

Bastrop County

WCID #2

Board Packet

for

January 18, 2024

**BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA**

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS AND TO ALL INTERESTED PARTIES:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE-NAMED POLITICAL SUBDIVISION WILL BE HELD ON JANUARY 18, 2024 AT 6:30 P.M IN THE BOARD ROOM LOCATED AT 112 CORPORATE DRIVE, BASTROP, TX 78602.

MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum – O’Hanlon
- 2.) Salute to Flags – O’Hanlon
- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 4.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director’s Meeting scheduled for Thursday, February 15, 2024 at 6:30 p.m.
- 5.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
 - a. Approval of minutes from the November 7, 2023 Special Meeting of the Board of Directors; and
 - b. Approval of minutes from the November 16, 2023 Board Meeting of the Board of Directors; and
 - c. Approval of monthly financial report for November 2023; and
 - d. Approval of monthly financial report for December 2023; and
 - e. Approval of Release of Liens held by District on Real Property.
- 6.) Discussion regarding the following items to be presented in the General Manager’s report:
 - a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update
- 7.) Discussion and review of capital improvement projects to be funded with bond proceeds–Hightower

- 8.) Discussion and review of Proposals for Engineering Services - Hightower
- 9.) Discussion and review of 2024 Annual Road Meeting presentation – Hightower
- 10.) Election Matters-
 - a. Consider and take action regarding Adoption of Order Calling Director Election for May 4, 2024;
Considerar la adopción de una Orden de Elección de Directores a celebrarse el 7 de mayo de 2024 y actuar al respecto;
 - b. Approve Appointment of Election Agent;
Aprobar la designación del Agente Electoral;
 - c. Consider and take action regarding Approval of Election Services Contract and Joint Election Agreement with Bastrop County; and
Considerar la aprobación del Contrato de Servicios Electorales y del Convenio de Elecciones Conjuntas con el Condado de Bastrop y actuar al respecto; y
 - d. Authorize such other action as may be necessary or convenient to proceed with Director Election.
Autorizar toda otra medida que sea necesaria o conveniente para proceder con la Elección de Directores.
- 11.) Board suggestions on future agenda items
- 12.) Adjourn

Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda regardless of whether Executive Session is specifically referenced. No final action, decision or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

Agenda

Item #5

Consent

Agenda

5a. Minutes

Minutes of the Special Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A special meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Tuesday, November 7, 2023, beginning at 4:00 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice-President
Ron Whipple, Treasurer
Michele Plummer, Secretary

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller

Absentees

Butch Carmack, Director

Other Members

Chris Lane, Samco
Greg Shield, Orrick

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 4:00PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

No comments or discussion.

- 4.) Consider and act upon matters related to the Bastrop County Water Control and Improvement District No. 2 Revenue Notes, Series 2023 (the "Notes"), including:
 - Review of bids for purchase of the Notes;
 - Award the purchase of the Notes; and
 - Adoption of a resolution authorizing the issuance of the Notes; and providing the terms relating thereto

Chris Lane read the Revenue Notes Bond Report, included in the packet. Ms. Lane & Mr. Shield discussed the financial details within the report with the Board.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Ron Whipple moved to approve the Report as presented.

Seconded: Michele Plummer

Vote: Four (4) in favor, one (1) absentee, motion carries.

5.) Adjourn **TIME: 4:11 P.M.**

Mrs. O'Hanlon called the question for adjournment.

Motion: Scott Ferguson moved to adjourn.

Seconded: Ron Whipple.

Vote: Four (4) in favor, one (1) absentee, motion carries.

SIGNED: _____ Date: _____

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, November 16, 2023, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice-President
Ron Whipple, Treasurer
Michele Plummer, Secretary
Butch Carmack, Director

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller
Tyler Walsh
Adam Brown

Absentees

Remote Participation

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 6:30PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

No comments or discussion.

- 4.) Discussion and possible action regarding scheduling of future meeting dates:

- a. Regular Board of Director's Meeting scheduled for Thursday, January 18, 2024 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday January 18, 2024 at 6:30pm. All Directors they should be present.

No further comments or suggestions.

- 5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the October 19, 2023 Board Meeting of the Board of Directors;
 - b. Approval of monthly financial report for October 2023; and
 - c. Approval of Release of Liens held by District on Real Property.

No comments regarding the October 19th Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statement and stated that all the accounts were healthy and in good standing. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Seconded: Butch Carmack

Vote: Five (5) in favor, motion carries.

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
- a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet. No questions or comments

- 7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds – Hightower

No comments or discussion. Item tabled.

- 8.) Discussion and possible action regarding adoption of Resolution Approving Budget for Fiscal Year 2024 – Hightower

Mr. Hightower presented the proposed budget noting minor adjustments and changes. Mr. Hightower & Mr. Culberson noted that the budget was in great shape and they expected a solid year for the District. Mr. Hightower & Mr. Culberson also presented a prospective change to the budget categories, combining the RC & RM budgets, into one labeled Road Fund with separate line items that are needed to maintain separation of certain RC & RM functions. Mr. Hightower explained that this would greatly simplify the budget and remove some of the issues that cause the most errors between the budgets with allocations. Mr. Hightower explained that there was no legal or legislative requirement, to have both funds but that we must specify to spend the necessary 15% of RC income, to RM. Mr. Culberson stated that he could build a running calculator into the budget form to monitor the 15% requirement, which would make sure our budgets stayed inline like they are supposed too. We will get a final answer from the Auditor, once they come on-board, to make sure it's not specified or required anywhere else. Board agreed with this decision, if we are able too.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the budget as presented and to proceed with the combining of RC & Rm budgets, if we are able too.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

- 9.) Discussion and possible action regarding annual review and approval of the District Investment Policy and Investment Strategies– Hightower

Mr. Hightower presented the resolution for the Districts Investment Policy.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Ron Whipple moved to approve the resolution as presented.

Seconded: Michele Plummer

Vote: Five (5) in favor, motion carries.

- 10.) Discussion and possible action regarding engagement of auditor for the District's 2023 Fiscal Year Audit Report - Hightower

Mr. Hightower stated that Bob West declined to take on the Audit for our 2023 financials and that Chris Lane was helping us to find a replacement. After contacting several auditors, Robert Belt with Belt Harris Pechacek, presented a proposal to the District for their services. The Board accepted the proposal to move forward.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the proposal as presented.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

- 11.) Discussion and possible action regarding approving contract for information and technology (IT) Services - Hightower

Mr. Hightower presented the proposals from the RFP that was posted for IT services. Mr. Hightower stated that we currently had services with Visual Edge IT and that the employees was happy with the services. Staff recommended to stay with Visual Edge.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the resolution as presented.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

12. Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County relating to 2023/2024 road improvement projects – Hightower

Mr. Hightower presented the Interlocal Agreement as shown in the packet.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the resolution as presented.

Seconded: Michele Plummer

Vote: Five (5) in favor, motion carries.

13. Discussion and possible action regarding adoption of Order Setting Road Fees for 2024 – Hightower

Mr. Hightower presented the resolution as shown in the packet.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the resolution as presented.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

14. Discussion and possible action regarding adoption of Resolution Approving 2024 Road Fee Exemptions – Hightower
- Mr. Hightower presented the resolution as shown in the packet.**
- No further comments or discussion.**
- Mrs. O’Hanlon called the question.**
- Motion: Butch Carmack moved to approve the resolution as presented.**
- Seconded: Ron Whipple**
- Vote: Five (5) in favor, motion carries.**
15. Discussion and possible action regarding filing liens on all delinquent road fee accounts as of January 20, 2024 – Hightower
- Mr. Hightower presented the resolution as shown in the packet.**
- No further comments or discussion.**
- Mrs. O’Hanlon called the question.**
- Motion: Scott Ferguson moved to approve the resolution as presented.**
- Seconded: Butch Carmack**
- Vote: Five (5) in favor, motion carries.**
16. Discussion regarding changes or upgrades to District notification system to the public– Hightower
- Mr. Hightower stated that the ipad was up and running in the foyer. This has been enabled for customers to sign up for notifications from the District. They can choose emergency or basic alerts. Mr. Hightower also stated that Patricia Lujan had been testing the alerts system thru Incode and was happy to report that it was up & running. Email and text notifications had been testing and were working. This will open up a lot of new notification options for the District that we will be using in the future.**
17. Discussion regarding Annual Performance Review for General Manager – O’Hanlon
- Mrs. O’Hanlon stated that the Board would convene into Executive Session to discuss the GM’s annual review.**
18. Executive Session-
- Board convened to Executive Session at 7:20 P.M.**
- Board returned from Executive Session at 7:34 P.M.**
- ACTIONS: Mrs. O’Hanlon stated that they voted to retain Mr. Hightower as General Manager.**

19. Board suggestions on future agenda items

No comments or discussion.

20. Adjourn

1.) **TIME: 7:36 P.M.**

Mrs. O’Hanlon called the question for adjournment.

Motion: Ron Whipple moved to adjourn.

Seconded: Michele Plummer.

Vote: Five (5) in favor, motion carries.

SIGNED:_____

Date:_____

5c. Financials

Bastrop County Water Control and Improvement District #2
Cash & Investment Report
As of November 30, 2023

Fund	Account Name	Account Number	Bank Name	Yield	Prior Month Balance	Current Balance
Standby Fund						
	Standby Operating Account	2687	Roscoe State Bank	0.00%	\$ 100,929	\$ 100,929
Standby Fund Total					\$ 100,929	\$ 100,929
Roads Fund						
	Roads Construction Account	2709	Roscoe State Bank	0.00%	\$ 64,186	\$ 134,609
	Roads Construction MMA	3131	Roscoe State Bank	1.75%	101,554	101,696
Roads Fund Total					\$ 165,740	\$ 236,304
Debt Service Fund						
	TWDB Reserve Fund - DS	0001	Texpool	3.98%	\$ 364,497	\$ 175,725
	Annual TWDB MMA - DS	4385	First National Bank	0.50%	289,245	122,867
	Wastewater Escrow TWDB Loan - D	1041	Amergy Bank		85,313	85,313
	Debt Service Fund - DS	0004	Texpool	3.98%	307,416	308,774
Debt Service Fund Total					\$ 1,046,471	\$ 692,679
Capital Fund						
	Water Capital Projects Fund	7780	First National Bank	0.50%	\$ 111,943	\$ 111,943
	Capital Project - Bond Series 2021	0005	Texpool	3.98%	4,982,383	5,004,384
Capital Fund Total					\$ 5,094,326	\$ 5,116,326
Water Fund						
	Water Operating Account	1469	First National Bank	0.50%	\$ 345,043	\$ 410,193
	Wastewater TWDB Checking	3289	First National Bank	0.00%	572	572
Operating Total:					\$ 345,615	\$ 410,765
	Wastewater /Water MMA	0002	Texpool	3.98%	\$ 1,525,012	\$ 1,231,348
	Wastewater /Water Capital	3543	First National Bank	0.50%	546,109	346,138
	Wastewater MMA (Water)	5076	First National Bank	0.50%	146,814	146,874
Water Fund Total					\$ 2,563,550	\$ 2,135,125
Total Cash & Investments					\$ 8,971,017	\$ 8,281,364

