

Bastrop County  
WCID #2

Board Packet  
for  
July 16, 2020

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2  
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON JULY 16, 2020 AT 6:30 P.M.

**IN ACCORDANCE WITH THE GOVERNOR'S EMERGENCY PROCLAMATION SUSPENDING CERTAIN PROVISIONS OF THE TEXAS OPEN MEETINGS ACT EFFECTIVE MARCH 16, 2020 IN RESPONSE TO THE COVID-19 VIRUS, THE MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE AND TELEPHONE. MEMBERS OF THE PUBLIC MAY VIEW THE MEETING REMOTELY BY VIDEO CONFERENCE OR TELEPHONICALLY USING THE INSTRUCTIONS BELOW.**

**Videoconference Instructions:**

Members of the public may join the meeting through the following web link:  
[https://www.gotomeet.me/BCWCID2/07162020\\_board\\_meeting](https://www.gotomeet.me/BCWCID2/07162020_board_meeting)

**Telephonic Instructions:**

Members of the public may join the meeting telephonically by dialing the following telephone number: [1 877 568 4106](tel:18775684106)

**When your call is answered and when prompted, enter in the following Meeting ID below followed by the pound sign (#): 218-673-877#**

**Public Comment:**

Public comment will be allowed during the Citizen Communication agenda item. No in-person input will be allowed. Members of the public that desire to provide public comment may do so by videoconference, by telephone or by submission of written comments.

Written public comments that are timely received will be read into record and can be emailed to [Alma@BCWCID2.org](mailto:Alma@BCWCID2.org). Written comments must be received by 6:15 PM on July 16, 2020.

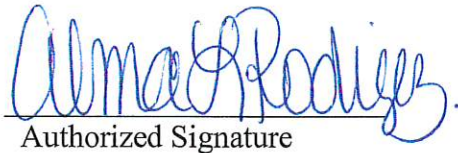
**To provide verbal public comment remotely (by videoconference or telephone), members of the public must register in advance by emailing [Alma@BCWCID2.org](mailto:Alma@BCWCID2.org) prior to 6:15 p.m. on July 16, 2020. All members of the public will be muted until their time to speak.**

## MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum – O’Hanlon
- 2.) Pledge of Allegiance – O’Hanlon
- 3.) Texas State Flag – O’Hanlon
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director’s Meeting scheduled for Thursday, August 20, 2020 at 6:30 p.m.
- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
  - a. Approval of minutes from the June 18, 2020 Regular Meeting of the Board of Directors;
  - b. Approval of monthly financial report for June 2020; and
  - c. Approval of Release of Liens held by District on Real Property.
- 7.) Discussion and possible action regarding the following items to be presented in the General Managers report:
  - a. Status of Water Quality (TTHM) testing
  - b. Update on District water plants and lift stations
  - c. Update on Water/Wastewater maintenance & Improvement projects
  - d. Update on Roads maintenance & improvement projects
  - e. Employee Update
  - f. Office Update
- 8.) Discussion and possible action regarding Construction of New Office Building-Hightower
- 9.) Discussion on possible future Interlocal Agreement between District, Bluebonnet Electric Cooperative, and Bastrop County for mulching services - Hightower
- 10.) Election Matters-
  - a) Consider and take action regarding Adoption of Order Calling Director Election for November 3, 2020;

Considerar la adopción de una Orden de Elección de Directores a celebrarse el 3 de noviembre de 2020 y actuar al respecto;

- b) Approve Appointment of Election Agent;  
Aprobar la designación del Agente Electoral;
  - c) Consider and take action regarding Approval of Election Services Contract and Joint Election Agreement with Bastrop County; and Considerar la aprobación del Contrato de Servicios Electorales y del Convenio de Elecciones Conjuntas con el Condado de Bastrop y actuar al respecto; y
  - d) Authorize such other action as may be necessary or convenient to proceed with Director Election.  
Autorizar toda otra medida que sea necesaria o conveniente para proceder con la Elección de Directores.
- 11.) Discussion and possible action regarding Road Committee vacancies- Hightower
- 12.) Discussion and possible action regarding the Road Committee
- a) Receive Monthly Committee update,
- 13.) Board suggestions on future agenda items
- 14.) Adjourn

  
Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda regardless of whether Executive Session is specifically referenced. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

Agenda

Item # 6

Consent

Agenda

Minutes of the Regular Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, June 18, 2020, beginning at 6:30 p.m. The meeting was conducted by videoconference and telephone.

**Present BCWCID #2 Board Members:**

Mary Beth O'Hanlon, President  
Butch Carmack, Vice President  
Scott Ferguson, Secretary  
Sam Kier, Treasurer  
Karen Pinard, Director

**BCWCID #2 Staff/Other Professionals:**

Tony Corbett, Attorney  
Paul Hightower, General Manager  
Tyler Walsh, Operations Manager  
Alma Rodriguez, District Administrator

- 1.) Call to Order and Establish a Quorum  
President O'Hanlon called the meeting to order at 6:32 p.m. and stated a quorum of Board members was present.
- 2.) Pledge of Allegiance
- 3.) Texas State Flag
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)  
None.
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director's Meeting scheduled for Thursday, July 16, 2020 at 6:30 p.m.
  - b. Rescheduling of the Annual Public Road Meeting

President O'Hanlon announced the upcoming meeting date for the July Board meeting and stated it would be held by videoconference.

President O'Hanlon also stated that last month it was decided that the Annual Public Meeting will be held in September.

Alma Rodriguez stated that is correct and once the Convention Center opens for scheduling Mr. Hightower will get the meeting scheduled.
- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)

- a. Approval of minutes from the May 21, 2020 Regular Meeting of the Board of Directors;
- b. Approval of monthly financial report for May 2020; and
- c. Approval of Release of Liens held by District on Real Property.

**Motion: Butch Carmack moved to accept the Consent Agenda Items. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.**

- 7.) Discussion and possible action regarding the following items to be presented in the General Managers report:

Paul Hightower reported on the following:

**a. Status of TTHM compliance:**

I have reached out to 2 different property owners and both have agreed to either sell the property or give us rights to access for a water well to be drilled. We have been given access rights for test holes to be drilled and are moving forward with that now. Hopefully between the 2 spots, we can find some decent water. We are working on schedules to have drillers in place ASAP. Once it is drilled, it will be pumped and cleaned for sample purposes. It will take approximately 3-5 weeks for the drilling/pumping process then 7-10 days turn around for the test results. With this timeline, I would not expect any major news until the August-September meetings. One location will require a ½ to ¾ mile long transmission line and the other, about 1000’.

Director Kier asked if we have given up on the other 2 wells due to access.

Mr. Hightower responded yes; they were not the county’s wells. The wells belonged to one of the property owners so we will not move forward with those wells.

**b. Update on district water plants and lift stations:**

The tank painting and construction project for Station 1 is still in progress. The crews have been delayed between this and 1 other job due to COVID. They will be on-site 100% on 6/22 to get ours finished. Slats will be installed on the fence at Plant 1 starting next week.

**c. Water/Wastewater maintenance & improvement projects update:**

No updates currently. We have chosen to halt all future Capital projects until we move past the Covid-19 issue, other than the current water tank project being tasked.

**d. Roads maintenance & improvement projects update:**

Road crew has been busy getting roads graded, rolled, and packed. We did rent a roller so that we could maintain a steady progress and we have a water truck as well, at our use to help get the roads packed down correctly once they are graded. **New Road Construction:** The B and C series of roads are complete and ready for county paving. We expected these to be paved in the next 2-3 weeks with the Counties paving season to start but due to an unforeseen circumstance, they are not starting on this side of the county as planned. These first 2 series will end up being paved with the rest in the August-September time frame. There may be some touch-ups depending on the rain events. We are going to go ahead and apply the P2 emulsion down onto the surfaces. This will help seal the surfaces somewhat to reduce the possibility of rain deteriorating them and cuts the dust down, which has been flat out horrible. All roads that were planned in the non-toad areas, have been constructed and walk-thrus have been completed.

**e. Employee update:**

We have completed interviews for the extra part-time office position and have chosen a candidate. We are moving forward with the process to get her hired. She has 10+ years of AP/AR/Collections experience and is happy to work PT for now.

- 8.) Discussion and possible action regarding Construction of New Office Building  
Paul Hightower stated we had a meeting with the City of Bastrop and BEFCO Engineering regarding the plans for the proposed office building. Paul reviewed the plans and the requirements from the City of Bastrop with the Board and stated the requirements would add an additional \$120k to the project but he would like to discuss other options with the Board and the attorney in Executive Session later in the meeting.
- 9.) Discussion and possible action concerning Establishment of Interim Policies, Procedures and Restrictions relating to District Employees, Operations and Services to limit the Development, Contact and Spread of COVID-19:
- a. Modification of District policies relating to late payment fees and termination of utility services;
  - b. Other matters related thereto.
- Paul Hightower when the PUC enacted their policy regarding late payments and terminations which the District is exempt from their policy the Board decided to enacted our own policy of not charging late fees and not processing terminations for non-payment of service but and we did not set an expiration date. We need to set and expiration date because we have a few that have been abusing the system.

Director Kier asked for examples of abuse.

Mr. Hightower stated there are number of people that have not paid anything on their water bills and one particular customer that is on a cash basis dropped a check off in the drop box we decided to go ahead and deposit the check which was returned by the bank for NSF. This account will be turned over to the District Attorney's office for collection.

Tony Corbett stated most of his client's adopted the similar policy the District did as well as most public entities which is to follow the PUC guideline and now these entities are beginning to establish end dates to the policy and most of them in regards to delinquent sums are advising their customers they have a defined period to pay those account. In some cases, it has been 6 months and other cases it has been 12 months. So, the customer who are delinquent must pay their current bill then they would have a defined date to pay the amount in arrears.

Paul Hightower stated we have discussed setting up payment plans with the customer that are delinquent.

Tony Corbett asked is the District's billing system could accommodate a payment plan and how many customers are in arrears.

Alma Rodriguez stated yes, we could set up a contract for the amount that is in arrears and we have about 20 accounts in arrears.

Tony Corbett stated in regard to those 20 customers in the payment would you reach out to them.

Alma Rodriguez stated she has reached out to everyone who is in arrears on their water bill and they are working with everyone in regard to payment arrangements.

Mr. Corbett suggested end the policy but advise all customers with delinquent amounts that it is possible for them to enter into a payment plan but put the burden on them to contact the District and if they fail to contact the District then it will be become due and payable.

Director Pinard stated she is in favor of giving them until September 10, 2020 billing for the August usage.

Paul Hightower stated we can have Mr. Corbett draft a letter that we can share with customer regarding the past amounts.

Alma Rodriguez wanted to clarify that late fees will be begin with their September bill.

Director Ferguson stated his concern is that the next 4 months may not be enough time for some people to bring their bill current so he would like to leave it up to the discretion of the General Manger and his staff to work with those customers.

Mr. Hightower asked if the Board agreed that payment plans would not be more than 1 year.

The Board agreed not to go more than one year.

Alma Rodriguez stated the currently policy states the staff can make payment arrangements for 3 months so we will need to have a revision stating we can extend payment arrangements to one year.

**Motion: Sam Kier moved to amend the policy to give the staff the discretion to extend the payment plan up to 12 months for people that were impacted by COVID-19. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.**

Paul Hightower also stated we are monitoring all the current COVID activity and debating whether it is safe to keep the office open. We will update, as necessary.

- 10.) Discussion on possible future Interlocal Agreement between District, Bluebonnet Electric Cooperative, and Bastrop County for mulching services  
Paul Hightower stated there has been no discussion on this item.
- 11.) Discussion and possible action regarding Road Committee vacancies  
Paul Hightower stated there is still a vacancy for a Unit 1 Representative and Jo Egitto stated she would take over Unit 1 as well as her unit until someone is found for Unit 1. Paul Hightower stated there is not much paving left in Unit 1.
- 12.) Discussion and possible action regarding the Road Committee

a) Receive Monthly Committee update,

Paul Hightower stated there has not been any Road Committee meetings the past few months. The committee worked hard the end of last year and the beginning on this year to prepare for the annual meeting. Mr. Hightower will poll the committee members to see if there a need for a meeting next month.

**President O’Hanlon announced at 7:21 p.m. that the Board will meet in Executive Session regarding the following items.**

- 13.) Executive Session-
  - a. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board will consult with its attorney in Executive Session to seek legal opinion and advice regarding Agenda Item No. 8;
  - b. The Board may also discuss in Executive Session any other item referenced on this Agenda when authorized pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act.

**The Board Adjourned Executive Session at 7:49 p.m.**

**No action or decisions were made in Executive Session.**

**Regular Session started at 7:51 p.m.**

14.) Discussion and possible action regarding matters discussed in Executive Session

**Motion: Mary Beth O'Hanlon moved to direct the General Manager to pursue other alternatives for the construction of office building and other facilities and bring the findings to the meeting next month. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.**

15.) Board suggestions on future agenda items  
None.

16.) Adjourn

**Motion: Sam Kier moved to adjourn the meeting. Seconded: Scott Ferguson. Vote: Four (4) in favor, motion carries.**

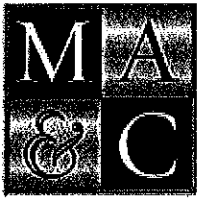
MEETING ADJOURNED AT 7:53 P.M.

