

BCWCID #2

Board

Packet for

June 21,

2018

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 21ST DAY OF JUNE, 2018 AT 6:30 P.M. IN THE BOARD ROOM LOCATED AT 106 CONFERENCE DRIVE, BASTROP TEXAS 78602, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

- 1.) Call to Order and Establish a Quorum – O’Hanlon
- 2.) Pledge of Allegiance – O’Hanlon
- 3.) Texas State Flag – O’Hanlon
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
 - a. Approval of minutes from the May 24, 2018 Regular meeting of the Board of Directors;
 - b. Approval of monthly financials report for May 2018;
- 6.) Acceptance of resignation from Director Gonzalez – O’Hanlon
- 7.) Discussion and possible action regarding appointment of replacement director to Board vacancy – O’Hanlon
- 8.) Election of Officers and Road Committee Chairman
- 9.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director’s Meeting for Thursday, July 19, 2018 at 6:30 P.M.;

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JUN 18 2018
Rose Pietsch
Bastrop County Clerk
2:14 PM

- b. Reschedule August meeting date
- 10.) Discussion and possible action on hiring a General Manager – O’Hanlon
 - 11.) Receive reports from President O’Hanlon regarding meetings with community groups –
 - a. Meeting with Bastrop Fire Chief Mark Wobus
 - b. Meeting with Tahitian Village Property Owners Association and Tahitian Village Architectural Control Committee
 - 12.) Discussion and possible action regarding the following -
 - a. Hydrant repair status
 - b. Status of meter change outs
 - c. Hiring a firm to install meters
 - d. Status of new dump truck acquisition
 - e. Status update on Drainage for Unit 5
 - f. Status of Road Projects – 2017 & 2018
 - 13.) Discussion and possible action on water and wastewater system improvement projects:
 - a. tank installation at Conference Drive;
 - b. Emergency generator; and
 - c. Other Water and Wastewater System Improvements.
 - 14.) Discussion and possible action for a potential small park area on Airstrip Road proposed by Tahitian Village Property Owners Association - TVPOA
 - 15.) Discussion and possible action regarding final true-up on prior Pension Plan settlement -Kier
 - 16.) Discussion and possible actions related to additional methods to receive resident input and open discussion with the Board of Directors – O’Hanlon
 - 17.) Discussion and possible action regarding Delegation of Approval Authority relating to purchases, contracts, goods and services up to \$25,000
 - 18.) Discussion and possible action regarding Road Committee updates – Road Committee
 - 19.) Board suggestions on future agenda items-
 - a. Commercial water and sewer rates;
 - b. Establish advisory committee with POA and BCWCID on future uses of reserves
 - c. Establishment of Capital Plan (once new GM in place)

d. Other future agenda items.

20.) Discussion and possible action regarding Release of Liens held by District on Real Property - Rodriguez

21.) Adjourn


Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.

Agenda

Item # 5

Consent

Agenda Items

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, May 24, 2018, beginning at 6:30 p.m. at the Conference Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

John Creamer, President
Victor Gonzalez, Vice President
Mary Beth O' Hanlon, Secretary
Sam Kier, Treasurer
Karen Pinard, Director

BCWCID #2 Staff/Other Professionals:

Jim Ouellet, General Manager
Patrick Hudson, Attorney
Tyler Walsh, Operations Manager
Alma Rodriguez, District Administrator

- 1.) Call to Order and Establish a Quorum
President Creamer called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President Creamer led the Pledge of Allegiance.
- 3.) Texas State Flag
President Creamer led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
JoAnne Egitto stated is always in search or transparency and truth. Tonight the Board has a very important decision to make, electing a President. She hopes this is a chance to move forward and to do so in a much better fashion.

As the Vice Chair of the Road Committee her first request is to find out why Sam Kier was removed from the Road Committee list. She has confirmed with the office that Jim was the person that updated the list.

I would also like to talk about Ulupau Circle, the very expensive \$800,000 road that was constructed that only took \$33,000 in materials according to the Interlocal Agreement.

Mrs. Egitto also requested information on a meeting about a drainage study for Units 1, 2 and 4.

President Creamer informed Mrs. Egitto that her 3 minutes were up.

People in the audience stated she could have their 3 minutes.

Mrs. Egitto continued with why the Board would turn down a free forensic audit and would also like information regarding a whistle blower lawsuit.

Mrs. Egitto stated the road committee is an advisory committee to this board then we need to meet on a different date besides 2 days before the meeting. The committee needs to prepare road minutes.

Mrs. Egitto also wanted to know why Dart Frog has will get road maintenance on a road with no house before someone that has had an outstanding work order from 2012.

Mrs. Egitto urged the Board to be very careful and give a lot of consideration when they appoint a new President.

- 5.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the March 24, 2018 Annual Public meeting and Special meeting of the Board of Directors;
 - b. Approval of minutes from April 19, 2018 Regular meeting of the Board of Directors;
 - c. Approval of minutes from May 14, 2018 Special meeting of the Board of Directors; and
 - d. Approval of monthly financials report for April 2018.

Motion: Sam Kier moved to approve the consent agenda items. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

- 6.) Discussion and possible action regarding qualification of office by elected directors and open government training requirements:
- a. Administer the oaths of office for directors;
 - b. Approve Statement of Elected Officers for directors;
 - c. Approve Director Bonds for directors; and
 - d. Discussion regarding Open Meetings Act and Public Information Act Training Requirements.

Alma Rodriguez administered the Oath of Office and approved the Statement of Elected Officers for Place 1, 2 and 3.

Ms. Rodriguez stated she has started the process for the Directors bonds and will send the links for the Open Meeting Act and Public Information Act Training. Vice President took over the meeting and asked for any motion for election of officers.

- 7.) Discussion and possible action regarding election of officers and committee assignments- Gonzalez:
- a. Election of officers to Board of Directors;
 - b. Appointment of Road Committee Chairman; and
 - c. Action regarding additional committee appointments.

**Motion: Sam Kier moved to nominate Mary Beth O'Hanlon as President.
Seconded: Karen Pinard.**

Nominations ceased.

Mary Beth O'Hanlon has accepted the nominations.

Vote: Four (4) in favor, motion carries.

President O'Hanlon opened the floor for nominations.

**Motion: Karen Pinard moved to nominate Victor Gonzalez as Vice President.
Seconded: Sam Kier.**

Nominations ceased.

Victor Gonzalez has accepted the nominations.

Vote: Four (4) in favor, motion carries.

**Motion: Karen Pinard moved to nominate Sam Kier as Treasurer. Seconded:
Butch Carmack.**

Nominations ceased.

Sam Kier has accepted the nominations.

Vote: Four (4) in favor, motion carries.

Motion: Karen Pinard moved to nominate Butch Carmack. Seconded: Sam Kier.

Nominations ceased.

Butch Carmack has accepted the nominations.

Vote: Four (4) in favor, motion carries.

President O'Hanlon asked for a nomination for the Road Committee Chair.

Motion: Karen Pinard moved to nominate Victor Gonzalez as Road Committee Chair. Seconded: Sam Kier.

Nominations ceased.

Victor Gonzalez has accepted the nominations.

Vote: Four (4) in favor, motion carries.

President O'Hanlon asked for a nomination for the additional member for Road Committee.

Motion: Sam Kier moved to nominate Butch Carmack as the additional Road Committee person. Seconded: Karen Pinard.

Nominations ceased.

Butch Carmack has accepted the nominations.

Vote: Four (4) in favor, motion carries.

President O'Hanlon stated are there other open positions that need to be filled on the Road Committee Member.

JoAnne Egitto asked if you could appoint an at large position since Nicole Haston submitted an application that was apparently lost.

Director Gonzalez stated the Board can add an at large position.

President O'Hanlon open the floor for nominations for open positions on the road committee.

Motion: Victor Gonzalez moved to appoint Gwendolyn Winter to serve as Unit 1 road committee member. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

Motion: Victor Gonzalez moved to appoint Michele Plummer to serve as Unit 4 road committee member. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

Motion: Victor Gonzalez moved to appoint Nicole Haston to serve as the at large member for the road committee. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

President O'Hanlon thanked all the new committee members for their willingness to serve the community.

- 8.) Discussion and possible action regarding scheduling of future meeting dates:
- a. Regular Board of Director's Meeting for Thursday, June 21, 2018 at 6:30 P.M.

President O'Hanlon stated the next Board meeting will be held on June 21, 2018 at 6:30 P.M.

- 9.) Discussion and possible action regarding hiring a General Manager and Interim GM –
- a. Discussion and Possible Action to Create a GM Hiring Committee from Board Members (and possible addition of Interim to committee)

President O'Hanlon asked former President John Creamer to give a report to the Board because he had been working on this.

Mr. Creamer present the Board some information on 2 individuals on being Gene Kruppa, who retired last year and was the District's engineer for many years and the other person I Dan Dodson and his information came from an employment agency. Mr. Dodson has experience in water but Mr. Creamer has not been able to contact Mr. Dodson.

Mr. Creamer's recommendation to the Board is Gene Kruppa. Mr. Kruppa would be a very valuable asset to the District.

President O'Hanlon asked the Board how they wanted to move forward on hiring a general manager.

Director Kier stated when the Board hired Jim Ouellet there was a committee that went thought the application and conducted the initial interviews and the committee narrowed the search down to 2 candidites. Then the 2 candidate came before the board for an interview process.

Director Kier stated there are current employment posting on the industry websites and on the District's website.

President O'Hanlon asked if there was a motion to create a subcommittee of the Board to go through the resume, make the initial phones calls.

Motion: Sam Kier moved to setup a subcommittee to review the resumes and make initial phones calls. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

Motion: Karen Pinard moved to appoint Butch Carmack, Victor Gonzalez and Mary Beth O'Hanlon to the subcommittee.

Mary Beth asked legal is there are 3 members isn't that a quorum.

Patrick Hudson stated you would have to have it posted.

Karen Pinard amended the motion.

Motion: Karen Pinard moved to appoint Victor Gonzalez and Mary Beth O'Hanlon to the subcommittee. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

10.) Discussion and possible action regarding expenditure authority and disbursement of District funds

- a. Discussion and possible action regarding expenditure and disbursement authority; and
- b. Adopt Resolution designating authorized signatories for District Depository Accounts.

Director Kier stated since Jim Ouellet is not here anymore the Board should take off the responsibility instead of giving signing authority to the Interim General Manager. Then we need to have Jim Ouellet taken off.

Motion: Sam Kier moved to have Jim Ouellet and John Creamer taken off as signors and to add Butch Carmack to the accounts. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

11.) Discussion and possible action regarding the following operational matters- Walsh

Tyler Walsh reported on the following:

- a. Hydrant repair status – 12 hydrants are in need of repairs.
- b. Status of meter change outs – We are about 70% complete with meter change outs. Unit 3 is completed.

Director Pinard stated this was unacceptable. This need to be a priority.

President O'Hanlon asked if we could contract this out.

Mr. Walsh stated there is companies that will install the radio read meters.

Director Pinard stated she would like to have this as an agenda item every month and a month report.

Mr. Walsh will contact some companies on the installation.

- c. Status of new dump truck – Bluebonnet Ford will be calling when truck is done.

- d. Drainage improvements within Unit 3 – Drainage in Unit 3 is completed. There is still a customer on Hawea that had yard flooding. We would like to do some ditch work there to divert the water.
- e. Drainage improvements within Unit 5 – drainage work has been started, Debris has been removed and we have had one complaint about ROW easement.

Motion: Karen Pinard move to appoint Sam Kier to represent the District on this project with TVPOA and TVACC. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

- 12.) Discussion and possible action regarding new water storage tank improvement project at Conference Drive:

Tyler reported on the following items:

- a. Status update - Tyler Walsh asked John Creamer to give an update to the Board.

Mr. Creamer stated the Council gave their final approval on Tuesday evening.

- b. Discussion and possible action regarding Water Improvements required for new project, including emergency generator - Mr. Walsh stated that Mr. Ouellet talked about a 12" line between the plant and Mauna Kea but the study complete by Befco Engineering years ago suggested a 16" line. We will be required by TCEQ to have a generator at Plant 1 since we will have a standpipe.

Director Kier stated he talked the Joseph with Befco Engineering and recommended that he and Tyler get with Jim next week about the project.