Bastrop County Water Control and Improvement District #2
Cash & Investment Report
As of December 31, 2023

Fund	Account Name	Account Number	Bank Name	Yield	Prior Month Balance	Current Balance
Standby Fund						
	Standby Operating Account	2687	Roscoe State Bank	0.00%	\$ 100,929	\$ 101,019
Standby Fund Total					\$ 100,929	\$ 101,019
Roads Fund						
	Roads Construction Account	2709	Roscoe State Bank	0.00%	\$ 134,609	\$ 313,249
	Roads Construction MMA	3131	Roscoe State Bank	1.75%	101,696	101,842
Roads Fund Total					\$ 236,304	\$ 415,092
Debt Service Fund						
	TWDB Reserve Fund - DS	0001	Texpool	3.98%	\$ 175,725	\$ 176,526
	Annual TWDB MMA - DS	4385	First National Bank	0.50%	122,867	122,916
	Wastewater Escrow TWDB Loan - D	1041	Amergy Bank		85,313	85,313
	Debt Service Fund - DS	0004	Texpool	3.98%	308,774	310,182
Debt Service Fund Total					\$ 692,679	\$ 694,937
Capital Fund						
	Water Capital Projects Fund	7780	First National Bank	0.50%	\$ 111,943	\$ 111,943
	Capital Project - Bond Series 2021	0005	Texpool	3.98%	5,004,384	4,901,301
	Water Capital Projects Fund	3653	First National Bank	0.50%	-	93
	Capital Project - Bond Series 2023	0006	Texpool	3.98%	-	2,405,665
Capital Fund Total					\$ 5,116,326	\$ 7,419,002
Water Fund						
	Water Operating Account	1469	First National Bank	0.50%	\$ 410,193	\$ 436,574
	Wastewater TWDB Checking	3289	First National Bank	0.00%	572	572
Operating Total:					\$ 410,765	\$ 437,146
	Wastewater /Water MMA	0002	Texpool	3.98%	\$ 1,231,348	\$ 1,236,964
	Wastewater /Water Capital	3543	First National Bank	0.50%	346,138	346,167
	Wastewater MMA (Water)	5076	First National Bank	0.50%	146,874	146,932
Water Fund Total					\$ 2,135,125	\$ 2,167,209
Total Cash & Investments					\$ 8,281,364	\$ 10,797,259

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Standby Fund

For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Revenues:							
Pine Forest Standby	\$ -	\$ 1,250	\$ (1,250)	\$ -	\$ 5,000	\$ (5,000)	\$ 5,000
TV Standby	120	1,250	(1,130)	2,424	5,000	(2,576)	5,000
Late Fees	45	-	45	640	-	640	-
Attorney Fees	-	-	-	380	-	380	-
Total Revenues	\$ 165	\$ 2,500	\$ (2,335)	\$ 3,444	\$ 10,000	\$ (6,556)	\$ 10,000
Expenditures:							
<u>Administration</u>							
Legal Fees	\$ -	\$ 125	\$ 125	\$ -	\$ 500	\$ 500	\$ 500
Accounting Services	0	500	500	784	2,000	1,216	2,000
Auditing Services	0	625	625	-	2,500	2,500	2,500
Admin Allocation	0	1,250	1,250	-	5,000	5,000	5,000
Total Administration:	165	2,500	2,335	\$784	10,000	\$ 9,216	\$ 10,000
Total Expenditures	\$ 165	\$ 2,500	\$ 2,335	\$ 784	\$ 10,000	\$ 9,216	\$ 10,000
Revenue Over (Under) Expenditures	\$ -	\$ -	\$ -	\$ 2,660	\$ -	\$ 2,660	\$ -

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Road Maintenance
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Revenues:							
Transfer from Road Construction	\$ -	\$ 16,250	\$ (16,250)	\$ -	\$ 65,000	\$ (65,000)	\$ 65,000
FEMA Grants	-	85,000	(85,000)	-	340,000	(\$340,000)	340,000
Total Revenues	\$ -	\$101,250	(\$101,250)	\$ -	\$ 405,000	(\$405,000)	\$ 405,000
Expenditures:							
Road Maintenance							
Salary Allocations	\$ 44,076	\$ 36,250	\$ (7,826)	\$ 237,369	\$ 145,000	\$ (92,369)	\$ 145,000
Workers' Compensation	-	125	125	-	500	500	500
Proserv-Engineering	-	3,750	3,750	-	15,000	15,000	15,000
Legal Fees	-	500	500	-	2,000	2,000	2,000
Accounting Services	-	500	500	784	2,000	1,216	2,000
Auditing Services	-	875	875	3,200	3,500	300	3,500
Contractual Labor	-	6,250	6,250	-	25,000	25,000	25,000
Equipment Rental	-	10,000	10,000	6,500	40,000	33,500	40,000
R&M-Equipment	-	1,250	1,250	7,097	5,000	(2,097)	5,000
R&M-Vehicles	3,033	1,250	(1,783)	15,384	5,000	(10,384)	5,000
Repairs and Maintenance	285	500	215	28,172	2,000	(26,172)	2,000
Materials-Hauling	-	11,250	11,250	11,209	45,000	33,791	45,000
Repairs-Contracted	-	10,000	10,000	-	40,000	40,000	40,000
Misc.-Licenses & Permits	-	625	625	-	2,500	2,500	2,500
Misc. Office	-	250	250	-	1,000	1,000	1,000
Op Supplies-Uniforms	1,290	250	(1,040)	3,842	1,000	(2,842)	1,000
Small Equipment/Hand Tools	-	125	125	1,044	500	(544)	500
Office Supplies	22	250	228	272	1,000	728	1,000
Safety Supplies	-	1,250	1,250	491	5,000	4,509	5,000
Materials	371	31,250	30,879	81,170	125,000	43,830	125,000
Total Road Maintenance	\$ 49,078	\$ 116,500	\$ 67,422	\$ 396,532	\$ 466,000	\$ 69,468	\$ 466,000
Road Maintenance-Capital Outlay							
Capital Outlay	\$ 31,962	\$ 2,500	\$ (29,462)	\$ 114,032	\$ 10,000	\$ (104,032)	\$ 10,000
Total RM Capital Outlay	\$ 31,962	\$ 2,500	\$ (29,462)	\$ 114,032	\$ 10,000	\$ (104,032)	\$ 10,000
Total Expenditures	\$ 81,040	\$ 119,000	\$ 37,960	\$ 510,564	\$ 476,000	\$ (34,564)	\$ 476,000
Revenue Over (Under) Expenditures	\$ (81,040)	\$ (17,750)	\$ (63,290)	\$ (510,564)	\$ (71,000)	\$ (439,564)	\$ (71,000)

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Road Construction
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Revenues:							
Assessments	\$ 511,815	\$ 311,375	\$ 200,440	\$ 1,257,278	\$ 1,245,500	\$ 11,778	\$ 1,245,500
Assessments-Prior to 97	2,493	6,250	(3,757)	21,658	25,000	(3,342)	25,000
Late Fees	4,327	6,250	(1,923)	29,345	25,000	4,345	25,000
Late Fees-Prior	-	375	(375)	6,975	1,500	5,475	1,500
Lien Fees	6,889	6,250	639	30,235	25,000	5,235	25,000
Returned Check Fee	60	10	50	90	40	50	40
Filing Fees	-	750	(750)	2,793	3,000	(207)	3,000
Attorney Fees	6,200	6,250	(50)	27,756	25,000	2,756	25,000
Driveway Fees	-	875	(875)	2,100	3,500	(1,400)	3,500
Deed Admin Fee	-	6,250	(6,250)	-	25,000	(25,000)	25,000
Interest-IMPROVEMENTs	435	250	185	8,667	1,000	7,667	1,000
Allocation to Maintenance Fund	-	(85,000)	85,000	-	(340,000)	340,000	(340,000)
Transfers In	-	-	-	576,456	-	576,456	-
Total Revenues	\$ 532,219	\$ 259,885	\$ 272,334	\$ 1,963,352	\$ 1,039,540	\$ 923,812	\$ 1,039,540

Expenditures:

Road Construction

Salary Allocations	\$ 41,820	\$ 21,250	\$ (20,570)	\$ 113,277	\$ 85,000	\$ (28,277)	\$ 85,000
Workers' Compensation	-	2,250	2,250	-	9,000	9,000	9,000
Proserv-Engineering	-	41,250	41,250	12,960	165,000	152,040	165,000
Proserv-Other	-	250	250	-	1,000	1,000	1,000
Attorney Fees (County)	-	7,500	7,500	5,146	30,000	24,854	30,000
Attorney Fees Written Off	-	3,750	3,750	-	15,000	15,000	15,000
Legal fees	5,913	7,500	1,587	23,694	30,000	6,306	30,000
Accounting Fees	-	2,750	2,750	4,227	11,000	6,773	11,000
Auditing Services	-	2,500	2,500	8,200	10,000	1,800	10,000
Maint-Agreement-Incode	-	2,500	2,500	-	10,000	10,000	10,000
Postage and Freight	-	2,000	2,000	6,300	8,000	1,700	8,000
Equipment Rental	4,000	375	(3,625)	44,750	1,500	(43,250)	1,500
Repairs & Maintenance	-	125	125	-	500	500	500
Miscellaneous Services	-	1,250	1,250	247	5,000	4,753	5,000
Misc. Property Taxes	-	375	375	-	1,500	1,500	1,500
Misc-Bad Debt	-	11,250	11,250	-	45,000	45,000	45,000
Misc-Credit Card Fees	3,201	3,000	(201)	17,238	12,000	(5,238)	12,000
Admin Allocation	-	18,750	18,750	-	75,000	75,000	75,000
Lien Fees Written Off	-	1,250	1,250	-	5,000	5,000	5,000
Damage Claim	-	13	13	-	50	50	50
Filing Fees	-	1,250	1,250	1,203	5,000	3,797	5,000
Road Fees Written Off	-	6,250	6,250	-	25,000	25,000	25,000
Road Late Fees Written Off	-	1,250	1,250	-	5,000	5,000	5,000
Road Prior Written Off	-	3,750	3,750	-	15,000	15,000	15,000
Total Road Maintenance	\$ 54,934	\$ 142,388	\$ 87,454	\$ 237,242	\$ 569,550	\$ 332,308	\$ 569,550

Road Construction-Capital Outlay

Capital Outlay - Equipment	\$ -	\$ 16,250	\$ 16,250	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
Capital Outlay	75,421	134,250	58,829	1,172,665	537,000	(635,665)	537,000
Total RM Capital Outlay	\$ 75,421	\$ 150,500	\$ 75,079	\$ 1,172,665	\$ 602,000	\$ (570,665)	\$ 602,000