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Board Director

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Date



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## **Bastrop County Water Control & Improvement District No. 2**

### **Bookkeeper's Report**

June 30, 2020

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - Operating Water Account**  
As of June 30, 2020

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 06/01/2020</b>				<b>\$408,949.64</b>
<b>Receipts</b>				
	Payment from Standby Fund		163.56	
	Payment from Road Fund		4,260.60	
	Payment from Road Fund - AP Allocation		12,856.18	
	Interest Earned on Checking		17.59	
	Accounts Receivable-W		302,891.70	
	Accounts Receivable - Pump/TWDB Reserve		6,318.34	
<b>Total Receipts</b>				<b>326,507.97</b>
<b>Disbursements</b>				
23605	Alma Rodriguez.	Mileage	(74.87)	
23606	AT&T Mobility	Telephone Expense	(433.18)	
23607	BlueCross BlueShield of Texas	Insurance	(18,584.00)	
23608	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,666.03)	
23609	Time Warner Cable	Telephone/Internet	(120.62)	
23610	Walmart Community/SYNCB	Office Supplies	(45.30)	
23611	Wells Fargo Vendor Fin Serv	Office Equip Lease	(451.86)	
23612	Ameritas Life Insurance Corp	Insurance	(650.20)	
23613	AT&T	Telephone Expense - Lift Station	(127.45)	
23614	Austin Armature Works, LP	Repair & Maintenance	(1,120.00)	
23615	Bastrop Medical	Employee Screening	(260.00)	
23616	BOXX Modular Inc.	Office Rental	(1,204.00)	
23617	Card Service Center	Credit Card Expense	(2,085.45)	
23618	Checkr Inc.	Pre-Employment Screening	(46.50)	
23619	Chesser Homes LLC.	Bore Customer Refund	(550.00)	
23620	Ferguson Enterprises, Inc. #1105	Supplies	(17,845.96)	
23621	Hydro Source Services, Inc.	Maintenance	(10,592.02)	
23622	IHS Landscaping & Services Inc	Mowing	(1,044.00)	
23623	Judy Osborn	Legal Fee	(300.00)	
23624	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
23625	Lowe's Business Account	Materials	(415.14)	
23626	Matrix Imaging Solutions (C)	Printing	(325.44)	
23627	McCoy's Building Supply Corp	Supplies	(354.65)	
23628	TLC Office Systems	Computer	(1,335.00)	
23629	Tractor Supply Co	Materials	(396.93)	
23630	TxTag	VOID: Misc Office	0.00	
23631	Waste Connections	Garbage	(83.93)	
23632	Wex Bank	Fuel	(1,386.61)	
23633	Ameriflex Business Solutions	FSA Purchases	(75.68)	
23634	Ameriflex Business Solutions.	Insurance FSA Fees	(85.00)	
23635	Aqua Beverage Company	Drinking Water	(17.99)	
23636	Aqua Water Supply Corporation	Water Samples	(225.00)	
23637	Associated Supply Company, Inc	Equipment	(2,495.57)	
23638	Barnard Tire & Auto	Maintenance & Repair	(23.00)	
23639	Bastrop WCID No 2 - W/W	WasteWater Service	(151.26)	
23640	Bastrop WCID No 2 - Water	Purchase Water Expense	(268.87)	
23641	BEFCO Engineering, Inc	Engineering Fee - Topographic Survey	(6,630.00)	
23642	Cintas Corporation #86	Uniforms	(918.61)	
23643	Curtis Oltmann Excavation, LLC	Excavation	(8,750.00)	
23644	Deen's Construction, Inc.	Maintenance	(1,500.00)	
23645	DPC Industries, Inc.	Chemicals	(705.54)	

**Bastrop WCID No 2 - Water/Wastewater**  
**Cash Flow Report - Operating Water Account**  
As of June 30, 2020

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
23646	Ferguson Enterprises, Inc. #1105	Supplies	(616.78)	
23647	Heussner Co., Inc	Chemicals	(430.00)	
23648	La Grange NAPA	Repair Vehicle	(249.97)	
23649	McLean & Howard, LLP	Legal Fees	(675.00)	
23650	Quadient Inc	Office Equip Lease	(151.66)	
23651	Quill Corporation	Office Supplies	(62.10)	
23652	Riley Fox Endeavors LLC	Lease for Building Lot Space	(518.48)	
23653	Time Warner Cable	Telephone/Internet	(125.31)	
23654	Trac N Trol, Inc.	SCADA	(765.13)	
23655	Tyler Technologies Inc	Maint Agreement Incode	(390.00)	
23656	Unum Life Insurance Company	Insurance Premium	(547.34)	
23657	US Postal Service	Post Box Rental	(130.00)	
23658	Bastrop WCID No 2	Petty Cash Replenish	(1.86)	
23659	Dan Hugo	Customer Deposit Refund	(200.00)	
23660	Pam Barber & Henry Barbaer	Customer Deposit Refund	(32.01)	
23661	Brandon & Melanie Prewitt	Customer Deposit Refund	(29.01)	
23662	George Goertz	Customer Deposit Refund	(64.46)	
23663	Johnny & Sarah Holland	Customer Deposit Refund	(97.38)	
23664	Russell Hatch	Customer Deposit Refund	(78.14)	
23665	Elizabeth Kana-Tran	Customer Deposit Refund	(73.69)	
23666	Don & Steven Richardson	Customer Deposit Refund	(19.41)	
23667	Teresa & Jerry Angel	Customer Deposit Refund	(162.97)	
23668	Chris Desilva	Customer Deposit Refund	(39.25)	
23669	Angelia Foster	Customer Deposit Refund	(54.08)	
23670	James & Mandy Voigt	Customer Deposit Refund	(40.88)	
23671	Amegy Bank of Texas.	Fiscal Agent Fees	(1,150.00)	
23672	DPC Industries, Inc.	Chemicals	(200.00)	
23673	Esquivel Enterprise	Cleaning	(400.00)	
23674	Ferguson Enterprises, Inc. #1105	Materials	(1,244.24)	
23675	Fluid Meter Service, Corp	Meter	(875.00)	
23676	Frontier Communications	Answering Service	(70.09)	
23677	Home Depot	Materials & Maintenance	(411.60)	
23678	Humana Hlth Plan TX	Insurance Premium	(136.93)	
23679	Johnson Lab & Supply Inc.	Materials & Maintenance	(818.88)	
23680	Matrix Imaging Solutions (C)	Printing	(3,600.00)	
23681	Professional Image Communications	Answering Service	(190.00)	
23682	Shaun K Moore	Building	(7,600.00)	
23683	Tyler Technologies Inc	Maint Agreement Incode	(2,870.30)	
23684	Wells Fargo Vendor Fin Scr	Equipment Lease	(1,247.92)	
23685	Comptroller of Public Accounts	2019 Unclaimed Property	(322.26)	
23686	Ameritas Life Insurance Corp	Insurance	(676.24)	
23687	AT&T Mobility	Telephone Expense	(433.18)	
23688	BlueCross BlueShield of Texas	Insurance	(17,776.00)	
23689	DSHS Central Lab MC2004	Water Samples	(1,179.52)	
23690	Elvin Clark	Customer Deposit Refund	(116.67)	
23691	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(303.53)	
23692	McCoy's Building Supply Corp	Materials	(189.80)	
EFT	Bluebonnet Electric Coop	Utility Expense	(5,509.81)	
EFT	City of Bastrop	Purchase Sewer Service	(10,544.32)	

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - Operating Water Account**  
 As of June 30, 2020

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(6,686.70)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,265.49)	
INT/SRV	Bastrop WCID No 2	Bank Fee	(30.00)	
INT/SRV	First National Bank	Customer Returned Items	(526.80)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 05/20/20-06/02/20	(19,134.75)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 06/03/20-06/16/20	(17,782.57)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 06/03/20-06/16/20	(184.62)	
PAYROLL	Alliance Payroll	Payroll Fees	(228.60)	
PAYROLL	United States Treasury	Payroll Liabilites	(11,858.45)	
PAYROLL	Alliance Payroll	Payroll Liabilites Adjustment	(1,376.47)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - May	(36,749.92)	
<b>Total Disbursements</b>			(247,226.18)	(247,226.18)
<b>BALANCE AS OF 06/30/2020</b>				<b>\$488,231.43</b>

Bastrop WCID No 2 - Water/Wastewater  
**Cash Flow Report - TWDB WW Account**  
 As of June 30, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 06/01/2020				\$572.00
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 06/30/2020				\$572.00

Bastrop WCID No 2 - Standby  
**Cash Flow Report - Standby Operating Account**  
 As of June 30, 2020

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 06/01/2020</b>				<b>\$95,041.61</b>
<b>Receipts</b>				
	No Receipts Activity		<u>0.00</u>	
<b>Total Receipts</b>				<b>0.00</b>
<b>Disbursements</b>				
3982	Bastrop WCID No 2 Water	AP Allocation	<u>(163.56)</u>	
<b>Total Disbursements</b>				<u>(163.56)</u>
<b>BALANCE AS OF 06/30/2020</b>				<b><u><u>\$94,878.05</u></u></b>

Bastrop WCID No 2 - Roads  
**Cash Flow Report - Road Const Operating Account**  
 As of June 30, 2020

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 06/01/2020</b>				<b>\$179,062.44</b>
<b>Receipts</b>				
	Accounts Receivable		45,485.97	
<b>Total Receipts</b>				<b>45,485.97</b>
<b>Disbursements</b>				
5238	973 Materials, LLC	Recycled Base	(1,193.33)	
5239	K3 Transport LLC	Materials	(1,091.04)	
5240	McCreary, Veselka, Bragg & Allen PC	Attorney Fees - April & May 2020	(1,851.64)	
5241	Midtex Materials LLC	Limestone Base	(49,455.38)	
5242	WJC Constructors, LLC	Pay App #3 - Roads	(44,453.91)	
5243	Bastrop WCID No 2 Water	Transfer to Water - AP Reimbursement	(17,116.78)	
5244	BEFCO Engineering, Inc.	Engineering Fees - RC - Task #5 Construction Pha	(720.00)	
5245	Midtex Materials LLC	Limestone Base	(9,788.77)	
5246	Smith Supply Company	Capital Outlay	(489.95)	
5247	973 Materials, LLC	Recycled Base	(737.30)	
5248	Tractor Supply Credit Plan	Repairs - Equipment	(302.98)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(388.22)	
<b>Total Disbursements</b>				<b>(127,589.30)</b>
<b>BALANCE AS OF 06/30/2020</b>				<b>\$96,959.11</b>

**Bastrop County Water Control & Improvement District No. 2**

**Account Balances**

As of June 30, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Water/Wastewater</b>					
<b>Money Market Funds</b>					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.05 %	641,805.07	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	376,208.81	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	71,239.98	Water MM
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	145,862.28	Water Cap Improv
TEXPOOL (XXXX0001)	04/30/2019		0.22 %	456,893.70	TWDB Reserve fund
TEXPOOL (XXXX0002)	05/30/2019		0.22 %	1,269,136.73	Water
TEXPOOL (XXXX0003)	02/04/2020		0.22 %	612,752.19	Building Funds
<b>Checking Account(s)</b>					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	488,231.43	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
<b>Totals for Water/Wastewater Fund:</b>				<b>\$4,062,702.19</b>	
<b>Fund: Standby</b>					
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2687)			0.10 %	94,878.05	Standby Operating
<b>Totals for Standby Fund:</b>				<b>\$94,878.05</b>	
<b>Fund: Roads</b>					
<b>Money Market Funds</b>					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	576,818.69	Road Const MM
<b>Checking Account(s)</b>					
ROSCOE STATE BANK (XXXX2709)			0.10 %	96,959.11	Road Const Operating
<b>Totals for Roads Fund:</b>				<b>\$673,777.80</b>	
<b>Grand total for Bastrop County Water Control &amp; Improvement District No. 2:</b>				<b>\$4,831,358.04</b>	

Bastrop County Water Control & Improvement District No. 2

**District Debt Service Payments**

07/01/2020 - 06/30/2021

<u>Paying Agent</u>	<u>Series</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
<b>Debt Service Payment Due 12/01/2020</b>						
Amegy Bank of Texas	2016	12/01/2020		260,000.00	90,499.50	350,499.50
		<b>Total Due 12/01/2020</b>		<b>260,000.00</b>	<b>90,499.50</b>	<b>350,499.50</b>
<b>Debt Service Payment Due 06/01/2021</b>						
Amegy Bank of Texas	2016	06/01/2021		0.00	87,873.50	87,873.50
		<b>Total Due 06/01/2021</b>		<b>0.00</b>	<b>87,873.50</b>	<b>87,873.50</b>
		<b>District Total</b>		<b>\$260,000.00</b>	<b>\$178,373.00</b>	<b>\$438,373.00</b>

