

Bastrop County
WCID #2

Board Packet
for
January 16, 2020

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

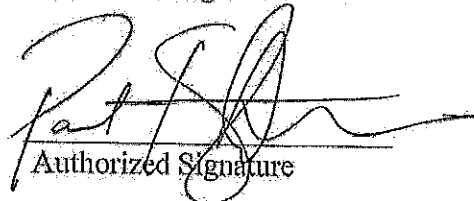
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON JANUARY 16, 2020 AT 6:30 P.M. AT THE BASTROP CONVENTION CENTER LOCATED AT 1408 CHESTNUT STREET, BASTROP TEXAS 78602, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

- 1.) Call to Order and Establish a Quorum – O’Hanlon
- 2.) Pledge of Allegiance – O’Hanlon
- 3.) Texas State Flag – O’Hanlon
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director’s Meeting scheduled for Thursday, February 20, 2020 at 6:30 p.m.
 - b. Annual Public Road Meeting is scheduled for Saturday, March 28, 2020 at 9:00 a.m.
- 6.) CONSENT AGENDA: *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
 - a. Approval of minutes from the November 21, 2019 Regular Meeting of the Board of Directors;
 - b. Approval of monthly financial report for November 2019;
 - c. Approval of monthly financial report for December 2019;
 - d. Approval of Release of Liens held by District on Real Property; and
 - e. Approval of 2020 Liens Assessed.
- 7.) Discussion and possible action regarding request to have 2018 Road Fees, late and lien fees waived on Unit 03 Block 13 Lots 0545 and 0546

- 8.) Discussion and possible action regarding request to have 2018 Road Fees, late and lien fees waived on Unit 02 Block 17 Lots 1750, 1752, 1753, 1771 - 1775
- 9.) Discussion and possible action regarding request to have 2019 Road Fees, late and lien fees waived on Unit 05 Block 1 Lot 61
- 10.) Discussion and possible action regarding items on the General Managers report
 - a. Status of Water Quality (TTHM) testing
 - b. Update on District water plants and lift stations
 - c. Update on Water/Wastewater maintenance & Improvement projects
 - d. Update on Roads maintenance & improvement projects
 - e. Employee Update
 - f. Update on new website
- 11.) Discussion and possible action regarding the Potential Sale of the old District administrative building and Land on which the building is located at 106 Conference Drive, Bastrop, Texas- Hightower
- 12.) Discussion and possible action regarding Construction of New Office Building- Hightower
- 13.) Discussion and possible action regarding renewal of bookkeeping contract from Municipal Accounts & Consulting, L.P. – Taylor Kolmodin
- 14.) Discussion and possible action regarding Approval of Contract for Information Technology (IT) Services- Hightower
- 15.) Discussion and possible action regarding Approval of Contract for tank cleaning and rehabilitation services- Hightower
- 16.) Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County relating to 2019/2020 road improvement projects – Hightower
- 17.) Election Matters-
 - a. Consider and take action regarding Adoption of Order Calling Director Election for May 2, 2020;
Considerar la adopción de una Orden de Elección de Directores a celebrarse el 2 de mayo de 2020 y actuar al respecto;
 - b. Approve Appointment of Election Agent;
Aprobar la designación del Agente Electoral;
 - c. Consider and take action regarding Approval of Election Services Contract and Joint Election Agreement with Bastrop County; and

Considerar la aprobación del Contrato de Servicios Electorales y del Convento de Elecciones Conjuntas con el Condado de Bastrop y actuar al respecto; y

- d. Authorize such other action as may be necessary or convenient to proceed with Director Election.
Autorizar toda otra medida que sea necesaria o conveniente para proceder con la Elección de Directores.
- 18.) Discussion and possible action regarding submission of request for Attorney General Advisory Opinion regarding road construction and conveyance matters under Chapter 11001 of the Texas Special District and Local Laws Code
- 19.) Discussion and possible action regarding Road Committee vacancies- Hightower
- 20.) Discussion and possible action regarding the Road Committee
- a) Receive Monthly Committee update,
- 21.) Discussion and possible action regarding the Reserve Committee
- a) Receive Monthly Committee update,
- 22.) Executive Session-
- a. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board will consult with its attorney in Executive Session to seek legal opinion and advice regarding Agenda Item Nos. 13, 17 and 18;
- b. The Board may also discuss in Executive Session any other item referenced on this Agenda when authorized pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act.
- 23.) Discussion and possible action regarding matters discussed in Executive Session
- 24.) Board suggestions on future agenda items
- 25.) Adjourn


Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda regardless of whether Executive Session is specifically referenced. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (DEL ALLANAMIENTO POR PORTADOR DE LICENCIA CON UN ARMA DE FUEGO OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE ARMAS OCULTAS), NO PUEDE ENTRAR A ESTA PROPIEDAD CON UN ARMA OCULTA.

Agenda

Items # 6

Consent

Agenda

Items

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, November 21, 2019, beginning at 6:30 p.m. at the Bastrop Convention Center, 1408 Chestnut Street, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Butch Carmack, Vice President
Scott Ferguson, Secretary
Sam Kier, Treasurer
Karen Pinard, Director

BCWCID #2 Staff/Other Professionals:

Paul Hightower, General Manager
Tony Corbett, Attorney
Tyler Walsh, Operations Manager
Joseph Willrich, BEFCO Engineering
Alma Rodriguez, District Administrator

- 1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President O'Hanlon led the Pledge of Allegiance.
- 3.) Texas State Flag
President O'Hanlon led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

None.
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting scheduled for Thursday, January 16, 2020 at 6:30 p.m.

President O'Hanlon announced there will be no December Board meeting and next meeting will be on Thursday, January 16, 2020.

Paul Hightower stated there will a Reserve Committee meeting on Wednesday, December 4th at 3:30 p.m. We are trying to reserve the Fire Station for the meeting.
- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)

- a. Approval of minutes from the October 17, 2019 Regular Meeting of the Board of Directors;
- b. Approval of monthly financial report for October 2019; and
- c. Approval of Release of Liens held by District on Real Property.

Alma Rodriguez stated the road construction financials have been updated from what was in the Board packets there was a posting error.

Motion: Sam Kier moved to approve the Consent Agenda items. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

- 7.) Discussion and possible action regarding request to have 2018 Road Fees, late and lien fees waived on Unit 02 Block 16 Lots 1528 and 1529

Motion: Karen Pinard moved to deny customers request to have fees waived. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

- 8.) Discussion and possible action regarding items on the General Managers report

- a. Status of TTHM compliance:

We have reviewed the official report from the Pilot Study. I don't see enough conclusive results, to know that spending \$180k will net us any solid, positive results. We got some decent rates of removal, but in my opinion, not enough to spend this kind of money, on something that is always changing, i.e.; the ground water.

At one test rate and method, we had a 63% removal. On the other rate and method, we had close to a 60% removal. These were averages on the combined removal rates on the 4 compounds; which is the Bromoforms and Chloroforms. The main thing we must remember is that if the water characteristics change more than 10%, it will affect the outcome. If we have more bromoform leach out of the ground through the water through the filter membrane, it will decrease the efficiency and increase the THMs. This single factor is why I'm not comfortable moving forward with this unit.

We are talking to several drilling companies getting prices on exploration for a new water well. Even if we must pump the water 1-2 miles, if we get good water, it makes it 100% worth it to us.

- b. Update on district water plants and lift stations:

Once we finalize and approve our 2020 budget, I will be bringing a contract back to approve for the polyurethane lining in our south storage tank and pressure tank at Station #1.

- c. Water/Wastewater maintenance & improvement projects update:
No updates currently.

d. Roads maintenance & improvement projects update:

We are still working with the County and attorneys, to come up with a solution for an ILA on chip sealing.

Out of the 10-plan request, we received 6 bids for our 2019/2020 road projects. We will be reviewing those shortly with our engineer.

e. Employee update:

The only update we have at this time, is that Freida has submitted her resignation. Her last day will be December 3rd. We will have a small luncheon/finger food grab for her on that day, at the office for customers and Board Members to come by and wish her well.

f. Report on website updates

No major updates. Waiting on IT company to make the change over. There has been a couple delays due to software then weather.

Paul Hightower recognized Alma Rodriguez for her 20 years of service.

9.) Discussion and possible action regarding awarding contract for construction of 2019 – 2020 Road Improvement Projects

Joseph Willrich with BEFCO Engineering stated bid openings for the Bastrop County WCID No. 2 October 2019 - September 2020 Roads project was held on Friday, November 8, 2019. The bid documents were provided to approximately ten contractors as well as five plan rooms. The project was also advertised to bid in the Bastrop Advertiser newspaper on 10/24/2019 and 10/31/2019. The District received five (5) bids for the project ranging from \$351,415.89 to \$1,262,575.04 for the total base bid Groups A-E (Items 1-64) (Option 1). Please note that Travis Paving & Excavating did not sign their bid proposal; however, after consultation with the Mr. Hightower and the District's Legal Counsel, this is an irregularity that can be waived or corrected. This bidder did not provide their insurance certificate and would be required to provide this if awarded the project. There was one additional bidder; however, their bid submittal was deemed nonresponsive due to missing pages from the bid schedule at the bid opening.

The base bid was for the construction of all groups of roads (A, 8, C, D and E) totaling approximately 2.8 miles. It is specifically noted that BCWCID #2 will be providing all base material and pipe material for this project and this material cost is not included in the bid tabulation. There were several alternate bid items for the project. Option 2 includes the base bid items plus alternate items associated with ribbon curbs and concrete curbs (ALT# 1,8,14, 15,21,28). Option 3 includes the base bid items plus alternate items associated with ribbon curbs, concrete curbs and installation of turf reinforcement mat (ALT #1,2,8,14,15,21,22,28,29). Option 4 includes the base bid items plus alternate items associated with ribbon curbs,

concrete curbs, installation of turf reinforcement mat and installation of 2-course surface treatment (ALT# 1-34). Please see attached Bid Tab Summary.

After reviewing the pricing, past work experience and recent work experience with BCWCID #2, the most advantageous base bid (Option 1) was submitted by WJC Constructors Services, LLC in the amount of \$351,415.89. WJC Constructors Services, LLC is also the most advantageous bidder for Options 2 and 3. Travis Paving & Excavating, Inc. is the low bidder for Option 4. In an effort to enhance the project with curbs at selected street intersections and minimize erosion, BEFCO recommends awarding Option 3. It is unknown at this time whether Bastrop County will perform the 2-course surface treatment; therefore, awarding Option 4 is not recommended.

BEFCO does not have past work experience with WJC Constructors Services, LLC; however, BEFCO understands that WJC Constructors Services, LLC has recent successful completion of roads for BCWCID No. 2 which have also been accepted by Bastrop County and Commissioner Hamner. WJC has also completed projects for Commissioner Beckett and she was very pleased. Based on this recent successful experience with BCWCID #2 and pricing, BEFCO recommends that Bastrop County WCID No. 2 award the contract, in the amount of **\$403,137.89 (Option 3) (Group A-E Base Bid Items No. 1-64 + Additive Alternate Items No. 1,2,8,14,15,21,22,28,29)**, to **WJC Constructors Services, LLC**.

Mr. Willrich stated he also spoke with William from WJC and he stated the reason for his pricing was that he has very low overhead.

The Board had discussion about awarding the contract since the District does not have an Interlocal Agreement with the County for chip sealing.

Tony Corbett stated you cannot change the contract after the bidding process and moving forward, Mr. Corbett stated we need to send the County a letter of our intentions and give the County a number of days to respond to the letter because what happens at the end of the project when it comes time for acceptance of the roads. The Board can award the contract subject to the County.

President O'Hanlon stated they all agree the Board needs to do what is right for our community and we need to keep moving forward and cannot let this keep us in a holding state because of the Interlocal Agreement.

Paul Hightower stated at this point I do not see any movement on the Interlocal Agreement at this point.

President O'Hanlon stated her opinion is that we award Option 4 or award Option 3 with the understanding that we will have to rebid the chip seal.

Mr. Corbett stated if we will know in 2 weeks about the status of the Interlocal Agreement we can award the contract at that time.

Mr. Hightower stated he feels Commissioner Hamner is not going to agree to the chip sealing portion. This Commissioner wants the District to meet current subdivision standards but that is not what our statute states.

Motion: Sam Kier moved to (i) award the contract for construction of the roads including Option 4 to WJC Construction and to authorize the Notice of Award to be issued December 16, 2019 provided Bastrop County has not formally indicated that it will chip seal the roads by that date; and (ii) in the event the County does respond by December 16, 2019 and agree to seal the project roads, then the District Engineer is directed to not issue the Notice of Award. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

10.) Discussion and possible action regarding the Potential Sale of the old District administrative building and Land on which the building is located at 106 Conference Drive, Bastrop, Texas
Paul Hightower stated the buyer asked for an extension to December 31, 2019.

11.) Discussion and possible action regarding Construction of New Office Building
Paul Hightower stated there is no update on this item.

12.) Discussion and possible action regarding adoption of Order Establishing new water and wastewater rates and fees for residential customers
President O'Hanlon stated this is the 3rd meeting we have talked about rates and we have compared the rates for other areas. We directed Mr. Hightower to bring this back tonight in a summary form so we can decide if we are going to adopt the rates.

Paul Hightower stated the proposed rates were posted on the website and at the office.

Mr. Hightower reviewed the rates with the Board and recommends approval of the rates effective January 1, 2020.

Motion: Sam Kier moved to approve the Order Establishing new water and wastewater rates and fees for residential customers. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

13.) Discussion and possible action regarding adoption of Order Setting Road Fees for 2020
Paul Hightower stated he is recommending that there is no increase in road fees.

Alma Rodriguez stated there is a Resolution in your packet that covers items 13 and 16.

Motion: Sam Kier moved to keep the road fees at \$204 for the year 2020.

After Board discussion Director Kier amended his motion to include the Resolution for Establishing the Road Fee for 2020 and Exemptions. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

- 14.) Discussion and possible action regarding adoption of Resolution Approving Budget for Fiscal Year 2020
Paul Hightower presented the 2020 Budget and stated that we will be looking at some small grants for some of the projects and for Road Construction the bottom line will change depending on weather we get an Interlocal Agreement with the County.

Motion: Sam Kier moved to approve the Resolution for Approving the Fiscal Year Budget for 2020. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

- 15.) Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County relating to 2019/2020 road improvement projects
President O'Hanlon stated this item will be discussed in Executive Session.

Paul Hightower stated he was told that the Interlocal Agreement was cancelled by Commissioner's Court but that is incorrect the Commissioner's Court would like the District and the County come to a resolution.

- 16.) Discussion and possible action regarding adoption of Resolution Approving 2020 Road Fee Exemptions
This was approved with Item # 13.

- 17.) Discussion and possible action regarding eliminating the monthly allocation to water from Standby funds collected
Paul Hightower recommends that the monthly allocation from the Standby fund to Water be eliminated since we are no longer assessing Standby fees.

Motion: Karen Pinard moved to eliminate the monthly Standby allocation to Water. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 18.) Discussion and possible action regarding annual review and approval of the District Investment Policy and Investment Strategies
Paul Hightower stated this is an annual review of the District's Investment Policy and the District is still using Municipal Accounts for bookkeeping purposes and as its Investment Officers and he recommends continuing using Municipal Accounts.

Motion: Karen Pinard moved to approval of the District Investment Policy and Investment Strategies. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 19.) Discussion and possible action regarding Engagement Letter from West, Davis and Company to prepare the District's audit for 2019 Fiscal Year

Paul Hightower recommends accepting the Engagement Letter from West, Davis and Company to prepare the District's audit for 2019 Fiscal Year.

Mr. Hightower stated the audit went very smoothly and was completed in a timely matter.

Motion: Sam Kier moved to accept the Engagement Letter from West, Davis and Company to prepare the District's audit for 2019 Fiscal Year. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

- 20.) Discussion and possible action regarding Order Declaring the 2009 Ford F250 as Surplus Property and Authorizing Disposition Thereof
Paul Hightower stated this is the oldest vehicle in our fleet and the repairs would cost more than the truck is worth.

Motion: Karen Pinard moved to approve the Order Declaring the 2009 Ford F250 as Surplus Property and Authorizing Disposition Thereof. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 21.) Discussion and possible action regarding filing liens on all delinquent road fee and standby accounts as of December 31, 2019
Alma Rodriguez requested the Board approve the filing of liens on all delinquent accounts.

Motion: Karen Pinard moved to approve filing liens on all delinquent accounts not paid by the January Board meeting. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 22.) Discussion and possible action regarding the Road Committee

a) Receive Monthly Committee update,
Paul Hightower stated there was a Road Committee meeting this month. Some items that were discussed was replacing some mailboxes that have not been done yet, an issue on Ulupau that needs barricades, concerns about the egress/ingress roads and how it will compact the District and our responsibilities on the those roads, discussion on FEMA Projects, FEMA requested additional information, we also discussed density counts and the County is doing a drainage study in Unit 2 and we discussed about having a drainage study in Unit 4.

Mr. Hightower stated the District has joined with the County on Hazard Mitigation Grants. We will have more information about grant in future meetings.

- 23.) Discussion and possible action regarding the Reserve Committee

a) Receive Monthly Committee update,

President O'Hanlon stated a Reserve Committee Meeting is scheduled for December 4th.

- 24.) Discussion and possible action regarding compensation for General Manager
President O'Hanlon stated we will discuss this item in Executive Session last month when we did the evaluation of the General Manager, but we need to ratify the pay increase that the Board agreed to.

Motion: Scott Ferguson moved to ratify the pay increased for the General Manger that was discussed last month. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

President O'Hanlon announced at 8:22 p.m. that the Board will meet in Executive Session regarding the following items.

- 25.) Executive Session-
- a. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board will consult with its attorney in Executive Session to seek legal opinion and advice regarding Agenda Item Nos. 15 and 25;
 - b. Pursuant to Section 551.074 of the Texas Open Meetings Act, the Board will deliberate the evaluation and performance of the General Manager; and
 - c. The Board may also discuss in Executive Session any other item referenced on this Agenda when authorized pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act.

The Board Adjourned Executive Session at 9:00 p.m.

No action or decisions were made in Executive Session.

- 26.) Discussion and possible action regarding matters discussed in Executive Session

President O' Hanlon stated that in Executive Session the discussion was regarding the Interlocal Agreement with the County and the direction they will be giving to Mr. Hightower will be to reach out to Senator Watson since he if familiar with the Road District.

— President O'Hanlon will be drafting a letter to Alma Rodriguez regarding the General Manager's salary increase.

- 27.) Board suggestions on future agenda items

- 28.) Adjourn

Motion: Sam Kier moved to adjourn the meeting. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

MEETING ADJOURNED AT 9:02 P.M.

Board Director

Date

Minutes of the Special Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A special meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, December 12, 2019, beginning at 4:00 p.m. at the Bastrop Convention Center, 106 Conference Drive, Bastrop, TX. 78602.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Secretary
Sam Kier, Treasurer

BCWCID #2 Staff/Other Professionals:

Paul Hightower, General Manager
Alma Rodriguez, District Administrator

Absent:

Butch Carmack, Vice President
Karen Pinard, Director

- 1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
President O'Hanlon led the Pledge of Allegiance.
- 3.) Texas State Flag
President O'Hanlon led the Pledge of Allegiance to the Texas Flag.
- 4.) Public comments/Announcements (The Board respectfully requests you limit your comments to three (3) minutes)
None
- 5.) Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County relating to 2019/2020 road improvement projects
Paul Hightower reviewed the Interlocal Agreement with the Board which included Tony Corbett's revisions. Mr. Corbett redlined some items and added Item F, "Upon completion roads in accordance with the plans and specifications approved by the parties County hall acceptance the roads for operations and maintenance after the one-year warranty period."

Commissioner Hamner stated that the Court would not approve the documents with Item F since the standard is 2 years and the Commissioner if the one accepted them in a one-year period.

Mr. Hightower talked to Mr. Corbett about Item F and he stated that the District could move forward without Item F and we could fall back on the legislation and a clarification from Senator Watson's office.

Mr. Hightower recommends the Board to accept the Interlocal Agreement without Item F.

Motion: Sam Kier moved to accept the Interlocal Agreement elimination Item F and to move forward with Option 3 regarding the awarding the Road Construction Contract. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

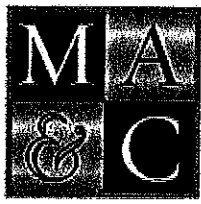
6.) Adjournment

Motion: Sam Kier moved to adjourn the meeting. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.

MEETING ADJOURNED AT 4:30 P.M.

