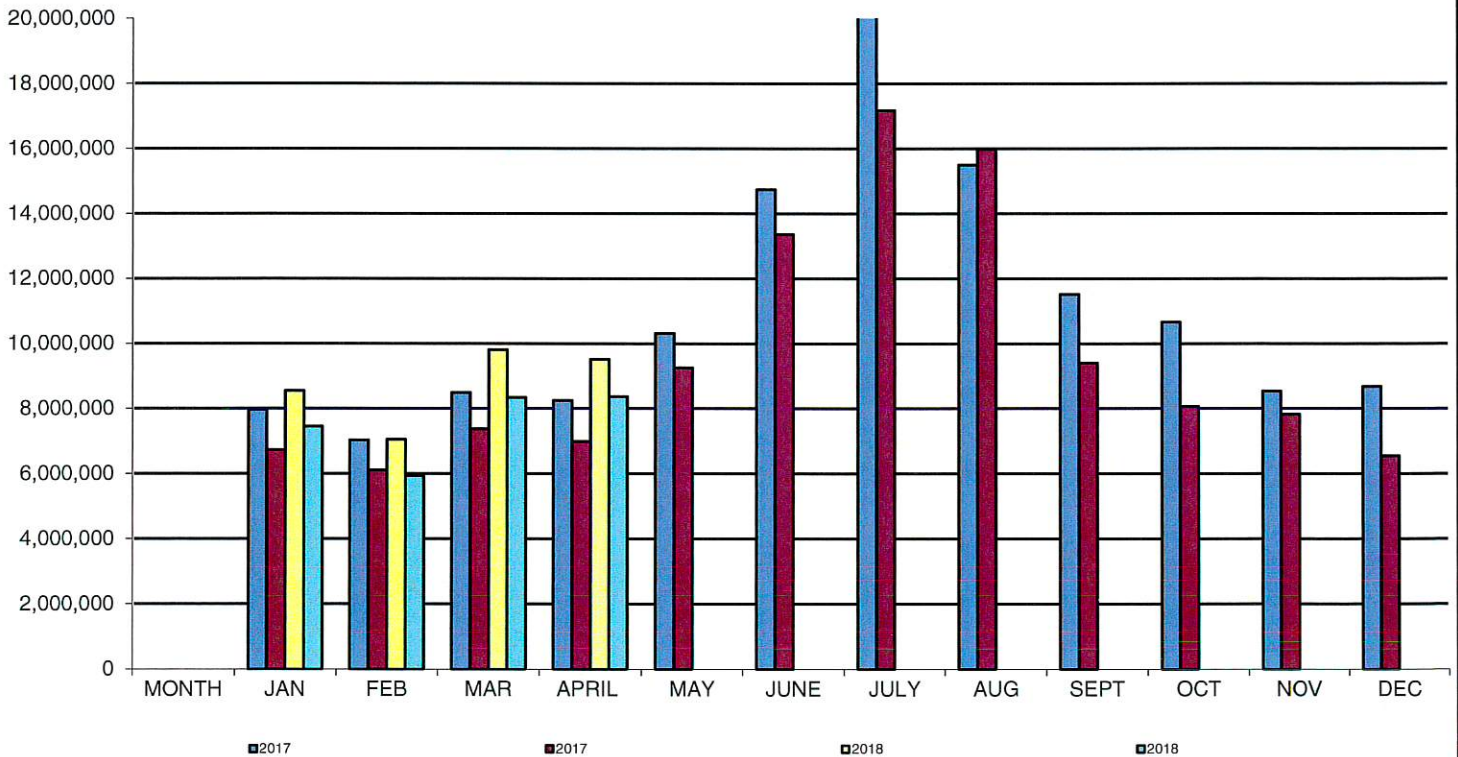
# Misc Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1652	560	660	266	77	56%	649
Feb	1666	572	652	267	105	55%	642
Mar	1674	563	699	266	126	58%	583
Apr	1669	570	671	267	153	56%	578
May							0
Jun							0
Jul							0
Aug							0
Sep							0
Oct							0
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	5	0	2
Feb	8	0	2
Mar	11	0	3
Apr	17	0	5
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