Total Expenditures	\$ 130,355	\$ 292,888	\$ 162,533	\$ 1,409,907	\$ 1,171,550	\$ (238,357)	\$ 1,171,550
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Revenue Over (Under) Expenditures	\$ 401,864	(\$33,003)	\$ 434,867	\$ 553,445	(\$132,010)	\$ 685,455	(\$132,010)
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BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Water Fund
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfit)	Actual	Budget	Variance Fav (Unfit)	Annual Budget
Revenues:							
Irrigation-Usage	\$ 150	\$ 75	\$ 75	\$ 450	\$ 300	\$ 150	\$ 300
Water Late Charge Income	8,383	4,375	4,008	35,388	17,500	17,888	17,500
Water Line Bore	8,250	7,500	750	32,250	30,000	2,250	30,000
Capital Reserve Fee	57,289	51,250	6,039	226,304	205,000	21,304	205,000
Copies & Faxes	-	13	(13)	-	50	(50)	50
Interest-Bond	66,913	12,500	54,413	264,375	50,000	214,375	50,000
Maps Sold	-	63	(63)	50	250	(200)	250
Office Rents	1,800	1,800	-	7,200	7,200	-	7,200
Pools Fees	75	75	-	150	300	(150)	300
Reconnect Fee	4,950	250	4,700	17,100	1,000	16,100	1,000
TV Tap Fees	75,350	65,000	10,350	270,575	260,000	10,575	260,000
TV Water Sales	453,612	537,500	(83,888)	1,825,432	2,150,000	(324,568)	2,150,000
Interest-Investments	8,956	-	8,956	35,749	-	35,749	-
Other Miscellaneous Revenues	1,800	16,250	(14,450)	7,735	65,000	(57,265)	65,000
Proceeds From Sale	-	-	-	1,670	-	1,670	-
Transfers In	-	-	-	930,876	-	930,876	-
Total Revenues	\$ 687,529	\$ 696,650	\$ (9,121)	\$ 3,655,304	\$ 2,786,600	\$ 868,704	\$ 2,786,600

Expenditures:

Payroll and Taxes

Salaries	\$ 31,194	\$ 168,750	\$ 137,556	\$ 181,746	\$ 675,000	\$ 493,254	\$ 675,000
Holidays	20,462	12,625	(7,837)	52,057	50,500	(1,557)	50,500
Annual Leave	22,394	7,500	(14,894)	48,203	30,000	(18,203)	30,000
Sick	10,144	5,000	(5,144)	30,976	20,000	(10,976)	20,000
Over Time	5,775	6,250	475	22,840	25,000	2,160	25,000
On Call Pay	1,320	6,250	4,930	4,975	25,000	20,025	25,000
Double Time	1,528	2,500	972	3,624	10,000	6,376	10,000
Personal Time	709	875	166	1,619	3,500	1,881	3,500
Bereavement	-	625	625	164	2,500	2,336	2,500
Jury Duty Pay	-	-	-	175	-	(175)	-
Longevity Pay	12,540	2,875	(9,665)	12,540	11,500	(1,040)	11,500
FICA Taxes	-	16,888	16,888	20,089	67,553	47,464	67,553
FUTA	-	250	250	745	1,000	255	1,000
SUI	-	1,000	1,000	3,332	4,000	668	4,000
Total Payroll and Taxes	\$ 106,066	\$ 231,388	\$ 125,322	\$ 383,083	\$ 925,553	\$ 542,470	\$ 925,553

Benefits and Insurance

Retirement-Life	\$ 46,942	\$ 21,250	\$ (25,692)	\$ 166,527	\$ 85,000	\$ (81,527)	\$ 85,000
Health Insurance-Other	2,846	375	(2,471)	31,567	1,500	(30,067)	1,500
Insurance-Dental	4,225	2,000	(2,225)	12,542	8,000	(4,542)	8,000
Insurance-Life	-	2,125	2,125	9,709	8,500	(1,209)	8,500
Insurance-Medical	76,124	66,250	(9,874)	273,943	265,000	(8,943)	265,000
Insurance-Vision	921	875	(46)	3,099	3,500	401	3,500
Medical	55,877	250	(55,627)	138,032	1,000	(137,032)	1,000
Wellness Program	1,416	250	(1,166)	1,416	1,000	(416)	1,000
Workers' Compensation	16,770	1,000	(15,770)	22,105	4,000	(18,105)	4,000
Total Benefits and Insurance	\$ 205,120	\$ 94,375	\$ (110,745)	\$ 658,940	\$ 377,500	\$ (281,440)	\$ 377,500

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Water Fund (cont.)
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			Annual Budget
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	
Other Administrative Costs							
Proserv-Engineering	\$ -	\$ 8,750	\$ 8,750	\$ 36,765	\$ 35,000	\$ (1,765)	\$ 35,000
Proserv-Answering Service	1,215	750	(465)	3,860	3,000	(860)	3,000
Payroll Processing Fee	936	1,200	264	3,682	4,800	1,118	4,800
Cleaning-Office	-	625	625	2,200	2,500	300	2,500
Pest Control	516	250	(266)	2,644	1,000	(1,644)	1,000
Legal Fees	12,090	3,750	(8,340)	25,211	15,000	(10,211)	15,000
Accounting Services	272	5,625	5,353	6,385	22,500	16,115	22,500
Auditing Services	-	3,750	3,750	12,330	15,000	2,670	15,000
Security Agreement	97	625	528	339	2,500	2,161	2,500
Maint Agreement-Incode	5,965	8,750	2,785	35,053	35,000	(53)	35,000
Insurance-Property	9,780	1,375	(8,405)	9,780	5,500	(4,280)	5,500
Insurance-General Liability	1,506	225	(1,281)	1,506	900	(606)	900
Insurance-Vehicle	12,611	425	(12,186)	12,611	1,700	(10,911)	1,700
Insurance-E&O	2,145	125	(2,020)	2,145	500	(1,645)	500
Insurance-Wells	-	1,375	1,375	-	5,500	5,500	5,500
Insurance-Bonding	-	265	265	175	1,061	886	1,061
Insurance-Misc	368	50	(318)	368	200	(168)	200
Water-Office Bldg	-	500	500	-	2,000	2,000	2,000
Travel-Air	395	125	(270)	485	500	15	500
Travel-Lodging	1,446	750	(696)	4,056	3,000	(1,056)	3,000
Travel-Meals	199	625	426	1,148	2,500	1,352	2,500
Travel-Rental Car	161	63	(99)	161	250	89	250
Communication-Telephone	910	2,500	1,590	7,422	10,000	2,578	10,000
Electricity-Office Bldg	864	1,500	636	3,609	6,000	2,391	6,000
Postage and Freight	5,398	3,750	(1,648)	18,251	15,000	(3,251)	15,000
Communication/Radios	2,592	2,500	(92)	5,192	10,000	4,808	10,000
Fax	-	25	25	-	100	100	100
Office Supplies	3,951	1,250	(2,701)	14,341	5,000	(9,341)	5,000
Printing	134	2,500	2,366	1,201	10,000	8,799	10,000
Advertising	3,050	125	(2,925)	3,411	500	(2,911)	500
Internet Services	1,686	750	(936)	5,873	3,000	(2,873)	3,000
Misc. Licenses & Permits	-	300	300	-	1,200	1,200	1,200
Misc-Credit Card Fees	-	11,250	11,250	26,782	45,000	18,218	45,000
Bank Fees	22,564	125	(22,439)	37,652	500	(37,152)	500
Misc-Late Fees	-	375	375	-	1,500	1,500	1,500
Mileage Reimbursement	177	500	323	584	2,000	1,416	2,000
Vehicle Usage	-	500	500	-	2,000	2,000	2,000
Pre-Employment Screening	-	250	250	126	1,000	874	1,000
Public Notice	52	750	698	739	3,000	2,261	3,000
Dues, Licenses, Subscriptions	1,181	250	(931)	5,563	1,000	(4,563)	1,000
Computer Supplies / Equipment	4,417	1,250	(3,167)	8,641	5,000	(3,641)	5,000
Computer Expense	9,488	3,750	(5,738)	28,651	15,000	(13,651)	15,000
Office Equipment Lease	2,246	3,750	1,504	17,273	15,000	(2,273)	15,000
Janitorial Supplies	147	50	(97)	256	200	(56)	200
Misc. Office	-	750	750	4,598	3,000	(1,598)	3,000
Election Costs	-	750	750	-	3,000	3,000	3,000
Education/Training	1,111	1,250	139	4,829	5,000	171	5,000
Total Other Administrative	\$ 109,669	\$ 80,728	\$ (28,942)	\$ 355,897	\$ 322,911	\$ (32,986)	\$ 322,911

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Water Fund (Cont)
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Operations							
Yard Maintenance-Mowing	\$ 17,200	\$ 1,500	\$ (15,700)	\$ 23,780	\$ 6,000	\$ (17,780)	\$ 6,000
Labor-Service Lines & Taps	-	25,000	25,000	12,500	100,000	87,500	100,000
Fuel, Gasoline and Oil	4,824	8,750	3,926	28,806	35,000	6,194	35,000
Electricity-Pump Station	-	2,000	2,000	414	8,000	7,586	8,000
Garbage Removal	1,046	300	(746)	4,023	1,200	(2,823)	1,200
Electricity-Wells	16,865	12,500	(4,365)	67,188	50,000	(17,188)	50,000
Electricity-Maint Bldg	902	875	(27)	3,488	3,500	12	3,500
Water-Maint Bldg	-	500	500	-	2,000	2,000	2,000
Cleaning-Maint Bldg	825	750	(75)	3,025	3,000	(25)	3,000
Equipment Rental	-	1,250	1,250	-	5,000	5,000	5,000
R&M-Equipment	3,281	2,500	(781)	12,528	10,000	(2,528)	10,000
R&M-Well Maintenance	2,701	10,000	7,299	9,800	40,000	30,200	40,000
R&M-Vehicles	3,946	1,875	(2,071)	16,307	7,500	(8,807)	7,500
Repairs & Maintenance	15,052	6,250	(8,802)	54,896	25,000	(29,896)	25,000
Repairs-Contracted	-	375	375	26	1,500	1,474	1,500
Contract Labor	38	1,250	1,212	45,031	5,000	(40,031)	5,000
R&M-Backflow Inspection	-	125	125	375	500	125	500
Building Maintenance & Repairs	-	3,750	3,750	1,181	15,000	13,819	15,000
Water Quality Testing	-	625	625	414	2,500	2,086	2,500
Water Samples	532	2,500	1,968	5,972	10,000	4,028	10,000
Ground Water Assessment Fee	5,232	75	(5,157)	13,407	300	(13,107)	300
TCEQ Fees	4,213	-	(4,213)	13,381	-	(13,381)	-
Damage Claim	-	1,250	1,250	-	5,000	5,000	5,000
Filing Fees	103,150	125	(103,025)	103,150	500	(102,650)	500
Meter Testing	-	63	63	-	250	250	250
License	-	625	625	50	2,500	2,450	2,500
Op Supplies-Hand Tools	49	1,250	1,201	2,953	5,000	2,047	5,000
Op Supplies-Uniforms	7,937	2,500	(5,437)	14,367	10,000	(4,367)	10,000
Meters & Supplies	1,482	-	(1,482)	20,682	-	(20,682)	-
Op Supplies-Chlorine	6,137	6,250	113	22,373	25,000	2,627	25,000
Safety Supplies	375	1,875	1,500	4,138	7,500	3,362	7,500
Small Equipment Purchase	-	1,000	1,000	-	4,000	4,000	4,000
Materials	6,383	21,250	14,867	58,613	85,000	26,387	85,000
Materials-Hauling	-	-	-	25,473	-	(25,473)	-
Miscellaneous Services	-	2,500	2,500	677	10,000	9,323	10,000
Depreciation Expense	-	68,750	68,750	-	275,000	275,000	275,000
Total Operations	\$ 202,171	\$190,188	(\$11,983)	\$569,017	\$760,750	\$191,733	\$760,750
Allocations							
Salary Allocations to WW	\$ -	\$ (19,500)	\$ (19,500)	\$ -	\$ (78,000)	\$ (78,000)	\$ (78,000)
Admin Allocations	-	(31,250)	(31,250)	-	(125,000)	(125,000)	(125,000)
PPE Allocations	-	(56,250)	(56,250)	-	(225,000)	(225,000)	(225,000)
Total Allocations	\$ -	\$ (107,000)	\$ (107,000)	\$ -	\$ (428,000)	\$ (428,000)	\$ (428,000)
Total Expenses	\$ 623,026	\$ 489,679	\$ (133,348)	\$ 1,966,937	\$ 1,958,714	\$ (8,223)	\$ 1,958,714