- c. Discussion and possible action regarding appointment of District representative to provide project information to the Architectural Control Committee for Tahitian Village –

Motion: Karen Pinard move to appoint Sam Kier to represent the District on this project with TVPOA and TVACC. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

- 13.) Discuss and possible action regarding personnel matters:
- a. Discussion and possible action regarding creation of management procedures on when and how to use Employee Background Checks and Drug Tests – Kier;
 - b. Discussion and Possible action to retain Judy Collins (Employment Law Counsel) to re-write and review current employee handbook- Kier

Director Kier stated he had a meeting with Judy Osborn on April 24, she is a HR attorney in with a lot of government experience. We discussed back ground checks for Board members and she stated there was no need. Background checks for volunteers are not needed because this again is done in the public. For Background checks for employees in the employee handbook it doesn't give management

guidance or direction. Background checks should only be done once employment is offered. Ms. Osborn suggested disregarding arrest records because that is not a conviction but you could certainly discuss it with the applicant. Convictions to be concerned with are within a current period. You can talk to the applicant and document the discussion. Ms. Osborn also suggested that we do not use the Texas DPS site for back ground checks because that only check Texas we need to use a third party.

Director Kier stated they discussed the drug screening policy. Drug testing needs to be for cause. You cannot perform random drug screening or pre-employment drug testing.

Director Kier suggested the District hire Judy Osborn to review and update the current employee handbook since the previous attorney was not an HR attorney. The fee would be about \$7,000.

Motion: Sam Kier moved to hire Judy Osborn to review and update the current employee handbook. The cost would be about \$7,000. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

- 14.) Discussion and possible action regarding road projects:
 - a. Status of Road Projects – 2017 & 2018
 - b. Compliance with road power legislation relating to adoption and updates to Road Master Plan and implementation of road projects –Kier

Tyler Walsh stated everything is going smooth on the road construction projects. The projects should be completed in about a month. The contractor said he would be willing to do the other roads if the Evans is not ready to start on the roads.

Mr. Walsh stated the District will need to replace a pipe on Hanauma Drive which is about 15 feet deep. This will be a water project. Mr. Walsh will contact a contractor.

Director Kier stated he has had discussions with Befco Engineering and the attorney about the District statue regarding the master road plan. Mr. Kier presented recommendations to the Board and asked them to review the recommendations for 2 months then bring this back to the Board in September. The Master Plan was done in 1992, the plan was fresh in everyone mind and if you look at today you there are some items missing. Since 1992 everything done has been amendments to the plan. If we use the road presentation and add some charts to the presentation we would be in compliance with the statue.

Director Kier stated we have already sent the presentation and a cost estimate along with the annual audit to the appropriate authorities for this year. Director Kier has spoken with the auditor Bob West about incorporating the appropriate language in the audit.

Director Kier stated the District is doing what we are required by the master plan regarding drainage. A drainage study was done in Unit 3 and 5 because it was needed. No drainage study was done in Units 1, 2 and 4 because the drainage path is obvious.

- 15.) Discussion and possible action regarding Board of Director Meeting Matters- Kier:
 - a. Discussion and possible action regarding technology improvements for the Board of Directors meetings
 - b. Discussion and possible actions related to meeting procedures and methods for resident input and discussions with the Board of Directors – O’Hanlon

Alma Rodriguez presented a quote from COEUS Networks for \$2,819.95 for recording, stream and presenting the Board information.

Director Kier suggested larger TV’s.

Motion: Sam Kier moved to accept the proposal from COEUS Networks with larger TV’s. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

President O’Hanlon stated she is looking for more dialogue with our customers. Maybe looking to have a Board forum but we will discussing this with our attorney so we can stay in compliance.

- 16.) Discussion and possible action regarding District Fees and Charges
 - a. Discussion and Possible Action on 2018 Standby fees;
 - b. Discussion and Possible Action regarding late fees for delinquent Standby fees levied prior to 2018; and
 - c. Discussion and possible action regarding road maintenance fees including allowable statutory exemptions.

Director Kier stated that a couple a months ago we made a decision not to charge 2018 standby fess for Pine Forest because they were revising their deed restrictions. Pine Forest POA has now revised their deed restrictions so the District will no longer be charging standby fees in the future.

Motion: Sam Kier moved to continue the process of collecting delinquent fees. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

Director Kier stated this is for road fees for nonprofits which we are not in compliance with the statue. The District’s exemptions are for 65 and older and disable persons. John Creamer has sent a letter to the church and Director Kier has spoken with Pines and Prairies Land Trust.

- 17.) Discussion and possible action of Board’s wishes to review Mr Parachini’s request for a 20 Acre reserve to be donated to his Non-Profit – Parachini

Motion: Sam Kier moved to deny Mr. Parachini's request and Pines and Prairies request for this 20 acre reserve and work with TVPOA to form a committee to take recommendations from the community about what they would like for all the reserves. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

- 18.) Discussion and Possible Action relating to preparation of agreement between Bastrop County Emergency Services District No. 2, Bastrop City Fire Department and District relating to Fire Hydrants and Fire Protection (Current and future) – Kier

Director Kier suggested the District establish an Interlocal Agreement with the 2 fire departments regarding fire protection and fire hydrants.

Director Kier will have discussions with the fire chief.

- 19.) Discussion and possible action regarding Road Committee Matters:
- a. Discussion and Possible action on assignment of open positions on Road Committee; and
 - b. Receipt Monthly Report from Road Committee– Road Committee

JoAnne Egitto stated there has not been a lot of action by the road committee since there have been vacancies on the committee. The destiny study is also completed in Unit 5 and the other units are ongoing. Courtney Kellogg developed a road maintenance work order spreadsheet that has been very helpful.

Director Gonzalez stated there was discussion on the culvert permit process and cost of the permits but no decision was made.

- 20.) Board suggestions on future agenda items-
- a. Commercial water and sewer rates;
 - b. Remove the \$5 fee charged to keep information confidential
 - c. Establish advisory committee with POA and BCWCID on future uses of reserves
 - d. Establishment of Capital Plan (once new GM in place)
 - e. Other future agenda items.

Director Pinard suggested to have meter change outs to the agenda.

- 21.) Discussion and possible action regarding enhancing our options for receiving utility payments by adding Interactive Voice Response (IVR)
Alma Rodriguez presented a proposal from Tyler Technology regarding an automated phone service to pay utility bills. The cost is \$1.25 per transaction but Ms. Rodriguez is requesting the Board waive the fee for the customer.

Motion: Karen Pinard moved to approve adding the Interactive Voice Response System as a way to accept utility payments and for the District to absorb the \$1.25 transaction fee. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 22.) Discussion and possible action regarding Release of Liens held by District on Real Property
Alma Rodriguez presented the Release of Liens.

Motion: Karen Pinard moved to approve the Release of Liens. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 23.) The Board of Directors will meet in a closed/executive session pursuant to Texas Government Code Chapter 551, Section 551.174 Deliberation of personnel matters relating to discussion of contract matters regarding an Interim General Manager

President O'Hanlon announced at 9:02 p.m. that the Board will meet in Executive Session.

- 24.) The Board of Directors will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, and/or related items.

The Board Adjourned Executive Session at 9:12 p.m.

No action or decision made in Executive Session.

Motion: Sam Kier moved to extend a position to Gene Kruppa on a part time basis as the Interim General Manager and to authorize Karen Pinard to offer Gene Kruppa the position of Interim General Manager. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

Motion: Sam Kier moved to appoint Gene Kruppa to the hiring committee for a General Manager if he accepts the position. Seconded: Victor Gonzalez. Vote: Four (4) in favor, motion carries.

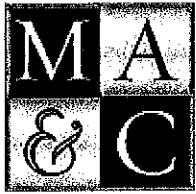
- 25.) Adjourn

Motion: Victor Gonzalez moved to adjourn. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

MEETING ADJOURNED AT 9:15 P.M.

Board Director

Date



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

**Bastrop County Water Control &
Improvement District No. 2**

Bookkeeper's Report

May 31, 2018

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of May 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2018				\$287,271.48
Receipts				
	Payment from Standby Fund		3,436.25	
	Payment from Road Fund		25,698.05	
	Payment from Road Fund - Salary Allocation - reissue		6,793.96	
	Void Check #20176 to Humana 4/30/2017		3,362.38	
	Void Check #161829 to BEFCO Engineering 4/30/2017		715.00	
	To Write-Off Unclaimed Property		432.23	
	Void Check #20727 to AlwaysCare Benefits, Inc. 4/30/2017		62.39	
	Accounts Receivable-W		214,269.37	
	Accounts Receivable - Pump/TWDB Reserve		12,488.82	
	Interest Earned on Checking		22.06	
Total Receipts			267,280.51	267,280.51
Disbursements				
21642	Ameriflex Business Solutions	FSA Purchases	(78.12)	
21643	Barnard Tire & Auto	Maintenance & Repair	(295.99)	
21644	Bryant Hill	Software	(3,000.00)	
21645	Dental Select	Dental Insurance	(222.64)	
21646	DPC Industries, Inc.	Chemicals	(150.00)	
21647	Environmental Improvements, Inc	Grinder Pump Repair	(16,800.00)	
21648	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(6,213.71)	
21649	Home Depot	Materials & Maintenance	(31.30)	
21650	Lowe's Business Account	Materials	(509.32)	
21651	Neopost USA Inc.	Office Equip Lease	(413.21)	
21652	USABluebook	Materials & Maintenance	(107.10)	
21653	We Rent It	Field Equipment Rental	(1,036.01)	
21654	Alma Rodriguez.	Mileage Reimbursement	(87.80)	
21655	B & B Auto Supply	Vehicle Repairs & Maintenance	(795.16)	
21656	Bastrop WCID No 2	Petty Cash Replenish	(76.22)	
21657	Card Service Center	Credit Card Expense	(1,435.87)	
21658	Coeus Networks	Computer Tech	(1,092.50)	
21659	Environmental Improvements, Inc	Materials	(2,870.32)	
21660	Ferguson Enterprises, Inc. #1105	Maintenance & Materials	(3,207.42)	
21661	Grainger Inc	Small Equipment	(21.25)	
21662	Jason Alley	Maintenance	(8,450.00)	
21663	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
21664	Mathis Rentals	Materials & Maintenance	(4,514.40)	
21665	McCoy's Building Supply Corp	Materials	(200.20)	
21666	Time Warner Cable	Telephone/Internet	(156.20)	
21667	Tractor Supply Co	Materials	(67.41)	
21668	Wells Fargo Vendor Fin Serv	Office Equip Lease	(451.86)	
21669	Wex Bank	Fuel	(2,122.88)	
21670	Ameegy Bank of Texas	Debt Service Payment	(94,450.75)	
21671	Ameriflex Business Solutions	PSA Purchases	(65.00)	
21672	Ameriflex Business Solutions.	Insurance FSA Fees	(78.00)	
21673	AT&T	Telephone Expense	(395.83)	
21674	Badger Meter Inc	Maintanence Agreement	(1,560.00)	
21675	Carlton Industries, L.P.	Safety Supplies	(219.18)	
21676	Cintas Corporation #86	Uniforms	(845.20)	
21677	DPC Industries, Inc.	Chemicals	(232.94)	
21678	Environmental Improvements, Inc	Materials	(3,146.19)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of May 31, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
21679	Ferguson Enterprises, Inc. #1105	Materials	(3,550.80)	
21680	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(4,320.39)	
21681	WC of Texas LLC-C	Garbage Expense	(76.13)	
21682	We Rent It	Field Equipment Rental	(1,565.34)	
21683	Xerox Corporation	Office Leased Equipment	(397.22)	
21684	Ameriflex Business Solutions	FSA Purchases	(10.00)	
21685	Aqua Water Supply Corporation	Water Samples	(175.00)	
21686	Bastrop Copier	Office Supplies	(491.64)	
21687	Bastrop County Clerk	W & WW Escrow	(582.00)	
21688	Bastrop WCID No 2 - Water	Water & Wastewater Services	(413.54)	
21689	BEFCO Engineering, Inc	Engineering Fee - Water Tank Site	(540.00)	
21690	Denton Navarro Rocha Bernal & Zech PC	Legal Fees	(1,833.41)	
21691	DPC Industries, Inc.	Chemicals	(349.41)	
21692	Frontier Communications	Answering Service	(64.46)	
21693	Herschap Company, LLC	Line Extension - Pahini & Kaenapapa and Upula &	(6,400.00)	
21694	Humana	Insurance Premium	(11,035.28)	
21695	McLean & Howard, LLP	Legal Fees	(5,269.21)	
21696	Professional Image Communications	Answering Service	(190.00)	
21697	Time Warner Cable	Telephone/Internet	(89.08)	
21698	Unum Life Insurance Company	Insurance Premium	(459.80)	
21699	USABluebook	Materials & Maintenance	(1,147.58)	
21700	Madeline Eden	Customer Deposit Refund	(18.27)	
21701	Darian Young	Customer Deposit Refund	(63.39)	
21702	Herbert US Real Estate	Customer Deposit Refund	(126.70)	
21703	Valerie Walker & Johnathan Rosson	Customer Deposit Refund	(42.19)	
21704	Dan Hugo	Customer Deposit Refund	(37.50)	
21705	Christina Vales	Customer Deposit Refund	(144.75)	
21706	Daniel & Kathryn Zimmer	Customer Deposit Refund	(162.51)	
21707	Richard Mullen	Customer Deposit Refund	(61.91)	
21708	Donald Corbin	Customer Deposit Refund	(147.72)	
21709	Darin Darke	Customer Deposit Refund	(101.59)	
21710	Daniel Wanner Jr & Kristen Wanner	Customer Deposit Refund	(42.14)	
21711	Robin Krenz	Customer Deposit Refund	(3.56)	
21712	Carol Reding & Kyle M Ray	Customer Deposit Refund	(146.89)	
21713	Joanne Kasten	Customer Deposit Refund	(171.58)	
21714	Dawn & Chris Kana	Customer Deposit Refund	(41.09)	
21715	Ameriflex Business Solutions	FSA Purchases	(4.37)	
21716	Coeus Networks	Computer Tech	(1,092.50)	
21717	DPC Industries, Inc.	Chemicals	(150.00)	
21718	DSHS Central Lab MC2004	Water Samples	(25.47)	
21719	Environmental Improvements, Inc	Grinder Pumps	(39,600.00)	
21720	Ferguson Enterprises, Inc. #1105	Maintenance	(3,931.63)	
21721	Fluid Meter Service, Corp	Misc Office	(300.00)	
21722	Grainger Inc	Materials	(1,414.82)	
21723	Home Depot	Materials & Maintenance	(548.39)	
21724	Lowe's Business Account	Materials	(787.23)	
21725	Matrix Imaging Solutions (C)	Printing	(1,116.92)	
21726	Quill Corporation	Office Supplies	(264.37)	
21727	USABluebook	Materials & Maintenance	(1,199.70)	
EFT	Bluebonnet Electric Coop	Utility	(3,206.63)	
EFT	City of Bastrop	Purchase Sewer Service	(11,526.68)	
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(5,193.27)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of May 31, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,404.51)	
INT/SRV	Bastrop WCID No 2	Customer Charge Back Items	(312.00)	
INT/SRV	Bastrop WCID No 2	SubUser Admin Fees	(34.95)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 04/25/2018 - 05/08/2018	(14,804.96)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 05/09/2018 - 05/22/2018	(14,971.67)	
PAYROLL		401K Payments - John Hancock	(1,871.10)	
PAYROLL		401K Payments - John Hancock	(1,832.66)	
PAYROLL	Alliance Payroll	Payroll Fees	(209.90)	
PAYROLL	United States Treasury	Payroll Liabilites	(9,235.03)	
PAYROLL	Bastrop WCID No 2	HSA Payment	(538.46)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - April	(30,734.69)	
RCT/TRN		Transfer to WW Pump Maintenance - April	(473.14)	
RCT/TRN	Bastrop WCID No 2	Transfer to Water Reserve Savings - April	(5,423.77)	
Total Disbursements			(350,515.83)	(350,515.83)
BALANCE AS OF 05/31/2018				\$204,036.16