**BCWCID#2 2018  
CONSUMPTION REPORT**

	2017	2017	2018	2018	2018		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	7962350	6735988	8542700	7456309	582200	1,649	6%
FEB	7028500	6111321	7052400	5935407	364360	1,657	11%
MAR	8487400	7376018	9807100	8339939	494400	1,674	10%
APRIL	8252780	6987777	9507700	8371140	423100	1,669	8%
MAY	10312000	9253230					#DIV/0!
JUNE	14735700	13354077					#DIV/0!
JULY	20309900	17173612					#DIV/0!
AUG	15495380	15973516					#DIV/0!
SEPT	11516995	9401892					#DIV/0!
OCT	10653725	8059239					#DIV/0!
NOV	8536960	7826294					#DIV/0!
DEC	8679143	6542315					#DIV/0!
<b>TOTALS</b>	<b>131,970,833</b>	<b>114,795,279</b>	<b>34,909,900</b>	<b>30,102,795</b>	<b>1,864,060</b>		<b>8%</b>



APRIL 2018

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2018 Complete.....	31	
2018 Pending.....	15	
2017 Complete.....	78	
2016 Complete .....	88	
2015 Complete .....	60	
2014 Complete .....	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

APRIL 2018

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2018 Complete.....	11
2018 Pending.....	17
2017 Pending .....	1
2017 Complete .....	34
2016 Complete .....	40
2015 Complete .....	32
2014 Complete .....	26

Active Waste Water Customers: 661

JOB CODE	----- ISSUED THIS PERIOD -----				----- PRIOR ORDERS -----			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	17	16	1	0	1,425	14	0	1,441	0
BROWN BROWN WATER	0	0	0	0	335	3	0	335	0
CULVE CULVERT PERMIT	6	6	0	0	126	6	2	132	2
FLUSH FLUSH WATER LINE	5	5	0	0	704	0	0	709	0
SWAP METER HEAD SWAP	1	1	0	0	124	11	0	125	0
IRRI IRRIGATION PERMIT	0	0	0	0	26	2	0	26	0
LEAK CHECK FOR LEAK	5	5	0	0	1,407	15	1	1,412	1
MTR LOCK MTR	0	0	0	0	212	61	0	212	0
LOC LINE LOCATE	0	0	0	0	180	3	0	180	0
METER MOVE METER CHARGE	0	0	0	0	5	7	0	5	0
MI METER INFORMATION	0	0	0	0	119	9	0	119	0
MISCE MISCELLANEOUS	12	11	0	1	2,848	168	3	2,859	4
MOW MOWING GRASS	0	0	0	0	242	1	0	242	0
OCC OCCUPANT CHANGE	14	13	1	0	3,127	53	0	3,140	0
ODOR SMELLY WATER	2	2	0	0	5	0	0	7	0
OFF TURN OFF SERVICE	9	9	0	0	2,247	257	0	2,256	0
OFFEE TRIP CHARGE TURN OFF	1	1	0	0	12	0	0	13	0
ON TURN ON SERVICE	14	14	0	0	2,698	72	0	2,712	0
ONFEE TRIP CHARGE TURN ON	0	0	0	0	12	2	0	12	0
POOLS POOL/SPA PERMIT	2	2	0	0	19	1	0	21	0
RC READ CHECK	2	1	1	0	394	78	0	395	0
ROAD ROAD REPAIR	2	1	0	1	3,374	23	7	3,375	8
ARMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	2	2	0	0	1,326	21	2	1,328	2
SIGN STREET SIGN	0	0	0	0	54	1	0	54	0
SWAP METER SWAP-OUT	5	4	1	0	1,070	80	0	1,074	0
WTAP W/W TAP	8	3	0	5	300	11	9	303	14
MPWT TMP WTR	0	0	0	0	7	4	0	7	0
W/W W/W ESTIMATE	7	7	0	0	681	23	3	688	3
MEAS MEASURE FOR WATER TAP	19	19	0	0	905	21	2	924	2
VPRES LOW WATER PRESSURE	1	1	0	0	273	15	0	274	0
WTRTP WATER TAP	16	0	8	8	22	546	3	22	11
WMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
<b>** GRAND TOTALS **</b>	<b>150</b>	<b>123</b>	<b>12</b>	<b>15</b>	<b>24,290</b>	<b>1,514</b>	<b>32</b>	<b>24,413</b>	<b>47</b>