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Water Fund (Cont)
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Net Ordinary Income	\$ 64,502	\$ 206,972	\$ (142,469)	\$ 1,688,367	\$ 827,886	\$ 860,481	\$ 827,886
Debt Service							
Interest Expense	\$ -	\$ 37,500	\$ 37,500	\$ 81,481	\$ 150,000	\$ 68,519	\$ 150,000
Total Debt Service	\$ -	\$ 37,500	\$ 37,500	\$ 81,481	\$ 150,000	\$ 68,519	\$ 150,000
Capital Outlay/Projects							
Capital Outlay-Equipment	\$ -	\$ 11,250	\$ 11,250	\$ 9,584	\$ 45,000	\$ 35,416	\$ 45,000
Capital Outlay-Vehicles	-	11,250	\$ 11,250	36,276	45,000	8,724	45,000
Capital Outlay	28,963	16,250	\$ (12,713)	1,172,400	65,000	(1,107,400)	65,000
Capital Outlay-Culverts	-	8,750	\$ 8,750	100,300	35,000	(65,300)	35,000
Line Extension	-	6,250	\$ 6,250	-	25,000	25,000	25,000
Water Tank Main	-	22,500	\$ 22,500	1,710	90,000	88,290	90,000
Water Well Cap Improv	-	15,000	\$ 15,000	-	60,000	60,000	60,000
Building Capital	-	2,500	\$ 2,500	9,211	10,000	789	10,000
Total Capital Outlay Projects	\$ 28,963	\$ 93,750	\$ 64,787	\$ 1,329,481	\$ 375,000	\$ (954,481)	\$ 375,000
Revenue Over (Under) Expenditures	\$ 35,540	\$75,722	\$ (40,182)	\$ 277,405	\$302,886	\$ (25,481)	\$302,886

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Wastewater Fund
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Revenues:							
Wastewater Fees	\$ 210,647	\$ 193,750	\$ 16,897	\$ 829,955	\$ 775,000	\$ 54,955	\$ 775,000
Wastewater Tap Fees	32,347	62,500	(30,153)	294,232	250,000	44,232	250,000
Wastewater Bore	-	6,250	(6,250)	13,500	25,000	(11,500)	25,000
Commercial Fees	8,972	10,000	(1,028)	36,737	40,000	(3,263)	40,000
Debt Service Reserve Fee	22,369	25,000	(2,631)	88,177	100,000	(11,823)	100,000
Interest-Investments	19,016	3,750	15,266	73,919	15,000	58,919	15,000
Interest-Reserves	-	75	(75)	-	300	(300)	300
Total Revenues	\$ 293,351	\$ 301,325	\$ (7,974)	\$ 1,336,522	\$ 1,205,300	\$ 131,222	\$ 1,205,300

Expenditures:

Administration

Salary Allocations	\$ 35,312	\$ 31,250	\$ (4,062)	\$ 137,393	\$ 125,000	\$ (12,393)	\$ 125,000
Medical	-	250	250	895	1,000	105	1,000
Workers' Compensation	-	1,875	1,875	-	7,500	7,500	7,500
ProServ-Engineering	-	1,250	1,250	-	5,000	5,000	5,000
Legal Fees	4,752	1,250	(3,502)	5,952	5,000	(952)	5,000
Accounting Services	272	5,000	4,728	5,914	20,000	14,086	20,000
Auditing Services	-	3,750	3,750	12,300	15,000	2,700	15,000
Cleaning-Office	825	-	(825)	2,475	-	(2,475)	-
Travel-Lodging	81	125	44	1,123	500	(623)	500
Travel-Rental Car	-	50	50	-	200	200	200
Travel-Meals	34	50	16	112	200	88	200
Communication-Telephone	661	250	(411)	2,509	1,000	(1,509)	1,000
Maint Agreement-Incode	-	1,500	1,500	-	6,000	6,000	6,000
Insurance-Property	-	1,250	1,250	-	5,000	5,000	5,000
Insurance-General Liability	-	375	375	-	1,500	1,500	1,500
Insurance-Vehicle	-	750	750	-	3,000	3,000	3,000
Insurance-E&O	-	200	200	-	800	800	800
Insurance-Misc	-	200	200	-	800	800	800
Office Supplies	705	63	(643)	1,439	250	(1,189)	250
Education/Training	786	500	(286)	3,304	2,000	(1,304)	2,000
Total Administration	\$ 43,429	\$49,938	\$6,509	\$173,416	\$199,750	\$26,334	\$199,750

Operations

Yard Maintenance-Mowing	\$ 4,200	\$ 1,875	\$ (2,325)	\$10,700	\$ 7,500	\$ (3,200)	\$ 7,500
Contract Labor	38	-	(38)	34,990	-	(34,990)	-
Labor-Service Lines & Taps	-	6,250	6,250	5,250	25,000	19,750	25,000
Fuel, Gasoline and Oil	4,824	5,000	176	28,703	20,000	(8,703)	20,000
Electricity-Lift Station	1,410	1,250	(160)	4,965	5,000	35	5,000
Wastewater Service	40,431	36,250	(4,181)	140,594	145,000	4,406	145,000
Equipment Rental	-	625	625	1,303	2,500	1,197	2,500
R&M-Equipment	3,273	2,125	(1,148)	12,226	8,500	(3,726)	8,500
R&M-Lift Station-Water	-	1,875	1,875	-	7,500	7,500	7,500
R&M-Lift Station-WW	-	625	625	-	2,500	2,500	2,500
R&M-Vehicles	3,991	2,500	(1,491)	15,453	10,000	(5,453)	10,000
Repairs & Maintenance	6,972	1,875	(5,097)	27,591	7,500	(20,091)	7,500

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Wastewater Fund (Cont)
For Quarter Ending 12/31/23

	Fourth Quarter			Year-to-Date			
	Actual	Budget	Variance Fav (Unfav)	Actual	Budget	Variance Fav (Unfav)	Annual Budget
Operations (cont.)							
Grinder Pump Repair	\$ -	\$ 12,500	\$ 12,500	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Op & Maint-City	-	-	-	-	-	-	-
Tools And Equipment	-	875	875	-	3,500	3,500	3,500
Op Supplies - Hand Tools	570	-	(570)	2,372	-	(2,372)	-
Miscellaneous Services	-	250	250	-	1,000	1,000	1,000
TCEQ Fees	-	800	800	3,939	3,200	(739)	3,200
Filing Fees	-	188	188	800	750	(50)	750
Meter Testing	-	56	56	-	225	225	225
License	-	150	150	-	600	600	600
Lift Station Admin Service Fee	-	625	625	-	2,500	2,500	2,500
Op Supplies-Uniforms	1,909	1,875	(34)	8,089	7,500	(589)	7,500
Op Supplies -Chemicals	-	625	625	-	2,500	2,500	2,500
Safety Supplies	315	1,875	1,560	2,148	7,500	5,352	7,500
Small Equipment Purchase	-	250	250	-	1,000	1,000	1,000
Materials	22,090	11,250	(10,840)	120,132	45,000	(75,132)	45,000
Materials-Hauling	-	-	-	243	-	(243)	-
Depreciation Expense	-	121,250	121,250	-	485,000	485,000	485,000
Total Operations	\$ 90,025	\$ 212,819	\$ 122,794	\$ 419,499	\$ 851,275	\$ 431,776	\$ 851,275
Total Expenses	\$ 133,454	\$ 262,756	\$ 129,303	\$ 592,916	\$ 1,051,025	\$ 458,109	\$ 1,051,025
Net Ordinary Income	\$ 159,897	\$ 38,569	\$ 121,328	\$ 743,606	\$ 154,275	\$ 589,331	\$ 154,275
Debt Service							
Interest Expense	\$ -	\$ 39,650	\$ 39,650	\$ -	\$ 158,600	\$ 158,600	\$ 158,600
Total Debt Service	\$ -	\$ 39,650	\$ 39,650	\$ -	\$ 158,600	\$ 158,600	\$ 158,600
Capital Outlay/Projects							
Impr.- W/WW Systems	\$ -	\$ 6,250	\$ 6,250	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Capital Outlay-Equipment	30,241	2,500	(27,741)	39,825	10,000	(29,825)	10,000
Capital Outlay-Vehicles	-	11,250	11,250	36,276	45,000	8,724	45,000
WW Line Extensions	-	6,250	6,250	-	25,000	25,000	25,000
Capital Outlay-Grinder Pumps	27,850	25,000	(2,850)	164,706	100,000	(64,706)	100,000
Total Capital Outlay/Projects	\$ 58,091	\$ 51,250	\$ (6,841)	\$ 240,807	\$ 205,000	\$ (35,807)	\$ 205,000
Revenue Over (Under) Expenditures	\$ 101,806	\$ (52,331)	\$ 154,138	\$ 502,800	\$ (209,325)	\$ 712,125	\$ (209,325)

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)
Standby Fund

As of December 31, 2023

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Year-to-Date			Annual Budget
	Actual		Actual		Actual		Actual		Total	Budget	Variance									
Revenues:																				
Pine Forest Standby	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,000	\$	(5,000)	\$	5,000
TV Standby		180		1,884		240		120		2,424		5,000		(2,576)		5,000				5,000
Late Fees		90		385		120		45		640		-		640		-				-
Attorney Fees		-		380		-		-		380		-		380		-				-
Total Revenues	\$	270	\$	2,649	\$	360	\$	165	\$	3,444	\$	10,000	\$	(6,556)	\$	10,000				10,000
Expenditures:																				
<u>Administration</u>																				
Legal Fees	\$	-	\$	-	\$	-	\$	-	\$	-	\$	500	\$	500	\$	500				500
Accounting Services		588		196		-		-		784		2,000		1,216		2,000				2,000
Auditing Services		-		-		-		-		-		2,500		2,500		2,500				2,500
Admin Allocation		-		-		-		-		-		5,000		5,000		5,000				5,000
Total Expenditures	\$	588	\$	196	\$	-	\$	-	\$	784	\$	10,000	\$	9,216	\$	10,000				10,000
Revenue Over (Under) Expenditures	\$	(318)	\$	2,453	\$	360	\$	165	\$	2,660	\$	-	\$	2,660	\$	-				-

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Road Maintenance
As of December 31, 2023