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - TWDB WW Account
 As of May 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2018				\$572.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 05/31/2018				\$572.00

Bastrop WCID No 2 - Standby
Cash Flow Report - Standby Operating Account
 As of May 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2018				\$129,265.75
Receipts				
	Accounts Receivable		2,243.00	
	Accounts Receivable - May CC Payments		60.00	
	Accounts Receivable		<u>1,119.10</u>	
Total Receipts				3,422.10
Disbursements				
3916	Bastrop WCID No 2 Water	Allocation & Ap Due to Water	(3,436.25)	
3917	McCreary, Veselka, Bragg & Allen, P.C.	Attorney Fees - Colovista Ochards	<u>(95.10)</u>	
Total Disbursements				<u>(3,531.35)</u>
BALANCE AS OF 05/31/2018				<u><u>\$129,156.50</u></u>

Bastrop WCID No 2 - Roads
Cash Flow Report - Road Const Operating Account
As of May 31, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2018				\$342,226.25
Receipts				
	Accounts Receivable		67,310.84	
	Bastrop County District Clerks Office for excess tax sale proceeds		639.83	
Total Receipts				67,950.67
Disbursements				
4793	973 Materials, LLC	Materials	(1,521.10)	
4794	Bastrop County Clerk.	Legal Fees - Road Escrow Acct # 6221	(400.00)	
4795	Bastrop Tree Service, Inc.	Tree Removal	(2,800.00)	
4796	Buda Materials LLC	Tahitian Village Project - Koolua Drive	(1,185.25)	
4797	Waller County Asphalt	Materials	(5,453.21)	
4798	We Rent It	Equipment Rental	(1,221.31)	
4799	Jason Alley	Drainage	(2,200.00)	
4800	973 Materials, LLC	Materials	(214.60)	
4801	Bastrop WCID No 2 WW	Transfer to WW	(4,156.24)	
4802	Buda Materials LLC	Waipahoehoe Road - Bastrop Road Project	(7,109.92)	
4803	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Arlo L Burgos	(110.70)	
4804	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Bastrop County Trustees	(234.25)	
4805	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Bastrop County Trustees	(104.30)	
4806	Bastrop WCID No 2 Water	AP & Allocations	(25,698.05)	
4807	Bastrop WCID No 2 Water	Transfer to Water - Salary Allocations - Reissue	(6,793.96)	
4808	BEFCO Engineering, Inc.	Engineering Fees	(1,260.00)	
4809	Curtis Oltmann Excavation LLC	Drainage in Kokomo Area	(600.00)	
4810	K3 Transport LLC	Shipping	(1,409.68)	
4811	M2 Federal Inc	Koolua Drive Slope Failure	(3,690.00)	
4812	McCreary, Veselka, Bragg & Allen PC	Legal Fees - Norene Cimino	(373.95)	
4813	William Pina & Stella Haecker	Damage to Bushes	(24.18)	
TRF	Bastrop WCID No 2 Standby	CC Payments Due to Standby	(60.00)	
Total Disbursements				(66,620.70)
BALANCE AS OF 05/31/2018				\$343,556.22

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of April 30, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Certificates of Deposit					
FRONTIER BANK (XXXX1963)	01/09/2018	07/08/2018	1.00 %	150,000.00	Water
THIRD COAST BANK, SSB (XXXX8651)	01/09/2018	07/08/2018	1.20 %	150,000.00	Water
CADENCE BANK (XXXX8631)	01/05/2018	08/09/2018	1.20 %	150,000.00	Water
BUSINESS BANK OF TX, NA (XXXX425)	01/05/2018	09/06/2018	1.20 %	150,000.00	Water
CENTRAL BANK (XXXX0649)	01/05/2018	10/08/2018	1.25 %	150,000.00	Water
GREEN BANK (XXXX4260)	01/05/2018	11/05/2018	1.00 %	150,000.00	Water
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
COMPASS BANK-PREMIER (XXXX4906)	01/05/2018	12/05/2018	1.28 %	150,000.00	Water
ICON BANK (XXXX3438)	01/05/2018	01/10/2019	1.25 %	150,000.00	Water
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.88 %	618,952.79	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	11,114.09	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	124,887.23	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	406,215.08	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	70,791.26	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	71,953.35	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	52,343.67	Water Cap Improv
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	287,271.48	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$2,997,154.16	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	129,265.75	Standby Operating
Totals for Standby Fund:				\$129,265.75	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	70,073.15	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	335,178.29	Road Const Operating
Totals for Roads Fund:				\$405,251.44	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,531,671.35	

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of May 31, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Certificates of Deposit					
FRONTIER BANK (XXXX1963)	01/09/2018	07/08/2018	1.00 %	150,000.00	Water
THIRD COAST BANK, SSB (XXXX8651)	01/09/2018	07/08/2018	1.20 %	150,000.00	Water
CADENCE BANK (XXXX8631)	01/05/2018	08/09/2018	1.20 %	150,000.00	Water
BUSINESS BANK OF TX, NA (XXXX425)	01/05/2018	09/06/2018	1.20 %	150,000.00	Water
CENTRAL BANK (XXXX0649)	01/05/2018	10/08/2018	1.25 %	150,000.00	Water
GREEN BANK (XXXX4260)	01/05/2018	11/05/2018	1.00 %	150,000.00	Water
FIRST NATIONAL BANK BASTR (XXXX4188)	11/18/2016	11/18/2018	1.05 %	153,053.21	Water
COMPASS BANK-PREMIER (XXXX4906)	01/05/2018	12/05/2018	1.28 %	150,000.00	Water
ICON BANK (XXXX3438)	01/05/2018	01/10/2019	1.25 %	150,000.00	Water
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.88 %	619,514.31	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX2781)	01/01/2017		0.25 %	11,589.17	WW-Pump Maint
FIRST NATIONAL BANK BASTR (XXXX3903)	01/01/2017		0.25 %	117,293.69	WW-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	437,048.79	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	70,807.75	Water MM
FIRST NATIONAL BANK BASTR (XXXX7248)	01/01/2017		0.25 %	77,390.00	W-TWDB 5 Yr Res
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	59,967.32	Water Cap Improv
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	204,036.16	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$2,951,272.40	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	129,156.50	Standby Operating
Totals for Standby Fund:				\$129,156.50	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	70,096.96	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	343,556.22	Road Const Operating
Totals for Roads Fund:				\$413,653.18	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,494,082.08	

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
May 2018**

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 • TV Water Sales	101,836	91,667	474,320	458,333	1,100,000
14115 • Water Late Charge Income	2,004	2,083	11,021	10,417	25,000
14120 • TV Tap Fees	14,400	15,000	117,600	75,000	180,000
14125 • Capital Reserve Fee	0	5,000	0	25,000	60,000
14130 • Water Line Bore	9,300	583	17,400	2,917	7,000
14135 • Water Line Extension	0	833	0	4,167	10,000
14140 • Backflow Inspections	0	500	0	2,500	6,000
14145 • Returned Check Fee	0	25	0	125	300
14148 • Pools	0	33	275	167	400
14150 • Maps Sold	36	25	120	125	300
14155 • Office Rents	275	375	1,375	1,875	4,500
14160 • Other Income-W	11,016	0	12,084	0	0
14170 • Reconnect Fee	1,050	833	4,300	4,167	10,000
14175 • Interest-W	61	292	338	1,458	3,500
14180 • Copies & Faxes	0	4	9	21	50
14185 • FEMA Payments	0	0	2,224	0	0
14190 • Irrigation Systems	0	25	0	125	300
Total Water-Revenue	139,978	117,279	641,066	586,396	1,407,350
Total Income	139,978	117,279	641,066	586,396	1,407,350
Expense					
Water-Expense					
16100 • Payroll					
16100a • Salaries	37,038	42,083	208,387	210,417	505,000
16100b • Over Time	1,966	1,500	7,577	7,500	18,000
16100c • Double Time	0	250	1,151	1,250	3,000
16100e • Holiday	0	1,833	12,566	9,167	22,000
16100f • Annual Leave	1,592	1,667	7,471	8,333	20,000
16100g • Sick	1,656	417	4,666	2,083	5,000
16100h • Personal Time	385	308	657	1,542	3,700
16100i • Bonus	0	1,667	10,000	8,333	20,000
16100k • FICA	3,148	3,000	18,837	15,000	36,000
16100l • 401K	0	167	500	833	2,000
16100m • Retirement-Life	3,049	6,583	32,331	32,917	79,000
16100n • SUTA	0	167	0	833	2,000
16100o • Longevity Pay	0	875	0	4,375	10,500
16100p • FUTA	3	0	379	0	0
16100q • On Call Pay	382	417	1,937	2,083	5,000
Total 16100 • Payroll	49,219	60,933	306,458	304,667	731,200
16110 • Health Insurance					
16110a • Insurance-Medical	7,645	11,300	42,047	56,500	135,000
16110b • Insurance-Dental	205	175	678	875	2,100
16110c • Insurance-Vision	81	133	445	667	1,600
16110d • HSA	138	150	762	750	1,800
16110e • Insurance-Life	460	292	2,270	1,458	3,500