2013-2018 COMPARISON ROAD & STANDBY

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
JAN									
2013	\$41,260.80	\$938.00	\$ 42,198.80	\$5,354.51	\$0.00	\$ 5,354.51	\$ 47,553.31	2.22%	0.00%
2014	\$16,953.96	\$6,717.00	\$ 23,670.96	\$2,025.33	\$756.00	\$ 2,781.33	\$ 26,452.29	28.38%	27.18%
2015	\$46,965.38	\$3,501.00	\$ 50,466.38	\$2,088.00	\$0.00	\$ 2,088.00	\$ 52,554.38	6.94%	0.00%
2016	\$38,720.86	\$4,131.00	\$ 42,851.86	\$5,019.54	\$108.00	\$ 5,127.54	\$ 47,979.40	9.64%	2.11%
2017	\$ 35,426.89	\$ 5,954.00	\$ 41,380.89	\$ 896.00	\$ 264.00	\$ 1,160.00	\$ 42,540.89	14.39%	22.76%
2018	\$ 115,672.15	\$ 10,968.00	\$ 126,640.15	\$ 3,217.00	\$ -	\$ 3,217.00	\$ 129,857.15	8.66%	0.00%
FEB									
2013	\$ 18,626.80	\$ 67,095.40	\$ 85,722.20	\$ 1,030.75	\$ 5,044.00	\$ 6,074.75	\$ 91,796.95	78.27%	83.03%
2014	\$ 15,340.01	\$ 50,611.20	\$ 65,951.21	\$ 630.63	\$ 2,916.00	\$ 3,546.63	\$ 69,497.84	76.74%	82.22%
2015	\$ 29,099.97	\$ 81,445.03	\$ 110,545.00	\$ 3,048.00	\$ 4,474.50	\$ 7,522.50	\$ 118,067.50	73.68%	59.48%
2016	\$ 29,281.26	\$ 97,183.76	\$ 126,465.02	\$ 2,196.00	\$ 4,752.00	\$ 6,948.00	\$ 133,413.02	76.85%	68.39%
2017	\$ 37,167.14	\$ 108,620.10	\$ 145,787.24	\$ 6,098.00	\$ 644.00	\$ 6,742.00	\$ 152,529.24	74.51%	9.55%
2018	\$ 52,408.12	\$ 92,820.40	\$ 145,228.52	\$ 7,030.00	\$ -	\$ 7,030.00	\$ 152,258.52	63.91%	0.00%
MARCH									
2013	\$ 17,858.90	\$ 34,408.60	\$ 52,267.50	\$ 3,172.37	\$ 1,428.00	\$ 4,600.37	\$ 56,867.87	65.83%	31.04%
2014	\$ 13,978.32	\$ 60,159.00	\$ 74,137.32	\$ 1,453.37	\$ 3,024.00	\$ 4,477.37	\$ 78,614.69	81.15%	67.54%
2015	\$ 25,994.36	\$ 48,549.86	\$ 74,544.22	\$ 520.00	\$ 2,135.92	\$ 2,655.92	\$ 77,200.14	65.13%	80.42%
2016	\$ 39,332.78	\$ 43,344.46	\$ 82,677.24	\$ 7,171.28	\$ 1,746.00	\$ 8,917.28	\$ 91,594.52	52.43%	19.58%
2017	\$ 63,299.04	\$ 58,291.95	\$ 121,590.99	\$ 3,628.50	\$ 2,655.00	\$ 6,283.50	\$ 127,874.49	47.94%	42.25%
2018	\$ 60,476.28	\$ 79,758.65	\$ 140,234.93	\$ 2,582.83	\$ -	\$ 2,582.83	\$ 142,817.76	56.88%	0.00%
APRIL									
2013	\$ 4,049.54	\$ 15,913.00	\$ 19,962.54	\$ 398.69	\$ 168.00	\$ 566.69	\$ 20,529.23	79.71%	29.65%
2014	\$ 10,437.83	\$ 23,886.85	\$ 34,324.68	\$ 1,697.16	\$ 540.00	\$ 2,237.16	\$ 36,561.84	69.59%	24.14%
2015	\$ 50,455.27	\$ 26,487.88	\$ 76,943.15	\$ 1,113.20	\$ 432.00	\$ 1,545.20	\$ 78,488.35	34.43%	27.96%
2016	\$ 12,911.65	\$ 23,397.53	\$ 36,309.18	\$ 639.00	\$ 864.00	\$ 1,503.00	\$ 37,812.18	64.44%	57.49%
2017	\$ 10,981.60	\$ 25,543.90	\$ 36,525.50	\$ 921.00	\$ 1,056.00	\$ 1,977.00	\$ 38,502.50	69.93%	53.41%
2018	\$ 18,136.81	\$ 38,377.04	\$ 56,513.85	\$ 1,042.50	\$ -	\$ 1,042.50	\$ 57,556.35	67.91%	0.00%
MAY									
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB

2013	\$ 5,122.66	\$ 9,357.00	\$ 14,479.66	\$ 2,357.38	\$ 182.00	\$ 2,539.38	\$ 17,019.04	64.62%	7.17%
2014	\$ 11,212.74	\$ 11,752.32	\$ 22,965.06	\$ 2,332.50	\$ 324.00	\$ 2,656.50	\$ 25,621.56	51.17%	12.20%
2015	\$ 21,695.12	\$ 9,728.10	\$ 31,423.22	\$ 1,119.76	\$ 432.00	\$ 1,551.76	\$ 32,974.98	30.96%	27.84%
2016	\$ 20,027.28	\$ 15,607.50	\$ 35,634.78	\$ 585.00	\$ 432.00	\$ 1,017.00	\$ 36,651.78	43.80%	42.48%
2017	\$ 19,898.03	\$ 22,307.58	\$ 42,205.61	\$ 300.00	\$ 396.00	\$ 696.00	\$ 42,901.61	52.85%	56.90%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
JUNE									
2013	\$ 7,452.91	\$ 8,772.60	\$ 16,225.51	\$ 969.80	\$ 84.00	\$ 1,053.80	\$ 17,279.31	54.07%	7.97%
2014	\$ 5,461.13	\$ 12,304.05	\$ 17,765.18	\$ 231.00	\$ 432.00	\$ 663.00	\$ 18,428.18	69.26%	65.16%
2015	\$ 12,383.14	\$ 10,440.44	\$ 22,823.58	\$ 847.00	\$ 648.00	\$ 1,495.00	\$ 24,318.58	45.74%	43.34%
2016	\$ 21,078.47	\$ 11,074.21	\$ 32,152.68	\$ 1,417.20	\$ 108.00	\$ 1,525.20	\$ 33,677.88	34.44%	7.08%
2017	\$ 48,144.47	\$ 21,764.19	\$ 69,908.66	\$ 2,386.00	\$ 264.00	\$ 2,650.00	\$ 72,558.66	31.13%	9.96%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
MONTH PRIOR YR RD CURRENT RD TOTAL ROADS PRIOR YR SB CURRENT SB TOTAL SB TOTALS % Current Rd % Current SB									
JULY									
2013	\$ 6,390.25	\$ 7,293.79	\$ 13,684.04	\$ 1,485.55	\$ 336.00	\$ 1,821.55	\$ 15,505.59	53.30%	18.45%
2014	\$ 6,374.05	\$ 10,114.10	\$ 16,488.15	\$ 61.50	\$ 432.00	\$ 493.50	\$ 16,981.65	61.34%	87.54%
2015	\$ 6,165.31	\$ 9,191.51	\$ 15,356.82	\$ 215.00	\$ 216.00	\$ 431.00	\$ 15,787.82	59.85%	50.12%
2016	\$ 6,631.02	\$ 11,096.09	\$ 17,727.11	\$ 230.00	\$ 70.00	\$ 300.00	\$ 18,027.11	62.59%	23.33%
2017	\$ 44,122.82	\$ 16,037.89	\$ 60,160.71	\$ 5,865.00	\$ 264.00	\$ 6,129.00	\$ 66,289.71	26.66%	4.31%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
AUG									
2013	\$ 8,507.85	\$ 6,579.95	\$ 15,087.80	\$ 963.75	\$ 168.00	\$ 1,131.75	\$ 16,219.55	43.61%	14.84%
2014	\$ 3,765.23	\$ 8,221.80	\$ 11,987.03	\$ -	\$ 216.00	\$ 216.00	\$ 12,203.03	68.59%	100.00%
2015	\$ 3,254.30	\$ 6,734.31	\$ 9,988.61	\$ -	\$ 324.00	\$ 324.00	\$ 10,312.61	67.42%	100.00%
2016	22804.82	9568.56	32,373.38	\$ 585.00	\$ -	\$ 585.00	\$ 32,958.38	29.56%	0.00%
2017	8001.35	12884.4	20,885.75	0	132	132.00	21,017.75	61.69%	100.00%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
MONTH PRIOR YR RD CURRENT RD TOTAL ROADS PRIOR YR SB CURRENT SB TOTAL SB TOTALS % Current Rd % Current SB									
SEPT.									
2013	\$ 10,527.65	\$ 7,165.50	\$ 17,693.15	\$ 2,022.55	\$ 466.50	\$ 2,489.05	\$ 20,182.20	40.50%	18.74%
2014	\$ 18,117.34	\$ 10,992.20	\$ 29,109.54	\$ 2,179.53	\$ 495.00	\$ 2,674.53	\$ 31,784.07	37.76%	18.51%
2015	\$ 22,714.24	\$ 11,123.31	\$ 33,837.55	\$ 885.00	\$ 324.00	\$ 1,209.00	\$ 35,046.55	32.87%	26.80%