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Water-Revenue</b>					
14110 · TV Water Sales	121,671	129,167	641,861	775,000	1,550,000
14115 · Water Late Charge Income	0	2,708	6,508	16,250	32,500
14120 · TV Tap Fees	39,050	16,250	170,600	97,500	195,000
14125 · Capital Reserve Fee	16,041	6,708	74,710	40,250	80,500
14130 · Water Line Bore	5,900	3,333	13,650	20,000	40,000
14135 · Water Line Extension	0	625	0	3,750	7,500
14145 · Returned Check Fee	0	17	0	100	200
14148 · Pools	110	25	220	150	300
14150 · Maps Sold	25	21	100	125	250
14155 · Office Rents	275	275	1,650	1,650	3,300
14160 · Other Income-W	70	5,417	1,488	32,500	65,000
14170 · Reconnect Fee	0	1,250	2,550	7,500	15,000
14175 · Interest-W	434	1,667	8,284	10,000	20,000
14180 · Copies & Faxes	0	4	1	25	50
14190 · Irrigation Systems	0	25	0	150	300
14197 · Proceeds from Sale	0	0	323,417	0	0
<b>Total Water-Revenue</b>	<b>183,575</b>	<b>167,492</b>	<b>1,245,038</b>	<b>1,004,950</b>	<b>2,009,900</b>
<b>Total Income</b>	<b>183,575</b>	<b>167,492</b>	<b>1,245,038</b>	<b>1,004,950</b>	<b>2,009,900</b>
<b>Expense</b>					
<b>Water-Expense</b>					
<b>16100 · Payroll</b>					
16100a · Salaries	43,117	54,167	256,164	325,000	650,000
16100b · Over Time	1,674	1,500	9,624	9,000	18,000
16100c · Double Time	71	208	1,232	1,250	2,500
16100e · Holiday	2,471	3,208	18,333	19,250	38,500
16100f · Annual Leave	1,347	2,083	6,056	12,500	25,000
16100g · Sick	1,195	1,042	7,003	6,250	12,500
16100h · Personal Time	136	250	1,500	1,500	3,000
16100k · FICA	3,687	5,000	23,330	30,000	60,000
16100m · Retirement-Life	3,661	5,417	23,450	32,500	65,000
16100n · SUI	1,458	167	1,874	1,000	2,000
16100o · Longevity Pay	0	958	0	5,750	11,500
16100p · FUTA	27	83	575	500	1,000
16100q · On Call Pay	411	417	18,638	2,500	5,000
<b>Total 16100 · Payroll</b>	<b>59,256</b>	<b>74,500</b>	<b>367,782</b>	<b>447,000</b>	<b>894,000</b>
<b>16110 · Health Insurance</b>					
16110a · Insurance-Medical	14,794	14,583	91,262	87,500	175,000
16110b · Insurance-Dental	454	583	2,837	3,500	7,000
16110c · Insurance-Vision	273	146	1,105	875	1,750
16110d · HSA	0	125	0	750	1,500
16110e · Insurance-Life	543	625	3,148	3,750	7,500
<b>Total 16110 · Health Insurance</b>	<b>16,065</b>	<b>16,062</b>	<b>98,353</b>	<b>96,375</b>	<b>192,750</b>
<b>16116 · Office Building Rental</b>	1,722	1,333	9,643	8,000	16,000
			10		

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
16117 - Payroll Service Fee	229	400	1,617	2,400	4,800
16118 - Hand Tools	0	417	14	2,500	5,000
16120 - Wellness Program	0	83	0	500	1,000
16121 - Uniforms-W	671	958	3,466	5,750	11,500
16122 - Mileage	87	625	482	3,750	7,500
16123 - Vehicle Usage	0	167	0	1,000	2,000
16124 - Admin Allocations	(4,111)	(7,542)	(49,258)	(45,250)	(90,500)
16125 - PPE Allocations	(10,912)	(13,958)	(69,973)	(83,750)	(167,500)
16125a - EOM Salary Reimburs from WW	(9,189)	(10,417)	(57,798)	(62,500)	(125,000)
16126 - Answering Service	190	208	1,140	1,250	2,500
16127 - Repairs-Contracted-W	0	125	0	750	1,500
16128 - Maint Agreement-Hand Held	0	208	780	1,250	2,500
16128a - Contracted Taps - Water	0	583	0	3,500	7,000
16129 - Maint Agreement-Incode-W	1,345	1,083	3,404	6,500	13,000
16130 - Office Equip Lease	604	1,250	5,857	7,500	15,000
16131 - Pest Control	0	25	0	150	300
16133 - Water Well Admin Service Fee	0	25	0	150	300
16134 - Cleaning-Office	200	0	1,200	0	0
16135 - Garbage	84	83	504	500	1,000
16136 - Cleaning-Maint Building	200	250	1,200	1,500	3,000
16137 - Backflow Inspection	0	0	375	0	0
16138 - Chemicals-Chlorine	0	1,458	5,277	8,750	17,500
16138a - Contract Labor	0	417	0	2,500	5,000
16139 - Field Equip Rental-W	0	833	650	5,000	10,000
16140 - Fuel-W	117	1,167	4,548	7,000	14,000
16141 - Repairs & Maint-W	0	1,500	1,054	9,000	18,000
16142 - Materials-W	2,972	5,417	50,056	32,500	65,000
16143 - Water Testing-W	0	0	1,600	0	0
16144 - Safety Supplies-W	0	333	1,205	2,000	4,000
16145 - Damage Claims	0	2,083	0	12,500	25,000
16146 - Water Samples	0	1,000	4,594	6,000	12,000
16147 - Repairs & Maint-Water Well	4,952	2,083	9,135	12,500	25,000
16149 - Computer-W	452	2,083	17,490	12,500	25,000
16150 - Depreciation-W	16,764	20,000	100,583	120,000	240,000
16151 - Dues & Subscriptions	0	67	736	400	800
16152 - Election Costs	0	250	0	1,500	3,000
16153 - Fax	0	8	0	50	100
16154 - Late Fees-W	25	125	55	750	1,500
16155 - Internet	246	167	1,070	1,000	2,000
16156 - Printing-W	260	833	3,324	5,000	10,000
16156a - Janitorial Supplies	0	17	0	100	200
16157 - Office Supplies-W	62	417	2,021	2,500	5,000
16158 - Misc-W	28	5,000	738	30,000	60,000
16159 - Medical-W	0	42	0	250	500
16160 - Misc Office-W	98	208	1,526	1,250	2,500
16161 - Pre-Employment Screening	0	42	632	250	500
16163 - Postage & Delivery	4,115	1,250	8,483	7,500	15,000
16164 - Public Notice	0	250	399	1,500	3,000
16165 - Telephone-W	198	833	3,611	5,000	10,000
16166 - License-W	0	208	222	1,250	2,500
16166a - Advertising	0	42	0	250	500

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
16167 · Bank Fees-W	30	42	220	250	500
16168 · Filing Fees-W	0	0	0	0	0
16169 · TCEQ Fees-W	0	667	0	4,000	8,000
16171 · CC Fees	2,265	2,667	19,823	16,000	32,000
16172 · Interest Bonds-W	2,262	2,263	13,575	13,575	27,150
16174 · Accounting-W	1,206	1,667	9,209	10,000	20,000
16175 · Appraiser	0	125	0	750	1,500
16176 · Audit-W	0	1,250	8,640	7,500	15,000
16177 · Engineering-W	0	5,000	6,630	30,000	60,000
16178 · Legal-W	0	2,500	5,555	15,000	30,000
16179 · Insurance-W					
16179a · Insurance-Property-W	0	458	0	2,750	5,500
16179b · Insurance-Vehicles-W	0	142	0	850	1,700
16179c · Insurance-Misc-W	0	17	0	100	200
16179d · Insurance-E&O-W	0	42	0	250	500
16179e · Insurance-Liability-W	0	75	0	450	900
16179f · Insurance-Bonding	0	25	175	150	300
16179g · Insurance-FSA	85	417	685	2,500	5,000
16179h · Insurance-WC-W	0	333	0	2,000	4,000
16179i · Insurance- Wells	0	458	0	2,750	5,500
<b>Total 16179 · Insurance-W</b>	<b>85</b>	<b>1,967</b>	<b>860</b>	<b>11,800</b>	<b>23,600</b>
16180 · Repairs-Bldg-W	75	1,667	313	10,000	20,000
16181 · Repairs-Equip-W	50	417	3,133	2,500	5,000
16182 · Repairs-Vehicles-W	467	500	5,729	3,000	6,000
16182a · Yard Maintenance-Mowing	0	1,250	5,220	7,500	15,000
16183 · Travel					
16183a · Travel-Air	0	42	255	250	500
16183b · Travel-Lodging	0	333	400	2,000	4,000
16183c · Travel-Meals	11	83	505	500	1,000
16183d · Travel-Rental Car	0	21	0	125	250
<b>Total 16183 · Travel</b>	<b>11</b>	<b>479</b>	<b>1,159</b>	<b>2,875</b>	<b>5,750</b>
16184 · Training-W	0	417	75	2,500	5,000
16185 · Electricity					
16185a · Electricity-Maint Bldg	0	208	1,145	1,250	2,500
16185b · Electricity-Office Bldg	0	667	2,436	4,000	8,000
16185c · Electricity-Wells	0	3,333	17,097	20,000	40,000
16185d · Electricity-WW Lift Station	0	42	0	250	500
<b>Total 16185 · Electricity</b>	<b>0</b>	<b>4,250</b>	<b>20,677</b>	<b>25,500</b>	<b>51,000</b>
16186 · Water-Maint Bldg	0	142	960	850	1,700
16187 · Water-Office Bldg	0	158	534	950	1,900
16188 · Computer Supplies	0	833	3,943	5,000	10,000
16189 · Labor-Service Lines & Tap-W	0	2,083	1,500	12,500	25,000
16195 · Meter Testing Charges	0	0	95	0	0
16196 · Permits	0	100	0	600	1,200
16197 · Small Equipment Purchases	0	333	0	2,000	4,000
16199 · Communication/Radios	0	2,083	1,591	12,500	25,000

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Water**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
Total Water-Expense	93,180	147,462	647,235	884,775	1,769,550
Total Expense	93,180	147,462	647,235	884,775	1,769,550
Net Ordinary Income	90,395	20,029	597,804	120,175	240,350
Other Income/Expense					
Other Income	0	82,054	0	492,325	984,650
14000 - Assigned Surplus	0	82,054	0	492,325	984,650
Total Other Income	0	82,054	0	492,325	984,650
Other Expense					
Capital Outlay-W					
17100 - Vehicles-W	0	2,917	17,667	17,500	35,000
17101 - Equipment-W	624	3,333	8,231	20,000	40,000
17102 - Meters-W	875	833	5,201	5,000	10,000
17103 - Furniture & Fixtures-W	0	1,667	0	10,000	20,000
17104 - Software-W	0	2,083	0	12,500	25,000
17106 - Line Extension-W	0	4,167	4,200	25,000	50,000
17107 - Buildings-W	7,600	8,333	22,244	50,000	100,000
17108 - Water Line Improvements-W	0	62,500	39,868	375,000	750,000
17109 - Capital Outlay Culverts-W	8,750	2,500	43,144	15,000	30,000
17110 - Capital Outlay-W	0	0	26,000	0	0
17115 - Water Tank Main - W	0	8,333	0	50,000	100,000
17121 - Water Well Cap Improv-W	0	5,417	0	32,500	65,000
Total Capital Outlay-W	17,849	102,083	166,554	612,500	1,225,000
Total Other Expense	17,849	102,083	166,554	612,500	1,225,000
Net Other Income	(17,849)	(20,029)	(166,554)	(120,175)	(240,350)
Net Income	72,546	0	431,250	(0)	0

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Wastewater**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Wastewater-Revenue					
14215 · WW Fees	58,235	58,792	373,406	352,750	705,500
14216 · Commercial WW Fees	2,845	2,083	17,706	12,500	25,000
14220 · WW Bore	880	1,667	4,020	10,000	20,000
14225 · WW Tap Fees	45,533	23,333	230,017	140,000	280,000
14230 · Pump Maintenance	0	500	551	3,000	6,000
14235 · Debt Service Reserve Fee	6,364	9,167	24,531	55,000	110,000
14275 · Interest-WW Reserve	0	25	0	150	300
14276 · Interest-WW	140	1,250	3,320	7,500	15,000
<b>Total Wastewater-Revenue</b>	<b>113,997</b>	<b>96,817</b>	<b>653,550</b>	<b>580,900</b>	<b>1,161,800</b>
<b>Total Income</b>	<b>113,997</b>	<b>96,817</b>	<b>653,550</b>	<b>580,900</b>	<b>1,161,800</b>
<b>Expense</b>					
Wastewater-Expense					
16221 · Uniforms-WW	0	833	2,795	5,000	10,000
16222 · W/W Salary Allocations	9,189	10,417	57,798	62,500	125,000
16229 · Maint Agreement-Incode-WW	195	333	195	2,000	4,000
16233 · Lift Station Admin Service Fee	0	208	1,150	1,250	2,500
16238 · W/W Chemicals	1,175	0	1,175	0	0
16239 · Field Equip Rental-WW	0	625	1,004	3,750	7,500
16240 · Fuel-WW	0	1,042	3,769	6,250	12,500
16241 · Repairs & Maint-WW	0	1,250	0	7,500	15,000
16242 · Materials-WW	7,072	3,750	21,358	22,500	45,000
16243 · Meter Testing-WW	0	19	0	113	225
16244 · Safety Supplies-WW	0	333	598	2,000	4,000
16247 · Repairs & Maint-Lift Stat-WW	0	833	495	5,000	10,000
16248 · Grinder Pump Repair-WW	0	2,083	19,140	12,500	25,000
16250 · Depreciation-WW	37,347	38,333	224,084	230,000	460,000
16251 · Tools	0	292	14	1,750	3,500
16257 · Office Supplies-WW	0	33	0	200	400
16258 · Misc-WW	0	83	0	500	1,000
16259 · Medical-WW	0	25	253	150	300
16260 · Op & Maint-City of Bastrop-WW	0	10,833	47,418	65,000	130,000
16265 · Telephone-WW	0	83	0	500	1,000
16266 · License-WW	0	50	0	300	600
16268 · Filing Fees-WW	0	33	400	200	400
16269 · TCEQ Fees-WW	0	267	0	1,600	3,200
16272 · Interest Bonds-WW	12,821	12,821	76,925	76,925	153,850
16274 · Accounting-WW	1,072	1,667	8,158	10,000	20,000
16276 · Audit-WW	0	1,250	7,680	7,500	15,000
16277 · Engineering-WW	0	833	0	5,000	10,000
16278 · Legal-WW	0	417	0	2,500	5,000