Board Director

Date



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

**Bastrop County Water Control &
Improvement District No. 2**

Bookkeeper's Report

November 30, 2019

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of November 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 11/01/2019				\$518,346.81
Receipts				
	Payment from Standby Fund		634.10	
	Payment from Road Fund		8,225.57	
	Payment from Road Fund - AP Allocation		24,855.22	
	Interest Earned on Checking		31.39	
	Accounts Receivable-W		253,155.69	
	Accounts Receivable - Pump/TWDB Reserve		12,603.85	
Total Receipts			299,505.82	
Disbursements				
23056	Amir Shoara & Farzaneh Khansari	VOID: Customer Deposit Refund	0.00	
23092	Amegy Bank of Texas	Bond Issues Series 2016	(342,674.50)	
23093	Aqua Water Supply Corporation	Water Samples	(175.00)	
23094	BlueCross BlueShield of Texas	Insurance	(17,303.28)	
23095	Dental Select	Dental Insurance	(399.40)	
23096	Ferguson Enterprises, Inc. #1105	Supplies	(1,289.79)	
23097	Grainger Inc	Repair & Maintenance	(314.10)	
23098	Layne Christensen Company	Pilot Study	(400.00)	
23099	Lowe's Business Account	Materials	(967.60)	
23100	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(4,475.11)	
23101	Tractor Supply Co	Materials	(106.64)	
23102	USABluebook	Materials & Maintenance	(466.57)	
23103	Wells Fargo Vendor Fin Serv	Office Equip Lease	(784.50)	
23104	West Creek Homes	Water Line Bore - Unit # 05-24-1314 210 Lamaloo	(850.00)	
23105	Ameriflex Business Solutions	FSA Purchases	(38.56)	
23106	Ameriflex Business Solutions.	Insurance FSA Fees	(78.00)	
23107	ASCO Equipment Inc	Equipment Renal	(696.00)	
23108	AT&T	Telephone Expense - Lift Station	(132.11)	
23109	Card Service Center	Credit Card Expense	(1,901.80)	
23110	Coeus Networks	Computer	(1,092.50)	
23111	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(537.30)	
23112	Grainger Inc	Maintenance	(475.42)	
23113	Hi-Line Inc	Maintenance & Repairs	(115.50)	
23114	IHS Landscaping & Services Inc	Mowing	(1,044.00)	
23115	Johnson Lab & Supply Inc.	Materials & Maintenance	(333.46)	
23116	La Grange NAPA	Repair Vehicle	(1,209.35)	
23117	Matrix Imaging Solutions (C)	Printing	(321.60)	
23118	McCoy's Building Supply Corp	Supplies	(133.77)	
23119	Nortex Modlar Leasing & Construction	Office Rental	(1,204.00)	
23120	Purify	Chemical/Chlorine	(1,102.50)	
23121	Quill Corporation	Office Supplies	(58.47)	
23122	RMK Auto Glass	Vehicle Repair	(305.00)	
23123	USABluebook	Materials & Maintenance	(411.93)	
23124	Waste Connections	Garbage	(83.93)	
23125	Wex Bank	Fuel	(1,798.46)	
23126	Amir Shoara & Farzaneh Khansari.	Customer Deposit Refund	(71.11)	
23127	Bastrop WCID No 2	Petty Cash Replenish	(22.61)	
23128	Bastrop WCID No 2 - W/W	WasteWater Service	(138.89)	
23129	Bastrop WCID No 2 - Water	Purchase Water Expense	(388.58)	
23130	Cintas Corporation #86	Uniforms	(1,252.59)	
23131	DPC Industries, Inc.	Chemicals	(1,248.29)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of November 30, 2019

Num	Name	Memo	Amount	Balance
Disbursements				
23132	Environmental Improvements, Inc	Well Maintenane	(1,960.00)	
23133	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(27.44)	
23134	Grainger Inc	Repair & Maintenance	(181.28)	
23135	Humana Hlth Plan TX	Insurance Premium	(174.79)	
23136	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
23137	McLean & Howard, LLP	Legal Fees	(2,150.00)	
23138	Neopost USA Inc.	Office Equipment Lease	(139.73)	
23139	Professional Image Communications	Answering Service	(190.00)	
23140	Shaun K Moore	Capital Outlay - Buildings	(9,750.00)	
23141	TCEQ	Water System Fee FY19	(4,263.00)	
23142	Texas Rural Water Association	Public Notice - Job Posting	(70.00)	
23143	Time Warner Cable	Telephone/Internet	(156.56)	
23144	Trac N Trol, Inc.	SCADA System	(1,831.76)	
23145	Unum Life Insurance Company	Insurance Premium	(563.28)	
23146	Edward & Michelle Neal Jr	Customer Deposit Refund	(149.91)	
23147	Sonta Henderson / LB Evans	Customer Deposit Refund	(118.54)	
23148	Larry & Beata Gillis	Customer Deposit Refund	(63.03)	
23149	Lindsey Sansing & Jason Buster	Customer Deposit Refund	(10.55)	
23150	Double A Custom Homes	Customer Deposit Refund	(100.93)	
23151	Heather King-Silva	Customer Deposit Refund	(179.38)	
23152	Alma Rodriguez.	Mileage	(93.44)	
23153	Ameritas Life Insurance Corp	Insurance	(700.68)	
23154	Aqua Water Supply Corporation	Water Samples	(200.00)	
23155	AT&T Mobility	Telephone Expense	(312.97)	
23156	Elliott Electric Supply Corp	Repair & Maintenance	(40.30)	
23157	Esquivel Enterprise	Cleaning	(400.00)	
23158	Frontier Communications	Answering Service	(70.16)	
23159	Grainger Inc	Repair & Maintenance	(116.57)	
23160	McCoy's Building Supply Corp	Materials	(8.99)	
23161	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,659.84)	
23162	Neopost USA Inc.	Office Equipment Lease	(413.21)	
23163	Quill Corporation	Office Supplies	(138.96)	
EFT	Bluebonnet Electric Coop	Utility Expense	(5,874.22)	
EFT	City of Bastrop	Purchase Sewer Service	(11,378.10)	
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(6,064.16)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,441.62)	
INT/SRV	Bastrop WCID No 2	Bank Fee	(55.00)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 10/23/19-11/05/19	(18,641.43)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 11/06/19-11/19/19	(20,667.27)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 11/25/19-11/25/19	(9,539.62)	
PAYROLL	Alliance Payroll	Payroll Fees	(332.15)	
PAYROLL	United States Treasury	Payroll Liabilites	(14,589.66)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - October	(30,837.22)	
Total Disbursements			<u>(536,692.92)</u>	
BALANCE AS OF 11/30/2019				<u><u>\$281,159.71</u></u>

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - TWDB WW Account
 As of November 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 11/01/2019				\$572.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 11/30/2019				<u>\$572.00</u>

Bastrop WCID No 2 - Standby
Cash Flow Report - Standby Operating Account
 As of November 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 11/01/2019				\$88,063.79
Receipts				
	Accounts Receivable		1,643.93	
Total Receipts				1,643.93
Disbursements				
3973	Bastrop WCID No 2 Water	Administrative Allocation	(634.10)	
3974	McCreary, Veselka, Bragg & Allen, P.C.	Attorney Fees - 06-17-0020 R52037 Robert Giaco	(214.43)	
Total Disbursements				(848.53)
BALANCE AS OF 11/30/2019				<u>\$88,859.19</u>

Bastrop WCID No 2 - Roads
Cash Flow Report - Road Const Operating Account
 As of November 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 11/01/2019				\$83,345.21
Receipts				
	To Record Cash		78,736.67	
Total Receipts				78,736.67
Disbursements				
5172	973 Materials, LLC	Capital Outlay	(466.70)	
5173	HaiDak Construction & Excavating LLC	Road Construction	(1,400.00)	
5174	McCreary, Veselka, Bragg & Allen PC	Legal Fees - 03-01-0008 R31582 Timothy & Melva	(158.40)	
5175	McCreary, Veselka, Bragg & Allen PC	Legal Fees - 02-16-1643 R30283 Randall Thurman	(218.70)	
5176	Austin American Stateman	Public Notice	(479.52)	
5177	Bastrop WCID No 2 Water	Transfer to Water - AP Reimbursement	(33,080.79)	
5178	BEFCO Engineering, Inc.	Engineering Fees	(3,715.00)	
5179	Waller County Asphalt	Materials	(2,705.99)	
5180	K3 Transport LLC	Materials	(373.36)	
5181	McCreary, Veselka, Bragg & Allen PC	Legal Fees - 03-04-0099 R32401 Wesley Donner	(179.10)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(655.94)	
Total Disbursements				(43,433.50)
BALANCE AS OF 11/30/2019				\$118,648.38

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of November 30, 2019

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Money Market Funds					
AMEGY BANK - TRUST (XXXXX1041)	01/01/2017		1.20 %	637,959.73	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXXX4385)	01/01/2017		0.25 %	563,559.78	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXXX5076)	01/01/2017		0.25 %	71,173.17	Water MM
FIRST NATIONAL BANK BASTR (XXXXX3543)	01/01/2017		0.25 %	145,728.87	Water Cap Improv
TEXPOOL (XXXXX0001)	04/30/2019		1.67 %	454,331.56	TWDB Reserve fund
TEXPOOL (XXXXX0002)	05/30/2019		1.67 %	919,953.26	Water
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXXX1469)			0.10 %	281,159.71	Operating - Water
FIRST NAT BASTR-CKING (XXXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$3,074,438.08	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXXX2687)			0.10 %	88,859.19	Standby Operating
Totals for Standby Fund:				\$88,859.19	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXXX3131)	01/01/2016		0.50 %	126,048.98	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXXX2709)			0.10 %	118,648.38	Road Const Operating
Totals for Roads Fund:				\$244,697.36	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,407,994.63	

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 • TV Water Sales	120,432	108,333	1,223,474	1,191,667	1,300,000
14115 • Water Late Charge Income	2,546	2,083	27,733	22,917	25,000
14120 • TV Tap Fees	12,050	13,333	238,050	146,667	160,000
14125 • Capital Reserve Fee	8,166	0	87,875	0	0
14130 • Water Line Bore	1,400	2,333	22,650	25,667	28,000
14140 • Backflow Inspections	0	417	(2,628)	4,583	5,000
14145 • Returned Check Fee	0	17	0	183	200
14148 • Pools	55	23	380	252	275
14150 • Maps Sold	0	21	111	229	250
14155 • Office Rents	275	275	3,025	3,025	3,300
14160 • Other Income-W	130	1,000	20,477	11,000	180,000
14170 • Reconnect Fee	1,550	833	18,600	9,167	10,000
14175 • Interest-W	1,968	292	26,877	3,208	3,500
14180 • Copies & Faxes	4	4	18	46	50
14190 • Irrigation Systems	0	25	0	275	300
Total Water-Revenue	148,576	128,990	1,666,642	1,418,885	1,715,875
Total Income	148,576	128,990	1,666,642	1,418,885	1,715,875
Expense					
Water-Expense					
16100 • Payroll					
16100a • Salaries	43,503	56,500	503,194	621,500	678,000
16100b • Over Time	1,014	1,500	12,442	16,500	18,000
16100c • Double Time	272	208	1,455	2,292	2,500
16100e • Holiday	2,421	2,083	25,546	22,917	25,000
16100f • Annual Leave	2,453	2,083	24,667	22,917	25,000
16100g • Sick	2,330	833	11,930	9,167	10,000
16100h • Personal Time	0	292	1,981	3,208	3,500
16100k • FICA	4,693	6,333	43,871	69,667	76,000
16100l • 401K	0	0	0	0	0
16100m • Retirement-Life	3,445	4,500	43,697	49,500	54,000
16100n • SUI	3	167	1,715	1,833	2,000
16100o • Longevity Pay	11,240	917	11,240	10,083	11,000
16100p • FUTA	14	83	636	917	1,000
16100q • On Call Pay	398	417	4,378	4,583	5,000
Total 16100 • Payroll	71,785	75,917	686,751	835,083	911,000
16110 • Health Insurance					
16110a • Insurance-Medical	12,164	12,917	132,404	142,083	155,000
16110b • Insurance-Dental	119	333	4,353	3,667	4,000
16110c • Insurance-Vision	92	133	984	1,467	1,600
16110d • HSA	0	125	0	1,375	1,500
16110e • Insurance-Life	500	500	5,516	5,500	6,000
Total 16110 • Health Insurance	12,875	14,008	143,257	154,092	168,100
16115 • Contracted Interim GM	0	0	5,313	0	0

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
16116 · Office Building Rental	1,204	0	24,140	0	0
16117 · Payroll Service Fee	332	258	3,303	2,842	3,100
16118 · Hand Tools	202	417	2,544	4,583	5,000
16120 · Wellness Program	0	83	360	917	1,000
16121 · Uniforms-W	160	583	8,069	6,417	7,000
16122 · Mileage	93	667	1,768	7,333	8,000
16123 · Vehicle Usage	0	333	0	3,667	4,000
16124 · Admin Allocations	(3,792)	(7,333)	(80,800)	(80,667)	(88,000)
16125 · PPE Allocations	(14,024)	(13,883)	(129,843)	(152,717)	(166,600)
16125a · EOM Salary Reimburs from WW	(11,537)	(13,317)	(108,751)	(146,483)	(159,800)
16126 · Answering Service	190	208	2,090	2,292	2,500
16127 · Repairs-Contracted-W	0	125	0	1,375	1,500
16128 · Maint Agreement-Hand Held	0	208	780	2,292	2,500
16128a · Contracted Taps - Water	0	583	0	6,417	7,000
16129 · Maint Agreement-Incode-W	0	1,083	9,615	11,917	13,000
16130 · Office Equip Lease	1,198	1,250	12,138	13,750	15,000
16131 · Pest Control	0	25	158	275	300
16133a · Security Agreement	420	25	3,938	275	300
16134 · Cleaning-Office	200	0	2,000	0	0
16135 · Garbage	84	83	883	917	1,000
16136 · Cleaning-Maint Building	200	250	2,400	2,750	3,000
16138 · Chemicals-Chlorine	1,058	1,333	15,482	14,667	16,000
16138a · Contract Labor	0	417	0	4,583	5,000
16139 · Field Equip Rental-W	0	833	4,431	9,167	10,000
16140 · Fuel-W	803	1,000	10,924	11,000	12,000
16141 · Repairs & Maint-W	0	1,500	902	16,500	18,000
16142 · Materials-W	1,915	5,417	53,559	59,583	65,000
16144 · Safety Supplies-W	0	333	1,996	3,667	4,000
16145 · Damage Claims	0	2,083	1,925	22,917	25,000
16146 · Water Samples	0	1,000	19,190	11,000	12,000
16147 · Repairs & Maint-Water Well	2,257	2,083	19,693	22,917	25,000
16149 · Computer-W	1,093	2,083	21,944	22,917	25,000
16150 · Depreciation-W	16,764	16,833	184,403	185,167	202,000
16151 · Dues & Subscriptions	340	67	1,800	733	800
16152 · Election Costs	0	250	0	2,750	3,000
16153 · Fax	0	8	0	92	100
16154 · Late Fees-W	0	125	197	1,375	1,500
16155 · Internet	267	167	1,338	1,833	2,000
16156 · Printing-W	629	833	7,246	9,167	10,000
16156a · Janitorial Supplies	0	17	0	183	200
16157 · Office Supplies-W	461	417	6,580	4,583	5,000
16158 · Misc-W	543	5,667	1,881	62,333	68,000
16159 · Medical-W	0	42	150	458	500
16160 · Misc Office-W	925	208	9,845	2,292	2,500
16161 · Pre-Employment Screening	140	42	1,277	458	500
16163 · Postage & Delivery	82	1,250	9,035	13,750	15,000
16164 · Public Notice	191	250	2,071	2,750	3,000
16165 · Telephone-W	202	833	6,633	9,167	10,000
16166 · License-W	0	208	0	2,292	2,500
16166a · Advertising	0	42	0	458	500
16167 · Bank Fees-W	55	42	547	458	500

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
16169 · TCEQ Fees-W	0	667	0	7,333	8,000
16171 · CC Fees	2,442	2,500	29,347	27,500	30,000
16172 · Interest Bonds-W	2,317	2,375	25,485	26,125	28,500
16174 · Accounting-W	1,170	1,458	15,534	16,042	17,500
16175 · Appraiser	0	125	0	1,375	1,500
16176 · Audit-W	0	833	8,640	9,167	10,000
16177 · Engineering-W	0	3,750	19,310	41,250	45,000
16178 · Legal-W	150	2,500	15,760	27,500	30,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	2,907	5,042	5,500
16179b · Insurance-Vehicles-W	0	142	2,021	1,558	1,700
16179c · Insurance-Misc-W	0	17	935	183	200
16179d · Insurance-B&O-W	0	42	520	458	500
16179e · Insurance-Liability-W	0	75	813	825	900
16179f · Insurance-Bonding	0	25	175	275	300
16179g · Insurance-FSA	78	417	2,433	4,583	5,000
16179h · Insurance-WC-W	0	333	5,030	3,667	4,000
16179i · Insurance-Wells	0	458	0	5,042	5,500
Total 16179 · Insurance-W	78	1,967	14,834	21,633	23,600
16180 · Repairs-Bldg-W	16	2,083	1,936	22,917	25,000
16181 · Repairs-Equip-W	565	417	3,878	4,583	5,000
16182 · Repairs-Vehicles-W	741	500	11,082	5,500	6,000
16182a · Yard Maintenance-Mowing	1,044	1,250	14,134	13,750	15,000
16183 · Travel					
16183a · Travel-Air	0	42	337	458	500
16183b · Travel-Lodging	0	333	3,890	3,667	4,000
16183c · Travel-Meals	25	83	2,632	917	1,000
16183d · Travel-Rental Car	0	21	0	229	250
Total 16183 · Travel	25	479	6,858	5,271	5,750
16184 · Training-W	581	417	4,642	4,583	5,000
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	167	2,453	1,833	2,000
16185b · Electricity-Office Bldg	0	583	4,824	6,417	7,000
16185c · Electricity-Wells	0	3,750	43,309	41,250	45,000
16185d · Electricity-WW Lift Station	0	42	0	458	500
Total 16185 · Electricity	0	4,542	50,587	49,958	54,500
16186 · Water-Maint Bldg	0	142	1,543	1,558	1,700
16187 · Water-Office Bldg	0	158	2,460	1,742	1,900
16188 · Computer Supplies	189	833	2,830	9,167	10,000
16189 · Labor-Service Lines & Tap-W	0	2,083	19,850	22,917	25,000
16196 · Permits	0	100	0	1,100	1,200
16197 · Small Equipment Purchases	0	333	47	3,667	4,000
16199 · Communication/Radios	0	0	14,844	0	0
Total Water-Expense	96,633	136,471	1,236,760	1,501,179	1,637,650

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Total Expense	96,633	136,471	1,236,760	1,501,179	1,637,650
Net Ordinary Income	51,944	(7,481)	429,882	(82,294)	78,225
Other Income/Expense					
Other Income					
14000 · Assigned Surplus	0	26,090	0	286,985	313,075
Total Other Income	0	26,090	0	286,985	313,075
Other Expense					
Capital Outlay-W					
17100 · Vehicles-W	0	6,667	45,445	73,333	80,000
17101 · Equipment-W	0	8,333	47,281	91,667	100,000
17102 · Meters-W	0	833	31,225	9,167	10,000
17103 · Furniture & Fixtures-W	0	1,667	0	18,333	20,000
17104 · Software-W	0	2,083	10,920	22,917	25,000
17105 · Computer Replacement-W	0	0	21,443	0	0
17106 · Line Extension-W	0	6,250	0	68,750	75,000
17107 · Buildings-W	9,750	0	84,016	20,000	20,000
17108 · Water Line Improvements-W	0	2,500	0	27,500	30,000
17109 · Capital Outlay Culverts-W	0	2,500	18,537	27,500	30,000
17121 · Water Well Cap Improv-W	0	108	0	1,192	1,300
Total Capital Outlay-W	9,750	30,942	258,868	360,358	391,300
Total Other Expense	9,750	30,942	258,868	360,358	391,300
Net Other Income	(9,750)	(4,852)	(258,868)	(73,373)	(78,225)
Net Income	42,194	(12,333)	171,014	(155,667)	0

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14215 · WW Fees	60,511	60,892	668,935	669,808	730,700
14216 · Commercial WW Fees	3,560	0	7,136	0	0
14220 · WW Bore	1,100	583	9,255	6,417	7,000
14225 · WW Tap Fees	44,567	20,167	204,052	221,833	242,000
14230 · Pump Maintenance	547	500	5,925	5,500	6,000
14235 · Debt Service Reserve Fee	5,444	12,750	58,588	140,250	153,000
14275 · Interest-WW Reserve	0	25	76	275	300
14276 · Interest-WW	1,065	667	14,162	7,333	8,000
14280 · Other Income-WW	0	0	20	0	0
Total Wastewater-Revenue	116,793	95,583	968,149	1,051,417	1,147,000
Total Income	116,793	95,583	968,149	1,051,417	1,147,000
Expense					
Wastewater-Expense					
16221 · Uniforms-WW	160	583	6,591	6,417	7,000
16222 · W/W Salary Allocations	11,537	13,317	108,751	146,483	159,800
16229 · Maint Agreement-Incode-WW	0	333	1,820	3,667	4,000
16233 · Lift Station Admin Service Fee	0	146	1,150	1,604	1,750
16239 · Field Equip Rental-WW	0	833	6,680	9,167	10,000
16240 · Fuel-WW	709	875	9,277	9,625	10,500
16241 · Repairs & Maint-WW	218	1,333	236	14,667	16,000
16242 · Materials-WW	3,810	2,917	44,713	32,083	35,000
16243 · Meter Testing-WW	0	19	0	206	225
16244 · Safety Supplies-WW	61	250	1,909	2,750	3,000
16247 · Repairs & Maint-Lift Stat-WW	1,916	833	2,678	9,167	10,000
16248 · Grinder Pump Repair-WW	0	1,667	17,951	18,333	20,000
16250 · Depreciation-WW	37,347	40,000	410,820	440,000	480,000
16251 · Tools	140	292	698	3,208	3,500
16257 · Office Supplies-WW	0	17	997	183	200
16258 · Misc-WW	0	50	541	550	600
16259 · Medical-WW	157	25	307	275	300
16260 · Op & Maint-City of Bastrop-WW	0	17,500	106,583	192,500	210,000
16265 · Telephone-WW	0	83	0	917	1,000
16266 · License-WW	0	50	0	550	600
16268 · Filing Fees-WW	0	33	800	367	400
16269 · TCRQ Fees-WW	0	267	0	2,933	3,200
16272 · Interest Bonds-WW	13,129	13,458	144,418	148,042	161,500
16274 · Accounting-WW	1,040	1,458	13,808	16,042	17,500
16276 · Audit-WW	0	833	7,680	9,167	10,000
16277 · Engineering-WW	0	833	180	9,167	10,000
16278 · Legal-WW	0	83	2,075	917	1,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
November 2019**