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Total 16110 · Health Insurance	8,529	12,050	46,201	60,250	144,600
16117 · Payroll Service Fee	210	0	1,289	0	0
16118 · Hand Tools	787	167	2,861	833	2,000
16120 · Wellness Program	0	25	0	125	300
16121 · Uniforms-W	697	583	2,694	2,917	7,000
16122 · Mileage	85	83	530	417	1,000
16123 · Vehicle Usage	500	500	2,500	2,500	6,000
16124 · Admin Allocations	(4,762)	(7,917)	(48,749)	(39,583)	(95,000)
16125 · PPE Allocations	(7,339)	(8,667)	(43,276)	(43,333)	(104,000)
16125a · BOM Salary Reimburs from WW	(8,635)	(10,083)	(50,913)	(50,417)	(121,000)
16126 · Answering Service	190	333	950	1,667	4,000
16127 · Repairs-Contracted-W	0	417	900	2,083	5,000
16128 · Maint Agreement-Hand Held	0	150	1,560	750	1,800
16128a · Contracted Taps - Water	0	583	0	2,917	7,000
16129 · Maint Agreement-Incode-W	0	1,000	1,017	5,000	12,000
16130 · Office Equip Lease	1,262	1,000	6,311	5,000	12,000
16131 · Pest Control	0	25	0	125	300
16132 · Maint Agreement-Printer	0	83	0	417	1,000
16133a · Security Agreement	0	25	0	125	300
16135 · Garbage	76	125	381	625	1,500
16136 · Cleaning-Maint Building	0	83	0	417	1,000
16137 · Backflow Inspection	0	33	0	167	400
16138 · Chemicals-Chlorine	606	1,333	4,644	6,667	16,000
16138a · Contract Labor	0	417	1,150	2,083	5,000
16139 · Field Equip Rental-W	1,822	417	2,907	2,083	5,000
16140 · Fuel-W	784	792	4,683	3,958	9,500
16141 · Repairs & Maint-W	344	1,500	2,313	7,500	18,000
16142 · Materials-W	9,005	5,417	17,261	27,083	65,000
16144 · Safety Supplies-W	226	333	637	1,667	4,000
16145 · Damage Claims	0	83	43,883	417	1,000
16145a · Meter Maintenance	0	42	0	208	500
16146 · Water Samples	1,164	542	2,297	2,708	6,500
16147 · Repairs & Maint-Water Well	2,175	1,667	6,881	8,333	20,000
16149 · Computer-W	1,625	1,500	8,419	7,500	18,000
16150 · Depreciation-W	16,764	14,167	83,820	70,833	170,000
16151 · Dues & Subscriptions	0	67	0	333	800
16152 · Election Costs	0	417	0	2,083	5,000
16153 · Fax	0	8	3	42	100
16154 · Late Fees-W	0	125	123	625	1,500
16155 · Internet	0	167	0	833	2,000
16156 · Printing-W	498	417	5,008	2,083	5,000
16156a · Janitorial Supplies	0	17	0	83	200
16157 · Office Supplies-W	473	417	1,535	2,083	5,000
16158 · Misc-W	496	167	2,469	833	2,000
16159 · Medical-W	0	33	0	167	400
16160 · Misc Office-W	640	208	1,169	1,042	2,500
16161 · Pre-Employment Screening	0	5	7	25	60
16162 · Random Drug Screening	0	13	0	63	150
16163 · Postage	73	750	3,795	3,750	9,000
16164 · Public Notice	25	250	25	1,250	3,000
16165 · Telephone-W	862	500	4,160	2,500	6,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
16166 · License-W	85	208	215	1,042	2,500
16166a · Advertising	0	42	0	208	500
16167 · Bank Fees-W	35	417	200	2,083	5,000
16169 · TCEQ Fees-W	0	667	0	3,333	8,000
16171 · CC Fees	2,405	1,417	11,534	7,083	17,600
16172 · Interest Bonds-W	2,361	2,333	11,806	11,667	28,000
16174 · Accounting-W	1,170	1,167	7,456	5,833	14,000
16175 · Appraiser	0	83	0	417	1,000
16176 · Audit-W	0	667	9,000	3,333	8,000
16177 · Engineering-W	795	250	4,723	1,250	3,000
16178 · Legal-W	5,180	833	13,469	4,167	10,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	0	2,292	5,500
16179b · Insurance-Vehicles-W	0	142	0	708	1,700
16179c · Insurance-Misc-W	0	17	0	83	200
16179d · Insurance-E&O-W	0	42	0	208	500
16179e · Insurance-Liability-W	0	75	0	375	900
16179f · Insurance-Bonding	0	25	50	125	300
16179g · Insurance-FSA	143	417	585	2,083	5,000
16179h · Insurance-WC-W	0	333	853	1,667	4,000
16179i · Insurance- Wells	0	458	0	2,292	5,500
Total 16179 · Insurance-W	143	1,967	1,488	9,833	23,600
16180 · Repairs-Bldg-W	0	167	0	833	2,000
16181 · Repairs-Equip-W	0	333	272	1,667	4,000
16182 · Repairs-Vehicles-W	0	500	1,652	2,500	6,000
16182a · Yard Maintenance-Mowing	0	250	0	1,250	3,000
16183 · Travel					
16183a · Travel-Air	0	38	0	188	450
16183b · Travel-Lodging	0	350	0	1,750	4,200
16183c · Travel-Meals	28	58	183	292	700
16183d · Travel-Rental Car	0	21	0	104	250
Total 16183 · Travel	28	467	183	2,333	5,600
16184 · Training-W	250	208	199	1,042	2,500
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	142	618	708	1,700
16185b · Electricity-Office Bldg	0	583	1,877	2,917	7,000
16185c · Electricity-Wells	0	4,167	11,465	20,833	50,000
16185d · Electricity-WW Lift Station	0	42	331	208	500
Total 16185 · Electricity	0	4,933	14,291	24,667	59,200
16186 · Water-Maint Bldg	0	142	553	708	1,700
16187 · Water-Office Bldg	0	142	735	708	1,700
16188 · Computer Supplies	0	42	641	208	500
16196 · Permits	0	100	0	500	1,200
16197 · Small Equipment Purchases	0	333	0	1,667	4,000
Total Water-Expense	90,854	100,968	506,619	504,837	1,211,610

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
May 2018**

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Total Expense	90,854	100,968	506,619	504,837	1,211,610
Net Ordinary Income	49,125	16,312	134,447	81,559	195,740
Other Income/Expense					
Other Expense					
Capital Outlay-W					
17100 · Vehicles-W	0	5,000	102	25,000	60,000
17101 · Equipment-W	0	833	1,539	4,167	10,000
17102 · Meters-W	0	7,500	42,000	57,500	110,000
17104 · Software-W	0	0	47,418	30,000	30,000
17105 · Computer Replacement-W	0	417	0	2,083	5,000
17106 · Line Extension-W	0	5,000	51,093	50,000	60,000
17107 · Buildings-W	0	1,667	6,858	8,333	20,000
17108 · Water Line Improvements-W	6,000	2,500	9,774	12,500	30,000
17109 · Capital Outlay Culverts-W	0	10,000	18,701	50,000	120,000
17121 · Water Well Cap Improv-W	0	58,333	0	291,667	700,000
Total Capital Outlay-W	6,000	91,250	177,484	531,250	1,145,000
Total Other Expense	6,000	91,250	177,484	531,250	1,145,000
Net Other Income	(6,000)	(91,250)	(177,484)	(531,250)	(1,145,000)
Net Income	43,125	(74,938)	(43,037)	(449,691)	(949,260)

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
May 2018**

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14215 · WW Fees	59,565	56,250	281,938	281,250	675,000
14220 · WW Bore	550	583	5,300	2,917	7,000
14225 · WW Tap Fees	34,584	14,167	218,199	70,833	170,000
14230 · Pump Maintenance	497	417	2,378	2,083	5,000
14235 · Debt Service Reserve Fee	12,538	7,417	62,164	37,083	89,000
14275 · Interest-WW Reserve	20	25	111	125	300
14276 · Interest-WW	662	167	2,745	833	2,000
14280 · Other Income-WW	4,156	500	4,156	2,500	6,000
Total Wastewater-Revenue	112,573	79,525	576,991	397,625	954,300
Total Income	112,573	79,525	576,991	397,625	954,300
Expense					
Wastewater-Expense					
16221 · Uniforms-WW	527	583	2,524	2,917	7,000
16222 · W/W Salary Allocations	8,635	10,083	50,913	50,417	121,000
16229 · Maint Agreement-Incode-WW	0	333	0	1,667	4,000
16233 · Lift Station Admin Service Fee	1,150	33	1,150	167	400
16239 · Field Equip Rental-WW	1,822	167	4,246	833	2,000
16240 · Fuel-WW	784	775	4,683	3,875	9,300
16241 · Repairs & Maint-WW	19	1,333	10,681	6,667	16,000
16242 · Materials-WW	5,161	2,917	21,528	14,583	35,000
16243 · Meter Testing-WW	0	17	150	83	200
16244 · Safety Supplies-WW	350	200	1,113	1,000	2,400
16247 · Repairs & Maint-Lift Stat-WW	105	500	3,555	2,500	6,000
16248 · Grinder Pump Repair-WW	184	1,667	6,389	8,333	20,000
16250 · Depreciation-WW	37,347	35,833	186,736	179,167	430,000
16251 · Tools	1,626	83	2,016	417	1,000
16257 · Office Supplies-WW	0	17	0	83	200
16258 · Misc-WW	0	50	0	250	600
16259 · Medical-WW	150	25	150	125	300
16260 · Op & Maint-City of Bastrop-WW	11,527	11,917	59,565	59,583	143,000
16265 · Telephone-WW	0	83	119	417	1,000
16266 · License-WW	0	50	346	250	600
16268 · Filing Fees-WW	582	33	882	167	400
16269 · TCBEQ Fees-WW	0	267	0	1,333	3,200
16272 · Interest Bonds-WW	13,381	13,250	66,903	66,250	159,000
16274 · Accounting-WW	1,040	1,000	6,636	5,000	12,000
16276 · Audit-WW	0	750	8,000	3,750	9,000
16277 · Engineering-WW	315	250	315	1,250	3,000
16278 · Legal- WW	0	83	0	417	1,000
16279 · Insurance-WW					

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
May 2018**

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
16279a · Insurance-Property-WW	0	250	0	1,250	3,000
16279b · Insurance-Vehicles-WW	0	150	0	750	1,800
16279c · Insurance-Misc-WW	0	42	0	208	500
16279d · Insurance-E&O-WW	0	42	0	208	500
16279e · Insurance-Liability-WW	0	75	0	375	900
16279h · Insurance-WC-WW	0	417	853	2,083	5,000
Total 16279 · Insurance-WW	0	975	853	4,875	11,700
16280 · Repairs-Bldg WW	0	167	0	833	2,000
16281 · Repairs-Equip-WW	0	250	207	1,250	3,000
16282 · Repairs-Vehicles-WW	0	333	1,051	1,667	4,000
16283 · Yard Maintenance-Mowing	0	208	0	1,042	2,500
16284 · Training-WW	0	83	0	417	1,000
16285 · Electricity-Lift Stations	0	417	1,000	2,083	5,000
16286 · Water-Lift Stations	0	167	548	833	2,000
16294 · Travel - Lodging	0	42	0	208	500
16295 · Travel - Meals	0	17	0	83	200
16296 · Travel - Rental Car	0	17	0	83	200
16297 · Small Equipment Purchaes-WW	0	83	0	417	1,000
Total Wastewater-Expense	84,703	85,058	442,260	425,292	1,020,700
Total Expense	84,703	85,058	442,260	425,292	1,020,700
Net Ordinary Income	27,870	(5,533)	134,731	(27,667)	(66,400)
Other Income/Expense					
Other Expense					
Capital Outlay-WW					
17200 · Vehicles-WW	0	2,500	102	12,500	30,000
17201 · Equipment-WW	0	250	0	1,250	3,000
17206 · WW Line Extensions-WW	0	833	0	4,167	10,000
17208 · Wastewater Improv-WW	0	2,083	0	10,417	25,000
17211 · Capital Outlay Grinder Pumps-WW	39,600	25,000	98,000	58,333	100,000
Total Capital Outlay-WW	39,600	30,667	98,102	86,667	168,000
Total Other Expense	39,600	30,667	98,102	86,667	168,000
Net Other Income	(39,600)	(30,667)	(98,102)	(86,667)	(168,000)
Net Income	(11,730)	(36,200)	36,628	(114,333)	(234,400)