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Year-to-Date			Annual Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total	Budget	Variance				
Revenues:																				
Transfer from Road Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ (65,000)	\$ 65,000			
FEMA Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	340,000	(340,000)	340,000			
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 405,000	\$ (405,000)	\$ 405,000			
Expenditures:																				
Road Maintenance																				
Salary Allocations	\$ 59,357	\$ 73,149	\$ 60,786	\$ 44,076	\$ 59,357	\$ 73,149	\$ 60,786	\$ 44,076	\$ 59,357	\$ 73,149	\$ 60,786	\$ 44,076	\$ 59,357	\$ 145,000	\$ (92,369)	\$ 145,000				
Workers' Compensation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500	500			
ProfServ-Engineering	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	15,000	15,000			
Legal Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	2,000			
Accounting Services	588	196	-	-	588	196	-	-	588	196	-	-	588	2,000	1,216	2,000				
Auditing Services	-	3,200	-	-	-	3,200	-	-	-	3,200	-	-	-	3,200	3,500	300	3,500			
Contractual Labor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	25,000	25,000			
Equipment Rental	-	6,500	-	-	-	6,500	-	-	-	6,500	-	-	-	40,000	33,500	40,000				
R&M-Equipment	4,835	219	2,043	-	4,835	219	2,043	-	4,835	219	2,043	-	7,097	5,000	(2,097)	5,000				
R&M-Vehicles	4,558	4,720	3,074	3,033	4,558	4,720	3,074	3,033	4,558	4,720	3,074	3,033	15,384	5,000	(10,384)	5,000				
Repairs and Maintenance	26	26,814	1,048	285	26	26,814	1,048	285	26	26,814	1,048	285	28,172	2,000	(26,172)	2,000				
Mataterials-Hauling	11,209	-	-	-	11,209	-	-	-	11,209	-	-	-	11,209	45,000	33,791	45,000				
Repairs-Contracted	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	40,000	40,000				
Misc-Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500				
Misc. Office	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000	1,000				
Op Supplies-Uniforms	-	1,345	1,207	1,290	-	1,345	1,207	1,290	-	1,345	1,207	1,290	3,842	1,000	(2,842)	1,000				
Small Equipment/Hand Tools	295	431	317	-	295	431	317	-	295	431	317	-	1,044	500	(544)	500				
Office Supplies	-	25	225	22	-	25	225	22	-	25	225	22	272	1,000	728	1,000				
Safety Supplies	345	82	64	-	345	82	64	-	345	82	64	-	491	5,000	4,509	5,000				
Materials	79,134	1,244	420	371	79,134	1,244	420	371	79,134	1,244	420	371	81,170	125,000	43,830	125,000				
Total Road Maintenance	\$ 160,347	\$ 117,924	\$ 69,184	\$ 49,078	\$ 160,347	\$ 117,924	\$ 69,184	\$ 49,078	\$ 160,347	\$ 117,924	\$ 69,184	\$ 49,078	\$ 396,532	\$ 466,000	\$ 69,468	\$ 466,000				
Road Maintenance-Capital Outlay																				
Capital Outlay	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 10,000	\$ (104,032)	\$ 10,000				
Total RM Capital Outlay	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 21,244	\$ 39,156	\$ 31,962	\$ 21,669	\$ 10,000	\$ (104,032)	\$ 10,000				
Total Expenditures	\$ 182,016	\$ 139,168	\$ 108,340	\$ 81,040	\$ 182,016	\$ 139,168	\$ 108,340	\$ 81,040	\$ 182,016	\$ 139,168	\$ 108,340	\$ 81,040	\$ 510,564	\$ 476,000	\$ (34,564)	\$ 476,000				
Revenue Over (Under) Expenditures	\$ (182,016)	\$ (139,168)	\$ (108,340)	\$ (81,040)	\$ (182,016)	\$ (139,168)	\$ (108,340)	\$ (81,040)	\$ (182,016)	\$ (139,168)	\$ (108,340)	\$ (81,040)	\$ (510,564)	\$ (71,000)	\$ (439,564)	\$ (71,000)				

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Road Construction
As of December 31, 2023

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year-to-Date			Annual
	Actual	Actual	Actual	Actual	Total	Budget	Variance	Budget
Revenues:								
Assessments	\$ 420,461	\$ 183,421	\$ 141,581	\$ 511,815	\$ 1,257,278	\$ 1,245,500	\$ 11,778	\$ 1,245,500
Assessments-Prior to 97	4,567	5,527	9,071	2,493	21,658	25,000	(3,342)	25,000
Late Fees	9,756	7,462	7,800	4,327	29,345	25,000	4,345	25,000
Late Fees-Prior	-	3,465	3,510	-	6,975	1,500	5,475	1,500
Lien Fees	13,099	5,372	4,875	6,889	30,235	25,000	5,235	25,000
Returned Check Fee	-	-	30	60	90	40	50	40
Filing Fees	443	1,378	972	-	2,793	3,000	(207)	3,000
Attorney Fees	4,662	6,966	9,928	6,200	27,756	25,000	2,756	25,000
Driveway Fees	375	1,200	525	-	2,100	3,500	(1,400)	3,500
Deed Admin Fee	-	-	-	-	-	25,000	(25,000)	25,000
Interest-Improvements	3,602	3,222	1,407	435	8,667	1,000	7,667	1,000
Allocation to Maintenance Fund	-	-	-	-	-	(340,000)	340,000	(340,000)
Transfers In	-	300,000	276,456	-	576,456	-	576,456	-
Total Revenues	\$ 456,965	\$ 518,013	\$ 456,156	\$ 532,219	\$ 1,963,352	\$ 1,039,540	\$ 923,812	\$ 1,039,540
Expenditures:								
Road Construction								
Salary Allocations	\$ 20,242	\$ 26,449	\$ 24,767	\$ 41,820	\$ 113,277	\$ 85,000	\$ (28,277)	\$ 85,000
Workers' Compensation	-	-	-	-	-	9,000	9,000	9,000
ProfServ-Engineering	12,960	-	-	-	12,960	165,000	152,040	165,000
ProfServ-Other	-	-	-	-	-	1,000	1,000	1,000
Attorney Fees (County)	5,146	-	-	-	5,146	30,000	24,854	30,000
Attorney Fees Written Off	-	-	-	-	-	15,000	15,000	15,000
Legal fees	-	3,691	14,091	5,913	23,694	30,000	6,306	30,000
Accounting Fees	2,583	861	783	-	4,227	11,000	6,773	11,000
Auditing Services	-	8,200	-	-	8,200	10,000	1,800	10,000
Maint-Agreement-Incode	-	-	-	-	-	10,000	10,000	10,000
Postage and Freight	3,000	300	3,000	-	6,300	8,000	1,700	8,000
Equipment Rental	16,170	12,000	12,580	4,000	44,750	1,500	(43,250)	1,500
Repairs & Maintenance	-	-	-	-	-	500	500	500
Miscellaneous Services	247	-	-	-	247	5,000	4,753	5,000
Misc-Property Taxes	-	-	-	-	-	1,500	1,500	1,500
Misc-Bad Debt	-	-	-	-	-	45,000	45,000	45,000
Misc-Credit Card Fees	6,526	5,457	2,054	3,201	17,238	12,000	(5,238)	12,000
Admin Allocation	-	-	-	-	-	75,000	75,000	75,000
Lien Fees Written Off	-	-	-	-	-	5,000	5,000	5,000
Damage Claim	-	-	-	-	-	50	50	50
Filing Fees	1,203	-	-	-	1,203	5,000	3,797	5,000
Road Fees Written Off	-	-	-	-	-	25,000	25,000	25,000
Road Late Fees Written Off	-	-	-	-	-	5,000	5,000	5,000
Road Prior Written Off	-	-	-	-	-	15,000	15,000	15,000
Total Road Maintenance	\$ 68,077	\$ 56,957	\$ 57,275	\$ 54,934	\$ 237,242	\$ 569,550	\$ 332,308	\$ 569,550
Road Construction-Capital Outlay								
Capital Outlay - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
Capital Outlay	251,451	555,428	290,364	75,421	1,172,665	537,000	(635,665)	537,000
Total RM Capital Outlay	\$ 251,451	\$ 555,428	\$ 290,364	\$ 75,421	\$ 1,172,665	\$ 602,000	\$ (570,665)	\$ 602,000
Total Expenditures	\$ 319,528	\$ 612,385	\$ 347,639	\$ 130,355	\$ 1,409,907	\$ 32,450	\$ (238,357)	\$ 1,171,550
Revenue Over (Under) Expenditures	\$ 137,437	\$ (94,373)	\$ 108,517	\$ 401,864	\$ 553,445	\$ 1,007,090	\$ 685,455	\$ (132,010)