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
16279 · Insurance-WW					
16279a · Insurance-Property-WW	0	250	2,990	2,750	3,000
16279b · Insurance-Vehicles-WW	0	150	0	1,650	1,800
16279c · Insurance-Misc-WW	0	42	935	458	500
16279d · Insurance-E&O-WW	0	42	520	458	500
16279e · Insurance-Liability-WW	0	75	813	825	900
16279h · Insurance-WC-WW	0	417	5,030	4,583	5,000
Total 16279 · Insurance-WW	0	975	10,288	10,725	11,700
16280 · Repairs-Bldg WW	0	0	1,126	0	0
16281 · Repairs-Equip-WW	239	417	3,369	4,583	5,000
16282 · Repairs-Vehicles-WW	0	333	4,566	3,667	4,000
16283 · Yard Maintenance-Mowing	0	208	0	2,292	2,500
16284 · Training-WW	0	83	0	917	1,000
16285 · Electricity-Lift Stations	0	417	3,826	4,583	5,000
16286 · Water-Lift Stations	0	1,000	1,353	11,000	12,000
16289 · Labor-Service Lines & Tap-WW	0	167	2,500	1,833	2,000
16294 · Travel - Lodging	0	42	0	458	500
16295 · Travel - Meals	0	17	0	183	200
16296 · Travel - Rental Car	0	17	0	183	200
16297 · Small Equipment Purchases-WW	0	83	47	917	1,000
Total Wastewater-Expense	70,462	101,848	917,738	1,120,327	1,222,175
Total Expense	70,462	101,848	917,738	1,120,327	1,222,175
Net Ordinary Income	46,331	(6,265)	50,412	(68,910)	(75,175)
Other Income/Expense					
Other Income					
14002 · Assigned Surplus - WW	0	13,598	0	149,577	163,175
Total Other Income	0	13,598	0	149,577	163,175
Other Expense					
Capital Outlay-WW					
17200 · Vehicles-WW	0	3,333	17,764	36,667	40,000
17201 · Equipment-WW	0	250	46,425	2,750	3,000
17208 · Wastewater Improv-WW	0	2,083	0	22,917	25,000
17209 · Wastewater Plant-WW	0	1,667	0	18,333	20,000
17211 · Capital Outlay Grinder Pumps-WW	0	0	12,687	0	0
Total Capital Outlay-WW	0	7,333	76,876	80,667	88,000
Total Other Expense	0	7,333	76,876	80,667	88,000

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
 November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Net Other Income	0	6,265	(76,876)	68,910	75,175
Net Income	46,331	0	(26,464)	(0)	0

Bastrop WCID No - Roads
Actual vs Budget-RC
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 · Assessments	77,582	102,833	1,100,441	1,131,167	1,234,000
34215 · Assessments-Prior to 97	0	833	6,841	9,167	10,000
34220 · Late Fee	0	2,083	23,823	22,917	25,000
34225 · Late Fee- Prior	960	100	1,380	1,100	1,200
34235 · Lien Fees	1,675	2,083	27,981	22,917	25,000
34240 · Deed Admin Fee	480	100	4,299	1,100	1,200
34245 · Returned Check Fee	0	0	1,689	0	0
34250 · Filing Fees	719	250	5,272	2,750	3,000
34255 · Driveway	0	150	0	1,650	1,800
34265 · Attorney Fees	798	2,083	20,302	22,917	25,000
34270 · Allocation to Maintenance Fund	(25,667)	(25,667)	(282,333)	(282,333)	(308,000)
34275 · Interest-RC	79	83	867	917	1,000
Total Road Construction-Revenue	56,627	84,933	910,562	934,267	1,019,200
Total Income	56,627	84,933	910,562	934,267	1,019,200
Expense					
Road Construction-Expense					
36210 · Salary Allocations from Water	8,076	9,592	76,125	105,508	115,100
36224 · Admin Allocations from Water-RC	3,391	7,333	77,577	80,667	88,000
36229 · Maint Agreement-Incode-RC	0	625	5,862	6,875	7,500
36239 · Field Equip Rental	0	125	174	1,375	1,500
36241 · Repair & Maint-RC	0	42	0	458	500
36242 · Materials-RC	67	0	4,846	0	0
36245 · Damage Claims	0	4	0	46	50
36258 · Misc	0	417	248	4,583	5,000
36263 · Postage	0	500	8,122	5,500	6,000
36264 · Public Notices	0	0	480	0	0
36268 · Filing Fees	0	417	6,189	4,583	5,000
36270 · Bad Debt	0	3,750	0	41,250	45,000
36271 · CC Fees	656	500	7,318	5,500	6,000
36272 · Attorney Fees (County)	398	250	21,635	2,750	3,000
36274 · Accounting	715	917	9,493	10,083	11,000
36276 · Audit-RC	0	0	5,280	10,000	10,000
36277 · Engineering-RC	4,445	6,250	148,160	68,750	75,000
36278 · Legal-RC	1,500	2,500	13,125	27,500	30,000

Bastrop WCID No - Roads
Actual vs Budget-RC
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
36279 · Insurance					
36279b · Insurance- Vehicles	0	0	2,021	0	0
36279c · Insurance-Misc	0	0	935	0	0
36279d · Insurance- E&O	0	0	0	0	0
36279h · Insurance- WC	0	0	4,013	0	0
Total 36279 · Insurance	0	0	6,969	0	0
36280 · Other Professional Fees	0	83	0	917	1,000
36281 · Repairs-Equip-RC	0	0	43	0	0
36294 · Road Fees Written Off	0	2,083	0	22,917	25,000
36295 · Lien Fees Written Off	0	500	0	5,500	6,000
36296 · Road Late Fees Written Off	0	583	0	6,417	7,000
36297 · Road Prior Written Off	0	1,417	0	15,583	17,000
36298 · Attorney Fees Written Off	0	1,250	0	13,750	15,000
Total Road Construction-Expense	19,248	39,138	391,645	440,512	479,650
Total Expense	19,248	39,138	391,645	440,512	479,650
Net Ordinary Income	37,379	45,796	518,917	493,754	539,550
Other Income/Expense					
Other Income					
34285 · Assigned Surplus - RC	0	1,621	0	17,829	19,450
Total Other Income	0	1,621	0	17,829	19,450
Other Expense					
Road Construction-Capital					
37210 · Equipment-RC	0	0	153	0	0
37285 · Capital Outlay-RC	2,977	46,583	182,148	512,417	559,000
Total Road Construction-Capital	2,977	46,583	182,301	512,417	559,000
Total Other Expense	2,977	46,583	182,301	512,417	559,000
Net Other Income	(2,977)	(44,963)	(182,301)	(494,588)	(539,550)
Net Income	34,401	833	336,616	(833)	0

Bastrop WCID No - Roads
Actual vs Budget-RM
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 · Donations	0	0	10,000	0	0
34160 · Other-RM	0	8,333	0	91,667	100,000
34176 · Transfer from Road Construction	25,667	25,667	282,333	282,333	308,000
Total Road Maintenance-Revenue	<u>25,667</u>	<u>34,000</u>	<u>292,333</u>	<u>374,000</u>	<u>408,000</u>
Total Income	25,667	34,000	292,333	374,000	408,000
Expense					
Road Maintenance-Expense					
36124 · Salary Allocations from Water	5,948	4,283	53,718	47,117	51,400
36127 · Repairs- Contracted-RM	0	8,333	63,025	91,667	100,000
36128 · Contract Labor- RM	0	5,000	1,600	55,000	60,000
36129 · Maint. Agreement-Incode-RM	0	0	607	0	0
36139 · Field Equipment Rental- RM	0	1,250	168	13,750	15,000
36141 · R&M-RM	0	1,667	325	18,333	20,000
36142 · Materials-RM	2,441	10,417	23,422	114,583	125,000
36144 · Safety Supplies-RM	0	417	0	4,583	5,000
36146 · Equip. Small	0	83	0	917	1,000
36147 · Permit Fees	0	0	0	2,100	2,100
36160 · Misc. Office-RM	0	0	275	0	0
36174 · Accounting	163	167	2,158	1,833	2,000
36176 · Audit-RM	0	0	1,200	4,000	4,000
36177 · Engineering-RM	0	1,667	0	18,333	20,000
36178 · Legal-RM	0	167	0	1,833	2,000
36179 · Insurance-WC-RM	0	42	3,597	458	500
36181 · Repairs- Equip-RM	0	0	43	0	0
Total Road Maintenance-Expense	<u>8,552</u>	<u>33,492</u>	<u>150,136</u>	<u>374,508</u>	<u>408,000</u>
Total Expense	8,552	33,492	150,136	374,508	408,000
Net Ordinary Income	17,115	508	142,197	(508)	0
Other Income/Expense					
Other Expense					
Road Maintenance-Capital					
37110 · Equipment-RM	0	0	153	0	0

Bastrop WCID No - Roads
Actual vs Budget-RM
 November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Total Road Maintenance-Capital	0	0	153	0	0
Total Other Expense	0	0	153	0	0
Net Other Income	0	0	(153)	0	0
Net Income	17,115	508	142,045	(508)	0

Bastrop WCID No 2 - Standby
Actual vs Budget
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	0	417	1,721	4,583	5,000
25500 · TV Standby	0	417	3,686	4,583	5,000
25600 · Late Fees	0	0	1,335	0	0
25700 · Lien Fees	0	0	735	0	0
25710 · Attorney Fees	0	0	2,344	0	0
Total Income	<u>0</u>	<u>833</u>	<u>9,821</u>	<u>9,167</u>	<u>10,000</u>
Expense					
27110 · Admin Allocations	400	417	3,223	4,583	5,000
27120 · Maint. Agreement- Incode	0	0	607	0	0
27135 · Filing Fees	0	0	1,789	0	0
27155 · Miscellaneous Expense	0	0	175	0	0
27156 · Customer Refunds	0	0	3	0	0
27160 · Accounting	163	167	2,158	1,833	2,000
27170 · Audit	0	208	1,200	2,292	2,500
27175 · Attorney Fees Expense	214	0	2,556	0	0
27180 · Engineering	0	0	1,440	0	0
27190 · Legal	0	42	850	458	500
Total Expense	<u>777</u>	<u>833</u>	<u>14,000</u>	<u>9,167</u>	<u>10,000</u>
Net Ordinary Income	<u>(777)</u>	<u>0</u>	<u>(4,178)</u>	<u>0</u>	<u>0</u>
Other Income/Expense					
Other Expense					
27195 · Drainage	0	0	50,960	0	0
Total Other Expense	<u>0</u>	<u>0</u>	<u>50,960</u>	<u>0</u>	<u>0</u>
Net Other Income	<u>0</u>	<u>0</u>	<u>(50,960)</u>	<u>0</u>	<u>0</u>
Net Income	<u>(777)</u>	<u>0</u>	<u>(55,138)</u>	<u>0</u>	<u>0</u>

Bastrop WCID No 2 - Water/Wastewater

Balance Sheet

As of November 30, 2019

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	281,159.71
11220 · TWDB WW	572.00
Total Checking/Savings	<u>281,731.71</u>
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	29,027.67
11250 · Accounts Receivable - WW	10,396.47
Total Accounts Receivable	<u>39,424.14</u>
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,591,186.86
11160 · Allowance for Doubtful-W	(10,176.94)
11165 · Accrued Interest	5,108.86
11171 · Due from Standby-W	562.70
11172 · Due from RM-W	6,110.50
11173 · Due from RC-W	13,749.24
11175 · FEMA Receivable	23,500.00
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,201,519.51
11260 · Allowance for Doubtful-WW	(4,414.45)
Total Other Current Assets	<u>2,867,955.42</u>
Total Current Assets	<u>3,149,687.13</u>
Fixed Assets	
11190 · Accumulated Depreciation-W	(3,366,265.01)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	5,195,200.27
11290 · Accumulated Depreciation-WW	(2,807,177.86)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,891,257.94
Total Fixed Assets	<u>7,089,181.34</u>
TOTAL ASSETS	<u><u>10,238,868.47</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	(327,971.83)
Total Accounts Payable	<u>(327,971.83)</u>
Other Current Liabilities	
12140 · Accrued Salaries	21,379.25
12144 · FSA Employee Flexible Spending	284.51
12145 · Benefit Liability	(20,833.61)
12160 · Deposits	234,905.00
12170 · Due to TCEQ-W	1,856.84
12180 · Groundwater Assessments Pay-W	1,638.49

Bastrop WCID No 2 - Water/Wastewater

Balance Sheet

As of November 30, 2019

	Nov 30, 19
12190 · Unclaimed Property	134.35
12191 · FEMA Payments Deferred Revenue	23,500.00
12270 · Due to TCEQ-WW	3,413.04
12280 · Bonds Payable-TWDB-WW	5,570,000.00
12281 · Bond Interest Payable	77,228.75
Total Other Current Liabilities	5,913,506.62
Total Current Liabilities	5,585,534.79
Total Liabilities	5,585,534.79
Equity	
13110 · Unrestricted Fund Balance-W	1,871,408.45
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.00
13220 · Unrestricted Fund Balance-WW	931,597.72
13240 · Capital Assets Fund Balance-WW	(193,791.00)
Net Income	144,550.51
Total Equity	4,653,333.68
TOTAL LIABILITIES & EQUITY	10,238,868.47

Bastrop WCID No - Roads
Balance Sheet
As of November 30, 2019

	Nov 30, 19
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	118,648.38
Total Checking/Savings	118,648.38
Other Current Assets	
31230 · Time Deposits-RC	126,048.98
31250 · Accounts Receivable-RC	2,560,530.28
31260 · Allowance for Doubtful-RC	(1,547,545.73)
31277 · FEMA Receivable	358,133.58
Total Other Current Assets	1,497,167.11
Total Current Assets	1,615,815.49
TOTAL ASSETS	1,615,815.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	7,157.50
Total Accounts Payable	7,157.50
Other Current Liabilities	
32140 · Deferred Revenue - Assessments	739,045.06
32150 · Due to Water-RM	6,110.50
32250 · Due to Water-RC	13,749.24
32257 · FEMA Funds Deferred Revenue	358,133.58
Total Other Current Liabilities	1,117,038.38
Total Current Liabilities	1,124,195.88
Total Liabilities	1,124,195.88
Equity	
33130 · Fund Balance-RM	32,549.13
33220 · Fund Balance-RC	(19,590.13)
Net Income	478,660.61
Total Equity	491,619.61
TOTAL LIABILITIES & EQUITY	1,615,815.49

**Bastrop WCID No 2 - Standby
Balance Sheet
As of November 30, 2019**

	Nov 30, 19
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	88,859.19
Total Checking/Savings	88,859.19
Other Current Assets	
21500 · Accounts Receivable	511,725.88
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	3,191.97
Total Current Assets	92,051.16
TOTAL ASSETS	92,051.16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	562.70
22740 · Unclaimed Property	3.10
Total Other Current Liabilities	565.80
Total Current Liabilities	565.80
Total Liabilities	565.80
Equity	
23010 · Fund Balance	146,623.57
Net Income	(55,138.21)
Total Equity	91,485.36
TOTAL LIABILITIES & EQUITY	92,051.16

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

01/01/2020 - 12/31/2020

<u>Paying Agent</u>	<u>Series</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
Debt Service Payment Due 06/01/2020						
Amegy Bank of Texas	2016	06/01/2020		0.00	90,499.50	90,499.50
		Total Due 06/01/2020		0.00	90,499.50	90,499.50
Debt Service Payment Due 12/01/2020						
Amegy Bank of Texas	2016	12/01/2020		260,000.00	90,499.50	350,499.50
		Total Due 12/01/2020		260,000.00	90,499.50	350,499.50
		District Total		\$260,000.00	\$180,999.00	\$440,999.00

\$K

Cash	November	October	
	Current Month	Last Month	Delta

Water Waste Water

Checking	282	519	-237
CDs	0	0	0
Money Market	780	749	31
TexPool	920	919	
TWDB	638	637	1
TWDB Reserve	454	454	0
Total Water / Waste Water	3,074	3,278	-205
Stand-by	89	88	1
Roads			
Checking	119	83	36
Money Market	126	126	0
Total Roads	245	209	36
Total Cash	3,408	3,575	-168

Financials

\$K

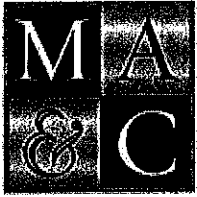
	C/M Act	YTD Act	YTD Budget	FY Budget
Water				
Revenue	149	1,666	1,419	1,716
Expense	97	1,237	1,501	1,638
Capital	9	259	360	391
Net	43	170	-442	-313
Notes:				
Tank Project Not Yet Started			467	700

	C/M Act	YTD Act	YTD Budget	FY Budget
Waste Water				
Revenue	117	968	1,051	1,147
Expense	70	918	1,120	1,222
Capital	0	77	81	88
Net	47	-27	-150	-163
Notes:				
6 Taps (Rev)	45	204	222	242
Pumps (Exp)	0	13	0	0

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Construction				
Revenue	57	911	934	1,019
Expense	19	392	441	480
Capital	3	182	512	559
Net	35	337	-19	-20
Notes:				
Fees (late admin, etc higher t				
RC Costs are higher than planned but have not been billed				

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Maintenance				
Revenue	26	292	374	408
Expense	9	150	374	408
Capital				
Net	17	142	0	0
Notes:				
Pilings Project Over Estimate Awaiting Reimbursements from FEMA				
Budget is 200K for FEMA Unfunded Requests are: \$382				

	C/M Act	YTD Act	YTD Budget	FY Budget
Standby				
Revenue	0	10	9	10
Expense	1	14	9	10
Capital	0	51	0	0
Net	-1	-55	0	0
Notes:				



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

**Bastrop County Water Control &
Improvement District No. 2**

Bookkeeper's Report

December 31, 2019

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of December 31, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 12/01/2019				\$281,159.71
Receipts				
	Payment from Standby Fund		562.70	
	Payment from Road Fund		6,110.50	
	Payment from Road Fund - AP Allocation		13,749.24	
	Interest Earned on Checking		24.58	
	Accounts Receivable-W		198,385.04	
	Accounts Receivable - Pump/TWDB Reserve		13,489.05	
Total Receipts				232,321.11
Disbursements				
23164	Austin Armature Works, LP	Repair & Maintenance	(1,518.82)	
23165	BlueCross BlueShield of Texas	Insurance	(16,968.00)	
23166	Dental Select	Dental Insurance	(32.60)	
23167	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(2,010.47)	
23168	Grainger Inc	Repair & Maintenance	(515.10)	
23169	Johnson Lab & Supply Inc.	Materials & Maintenance	(397.44)	
23170	Lowe's Business Account	Materials	(978.61)	
23171	Quill Corporation	Office Supplies	(144.43)	
23172	Time Warner Cable	Telephone/Internet	(110.57)	
23173	Tractor Supply Co	Materials	(339.97)	
23174	Wells Fargo Vendor Fin Serv	Office Equip Lease	(451.86)	
23175	Ameriflex Business Solutions	FSA Purchases	(4.99)	
23176	Austin American Stateman	Public Notice	(120.96)	
23177	Barnard Tire & Auto	Maintenance & Repair	(353.99)	
23178	Bastrop Medical	Employment Screening	(140.00)	
23179	Card Service Center	Credit Card Expense	(2,831.37)	
23180	Coeus Networks	Computer	(1,092.50)	
23181	DPC Industries, Inc.	Chemicals	(1,058.30)	
23182	Environmental Improvements, Inc	Materials	(3,335.24)	
23183	Fluid Meter Service, Corp	Meter	(375.00)	
23184	IHS Landscaping & Services Inc	Mowing	(1,044.00)	
23185	Judy Osborn	Legal Fee	(150.00)	
23186	La Grange NAPA	Repair Vehicle	(136.57)	
23187	Matrix Imaging Solutions (C)	Printing	(328.80)	
23188	Nortex Modlar Leasing & Construction	Office Rental	(1,204.00)	
23189	Waste Connections	Garbage	(83.93)	
23190	Wex Bank	Fuel	(1,417.26)	
23191	Ameriflex Business Solutions.	Insurance FSA Fees	(78.00)	
23192	AT&T	Telephone Expense - Lift Station	(128.84)	
23193	Austin American Stateman	Public Notice	(205.92)	
23194	Bastrop WCID No 2	Petty Cash Replenish	(91.44)	
23195	Cintas Corporation #86	Uniforms	(1,001.68)	
23196	Environmental Improvements, Inc	Materials	(301.13)	
23197	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(388.65)	
23198	Hydro Source Services, Inc.	Materials	(460.00)	
23199	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
23200	Professional Image Communications	Answering Service	(190.00)	
23201	Quill Corporation	Office Supplies	(35.88)	
23202	Time Warner Cable	Telephone/Internet	(156.56)	
23203	TxTag	Tolls	(26.34)	
23204	Sharon Waterman	Customer Deposit Refund	(67.47)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of December 31, 2019