Bastrop WCID No - Roads
Actual vs Budget-RC
 May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 · Assessments	80,957	91,167	468,997	455,833	1,094,000
34215 · Assessments-Prior to 97	1,518	833	8,216	4,167	10,000
34220 · Late Fee	3,995	0	43,224	25,000	25,000
34225 · Late Fee- Prior	195	100	990	500	1,200
34235 · Lien Fees	2,227	2,083	19,898	10,417	25,000
34240 · Deed Admin Fee	12,372	100	23,239	500	1,200
34245 · Returned Check Fee	(207)	0	(57)	0	0
34250 · Filing Fees	24	250	24	1,250	3,000
34255 · Driveway	320	150	1,000	750	1,800
34260 · Other Income-RC	870	0	870	0	0
34265 · Attorney Fees	1,582	833	9,756	4,167	10,000
34270 · Allocation to Maintenance Fund	(13,666)	(13,667)	(68,330)	(68,333)	(164,000)
34274 · Admin Alloc to R/M 10%	0	908	0	4,542	10,900
34275 · Interest-RC	24	83	116	417	1,000
34280 · Sale of Real Property	0	500	0	2,500	6,000
Total Road Construction-Revenue	90,210	83,342	507,942	441,708	1,025,100
Total Income	90,210	83,342	507,942	441,708	1,025,100
Expense					
Road Construction-Expense					
36210 · Salary Allocations from Water	7,339	8,667	43,276	43,333	104,000
36224 · Admin Allocations from Water-RC	4,210	7,917	45,738	39,583	95,000
36229 · Maint Agreement-Incode-RC	0	417	0	2,083	5,000
36239 · Field Equip Rental	0	125	225	625	1,500
36241 · Repair & Maint-RC	0	42	0	208	500
36242 · Materials-RC	167	0	8,457	0	0
36245 · Damage Claims	24	0	24	0	0
36258 · Misc	137	417	608	2,083	5,000
36263 · Postage	0	750	2,247	3,750	9,000
36264 · Public Notices	0	0	0	0	0
36268 · Filing Fees	0	417	863	2,083	5,000
36270 · Bad Debt	0	7,000	0	35,000	84,000
36271 · CC Fees	0	500	3,506	2,500	6,000
36272 · Attorney Fees (County)	0	250	0	1,250	3,000
36274 · Accounting	715	708	4,511	3,542	8,500
36276 · Audit-RC	0	0	5,500	8,000	8,000
36277 · Engineering-RC	360	833	7,815	4,167	10,000

Bastrop WCID No - Roads
Actual vs Budget-RC
 May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
36278 · Legal-RC	2,790	417	17,331	2,083	5,000
36279 · Insurance					
36279h · Insurance- WC	0	0	711	0	0
Total 36279 · Insurance	0	0	711	0	0
36280 · Other Professional Fees	0	83	0	417	1,000
36294 · Road Fees Written Off	703	1,417	8,939	7,083	17,000
36295 · Lien Fees Written Off	450	500	1,890	2,500	6,000
36296 · Road Late Fees Written Off	547	583	2,497	2,917	7,000
36297 · Road Prior Written Off	2,032	1,417	8,141	7,083	17,000
36298 · Attorney Fees Written Off	734	500	2,973	2,500	6,000
36299 · Standby Fees Written Off	120	125	540	625	1,500
36300 · Standby Late Fees Written Off	60	83	255	417	1,000
Total Road Construction-Expense	20,389	33,167	166,046	173,833	406,000
Total Expense	20,389	33,167	166,046	173,833	406,000
Net Ordinary Income	69,821	50,175	341,896	267,875	619,100
Other Income/Expense					
Other Expense					
Road Construction-Capital					
37285 · Capital Outlay-RC	9,570	50,500	26,060	252,500	606,000
Total Road Construction-Capital	9,570	50,500	26,060	252,500	606,000
Total Other Expense	9,570	50,500	26,060	252,500	606,000
Net Other Income	(9,570)	(50,500)	(26,060)	(252,500)	(606,000)
Net Income	60,251	(325)	315,836	15,375	13,100

Bastrop WCID No - Roads
Actual vs Budget-RM
 May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 • Donations	0	833	0	4,167	10,000
34160 • Other-RM	0	16,667	0	83,333	200,000
34165 • FEMA Payments	0	0	8,614	0	0
34176 • Transfer from Road Construction	13,666	13,667	68,330	68,333	164,000
34180 • Admin Allocaitons-RM	0	7,917	0	39,583	95,000
Total Road Maintenance-Revenue	13,666	39,083	76,944	195,417	469,000
Total Income	13,666	39,083	76,944	195,417	469,000
Expense					
Road Maintenance-Expense					
36127 • Repairs- Contracted-RM	0	0	349,181	260,000	260,000
36128 • Contract Labor- RM	0	5,000	0	25,000	60,000
36139 • Field Equipment Rental- RM	0	500	10,922	2,500	6,000
36141 • R&M-RM	0	83	0	417	1,000
36142 • Materials-RM	800	2,917	65,509	14,583	35,000
36144 • Safety Supplies-RM	0	17	0	83	200
36146 • Equip. Small	0	83	0	417	1,000
36147 • Permit Fees	0	42	0	208	500
36174 • Accounting	163	167	1,025	833	2,000
36176 • Audit-RM	0	0	1,250	4,000	4,000
36177 • Engineering-RM	0	1,667	7,530	8,333	20,000
36178 • Legal-RM	0	167	700	833	2,000
36179 • Insurance-WC-RM	0	0	426	0	0
Total Road Maintenance-Expense	963	10,642	436,544	317,208	391,700
Total Expense	963	10,642	436,544	317,208	391,700
Net Ordinary Income	12,704	28,442	(359,601)	(121,792)	77,300
Net Income	12,704	28,442	(359,601)	(121,792)	77,300

Bastrop WCID No 2 - Standby
Actual vs Budget
 May 2018

	May 18	Budget	Jan - May 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	390	2,500	5,085	12,500	30,000
25400 · Pine Forest Standby-Prior	0	208	0	1,042	2,500
25500 · TV Standby	1,506	1,333	9,323	6,667	16,000
25600 · Late Fees	465	167	2,625	833	2,000
25700 · Lien Fees	45	67	240	333	800
25710 · Attorney Fees	0	25	6,444	125	300
Total Income	2,406	4,300	23,717	21,500	51,600
Expense					
27110 · Admin Allocations	551	792	3,011	3,958	9,500
27120 · Maint. Agreement- Incode	0	167	0	833	2,000
27130 · Office Supplies	0	25	66	125	300
27135 · Filing Fees	0	17	0	83	200
27140 · Postage	0	133	0	667	1,600
27155 · Miscellaneous Expense	0	25	0	125	300
27157 · Appraiser/Surveyor	0	250	0	1,250	3,000
27160 · Accounting	163	167	1,124	833	2,000
27170 · Audit	0	208	1,250	1,042	2,500
27180 · Engineering	0	333	0	1,667	4,000
27190 · Legal	0	0	4,438	0	0
Total Expense	714	2,117	9,888	10,583	25,400
Net Ordinary Income	1,692	2,183	13,829	10,917	26,200
Other Income/Expense					
Other Expense					
27195 · Drainage	0	0	1,813	0	0
Total Other Expense	0	0	1,813	0	0
Net Other Income	0	0	(1,813)	0	0
Net Income	1,692	2,183	12,016	10,917	26,200

**Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of May 31, 2018**

	May 31, 18
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	298,486.91
11220 · TWDB WW	572.00
Total Checking/Savings	299,058.91
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	24,143.30
11250 · Accounts Receivable - WW	8,300.45
Total Accounts Receivable	32,443.75
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,561,218.28
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	713.90
11172 · Due from RM-W	562.50
11173 · Due from RC-W	15,121.10
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,185,445.96
11260 · Allowance for Doubtful-WW	(4,414.45)
11271 · Due from RC-WW	5,516.14
Total Other Current Assets	2,787,815.24
Total Current Assets	3,086,874.15
Fixed Assets	
11190 · Accumulated Depreciation-W	(3,024,003.55)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	4,777,548.49
11290 · Accumulated Depreciation-WW	(2,120,364.30)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,438,146.98
Total Fixed Assets	7,247,493.62
TOTAL ASSETS	10,334,367.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	26,067.31
Total Accounts Payable	26,067.31
Other Current Liabilities	
12140 · Accrued Salaries	17,092.67
12144 · FSA Employee Flexible Spending	864.64
12145 · Benefit Liability	(5,398.16)
12146 · Retirement Plan	2,158.64
12154 · 401k	(26.00)
12160 · Deposits	205,800.00
12170 · Due to TCEQ-W	2,253.08

Bastrop WCID No 2 - Water/Wastewater
Balance Sheet
As of May 31, 2018

	May 31, 18
12270 · Due to TCEQ-WW	1,409.11
12280 · Bonds Payable-TWDB-WW	5,815,000.00
12281 · Bond Interest Payable	78,708.95
Total Other Current Liabilities	6,117,862.93
Total Current Liabilities	6,143,930.24
Total Liabilities	6,143,930.24
Equity	
13110 · Unrestricted Fund Balance-W	1,536,850.74
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.00
13220 · Unrestricted Fund Balance-WW	954,218.76
13240 · Capital Assets Fund Balance-WW	(193,791.00)
Net Income	(6,408.97)
Total Equity	4,190,437.53
TOTAL LIABILITIES & EQUITY	10,334,367.77

Bastrop WCID No - Roads
Balance Sheet
As of May 31, 2018

	May 31, 18
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	343,556.22
Total Checking/Savings	343,556.22
Other Current Assets	
31230 · Time Deposits-RC	70,096.96
31250 · Accounts Receivable-RC	2,276,056.45
31260 · Allowance for Doubtful-RC	(2,193,543.46)
Total Other Current Assets	152,609.95
Total Current Assets	496,166.17
TOTAL ASSETS	496,166.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	10,870.13
Total Accounts Payable	10,870.13
Other Current Liabilities	
32150 · Due to Water-RM	562.50
32250 · Due to Water-RC	15,121.10
Total Other Current Liabilities	15,683.60
Total Current Liabilities	26,553.73
Total Liabilities	26,553.73
Equity	
33130 · Fund Balance-RM	199,655.49
33220 · Fund Balance-RC	313,722.04
Net Income	(43,765.09)
Total Equity	469,612.44
TOTAL LIABILITIES & EQUITY	496,166.17

**Bastrop WCID No 2 - Standby
Balance Sheet
As of May 31, 2018**

	May 31, 18
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	129,156.50
Total Checking/Savings	129,156.50
Other Current Assets	
21500 · Accounts Receivable	538,433.18
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	29,899.27
Total Current Assets	159,055.77
TOTAL ASSETS	159,055.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	713.90
Total Other Current Liabilities	713.90
Total Current Liabilities	713.90
Total Liabilities	713.90
Equity	
23010 · Fund Balance	146,325.70
Net Income	12,016.17
Total Equity	158,341.87
TOTAL LIABILITIES & EQUITY	159,055.77

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

01/01/2018 - 12/31/2018

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 06/01/2018						
Amegy Bank of Texas	2016	06/01/2018	05/31/2018	0.00	94,450.75	94,450.75
		Total Due 06/01/2018		0.00	94,450.75	94,450.75
Debt Service Payment Due 12/01/2018						
Amegy Bank of Texas	2016	12/01/2018		245,000.00	94,450.75	339,450.75
		Total Due 12/01/2018		245,000.00	94,450.75	339,450.75
		District Total		\$245,000.00	\$188,901.50	\$433,901.50

Agenda

Item # 6

Letter of
Resignation
from Director
Gonzalez

VICTOR A. GONZÁLEZ
ATTORNEY AT LAW

June 5, 2018

Dear Madame President and Fellow Board Members,

This letter serves as my official notice of resignation from the Bastrop County Water Control and Improvement District #2, effective immediately. I have been honored to serve on the Board for a total of 6 years and I will reflect on those years as times of positive change and successful efforts to improve our service to the residents of Tahitian Village; however, I believe that this is the right time to step aside for new leadership and fresh ideas.

I want to thank the Board and residents for granting me this extraordinary privilege and rewarding opportunity to serve Tahitian Village. I only wish the very best for the Board and Tahitian Village residents in all future endeavors.

Sincerely,


Victor Gonzalez

Agenda

Item # 12

and 13

Updates

BOARD OF DIRECTORS
BASTROP COUNTY WCID NO. 2
UPDATE OF VARIOUS ITEMS

JUNE 21, 2018

Water

- Installation of radio read water meters. There are about 422 radio read meters to be installed. Tyler has indicated that it will take about 9 weeks to complete the installation when started. Meter installation will begin with the employment of an additional helper-presently underway.
- Construction of a new water standpipe/storage tank. I have spoken with Jerry Kyle who represented the water district with the TWDB loan. He has indicated that we will need to contact TWDB to use any surplus funds. The only issue I am aware of would be additional money to make TTHM corrections at plant #2. The aeration/tank mixer on the tank was completed and Tyler will take samples to measure the TTHM results and determine if any additional action is required.