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Wastewater**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
16279 - Insurance-WW					
16279a - Insurance-Property-WW	0	275	0	1,650	3,300
16279b - Insurance-Vehicles-WW	0	167	0	1,000	2,000
16279c - Insurance-Misc-WW	0	46	0	275	550
16279d - Insurance-E&O-WW	0	46	0	275	550
16279e - Insurance-Liability-WW	0	83	0	500	1,000
16279h - Insurance-WC-WW	0	500	0	3,000	6,000
<b>Total 16279 - Insurance-WW</b>	<b>0</b>	<b>1,117</b>	<b>0</b>	<b>6,700</b>	<b>13,400</b>
16281 - Repairs-Equip-WW					
16282 - Repairs-Vehicles-WW	50	417	3,502	2,500	5,000
16283 - Yard Maintenance-Mowing	0	333	2,615	2,000	4,000
16284 - Training-WW	0	208	0	1,250	2,500
16285 - Electricity-Lift Stations	0	83	1,475	500	1,000
16286 - Water-Lift Stations	0	417	1,967	2,500	5,000
16289 - Labor-Service Lines & Tap-WW	0	667	756	4,000	8,000
16294 - Travel - Lodging	0	167	0	1,000	2,000
16295 - Travel - Meals	0	42	0	250	500
16296 - Travel - Rental Car	0	17	0	100	200
16297 - Small Equipment Purchaes-WW	0	83	0	500	1,000
<b>Total Wastewater-Expense</b>	<b>68,921</b>	<b>92,315</b>	<b>484,723</b>	<b>553,888</b>	<b>1,107,775</b>
<b>Total Expense</b>	<b>68,921</b>	<b>92,315</b>	<b>484,723</b>	<b>553,888</b>	<b>1,107,775</b>
<b>Net Ordinary Income</b>	<b>45,075</b>	<b>4,502</b>	<b>168,826</b>	<b>27,012</b>	<b>54,025</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
14002 - Assigned Surplus - WW	0	2,581	0	15,488	30,975
<b>Total Other Income</b>	<b>0</b>	<b>2,581</b>	<b>0</b>	<b>15,488</b>	<b>30,975</b>
<b>Other Expense</b>					
<b>Capital Outlay-WW</b>					
17200 - Vehicles-WW	0	2,917	17,667	17,500	35,000
17201 - Equipment-WW	624	3,333	8,231	20,000	40,000
17204 - Software-WW	0	0	318	0	0
17206 - WW Line Extensions-WW	0	0	750	0	0
17208 - Wastewater Improv-WW	0	833	0	5,000	10,000
17211 - Capital Outlay Grinder Pumps-WW	0	0	12,631	0	0
<b>Total Capital Outlay-WW</b>	<b>624</b>	<b>7,083</b>	<b>39,597</b>	<b>42,500</b>	<b>85,000</b>
<b>Total Other Expense</b>	<b>624</b>	<b>7,083</b>	<b>39,597</b>	<b>42,500</b>	<b>85,000</b>

**Bastrop WCID No 2 - Water/Wastewater  
Actual vs Budget Wastewater**

June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Net Other Income</b>	(624)	(4,502)	(39,597)	(27,013)	(54,025)
<b>Net Income</b>	44,451	0	129,230	(0)	0

**Bastrop WCID No 2 - Roads**  
**Actual vs Budget-RC**  
 June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Road Construction-Revenue					
34210 · Assessments	41,562	104,167	509,559	625,000	1,250,000
34215 · Assessments-Prior to 97	348	833	9,213	5,000	10,000
34220 · Late Fee	0	2,083	10,301	12,500	25,000
34225 · Late Fee- Prior	1,245	100	4,353	600	1,200
34235 · Lien Fees	1,540	2,083	15,700	12,500	25,000
34240 · Deed Admin Fee	0	100	710	600	1,200
34245 · Returned Check Fee	0	0	30	0	0
34250 · Filing Fees	0	250	424	1,500	3,000
34255 · Driveway	440	150	1,120	900	1,800
34265 · Attorney Fees	995	2,083	12,667	12,500	25,000
34270 · Allocation to Maintenance Fund	(25,000)	(25,000)	(150,000)	(150,000)	(300,000)
34275 · Interest-RC	190	83	689	500	1,000
<b>Total Road Construction-Revenue</b>	<b>21,320</b>	<b>86,933</b>	<b>414,765</b>	<b>521,600</b>	<b>1,043,200</b>
<b>Total Income</b>	<b>21,320</b>	<b>86,933</b>	<b>414,765</b>	<b>521,600</b>	<b>1,043,200</b>
<b>Expense</b>					
Road Construction-Expense					
36210 · Salary Allocations from Water	6,432	6,979	40,408	41,875	83,750
36224 · Admin Allocations from Water-RC	4,111	7,542	49,258	45,250	90,500
36229 · Maint Agreement-Unicode-RC	1,200	625	2,894	3,750	7,500
36239 · Field Equip Rental	0	125	0	750	1,500
36241 · Repair & Maint-RC	0	42	0	250	500
36245 · Damage Claims	0	4	0	25	50
36258 · Misc	0	417	0	2,500	5,000
36263 · Postage	0	500	2,575	3,000	6,000
36268 · Filing Fees	171	417	837	2,500	5,000
36270 · Bad Debt	0	3,750	0	22,500	45,000
36271 · CC Fees	388	1,000	6,587	6,000	12,000
36272 · Attorney Fees (County)	0	250	11,294	1,500	3,000
36273 · Taxes- Property	0	0	510	0	0
36274 · Accounting	737	917	5,609	5,500	11,000
36276 · Audit-RC	0	833	5,280	5,000	10,000
36277 · Engineering-RC	0	14,583	4,315	87,500	175,000
36278 · Legal-RC	0	2,500	1,675	15,000	30,000
36279 · Insurance					
36279b · Insurance- Vehicles	0	208	0	1,250	2,500
36279c · Insurance-Misc	0	125	0	750	1,500
36279h · Insurance- WC	0	500	1,955	3,000	6,000
<b>Total 36279 · Insurance</b>	<b>0</b>	<b>833</b>	<b>1,955</b>	<b>5,000</b>	<b>10,000</b>

**Bastrop WCID No 2 - Roads**  
**Actual vs Budget-RC**  
 June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
36280 · Other Professional Fees	0	83	0	500	1,000
36294 · Road Fees Written Off	0	2,083	0	12,500	25,000
36295 · Lien Fees Written Off	0	500	0	3,000	6,000
36296 · Road Late Fees Written Off	0	583	0	3,500	7,000
36297 · Road Prior Written Off	0	1,417	0	8,500	17,000
36298 · Attorney Fees Written Off	0	1,250	0	7,500	15,000
<b>Total Road Construction-Expense</b>	<b>13,039</b>	<b>47,233</b>	<b>133,197</b>	<b>283,400</b>	<b>566,800</b>
<b>Total Expense</b>	<b>13,039</b>	<b>47,233</b>	<b>133,197</b>	<b>283,400</b>	<b>566,800</b>
<b>Net Ordinary Income</b>	<b>8,280</b>	<b>39,700</b>	<b>281,569</b>	<b>238,200</b>	<b>476,400</b>
<b>Other Income/Expense</b>					
Other Income	0	34,050	0	204,300	408,600
34285 · Assigned Surplus - RC	0	34,050	0	204,300	408,600
<b>Total Other Income</b>	<b>0</b>	<b>34,050</b>	<b>0</b>	<b>204,300</b>	<b>408,600</b>
<b>Other Expense</b>					
Road Construction-Capital					
37285 · Capital Outlay-RC	0	73,750	388,199	442,500	885,000
<b>Total Road Construction-Capital</b>	<b>0</b>	<b>73,750</b>	<b>388,199</b>	<b>442,500</b>	<b>885,000</b>
<b>Total Other Expense</b>	<b>0</b>	<b>73,750</b>	<b>388,199</b>	<b>442,500</b>	<b>885,000</b>
<b>Net Other Income</b>	<b>0</b>	<b>(39,700)</b>	<b>(388,199)</b>	<b>(238,200)</b>	<b>(476,400)</b>
<b>Net Income</b>	<b>8,280</b>	<b>(0)</b>	<b>(106,630)</b>	<b>0</b>	<b>0</b>

**Bastrop WCID No 2 - Roads**  
**Actual vs Budget-RM**  
 June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Road Maintenance-Revenue					
34160 · Other-RM	0	12,500	0	75,000	150,000
34165 · FEMA Payments	0	0	97,785	0	0
34176 · Transfer from Road Construction	25,000	25,000	150,000	150,000	300,000
<b>Total Road Maintenance-Revenue</b>	<b>25,000</b>	<b>37,500</b>	<b>247,785</b>	<b>225,000</b>	<b>450,000</b>
<b>Total Income</b>	<b>25,000</b>	<b>37,500</b>	<b>247,785</b>	<b>225,000</b>	<b>450,000</b>
<b>Expense</b>					
Road Maintenance-Expense					
36124 · Salary Allocations from Water	4,480	6,979	29,565	41,875	83,750
36127 · Repairs- Contracted-RM	0	8,333	800	50,000	100,000
36128 · Contract Labor- RM	0	5,000	0	30,000	60,000
36139 · Field Equipment Rental- RM	0	2,054	0	12,325	24,650
36141 · R&M-RM	0	1,667	0	10,000	20,000
36142 · Materials-RM	1,327	10,417	7,183	62,500	125,000
36144 · Safety Supplies-RM	0	417	0	2,500	5,000
36146 · Equip. Small	0	83	0	500	1,000
36147 · Permit Fees	0	175	0	1,050	2,100
36148 · Materials- Hauling-RM	0	0	4,461	0	0
36174 · Accounting	168	167	1,275	1,000	2,000
36176 · Audit-RM	0	333	1,200	2,000	4,000
36177 · Engineering-RM	0	1,667	0	10,000	20,000
36178 · Legal-RM	0	167	0	1,000	2,000
36179 · Insurance-WC-RM	0	42	0	250	500
36181 · Repairs- Equip-RM	303	0	1,135	0	0
36182 · Repairs- Vehicles-RM	0	0	221	0	0
<b>Total Road Maintenance-Expense</b>	<b>6,277</b>	<b>37,500</b>	<b>45,840</b>	<b>225,000</b>	<b>450,000</b>
<b>Total Expense</b>	<b>6,277</b>	<b>37,500</b>	<b>45,840</b>	<b>225,000</b>	<b>450,000</b>
<b>Net Ordinary Income</b>	<b>18,723</b>	<b>(0)</b>	<b>201,945</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>18,723</b>	<b>(0)</b>	<b>201,945</b>	<b>0</b>	<b>0</b>

**Bastrop WCID No 2 - Standby  
Actual vs Budget  
June 2020**

Ordinary Income/Expense	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
<b>Income</b>					
25300 · Pine Forest Standby	0	417	588	2,500	5,000
25500 · TV Standby	0	417	120	2,500	5,000
25600 · Late Fees	0	0	60	0	0
25700 · Lien Fees	0	0	0	0	0
25710 · Attorney Fees	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>833</b>	<b>768</b>	<b>5,000</b>	<b>10,000</b>
<b>Expense</b>					
27110 · Admin Allocations	0	417	0	2,500	5,000
27160 · Accounting	168	167	1,275	1,000	2,000
27170 · Audit	0	208	1,200	1,250	2,500
27190 · Legal	0	42	0	250	500
<b>Total Expense</b>	<b>168</b>	<b>833</b>	<b>2,475</b>	<b>5,000</b>	<b>10,000</b>
<b>Net Ordinary Income</b>	<b>(168)</b>	<b>0</b>	<b>(1,707)</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>(168)</b>	<b>0</b>	<b>(1,707)</b>	<b>0</b>	<b>0</b>