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Water Fund

As of December 31, 2023

	Year-to-Date				Total	Budget	Variance	Annual Budget
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				
Revenues:								
Irrigation-Usage	\$ 225	\$ -	\$ 75	\$ 150	\$ 450	\$ 300	\$ 150	\$ 300
Water Late Charge Income	8,398	9,231	9,376	8,383	35,388	17,500	17,888	17,500
Water Line Bore	12,250	5,250	6,500	8,250	32,250	30,000	2,250	30,000
Capital Reserve Fee	55,843	56,363	56,809	57,289	226,304	205,000	21,304	205,000
Copies & Faxes	-	-	-	-	-	50	(50)	50
Interest-Bond	61,798	68,824	66,840	66,913	264,375	50,000	214,375	50,000
Maps Sold	-	50	-	-	50	250	(200)	250
Office Rents	1,800	1,800	1,800	1,800	7,200	7,200	-	7,200
Pools Fees	75	-	-	75	150	300	(150)	300
Reconnect Fee	3,750	4,575	3,825	4,950	17,100	1,000	16,100	1,000
TV Tap Fees	75,350	58,225	61,650	75,350	270,575	260,000	10,575	260,000
TV Water Sales	379,152	404,798	587,869	453,612	1,825,432	2,150,000	(324,568)	2,150,000
Interest-Investments	8,291	9,127	9,375	8,956	35,749	-	35,749	-
Other Miscellaneous Revenues	2,050	1,865	2,020	1,800	7,735	65,000	(57,265)	65,000
Proceeds From Sale	-	-	1,670	-	1,670	-	1,670	-
Transfers In	-	557,959	372,917	-	930,876	-	930,876	-
Total Revenues	\$ 608,982	\$ 1,178,067	\$ 1,180,727	\$ 687,529	\$ 3,655,304	\$ 2,786,600	\$ 868,704	\$ 2,786,600
Expenditures:								
Payroll and Taxes								
Salaries	\$ 65,862	\$ 43,769	\$ 40,922	\$ 31,194	\$ 181,746	\$ 675,000	\$ 493,254	\$ 675,000
Holidays	13,344	10,686	7,566	20,462	52,057	50,500	(1,557)	50,500
Annual Leave	4,516	14,147	7,146	22,394	48,203	30,000	(18,203)	30,000
Sick	7,789	6,409	6,633	10,144	30,976	20,000	(10,976)	20,000
Over Time	4,218	6,543	6,304	5,775	22,840	25,000	2,160	25,000
On Call Pay	1,204	1,320	1,131	1,320	4,975	25,000	20,025	25,000
Double Time	400	640	1,056	1,528	3,624	10,000	6,376	10,000
Personal Time	564	346	-	709	1,619	3,500	1,881	3,500
Bereavement	164	-	-	-	164	2,500	2,336	2,500
Jury Duty Pay	175	-	-	-	175	-	(175)	-
Longevity Pay	-	-	-	12,540	12,540	11,500	(1,040)	11,500
FICA Taxes	15,018	5,071	-	-	20,089	67,553	47,464	67,553
FUTA	705	40	-	-	745	1,000	255	1,000
SUI	3,321	11	-	-	3,332	4,000	668	4,000
Total Payroll and Taxes	\$ 117,280	\$ 88,981	\$ 70,756	\$ 106,066	\$ 383,083	\$ 925,553	\$ 542,470	\$ 925,553
Benefits and Insurance								
Retirement-Life	\$ 36,274	\$ 43,251	\$ 40,060	\$ 46,942	\$ 166,527	\$ 85,000	\$ (81,527)	\$ 85,000
Health Insurance-Other	22,285	1,807	4,629	2,846	31,567	1,500	(30,067)	1,500
Insurance-Dental	1,440	3,675	3,202	4,225	12,542	8,000	(4,542)	8,000
Insurance-Life	1,619	4,361	3,728	-	9,709	8,500	(1,209)	8,500
Insurance-Medical	51,030	72,466	74,323	76,124	273,943	265,000	(8,943)	265,000
Insurance-Vision	414	921	844	921	3,099	3,500	401	3,500
Medical	-	37,168	44,987	55,877	138,032	1,000	(137,032)	1,000
Wellness Program	-	-	-	1,416	1,416	1,000	(416)	1,000
Workers' Compensation	5,335	-	-	16,770	22,105	4,000	(18,105)	4,000
Total Benefits and Insurance	\$ 118,397	\$ 163,649	\$ 171,773	\$ 205,120	\$ 658,940	\$ 377,500	\$ (281,440)	\$ 377,500
Other Administrative Costs								
Proserv-Engineering	\$ 36,765	\$ -	\$ -	\$ -	\$ 36,765	\$ 35,000	\$ (1,765)	\$ 35,000
Proserv-Answering Service	915	690	1,040	1,215	3,860	3,000	(860)	3,000
Payroll Processing Fee	1,165	780	802	936	3,682	4,800	1,118	4,800
Cleaning-Office	825	825	550	-	2,200	2,500	300	2,500
Pest Control	1,197	673	258	516	2,644	1,000	(1,644)	1,000
Legal Fees	3,098	7,344	2,679	12,090	25,211	15,000	(10,211)	15,000
Accounting Services	4,230	45	1,838	272	6,385	22,500	16,115	22,500
Auditing Services	30	12,300	-	-	12,330	15,000	2,670	15,000
Security Agreement	60	61	121	97	339	2,500	2,161	2,500

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Water Fund (cont.)
 As of December 31, 2023

	Year-to-Date				Total	Year-to-Date		Annual Budget
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Budget	Variance	
Other Administrative Costs (cont.)	Actual	Actual	Actual	Actual				
Maint Agreement-Incode	\$ -	\$ -	\$ 29,088	\$ 5,965	\$ 35,053	\$ 35,000	\$ (53)	\$ 35,000
Insurance-Property	-	-	-	9,780	9,780	5,500	(4,280)	5,500
Insurance-General Liability	-	-	-	1,506	1,506	900	(606)	900
Insurance-Vehicle	-	-	-	12,611	12,611	1,700	(10,911)	1,700
Insurance-E&O	-	-	-	2,145	2,145	500	(1,645)	500
Insurance-Wells	-	-	-	-	-	5,500	5,500	5,500
Insurance-Bonding	-	175	-	-	175	1,061	886	1,061
Insurance-Misc	-	-	-	368	368	200	(168)	200
Water-Office Bldg	-	-	-	-	-	2,000	2,000	2,000
Travel-Air	90	-	-	395	485	500	15	500
Travel-Lodging	1,568	811	231	1,446	4,056	3,000	(1,056)	3,000
Travel-Meals	302	-	647	199	1,148	2,500	1,352	2,500
Travel-Rental Car	-	-	-	161	161	250	89	250
Communication-Telephone	3,867	478	2,167	910	7,422	10,000	2,578	10,000
Electricity-Office Bldg	1,005	514	1,226	864	3,609	6,000	2,391	6,000
Postage and Freight	-	7,535	5,318	5,398	18,251	15,000	(3,251)	15,000
Communication/Radios	-	-	2,600	2,592	5,192	10,000	4,808	10,000
Fax	-	-	-	-	-	100	100	100
Office Supplies	6,333	3,368	689	3,951	14,341	5,000	(9,341)	5,000
Printing	1,067	-	-	134	1,201	10,000	8,799	10,000
Advertising	-	-	361	3,050	3,411	500	(2,911)	500
Internet Services	817	1,397	1,973	1,686	5,873	3,000	(2,873)	3,000
Misc. Licenses & Permits	-	-	-	-	-	1,200	1,200	1,200
Misc-Credit Card Fees	14,289	12,493	-	-	26,782	45,000	18,218	45,000
Bank Fees	555	213	14,320	22,564	37,652	500	(37,152)	500
Misc-Late Fees	-	-	-	-	-	1,500	1,500	1,500
Mileage Reimbursement	89	153	165	177	584	2,000	1,416	2,000
Vehicle Usage	-	-	-	-	-	2,000	2,000	2,000
Pre-Employment Screening	-	55	71	-	126	1,000	874	1,000
Public Notice	430	-	257	52	739	3,000	2,261	3,000
Dues, Licenses, Subscriptions	3,831	46	505	1,181	5,563	1,000	(4,563)	1,000
Computer Supplies / Equipment	1,499	1,705	1,020	4,417	8,641	5,000	(3,641)	5,000
Computer Expense	6,483	5,229	7,450	9,488	28,651	15,000	(13,651)	15,000
Office Equipment Lease	2,219	1,497	11,311	2,246	17,273	15,000	(2,273)	15,000
Janitorial Supplies	-	35	73	147	256	200	(56)	200
Misc. Office	4,233	105	260	-	4,598	3,000	(1,598)	3,000
Election Costs	-	-	-	-	-	3,000	3,000	3,000
Education/Training	681	1,066	1,971	1,111	4,829	5,000	171	5,000
Total Other Administrative	\$ 97,643	\$ 59,593	\$ 88,991	\$ 109,669	\$ 355,897	\$ 322,911	\$ (32,986)	\$ 322,911
Operations								
Yard Maintenance-Mowing	\$ 2,100	\$ 2,100	\$ 2,380	\$ 17,200	\$ 23,780	\$ 6,000	\$ (17,780)	\$ 6,000
Labor-Service Lines & Taps	12,500	-	-	-	12,500	100,000	87,500	100,000
Fuel, Gasoline and Oil	5,931	7,015	11,036	4,824	28,806	35,000	6,194	35,000
Electricity-Pump Station	414	-	-	-	414	8,000	7,586	8,000
Garbage Removal	953	1,012	1,012	1,046	4,023	1,200	(2,823)	1,200
Electricity-Wells	16,792	7,403	26,128	16,865	67,188	50,000	(17,188)	50,000
Electricity-Maint Bldg	908	471	1,207	902	3,488	3,500	12	3,500
Water-Maint Bldg	-	-	-	-	-	2,000	2,000	2,000
Cleaning-Maint Bldg	550	825	825	825	3,025	3,000	(25)	3,000
Equipment Rental	-	-	-	-	-	5,000	5,000	5,000
R&M-Equipment	5,669	327	3,250	3,281	12,528	10,000	(2,528)	10,000
R&M-Well Maintenance	2,748	-	4,351	2,701	9,800	40,000	30,200	40,000
R&M-Vehicles	4,432	1,169	6,760	3,946	16,307	7,500	(8,807)	7,500
Repairs & Maintenance	20,816	12,812	6,216	15,052	54,896	25,000	(29,896)	25,000
Repairs-Contracted	-	26	-	-	26	1,500	1,474	1,500
Contract Labor	37,400	2,037	5,556	38	45,031	5,000	(40,031)	5,000
R&M-Backflow Inspection	375	-	-	-	375	500	125	500

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Water Fund (cont.)
As of December 31, 2023

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Year-to-Date			Annual Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total	Budget	Variance									
Operations (cont.)																				
Building Maintenance & Repair	\$ 1,181	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,181	\$ 15,000	\$ 13,819	\$ 15,000								
Water Quality Testing	214	200	-	-	-	-	-	414	2,500	2,086	2,500									
Water Samples	1,462	1,109	2,869	532	-	-	-	5,972	10,000	4,028	10,000									
Ground Water Assessment Fee	-	3,270	4,905	5,232	-	-	-	13,407	300	(13,107)	300									
TCEQ Fees	9,168	-	-	4,213	-	-	-	13,381	-	(13,381)	-									
Damage Claim	-	-	-	-	-	-	-	-	5,000	5,000	5,000									
Filing Fees	-	-	-	103,150	-	-	-	103,150	500	(102,650)	500									
Meter Testing	-	-	-	-	-	-	-	-	250	250	250									
License	50	-	-	-	-	-	-	50	2,500	2,450	2,500									
Op Supplies-Hand Tools	1,944	504	456	49	-	-	-	2,953	5,000	2,047	5,000									
Op Supplies-Uniforms	1,775	2,233	2,422	7,937	-	-	-	14,367	10,000	(4,367)	10,000									
Meters & Supplies	14,400	40	4,760	1,482	-	-	-	20,682	-	(20,682)	-									
Op Supplies-Chlorine	4,585	3,229	8,422	6,137	-	-	-	22,373	25,000	2,627	25,000									
Safety Supplies	513	2,045	1,204	375	-	-	-	4,138	7,500	3,362	7,500									
Small Equipment Purchase	-	-	-	-	-	-	-	-	4,000	4,000	4,000									
Materials	27,447	9,035	15,749	6,383	-	-	-	58,613	85,000	26,387	85,000									
Materials-Hauling	25,473	-	-	-	-	-	-	25,473	-	(25,473)	-									
Miscellaneous Services	677	-	-	-	-	-	-	677	10,000	9,323	10,000									
Depreciation Expense	-	-	-	-	-	-	-	-	275,000	275,000	275,000									
Total Operations	\$ 200,477	\$ 56,861	\$ 109,509	\$ 202,171	\$ 569,017	\$ 760,750	\$ 191,733	\$ 760,750												
Allocations																				
Salary Allocations to WW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (78,000)	\$ (78,000)	\$ (78,000)									
Admin Allocations	-	-	-	-	-	-	-	-	(125,000)	(125,000)	(125,000)									
PPE Allocations	-	-	-	-	-	-	-	-	(225,000)	(225,000)	(225,000)									
Total Allocations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (428,000)	\$ (428,000)	\$ (428,000)												
Total Expenses	\$ 533,797	\$ 369,085	\$ 441,029	\$ 623,026	\$ 1,966,937	\$ 1,958,714	\$ (8,223)	\$ 1,958,714												
Net Ordinary Income	\$ 75,185	\$ 808,982	\$ 739,698	\$ 64,502	\$ 1,688,367	\$ 827,886	\$ 860,481	\$ 827,886												
Debt Service																				
Interest Expense	\$ -	\$ 81,481	\$ -	\$ -	\$ 81,481	\$ 150,000	\$ 68,519	\$ 150,000												
Total Debt Service	\$ -	\$ 81,481	\$ -	\$ -	\$ 81,481	\$ 150,000	\$ 68,519	\$ 150,000												
Capital Outlay/Projects																				
Capital Outlay-Equipment	\$ -	\$ 3,593	\$ 5,991	\$ -	\$ 9,584	\$ 45,000	\$ 35,416	\$ 45,000												
Capital Outlay-Vehicles	17,935	18,341	-	-	36,276	45,000	8,724	45,000												
Capital Outlay	69,307	533,159	540,971	28,963	1,172,400	65,000	(1,107,400)	65,000												
Capital Outlay-Culverts	9,605	90,695	-	-	100,300	35,000	(65,300)	35,000												
Line Extension	-	-	-	-	-	25,000	25,000	25,000												
Water Tank Main	-	-	1,710	-	1,710	90,000	88,290	90,000												
Water Well Cap Improv	-	-	-	-	-	60,000	60,000	60,000												
Building Capital	-	2,511	6,700	-	9,211	10,000	789	10,000												
Total Capital Outlay Projects	\$ 96,847	\$ 648,299	\$ 555,372	\$ 28,963	\$ 1,329,481	\$ 375,000	\$ (954,481)	\$ 375,000												
Revenue Over (Under) Expenditures	\$ (21,662)	\$ 79,202	\$ 184,325	\$ 35,540	\$ 277,405	\$ 302,886	\$ (25,481)	\$ 302,886												