Num	Name	Memo	Amount	Balance
Disbursements				
23205	John S Creamer	Customer Deposit Refund	(67.55)	
23206	Elizabeth & Evel Rodriguez	Customer Deposit Refund	(39.59)	
23207	Jullian & Justin Meuth	Customer Deposit Refund	(67.38)	
23208	Trent Baird	Customer Deposit Refund	(221.70)	
23209	Clayton & Stacy A Wilson	Customer Deposit Refund	(109.69)	
23210	Jesse Rodriguez	VOID: Customer Deposit Refund	0.00	
23211	Sharon & James Boujemaa	Customer Deposit Refund	(182.88)	
23212	Michael Gauna & Stephanie A Chavez	Customer Deposit Refund	(85.86)	
23213	Jackie Robinson	Customer Deposit Refund	(130.90)	
23214	Jean Gage	Customer Deposit Refund	(185.21)	
23215	Walter A & Lynne Bentsen	Customer Deposit Refund	(136.81)	
23216	Jesse Munoz	Customer Deposit Refund	(96.28)	
23217	Galen Barnett & Jennifer Neal	Customer Deposit Refund	(162.87)	
23218	Denice Zumbo	Customer Deposit Refund	(135.00)	
23219	West Creek Homes	Customer Deposit Refund	(9.37)	
23220	Aqua Water Supply Corporation	Water Samples	(150.00)	
23221	Bastrop WCID No 2 - W/W	WasteWater Service	(140.56)	
23222	Bastrop WCID No 2 - Water	Purchase Water Expense	(313.88)	
23223	DPC Industries, Inc.	Chemicals	(435.18)	
23224	Esquivel Enterprise	Cleaning	(400.00)	
23225	Ewald Kubota	Equipment	(134.86)	
23226	Frontier Communications	Answering Service	(70.16)	
23227	Home Depot	Materials & Maintenance	(80.05)	
23228	Humana Hlth Plan TX	Insurance Premium	(125.08)	
23229	Jesse Rodriguez	Customer Deposit Refund	(169.00)	
23230	McLean & Howard, LLP	Legal Fees	(2,800.00)	
23231	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,608.55)	
23232	Shaun K Moore	Capital Outlay - Buildings	(8,732.11)	
23233	Shred-It USA	Shred Expense	(372.26)	
23234	TRWA	Dues & Subscriptions	(2,295.00)	
23235	Unum Life Insurance Company	Insurance Premium	(451.77)	
ACH	Bluebonnet Electric Coop	Utility Expense	(4,138.00)	
ACH	City of Bastrop	Purchase Sewer Service	(10,134.72)	
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(6,344.51)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,236.45)	
INT/SRV	Bastrop WCID No 2	Bank Fee	(30.00)	
INT/SRV	Bastrop WCID No 2	Customer Returned Items	(452.07)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 11/20/19-12/03/19	(20,414.02)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 12/04/19-12/17/19	(17,774.01)	
PAYROLL	Alliance Payroll	Payroll Fees	(225.10)	
PAYROLL	United States Treasury	Payroll Liabilites	(11,547.07)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - November	(30,837.22)	
Total Disbursements			<u>(167,954.36)</u>	
BALANCE AS OF 12/31/2019				<u><u>\$345,526.46</u></u>

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - TWDB WW Account
 As of December 31, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 12/01/2019				\$572.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 12/31/2019				<u><u>\$572.00</u></u>

Bastrop WCID No 2 - Standby
Cash Flow Report - Standby Operating Account
 As of December 31, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 12/01/2019				\$88,859.19
Receipts				
	Accounts Receivable		<u>2,969.10</u>	
Total Receipts				2,969.10
Disbursements				
3975	McCreary, Veselka, Bragg & Allen, P.C.	Attorney Fees - 06-02-0093 R51489 Michael Nevar	(368.10)	
3976	Bastrop WCID No 2 Water	Administrative Allocation	<u>(562.70)</u>	
Total Disbursements				<u>(930.80)</u>
BALANCE AS OF 12/31/2019				<u><u>\$90,897.49</u></u>

Bastrop WCID No 2 - Roads
Cash Flow Report - Road Const Operating Account
 As of December 31, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 12/01/2019				\$118,648.38
Receipts				
	To Record Cash		341,691.99	
	To Record Cash		67,514.83	
Total Receipts				409,206.82
Disbursements				
5182	Waller County Asphalt	Materials	(2,712.50)	
5183	BEFCO Engineering, Inc.	Engineering Fees	(4,445.00)	
5184	Bastrop WCID No 2 Water	Transfer to Water - AP Reimbursement	(19,859.74)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(554.38)	
Total Disbursements				(27,571.62)
BALANCE AS OF 12/31/2019				\$500,283.58

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of December 31, 2019

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		1.20 %	638,757.21	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	594,524.32	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	71,188.77	Water MM
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	145,759.81	Water Cap Improv
TEXPOOL (XXXX0001)	04/30/2019		1.62 %	454,957.66	TWDB Reserve fund
TEXPOOL (XXXX0002)	05/30/2019		1.62 %	921,221.07	Water
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	345,526.46	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$3,172,507.30	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	90,897.49	Standby Operating
Totals for Standby Fund:				\$90,897.49	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	126,129.27	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	500,283.58	Road Const Operating
Totals for Roads Fund:				\$626,412.85	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$3,889,817.64	

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 · TV Water Sales	99,272	108,333	1,322,746	1,300,000	1,300,000
14115 · Water Late Charge Income	2,234	2,083	29,967	29,967	25,000
14120 · TV Tap Fees	9,600	13,333	247,650	160,000	160,000
14125 · Capital Reserve Fee	8,226	0	96,101	0	0
14130 · Water Line Bore	541	2,333	23,191	28,000	28,000
14140 · Backflow Inspections	0	417	(2,628)	5,000	5,000
14145 · Returned Check Fee	0	17	0	200	200
14148 · Pools	0	23	380	275	275
14150 · Maps Sold	0	21	111	250	250
14155 · Office Rents	275	275	3,300	3,300	3,300
14160 · Other Income-W	60	169,000	20,540	180,000	180,000
14170 · Reconnect Fee	900	833	19,500	10,000	10,000
14175 · Interest-W	1,965	292	28,842	3,500	3,500
14180 · Copies & Faxes	0	4	18	50	50
14190 · Irrigation Systems	0	25	0	300	300
Total Water-Revenue	123,073	296,990	1,789,718	1,715,875	1,715,875
Total Income	123,073	296,990	1,789,718	1,715,875	1,715,875
Expense					
Water-Expense					
16100 · Payroll					
16100a · Salaries	38,428	56,500	541,622	678,000	678,000
16100b · Over Time	1,446	1,500	13,888	18,000	18,000
16100c · Double Time	141	208	1,596	2,500	2,500
16100e · Holiday	4,797	2,083	30,342	25,000	25,000
16100f · Annual Leave	2,991	2,083	27,658	25,000	25,000
16100g · Sick	1,857	833	13,786	10,000	10,000
16100h · Personal Time	650	292	2,631	3,500	3,500
16100k · FICA	3,713	6,333	47,584	76,000	76,000
16100l · 401K	0	0	0	0	0
16100m · Retirement-Life	3,844	4,500	47,541	54,000	54,000
16100n · SUI	2	167	1,717	2,000	2,000
16100o · Longevity Pay	0	917	11,240	11,000	11,000
16100p · PUTA	12	83	648	1,000	1,000
16100q · On Call Pay	399	417	4,776	5,000	5,000
Total 16100 · Payroll	58,280	75,917	745,031	911,000	911,000
16110 · Health Insurance					
16110a · Insurance-Medical	13,013	12,917	145,417	155,000	155,000
16110b · Insurance-Dental	109	333	4,462	4,000	4,000
16110c · Insurance-Vision	109	133	1,093	1,600	1,600
16110d · HSA	0	125	0	1,500	1,500
16110e · Insurance-Life	563	500	6,080	6,000	6,000
Total 16110 · Health Insurance	13,795	14,008	157,052	168,100	168,100
16115 · Contracted Interim GM	0	0	5,313	0	0

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
16116 · Office Building Rental	1,204	0	25,344	0	0
16117 · Payroll Service Fee	225	258	3,528	3,100	3,100
16118 · Hand Tools	0	417	2,544	5,000	5,000
16120 · Wellness Program	0	83	360	1,000	1,000
16121 · Uniforms-W	0	583	8,570	7,000	7,000
16122 · Mileage	0	667	1,768	8,000	8,000
16123 · Vehicle Usage	0	333	0	4,000	4,000
16124 · Admin Allocations	(40,097)	(7,333)	(120,896)	(88,000)	(88,000)
16125 · PPE Allocations	(11,922)	(13,883)	(141,765)	(166,600)	(166,600)
16125a · ROM Salary Reimburs from WW	(9,020)	(13,317)	(117,771)	(159,800)	(159,800)
16126 · Answering Service	190	208	2,280	2,500	2,500
16127 · Repairs-Contracted-W	0	125	0	1,500	1,500
16128 · Maint Agreement-Hand Held	0	208	780	2,500	2,500
16128a · Contracted Taps · Water	0	583	0	7,000	7,000
16129 · Maint Agreement-Incode-W	0	1,083	9,615	13,000	13,000
16130 · Office Equip Lease	865	1,250	13,003	15,000	15,000
16131 · Pest Control	0	25	158	300	300
16133a · Security Agreement	0	25	3,938	300	300
16134 · Cleaning-Office	200	0	2,200	0	0
16135 · Garbage	84	83	967	1,000	1,000
16136 · Cleaning-Maint Building	200	250	2,600	3,000	3,000
16138 · Chemicals-Chlorine	530	1,333	16,448	16,000	16,000
16138a · Contract Labor	0	417	0	5,000	5,000
16139 · Field Equip Rental-W	0	833	4,431	10,000	10,000
16140 · Fuel-W	777	1,000	11,701	12,000	12,000
16141 · Repairs & Maint-W	0	1,500	902	18,000	18,000
16142 · Materials-W	1,356	5,417	54,956	65,000	65,000
16144 · Safety Supplies-W	82	333	2,077	4,000	4,000
16145 · Damage Claims	0	2,083	1,925	25,000	25,000
16146 · Water Samples	0	1,000	19,340	12,000	12,000
16147 · Repairs & Maint-Water Well	0	2,083	19,994	25,000	25,000
16149 · Computer-W	1,093	2,083	23,036	25,000	25,000
16150 · Depreciation-W	16,764	16,833	201,167	202,000	202,000
16151 · Dues & Subscripdons	2,378	67	4,178	800	800
16152 · Election Costs	0	250	0	3,000	3,000
16153 · Fax	0	8	0	100	100
16154 · Late Fees-W	0	125	197	1,500	1,500
16155 · Internet	267	167	1,605	2,000	2,000
16156 · Printing-W	493	833	7,739	10,000	10,000
16156a · Janitorial Supplies	0	17	0	200	200
16157 · Office Supplies-W	165	417	6,745	5,000	5,000
16158 · Misc-W	28	5,667	1,908	68,000	68,000
16159 · Medical-W	0	42	150	500	500
16160 · Misc Office-W	594	208	10,465	2,500	2,500
16161 · Pre-Employment Screening	0	42	1,277	500	500
16163 · Postage & Delivery	187	1,250	9,222	15,000	15,000
16164 · Public Notice	206	250	2,276	3,000	3,000
16165 · Telephone-W	199	833	7,145	10,000	10,000
16166 · License-W	0	208	0	2,500	2,500
16166a · Advertising	0	42	0	500	500
16167 · Bank Fees-W	30	42	577	500	500

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
16169 · TCEQ Fees-W	0	667	0	8,000	8,000
16171 · CC Fees	2,236	2,500	31,583	30,000	30,000
16172 · Interest Bonds-W	2,317	2,375	27,802	28,500	28,500
16174 · Accounting-W	1,170	1,458	16,704	17,500	17,500
16175 · Appraiser	0	125	0	1,500	1,500
16176 · Audit-W	0	833	8,640	10,000	10,000
16177 · Engineering-W	0	3,750	19,310	45,000	45,000
16178 · Legal-W	0	2,500	17,835	30,000	30,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	2,907	5,500	5,500
16179b · Insurance-Vehicles-W	0	142	2,021	1,700	1,700
16179c · Insurance-Misc-W	0	17	935	200	200
16179d · Insurance-E&O-W	0	42	520	500	500
16179e · Insurance-Liability-W	0	75	813	900	900
16179f · Insurance-Bonding	0	25	175	300	300
16179g · Insurance-FSA	82	417	2,515	5,000	5,000
16179h · Insurance-WC-W	0	333	5,030	4,000	4,000
16179i · Insurance- Wells	0	458	0	5,500	5,500
Total 16179 · Insurance-W	82	1,967	14,916	23,600	23,600
16180 · Repairs-Bldg-W	0	2,083	1,936	25,000	25,000
16181 · Repairs-Equip-W	0	417	3,945	5,000	5,000
16182 · Repairs-Vehicles-W	888	500	11,970	6,000	6,000
16182a · Yard Maintenance-Mowing	1,044	1,250	15,178	15,000	15,000
16183 · Travel					
16183a · Travel-Air	0	42	337	500	500
16183b · Travel-Lodging	410	333	4,300	4,000	4,000
16183c · Travel-Meals	1,015	83	3,738	1,000	1,000
16183d · Travel-Rental Car	0	21	0	250	250
Total 16183 · Travel	1,424	479	8,374	5,750	5,750
16184 · Training-W	0	417	4,642	5,000	5,000
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	167	2,635	2,000	2,000
16185b · Electricity-Office Bldg	0	583	5,278	7,000	7,000
16185c · Electricity-Wells	0	3,750	46,458	45,000	45,000
16185d · Electricity-WW Lift Station	0	42	0	500	500
Total 16185 · Electricity	0	4,542	54,371	54,500	54,500
16186 · Water-Maint Bldg	0	142	1,707	1,700	1,700
16187 · Water-Office Bldg	0	158	2,610	1,900	1,900
16188 · Computer Supplies	31	833	2,861	10,000	10,000
16189 · Labor-Service Lines & Tap-W	0	2,083	19,850	25,000	25,000
16196 · Permits	0	100	0	1,200	1,200
16197 · Small Equipment Purchases	0	333	47	4,000	4,000
16199 · Communication/Radios	0	0	14,844	0	0
Total Water-Expense	48,346	136,471	1,293,205	1,637,650	1,637,650

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Total Expense	48,346	136,471	1,293,205	1,637,650	1,637,650
Net Ordinary Income	74,726	160,519	496,513	78,225	78,225
Other Income/Expense					
Other Income					
14000 - Assigned Surplus	0	26,090	0	313,075	313,075
Total Other Income	0	26,090	0	313,075	313,075
Other Expense					
Capital Outlay-W					
17100 - Vehicles-W	0	6,667	45,445	80,000	80,000
17101 - Equipment-W	0	8,333	47,281	100,000	100,000
17102 - Meters-W	0	833	31,225	10,000	10,000
17103 - Furniture & Fixtures-W	0	1,667	0	20,000	20,000
17104 - Software-W	0	2,083	10,920	25,000	25,000
17105 - Computer Replacement-W	0	0	21,443	0	0
17106 - Line Extension-W	0	6,250	0	75,000	75,000
17107 - Buildings-W	8,732	0	92,748	20,000	20,000
17108 - Water Line Improvements-W	0	2,500	0	30,000	30,000
17109 - Capital Outlay Culverts-W	0	2,500	18,537	30,000	30,000
17110 - Capital Outlay-W	6,500	0	6,500	0	0
17121 - Water Well Cap Improv-W	0	108	0	1,300	1,300
Total Capital Outlay-W	15,232	30,942	274,100	391,300	391,300
Total Other Expense	15,232	30,942	274,100	391,300	391,300
Net Other Income	(15,232)	(4,852)	(274,100)	(78,225)	(78,225)
Net Income	59,494	155,667	222,413	0	0

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14215 · WW Fees	60,664	60,892	729,599	730,700	730,700
14216 · Commercial WW Fees	3,438	0	10,574	0	0
14220 · WW Bore	850	583	10,105	7,000	7,000
14225 · WW Tap Fees	15,627	20,167	219,679	242,000	242,000
14230 · Pump Maintenance	550	500	6,475	6,000	6,000
14235 · Debt Service Reserve Fee	5,484	12,750	64,072	153,000	153,000
14275 · Interest-WW Reserve	0	25	76	300	300
14276 · Interest-WW	925	667	15,087	8,000	8,000
14280 · Other Income-WW	0	0	20	0	0
Total Wastewater-Revenue	87,537	95,583	1,055,687	1,147,000	1,147,000
Total Income	87,537	95,583	1,055,687	1,147,000	1,147,000
Expense					
Wastewater-Expense					
16221 · Uniforms-WW	0	583	7,092	7,000	7,000
16222 · W/W Salary Allocations	9,020	13,317	117,771	159,800	159,800
16229 · Maint Agreement-Incode-WW	0	333	1,820	4,000	4,000
16233 · Lift Station Admin Service Fee	0	146	1,150	1,750	1,750
16239 · Field Equip Rental-WW	0	833	6,680	10,000	10,000
16240 · Fuel-WW	598	875	9,875	10,500	10,500
16241 · Repairs & Maint-WW	0	1,333	236	16,000	16,000
16242 · Materials-WW	957	2,917	45,710	35,000	35,000
16243 · Meter Testing-WW	0	19	0	225	225
16244 · Safety Supplies-WW	0	250	1,909	3,000	3,000
16247 · Repairs & Maint-Lift Stat-WW	0	833	2,678	10,000	10,000
16248 · Grinder Pump Repair-WW	0	1,667	17,951	20,000	20,000
16250 · Depreciation-WW	37,347	40,000	448,167	480,000	480,000
16251 · Tools	0	292	698	3,500	3,500
16257 · Office Supplies-WW	0	17	997	200	200
16258 · Misc-WW	0	50	541	600	600
16259 · Medical-WW	0	25	307	300	300
16260 · Op & Maint-City of Bastrop-WW	0	17,500	116,717	210,000	210,000
16265 · Telephone-WW	0	83	0	1,000	1,000
16266 · License-WW	0	50	0	600	600
16268 · Filing Fees-WW	0	33	800	400	400
16269 · TCBO Fees-WW	0	267	0	3,200	3,200
16272 · Interest Bonds-WW	13,129	13,458	157,547	161,500	161,500
16274 · Accounting-WW	1,040	1,458	14,848	17,500	17,500
16276 · Audit-WW	0	833	7,680	10,000	10,000
16277 · Engineering-WW	0	833	180	10,000	10,000
16278 · Legal- WW	0	83	2,075	1,000	1,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater**

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
16279 · Insurance-WW					
16279a · Insurance-Property-WW	0	250	2,990	3,000	3,000
16279b · Insurance-Vehicles-WW	0	150	0	1,800	1,800
16279c · Insurance-Misc-WW	0	42	935	500	500
16279d · Insurance-E&O-WW	0	42	520	500	500
16279e · Insurance-Liability-WW	0	75	813	900	900
16279h · Insurance-WC-WW	0	417	5,030	5,000	5,000
Total 16279 · Insurance-WW	0	975	10,288	11,700	11,700
16280 · Repairs-Bldg WW	0	0	1,126	0	0
16281 · Repairs-Equip-WW	0	417	3,437	5,000	5,000
16282 · Repairs-Vehicles-WW	106	333	4,672	4,000	4,000
16283 · Yard Maintenance-Mowing	0	208	0	2,500	2,500
16284 · Training-WW	0	83	0	1,000	1,000
16285 · Electricity-Lift Stations	0	417	4,179	5,000	5,000
16286 · Water-Lift Stations	0	1,000	1,494	12,000	12,000
16289 · Labor-Service Lines & Tap-WW	0	167	2,500	2,000	2,000
16294 · Travel - Lodging	0	42	0	500	500
16295 · Travel - Meals	0	17	0	200	200
16296 · Travel - Rental Car	0	17	0	200	200
16297 · Small Equipment Purchaes-WW	0	83	47	1,000	1,000
Total Wastewater-Expense	62,197	101,848	991,171	1,222,175	1,222,175
Total Expense	62,197	101,848	991,171	1,222,175	1,222,175
Net Ordinary Income	25,340	(6,265)	64,516	(75,175)	(75,175)
Other Income/Expense					
Other Income					
14002 · Assigned Surplus - WW	0	13,598	0	163,175	163,175
Total Other Income	0	13,598	0	163,175	163,175
Other Expense					
Capital Outlay-WW					
17200 · Vehicles-WW	0	3,333	17,764	40,000	40,000
17201 · Equipment-WW	0	250	46,425	3,000	3,000
17208 · Wastewater Improv-WW	0	2,083	0	25,000	25,000
17209 · Wastewater Plant-WW	0	1,667	0	20,000	20,000
17211 · Capital Outlay Grinder Pumps-WW	0	0	12,687	0	0
Total Capital Outlay-WW	0	7,333	76,876	88,000	88,000
Total Other Expense	0	7,333	76,876	88,000	88,000

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
 December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Net Other Income	0	6,265	(76,876)	75,175	75,175
Net Income	25,340	0	(12,360)	0	0