**Bastrop WCID No 2 - Water/Wastewater**  
**Balance Sheet**  
As of June 30, 2020

	Jun 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11110 · Operating - Water	488,231.43
11220 · TWDB WW	572.00
<b>Total Checking/Savings</b>	488,803.43
<b>Other Current Assets</b>	
<b>Accounts Receivable</b>	
11150 · Accounts Receivable-W	32,483.66
11250 · Accounts Receivable - WW	14,133.30
<b>Total Accounts Receivable</b>	46,616.96
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	2,555,884.88
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	167.50
11172 · Due from RM-W	5,479.17
11173 · Due from RC-W	12,480.24
11175 · FEMA Receivable	23,500.00
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,018,013.88
11260 · Allowance for Doubtful-WW	(4,414.45)
<b>Total Other Current Assets</b>	3,648,936.24
<b>Total Current Assets</b>	4,137,739.67
<b>Fixed Assets</b>	
11190 · Accumulated Depreciation-W	(3,483,612.38)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	5,195,200.27
11290 · Accumulated Depreciation-WW	(3,068,608.68)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,891,257.94
<b>Total Fixed Assets</b>	6,710,403.15
<b>TOTAL ASSETS</b>	10,848,142.82
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
12000 · Accounts Payable	(960.85)
<b>Total Accounts Payable</b>	(960.85)
<b>Other Current Liabilities</b>	
12140 · Accrued Salaries	23,819.09
12144 · FSA Employee Flexible Spending	18,381.38
12145 · Benefit Liability	(23,212.98)
12160 · Deposits	248,255.00
12170 · Due to TCEQ-W	3,212.77
12180 · Groundwater Assessments Pay-W	1,640.88
12191 · FEMA Payments Deferred Revenue	23,500.00

**Bastrop WCID No 2 - Water/Wastewater**  
**Balance Sheet**  
As of June 30, 2020

	Jun 30, 20
12270 · Due to TCEQ-WW	1,901.21
12280 · Bonds Payable-TWDB-WW	5,320,000.00
<b>Total Other Current Liabilities</b>	5,617,497.35
<b>Total Current Liabilities</b>	5,616,536.50
<b>Total Liabilities</b>	5,616,536.50
<b>Equity</b>	
13110 · Unrestricted Fund Balance-W	2,059,747.21
13120 · Restricted Fund Balance-Bond	65,000.00
13140 · Capital Assets Fund Balance-W	1,834,568.00
13220 · Unrestricted Fund Balance-WW	905,603.05
13240 · Capital Assets Fund Balance-WW	(193,791.00)
Net Income	560,479.06
<b>Total Equity</b>	5,231,606.32
<b>TOTAL LIABILITIES &amp; EQUITY</b>	10,848,142.82

**Bastrop WCID No 2 - Roads**  
**Balance Sheet**  
As of June 30, 2020

	Jun 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
31210 · Road Const Operating	96,959.11
<b>Total Checking/Savings</b>	96,959.11
<b>Other Current Assets</b>	
31230 · Time Deposits-RC	576,818.69
31250 · Accounts Receivable-RC	2,898,195.14
31260 · Allowance for Doubtful-RC	(1,523,656.89)
31277 · FEMA Receivable	260,348.97
<b>Total Other Current Assets</b>	2,211,705.91
<b>Total Current Assets</b>	2,308,665.02
<b>TOTAL ASSETS</b>	2,308,665.02
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
32000 · Accounts Payable	760.84
<b>Total Accounts Payable</b>	760.84
<b>Other Current Liabilities</b>	
32140 · Deferred Revenue - Assessments	1,087,236.12
32150 · Due to Water-RM	5,479.17
32250 · Due to Water-RC	12,480.24
32257 · FEMA Funds Deferred Revenue	260,348.97
<b>Total Other Current Liabilities</b>	1,365,544.50
<b>Total Current Liabilities</b>	1,366,305.34
<b>Total Liabilities</b>	1,366,305.34
<b>Equity</b>	
33130 · Fund Balance-RM	1,538,596.70
33220 · Fund Balance-RC	(691,551.93)
Net Income	95,314.91
<b>Total Equity</b>	942,359.68
<b>TOTAL LIABILITIES &amp; EQUITY</b>	2,308,665.02

**Bastrop WCID No 2 - Standby  
Balance Sheet  
As of June 30, 2020**

	Jun 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
21100 · Standby Operating	94,878.05
<b>Total Checking/Savings</b>	94,878.05
<b>Other Current Assets</b>	
21500 · Accounts Receivable	499,705.13
21600 · Allowance for Bad Debts	(508,533.91)
<b>Total Other Current Assets</b>	(8,828.78)
<b>Total Current Assets</b>	86,049.27
<b>TOTAL ASSETS</b>	<b>86,049.27</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
22200 · Due to Water	167.50
22740 · Unclaimed Property	3.10
<b>Total Other Current Liabilities</b>	170.60
<b>Total Current Liabilities</b>	170.60
<b>Total Liabilities</b>	170.60
<b>Equity</b>	
23010 · Fund Balance	87,585.46
Net Income	(1,706.79)
<b>Total Equity</b>	85,878.67
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>86,049.27</b>

­K

Cash	June	May	
	Current Month	Last Month	Delta

Water Waste Water

Checking	489	409	80
CDs	0	0	0
Money Market	593	556	37
TexPool	1,269	1,269	0
TWDB	642	642	0
TWDB Reserve	457	457	0
TexPool Building Funds	613	613	0
Total Water / Waste Water	4,063	3,946	117
Stand-by	95	95	0
Roads			
Checking	97	179	-82
Money Market	577	576	1
Total Roads	674	755	-81
Total Cash	4,832	4,796	36

Financials  
\$K

	C/M Act	YTD Act	YTD Budget	FY Budget
<b>Water</b>				
Revenue	183	1,245	1,005	2,010
Expense	93	647	885	1,770
Capital	18	165	613	1,225
Net	72	433	-493	-985
Notes:				
Tank Project Not Yet Started			467	700

	C/M Act	YTD Act	YTD Budget	FY Budget
<b>Waste Water</b>				
Revenue	114	654	581	1,162
Expense	69	485	554	1,108
Capital	1	40	43	85
Net	44	129	-16	-31
Notes:				
5 Taps (Rev)	46	230	140	280
Pumps (Exp)	0	13	0	0

	C/M Act	YTD Act	YTD Budget	FY Budget
<b>Road Construction</b>				
Revenue	21	415	522	1,043
Expense	13	133	283	567
Capital	0	388	443	885
Net	8	-106	-204	-409
Notes:				
Fees (late admin, etc higher than planned)				
RC Costs are higher than planned but have not been billed				

	C/M Act	YTD Act	YTD Budget	FY Budget
<b>Road Maintenance</b>				
Revenue	25	248	225	450
Expense	6	46	225	450
Capital				
Net	19	202	0	0
Notes:				
Pilings Project Over Estimate Awaiting Reimbursements from FEMA				
Budget is 200K for FEMA Unfunded Requests are: \$382				

	C/M Act	YTD Act	YTD Budget	FY Budget
<b>Standby</b>				
Revenue	0	1	5	10
Expense	0	2	5	10
Capital	0	0	0	0
Net	0	-1	0	0
Notes:				

**AFFIDAVIT OF RELEASE  
OF CLAIM FOR  
UNPAID CHARGES**

**THE STATE OF TEXAS \***

**COUNTY OF BASTROP \***

**We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District"), make oath and deposes that the claims of the District for unpaid charges accumulated through July 10, 2020 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124, Instrument 201901887 & Instrument 202001036 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.**

**Executed this 16<sup>th</sup> day of July 2020.**

\_\_\_\_\_  
**Board Director**

**Sworn and acknowledged before me, by the Board Director, on the 16<sup>th</sup> day of July 2020.**

\_\_\_\_\_  
**Alma Rodriguez  
Notary**

**alr**

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Cruz, Jose G.	05-27-1463		\$ 204.00		\$ 204.00
Eagle 96 West LLC	02-16-1652		\$ 170.00		\$ 170.00
Garcia, Abel Lagunas	05-27-1526		\$ 204.00		\$ 204.00
Garcia, Abel Lagunas	05-27-1527		\$ 204.00		\$ 204.00
Garcia, Abel Lagunas	05-27-1528		\$ 204.00		\$ 204.00
Garcia, Abel Lagunas	05-27-1559		\$ 204.00		\$ 204.00
Gutierrez, Bertha L. Cisneros	05-09-0665		\$ 132.00		\$ 132.00
Gutierrez, Bertha L. Cisneros	05-09-0667		\$ 204.00		\$ 204.00
Hamrick, Nancy	04-16-1544		\$ 204.00		\$ 204.00
Hamrick, Nancy	04-16-1545		\$ 204.00		\$ 204.00
Hudson, J L	05-05-0369		\$ 3,538.00	\$ 270.00	\$ 3,808.00
Hudson, J L	05-05-0369		\$ 3,052.00	\$ 225.00	\$ 3,277.00
Hudson, J L	05-05-0369		\$ 2,524.00	\$ 180.00	\$ 2,704.00
Hudson, J L	05-05-0369		\$ 2,254.00	\$ 135.00	\$ 2,389.00
Hudson, J L	05-05-0369		\$ 1,909.00	\$ 90.00	\$ 1,999.00
Hulme, Eileen	02-08-0802		\$ 204.00		\$ 204.00
Hulme, Eileen	02-08-0800		\$ 204.00		\$ 204.00
J. L. Hudson	05-05-0369		\$ 1,549.00	\$ 45.00	\$ 1,594.00
Lorenz, Everett	03-11-0220		\$ 180.00		\$ 180.00
Pinkerton, Jack	04-03-1007		\$ 180.00		\$ 180.00
Pinkerton, Jack	04-03-1008		\$ 180.00		\$ 180.00
Price Jr., Donald	05-03-0190		\$ 204.00		\$ 204.00
Purrer, Dolores	01-19-0550		\$ 204.00		\$ 204.00
Purrer, Dolores	01-19-0551		\$ 204.00		\$ 204.00
Ramirez Jr., R Q	02-16-1641		\$ 204.00		\$ 204.00
Serafin, Rigoberto Zavaleta	05-27-1505		\$ 156.00		\$ 156.00
Spalding, Norman	04-13-0784		\$ 204.00		\$ 204.00
Spalding, Norman	04-13-0785		\$ 204.00		\$ 204.00
Speed, Ryan	04-12-0731		\$ 204.00		\$ 204.00
Thomson, Donna	05-19-1173		\$ 180.00		\$ 180.00
Tran, Leslie	02-16-1578		\$ 132.00		\$ 132.00
Vince Kaiser Homes	01-19-0500		\$ 204.00		\$ 204.00
<b>Totals</b>			<b>\$ 19,808.00</b>	<b>\$945.00</b>	<b>\$ 20,753.00</b>

Lien List Recap for July 2020

Total Amount of Liens Released	\$ 20,753.00
Road Assessments Paid	\$ 18,034.34
Standby Assessments Paid	\$ 00.00
Attorney Fees	\$ 773.25
Total actually collected	\$ 18,807.59
Total Write offs	\$ 00.00

Agenda

Item # 7

General  
Manger's  
Report

**BOARD OF DIRECTORS**  
**BASTROP COUNTY WCID NO. 2**

**General Manager's Update**  
**July 16, 2020**

**7a. Status of TTHM compliance:**

No updates. We are in a holding pattern waiting on drillers to respond and find out who can be here the soonest.

**7b. Update on district water plants and lift stations:**

The tank painting and construction project for Station 1 is still in progress. Sand blasting will be starting soon followed by the coating and painting. In light of the events this year, it has seriously slowed the progress of this refurb project. I expected to have been done a couple months ago and at this point, preparing to schedule out the north tank for completion.

The initial bid to have the north tank interior coated and exterior painted was \$59,300. In speaking with the business owner and with his crews still onsite for another month, he agreed that we could go ahead with the north tank after the others were completed and he would discount the price by almost \$10k. This allows us to go ahead and have station 1 completed and all tanks finished out this calendar year. I believe this makes the best fiscal sense with the savings and to have the station completed instead of re-bidding and it costing us more.

Next, we have a constant issue with complaints on Waipahoe from home owners about people parking on the back side where our property is. There were some fake cameras put in sometime in the past and those don't seem to deter or bother anyone. Most recently, there was some kids that started a fire next to our station and luckily the fire department was on scene fast enough and got it put out, before any damage could be

**BOARD OF DIRECTORS**  
**BASTROP COUNTY WCID NO. 2**

done to the homes or our station. In light of all this, we are installing a full camera system to help monitor the area. At least if anything does happen, we can possibly have some video proof for the authorities.

**7c. W/W maintenance & Capital Improvements update:**

The Board had decided to put a halt on CIP stuff to get past the Covid stuff. How long do we want to carry this out? Our sales are down a little along with funding although not too bad. We put a CIP plan together so that we could plan our improvements out. With no end in site for Covid, how long do we wish to wait, before getting back on task? The Tahitian line was the next major task on our plan.

**7d. Roads maintenance & improvement projects update:**

No major updates. The road crew have been busy completing work orders and maintenance requests.