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Wastewater Fund
 As of December 31, 2023

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Year-to-Date				Annual Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total	Budget	Variance				
Revenues:																					
Wastewater Fees	\$ 203,838	\$ 206,401	\$ 209,069	\$ 210,647	\$ 829,955	\$ 775,000	\$ 54,955	\$ 775,000													
Wastewater Tap Fees	114,214	105,669	42,002	32,347	294,232	250,000	44,232	250,000													
Wastewater Bore	4,750	6,250	2,500	-	13,500	25,000	(11,500)	25,000													
Commercial Fees	9,224	8,636	9,906	8,972	36,737	40,000	(3,263)	40,000													
Debt Service Reserve Fee	21,672	21,923	22,214	22,369	88,177	100,000	(11,823)	100,000													
Interest-Investments	16,230	18,555	20,118	19,016	73,919	15,000	58,919	15,000													
Interest-Reserves	-	-	-	-	-	300	(300)	300													
Total Revenues	\$ 369,929	\$ 367,433	\$ 305,809	\$ 293,351	\$ 1,336,522	\$ 1,205,300	\$ 131,222	\$ 1,205,300													
Expenditures:																					
Administration																					
Salary Allocations	\$ 28,917	\$ 37,783	\$ 35,381	\$ 35,312	\$ 137,393	\$ 125,000	\$ (12,393)	\$ 125,000													
Medical	510	-	385	-	895	1,000	105	1,000													
Workers' Compensation	-	-	-	-	-	7,500	7,500	7,500													
ProServ-Engineering	-	-	-	-	-	5,000	5,000	5,000													
Legal Fees	-	600	600	4,752	5,952	5,000	(952)	5,000													
Accounting Services	3,759	45	1,838	272	5,914	20,000	14,086	20,000													
Auditing Services	-	12,300	-	-	12,300	15,000	2,700	15,000													
Cleaning-Office	275	550	825	825	2,475	-	(2,475)	-													
Travel-Lodging	-	811	231	81	1,123	500	(623)	500													
Travel-Rental Car	-	-	-	-	-	200	200	200													
Travel-Meals	-	-	78	34	112	200	88	200													
Communication-Telephone	82	478	1,288	661	2,509	1,000	(1,509)	1,000													
Maint Agreement-Incode	-	-	-	-	-	6,000	6,000	6,000													
Insurance-Property	-	-	-	-	-	5,000	5,000	5,000													
Insurance-General Liability	-	-	-	-	-	1,500	1,500	1,500													
Insurance-Vehicle	-	-	-	-	-	3,000	3,000	3,000													
Insurance-E&O	-	-	-	-	-	800	800	800													
Insurance-Misc	-	-	-	-	-	800	800	800													
Office Supplies	-	283	451	705	1,439	250	(1,189)	250													
Education/Training	681	1,066	771	786	3,304	2,000	(1,304)	2,000													
Total Administration	\$ 34,224	\$ 53,917	\$ 41,847	\$ 43,429	\$ 173,416	\$ 199,750	\$ 26,334	\$ 199,750													
Operations																					
Yard Maintenance-Mowing	\$ 2,100	\$ 2,100	\$ 2,300	\$ 4,200	\$ 10,700	\$ 7,500	\$ (3,200)	\$ 7,500													
Contract Labor	22,833	10,063	2,056	38	34,990	-	(34,990)	-													
Labor-Service Lines & Taps	5,250	-	-	-	5,250	25,000	19,750	25,000													
Fuel, Gasoline and Oil	5,838	7,015	11,026	4,824	28,703	20,000	(8,703)	20,000													
Electricity-Lift Station	1,277	854	1,424	1,410	4,965	5,000	35	5,000													
Wastewater Service	31,324	27,944	40,894	40,431	140,594	145,000	4,406	145,000													
Equipment Rental	1,303	-	-	-	1,303	2,500	1,197	2,500													
R&M-Equipment	5,226	624	3,103	3,273	12,226	8,500	(3,726)	8,500													
R&M-Lift Station-Water	-	-	-	-	-	7,500	7,500	7,500													
R&M-Lift Station-WW	-	-	-	-	-	2,500	2,500	2,500													
R&M-Vehicles	3,927	873	6,662	3,991	15,453	10,000	(5,453)	10,000													
Repairs & Maintenance	8,949	4,137	7,533	6,972	27,591	7,500	(20,091)	7,500													
Grinder Pump Repair	-	-	-	-	-	50,000	50,000	50,000													
Op & Maint-City	-	-	-	-	-	-	-	-													
Tools And Equipment	-	-	-	-	-	3,500	3,500	3,500													
Op Supplies - Hand Tools	842	504	456	570	2,372	-	(2,372)	-													
Miscellaneous Services	-	-	-	-	-	1,000	1,000	1,000													
TCEQ Fees	3,939	-	-	-	3,939	3,200	(739)	3,200													
Filing Fees	400	-	400	-	800	750	(50)	750													
Meter Testing	-	-	-	-	-	225	225	225													
License	-	-	-	-	-	600	600	600													
Lift Station Admin Service Fee	-	-	-	-	-	2,500	2,500	2,500													
Op Supplies-Uniforms	1,775	1,983	2,422	1,909	8,089	7,500	(589)	7,500													
Op Supplies -Chemicals	-	-	-	-	-	2,500	2,500	2,500													
Safety Supplies	513	746	574	315	2,148	7,500	5,352	7,500													
Small Equipment Purchase	-	-	-	-	-	1,000	1,000	1,000													

BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2
Statement of Revenues, Expenditures and Changes in Fund Balances (Actual vs. Budget)

Wastewater Fund
 As of December 31, 2023

	Ist Quarter				2nd Quarter				3rd Quarter				4th Quarter				Year-to-Date			Annual Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total	Budget	Variance				
Operations (cont.)																				
Materials	\$ 59,922	\$ 13,222	\$ 24,898	\$ 22,090	\$ 120,132	\$ 45,000	\$ (75,132)	\$ 45,000												
Materials-Hauling	243	-	-	-	243	-	(243)	-												
Depreciation Expense	-	-	-	-	-	485,000	485,000	485,000												
Total Operations	\$ 155,661	\$ 70,064	\$ 103,749	\$ 90,025	\$ 419,499	\$ 851,275	\$ 431,776	\$ 851,275												
Total Expenses	\$ 189,885	\$ 123,981	\$ 145,596	\$ 133,454	\$ 592,916	\$ 1,051,025	\$ 458,109	\$ 1,051,025												
Net Ordinary Income																				
Debt Service																				
Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,600	\$ 158,600	\$ 158,600												
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,600	\$ 158,600	\$ 158,600												
Capital Outlay/Projects																				
Impr.- W/WW Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000												
Capital Outlay-Equipment	-	3,593	5,991	30,241	39,825	10,000	(29,825)	10,000												
Capital Outlay-Vehicles	17,935	18,341	-	-	36,276	45,000	8,724	45,000												
WW Line Extensions	-	-	-	-	-	25,000	25,000	25,000												
Capital Outlay-Grinder Pumps	62,200	29,111	45,545	27,850	164,706	100,000	(64,706)	100,000												
Total Capital Outlay/Projects	\$ 80,135	\$ 51,045	\$ 51,536	\$ 58,091	\$ 240,807	\$ 205,000	\$ (35,807)	\$ 205,000												
Revenue Over (Under) Expenditures	\$ 99,909	\$ 192,407	\$ 108,677	\$ 101,806	\$ 502,800	\$ (209,325)	\$ 712,125	\$ (209,325)												

5e. Liens Release

Lien List Recap for: NOVEMBER & DECEMBER 2023

Total Amount of Liens Released	\$51,702.55
Road Assessments Paid	\$69,247.09
Standby Assessments Paid	\$0.00
Attorney Fees	\$3,748.80
 Total actually collected	 \$72,995.89
 Total Write-Offs	 \$0.00

Note: The reason the amount collected **could** be lower then the amount released is because the report must show a release amount for each lien filed. The accounts were all paid in full.

Agenda

Item #6

**General
Manager's
Report**

BASTROP COUNTY WCID NO. 2

General Manager's Update

January 18, 2024

6a. Update on District water plants and lift stations:

We continued work on 2 stations thru the end of the year. We may have to upsize some of the piping to meet the new flows but we are doing some further testing now to find out exactly what needs to be done.

Staff weatherized everything very well and all the stations held up thru this last freeze with only a couple minor issues.

The new Scada system has been up and running for almost 6 months and has proven itself several times already with alarms and/or events, saving us from catastrophe or having an empty tank. This was a much needed and very worthwhile investment for us.

6b. W/WW Maintenance & Capital Improvements update:

We are working on putting together the next projects. We have finished a few small loops in the system and we should be going out for bid by spring time, for the next round of improvements.

6c. Roads maintenance & improvement projects update:

We have met with Engineering and County officials regarding the new season of roads. Walk-thrus has been completed for the first set and the 2nd walk-thru is scheduled for next week. Crews have already started on the clearing process.

Our crews did some extensive training late last year with the grader that we purchased from the County and we are lining out some more to be done.

Optimally, if we can get our crew up to speed on the grader, we can have a 100% run of the roads in-house instead of using a contractor.

BASTROP COUNTY WCID NO. 2

General Manager's Update

6d. Employee & Administrative update:

We completed some interviews earlier this week for replacement road employees. We are doing all the necessary background checks now and feel like we have 2 decent choices.

We had another round of (3) employees all pass their TCEQ basic water exam late last year and several other employees, upgraded their licenses. With this, all of our employees except for 1, have a TCEQ Water or Wastewater license. The last employee we hired, will be going for his basic water class, this quarter.