2016	\$ 32,586.89	\$ 14,553.53	\$ 47,140.42	\$ 1,016.00	\$ -	\$ 1,016.00	\$ 48,156.42	30.87%	0.00%
2017	\$ 23,883.05	\$ 14,768.60	\$ 38,651.65	\$ 4,142.50	\$ 264.00	\$ 4,406.50	\$ 43,058.15	38.21%	5.99%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
OCT.									
2013	\$ 10,746.30	\$ 33,671.51	\$ 44,417.81	\$ 1,438.04	\$ 1,783.50	\$ 3,221.54	\$ 47,639.35	75.81%	55.36%
2014	\$ 7,888.35	\$ 38,685.75	\$ 46,574.10	\$ 410.50	\$ 2,492.00	\$ 2,902.50	\$ 49,476.60	83.06%	85.86%
2015	\$ 14,755.50	\$ 25,498.73	\$ 40,254.23	\$ 291.15	\$ 1,426.00	\$ 1,717.15	\$ 41,971.38	63.34%	83.04%
2016	\$ 31,103.58	\$ 31,954.49	\$ 63,058.07	\$ 3,217.00	\$ 1,521.00	\$ 4,738.00	\$ 67,796.07	50.67%	32.10%
2017	\$ 29,843.05	\$ 46,553.10	\$ 76,396.15	\$ 3,738.05	\$ 2,112.00	\$ 5,850.05	\$ 82,246.20	60.94%	36.10%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
NOV.									
2013	\$ 6,394.66	\$ 25,224.75	\$ 31,619.41	\$ 110.75	\$ 588.00	\$ 698.75	\$ 32,318.16	79.78%	84.15%
2014	\$ 4,730.54	\$ 29,029.44	\$ 33,759.98	\$ 288.00	\$ 1,630.50	\$ 1,918.50	\$ 35,678.48	85.99%	84.99%
2015	\$ 15,068.39	\$ 37,149.21	\$ 52,217.60	\$ 1,035.00	\$ 2,052.00	\$ 3,087.00	\$ 55,304.60	71.14%	66.47%
2016	\$ 6,171.79	\$ 45,891.03	\$ 52,062.82	\$ 1,087.00	\$ 968.00	\$ 2,055.00	\$ 54,117.82	88.15%	47.10%
2017	\$ 31,199.20	\$ 61,695.11	\$ 92,894.31	\$ 8,020.36	\$ 1,350.00	\$ 9,370.36	\$ 102,264.67	66.41%	14.41%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
DEC.									
2013	\$ 13,816.98	\$ 110,388.45	\$ 124,205.43	\$ 2,121.50	\$ 5,376.00	\$ 7,497.50	\$ 131,702.93	88.88%	71.70%
2014	\$ 12,752.43	\$ 190,734.04	\$ 203,486.47	\$ 2,496.00	\$ 6,277.50	\$ 8,773.50	\$ 212,259.97	93.73%	71.55%
2015	\$ 36,428.08	\$ 192,012.79	\$ 228,440.87	\$ 3,714.00	\$ 7,128.00	\$ 10,842.00	\$ 239,282.87	84.05%	65.74%
2016	\$ 19,769.65	\$ 247,519.79	\$ 267,289.44	\$ 117.00	\$ 7,320.00	\$ 7,437.00	\$ 274,726.44	92.60%	98.43%
2017	\$ 41,040.80	\$ 229,161.96	\$ 270,202.76	\$ 5,370.66	\$ 7,656.00	\$ 13,026.66	\$ 283,229.42	84.81%	58.77%
2018			\$ -			\$ -	\$ -	#VALUE!	#DIV/0!
							\$ 4,343,897.54		
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
TOTALS									
2013	\$ 150,755.30	\$ 326,808.55	\$ 477,563.85	\$ 21,425.64	\$ 15,624.00	\$ 37,049.64	\$ 514,613.49	68.43%	42.17%
2014	\$ 127,011.93	\$ 453,207.75	\$ 580,219.68	\$ 13,805.52	\$ 19,535.00	\$ 33,340.52	\$ 613,560.20	78.11%	58.59%
2015	\$ 284,979.06	\$ 461,862.17	\$ 746,841.23	\$ 14,876.11	\$ 19,592.42	\$ 34,468.53	\$ 781,309.76	61.84%	56.84%
2016	\$ 280,420.05	\$ 555,321.95	\$ 835,742.00	\$ 23,280.02	\$ 17,889.00	\$ 41,169.02	\$ 876,911.02	66.45%	43.45%
2017	\$ 393,007.44	\$ 623,582.78	\$ 1,016,590.22	\$ 41,366.07	\$ 17,057.00	\$ 58,423.07	\$ 1,075,013.29	61.34%	29.20%