**New Road Construction:** The B and C series of roads are complete and ready for county paving. We had expected these to be paved in early-July with the Counties paving season to start but due to an unforeseen circumstance, they aren't starting on this side of the county as planned. We will be applying an oil-based top to help keep the dust down.

**2021 Roads:** I have met with Joseph regarding next years roads and he is putting the plan together so that we can get it rolling.

**7e. Employee update:**

Our new office employee started on July 7<sup>th</sup>. She comes to us with over 10 years of AP/AR experience and we feel she will be a great asset to the District.

**BOARD OF DIRECTORS**  
**BASTROP COUNTY WCID NO. 2**

**7f. Office Update:**

With all of the current COVID activity, we did decide to close the office down to the public. To assist customers and builders, we have made all of our necessary documents, accessible online and all are capable of being electronically filled out AND signed. This has helped us greatly improve the efficiency of getting documents completed and in the system. So far, we have had a very positive response with this.

**Mentionable:** we did get some FEMA money in finally. They are starting to close out our cases finally. We did receive \$28k on July 1<sup>st</sup> that will show on the reports for next month.

# Agenda

## Item # 10

### Election Matters

**AN ORDER OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT  
DISTRICT NO. 2 CALLING AN ELECTION FOR DIRECTORS**

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") is a conservation and reclamation district, a body corporate and politic and governmental agency of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Bastrop County Commissioners Court, and the District operates under Chapters 49 and 51 of the Texas Water Code, as amended;

WHEREAS, on January 16, 2020, the Board of Directors of the District adopted an Order calling an election of directors for May 2, 2020 in accordance with the requirements of Section 49.103 of the Texas Water Code and the Texas Election Code (the "Election Order");

WHEREAS, on March 18, 2020, in response to the COVID-19 pandemic, Governor Abbott issued a proclamation (the "Proclamation") suspending Sections 41.0052(a) and (b) of the Texas Elections Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise hold elections on May 2, 2020, to move their general and special elections for 2020 only to the next uniform election date, occurring on November 3, 2020, without otherwise adjusting the term of office, and suspending Sections 31.093 and 42.0621(c) of the Texas Election Code to the extent necessary to require all county election officers, if requested by an affected political subdivision who postponed their election to November 3, 2020, under the authority of the proclamation;

WHEREAS, on March 18, 2020, in response to the Proclamation and pursuant to Texas Election Code 31.003 and 31.004, the Texas Secretary of State issued Election Advisory No. 2020-12 providing guidelines to local political subdivisions that choose to exercise the authority granted by the Proclamation and postpone their election to the November uniform election date (the "Election Advisory");

WHEREAS, pursuant to the authority granted under the Proclamation and in accordance with the Election Advisory, and recommendation of the Governor of the State of Texas, the Board of Directors of the District adopted an Order on March 23, 2020 postponing the May 2, 2020 election of directors until the next uniform election date, occurring on November 3, 2020;

WHEREAS, the Election Advisory requires entities that postponed the May 2, 2020 election to meet by August 17, 2020 to make any necessary revisions to the entity's original order of election. The Election Advisory provides that those revisions may include the following:

1. The change to the date of the election;
2. Any change in location of the main early voting location;
3. Any changes to early voting dates and hours, including weekend early voting;
4. Any changes to the identity of the early voting clerk and their contact information; or
5. Any changes to branch early voting locations.

WHEREAS, in accordance with the Election Advisory, the Board of Directors of the District desires to adopt a revised Election Order; and

WHEREAS, the Board of Directors of the District, in an open, public meeting, proper notice of which has been given as required by law, desires to adopt this Order relating to the election of directors to be held on November 3, 2020.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

Section 1: The matters and facts set out in the preamble of this Order are hereby found and declared to be true and correct.

Section 2: An election shall be held between the hours of 7:00 a.m. and 7:00 p.m., on the 3rd day of November 2020. At said election, there shall be submitted to the duly qualified resident electors of the District the matter of electing two (2) directors.

Section 3: Pursuant to Sections 42.002 and 42.0621 of the Election Code, the regular election precincts established by Bastrop County shall be the election precincts for the election. Pursuant to Section 43.004 of the Election Code, the polling places for holding the election are those polling places designated by Bastrop County to serve the county's regular election precinct(s) within the District, and are more particularly identified on Exhibit "A" attached hereto, which exhibit is incorporated herein by reference for all purposes. The polling locations set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Board specifically finds that such locations can adequately and conveniently serve the affected voters of the District and will facilitate the orderly conduct of the election. After duly considering the requirements of the Election Code, the Board hereby finds that said polling places to be proper places for conducting the election.

Section 4: The Bastrop County Administrator is conducting the election pursuant to an election agreement (the "Election Agreement") between the District and Bastrop County as authorized under Section 31.092 of the Texas Election Code. The election shall be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement to be entered into between the District and the other participating entities located in Bastrop County that are holding an election on November 3, 2020. Bastrop County's election equipment shall be used in the election. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended. The President of the Board of Directors, the General Manager of the District (the "General Manager"), and their respective designees, are authorized to enter into, execute and deliver one or more Election Agreements and joint election agreements, in accordance with applicable provisions of the Election Code. The terms and provisions of each Election Agreement and joint election agreement are hereby incorporated into this Order. To the extent of any conflict between this Order and such agreements, the terms and provisions of the agreements shall prevail, and the President of the Board of Directors, the General Manager, and their respective designees, are authorized to make such corrections, changes, revisions and modifications to this Order, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement and joint election agreement, to comply with

applicable state and federal law and to carry out the intent of the Board, as evidenced by this Order.

Section 5: Early voting in the election by personal appearance shall occur on each day from October 19, 2020 through October 30, 2020, at the times and places listed on Exhibit "B". The early voting clerk shall keep the early voting place open between the hours shown on Exhibit "B" and at the places shown on Exhibit "B". The Early Voting Clerk shall be the Bastrop County Election Administrator. The polling locations and times set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Early Voting Clerk's mailing address to which ballot applications and ballots to be voted by mail may be sent is Bastrop County Early Voting Clerk, Elections Division, 804 Pecan Street, Bastrop, Texas 78602, elections@co.bastrop.tx.us.

Section 6: Written application to have a person's name printed on the ballot as a candidate for the office of director of the District, signed by the candidate must have been received by the Secretary of the Board of Directors of the District not later than 5 p.m. on February 14, 2020. No person's name shall be placed on the ballot unless he or she is at least eighteen (18) years of age, a citizen of the United States, a resident of the State of Texas, either owns land subject to taxation in the District or is a qualified voter within the District, and otherwise satisfies the qualifications for holding a public office contained in the Texas Election Code. The Secretary is authorized to determine the qualifications of candidates for office. If the Secretary determines that an applicant is not qualified, it shall give written notice to the applicant of the reason for the rejection. Blank applications and copies of this Order may be obtained from the District at 106 Conference Drive, Bastrop, Texas 78602.

Section 7: Alma Rodriguez is hereby appointed as the District's agent to perform various election duties for the election, including maintaining in such agent's office at 106 Conference Drive, Bastrop, Texas 78602, the documents, records, and other papers relating to the election that by law are placed in the custody of the Board of Directors and that are public information. The agent shall receive any personally delivered document relating to the election that the Board of Directors is authorized or required to receive and shall make available for inspection and copying, in accordance with the applicable statutes and regulations, the documents, records, and other papers that are required to be maintained in the agent's office and may perform any other ministerial duties in connection with the election that may lawfully be performed by an employee of the District.

Section 8: Voting shall be by the use of direct recording electronic system. The Bastrop County Elections Administrator may utilize a central counting station as provided by Section 127.001 *et seq.* of the Texas Election Code. Oral assistance in Spanish shall be made available to all persons requiring such assistance. Any person requiring oral assistance in Spanish should contact the presiding judge or early voting clerk.

Section 9: When the number of candidates to appear on the ballot exceeds the number of offices to be filled, the order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the Secretary. The Secretary shall post notice within the District, at least seventy-two (72) hours prior to the time at which the drawing is to be held, of the time and place of the drawing, and shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on

the ballot, not later than the fourth day before the day of the drawing. Each candidate involved in the drawing or a representative designated by the candidate shall have a right to be present and observe the drawing.

Section 10: All resident, qualified electors of the District shall be entitled to vote at the election.

Section 11: The election shall be held and conducted and returns made to this Board of Directors in accordance with the Texas Election Code, as modified by Chapters 49 and 51, Texas Water Code.

Section 12: Immediately after the election, the officers holding same shall make and deliver the returns of the results thereof to the Secretary to the Board of Directors, who shall safely keep them and deliver same to the Board of Directors at its next meeting, at which time the Board shall canvass said returns and declare the results of said election.

Section 13: The Secretary to the Board is hereby directed to cause notice of the election to be provided by posting and/or publication, as directed by the Board of Directors of the District and in accordance with the requirements of the Texas Election Code. The Secretary is further directed to deliver notice of the election to the County Clerk of Bastrop County not later than the 60<sup>th</sup> day before election day.

Section 14: The rate of pay for judges and clerks of the election shall be determined according to the election services agreement to be entered into by the District and Bastrop County.

Section 15: The President, Secretary and General Manager are authorized and directed to take any action necessary to carry out the provisions of this Order.

Section 16: In the event of any conflict between any provisions of this Order and the Governor's Proclamation or the Election Advisory, the terms of the Proclamation and Election Advisory shall control.

PASSED AND APPROVED the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

(SEAL)

**EXHIBIT "A"**

**ELECTION DAY POLLING LOCATION(S)**

**ON ELECTION DAY, A VOTER MUST VOTE AT THE POLLING LOCATION  
ASSIGNED TO THEIR VOTING PRECINCT**

<b>PRECINCT</b>	<b>POLLING LOCATION</b>
1001	Bastrop Fire Department Station 2 (Tahitian), 120 Corporate Dr., Bastrop 1002 First Baptist Church, 1201 Water St., Bastrop
1003	River Valley Christian Fellowship, 1224 Hwy 71 W., Bastrop
1004	Bastrop County Pct. 1 Road Barn, 601 Cool Water Dr., Bastrop
1022	Bastrop Church of Christ, 287 Hwy 20, Bastrop
2005	Smithville City Hall, 317 Main St., Smithville
2006	Lake Thunderbird Community Center, 104 Thunderbird Dr., Smithville 2007 Rosanky Community Center, 135 Main St., Rosanky
2008	Heart of the Pines VFD, 109 Green Acres Loop, Smithville
2009	Calvary Baptist Church, 3001 Loop 150 E., Bastrop
2010	Paige Community Center, 107 S. Main St. (off Hwy 290), Paige
2011	Bastrop Fire Department Station #3 (Circle D), 926 FM 1441, Bastrop
3012	Hills Prairie Baptist Church, 1338 Hwy 304, Bastrop
3013	Red Rock Community Center, 114 Red Rock Rd., Red Rock
3014	Bastrop County ESD #1 Station 5, 1525 FM 812, Cedar Creek
3015	Cedar Creek United Methodist Church, 5630 FM 535, Cedar Creek
3016	Wyldwood Baptist Church, 398 Union Chapel Rd., Cedar Creek
4017	Elgin Public Library-Civic Center, 404 N. Main St., Elgin
4018	Lost Pines Cowboy Church, 334 Roemer Rd., Elgin
4019	Family Worship Center, 2425 FM 1704, Elgin
4020	New Life Baptist Fellowship, 175 Hwy 95 S., Elgin
4021	Faith Lutheran Church, 230 Waco St., McDade

**EXHIBIT "B"**

**EARLY VOTING LOCATIONS AND TIME PERIODS**

**BASTROP COUNTY  
VOTING SCHEDULE  
for the  
NOVEMBER 2020 GENERAL AND  
SPECIAL ELECTIONS**

**- EARLY VOTING LOCATIONS, DATES AND TIMES -**

- ❖ **Bastrop County Courthouse Annex**, 804 Pecan St., Bastrop, TX
- ❖ **Smithville City Hall**, 317 Main St., Smithville, TX
- ❖ **Cedar Creek United Methodist Church**, 5630 FM 535, Cedar Creek, TX
- ❖ **Elgin Public Library-Civic Center**, 404 N. Main St., Elgin, TX

**OCTOBER 19, 2020 - OCTOBER 30, 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	19 8am -5pm	20 8am -5pm	21 8am -5pm	22 8am -5pm	23 8am -5pm	24 8am -5pm
25	26 7am -7pm	27 7am -7pm	28 7am -7pm	29 7am -7pm	30 7am - 7pm	

**CONTRACT FOR ELECTION SERVICES  
AND  
AGREEMENT TO CONDUCT JOINT ELECTION**

**THE STATE OF TEXAS**           §  
  §  
**COUNTY OF BASTROP**       §

This Contract for Election Services and Agreement to Conduct Joint Election (this “Contract”) is entered into by and among BASTROP COUNTY, a political subdivision of the State of Texas (the “COUNTY”), the BASTROP COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”), and BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 (the “DISTRICT”), a political subdivision of the State of Texas, individually, a “Party” or, collectively, the “Parties,” pursuant to Section 31.092 and Chapter 271 of the Texas Election Code.