Bastrop WCID No - Roads
Actual vs Budget-RC
December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 · Assessments	396,964	102,833	1,497,405	1,234,000	1,234,000
34215 · Assessments-Prior to 97	1,913	833	8,753	10,000	10,000
34220 · Late Fee	3,113	2,083	27,896	25,000	25,000
34225 · Late Fee- Prior	0	100	420	1,200	1,200
34235 · Lien Fees	5,182	2,083	33,163	25,000	25,000
34240 · Deed Admin Fee	1,320	100	5,618	1,200	1,200
34245 · Returned Check Fee	30	0	1,719	0	0
34250 · Filing Fees	637	250	5,909	3,000	3,000
34255 · Driveway	0	150	0	1,800	1,800
34265 · Attorney Fees	1,622	2,083	21,924	25,000	25,000
34270 · Allocation to Maintenance Fund	(25,667)	(25,667)	(308,000)	(308,000)	(308,000)
34275 · Interest-RC	80	83	948	1,000	1,000
Total Road Construction-Revenue	385,193	84,933	1,295,755	1,019,200	1,019,200
Total Income	385,193	84,933	1,295,755	1,019,200	1,019,200
Expense					
Road Construction-Expense					
36210 · Salary Allocations from Water	6,314	9,592	82,439	115,100	115,100
36224 · Admin Allocations from Water-RC	39,696	7,333	117,273	88,000	88,000
36229 · Maint Agreement-Incode-RC	0	625	5,862	7,500	7,500
36239 · Field Equip Rental	0	125	174	1,500	1,500
36241 · Repair & Maint-RC	0	42	0	500	500
36242 · Materials-RC	0	0	4,846	0	0
36245 · Damage Claims	0	4	0	50	50
36258 · Misc	0	417	248	5,000	5,000
36263 · Postage	0	500	8,122	6,000	6,000
36264 · Public Notices	0	0	480	0	0
36268 · Filing Fees	0	417	6,189	5,000	5,000
36270 · Bad Debt	0	3,750	0	45,000	45,000
36271 · CC Fees	554	500	7,873	6,000	6,000
36272 · Attorney Fees (County)	0	250	21,635	3,000	3,000
36274 · Accounting	715	917	10,208	11,000	11,000
36276 · Audit-RC	0	0	5,280	10,000	10,000
36277 · Engineering-RC	400	6,250	148,560	75,000	75,000
36278 · Legal-RC	0	2,500	13,850	30,000	30,000

Bastrop WCID No - Roads
Actual vs Budget-RC
December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
36279 · Insurance					
36279b · Insurance- Vehicles	0	0	2,021	0	0
36279c · Insurance-Misc	0	0	935	0	0
36279d · Insurance- E&O	0	0	0	0	0
36279h · Insurance- WC	0	0	4,013	0	0
Total 36279 · Insurance	0	0	6,969	0	0
36280 · Other Professional Fees	0	83	0	1,000	1,000
36281 · Repairs-Equip-RC	0	0	43	0	0
36294 · Road Fees Written Off	0	2,083	0	25,000	25,000
36295 · Lien Fees Written Off	0	500	0	6,000	6,000
36296 · Road Late Fees Written Off	0	583	0	7,000	7,000
36297 · Road Prior Written Off	0	1,417	0	17,000	17,000
36298 · Attorney Fees Written Off	0	1,250	0	15,000	15,000
Total Road Construction-Expense	47,680	39,138	440,050	479,650	479,650
Total Expense	47,680	39,138	440,050	479,650	479,650
Net Ordinary Income	337,514	45,796	855,705	539,550	539,550
Other Income/Expense					
Other Income					
34285 · Assigned Surplus - RC	0	1,621	0	19,450	19,450
Total Other Income	0	1,621	0	19,450	19,450
Other Expense					
Road Construction-Capital					
37210 · Equipment-RC	0	0	153	0	0
37285 · Capital Outlay-RC	0	46,583	182,148	559,000	559,000
Total Road Construction-Capital	0	46,583	182,301	559,000	559,000
Total Other Expense	0	46,583	182,301	559,000	559,000
Net Other Income	0	(44,963)	(182,301)	(539,550)	(539,550)
Net Income	337,514	833	673,405	0	0

Bastrop WCID No - Roads
Actual vs Budget-RM
December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 • Donations	0	0	10,000	0	0
34160 • Other-RM	0	8,333	0	100,000	100,000
34176 • Transfer from Road Construction	25,667	25,667	308,000	308,000	308,000
Total Road Maintenance-Revenue	<u>25,667</u>	<u>34,000</u>	<u>318,000</u>	<u>408,000</u>	<u>408,000</u>
Total Income	25,667	34,000	318,000	408,000	408,000
Expense					
Road Maintenance-Expense					
36124 • Salary Allocations from Water	5,608	4,283	59,326	51,400	51,400
36127 • Repairs- Contracted-RM	0	8,333	63,025	100,000	100,000
36128 • Contract Labor- RM	0	5,000	1,600	60,000	60,000
36129 • Maint. Agreement-Incode-RM	0	0	607	0	0
36139 • Field Equipment Rental- RM	0	1,250	168	15,000	15,000
36141 • R&M-RM	0	1,667	325	20,000	20,000
36142 • Materials-RM	0	10,417	23,422	125,000	125,000
36144 • Safety Supplies-RM	0	417	0	5,000	5,000
36146 • Equip. Small	0	83	0	1,000	1,000
36147 • Permit Fees	0	0	0	2,100	2,100
36160 • Misc. Office-RM	0	0	275	0	0
36174 • Accounting	163	167	2,320	2,000	2,000
36176 • Audit-RM	0	0	1,200	4,000	4,000
36177 • Engineering-RM	0	1,667	0	20,000	20,000
36178 • Legal-RM	0	167	0	2,000	2,000
36179 • Insurance-WC-RM	0	42	3,597	500	500
36181 • Repairs- Equip-RM	0	0	43	0	0
Total Road Maintenance-Expense	<u>5,771</u>	<u>33,492</u>	<u>155,907</u>	<u>408,000</u>	<u>408,000</u>
Total Expense	5,771	33,492	155,907	408,000	408,000
Net Ordinary Income	19,896	508	162,093	0	0
Other Income/Expense					
Other Expense					
Road Maintenance-Capital					
37110 • Equipment-RM	0	0	153	0	0

Bastrop WCID No - Roads
Actual vs Budget-RM
 December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Total Road Maintenance-Capital	0	0	153	0	0
Total Other Expense	0	0	153	0	0
Net Other Income	0	0	(153)	0	0
Net Income	19,896	508	161,941	0	0

**Bastrop WCID No 2 - Standby
Actual vs Budget
December 2019**

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	0	417	1,721	5,000	5,000
25500 · TV Standby	0	417	3,686	5,000	5,000
25600 · Late Fees	0	0	1,335	0	0
25700 · Lien Fees	0	0	735	0	0
25710 · Attorney Fees	0	0	2,344	0	0
Total Income	0	833	9,821	10,000	10,000
Expense					
27110 · Admin Allocations	400	417	3,623	5,000	5,000
27120 · Maint. Agreement- Incode	0	0	607	0	0
27135 · Filing Fees	0	0	1,789	0	0
27155 · Miscellaneous Expense	0	0	175	0	0
27156 · Customer Refunds	0	0	3	0	0
27160 · Accounting	163	167	2,320	2,000	2,000
27170 · Audit	0	208	1,200	2,500	2,500
27175 · Attorney Fees Expense	368	0	2,924	0	0
27180 · Engineering	0	0	1,440	0	0
27190 · Legal	0	42	850	500	500
Total Expense	931	833	14,930	10,000	10,000
Net Ordinary Income	(931)	0	(5,109)	0	0
Other Income/Expense					
Other Expense					
27195 · Drainage	0	0	50,960	0	0
Total Other Expense	0	0	50,960	0	0
Net Other Income	0	0	(50,960)	0	0
Net Income	(931)	0	(56,069)	0	0

Bastrop WCID No 2 - Water/Wastewater

Balance Sheet

As of December 31, 2019

	<u>Dec 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	345,526.46
11220 · TWDB WW	572.00
Total Checking/Savings	<u>346,098.46</u>
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	27,080.14
11250 · Accounts Receivable - WW	12,308.83
Total Accounts Receivable	<u>39,388.97</u>
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	1,593,127.31
11160 · Allowance for Doubtful-W	(10,176.94)
11165 · Accrued Interest	5,108.86
11171 · Due from Standby-W	562.70
11172 · Due from RM-W	5,770.50
11173 · Due from RC-W	47,450.23
11175 · FEMA Receivable	23,500.00
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,233,281.53
11260 · Allowance for Doubtful-WW	(4,414.45)
Total Other Current Assets	<u>2,934,983.71</u>
Total Current Assets	<u>3,281,082.17</u>
Fixed Assets	
11190 · Accumulated Depreciation-W	(3,383,028.92)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	5,195,200.27
11290 · Accumulated Depreciation-WW	(2,844,525.12)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,891,257.94
Total Fixed Assets	<u>7,035,070.17</u>
TOTAL ASSETS	<u><u>10,316,152.34</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	13,324.34
Total Accounts Payable	<u>13,324.34</u>
Other Current Liabilities	
12140 · Accrued Salaries	21,379.25
12144 · FSA Employee Flexible Spending	284.51
12145 · Benefit Liability	(23,279.87)
12160 · Deposits	234,255.00
12170 · Due to TCEQ-W	2,329.01
12180 · Groundwater Assessments Pay-W	1,653.62

Bastrop WCID No 2 - Water/Wastewater

Balance Sheet

As of December 31, 2019

	<u>Dec 31, 19</u>
12190 · Unclaimed Property	134.35
12191 · FEMA Payments Deferred Revenue	23,500.00
12270 · Due to TCEQ-WW	3,736.11
12280 · Bonds Payable-TWDB-WW	5,320,000.00
Total Other Current Liabilities	<u>5,583,991.98</u>
Total Current Liabilities	<u>5,597,316.32</u>
Total Liabilities	5,597,316.32
Equity	
13110 · Unrestricted Fund Balance-W	1,871,408.45
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.00
13220 · Unrestricted Fund Balance-WW	931,597.72
13240 · Capital Assets Fund Balance-WW	(193,791.00)
Net Income	210,052.85
Total Equity	<u>4,718,836.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,316,152.34</u></u>

Bastrop WCID No - Roads
Balance Sheet
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	500,283.58
Total Checking/Savings	500,283.58
Other Current Assets	
31230 · Time Deposits-RC	126,129.27
31250 · Accounts Receivable-RC	2,153,236.50
31260 · Allowance for Doubtful-RC	(1,547,545.73)
31277 · FEMA Receivable	358,133.58
Total Other Current Assets	1,089,953.62
Total Current Assets	1,590,237.20
TOTAL ASSETS	1,590,237.20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	400.00
Total Accounts Payable	400.00
Other Current Liabilities	
32140 · Deferred Revenue - Assessments	330,178.32
32150 · Due to Water-RM	5,770.50
32250 · Due to Water-RC	47,450.23
32257 · FEMA Funds Deferred Revenue	358,133.58
Total Other Current Liabilities	741,532.63
Total Current Liabilities	741,932.63
Total Liabilities	741,932.63
Equity	
33130 · Fund Balance-RM	32,549.13
33220 · Fund Balance-RC	(19,590.13)
Net Income	835,345.57
Total Equity	848,304.57
TOTAL LIABILITIES & EQUITY	1,590,237.20

**Bastrop WCID No 2 - Standby
Balance Sheet
As of December 31, 2019**

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	90,897.49
Total Checking/Savings	90,897.49
Other Current Assets	
21500 · Accounts Receivable	508,756.78
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	222.87
Total Current Assets	91,120.36
TOTAL ASSETS	91,120.36
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	562.70
22740 · Unclaimed Property	3.10
Total Other Current Liabilities	565.80
Total Current Liabilities	565.80
Total Liabilities	565.80
Equity	
23010 · Fund Balance	146,623.57
Net Income	(56,069.01)
Total Equity	90,554.56
TOTAL LIABILITIES & EQUITY	91,120.36

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

01/01/2020 - 12/31/2020

<u>Paying Agent</u>	<u>Series</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
Debt Service Payment Due 06/01/2020						
Amegy Bank of Texas	2016	06/01/2020		0.00	90,499.50	90,499.50
		Total Due 06/01/2020		0.00	90,499.50	90,499.50
Debt Service Payment Due 12/01/2020						
Amegy Bank of Texas	2016	12/01/2020		260,000.00	90,499.50	350,499.50
		Total Due 12/01/2020		260,000.00	90,499.50	350,499.50
		District Total		\$260,000.00	\$180,999.00	\$440,999.00

\$K

Cash	December	November	
	Current Month	Last Month	Delta

Water Waste Water

Checking	346	282	64
CDs	0	0	0
Money Market	811	780	31
TexPool	921	920	
TWDB	639	638	1
TWDB Reserve	455	454	1
Total Water / Waste Water	3,172	3,074	97

Stand-by	91	88	3
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Roads

Checking	500	119	381
Money Market	126	126	0

Total Roads	626	245	381
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Total Cash	3,889	3,407	481
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Financials

\$K

	C/M Act	YTD Act	YTD Budget	FY Budget
Water				
Revenue	123	1,790	1,716	1,716
Expense	48	1,294	1,638	1,638
Capital	15	274	391	391
Net	60	222	-313	-313
Notes:				
Tank Project Not Yet Started			467	700

	C/M Act	YTD Act	YTD Budget	FY Budget
Waste Water				
Revenue	88	1,056	1,147	1,147
Expense	62	991	1,222	1,222
Capital	0	77	88	88
Net	26	-12	-163	-163
Notes:				
2 Taps (Rev)	16	220	242	242
Pumps (Exp)	0	13	0	0

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Construction				
Revenue	38,193	1,296	1,019	1,019
Expense	48	440	480	480
Capital	0	182	559	559
Net	38,145	674	-20	-20
Notes:				
Fees (late admin, etc higher t RC Costs are higher than planned but have not been billed				

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Maintenance				
Revenue	26	318	408	408
Expense	6	156	408	408
Capital				
Net	20	162	0	0
Notes:				
Pilings Project Over Estimate Awaiting Reimbursements from FEMA Budget is 200K for FEMA Unfunded Requests are: \$382				

	C/M Act	YTD Act	YTD Budget	FY Budget
Standby				
Revenue	0	10	10	10
Expense	1	15	10	10
Capital	0	51	0	0
Net	-1	-56	0	0
Notes:				

**AFFIDAVIT OF RELEASE
OF CLAIM FOR
UNPAID CHARGES**

THE STATE OF TEXAS *

COUNTY OF BASTROP *

We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through November 15, 2019 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124 & Instrument 201901887 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.

Executed this 16th day of January 2020.

Board Director

Sworn and acknowledged before me, by the Board Director, on the 16th day of January 2020

Alma Rodriguez
Notary

alr

Exhibit A						
NAME	Unit-Blk-Lot	Standby	Road	Lien	Amount	
Andrews, Stephen	02-08-0852	\$ -	\$ 42.00	\$ -	\$ 42.00	
Andrews, Stephen	02-08-0852	\$ -	\$ 703.65	\$ 45.00	\$ 748.65	
Barron, Minh-Nguyet Thi	04-07-1409	\$ -	\$ 180.00	\$ -	\$ 180.00	
Berrios, Juan R	03-20-0487	\$ -	\$ 180.00	\$ -	\$ 180.00	
Berrios, Juan R	03-20-0488	\$ -	\$ 180.00	\$ -	\$ 180.00	
Berrios, Juan R	03-20-0489	\$ -	\$ 180.00	\$ -	\$ 180.00	
Bhaidani, Saleem	01-11-1133	\$ -	\$ 180.00	\$ -	\$ 180.00	
Bishop, Vincil	05-01-0007	\$ -	\$ 162.00	\$ -	\$ 162.00	
Branch, Randy	04-02-0229	\$ -	\$ 84.00	\$ -	\$ 84.00	
Camerono, Curtis	02-03-0274	\$ -	\$ 156.00	\$ -	\$ 156.00	
Casey, Kevin	05-08-0586	\$ -	\$ 180.00	\$ -	\$ 180.00	
Clarke, Delores	05-05-0357	\$ -	\$ 156.00	\$ -	\$ 156.00	
Clarke, Delores	05-05-0356	\$ -	\$ 156.00	\$ -	\$ 156.00	
Clarke, Delores	05-05-0357	\$ -	\$ 180.00	\$ -	\$ 180.00	
Clarke, Delores	05-05-0356	\$ -	\$ 180.00	\$ -	\$ 180.00	
Classic Country Land, LLC	05-15-1014	\$ -	\$ 84.00	\$ -	\$ 84.00	
Cone, Lewis	04-10-0510	\$ -	\$ 180.00	\$ -	\$ 180.00	
Cone, Lewis	02-13-1130	\$ -	\$ 549.00	\$ 45.00	\$ 594.00	
Cook, Karla Kristine	05-05-0354	\$ -	\$ 180.00	\$ -	\$ 180.00	
Cook, Karla Kristine	05-05-0355	\$ -	\$ 180.00	\$ -	\$ 180.00	
Cooper, Nina	05-16-1056	\$ -	\$ 180.00	\$ -	\$ 180.00	
Cooper, Nina	05-16-1057	\$ -	\$ 180.00	\$ -	\$ 180.00	
Dardeau, Paul	02-02-0113	\$ -	\$ 180.00	\$ -	\$ 180.00	
Deleon, Avaraldo	04-17-1626	\$ -	\$ 156.00	\$ -	\$ 156.00	
Deleon, Avelardo	04-17-1627	\$ -	\$ 156.00	\$ -	\$ 156.00	
Delossantos, Hugo Xavier	05-02-0115	\$ -	\$ 195.00	\$ -	\$ 195.00	
Dudley, Wayne A	05-29-1639	\$ -	\$ 132.00	\$ -	\$ 132.00	
Dudley, Wayne A	05-29-1640	\$ -	\$ 132.00	\$ -	\$ 132.00	
Dudley, Wayne A	05-29-1641	\$ -	\$ 132.00	\$ -	\$ 132.00	
Eden, Matthew	04-11-0572	\$ -	\$ 180.00	\$ -	\$ 180.00	
Eden, Matthew	04-11-0571	\$ -	\$ 180.00	\$ -	\$ 180.00	
Eden, Matthew	04-11-0573	\$ -	\$ 180.00	\$ -	\$ 180.00	
Flanagan, Betty	02-09-0927	\$ -	\$ 156.00	\$ -	\$ 156.00	
Flanagan, Betty	02-09-0928	\$ -	\$ 156.00	\$ -	\$ 156.00	
Garcia, Rose	01-14B-1595	\$ -	\$ 180.00	\$ -	\$ 180.00	
Garcia, Rose	01-14B-1596	\$ -	\$ 180.00	\$ -	\$ 180.00	
Gayton, Thomas	01-12-0702	\$ -	\$ 180.00	\$ -	\$ 180.00	
Gayton, Thomas	02-03-0259	\$ -	\$ 180.00	\$ -	\$ 180.00	
Gayton, Thomas	02-03-0260	\$ -	\$ 180.00	\$ -	\$ 180.00	
Giacomazza, Robert	06-17-0020	\$ 510.00	\$ -	\$ 90.00	\$ 600.00	
Giacomazza, Robert	06-17-0020	\$ 810.00	\$ -	\$ 135.00	\$ 945.00	
Giacomazza, Robert	06-17-0020	\$ 1,035.00	\$ -	\$ 180.00	\$ 1,215.00	
Giacomazza, Robert	06-17-0020	\$ 844.50	\$ -	\$ 225.00	\$ 1,069.50	
Giacomazza, Robert	06-17-0020	\$ 1,373.93	\$ -	\$ 270.00	\$ 1,643.93	
Glemoski, Aarn	03-13-0549	\$ -	\$ 180.00	\$ -	\$ 180.00	
Gundubogula, Prishanth	02-03-0214	\$ -	\$ 180.00	\$ -	\$ 180.00	