Wastewater

- As we approach the 10th anniversary of the wastewater system, I have asked Alma to develop a list of grinder stations with their respective ages and show last time changed out. I will recommend that the district start changing out the older grinders. This will assist in limiting after hours/weekend calls for non-functional grinder stations.
- Brian Phenegar, with EI 2, has been contacted to invite him and his assistant to come to the District to conduct a school for pump repairs. There has been some time since some of the employees were certified. This will be a good and valuable tool for the employees to see the most efficient method to repair grinder pumps and installation methods. We will also discuss pricing of grinder stations to determine if there is an incentive to purchase more at any time. They will come to Bastrop and conduct the school at the District warehouse.
- Tyler has indicated that Lift Station #2 of the original 3 main lift stations needs repairs to the electrical system and wet well coating system. We are gathering estimated costs and met with the coating rep. last week – June 14. We have also inspected the two remaining lift stations - # 1 and 3 and requested coating estimates.

Warehouse Property

- We are soliciting estimates for a security fence around the warehouse properties. Depending on the ultimate cost, the method of awarding the contract for services will be determined.

Drainage

- On Wednesday, June 13, 2018, Tyler, Andy and I made several location visits to inspect drainage issues. The main conclusion is to obtain and secure all required drainage easements; restrict the sale of identified drainage lots; and make some drainage ditch improvements at various locations. Tyler will check with the easement procurement to allow for the construction of a drainage ditch in Unit 5.
- Also, Tyler will review the widening of the drainage channel in Unit 3 and modification to various drainage ditch back slopes.

Roads

- On June 13, Mel, Andy, William Cook, Tyler and I reviewed several of the 2017 roadways for minor

corrections and acceptance by the County. County will assist to make some changes for acceptance.

- William Cook will provide some estimates to Tyler for concrete work and ditch excavation needed for County acceptance.
- Tyler will follow up on easements to allow for construction of drainage ditch from installed culvert pipes.
- The main objective for the district is to improve roadways to County/City standards and have that entity accepted the improved roadway for future maintenance.
- The 2018 roadway project with WJC is making good progress. According to the County, all work is acceptable. All the density tests passed on Tuesday, June 12. William Cook estimated about 2 weeks to complete WJC's roadway project. This is only about half of the 2018 roadway project.
- It is expected that the County will accept all the 2017 and 2018 roadways after some work is completed and the roadways paved by County. Also, Ulupau needs a small area to be paved by County for acceptance.

General

It is important that all work within the District follow the contractual requirements of the State of Texas.

Respectively submitted,
Gene Kruppa, P.E., R.P.L.S.
Interim General Manager

Agenda

Item # 15

Pension Plan

Alma, As a result of the call with Kathy Davis and Alex Pina on June 18, 2017. We were informed that the funding of the previous pension plan was not done correctly. It appears from our research that the process was flawed when the District decided to fund the balances without independent verification. The Pension Advisors provided a full service (for a fee) but the District decided that they would not use this full service. Instead the District paid for Pension Advisors to do only the compliance testing and 5500 IRS disclosures only. They were very clear on the call that this would not have happened if they had provided the full fiduciary service.

The compliance testing document that Pension Advisors provided to the District provided the District with the proper amounts to fund on an annual basis. These reports were apparently used to fund the contributions for the annuity and invoices were provided to pay for the life insurance component of the plan. This process worked (fairly) well until 2009 when the Finance Director left the District employment.

The training given to the Office Manager did not provide for paying to the Insurance companies from these Compliance Testing Reports. After 2009, only invoices presented (for life insurance) were paid to the providers. In a few instances invoices were generated by the providers for the annuity portion and were also paid. The amounts were not correct and Pension Advisors could not provide a reason why the providers sent invoices occasionally.

Many individuals from the past actually have more funding in their accounts than are required (mainly because of vesting). These overages belong to the employees per law as a part of the shut-down of the plan.

Six employees have a shortfall in their Accrued Benefit and the District owes monies into their accounts before we can shut-down the Pension plan.

Once the funding occurs, The plan can be shut down and the monies disbursed to the employee (or their IRA). Alex will train all employees on the implications of taking the cash vs rolling it into an IRA.

If we had not shut down this Plan we would have probably never found this process issue and over time the issue would have been greater.

The money we owe to the employee accounts is cash (plus interest) that the District would have expended in prior years..

Note:

This plan was a Fully Insured Benefit Plan with an Insurance Component. When I asked about the assumptions used for the actuarial evaluation Kathy told us that they were fixed in the plan documents as this is an insurance arrangement and the insurance company takes on the risk of actuarial gains and losses.

I make a motion to the Board to approve paying the funds for these 6 individual accounts that require to be funded for \$68,202.13

Attached is the worksheet

However, Here is the employee detail (without employee names for privacy

Participant	Account Value	Vested Value	Over/Under
empl1	\$1,365.48	\$138.24	\$1,227.24
empl2	\$8,608.90	\$14,937.00	-\$6,328.10
empl3	\$4,494.31	\$4,199.00	\$295.31
empl4	\$1,542.92	\$83.48	\$1,459.44
empl5	\$27,583.84	\$12,597.00	\$14,986.84
empl6	\$5,405.34	\$401.20	\$5,004.14
empl7	\$1,345.74	\$68.64	\$1,277.10
empl8	\$12,767.63	\$7,198.11	\$5,569.52
empl9	\$1,644.22	\$95.41	\$1,548.81
empl10	\$36,532.08	\$19,065.17	\$17,466.91
empl11	\$11,285.76	\$1,373.19	\$9,912.57
empl12	\$4,681.01	\$1,209.96	\$3,471.05
empl13	\$4,505.57	\$7,399.12	-\$2,893.55
empl14	\$9,904.33	\$14,936.44	-\$5,032.11
empl15	\$1,199.64	\$825.63	\$374.01
empl16	\$13,667.21	\$13,544.27	\$122.94
empl17	\$22,084.81	\$49,581.02	-\$27,496.21
empl18	\$44,088.34	\$57,693.41	-\$13,605.07
empl19	\$15,795.65	\$28,642.74	-\$12,847.09
			-\$5,486.25
		Under	-\$68,202.13
		Over	\$62,715.88

Agenda

Item # 17

Delegation of Authority

**DELEGATION OF AUTHORITY FOR BASTROP COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT #2**

Delegated Authority	From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept gifts (other than gifts of real property) in the amount of \$1,000.00 or less.	Board of Directors	Alma Rodriguez	August 21, 2014
GIFTS – IRS FORMS: Delegation of authority to execute necessary IRS forms 8282 and 8283 relating to gifts.	Board of Directors	Alma Rodriguez	August 21, 2014
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, goods, and services up to \$15,000.00 in value.		Alma Rodriguez Tyler Walsh	August 21, 2014
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including the purchase of equipment, supplies, goods and services up to \$15,000.		Alma Rodriguez Tyler Walsh	August 21, 2014 Revised September 18, 2014
INTERLOCAL AGREEMENTS: Delegation of authority to execute and deliver Standard Interlocal Agreements between or among BCWCID #2 and other political subdivisions for resources or services.		Alma Rodriguez	August 21, 2014
TCEQ DOCUMENTS: Delegation of authority to sign Notices of Intent, Notices of Change, Construction Site Notices and other documents associated with construction activity under a TCEQ (or successor agency) General Permit. (Specific signature block verbiage required.)		Alma Rodriguez Tyler Walsh	August 21, 2014
FACILITY USE AGREEMENT:			August 21, 2014

Delegated Authority	From	Delegate	Date of Delegation
Delegation of authority to execute standard facility use agreements for a value of \$5,000.00 or less.		Alma Rodriguez	
PERSONNEL: Delegation of authority to oversee office personnel, including conducting performance evaluations.		Alma Rodriguez With One over One Approval	August 21, 2014 Revised May 19, 2016
PERSONNEL: Delegation of authority to oversee outdoor crew personnel, including conducting performance evaluations.		Tyler Walsh With One over One Approval	August 21, 2014 Revised May 19, 2016
PERSONNEL: Delegation of authority to terminate, suspend or take appropriate disciplinary action against office personnel in accordance with the laws and constitution of the United States and the State of Texas, as well as any applicable federal, state, or local ordinance, rule, regulation, or policy.		Alma Rodriguez With One over One Approval	August 21, 2014 Revised May 19, 2016
PERSONNEL: Delegation of authority to terminate, suspend or take appropriate disciplinary action against outdoor crew personnel in accordance with the laws and constitution of the United States and the State of Texas, as well as any applicable federal, state, or local ordinance, rule, regulation, or policy.		Tyler Walsh With One over One Approval	August 21, 2014 Revised May 19, 2016
PERSONNEL: Delegation of authority to approve requests for job-related training and educational expenses up to \$1000.00		Alma Rodriguez Tyler Walsh	August 21, 2014
PERSONNEL: Delegation of authority to accept the resignations of non-managerial		Alma Rodriguez Tyler Walsh	August 21, 2014

Delegated Authority	From	Delegate	Date of Delegation
<p>personnel in accordance the laws and constitution of the United States and the State of Texas, as well as any applicable federal, state, or local ordinance, rule, regulation, or policy.</p>			
<p>DISTRICT FUNDS:</p> <p>Delegation of authority to control and approve procedures for receipt, accounting, and disbursement of District funds in accordance and compliance with all applicable state statutes, rules, and regulations applicable thereto and all applicable policies, rules, and regulations of the Board.</p>		Alma Rodriguez	

Agenda

Item # 20

Release of
Liens

**AFFIDAVIT OF RELEASE
OF CLAIM FOR
UNPAID CHARGES**

THE STATE OF TEXAS *

COUNTY OF BASTROP *

We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through June 14, 2018 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.

Executed this 21st day of June 2018.

Board Director

Sworn and acknowledged before me, by the Board Director, on the 21st day of June, 2018

Alma Rodriguez
Notary

fr

Exhibit A

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
B. Briggs	05-06-0452	(\$ 840.00)	(\$ 510.00)	(\$ 15.00)	(\$ 1,365.00)
Bastrop County Trustees	05-06-0452	(\$ 855.00)	(\$ 1335.00)	(\$ 150.00)	(\$ 2,340.00)
Bastrop County WCID #2	05-06-0434	(\$ 705.00)	(\$ 1305.00)	(\$ 179.50)	(\$ 2,189.50)
Bastrop Lot Trust	05-06-0435	(\$ 0.00)	(\$ 510.00)	(\$ 45.00)	(\$ 555.00)
BCWCID # 2	05-06-0434	(\$ 705.00)	(\$ 1788.00)	(\$ 224.50)	(\$ 2,717.50)
Briggs, B.	05-06-0452	(\$ 855.00)	(\$ 1110.00)	(\$ 105.00)	(\$ 2,070.00)
Briggs, B.B.	05-06-0452	(\$ 855.00)	(\$ 810.00)	(\$ 60.00)	(\$ 1,725.00)
Brubaker, Stewart	04-01-0170	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Brubaker, Stewart	04-01-0170	(\$ 0.00)	(\$ 303.00)	(\$ 45.00)	(\$ 348.00)
Brubaker, Stewart	04-01-0171	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Brubaker, Stewart	04-01-0171	(\$ 0.00)	(\$ 303.00)	(\$ 45.00)	(\$ 348.00)
Brubaker, Stewart	04-01-0001	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Brubaker, Stewart	04-01-0001	(\$ 0.00)	(\$ 303.00)	(\$ 45.00)	(\$ 348.00)
Donath, Helen Jeanette	01-17-0184	(\$ 0.00)	(\$ 888.00)	(\$ 45.00)	(\$ 933.00)
G.E.H. LLC	04-09-1157	(\$ 0.00)	(\$ 60.00)	(\$ 0.00)	(\$ 60.00)
G.E.H. LLC	04-09-1157	(\$ 0.00)	(\$ 285.00)	(\$ 45.00)	(\$ 330.00)
Garletta, Antonio	02-16-1506	(\$ 0.00)	(\$ 156.00)	(\$ 0.00)	(\$ 156.00)
Hasrouni, Malaya H.	04-11-0555	(\$ 0.00)	(\$ 156.00)	(\$ 0.00)	(\$ 156.00)
Heard, Carl	02-15-1282	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Heard, Carl	02-15-1282	(\$ 0.00)	(\$ 549.00)	(\$ 45.00)	(\$ 594.00)
Heard, Carl	02-15-1281	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Heard, Carl	02-15-1281	(\$ 0.00)	(\$ 549.00)	(\$ 45.00)	(\$ 594.00)
Howsman, Geraldine D.	05-06-0434	(\$ 705.00)	(\$ 1080.00)	(\$ 134.50)	(\$ 1,919.50)
Howsman, Roger	05-06-0434	(\$ 705.00)	(\$ 780.00)	(\$ 89.50)	(\$ 1,574.50)
Jerry R. & Mary Tyson	05-03-0169	(\$ 742.50)	(\$ 510.00)	(\$ 44.50)	(\$ 1,297.00)
Jerry R. & Mary Tyson	05-03-0170	(\$ 742.50)	(\$ 510.00)	(\$ 44.50)	(\$ 1,297.00)
McMahan, Russell L.	06-21-0009	(\$ 132.00)	(\$ 0.00)	(\$ 0.00)	(\$ 132.00)
Mondragon, Abel	01-19-00523	(\$ 0.00)	(\$ 108.00)	(\$ 0.00)	(\$ 108.00)
Mondragon, Abel	01-19-0523	(\$ 0.00)	(\$ 132.00)	(\$ 0.00)	(\$ 132.00)
Paradise Land & Cattle	05-06-0435	(\$ 0.00)	(\$ 60.00)	(\$ 0.00)	(\$ 60.00)
Rodriguez, Christopher	02-02-0180	(\$ 0.00)	(\$ 84.00)	(\$ 0.00)	(\$ 84.00)
Tony & Gerri Howsman	05-06-0434	(\$ 690.00)	(\$ 480.00)	(\$ 44.50)	(\$ 1,214.50)
Tyson, Jerry R.	05-03-0169	(\$ 757.50)	(\$ 810.00)	(\$ 89.50)	(\$ 1,657.00)
Tyson, Jerry R.	05-03-0169	(\$ 757.50)	(\$ 1110.00)	(\$ 134.50)	(\$ 2,002.00)
Tyson, Jerry R.	05-03-0169	(\$ 757.50)	(\$ 1335.00)	(\$ 179.50)	(\$ 2,272.00)
Tyson, Jerry R.	05-03-0169	(\$ 757.50)	(\$ 2238.00)	(\$ 224.50)	(\$ 3,220.00)
Tyson, Jerry R.	05-03-0169	(\$ 757.50)	(\$ 2679.00)	(\$ 269.50)	(\$ 3,706.00)
Tyson, Jerry R.	05-03-0170	(\$ 757.50)	(\$ 810.00)	(\$ 89.50)	(\$ 1,657.00)
Tyson, Jerry R.	05-03-0170	(\$ 757.50)	(\$ 1110.00)	(\$ 134.50)	(\$ 2,002.00)
Tyson, Jerry R.	05-03-0170	(\$ 757.50)	(\$ 1335.00)	(\$ 179.50)	(\$ 2,272.00)
Tyson, Jerry R.	05-03-0170	(\$ 757.50)	(\$ 1818.00)	(\$ 224.50)	(\$ 2,800.00)
Tyson, Jerry R.	05-03-0170	(\$ 757.50)	(\$ 2259.00)	(\$ 269.50)	(\$ 3,286.00)
		\$ 16,107.00	\$ 30,780.00	\$ 3,246.50	\$ 50,133.50