**RECITALS**

**WHEREAS**, the DISTRICT and the COUNTY each expect to call an election to be held on November 3, 2020; and

**WHEREAS**, the DISTRICT and the COUNTY desire to conduct such elections jointly pursuant to Chapter 271 of the Texas Election Code, and the DISTRICT desires that certain election services for the DISTRICT’S election be provided by ADMINISTRATOR through the COUNTY’S Elections Department pursuant to Chapter 31, Subchapter D of the Texas Election Code; and

**WHEREAS**, ADMINISTRATOR has provided a cost estimate for election services to be rendered by her office under this Contract, which estimate is set out on Exhibit “A” attached hereto and made a part hereof; and

**WHEREAS**, the COUNTY, ADMINISTRATOR, and the DISTRICT desire to enter into a contract setting out the respective responsibilities of the Parties;

**NOW, THEREFORE**, the Parties agree as follows:

**ARTICLE I  
PURPOSE**

1.01 The Parties have entered into this Contract to conduct a joint election on November 3, 2020, and for certain election services to be provided to the DISTRICT in connection with its election. The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the DISTRICT.

**ARTICLE II  
JOINT ELECTION**

2.01 The COUNTY and the DISTRICT agree to conduct their respective November 3, 2020 elections jointly pursuant to Chapter 271 of the Texas Election Code. ADMINISTRATOR is hereby appointed to serve as the DISTRICT’S Election Officer and Early Voting Clerk to conduct the DISTRICT’S November 3, 2020 election. As DISTRICT’S Election Officer and Early Voting Clerk, ADMINISTRATOR will coordinate, supervise, and conduct all aspects of administering voting in connection with the DISTRICT’S

**ARTICLE III  
ELECTION SERVICES**

3.01 ADMINISTRATOR agrees to provide to the DISTRICT the following general election services with respect to the DISTRICT'S November 3, 2020 election, including early voting, regular Election Day voting, and any resulting run-off:

- (A) Procure and distribute election supplies, including, but not limited to, the preparation, printing, and distribution of ballots and sample ballots, provided that the DISTRICT will prepare the text of such ballots as set forth in Section 5.01(C) below;
- (B) Procure election judges and clerks for early voting and Election Day voting;
- (C) Procure early voting polling places and Election Day polling places. The ADMINISTRATOR will arrange for the use of all Election Day polling places and will arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths. The ADMINISTRATOR will provide the DISTRICT with a list for presentation to the governing body of the DISTRICT, containing a list of places, times, and dates of early voting suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85. The ADMINISTRATOR will designate and confirm all Election Day polling place locations and present the list to the governing body of the District for approval;
- (D) Procure, prepare, and distribute adequate election equipment and transport equipment to and from all polling locations, including early voting polling locations, for the DISTRICT;
- (E) Distribute the lists of registered voters to be used in conducting the election, as provided by Bastrop County Voter Registration;
- (F) Pay election day and early voting judges and clerks;
- (G) Pay the judges for election night returns and early voting returns;
- (H) Provide training and information for all election officers;
- (I) Provide general overall supervision of the election and advisory services;
- (J) Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (K) Conduct election day voting and early voting, in person and by mail, for the DISTRICT;
- (L) Establish a Central Counting Station for the purpose of tabulating ballots. The Tabulation Supervisor will be responsible for handling ballot tabulation in accordance with statutory requirements and county policies, under the auspices of ADMINISTRATOR, and will, thereafter, transport all election records to the

ADMINISTRATOR. The ADMINISTRATOR will conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the DISTRICT in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report will be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code. The ADMINISTRATOR will prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and will provide a copy of the tabulation to the DISTRICT as soon as possible after the ADMINISTRATOR has received the precinct returns on election day night;

(M) Provide such incidental related services as may be necessary to effect the Election;

(N) At each polling location, provide at least one voting station with a voting system that:

(i) fully complies with applicable law relating to accessible voting systems which make voting accessible for disabled voters; and (ii) provides a practical and effective means for voters with physical disabilities to cast a secret ballot;

(O) Provide for Central Count Tabulation(s), including:

- a. Preparation and programming of the ballots on the ES&S 850 Optical Scanner; and
- b. Preparation and programming of the ES&S ExpressVote voting system;

(P) Serve as "regular early voting clerk" for the DISTRICT to receive requests for applications for early voting ballots to be voted by mail. Applications for early voting ballots to be voted by mail will be processed in accordance with Title 7 of the Texas Election Code. Applications for early voting ballots to be voted by mail received by the DISTRICT will be faxed as promptly as possible to ADMINISTRATOR for processing. The original application will then be forwarded to ADMINISTRATOR for proper retention.

(Q) Serve as the custodian of voted ballots and other election records and preserve all election records in accordance with the Texas Election Code. After the applicable retention period, ADMINISTRATOR will forward all election records to the DISTRICT.

#### **ARTICLE IV SCHEDULE FOR PERFORMANCE OF ELECTION SERVICES**

4.01 ADMINISTRATOR will perform all election services in accordance and compliance with the time requirements set out in the Texas Election Code.

#### **ARTICLE V SERVICES NOT PROVIDED BY COUNTY**

5.01 The DISTRICT will be responsible for:

(A) preparing, adopting, publishing all required election orders, resolutions, notices, and other documents, including bilingual materials, evidencing action by the governing authority of the DISTRICT necessary to the conduct of the election;

(B) preparing the text for the DISTRICT'S official ballot in English and Spanish, or other languages as required by law;

(C) on or before August 18, 2020, providing ADMINISTRATOR with a copy of a document showing the propositions/places that are to appear on the official ballot for the DISTRICT;

(D) conducting the official canvass of the DISTRICT'S election;

(E) having a DISTRICT representative serve as the custodian of its election records; and

(F) filing the DISTRICT'S annual voting system report to the Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

5.02 Pursuant to Section 271.006(c), the DISTRICT designates ADMINISTRATOR to serve as "regular early voting clerk" for the DISTRICT to receive requests for applications for early voting ballots.

5.03 The Secretary of the governing body of the DISTRICT will serve as the Custodian of Records for the DISTRICT to complete those tasks in the Election Code that ADMINISTRATOR will not perform.

## **ARTICLE VI TERM**

6.01 Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held and administered by ADMINISTRATOR for the DISTRICT hereunder have been completed.

## **ARTICLE VII COST OF SERVICE AND BILLING**

7.01 In consideration for the services provided hereunder by ADMINISTRATOR, the DISTRICT agrees to pay ADMINISTRATOR its pro rata share of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. A cost estimate for election expenses is attached hereto and made a part of this contract as **Exhibit "A"**. The Parties agree that this is an estimate only and that the DISTRICT is obligated to pay the actual expenses of the election as set forth herein. ADMINISTRATOR agrees to advise the DISTRICT if it appears that the actual expenses incurred by ADMINISTRATOR will exceed by 20% or more the estimated expenses to be paid initially by the ADMINISTRATOR and reimbursed by the DISTRICT. The DISTRICT shall also pay ADMINISTRATOR an administrative fee equal to 10% of the actual costs set forth in Section 7.02(a) below, as permitted under Section 31.100(d) of the Texas Election Code.

7.02 As soon as reasonably possible after the election, ADMINISTRATOR will submit an itemized invoice to the DISTRICT for (a) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the DISTRICT by ADMINISTRATOR, including expenses for supplies in connection with the election school(s), election supplies, wages paid to ADMINISTRATOR'S employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of direct recording electronic voting devices and audio ballots, and (b) an administrative fee as provided in Section 7.01 above. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of

ADMINISTRATOR'S stock of election supplies shall be supported by ADMINISTRATOR'S certificate about the number of items used and the unit cost therefore according to the vendor's standard price list. The total amount due according to these invoices shall be offset by any payments previously made pursuant to this Contract.

7.03 The DISTRICT shall pay ADMINISTRATOR'S invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the DISTRICT disputes any portion of the invoice, the DISTRICT shall pay the undisputed portion of the invoice, and the Parties will discuss in good faith a resolution of the disputed portion.

7.04 Payments made by the DISTRICT in meeting its obligations under this Contract shall be made from current revenue funds available to the governing body of the DISTRICT.

## **ARTICLE VIII GENERAL PROVISIONS**

8.01 In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

- a) the authority with whom applications of candidates for a place on the ballot are filed;
- b) the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or
- c) the authority to serve as custodian of voted ballots or other election records, except that the ADMINISTRATOR, if requested in writing by the DISTRICT, will become the custodian of the voted ballots.

8.02 The parties acknowledge that the ADMINISTRATOR may contract with other entities holding elections at the same time as the DISTRICT on November 3, 2020.

8.03 If the DISTRICT cancels its election pursuant to Section 2.053 of the Texas Election Code, the ADMINISTRATOR shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The ADMINISTRATOR shall submit an invoice for such expenses as soon as reasonably possible after the cancellation and the DISTRICT shall make payment therefore in a manner similar to that set forth in 7.03 above. The ADMINISTRATOR agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the DISTRICT authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the ADMINISTRATOR in conducting the November 3, 2020 Joint Election.

8.04 In accordance with Section 31.099 of the Texas Election Code, the ADMINISTRATOR agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

8.05 This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in BASTROP County, Texas.

8.06 In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been a part of the Contract.

8.07 This Contract constitutes the only agreement of the Parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

8.08 No amendment, modification, or alteration of this Contract shall be binding unless it is in writing, dated subsequent to the date of the Contract and duly executed by all of the Parties.

8.09 Any notice to be given hereunder by any party to the other shall be in writing and may be effected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

**DISTRICT:**

Bastrop County WCID#2  
Attn: Alma Rodriguez  
District Administrator  
PO Box 708  
Bastrop, TX 78602  
Tel: (512) 321-1688  
Fax: (512) 321-1692  
Email: [alma@bcwcid2.org](mailto:alma@bcwcid2.org)

**COUNTY and ADMINISTRATOR:**

Kristin Miles  
Elections Administrator  
Bastrop County  
804 Pecan Street  
Bastrop, TX 78602  
Tel: (512) 581-7160  
Fax: (512) 581-4260  
Email: [elections@co.bastrop.tx.us](mailto:elections@co.bastrop.tx.us)

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section.

Executed to be effective the \_\_\_\_ day of \_\_\_\_\_, 2020.

**COUNTY:**

BY: \_\_\_\_\_

Paul Pape  
County Judge  
Bastrop County, Texas

Executed to be effective the \_\_\_\_ day of \_\_\_\_\_, 2020.

**ADMINISTRATOR:**

BY: \_\_\_\_\_  
Kristin Miles  
Elections Administrator  
Bastrop County, Texas

Executed to be effective the \_\_\_\_ day of \_\_\_\_\_, 2020.

**DISTRICT:**

BY: \_\_\_\_\_  
WCID #2  
Bastrop, Texas

# EXHIBIT "A"

## ESTIMATED COST FOR BASTROP COUNTY WCID#2

Election Expenses	\$ 3,313.24
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$ 3,513.24
10% ADMINISTRATIVE FEE	<u>\$ 351.32</u>
TOTAL	<u>\$ 3,864.56</u>

