Minutes of the Special Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A special meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Tuesday, October 26, 2021, beginning at 2:00 p.m. The meeting was held at the Bastrop Convention Center.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Ron Whipple, Secretary
Sam Kier, Treasurer

BCWCID #2 Staff/Other Professionals:
Paul Hightower, General Manager
Alma Rodriguez, District Administrator

Videoconference
Scott Ferguson, Vice President

Absent:
Butch Carmack, Director

AGENDA

1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to Order at 2:01 pm. and announced there was a quorum of the Board. Director Ferguson is attending remotely, and Director Carmack is absent.

2.) Pledge of Allegiance
President O'Hanlon led the Pledge of Allegiance.

3.) Texas State Flag
President O'Hanlon led the Pledge to the Texas State Flag.

After the pledge Alma Rodriguez stated she forgot to add Public Comment to the agenda.

President O'Hanlon asked if there was anyone that had a Public Comment.

John Creamer stated at the Board meeting last week in the discussion about rates he wanted to remind the Board that parts of Unit One is within the city limits.

4.) Discussion and possible action regarding BEFCO Engineering's Proposal and Scope of Services for Water Line Surveying and Civil Engineering Services for District's Bond Projects
Paul Hightower stated this item was not on the agenda last month but recommends the Board to approve BEFCO's proposal so we can get moving with the bond projects. The proposal amount is $148,000.

Motion: Sam Kier moved to accept the proposal from BEFCO Engineering as presented. Seconded: Ron Whipple. Vote: Three (3) in favor, motion carries.

5.) Discussion of District Capital Improvement Projects
Paul Hightower presented the Capital Improvements Projects. We are using this spreadsheet for tracking purposes. We are going to hold off on the maintenance items which are some smaller water line projects.

President O'Hanlon asked if the water line projects are something we can do in house.

Mr. Hightower stated there are two of those water lines projects we could do in house.

Director Kier asked if we have a firm number on the TTHM's?

Mr. Hightower stated it will be closer to the $400,000 and we may be looking at a standpipe instead of an elevate storage due to the elevation in Tahitian Village.

Right now, we are working on the meter project, they are wanting to ship in increments, so I am talking to vendor about getting these meters shipped and installed.

We are going to apply for a grant for a generator for another one of the plants for the year 2023.

The District has a solid plan and we are moving forward with our capital projects.

Director Kier stated so for capital plan we have the bond projects, the buildings, new meters, line improvements and a tractor.

6.) Discussion of District operational improvements
Paul Hightower stated we will not need much in operational improvements. We only have one tank left for maintenance and that will cost under $90k for the coating.

7.) Discussion of prioritization of District capital improvement projects and operational projects
Paul Hightower stated we have discussed this earlier about prioritizing projects by working on compliance issues first.

8.) Discussion regarding Fiscal Year 2022 preliminary budget including potential capital improvement projects and operational projects to be included in the proposed budget
Paul Hightower reviewed the budget for all funds and stated all the items are in the budget. Minor adjustments were made, and the water budget did have a 4% rate increase. The wastewater had a 3% increase. No increase to the road budget.

Director Kier suggested a pie chart for all funds to show where the money is coming from and where it is going.

Paul Hightower will make updates and present at the next Board meeting.

9.) Adjournment

Motion: Sam Kier moved to adjourn the meeting. Seconded: Ron Whipple. Vote: Three (3) in favor, motion carries.

MEETING ADJOURNED AT 4:04 P.M.

Mary Beth O'Hanlon
Board Director

Nov 18, 2021
Date