Lien List Recap for June 2018

Total Amount of Liens Released	\$	50,133.50
Road Assessments Paid	\$	16,450.30
Standby Assessments Paid	\$	2,243.00
Attorney Fees	\$	1,052.40
Total actually collected	\$	19,745.70
Total Write offs	\$	1,246.50

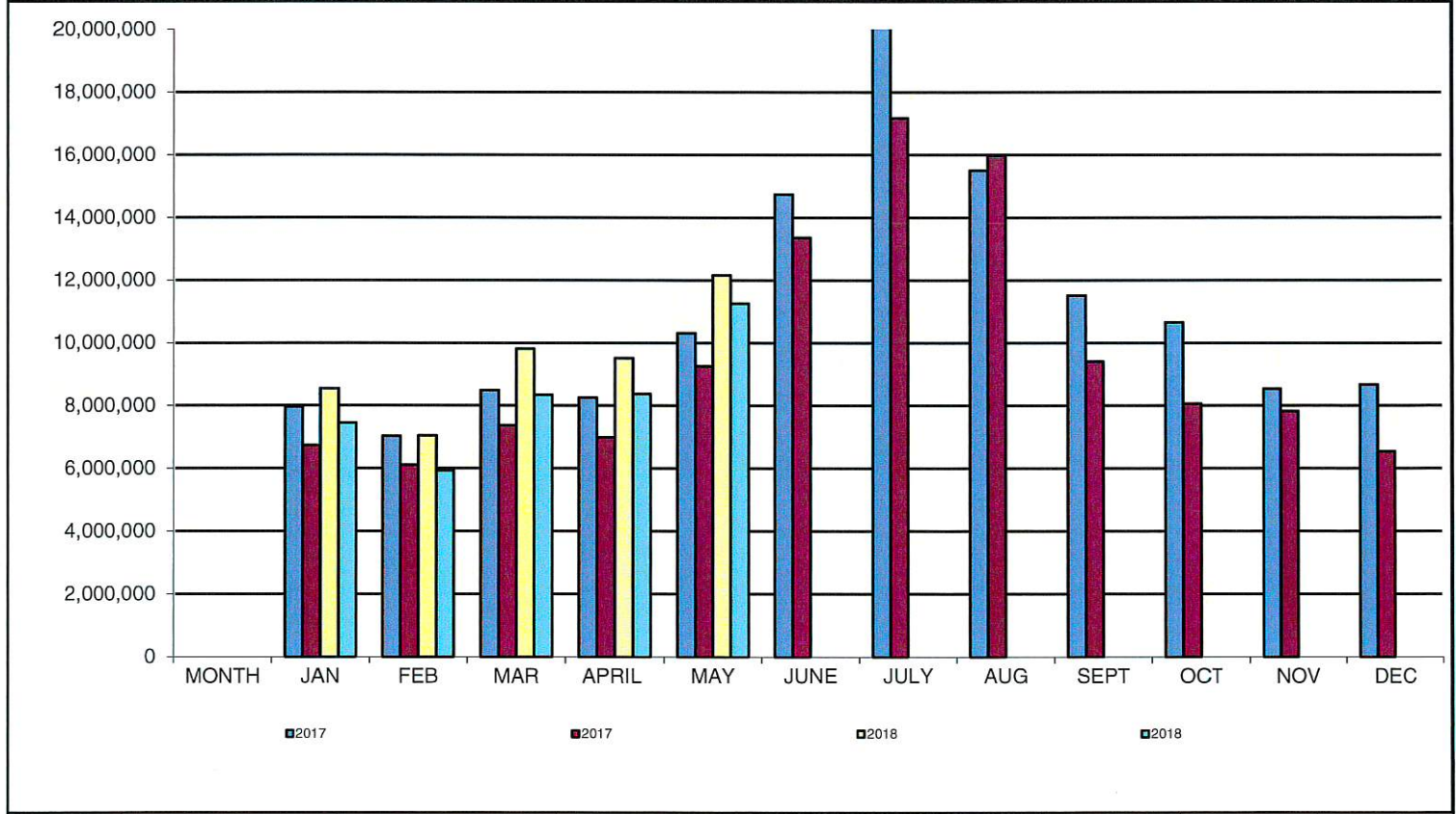
Misc Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1652	560	660	266	77	56%	649
Feb	1666	572	652	267	105	55%	642
Mar	1674	563	699	266	126	58%	583
Apr	1669	570	671	267	153	56%	578
May	1681	586	693	273	166	57%	549
Jun							0
Jul							0
Aug							0
Sep							0
Oct							0
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	5	0	2
Feb	8	0	2
Mar	11	0	3
Apr	17	0	5
May	25	0	6
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

**BCWCID#2 2018
CONSUMPTION REPORT**

	2017	2017	2018	2018	2018		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	7962350	6735988	8542700	7456309	582200	1,649	6%
FEB	7028500	6111321	7052400	5935407	364360	1,657	11%
MAR	8487400	7376018	9807100	8339939	494400	1,674	10%
APRIL	8252780	6987777	9507700	8371140	423100	1,669	8%
MAY	10312000	9253230	12156500	11258177	583800	1,681	3%
JUNE	14735700	13354077					#DIV/0!
JULY	20309900	17173612					#DIV/0!
AUG	15495380	15973516					#DIV/0!
SEPT	11516995	9401892					#DIV/0!
OCT	10653725	8059239					#DIV/0!
NOV	8536960	7826294					#DIV/0!
DEC	8679143	6542315					#DIV/0!
TOTALS	131,970,833	114,795,279	47,066,400	41,360,972	2,447,860		7%



JOB CODE	ISSUED THIS PERIOD				PRIOR ORDERS			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	19	18	0	1	1,441	15	0	1,459	1
BROWN BROWN WATER	0	0	0	0	335	3	0	335	0
CULVE CULVERT PERMIT	9	8	1	0	132	6	2	140	2
FLUSH FLUSH WATER LINE	2	2	0	0	709	0	0	711	0
HSWAP METER HEAD SWAP	1	1	0	0	125	11	0	126	0
IRRIG IRRIGATION PERMIT	0	0	0	0	26	2	0	26	0
LEAK CHECK FOR LEAK	6	5	0	1	1,412	15	1	1,417	2
LKMTR LOCK MTR	0	0	0	0	212	61	0	212	0
LNLOC LINE LOCATE	1	0	0	1	180	3	0	180	1
METER MOVE METER CHARGE	0	0	0	0	5	7	0	5	0
MI METER INFORMATION	0	0	0	0	119	9	0	119	0
MISCE MISCELLANEOUS	20	18	0	2	2,861	168	2	2,879	4
MOW MOWING GRASS	0	0	0	0	242	1	0	242	0
OCC OCCUPANT CHANGE	21	21	0	0	3,140	54	0	3,161	0
ODOR SMELLY WATER	0	0	0	0	7	0	0	7	0
OFF TURN OFF SERVICE	6	6	0	0	2,256	257	0	2,262	0
OFFEE TRIP CHARGE TURN OFF	0	0	0	0	13	0	0	13	0
ON TURN ON SERVICE	20	20	0	0	2,712	72	0	2,732	0
ONFEE TRIP CHARGE TURN ON	0	0	0	0	12	2	0	12	0
POOLS POOL/SPA PERMIT	0	0	0	0	21	1	0	21	0
RC READ CHECK	1	1	0	0	395	79	0	396	0
ROAD ROAD REPAIR	7	1	0	6	3,375	23	8	3,376	14
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	7	7	0	0	1,328	21	2	1,335	2
SIGN STREET SIGN	0	0	0	0	54	1	0	54	0
SWAP METER SWAP-OUT	32	31	0	0	1,074	81	0	1,105	0
SWTAP W/W TAP	6	2	0	4	310	11	7	312	11
TMPWT TMP WTR	0	0	0	0	7	4	0	7	0
W/W W/W ESTIMATE	9	8	1	0	689	23	2	697	2
WMEAS MEASURE FOR WATER TAP	12	12	0	0	924	21	2	936	2
WPRES LOW WATER PRESSURE	3	3	0	0	274	15	0	277	0
WTRTP WATER TAP	7	0	2	5	22	562	3	22	8
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
** GRAND TOTALS **	189	164	4	20	24,423	1,534	29	24,587	49

MAY 2018

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2018 Complete.....	20
2018 Pending.....	12
2017 Pending	1
2017 Complete	34
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Waste Water Customers: 676

MAY 2018

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2018 Complete.....	41	
2018 Pending.....	10	
2017 Complete.....	78	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