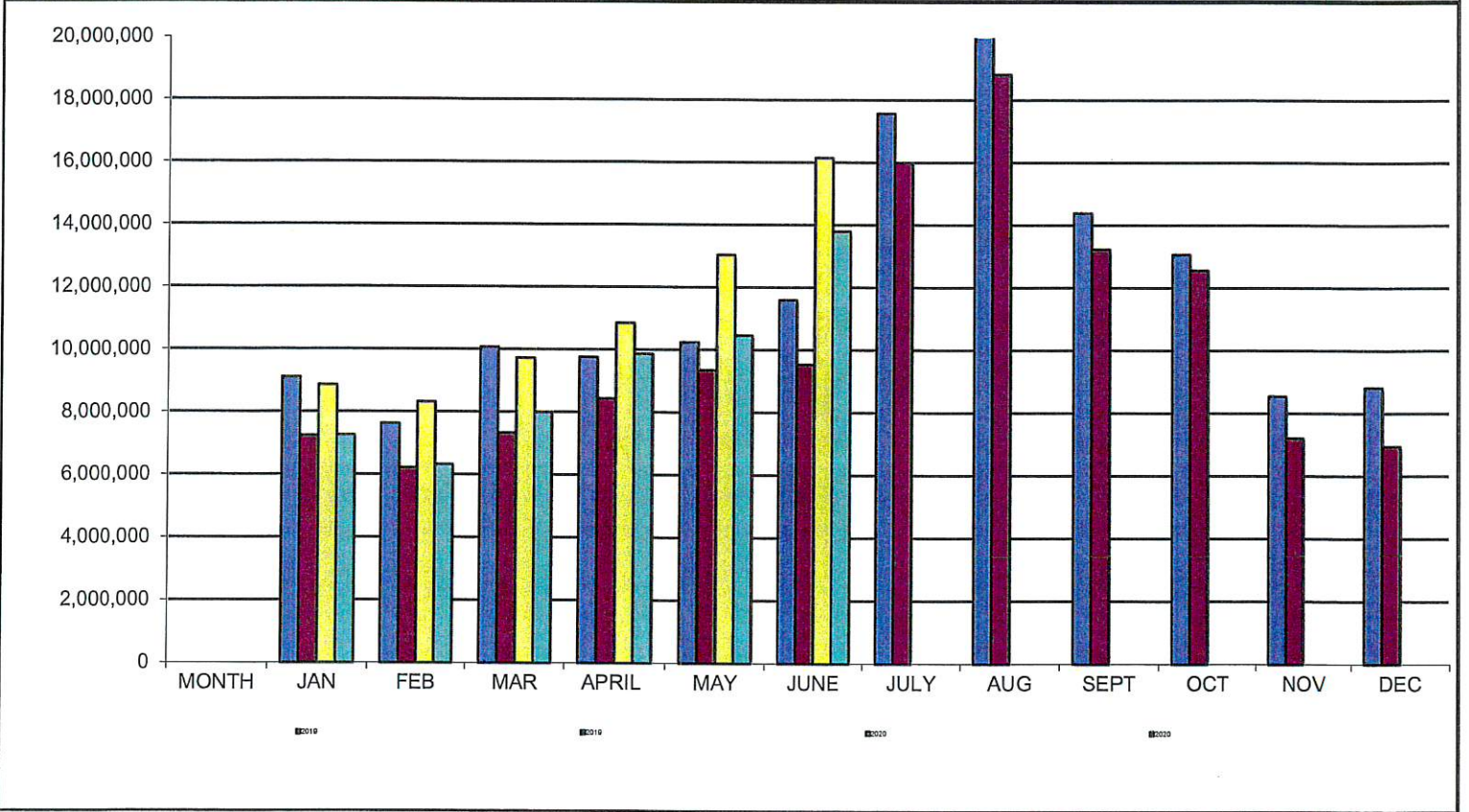
# Misc Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1843	740	851	293	361	82%	338
Feb	1860	749	847	294	369	81%	350
Mar	1870	756	899	294	379	84%	298
Apr	1882	766	925	301	386	86%	270
May	1891	781	927	301	398	86%	265
Jun	1899	806	933	303	411	87%	252
Jul							0
Aug							0
Sep							0
Oct							0
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	3	1	0
Feb	6	2	0
Mar	10	3	0
Apr	22	3	1
May	29	4	3
Jun	40	5	5
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

**BCWCID#2 2020  
CONSUMPTION REPORT**

MONTH	2019	2019	2020	2020	2020	ACTIVE METERS	%
	PUMPED WATER	USAGE OF WATER	PUMPED WATER	USAGE OF WATER	PUMPED UNBILLED		
JAN	9099400	7234102	8859200	7257990	1013510	1,843	7%
FEB	7619700	6209391	8314100	6318914	987500	1,861	12%
MAR	10069140	7325180	9724300	7985039	920870	1,870	8%
APRIL	9753300	8435081	10844809	9861040	709140	1,882	3%
MAY	10230760	9342397	13030295	10456525	1,866,420	1,891	5%
JUNE	11591770	9530503	16152163	13787286	1801540	1,899	3%
JULY	17563077	16004547					#DIV/0!
AUG	20652621	18828240					#DIV/0!
SEPT	14384421	13232130					#DIV/0!
OCT	13067400	12562467					#DIV/0!
NOV	8537600	7208747					#DIV/0!
DEC	8818100	6943504					#DIV/0!
<b>TOTALS</b>	<b>141,387,289</b>	<b>122,856,289</b>	<b>66,924,867</b>	<b>55,666,794</b>	<b>7,298,980</b>		<b>6%</b>



JOB CODE	ISSUED THIS PERIOD				PRIOR ORDERS			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	20	20	0	0	1,748	19	0	1,768	0
BROWN BROWN WATER	0	0	0	0	350	3	0	350	0
CULVE CULVERT PERMIT	11	11	0	0	319	8	0	330	0
FLUSH FLUSH WATER LINE	1	1	0	0	780	1	0	781	0
HSWAP METER HEAD SWAP	0	0	0	0	150	13	0	150	0
IRRIG IRRIGATION PERMIT	1	1	0	0	31	2	0	32	0
LEAK CHECK FOR LEAK	7	6	1	0	1,570	17	0	1,576	0
LKMTR LOCK MTR	0	0	0	0	224	64	0	224	0
LNLOC LINE LOCATE	3	3	0	0	234	3	0	237	0
METER MOVE METER CHARGE	0	0	0	0	6	7	0	6	0
MI METER INFORMATION	0	0	0	0	155	9	0	155	0
MISCE MISCELLANEOUS	9	4	0	5	3,136	177	4	3,140	9
MOW MOWING GRASS	0	0	0	0	248	1	2	248	2
OCC OCCUPANT CHANGE	27	27	0	0	3,578	61	0	3,605	0
ODOR SMELLY WATER	0	0	0	0	19	0	0	19	0
OFF TURN OFF SERVICE	11	11	0	0	2,482	273	0	2,493	0
OFFEE TRIP CHARGE TURN OFF	0	0	0	0	17	0	0	17	0
ON TURN ON SERVICE	20	20	0	0	3,154	81	0	3,174	0
ONFEE TRIP CHARGE TURN ON	0	0	0	0	16	2	0	16	0
POOLS POOL/SPA PERMIT	2	2	0	0	34	1	0	36	0
RADIO RADIO READ REPORT	5	5	0	0	24	5	0	29	0
RC READ CHECK	0	0	0	0	410	92	0	410	0
ROAD ROAD REPAIR	15	0	0	11	3,596	24	41	3,596	52
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	4	2	1	1	1,383	24	3	1,385	4
SIGN STREET SIGN	0	0	0	0	60	2	4	60	4
SWAP METER SWAP-OUT	2	2	0	0	1,612	97	0	1,614	0
SWTAP W/W TAP	5	1	0	4	390	15	5	391	9
TMPWT TMP WTR	1	1	0	0	7	5	0	8	0
W/W W/W ESTIMATE	3	3	0	0	889	30	0	892	0
WMEAS MEASURE FOR WATER TAP	10	10	0	0	1,299	28	0	1,309	0
WPRES LOW WATER PRESSURE	6	6	0	0	305	15	0	311	0
WTRTP WATER TAP	14	1	5	8	26	761	0	27	8
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
** GRAND TOTALS **	177	137	7	29	28,263	1,846	59	28,400	88

# JUNE 2020

## BCWCID#2

### Re-Cap of Water Tap Applications

#### WATER TAPS:

2020 Complete.....	51	
2020 Pending.....	9	
2019 Complete.....	96	
2018 Complete.....	96	
2017 Complete.....	78	
2016 Complete .....	88	
2015 Complete .....	60	
2014 Complete .....	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

JUNE 2020

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2020 Complete.....	17
2020 Pending.....	9
2019 Complete.....	33
2019 Pending.....	1
2018 Complete.....	52
2017 Complete .....	35
2016 Complete .....	40
2015 Complete .....	32
2014 Complete .....	26

**Active Waste Water Customers: 778**

2014-2020 COMPARISON ROAD & STANDBY									
MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	%CurrentRd	%CurrentSB
<b>JAN</b>									
2014	\$16,953.96	\$6,717.00	\$23,670.96	\$2,025.33	\$756.00	\$2,781.33	\$26,452.29	28.88%	27.83%
2015	\$46,965.38	\$3,501.00	\$50,466.38	\$2,088.00	\$0.00	\$2,088.00	\$52,554.38	6.94%	0.00%
2016	\$38,720.86	\$4,131.00	\$42,851.86	\$5,019.54	\$108.00	\$5,127.54	\$47,979.40	9.64%	2.16%
2017	\$35,426.89	\$5,954.00	\$41,380.89	\$896.00	\$264.00	\$1,160.00	\$42,540.89	10.99%	27.76%
2018	\$115,672.15	\$10,968.00	\$126,640.15	\$3,217.00	\$-	\$3,217.00	\$129,857.15	8.66%	0.00%
2019	\$46,224.84	\$13,062.05	\$59,286.89	\$399.00	\$-	\$399.00	\$59,685.89	22.03%	0.00%
2020	\$88,779.83	\$23,834.29	\$112,614.12	\$-	\$-	\$-	\$112,614.12	21.16%	
<b>FEB</b>									
2014	\$15,340.01	\$50,611.20	\$65,951.21	\$630.63	\$2,916.00	\$3,546.63	\$69,497.84	76.74%	82.22%
2015	\$29,099.97	\$81,445.03	\$110,545.00	\$3,048.00	\$4,474.50	\$7,522.50	\$118,067.50	78.68%	59.48%
2016	\$29,281.26	\$97,183.76	\$126,465.02	\$2,196.00	\$4,752.00	\$6,948.00	\$133,413.02	78.85%	68.95%
2017	\$37,167.14	\$108,620.10	\$145,787.24	\$6,098.00	\$644.00	\$6,742.00	\$152,529.24	71.51%	9.55%
2018	\$52,408.12	\$92,820.40	\$145,228.52	\$7,030.00	\$-	\$7,030.00	\$152,258.52	68.91%	0.00%
2019	\$40,081.59	\$84,607.20	\$124,688.79	\$525.00	\$-	\$525.00	\$125,213.79	67.85%	0.00%
2020	\$29,402.49	\$20,727.00	\$50,129.49	\$951.00	\$-	\$951.00	\$51,080.49	41.85%	0.00%
<b>MARCH</b>									
2014	\$13,978.32	\$60,159.00	\$74,137.32	\$1,453.37	\$3,024.00	\$4,477.37	\$78,614.69	81.15%	67.81%
2015	\$25,994.36	\$48,549.86	\$74,544.22	\$520.00	\$2,135.92	\$2,655.92	\$77,200.14	65.11%	80.42%
2016	\$39,332.78	\$43,344.46	\$82,677.24	\$7,171.28	\$1,746.00	\$8,917.28	\$91,594.52	52.43%	19.55%
2017	\$63,299.04	\$58,291.95	\$121,590.99	\$3,628.50	\$2,655.00	\$6,283.50	\$127,874.49	47.84%	62.25%
2018	\$60,476.28	\$79,758.65	\$140,234.93	\$2,582.83	\$-	\$2,582.83	\$142,817.76	56.88%	0.00%
2019	\$71,856.72	\$94,731.17	\$166,587.89	\$3,801.00	\$-	\$3,801.00	\$170,388.89	56.87%	0.00%
2020	\$74,645.80	\$128,379.63	\$203,025.43	\$8,958.55	\$-	\$8,958.55	\$211,983.98	68.28%	0.00%
<b>APRIL</b>									
2014	\$10,437.83	\$23,886.85	\$34,324.68	\$1,697.16	\$540.00	\$2,237.16	\$36,561.84	69.59%	21.14%
2015	\$50,455.27	\$26,487.88	\$76,943.15	\$1,113.20	\$432.00	\$1,545.20	\$78,488.35	34.43%	27.86%
2016	\$12,911.65	\$23,397.53	\$36,309.18	\$639.00	\$864.00	\$1,503.00	\$37,812.18	64.44%	57.49%
2017	\$10,981.60	\$25,543.90	\$36,525.50	\$921.00	\$1,056.00	\$1,977.00	\$38,502.50	69.93%	53.41%
2018	\$17,879.81	\$36,796.04	\$54,675.85	\$1,042.50	\$-	\$1,042.50	\$55,718.35	67.90%	0.00%
2019	\$31,925.51	\$43,142.50	\$75,068.01	\$3,636.40	\$-	\$3,636.40	\$78,704.41	57.47%	0.00%
2020	\$21,498.73	\$48,505.80	\$70,004.53	\$-	\$-	\$-	\$70,004.53	69.20%	0.00%





MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	Of collections	
								% Current Rd	% Current SB
TOTALS									
2014	\$ 127,011.93	\$ 453,207.75	\$ 580,219.68	\$ 13,805.52	\$ 19,535.00	\$ 33,340.52	\$ 613,560.20	78.11%	58.99%
2015	\$ 284,979.06	\$ 461,862.17	\$ 746,841.23	\$ 14,876.11	\$ 19,592.42	\$ 34,468.53	\$ 781,309.76	61.84%	56.84%
2016	\$ 280,420.05	\$ 555,321.95	\$ 835,742.00	\$ 23,280.02	\$ 17,889.00	\$ 41,169.02	\$ 876,911.02	66.45%	43.45%
2017	\$ 393,007.44	\$ 623,582.78	\$ 1,016,590.22	\$ 41,366.07	\$ 17,057.00	\$ 58,423.07	\$ 1,075,013.29	61.94%	29.20%
2018	\$ 512,461.77	\$ 799,377.36	\$ 1,311,839.13	\$ 39,710.97	\$ -	\$ 39,710.97	\$ 1,351,550.10	60.94%	0.00%
2019	\$ 410,615.85	\$ 851,693.60	\$ 1,262,309.45	\$ 21,978.98	\$ 3,444.69	\$ 25,423.67	\$ 1,287,733.12	67.47%	13.55%
2020	\$ 252,673.82	\$ 284,227.25	\$ 536,901.07	\$ 9,999.55	\$ -	\$ 9,999.55	\$ 546,900.62	52.94%	0.00%
TOTALS			\$ 6,290,442.78			\$ 242,535.83	\$ 6,532,978.11		