Gundubogula, Prishanthy	02-03-0215	\$ -	\$ 180.00	\$ -	\$ 180.00
Hadley, Dennis Joseph	02-05-0483	\$ -	\$ 180.00	\$ -	\$ 180.00
Hamrick, Heather	04-03-1003	\$ -	\$ 180.00	\$ -	\$ 180.00
Hanchey, Casey	03-23-0516	\$ -	\$ 84.00	\$ -	\$ 84.00
Harper, Roger	04-16-1594	\$ -	\$ 180.00	\$ -	\$ 180.00
Havalda, Robert M	05-13-0880	\$ -	\$ 564.00	\$ 45.00	\$ 609.00
Havalda, Robert M	05-13-0879	\$ -	\$ 564.00	\$ 45.00	\$ 609.00
Havalda, Robert M	05-13-0880	\$ -	\$ 72.00	\$ -	\$ 72.00
Havalda, Robert M	05-13-0879	\$ -	\$ 72.00	\$ -	\$ 72.00
Hernandez, Victor M	01-09-1193	\$ -	\$ 143.00	\$ -	\$ 143.00
Holder, Joshua	03-03-0071	\$ -	\$ 180.00	\$ -	\$ 180.00
Hrachovy, David J	05-21-1239	\$ -	\$ 180.00	\$ -	\$ 180.00
Ihonvbere, Wilson D.	05-18-1109	\$ -	\$ 170.00	\$ -	\$ 170.00
Jackson, Willard	03-18-0426	\$ -	\$ 132.00	\$ -	\$ 132.00
Jaimes, Pastor	05-02-0103	\$ -	\$ 180.00	\$ -	\$ 180.00
Jones, Regiis	05-27-1440	\$ -	\$ 140.00	\$ -	\$ 140.00
Klein, Marshall	01-09-1152	\$ -	\$ 180.00	\$ -	\$ 180.00
KR Distribution LLC	04-07-1383	\$ -	\$ 180.00	\$ -	\$ 180.00
Labelle, Jonathan	02-08-0807	\$ -	\$ 180.00	\$ -	\$ 180.00
Labelle, Jonathan	02-08-0806	\$ -	\$ 180.00	\$ -	\$ 180.00
Labelle, Jonathan	02-08-0805	\$ -	\$ 180.00	\$ -	\$ 180.00
Lugo, Daniel	05-05-0423	\$ -	\$ 156.00	\$ -	\$ 156.00
Maciejewski, Bruce P	05-04-0288	\$ -	\$ 156.00	\$ -	\$ 156.00
Maciejewski, Bruce P	05-09-0687	\$ -	\$ 156.00	\$ -	\$ 156.00
Maciejewski, Bruce P	05-09-0688	\$ -	\$ 156.00	\$ -	\$ 156.00
Majors, Mitchell W	04-03-1694	\$ -	\$ 108.00	\$ -	\$ 108.00
Marenco, Maria I.	05-02-0094	\$ -	\$ 180.00	\$ -	\$ 180.00
Metzler, Charlotte	04-03-1705	\$ -	\$ 60.00	\$ -	\$ 60.00
Mitchell, Craig	05-13-0938	\$ -	\$ 180.00	\$ -	\$ 180.00
Murphy, Jack N	02-13-1130	\$ -	\$ 108.00	\$ -	\$ 108.00
Nauert, Laquita	05-14-0959	\$ -	\$ 180.00	\$ -	\$ 180.00
Offergeld, Anre	02-16-1501	\$ -	\$ 132.00	\$ -	\$ 132.00
Olvera, Consuelo	05-01-0026	\$ -	\$ 180.00	\$ -	\$ 180.00
Park, Lawrence	02-08-0809	\$ -	\$ 180.00	\$ -	\$ 180.00
Patel, Natavarbhai	02-16-1528	\$ -	\$ 180.00	\$ -	\$ 180.00
Patel, Natavarbhai	02-16-1529	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0685	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0686	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-120687	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0692	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0701	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0739	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0740	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-13-0813	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-13-0823	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-13-0824	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-13-0825	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-12-0826	\$ -	\$ 180.00	\$ -	\$ 180.00
PFCG INC	04-13-0827	\$ -	\$ 180.00	\$ -	\$ 180.00

Powell, Nancy M	04-12-0669	\$ -	\$ 156.00	\$ -	\$ 156.00
Robert Giacomazza	06-17-0020	\$ 470.00	\$ -	\$ 45.00	\$ 515.00
Saldivar, Raul	02-16-1671	\$ -	\$ 180.00	\$ -	\$ 180.00
Saldivar, Raul	02-16-1672	\$ -	\$ 180.00	\$ -	\$ 180.00
Sanchez, Esteban Flores	05-12-0861	\$ -	\$ 180.00	\$ -	\$ 180.00
Sell, Frank E	02-10-0956	\$ -	\$ 180.00	\$ -	\$ 180.00
Surginer, Michele	03-18-0442	\$ -	\$ 132.00	\$ -	\$ 132.00
Tobola, David	03-04-0092	\$ -	\$ 180.00	\$ -	\$ 180.00
Vaquez, Sergio	05-01-0002	\$ -	\$ 40.00	\$ -	\$ 40.00
Vargas, Francisco J	04-11-0592	\$ -	\$ 180.00	\$ -	\$ 180.00
Venzon, Stephen A	01-09-1242	\$ -	\$ 132.00	\$ -	\$ 132.00
Venzon, Stephen A	01-09-1243	\$ -	\$ 132.00	\$ -	\$ 132.00
Venzon, Stephen A	01-09-1244	\$ -	\$ 132.00	\$ -	\$ 132.00
Venzon, Stephen A	01-09-1245	\$ -	\$ 132.00	\$ -	\$ 132.00
Walker, Raymond	03-16-0386	\$ -	\$ 156.00	\$ -	\$ 156.00
Wilson, Annelise	05-21-1233	\$ -	\$ 132.00	\$ -	\$ 132.00
Wilson, Curtis	02-08-0791	\$ -	\$ 180.00	\$ -	\$ 180.00
Wilson, Thomas W	05-15-1014	\$ -	\$ 648.00	\$ 45.00	\$ 693.00
Witt, Andrew E	05-06-0460	\$ -	\$ 180.00	\$ -	\$ 180.00
Witt, Andrew E	05-06-0459	\$ -	\$ 180.00	\$ -	\$ 180.00
Witt, Brenda K.	04-03-1099	\$ -	\$ 108.00	\$ -	\$ 108.00
Witt, Brenda K.	04-03-1099	\$ -	\$ 306.00	\$ 45.00	\$ 351.00
Wood Jr., James D	05-11-0774	\$ -	\$ 90.00	\$ -	\$ 90.00
Ybarra, Ramon	05-28-1616	\$ -	\$ 156.00	\$ -	\$ 156.00
Young, William Randall	05-22-1284	\$ -	\$ 321.00	\$ 45.00	\$ 366.00
Young, William Randall	05-22-1284	\$ -	\$ 108.00	\$ -	\$ 108.00
Zatarain, Edgar Jesus	05-20-1214	\$ -	\$ 60.00	\$ -	\$ 60.00
Zepeda, Felix	05-15-1025	\$ -	\$ 180.00	\$ -	\$ 180.00
Total		\$ 5,043.43	\$ 21,101.65	\$ 1,260.00	\$ 27,405.08

Lien List Recap for January 2020

Total Amount of Liens Released	\$	27,405.08
Road Assessments Paid	\$	50607.50
Standby Assessments Paid	\$	214.43
Attorney Fees	\$	642.50
Total actually collected	\$	51,464.43
Total Write offs	\$	0.00

Agenda

Items # 10

GM Report

BOARD OF DIRECTORS
BASTROP COUNTY WCID NO. 2

General Manager's Update

January 16, 2020

7a. Status of TTHM compliance:

We don't have any major updates on this item. I have reached out to several drillers on test holes and have spoken to several people about acquiring land for a well in areas where water would be sufficient. We aren't having much luck in the area. I have 2 lots I'm looking at, that we could get the flow we need. The lot is available and is for sale, but the asking price is a little inflated and also, acquiring the easements around it we need for a groundwater well, won't be easy with the property owner. I am speaking with the GW district seeking some help from this, to see what other options we may have.

7b. Update on district water plants and lift stations:

No major updates. Once we approve a contract for tank painting, we will be moving forward with Station #1. Other improvements are being planned and scheduled as well for the year.

7c. Water/Wastewater maintenance & improvement projects update:

No updates at this time.

7d. Roads maintenance & improvement projects update:

We have received the bond package for the 2020 roads to be completed by WJC, whom we awarded the contract too. There is a pre-construction meeting scheduled for 1/16 with all the contractors involved, engineers, County and WCID. They plan to start by month's end.

BOARD OF DIRECTORS
BASTROP COUNTY WCID NO. 2

7e. Employee update:

The only major updates I have is that we completed interviews for the position we have open. In the interim, it was announced that our 2nd road position, wanted to leave employment at the end of February. He was going to work full time with us for 2 years, but has decided to spend more time with family. While doing interviews for the Utility position, we discovered that one of our applicants, actually has several years of road building experience, so our focus turned to that. He was more than happy to stay on the road side and actually taught Tyler and I a couple things as we spoke. We have 2 applicants currently going thru the hiring process.

7f. Report on website updates

Mallorie and I are happy to report that the new website is online, up and running! Mallorie has invested a lot of time in getting this accomplished. Once the email and server migration were completed, she was able to get it all online. So far, we have received several comments about it being easier to navigate and get around in. Mallorie organized a lot about the site as well as automated meeting postings. When you click on the link on the front page, it takes you to the "meeting" page and there, you will find the agenda link, as well as packet(s) and minutes as they come available. The other major update we have, is in switching over all of this, we also switched our service providers and was able to add SMS notifications and alerting. We will be sending out a message on how customers can sign up and activate, to receive text message notifications on their mobile devices. Doing all this and we still managed to save a few bucks annually.

Agenda

Items # 13

Municipal
Accounts &
Consulting, L.P.
Bookkeeping
Contract

Alma Rodriguez

From: Taylor Kolmodin <TKolmodin@municipalaccounts.com>
Sent: Thursday, January 9, 2020 11:11 AM
To: Alma Rodriguez; Paul Hightower; Sam Kier
Subject: Bastrop - Municipal Accounts & Consulting Contract
Attachments: 20200116_Bastrop WCID 2_Austin_MAC_Contract_Ver_4.0 tiered.pdf

Sam/Paul/Alma

We would like to request that an item be added to the January meeting agenda to discuss and take action on our bookkeeping contract. It has been three years since we last reviewed this with the Board. Time flies!

Attached is our proposed contract for your review. A couple of changes that you will see:

1. We have updated the contract to reflect that a weekly AP run is done rather than bi-weekly
2. We are incorporating a tiered rate structure for all of our clients for any additional bookkeeping work that falls outside of our normal scope. You will see this on page 2 of the contract. In the past we had a flat rate of \$125.00. We do not typically have much additional work for your District.
3. The only other change you will see in the contract is the monthly fee. We are asking for a 10% increase or \$350. This equates to about a 3% increase for each of the last three years

Please let me know if you have any questions or concerns regarding the contract.

I am looking forward to continuing working together!

Thank you,

Taylor Kolmodin

Sr. Consultant

Municipal Accounts & Consulting, L.P.

6500 River Place Blvd

Bldg 4, Suite 104

Austin, TX 78730

Main: 512-782-2400

Direct: 512-782-2313

Fax: 512-795-9968

tkolmodin@municipalaccounts.com

www.municipalaccounts.com

AMENDED AND RESTATED AGREEMENT FOR BOOKKEEPING SERVICES

THIS AMENDED AND RESTATED AGREEMENT FOR BOOKKEEPING SERVICES (this "Agreement") is made as of the 16th day of January, 2020, by and between BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2, OF BASTROP COUNTY, TEXAS, a body politic and corporate and a governmental agency of the State of Texas, operating under the provisions of Chapter 49 and Chapter 54, Texas Water Code, as amended, and Article XVI, Section 59 of the Constitution of the State of Texas (the "District"), and MUNICIPAL ACCOUNTS & CONSULTING, L.P., a Texas limited partnership (the "Bookkeeper"), in consideration of the mutual covenants and agreements herein contained.

ARTICLE I

Bookkeeper shall render the following services to the District:

1. Establish and maintain, if applicable, checking accounts, journals and ledgers pertaining to the District's Debt Service Fund, Capital Projects Fund, General Operating Fund, and General Long Term Debt Fund all in accordance with generally accepted accounting procedures, the laws of the State of Texas, policies and regulations adopted by the Board of Directors of the District, and the requirements of the Texas Commission on Environmental Quality, and in such a manner that excessive auditing procedures or adjustments by the auditors are not required.
2. Prepare and present weekly to Management for approval all checks, with invoices attached, drawn on the District's Debt Service Fund, Capital Projects Fund and General Operating Fund.
3. At each meeting of the Board of Directors (but not more often than monthly), prepare and present a cash flow report and account balance report indicating all activity within each of the above funds and the current distribution and investment of moneys within each fund and prepare, present an actual versus budget comparison statement and Balance Sheet in the General Operating Fund.
4. Complete postings and close all journals and ledgers within forty-five (45) days after the end of District's fiscal year.
5. Post all payroll activity provided by outsourced Payroll Company.

All such services shall be rendered in a professional, competent and timely manner and in accordance with the provisions of the District's order establishing policies for investment of District funds, as same may be amended from time to time (the "Investment Policy").

ARTICLE II

As consideration for the services rendered by the Bookkeeper to the District as set forth in Article I above, the District shall pay the Bookkeeper a monthly fee of \$3,550.00.

If the District so elects in accordance with Texas Water Code Section 49.1571, Mark M. Burton and Ghia Lewis, or such other employee(s) of Bookkeeper as the District and Bookkeeper may agree to in writing, shall jointly serve as the District's Investment Officer and as such, shall comply with all terms and provisions of the Investment Policy and all applicable laws, including but not limited to, the Public Funds Investment Act, Texas Local Government Code, Chapter 2256, as may be amended from time to time. Should the District make such election, there will be an additional charge of \$50.00 per month for the above employee(s) of the Bookkeeper to serve as the District's Investment Officer; provided, however, such charge shall not include the preparation of the quarterly report of investment transactions described below.

All other services as may be requested by the Board from time to time or as required by the Investment Policy will be paid at the hourly rate listed below for such services. Additional services shall include, but are not limited to, preparation of an annual budget for the General Operating Fund, attendance at a Board meeting, preparation of the quarterly report of investment transactions as required by the Investment Policy, arranging for appropriate security of District funds as required by the Investment Policy, preparation of Internal Revenue Service Forms 1099 and 1096, correcting vendor invoices/reports, and preparation of audit schedules. Hourly rates will be billed as followed:

Administrative	\$100.00 per hour
Sr./Accounting Specialist	\$125.00 per hour
Consultant	\$150.00 per hour
Sr. Consultant and above	\$175.00 per hour

At each District bond funding, the Bookkeeper shall supply the District's Financial Advisor with Debt Service Fund balances; verify bond funds to be deposited into the District's Debt Service Fund, Capital Projects Fund, and General Operating Fund; establish schedules for anticipated payment of future construction pay estimates; invest all surplus bond proceeds; wire and/or disburse District funds in accordance with instructions from the Board; arrange for appropriate security of District funds as required by law and the Investment Policy; prepare annual Debt Service Requirement Schedules in connection with the levy of taxes; prepare outstanding debt service obligation schedules and amendments to same if the District sells bonds as required by the Attorney and/or Financial Advisor for the District in order to comply with the Texas Water Code, all of which services shall be paid at the rate set forth below:

New Bond Issue	\$ 3,500.00
Bond Anticipation Note	\$ 2,500.00
Refunding Bond Issue	\$ 2,250.00

In addition to the fees set forth above, the District shall pay the Bookkeeper for all out-of-pocket expenses reasonably and necessarily incurred by Bookkeeper in the performance of the services described herein, including but not limited to, printing, reproduction of documents, fax, long distance telephone calls, document storage and retention, travel expense, courier services, and postage. For meetings beginning at, or continuing beyond 4:30 PM or later, the District shall pay the Bookkeeper \$100.00 in addition to any other compensation provided for in this Agreement.

ARTICLE III

The District shall instruct all contractors, vendors and service representatives of the District to submit all bills and invoices to Bookkeeper at least five (5) days prior to any scheduled meetings of the Board or deadline for the Bookkeeper's report as required by the Board. It is understood that any bill or invoice submitted subsequent to said five (5) day period shall be paid if possible at said meeting, but will not necessarily be reflected on the cash flow report. Bills, invoices and/or reports requested to be prepared for any scheduled meeting after this cutoff date shall be billed at Bookkeeper's hourly rate.

ARTICLE IV

All records and documents related to the services of the Bookkeeper to the District hereunder shall be the District's property. The District and the Bookkeeper each acknowledge that the requirements of Chapter 552, Texas Government Code, as amended (the "Public Information Act"), and Chapters 201-205, Texas Local Government Code, as amended (the "Local Government Records Act," and together with the Public Information Act, the "Acts"), each apply to all public information, as defined by the Public Information Act, and all local government records, as defined by the Local Government Records Act, related to the relationship between the District and the Bookkeeper, and to any work carried out thereunder. The Bookkeeper covenants that it will comply with all requirements of the Acts, the District's Record Management Program, and all applicable rules, regulations, policies and retention schedules adopted thereunder. Upon termination of this Agreement, said records and documents, other than in proprietary form, shall be promptly delivered by the Bookkeeper to the District or the District's designee.

ARTICLE V

Bookkeeper shall provide and maintain in full force and effect at Bookkeeper's expense insurance in the amount of \$3,000,000 ensuring that bookkeeper will faithfully account for all monies, which shall come into Bookkeeper's custody under terms of its service agreements. If the District elects, the bookkeeper shall also provide the District with a public employees blanket bond, acceptable to the District, in a minimum amount of \$10,000 or, if greater, the minimum amount required by law. The cost of such bond shall be borne by the District.

ARTICLE VI

This Agreement may be terminated at any time by either party hereto by providing thirty (30) days advance written notice to the other party. All work associated with transitioning to or from another party will be billed at Bookkeeper's hourly rate.

This Agreement shall supersede all other prior agreements between the District and Bookkeeper, including that certain Agreement for Bookkeeping Services dated May 1, 2017, as the same may have been amended from time to time.

ARTICLE VII

As required by Chapter 2270, Texas Government Code, Bookkeeper hereby verifies that Bookkeeper, including a wholly owned subsidiary, majority-owned subsidiary, parent company or

affiliate of the same, does not boycott Israel and will not boycott Israel through the term of this Agreement. The term "boycott Israel" in this paragraph has the meaning assigned to such term in Section 808.001 of the Texas Government Code, as amended.

ARTICLE VIII

Pursuant to Chapter 2252, Texas Government Code, Bookkeeper represents and certifies that, at the time of execution of this Agreement neither Bookkeeper, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same, is a company listed by the Texas Comptroller of Public Accounts under Sections 2270.0201 or 2252.153 of the Texas Government Code.

IN WITNESS WHEREOF, the District and the Bookkeeper have executed this Agreement in multiple counterparts, each of which shall be deemed to be an original, as of the date first set forth above.

BASTROP COUNTY WATER CONTROL &
IMPROVEMENT DISTRICT NO. 2, OF
BASTROP COUNTY, TEXAS

By _____
President, Board of Directors

MUNICIPAL ACCOUNTS &
CONSULTING, L.P.

By _____
Mark M. Burton, Managing Member
The Asher Group, LLC, General Partner

Agenda

Items # 14

IT Contract

Item 14

I have received 4 quotes for IT Services, shown below

Company	Monthly	Startup Fees	Incode Exp/Use	Notes
Coeus Networks	\$819	N/A	Yes	Continuation of current services @ a lower monthly contracted rate

Coeus Networks is our current provider. They offer a full range of IT services with complete cloud based back ups. They carry Microsoft and Cisco/Meraki certifications for our equipment.

SystemVerse	\$850	\$1,000	Yes	Full time monitoring as we currently receive and 24/7 support
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Systemverse is a local Austin company. They are Microsoft and Cisco/Meraki certified to handle our current equipment. They are offering an on-site real time backup that sends cloud based back-ups every 15 minutes should we have a server or system failure. They have a 24 to 48 hour system recovery time. References have been checked out.

TLC Office Systems	\$1,015	\$1,285	Yes	Full time monitoring as we currently receive and 24/7 support
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TLC is our current office printer systems provider, based out of Austin & Houston. They host a multitude of office services and have multiple business partnerships. They are Microsoft and Cisco/Meraki certified to handle our current equipment. They are offering an on-site real time backup that sends cloud based back-ups every 15 minutes should we have a server or system failure. They have a 24 to 48 hour recovery time. References have been checked out.

Gravity Systems	\$1,121	\$1,600	No	Option 1 for PM of equipment & 24/7 server monitoring- NO TECH SUPPORT
	\$3,836			Option 2 adds 24/7 remote desktop technical assistance when needed
	\$5,396			Option 3 adds 3 hours on-site maintenance per week

Gravity is an Austin based company. They offer cloud based back-ups with a 72-hour window for services. They are Microsoft partners but not Cisco/Meraki. References were not checked due to the pricing structure listed as well as not having certifications/knowledge that apply to our equipment or our software.

Agenda

Items # 15

Contract for Tank
Cleaning and
Rehabilitation

Item 15:

We are moving forward with our Capital Improvement Plan. The first step we are taking is the rehab of our water storage tank at the #1 well site.

I have received 5 quotes for tank painting services, shown below.

On the 5 quotes I received, 2 is for a basic interior painting and the other 3 are for an epoxy liner style coating system. The basic painting is the minimum accepted standard by TCEQ and you typically get a 7-10 year life out of this but you must also use some sort of electrolysis unit to prevent corrosion under the paint. We have these in place but replacing electrodes (recommendation) will cost approximately \$6,000. With the epoxy style system, no electrolysis unit is needed. There is an increase in maintenance with the electrolysis units that must be monitored as well that we currently do. Going the extra step with the epoxy system, will allow us to remove that system.

The maintenance on the epoxy coating systems also leads to a stronger and longer tank life with less corrosion and less taste/odor problems because the water isn't reacting with the metal.

I have worked with Consolidated Tank in the past multiple times. They are a 30-year+ family ran business with excellent references. I've used them in the past for several ground tanks as well as 2 separate elevated towers and their work is flawless.

My recommendation is going with the #3 option below.

- | | |
|----------------------------|--------------------------------------|
| 1. Maguire Iron PAINT | \$69,800 + \$6k electrodes= \$75,800 |
| 2. Great Western PAINT | \$79,000 + \$6k electrodes= \$85,000 |
| 3. Consolidated Tank EPOXY | \$97,000 and remove elec. system |
| 4. Blastco Texas EPOXY | \$108,500 and remove elec. system |
| 5. Maguire Iron EPOXY | \$114,700 and remove elec. system |

Agenda

Items # 17

Election
Matters

CONTRACT FOR ELECTION SERVICES
BETWEEN
THE ELECTIONS ADMINISTRATOR OF BASTROP COUNTY
AND
THE BASTROP COUNTY WCID#2
FOR THE MAY 2, 2020 ELECTION

THIS CONTRACT is made and entered into by and between Kristin Miles, the Elections Administrator of Bastrop County, Texas, hereinafter referred to as "Contracting Officer," and the Bastrop County Water Control and Improvement District No. 2, hereinafter referred to as the "WCID," pursuant to the authority under Section 31.092(a) of the Texas Election Code and Chapter 791 of the Texas Government Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties agree to this interlocal agreement with regard to the coordination, supervision, and running of the WCID's May 2, 2020 Election, hereinafter referred to as "the election". The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places and election procedures to assist the voters of the WCID.