2013-2018 COMPARISON ROAD & STANDBY

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
JAN									
2013	\$41,260.80	\$938.00	\$ 42,198.80	\$5,354.51	\$0.00	\$ 5,354.51	\$ 47,553.31	2.22%	0.00%
2014	\$16,953.96	\$6,717.00	\$ 23,670.96	\$2,025.33	\$756.00	\$ 2,781.33	\$ 26,452.29	28.38%	27.18%
2015	\$46,965.38	\$3,501.00	\$ 50,466.38	\$2,088.00	\$0.00	\$ 2,088.00	\$ 52,554.38	6.94%	0.00%
2016	\$38,720.86	\$4,131.00	\$ 42,851.86	\$5,019.54	\$108.00	\$ 5,127.54	\$ 47,979.40	9.64%	2.11%
2017	\$ 35,426.89	\$ 5,954.00	\$ 41,380.89	\$ 896.00	\$ 264.00	\$ 1,160.00	\$ 42,540.89	14.39%	22.76%
2018	\$ 115,672.15	\$ 10,968.00	\$ 126,640.15	\$ 3,217.00	\$ -	\$ 3,217.00	\$ 129,857.15	8.66%	0.00%
FEB									
2013	\$ 18,626.80	\$ 67,095.40	\$ 85,722.20	\$ 1,030.75	\$ 5,044.00	\$ 6,074.75	\$ 91,796.95	78.27%	83.03%
2014	\$ 15,340.01	\$ 50,611.20	\$ 65,951.21	\$ 630.63	\$ 2,916.00	\$ 3,546.63	\$ 69,497.84	76.74%	82.22%
2015	\$ 29,099.97	\$ 81,445.03	\$ 110,545.00	\$ 3,048.00	\$ 4,474.50	\$ 7,522.50	\$ 118,067.50	73.68%	59.48%
2016	\$ 29,281.26	\$ 97,183.76	\$ 126,465.02	\$ 2,196.00	\$ 4,752.00	\$ 6,948.00	\$ 133,413.02	76.85%	68.39%
2017	\$ 37,167.14	\$ 108,620.10	\$ 145,787.24	\$ 6,098.00	\$ 644.00	\$ 6,742.00	\$ 152,529.24	74.51%	9.55%
2018	\$ 52,408.12	\$ 92,820.40	\$ 145,228.52	\$ 7,030.00	\$ -	\$ 7,030.00	\$ 152,258.52	63.91%	0.00%
MARCH									
2013	\$ 17,858.90	\$ 34,408.60	\$ 52,267.50	\$ 3,172.37	\$ 1,428.00	\$ 4,600.37	\$ 56,867.87	65.83%	31.04%
2014	\$ 13,978.32	\$ 60,159.00	\$ 74,137.32	\$ 1,453.37	\$ 3,024.00	\$ 4,477.37	\$ 78,614.69	81.15%	67.54%
2015	\$ 25,994.36	\$ 48,549.86	\$ 74,544.22	\$ 520.00	\$ 2,135.92	\$ 2,655.92	\$ 77,200.14	65.13%	80.42%
2016	\$ 39,332.78	\$ 43,344.46	\$ 82,677.24	\$ 7,171.28	\$ 1,746.00	\$ 8,917.28	\$ 91,594.52	52.43%	19.58%
2017	\$ 63,299.04	\$ 58,291.95	\$ 121,590.99	\$ 3,628.50	\$ 2,655.00	\$ 6,283.50	\$ 127,874.49	47.94%	42.25%
2018	\$ 60,476.28	\$ 79,758.65	\$ 140,234.93	\$ 2,582.83	\$ -	\$ 2,582.83	\$ 142,817.76	56.88%	0.00%
APRIL									
2013	\$ 4,049.54	\$ 15,913.00	\$ 19,962.54	\$ 398.69	\$ 168.00	\$ 566.69	\$ 20,529.23	79.71%	29.65%
2014	\$ 10,437.83	\$ 23,886.85	\$ 34,324.68	\$ 1,697.16	\$ 540.00	\$ 2,237.16	\$ 36,561.84	69.59%	24.14%
2015	\$ 50,455.27	\$ 26,487.88	\$ 76,943.15	\$ 1,113.20	\$ 432.00	\$ 1,545.20	\$ 78,488.35	34.43%	27.96%
2016	\$ 12,911.65	\$ 23,397.53	\$ 36,309.18	\$ 639.00	\$ 864.00	\$ 1,503.00	\$ 37,812.18	64.44%	57.49%
2017	\$ 10,981.60	\$ 25,543.90	\$ 36,525.50	\$ 921.00	\$ 1,056.00	\$ 1,977.00	\$ 38,502.50	69.93%	53.41%
2018	\$ 17,879.81	\$ 36,796.04	\$ 54,675.85	\$ 1,042.50	\$ -	\$ 1,042.50	\$ 55,718.35	67.30%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
MAY									
2013	\$ 5,122.66	\$ 9,357.00	\$ 14,479.66	\$ 2,357.38	\$ 182.00	\$ 2,539.38	\$ 17,019.04	64.62%	7.17%
2014	\$ 11,212.74	\$ 11,752.32	\$ 22,965.06	\$ 2,332.50	\$ 324.00	\$ 2,656.50	\$ 25,621.56	51.17%	12.20%
2015	\$ 21,695.12	\$ 9,728.10	\$ 31,423.22	\$ 1,119.76	\$ 432.00	\$ 1,551.76	\$ 32,974.98	30.96%	27.84%
2016	\$ 20,027.28	\$ 15,607.50	\$ 35,634.78	\$ 585.00	\$ 432.00	\$ 1,017.00	\$ 36,651.78	43.80%	42.48%
2017	\$ 19,898.03	\$ 22,307.58	\$ 42,205.61	\$ 300.00	\$ 396.00	\$ 696.00	\$ 42,901.61	52.85%	56.90%
2018	\$ 41,756.88	\$ 26,147.09	\$ 67,903.97	\$ 2,243.00	\$ -	\$ 2,243.00	\$ 70,146.97	38.51%	0.00%
JUNE									
2013	\$ 7,452.91	\$ 8,772.60	\$ 16,225.51	\$ 969.80	\$ 84.00	\$ 1,053.80	\$ 17,279.31	54.07%	7.97%
2014	\$ 5,461.13	\$ 12,304.05	\$ 17,765.18	\$ 231.00	\$ 432.00	\$ 663.00	\$ 18,428.18	69.26%	65.16%
2015	\$ 12,383.14	\$ 10,440.44	\$ 22,823.58	\$ 847.00	\$ 648.00	\$ 1,495.00	\$ 24,318.58	45.74%	43.34%
2016	\$ 21,078.47	\$ 11,074.21	\$ 32,152.68	\$ 1,417.20	\$ 108.00	\$ 1,525.20	\$ 33,677.88	34.44%	7.08%
2017	\$ 48,144.47	\$ 21,764.19	\$ 69,908.66	\$ 2,386.00	\$ 264.00	\$ 2,650.00	\$ 72,558.66	31.13%	9.96%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
JULY									
2013	\$ 6,390.25	\$ 7,293.79	\$ 13,684.04	\$ 1,485.55	\$ 336.00	\$ 1,821.55	\$ 15,505.59	53.30%	18.45%
2014	\$ 6,374.05	\$ 10,114.10	\$ 16,488.15	\$ 61.50	\$ 432.00	\$ 493.50	\$ 16,981.65	61.34%	87.54%
2015	\$ 6,165.31	\$ 9,191.51	\$ 15,356.82	\$ 215.00	\$ 216.00	\$ 431.00	\$ 15,787.82	59.85%	50.12%
2016	\$ 6,631.02	\$ 11,096.09	\$ 17,727.11	\$ 230.00	\$ 70.00	\$ 300.00	\$ 18,027.11	62.59%	23.33%
2017	\$ 44,122.82	\$ 16,037.89	\$ 60,160.71	\$ 5,865.00	\$ 264.00	\$ 6,129.00	\$ 66,289.71	26.66%	4.31%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
AUG									
2013	\$ 8,507.85	\$ 6,579.95	\$ 15,087.80	\$ 963.75	\$ 168.00	\$ 1,131.75	\$ 16,219.55	43.61%	14.84%
2014	\$ 3,765.23	\$ 8,221.80	\$ 11,987.03	\$ -	\$ 216.00	\$ 216.00	\$ 12,203.03	68.59%	100.00%

2015	\$ 3,254.30	\$ 6,734.31	\$ 9,988.61	\$ -	\$ 324.00	\$ 324.00	\$ 10,312.61	67.42%	100.00%
2016	22804.82	9568.56	\$ 32,373.38	\$ 585.00	\$ -	\$ 585.00	\$ 32,958.38	29.56%	0.00%
2017	8001.35	12884.4	\$ 20,885.75	0	132	\$ 132.00	\$ 21,017.75	61.69%	100.00%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
MONTH									
	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
SEPT.									
2013	\$ 10,527.65	\$ 7,165.50	\$ 17,693.15	\$ 2,022.55	\$ 466.50	\$ 2,489.05	\$ 20,182.20	40.50%	18.74%
2014	\$ 18,117.34	\$ 10,992.20	\$ 29,109.54	\$ 2,179.53	\$ 495.00	\$ 2,674.53	\$ 31,784.07	37.76%	18.51%
2015	\$ 22,714.24	\$ 11,123.31	\$ 33,837.55	\$ 885.00	\$ 324.00	\$ 1,209.00	\$ 35,046.55	32.87%	26.80%
2016	\$ 32,586.89	\$ 14,553.53	\$ 47,140.42	\$ 1,016.00	\$ -	\$ 1,016.00	\$ 48,156.42	30.87%	0.00%
2017	\$ 23,883.05	\$ 14,768.60	\$ 38,651.65	\$ 4,142.50	\$ 264.00	\$ 4,406.50	\$ 43,058.15	38.21%	5.99%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
OCT.									
2013	\$ 10,746.30	\$ 33,671.51	\$ 44,417.81	\$ 1,438.04	\$ 1,783.50	\$ 3,221.54	\$ 47,639.35	75.81%	55.36%
2014	\$ 7,888.35	\$ 38,685.75	\$ 46,574.10	\$ 410.50	\$ 2,492.00	\$ 2,902.50	\$ 49,476.60	83.06%	85.86%
2015	\$ 14,755.50	\$ 25,498.73	\$ 40,254.23	\$ 291.15	\$ 1,426.00	\$ 1,717.15	\$ 41,971.38	63.34%	83.04%
2016	\$ 31,103.58	\$ 31,954.49	\$ 63,058.07	\$ 3,217.00	\$ 1,521.00	\$ 4,738.00	\$ 67,796.07	50.67%	32.10%
2017	\$ 29,843.05	\$ 46,553.10	\$ 76,396.15	\$ 3,738.05	\$ 2,112.00	\$ 5,850.05	\$ 82,246.20	60.94%	36.10%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
MONTH									
	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
NOV.									
2013	\$ 6,394.66	\$ 25,224.75	\$ 31,619.41	\$ 110.75	\$ 588.00	\$ 698.75	\$ 32,318.16	79.78%	84.15%
2014	\$ 4,730.54	\$ 29,029.44	\$ 33,759.98	\$ 288.00	\$ 1,630.50	\$ 1,918.50	\$ 35,678.48	85.99%	84.99%
2015	\$ 15,068.39	\$ 37,149.21	\$ 52,217.60	\$ 1,035.00	\$ 2,052.00	\$ 3,087.00	\$ 55,304.60	71.14%	66.47%
2016	\$ 6,171.79	\$ 45,891.03	\$ 52,062.82	\$ 1,087.00	\$ 968.00	\$ 2,055.00	\$ 54,117.82	88.15%	47.10%
2017	\$ 31,199.20	\$ 61,695.11	\$ 92,894.31	\$ 8,020.36	\$ 1,350.00	\$ 9,370.36	\$ 102,264.67	66.41%	14.41%
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!

DEC.										
2013	\$ 13,816.98	\$ 110,388.45	\$ 124,205.43	\$ 2,121.50	\$ 5,376.00	\$ 7,497.50	\$ 131,702.93	88.88%	71.70%	
2014	\$ 12,752.43	\$ 190,734.04	\$ 203,486.47	\$ 2,496.00	\$ 6,277.50	\$ 8,773.50	\$ 212,259.97	93.73%	71.55%	
2015	\$ 36,428.08	\$ 192,012.79	\$ 228,440.87	\$ 3,714.00	\$ 7,128.00	\$ 10,842.00	\$ 239,282.87	84.05%	65.74%	
2016	\$ 19,769.65	\$ 247,519.79	\$ 267,289.44	\$ 117.00	\$ 7,320.00	\$ 7,437.00	\$ 274,726.44	92.60%	98.43%	
2017	\$ 41,040.80	\$ 229,161.96	\$ 270,202.76	\$ 5,370.66	\$ 7,656.00	\$ 13,026.66	\$ 283,229.42	84.81%	58.77%	
2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	
							\$ 4,412,206.51			
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB	
TOTALS										
2013	\$ 150,755.30	\$ 326,808.55	\$ 477,563.85	\$ 21,425.64	\$ 15,624.00	\$ 37,049.64	\$ 514,613.49	68.43%	42.17%	
2014	\$ 127,011.93	\$ 453,207.75	\$ 580,219.68	\$ 13,805.52	\$ 19,535.00	\$ 33,340.52	\$ 613,560.20	78.11%	58.59%	
2015	\$ 284,979.06	\$ 461,862.17	\$ 746,841.23	\$ 14,876.11	\$ 19,592.42	\$ 34,468.53	\$ 781,309.76	61.84%	56.84%	
2016	\$ 280,420.05	\$ 555,321.95	\$ 835,742.00	\$ 23,280.02	\$ 17,889.00	\$ 41,169.02	\$ 876,911.02	66.45%	43.45%	
2017	\$ 393,007.44	\$ 623,582.78	\$ 1,016,590.22	\$ 41,366.07	\$ 17,057.00	\$ 58,423.07	\$ 1,075,013.29	61.34%	29.20%	
2018	\$ 288,193.24	\$ 246,490.18	\$ 534,683.42	\$ 16,115.33	\$ -	\$ 16,115.33	\$ 550,798.75	46.10%	0.00%	
TOTALS			\$ 4,191,640.40			\$ 220,566.11	\$ 4,412,206.51			