I. RESPONSIBILITIES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following services and furnishing the following materials and equipment in connection with the election:

A. *Notification to Presiding and Alternate Judges; Appointment of Clerks.*

1. The Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will also include the assigned polling location, the date of the election school(s), the eligibility requirements that pertain to them and to the selection of election day clerks, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge, as appropriate.

2. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the WCID will be the accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his/her discretion to determine when additional manpower is needed during peak voting hours. Election judges shall be secured by the Contracting Officer with the approval of the WCID.

3. The Contracting Officer shall notify the WCID of the list of election judges and alternate judges for election day, so that the WCID may approve by written order.

4. Notification to the election judges and alternates shall be made no later than April 17, 2020.

B. *Contracting with Third Parties.* In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will be paid by the Contracting Officer and reimbursed by the WCID as agreed upon on Exhibit "C."

C. Election School(s). The Contracting Officer shall be responsible for conducting one or more, at her discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. If at all possible, such election schools shall be conducted within the WCID territory.

D. Election Supplies. The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks, and all consumable-type office supplies necessary to hold an election.

E. Registered Voter List. The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list of registered voters shall be arranged in alphabetical order by each precinct.

F. Ballots. The Contracting Officer shall be responsible for the programming of the direct recording electronic voting devices (referred to as DRE's) and the printing of ballots requested by mail or used for early voting or election day. The Contracting Officer shall be responsible for distributing the DRE's along with the election supplies.

G. Early Voting. In accordance with Section 31.094, of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the election, subject to Sections 31.096 and 31.097(b).

1. As Early Voting clerk, the Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. The Contracting Officer shall work with the WCID in securing personnel to serve as Early Voting Deputies.

The Contracting Officer shall, upon request, provide the WCID a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the locations listed in Exhibit "A," attached hereto and made a part of this contract.

3. The Contracting Officer shall receive mail ballot applications on behalf of the WCID. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or her deputies at 804 Pecan Street, Bastrop, Texas 78602. Any requests for early voting ballots to be voted by mail received by the WCID shall be forwarded immediately to the Contracting Officer for processing.

4. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be secured and maintained by the Contracting Officer and delivered by her or her deputy for counting in

accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the Bastrop County Courthouse on Election Day, May 2, 2020.

H. Election Day Polling Locations. The Election Day polling locations are those listed in Exhibit "B," attached hereto and made a part of this contract. The Contracting Officer shall arrange for the use of all Election Day polling places and shall arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths.

I. Central Counting Station. The Contracting Officer shall be responsible for establishing and operating the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Counting Station Manager and Central Count Judge shall be Kristin Miles. The Tabulation Supervisor shall be Krista Bartsch. The tabulation supervisor shall handle ballot tabulation in accordance with statutory requirements and county policies, under the auspices of the Contracting Officer.

Election night reports will be available to the WCID at the Central Counting Station on election night and will provide individual polling location totals.

J. Manual Counting. The Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the WCID in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

K. Election Reports. The Contracting Officer shall prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and shall provide a copy of the tabulation to the WCID as soon as possible after the Contracting Officer has received the precinct returns on Election Day night. Provisional ballots will be tabulated after election night in accordance with state laws.

L. Custodian of Voted Ballots. The Contracting Officer is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

II. RESPONSIBILITIES OF THE WCID. The WCID shall assume the following responsibilities:

A. Election School(s). At the request of the Contracting Officer, and at no cost to the Contracting Officer, the WCID will make available space in an WCID building to hold the election school(s), if applicable.

B. Polling Locations. The WCID shall pay the respective cost of all employee services required to provide access, security, or custodial services for the polling locations.

C. Applications for Mail Ballots. The WCID shall date stamp and then immediately hand deliver to the Contracting Officer all original mail ballot applications for mail ballots that it receives.

D. Election Orders, Election Notices, Canvass. The WCID shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the WCID's governing body. The WCID shall be responsible for having the required election notice under Section 4.003(a)(1) of the Texas Election Code published in the newspaper as required by State law. The WCID

shall also be responsible for posting the notice required under Section 4.003(b) of the Texas Election Code as required by law. Promptly after approval of election order, resolutions, notices, official canvass, and other pertinent documents by the WCID's governing body and within such time so as not to impede the orderly conduct of the election, the WCID shall return said documents to the Contracting Officer for proper recordkeeping. The WCID assumes the responsibility of promoting the schedules for Early Voting and Election Day.

The WCID will provide for the appointment of the Contracting Officer as the early voting clerk for the election in the orders calling the election. The orders will also include approval of election day polling places; times, dates and places for early voting; and appointment of precinct judges.

E. *Paper Ballots.* In advance of the March 18, 2020 date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

The WCID shall furnish the Contracting Officer a list of candidates and/or propositions showing the order and the exact manner in which their names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Contracting Officer as soon as possible after ballot positions have been determined. The WCID shall perform the duties required for drawing for place on the ballot by candidates. The WCID shall be responsible for proofreading and approving the ballot insofar as it pertains to the authority's candidates and/or propositions.

III. SPECIAL PROVISIONS RELATING TO ELECTION WORKERS

A. *Compensation.* The parties agree that presiding judges and alternate judges will be compensated at a rate of \$10.00/hr, and election clerks will be compensated at a rate of \$8.00/hr. They will be compensated for all hours actually worked, including the time to set up the polling location and the time to complete the counting and to wrap up the paper work, but not to exceed one hour before and two hours after the polling location is open for voting. The presiding judge, or the election worker at the polling location that he or she designates, who picks up the election supplies on May 2, 2020 from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25 at the same time that payment is made for the hours worked. The Contracting Officer will pay the election workers directly and be reimbursed for such by the WCID.

B. *Number of Election Workers.* The parties agree that at all polling locations there will be a minimum of three election workers, consisting of the presiding judge, alternate judge, and one clerk.

IV. JOINT EXPENSES AND PAYMENT

A. *Expenses Incurred and Billing.* The participating authorities agree to share actual costs incurred to the extent that the costs and expenses are incurred in connection with a polling location used by more than one local political subdivision, such as (without limitation) the cost of renting polling locations and voting equipment, programming the voting equipment, supplies needed for the polling place, wages and salaries of election workers. Election expenses shall be pro-rated equally among the participants.

The parties agree, for those polling locations used solely by the WCID and not shared by any other participating authority, that the WCID will pay the wages, salaries, and other applicable election costs and expenses directly related to such polling location.

It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

Billing. As soon as reasonably possible after Election Day, the Contracting Officer will submit an itemized invoice to the WCID for (1) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the WCID by the Contracting Officer, including expenses for supplies in connection with the election school(s), publication and printing of election notices, election supplies, wages paid to the Contracting Officer's employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of DREs and audio ballots, and (2) the Contracting Officer's fee under Section 31.100(d) of the Texas Election Code and as provided in Section IV.E below. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

B. Payment. The WCID shall pay the Contracting Officer's invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the WCID disputes any portion of the invoice, the WCID shall pay the undisputed portion of the invoice, and the parties will discuss in good faith a resolution of the disputed portion. All payments shall be made from current revenues available to the WCID.

C. Expense Item Larger than \$500. If a single election expense exceeds \$500, the Contracting Officer reserves the right to invoice the WCID for such expense at the time it is incurred, supported by an invoice or receipt, rather than waiting until after Election Day. The WCID shall pay such invoice within 30 days from the date of receipt.

D. Estimated Cost of Services. A cost estimate for election expenses is attached hereto and made a part of this contract as Exhibit "C." The parties agree that this is an estimate only and that the WCID is obligated to pay their respective portion of the actual expenses of the election as set forth herein. The Contracting Officer agrees to advise the WCID if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses to be paid initially by the Contracting Officer and reimbursed jointly by the WCID.

E. Administrative Fee. The WCID shall pay the Contracting Officer a 10 % administrative fee, pursuant to the Texas Election Code, Section 31.100.

V. GENERAL PROVISIONS

A. *Nontransferable Functions.* In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

1. the authority with whom applications of candidates for a place on the ballot are filed;
2. the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or
3. the authority to serve as custodian of voted ballots or other election records, except that the Contracting Officer, if requested in writing by the WCID, will become the custodian of the voted ballots.

B. *Joint Election.* The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the WCID on May 2, 2020. If another election occurs in territory of the WCID, the County will notify the WCID of the existence of the situation and provide a joint election agreement.

C. *Cancellation of Election.* If the WCID cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The Contracting Officer shall submit an invoice for such expenses (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation and the WCID shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the WCID authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer in conducting the May 2, 2020 Joint Election.

D. *Contract Copies to Treasurer and Auditor.* In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

E. *Representatives.* For purposes of implementing this contract and coordinating activities hereunder, the WCID and the Contracting Officer designate the following individuals, and whenever the contract requires submission of information or documents or notice to the WCID or the Contracting Officer, respectively, submission or notice shall be to these individuals:

For the WCID:

Bastrop County WCID#2
Attn: Alma Rodriguez
Office Manager
PO Box 708
Bastrop, TX 78602
Tel: (512) 321-1688
Fax: (512) 321-1692
Email: alma@bcwcid2.org

For the Contracting Officer:

Kristin Miles
Elections Administrator
Bastrop County
804 Pecan Street
Bastrop, TX 78602
Tel: (512) 581-7160
Fax: (512) 581-4260
Email: elections@co.bastrop.tx.us

F. *Amendment/Modification.* Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of the County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Bastrop County, Texas. No official, representative, agent, or employee of the WCID has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the WCID. Both the Contracting Officer and the WCID may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Election smoothly and efficiently.

G. *Entire Agreement.* This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

H. *Severability.* If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

I. *Third Party Beneficiaries.* Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

J. *Mediation.* Any controversy, claim or dispute arising out of or relating to this contract, shall be settled through mediation by the parties. The parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2020.

WCID #2
Bastrop, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2020.

Paul Pape

County Judge
Bastrop County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2020.

Kristin Miles

Elections Administrator
Bastrop County, Texas

EXHIBIT "A"

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, April 20, 2020 through Tuesday, April 28, 2020.

Main Location:

Bastrop ISD Service Center, 906 Farm Street, Bastrop, TX 78602

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
20 8:00 am – 5:00 pm	21 8:00 am – 5:00 pm	22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm
27 7:00 am – 7:00 pm	28 7:00 am – 7:00 pm	29	30	1

Branch Locations:

- Bluebonnet Elementary School, 416 FM 1209, Bastrop, TX 78602
- Cedar Creek Elementary School, 5582 FM 535, Cedar Creek, TX 78612
- Emile Elementary School, 601 MLK Jr. Dr., Bastrop, TX 78602
- Lost Pines Elementary School, 151 Tiger Woods, Bastrop, TX 78602
- Mina Elementary School, 1203 Hill St., Bastrop, TX 78602
- Red Rock Elementary School, 2401 FM 20, Red Rock, TX 78662
- Bastrop Intermediate School, 509 Old Austin Hwy., Bastrop, TX 78602
- Cedar Creek Intermediate School, 151 Voss Pkwy., Cedar Creek, TX 78612
- Bastrop Middle School, 725 Old Austin Hwy., Bastrop, TX 78602
- Cedar Creek Middle School, 125 Voss Pkwy., Cedar Creek, TX 78612
- Bastrop High School, 1614 Chambers St., Bastrop, TX 78602
- Cedar Creek High School, 793 Union Chapel Rd., Cedar Creek, TX 78612
- Colorado River Collegiate Academy/Genesis High School, 1602 Hill St., Bastrop, TX 78602

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
20 8:00 am – 5:00 pm	21 8:00 am – 5:00 pm	22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm
27 7:00 am – 7:00 pm	28 7:00 am – 7:00 pm	29	30	1

Voting by Mail:

Kristin Miles, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

EXHIBIT "B"

WCID #2 ELECTION DAY POLLING LOCATION

Precincts 1001, 2009

Bastrop ISD Service Center, 906 Farm Street, Bastrop, TX 78602

EXHIBIT "C"
ESTIMATED COST OF MAY 2, 2020 ELECTION
JOINT ELECTION WITH BASTROP ISD AND THE CITY OF BASTROP

WCID #2

Optical Ballots and Programming Expenses	\$ 461.40
Rental Fee for AutoMARK and Vote Tabulator (voting equipment)	\$ 3,105.82
Staff Time and Mileage, Early Voting Clerks, Election Judges & Clerks, and Ballot Board	
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$ 3,767.22
10% ADMINISTRATIVE FEE	<u>\$ 376.72</u>
TOTAL	<u>\$ 4,143.94</u>

**AGREEMENT TO CONDUCT JOINT ELECTION BETWEEN
THE CITY OF BASTROP, BASTROP INDEPENDENT SCHOOL DISTRICT AND
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
FOR THE MAY 2, 2020 ELECTION**

**THE STATE OF TEXAS §
 §
COUNTY OF BASTROP §**

This Agreement to Conduct Joint Election (this “**Contract**”) is entered into by and among City of Bastrop, a political subdivision of the State of Texas (the “**CITY**”), Bastrop Independent School District, a political subdivision of the State of Texas, (the “**ISD**”) and Bastrop County Water Control and Improvement District No. 2, a political subdivision of the State of Texas, (the “**WCID**”), each individually, a “**Party**” or, collectively, the “**Parties**,” pursuant to Chapter 271 of the Texas Election Code.

RECITALS

WHEREAS, the CITY, ISD and WCID each expect to call an election to be held on May 2, 2020; and

WHEREAS, the CITY, ISD and WCID desire to conduct such elections jointly pursuant to Chapter 271 of the Texas Election Code, and

WHEREAS, the CITY, ISD and WCID desire to enter into a contract setting out the respective responsibilities of the Parties;

NOW, THEREFORE, the Parties agree as follows:

**ARTICLE I
PURPOSE**

1.01 The Parties have entered into this Contract to conduct a joint election on May 2, 2020. The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the Parties.

**ARTICLE II
JOINT ELECTION**

2.01 The Parties agree to conduct their respective May 2, 2020 elections jointly pursuant to Chapter 271 of the Texas Election Code. Specifically, the Parties agree to the use of common polling places for both early voting and election day. The Parties also agree that the election officers may be appointed to serve both elections and that a common ballot may be used where appropriate and that common equipment and ballot boxes may be used for both elections for all relevant purposes as provided in Chapter 271.

**ARTICLE III
TERM**

3.01 Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract have been completed.

**ARTICLE IV
EACH PARTY RESPONSIBLE FOR ITS PRO RATA COST OF SERVICE AS BILLED**

4.01 The Parties acknowledge that they have each separately contracted for election services to be provided by Bastrop County Elections Administrator for the elections. All costs incurred by the Parties attributable to the coordination, supervision, and running of the election and incurred on behalf of the Parties, including expenses for supplies in connection with the election school(s), election supplies, wages paid for election workers, any paper ballots to be used for the election, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of direct recording electronic voting devices and audio ballots shall be borne by the Parties based on their respective Election Services Agreement with the County Elections Administrator, and each Party will be responsible for their pro rata portion.

**ARTICLE V
GENERAL PROVISIONS**

5.01 This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Bastrop County, Texas.

5.02 In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been a part of the Contract.

5.03 This Contract constitutes the only agreement of the Parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

5.04 No amendment, modification, or alteration of this Contract shall be binding unless it is in writing, dated subsequent to the date of the Contract and duly executed by all of the Parties.

5.05 Any notice to be given hereunder by any party to the other shall be in writing and may be affected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

ISD:

Kristi Lee
Executive Director of
Communications & Community Services
Bastrop Independent School District
906 Farm Street
Bastrop, TX 78602

CITY:

Ann Franklin
City Secretary
City of Bastrop
PO Box 427
Bastrop, TX 78602

WCID:

Alma Rodriguez
Office Manager
Bastrop County WCID#2
PO Box 708
Bastrop, TX 78602

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section.

Executed to be effective the _____ day of _____, 2020.

DISTRICT:

BY: _____
Barry Edwards, Superintendent
Bastrop Independent School District

Executed to be effective the ____ day of _____, 2020.

CITY:

BY: _____
Lynda Humble, City Manager
City of Bastrop

Executed to be effective the ____ day of _____, 2020.

Agreement to Conduct Joint Election

City of Bastrop and Bastrop ISD

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WCID:

BY: _____

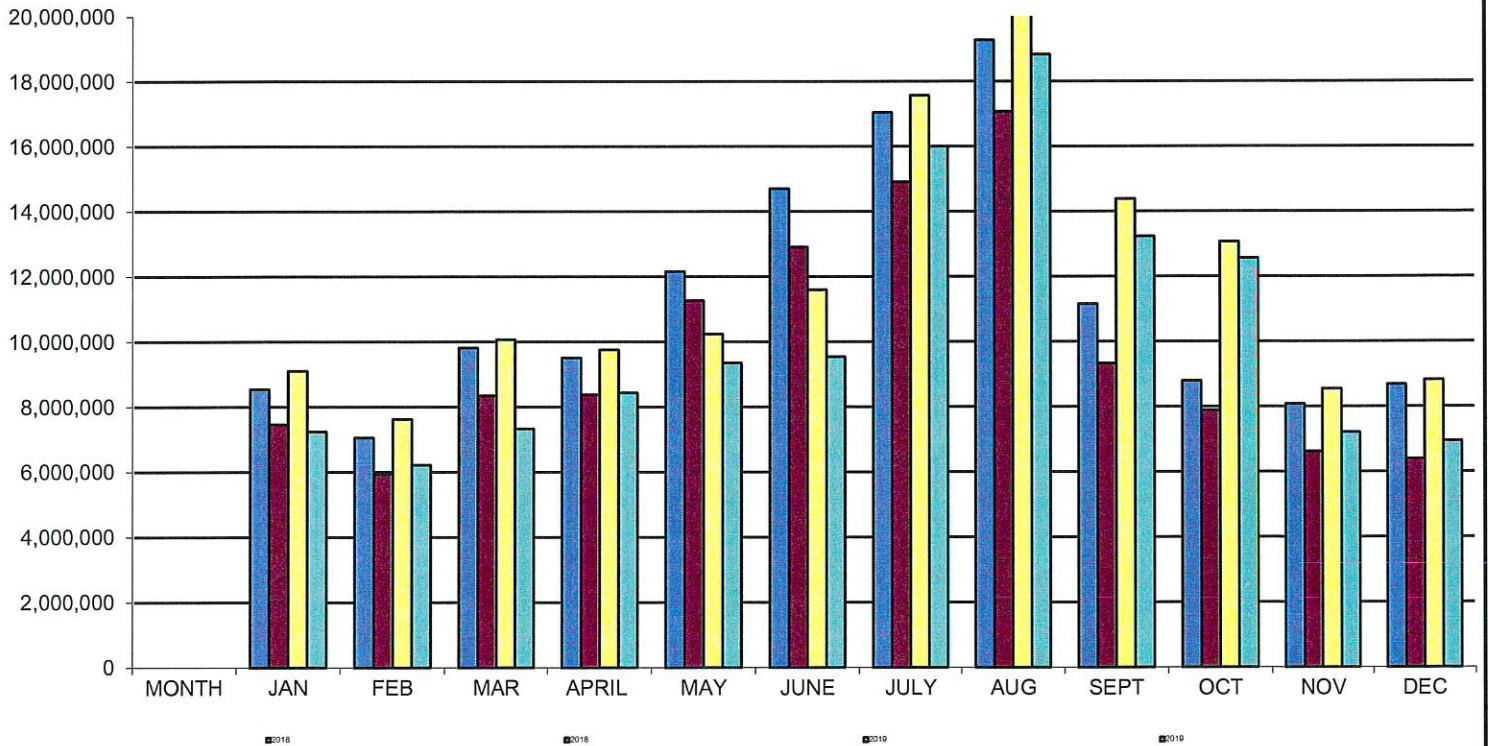
Misc Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1749	652	731	282	262	58%	474
Feb	1754	660	751	280	277	59%	446
Mar	1756	667	797	281	282	61%	396
Apr	1771	679	753	282	295	58%	441
May	1782	688	787	285	304	60%	406
Jun	1793	696	811	287	306	61%	389
Jul	1797	699	769	287	311	59%	430
Aug	1809	720	826	292	327	62%	364
Sep	1814	724	789	287	336	59%	402
Oct	1829	724	805	292	346	60%	386
Nov	1841	730	816	289	346	60%	390
Dec	1837	732	804	293	347	60%	393

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	11	0	0
Feb	20	0	1
Mar	36	1	2
Apr	43	1	2
May	50	1	2
Jun	56	1	3
Jul	67	1	4
Aug	69	1	4
Sep	73	1	4
Oct	84	1	4
Nov	96	1	5
Dec	107	1	5

**BCWCID#2 2019
CONSUMPTION REPORT**

	2018	2018	2019	2019	2019		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	8542700	7456309	9099400	7234102	1212800	1,749	7%
FEB	7052400	5935407	7619700	6209391	1249390	1,754	2%
MAR	9807100	8339939	10069140	7325180	1084400	1,756	16%
APRIL	9507700	8371140	9753300	8435081	962900	1,771	4%
MAY	12156500	11258177	10230760	9342397	634240	1,782	2%
JUNE	14696367	12907732	11591770	9530503	767340	1,793	11%
JULY	17043575	14906255	17563077	16004547	1040840	1,797	3%
AUG	19271835	17071678	20652621	18828240	998900	1,809	4%
SEPT	11152765	9326113	14384421	13232130	613500	1,814	4%
OCT	8789779	7891026	13067400	12562467	378500	1,829	1%
NOV	8073110	6615931	8537600	7208747	811900	1,841	6%
DEC	8680383	6391292	8818100	6943504	638770	1,837	14%
TOTALS	134,774,214	116,470,999	141,387,289	122,856,289	10,393,480		6%



DECEMBER 2019

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2020 Complete.....	2	
2020 Pending.....	3	
2019 Complete.....	91	
2019 Pending.....	5	
2018 Complete.....	96	
2017 Complete.....	78	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

DECEMBER 2019

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2020 Complete.....	0
2020 Pending.....	2
2019 Complete.....	25
2019 Pending.....	8
2018 Complete.....	52
2017 Complete	35
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Waste Water Customers: 734

JOB CODE	----- ISSUED THIS PERIOD -----				----- PRIOR ORDERS -----			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	18	11	0	6	1,667	16	2	1,678	8
BROWN BROWN WATER	0	0	0	0	336	3	0	336	0
CULVE CULVERT PERMIT	13	11	0	2	279	7	0	290	2
FLUSH FLUSH WATER LINE	3	3	0	0	761	1	0	764	0
HSWAP METER HEAD SWAP	0	0	0	0	147	13	0	147	0
IRRIG IRRIGATION PERMIT	0	0	0	0	27	2	0	27	0
LEAK CHECK FOR LEAK	5	5	0	0	1,522	16	1	1,527	1
LKMTR LOCK MTR	1	1	0	0	222	63	0	223	0
LNLOC LINE LOCATE	7	3	0	4	205	3	0	208	4
METER MOVE METER CHARGE	0	0	0	0	6	7	0	6	0
MI METER INFORMATION	0	0	0	0	148	9	1	148	1
MISCE MISCELLANEOUS	12	8	1	3	3,092	172	7	3,100	10
MOW MOWING GRASS	2	0	0	2	246	1	1	246	3
OCC OCCUPANT CHANGE	16	16	0	0	3,461	60	0	3,477	0
ODOR SMELLY WATER	1	1	0	0	16	0	0	17	0
OFF TURN OFF SERVICE	9	7	2	0	2,437	270	0	2,444	0
OFFEE TRIP CHARGE TURN OFF	1	1	0	0	15	0	0	16	0
ON TURN ON SERVICE	12	11	1	0	3,054	79	0	3,065	0
ONFEE TRIP CHARGE TURN ON	0	0	0	0	15	2	0	15	0
POOLS POOL/SPA PERMIT	0	0	0	0	31	1	0	31	0
RADIO RADIO READ REPORT	2	2	0	0	14	5	0	16	0
RC READ CHECK	0	0	0	0	406	90	0	406	0
ROAD ROAD REPAIR	11	6	0	5	3,560	24	30	3,566	35
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	1	1	0	0	1,377	24	1	1,378	1
SIGN STREET SIGN	0	0	0	0	59	2	5	59	5
SWAP METER SWAP-OUT	1	1	0	0	1,607	95	0	1,608	0
SWTAP W/W TAP	5	1	1	3	365	13	6	366	9
TMPWT TMP WTR	0	0	0	0	7	4	0	7	0
W/W W/W ESTIMATE	2	1	0	1	863	27	6	864	7
WMEAS MEASURE FOR WATER TAP	3	2	0	1	1,232	26	9	1,234	10
WERES LOW WATER PRESSURE	1	1	0	0	299	15	0	300	0
WTRTP WATER TAP	10	0	5	5	23	709	4	23	9
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
** GRAND TOTALS **	136	93	10	32	27,510	1,765	73	27,603	105

2013-2019 COMPARISON ROAD & STANDBY

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
JAN									
2013	\$41,260.80	\$938.00	\$ 42,198.80	\$5,354.51	\$0.00	\$ 5,354.51	\$ 47,553.31	2.22%	0.00%
2014	\$16,953.96	\$6,717.00	\$ 23,670.96	\$2,025.33	\$756.00	\$ 2,781.33	\$ 26,452.29	28.36%	27.18%
2015	\$46,965.38	\$3,501.00	\$ 50,466.38	\$2,088.00	\$0.00	\$ 2,088.00	\$ 52,554.38	6.94%	0.00%
2016	\$38,720.86	\$4,131.00	\$ 42,851.86	\$5,019.54	\$108.00	\$ 5,127.54	\$ 47,979.40	9.64%	0.21%
2017	\$ 35,426.89	\$ 5,954.00	\$ 41,380.89	\$ 896.00	\$ 264.00	\$ 1,160.00	\$ 42,540.89	14.39%	22.76%
2018	\$ 115,672.15	\$ 10,968.00	\$ 126,640.15	\$ 3,217.00	\$ -	\$ 3,217.00	\$ 129,857.15	8.66%	0.00%
2019	\$ 46,224.84	\$ 13,062.05	\$ 59,286.89	\$ 399.00	\$ -	\$ 399.00	\$ 59,685.89	22.03%	0.00%
FEB									
2013	\$ 18,626.80	\$ 67,095.40	\$ 85,722.20	\$ 1,030.75	\$ 5,044.00	\$ 6,074.75	\$ 91,796.95	78.27%	83.03%
2014	\$ 15,340.01	\$ 50,611.20	\$ 65,951.21	\$ 630.63	\$ 2,916.00	\$ 3,546.63	\$ 69,497.84	76.74%	82.22%
2015	\$ 29,099.97	\$ 81,445.03	\$ 110,545.00	\$ 3,048.00	\$ 4,474.50	\$ 7,522.50	\$ 118,067.50	73.68%	50.18%
2016	\$ 29,281.26	\$ 97,183.76	\$ 126,465.02	\$ 2,196.00	\$ 4,752.00	\$ 6,948.00	\$ 133,413.02	76.85%	68.39%
2017	\$ 37,167.14	\$ 108,620.10	\$ 145,787.24	\$ 6,098.00	\$ 644.00	\$ 6,742.00	\$ 152,529.24	74.51%	9.55%
2018	\$ 52,408.12	\$ 92,820.40	\$ 145,228.52	\$ 7,030.00	\$ -	\$ 7,030.00	\$ 152,258.52	63.91%	0.00%
2019	\$ 40,081.59	\$ 84,607.20	\$ 124,688.79	\$ 525.00	\$ -	\$ 525.00	\$ 125,213.79	67.85%	0.00%
MARCH									
2013	\$ 17,858.90	\$ 34,408.60	\$ 52,267.50	\$ 3,172.37	\$ 1,428.00	\$ 4,600.37	\$ 56,867.87	65.83%	31.04%
2014	\$ 13,978.32	\$ 60,159.00	\$ 74,137.32	\$ 1,453.37	\$ 3,024.00	\$ 4,477.37	\$ 78,614.69	81.15%	67.54%
2015	\$ 25,994.36	\$ 48,549.86	\$ 74,544.22	\$ 520.00	\$ 2,135.92	\$ 2,655.92	\$ 77,200.14	65.13%	80.42%
2016	\$ 39,332.78	\$ 43,344.46	\$ 82,677.24	\$ 7,171.28	\$ 1,746.00	\$ 8,917.28	\$ 91,594.52	52.43%	19.58%
2017	\$ 63,299.04	\$ 58,291.95	\$ 121,590.99	\$ 3,628.50	\$ 2,655.00	\$ 6,283.50	\$ 127,874.49	47.94%	42.25%
2018	\$ 60,476.28	\$ 79,758.65	\$ 140,234.93	\$ 2,582.83	\$ -	\$ 2,582.83	\$ 142,817.76	56.88%	0.00%
2019	\$ 71,856.72	\$ 94,731.17	\$ 166,587.89	\$ 3,801.00	\$ -	\$ 3,801.00	\$ 170,388.89	56.87%	0.00%
APRIL									
2013	\$ 4,049.54	\$ 15,913.00	\$ 19,962.54	\$ 398.69	\$ 168.00	\$ 566.69	\$ 20,529.23	79.71%	29.65%
2014	\$ 10,437.83	\$ 23,886.85	\$ 34,324.68	\$ 1,697.16	\$ 540.00	\$ 2,237.16	\$ 36,561.84	69.59%	24.14%
2015	\$ 50,455.27	\$ 26,487.88	\$ 76,943.15	\$ 1,113.20	\$ 432.00	\$ 1,545.20	\$ 78,488.35	34.43%	27.96%
2016	\$ 12,911.65	\$ 23,397.53	\$ 36,309.18	\$ 639.00	\$ 864.00	\$ 1,503.00	\$ 37,812.18	64.44%	57.49%
2017	\$ 10,981.60	\$ 25,543.90	\$ 36,525.50	\$ 921.00	\$ 1,056.00	\$ 1,977.00	\$ 38,502.50	69.93%	53.41%
2018	\$ 17,879.81	\$ 36,796.04	\$ 54,675.85	\$ 1,042.50	\$ -	\$ 1,042.50	\$ 55,718.35	67.30%	0.00%
2019	\$ 31,925.51	\$ 43,142.50	\$ 75,068.01	\$ 3,636.40	\$ -	\$ 3,636.40	\$ 78,704.41	57.47%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
MAY									
2013	\$ 5,122.66	\$ 9,357.00	\$ 14,479.66	\$ 2,357.38	\$ 182.00	\$ 2,539.38	\$ 17,019.04	64.62%	7.17%
2014	\$ 11,212.74	\$ 11,752.32	\$ 22,965.06	\$ 2,332.50	\$ 324.00	\$ 2,656.50	\$ 25,621.56	51.17%	12.20%
2015	\$ 21,695.12	\$ 9,728.10	\$ 31,423.22	\$ 1,119.76	\$ 432.00	\$ 1,551.76	\$ 32,974.98	30.96%	27.84%
2016	\$ 20,027.28	\$ 15,607.50	\$ 35,634.78	\$ 585.00	\$ 432.00	\$ 1,017.00	\$ 36,651.78	43.80%	42.43%
2017	\$ 19,898.03	\$ 22,307.58	\$ 42,205.61	\$ 300.00	\$ 396.00	\$ 696.00	\$ 42,901.61	52.85%	56.90%
2018	\$ 41,756.88	\$ 26,147.09	\$ 67,903.97	\$ 2,243.00	\$ -	\$ 2,243.00	\$ 70,146.97	38.51%	0.00%
2019	\$ 25,046.86	\$ 33,731.84	\$ 58,778.70	\$ -	\$ 3,444.69	\$ 3,444.69	\$ 62,223.39	57.39%	100.00%
JUNE									
2013	\$ 7,452.91	\$ 8,772.60	\$ 16,225.51	\$ 969.80	\$ 84.00	\$ 1,053.80	\$ 17,279.31	54.07%	7.97%
2014	\$ 5,461.13	\$ 12,304.05	\$ 17,765.18	\$ 231.00	\$ 432.00	\$ 663.00	\$ 18,428.18	69.26%	65.16%
2015	\$ 12,383.14	\$ 10,440.44	\$ 22,823.58	\$ 847.00	\$ 648.00	\$ 1,495.00	\$ 24,318.58	45.74%	43.34%
2016	\$ 21,078.47	\$ 11,074.21	\$ 32,152.68	\$ 1,417.20	\$ 108.00	\$ 1,525.20	\$ 33,677.88	34.44%	57.08%
2017	\$ 48,144.47	\$ 21,764.19	\$ 69,908.66	\$ 2,386.00	\$ 264.00	\$ 2,650.00	\$ 72,558.66	31.13%	9.96%
2018	\$ 16,318.86	\$ 18,300.19	\$ 34,619.05	\$ 168.00	\$ -	\$ 168.00	\$ 34,787.05	52.86%	0.00%
2019	\$ 25,032.64	\$ 21,802.80	\$ 46,835.44	\$ 569.78	\$ -	\$ 569.78	\$ 47,405.22	46.55%	0.00%
MONTH									
JULY									
2013	\$ 6,390.25	\$ 7,293.79	\$ 13,684.04	\$ 1,485.55	\$ 336.00	\$ 1,821.55	\$ 15,505.59	53.30%	18.45%
2014	\$ 6,374.05	\$ 10,114.10	\$ 16,488.15	\$ 61.50	\$ 432.00	\$ 493.50	\$ 16,981.65	61.34%	87.54%
2015	\$ 6,165.31	\$ 9,191.51	\$ 15,356.82	\$ 215.00	\$ 216.00	\$ 431.00	\$ 15,787.82	59.85%	50.12%
2016	\$ 6,631.02	\$ 11,096.09	\$ 17,727.11	\$ 230.00	\$ 70.00	\$ 300.00	\$ 18,027.11	62.59%	23.33%
2017	\$ 44,122.82	\$ 16,037.89	\$ 60,160.71	\$ 5,865.00	\$ 264.00	\$ 6,129.00	\$ 66,289.71	26.66%	4.31%
2018	\$ 38,333.43	\$ 17,983.81	\$ 56,317.24	\$ 690.00	\$ -	\$ 690.00	\$ 57,007.24	11.93%	0.00%
2019	\$ 22,878.85	\$ 20,603.25	\$ 43,482.10	\$ 2,977.35	\$ -	\$ 2,977.35	\$ 46,459.45	47.38%	0.00%
AUG									
2013	\$ 8,507.85	\$ 6,579.95	\$ 15,087.80	\$ 963.75	\$ 168.00	\$ 1,131.75	\$ 16,219.55	43.61%	14.84%
2014	\$ 3,765.23	\$ 8,221.80	\$ 11,987.03	\$ -	\$ 216.00	\$ 216.00	\$ 12,203.03	68.59%	100.00%
2015	\$ 3,254.30	\$ 6,734.31	\$ 9,988.61	\$ -	\$ 324.00	\$ 324.00	\$ 10,312.61	67.42%	100.00%
2016	22804.82	9568.56	\$ 32,373.38	\$ 585.00	\$ -	\$ 585.00	\$ 32,958.38	29.56%	0.00%
2017	8001.35	12884.4	\$ 20,885.75	0	132	\$ 132.00	\$ 21,017.75	61.69%	100.00%
2018	\$ 24,195.33	\$ 19,735.00	\$ 43,930.33	\$ 885.00	\$ -	\$ 885.00	\$ 44,815.33	44.92%	0.00%
2019	\$ 41,820.82	\$ 18,963.31	\$ 60,784.13	\$ 1,553.65	\$ -	\$ 1,553.65	\$ 62,337.78	31.20%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	% Current Rd	% Current SB
SEPT.									
2013	\$ 10,527.65	\$ 7,165.50	\$ 17,693.15	\$ 2,022.55	\$ 466.50	\$ 2,489.05	\$ 20,182.20	40.50%	18.74%
2014	\$ 18,117.34	\$ 10,992.20	\$ 29,109.54	\$ 2,179.53	\$ 495.00	\$ 2,674.53	\$ 31,784.07	37.76%	18.51%
2015	\$ 22,714.24	\$ 11,123.31	\$ 33,837.55	\$ 885.00	\$ 324.00	\$ 1,209.00	\$ 35,046.55	32.87%	26.80%
2016	\$ 32,586.89	\$ 14,553.53	\$ 47,140.42	\$ 1,016.00	\$ -	\$ 1,016.00	\$ 48,156.42	30.87%	0.00%
2017	\$ 23,883.05	\$ 14,768.60	\$ 38,651.65	\$ 4,142.50	\$ 264.00	\$ 4,406.50	\$ 43,058.15	38.21%	15.99%
2018	\$ 42,652.37	\$ 17,691.00	\$ 60,343.37	\$ 1,002.00	\$ -	\$ 1,002.00	\$ 61,345.37	29.82%	0.00%
2019	\$ 25,183.30	\$ 22,741.80	\$ 47,925.10	\$ 180.00	\$ -	\$ 180.00	\$ 48,105.10	47.45%	0.00%
OCT.									
2013	\$ 10,746.30	\$ 33,671.51	\$ 44,417.81	\$ 1,438.04	\$ 1,783.50	\$ 3,221.54	\$ 47,639.35	75.81%	55.36%
2014	\$ 7,888.35	\$ 38,685.75	\$ 46,574.10	\$ 410.50	\$ 2,492.00	\$ 2,902.50	\$ 49,476.60	83.06%	85.86%
2015	\$ 14,755.50	\$ 25,498.73	\$ 40,254.23	\$ 291.15	\$ 1,426.00	\$ 1,717.15	\$ 41,971.38	63.84%	83.04%
2016	\$ 31,103.58	\$ 31,954.49	\$ 63,058.07	\$ 3,217.00	\$ 1,521.00	\$ 4,738.00	\$ 67,796.07	50.67%	32.10%
2017	\$ 29,843.05	\$ 46,553.10	\$ 76,396.15	\$ 3,738.05	\$ 2,112.00	\$ 5,850.05	\$ 82,246.20	60.94%	36.10%
2018	\$ 36,769.56	\$ 47,516.10	\$ 84,285.66	\$ 4,989.50	\$ -	\$ 4,989.50	\$ 89,275.16	56.98%	0.00%
2019	\$ 26,184.49	\$ 67,361.35	\$ 93,545.84	\$ 3,723.77	\$ -	\$ 3,723.77	\$ 97,269.61	72.01%	0.00%
NOV.									
2013	\$ 6,394.66	\$ 25,224.75	\$ 31,619.41	\$ 110.75	\$ 588.00	\$ 698.75	\$ 32,318.16	79.78%	84.15%
2014	\$ 4,730.54	\$ 29,029.44	\$ 33,759.98	\$ 288.00	\$ 1,630.50	\$ 1,918.50	\$ 35,678.48	85.99%	84.99%
2015	\$ 15,068.39	\$ 37,149.21	\$ 52,217.60	\$ 1,035.00	\$ 2,052.00	\$ 3,087.00	\$ 55,304.60	71.14%	66.47%
2016	\$ 6,171.79	\$ 45,891.03	\$ 52,062.82	\$ 1,087.00	\$ 968.00	\$ 2,055.00	\$ 54,117.82	88.15%	47.10%
2017	\$ 31,199.20	\$ 61,695.11	\$ 92,894.31	\$ 8,020.36	\$ 1,350.00	\$ 9,370.36	\$ 102,264.67	66.41%	14.41%
2018	\$ 26,903.97	\$ 82,094.08	\$ 108,998.05	\$ 8,671.67	\$ -	\$ 8,671.67	\$ 117,669.72	75.32%	0.00%
2019	\$ 13,019.41	\$ 63,260.33	\$ 76,279.74	\$ 1,643.93	\$ -	\$ 1,643.93	\$ 77,923.67	82.93%	0.00%
DEC.									
2013	\$ 13,816.98	\$ 110,388.45	\$ 124,205.43	\$ 2,121.50	\$ 5,376.00	\$ 7,497.50	\$ 131,702.93	88.88%	71.70%
2014	\$ 12,752.43	\$ 190,734.04	\$ 203,486.47	\$ 2,496.00	\$ 6,277.50	\$ 8,773.50	\$ 212,259.97	93.73%	71.55%
2015	\$ 36,428.08	\$ 192,012.79	\$ 228,440.87	\$ 3,714.00	\$ 7,128.00	\$ 10,842.00	\$ 239,282.87	84.05%	65.74%
2016	\$ 19,769.65	\$ 247,519.79	\$ 267,289.44	\$ 117.00	\$ 7,320.00	\$ 7,437.00	\$ 274,726.44	92.60%	98.43%
2017	\$ 41,040.80	\$ 229,161.96	\$ 270,202.76	\$ 5,370.66	\$ 7,656.00	\$ 13,026.66	\$ 283,229.42	84.81%	58.77%
2018	\$ 39,095.01	\$ 349,567.00	\$ 388,662.01	\$ 7,189.47	\$ -	\$ 7,189.47	\$ 395,851.48	89.94%	0.00%
2019	\$ 41,360.82	\$ 367,686.00	\$ 409,046.82	\$ 2,969.10	\$ -	\$ 2,969.10	\$ 412,015.92	89.89%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	Of Collections	
								% Current Rd	% Current SB
TOTALS									
2013	\$ 150,755.30	\$ 326,808.55	\$ 477,563.85	\$ 21,425.64	\$ 15,624.00	\$ 37,049.64	\$ 514,613.49	68.43%	42.17%
2014	\$ 127,011.93	\$ 453,207.75	\$ 580,219.68	\$ 13,805.52	\$ 19,535.00	\$ 33,340.52	\$ 613,560.20	78.11%	58.59%
2015	\$ 284,979.06	\$ 461,862.17	\$ 746,841.23	\$ 14,876.11	\$ 19,592.42	\$ 34,468.53	\$ 781,309.76	61.84%	56.84%
2016	\$ 280,420.05	\$ 555,321.95	\$ 835,742.00	\$ 23,280.02	\$ 17,889.00	\$ 41,169.02	\$ 876,911.02	66.45%	43.45%
2017	\$ 393,007.44	\$ 623,582.78	\$ 1,016,590.22	\$ 41,366.07	\$ 17,057.00	\$ 58,423.07	\$ 1,075,013.29	61.34%	29.20%
2018	\$ 512,461.77	\$ 799,377.36	\$ 1,311,839.13	\$ 39,710.97	\$ -	\$ 39,710.97	\$ 1,351,550.10	60.94%	0.00%
2019	\$ 410,615.85	\$ 851,693.60	\$ 1,262,309.45	\$ 21,978.98	\$ 3,444.69	\$ 25,423.67	\$ 1,287,733.12	67.47%	13.55%
TOTALS			\$ 6,231,105.56			\$ 269,585.42	\$ 6,500,690.98		