Agenda

Item #8

**Discussion and review of
Proposals for
Engineering Services**

*BASTROP COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT #2*

Engineering Proposals for 2023/2024 RFQ

We received a total of (8) Bids for the RFQ posted in November of 2023. Below is the list of submittals:

Befco	LaGrange
Braun Invertec	San Antonio
KSA	Austin
RG Miller	Houston
Schaumburg & Polk	Kyle
Southwest	Bastrop
Sunland Group	Austin
WGA	Austin

Next, you will find the credentials, summary and history sheets posted for all 8 companies.

Statement of Qualifications

Submitted to



Professional Engineering Services

January 5, 2024 @ 4:00 P.M.

Submitted By

BEFCO Engineering, Inc.

Texas Registered Engineering Firm (F-2011)

Texas Licensed Surveying Firm (#10001700)

Serves all areas of Texas

485 North Jefferson

P. O. Box 615

La Grange, Texas 78945

979-968-6474

979-968-3056 (fax)

www.befcoengineering.com

Email: office@befcoengineering.com





BEFCO ENGINEERING, INC.

Consulting Engineering/Land Surveying

P. O. BOX 615 485 NORTH JEFFERSON

LA GRANGE, TEXAS 78945-0615

979 / 968-6474 FAX 979 / 968-3056

www.befcoengineering.com E-mail: office@befcoengineering.com

Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

January 3, 2024

**Mr. Paul Hightower, General Manager
BCWCID2 District Office
112 Corporate Drive
Bastrop, Texas 78602**

**RE: Request for Qualifications (RFQ)
Bastrop County Water Control & Improvement District #2 – Professional Engineering Services RFQ**

Mr. Hightower:

In accordance with your request for qualifications, BEFCO Engineering, Inc. is excited about the opportunity to provide surveying and engineering services to Bastrop County Water Control & Improvement District #2 ("BCWCID #2"). BEFCO is submitting qualifications to provide professional and civil engineering consulting services to the District on an as-needed basis for the surveying, planning, modeling and design of water, wastewater and roadway infrastructure.

BEFCO has been providing engineering and surveying services since 1979 and predominantly providing these services to municipalities, water districts & water supply corporations. BEFCO believes in providing exceptional client service and providing proficient and practical design and consultation which is evidenced by our long-standing relationships with our Clients. A few of those Clients include:

- Bastrop County WCID #2
- City of Bastrop
- City of Smithville
- City of La Grange
- City of Flatonia
- City of Nixon
- Southwest Milam Water Supply Corporation
- Lee County Water Supply Corporation
- Fayette Water Supply Corporation
- Fayette County WCID-Monument Hill
- Bastrop County Municipal Utility District No. 1 (Colovista)

We have partnered with our Clients for successful and cost-effective completion of projects associated with water, wastewater, roadway, drainage, and site development for public facilities. Boundary, topographic, easement and platting services have also been completed for our Clients. BEFCO provides turnkey services including planning, estimating, surveying, design, drafting, bid document preparation, construction management, and administrative services for these projects. Many of the projects we have completed include state and federal funding through various grant loan programs which require additional project administration and paperwork not otherwise required on a routine District funded projects.

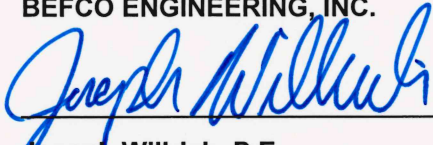
BEFCO has been providing engineering and surveying services for BCWCID #2 for over 20 years and have successfully completed projects with current staff members Paul Hightower, Tyler Walsh and Adam Brown. BEFCO most recently completed the compliance water line projects and completed design for the October 2022 to September 2023 Road Projects. BEFCO collaborated with District staff and Bastrop County Commissioner for completion of the road designs. BEFCO is currently under design for the October 2023 to September 2024 Roads and in the planning phase for a new water well, tanks and plant.

This brief summary of BEFCO's experience for BCWCID #2 provides us a unique perspective to bridge the past with the future projects planned by District and will allow us to partner with BCWCID #2 to complete the infrastructure projects to meet the significant growth of the District and address current aged infrastructure needs.

BEFCO stands ready & available and has the expertise, quality, ethics, workmanship and client focus required for the successful partnership with BCWCID #2. We appreciate the opportunity to be of service to you and the District. If you have any questions, please advise. We thank you for a favorable review and look forward to an opportunity to work together on successful completion of projects.

Very truly yours,

BEFCO ENGINEERING, INC.



Joseph Willrich, P.E.

JW:dc

Attachments:

Statement of Qualifications for Professional Engineering Services

COMPANY HISTORY AND OVERVIEW



BEFCO Engineering, Inc. is a consulting engineering and land surveying firm founded in 1979. Over the past forty years, BEFCO has grown, expanded and evolved. Starting out in consulting engineering and land surveying, BEFCO later expanded to include water system management. A construction department was added in 1987. During almost fourteen years in construction, BEFCO completed hundreds of water and wastewater projects throughout the central area of Texas. In 2001, BEFCO decided to concentrate their efforts on consulting engineering & land surveying and sold the construction division. Shortly thereafter, BEFCO also discontinued water system management. Our professional staff now includes four professional engineers and two registered land surveyors. Located at 485 North Jefferson in La Grange, BEFCO presently has twelve full time employees.

BEFCO has been involved with over 150 publicly funded projects.

BEFCO has completed a wide range of projects which have utilized funding from a number of state and federal agencies including the Texas Department of Rural Affairs, U.S. Department of Agriculture, Economic Development Administration, FEMA, Texas Division of Emergency Management (TDEM), General Land Office (GLO), Texas Capital Fund, Main Street, Texas Department of Transportation, Texas Water Development Board, Texas Parks & Wildlife and Texas Department of Agriculture. Our engineering department has extensive experience in public works projects, including drainage, street & utility plans. BEFCO has the experience and expertise to manage projects through planning, estimating, design and construction.

The drafting room operations include the AUTOCAD Civil 3D 2019 system, while the survey department utilizes state of the art global positioning system (GPS) equipment and Robotics. All survey work is based on current Texas State Plane Coordinate System, NAD 83(2011) DATUM. BEFCO has provided surveying services for a multitude of municipalities, the Texas Department of Transportation, LCRA, oil & gas development, real estate development, subdivisions, family divisions, real estate sales, flood studies & FEMA elevation certificates.

In addition to the continuing education that is required in our fields of work, BEFCO also encourages professional development through the attendance of seminars and schools. BEFCO staff has completed both the TxDOT Local Government Project Procedures (LGPP) and TxCDBG Implementation Manual Workshops. BEFCO is registered with the System for Award Management (SAM), SAM.gov and not debarred or suspended from the Excluded Parties List System (EPLS) of SAM.gov. Through the years, BEFCO has assembled a strong network of professionals in other areas of expertise. BEFCO can draw from this association to provide our clients with the best possible engineering and surveying services while maintaining the personal touch we feel is necessary.

The principals at BEFCO grew up in small town Texas and still prefer to live there. Therefore, it is not surprising that BEFCO specializes in providing engineering & surveying services to water supply corporations, Districts, counties, and small to medium sized Texas towns.

“We at BEFCO feel like we can provide unique, practical engineering & surveying services with a sense of care.”

January 5, 2024 |

Bastrop County Water Control & Improvement District #2
Request for Qualifications

Professional Engineering Services RFQ



The Science You Build On.

January 5, 2024

Paul Hightower, General Manager
BCWCID2 District Office
112 Corporate Drive
Bastrop, TX 78602

Dear Mr. Hightower,

Braun Intertec is pleased to submit this proposal in response to your request for qualifications for “*Professional Engineering Services*”. For more than 65 years, Braun Intertec has offered full-service, professional geotechnical engineering, construction materials testing, environmental consulting, and building sciences services to clients across the country.

OFFICE LOCATION | Our Austin, TX office, located at 2105 Donley Dr, Ste 400 will be conducting the work to support the scope of work for the Bastrop County Water Control & Improvements District #2 (BCWCID2) that is proposed in this RFQ. Our office is approximately 40 miles from the City of Bastrop.

INDUSTRY EXPERIENCE | Since 1957, at Braun Intertec our science happens because of our people. Our team of over 1000 engineers, managers, and field personnel specialize in more than 100 technical disciplines. We are collaborators with the passion to build innovations that solve your challenges. With customization as our standard and safety as our priority, Braun Intertec can provide quality solutions and recommendations to BCWCID2’s engineering, design, and testing challenges. Braun Intertec is an S-Corporation.

UNDERSTANDING YOUR CHALLENGES | One of the biggest challenges facing most municipalities is the design and construction of municipal projects in the most efficient and cost-effective manner. That means extending capabilities by combining strong, reliable resources with an equally skillful and experienced partner. With extensive experience with municipal projects company-wide, our team understands the importance of reliability, clear communication, and coordination with multiple project partners to make your project goals a reality.

AVAILABILITY AND COMMITMENT | Our philosophy and demonstrated experience with similar engagements has been to provide staffing continuity throughout the duration of the contract for timely completion of the work and strive to maintain the integrity of project schedules. If selected for this contract, it is our intention that the personnel assigned to individual projects will become members of the project’s team as long as their services are required. We anticipate times when key members of the team will need to devote 100% of his or her time to the project in order to meet the desired schedule, and each person is prepared to do so.

STATEMENT OF INTEREST | Braun Intertec is committed to maintaining strong client relationships and providing exceptional service in our goal to be the consultant of choice in our market area. As a part of our strategic plan, we primarily have pursued institutional and governmental clients who own and operate their facilities and infrastructure, and therefore look for cost-effective services that do not compromise construction quality. Braun Intertec currently provides services to several public and private entities in the Central Texas area under "as needed, on-call" contracts or master agreements where we continuously demonstrate our clear understanding and commitment to these clients' needs and expectations. We look forward to doing the same for the Bastrop County Water Control & Improvement District #2.

Thank you for the opportunity to describe our capabilities and qualifications. If you have any questions regarding our submittal or would like additional information, please contact Allen Dunn at 210.625.4900 or ADunn@braunintertec.com.

Sincerely,
BRAUN INTERTEC CORPORATION
TBPELS Firm No. F-12228



Allen Dunn, III, MBA, Ph.D., PE Business Unit
Leader - Central Texas



The Science You Build On

At Braun Intertec our science happens because of our people. We're collaborators with the passion to provide quality solutions and recommendations for your engineering, environmental, design and testing challenges. Since 1957, we've built a trusted reputation by delivering innovative thinking on scope, on schedule, and on budget.

Our People

Our team of more than 1,000 engineers, scientists, managers, and field personnel specialize in more than 100 technical services. With rigorous quality assurance/quality control programs and numerous national accreditations, you'll find reliable and cost-effective solutions regardless of your project scope. We match that expertise and commitment to quality with a collaborative mindset to deliver the science you need to be successful.

Our Values

Founder Jack Braun was committed to providing quality service to our clients and opportunity to our employees. This commitment has stood the test of time and is reflected in our core values: safety, service, recognition, ownership and opportunity. Each core value is supported by expected behaviors.

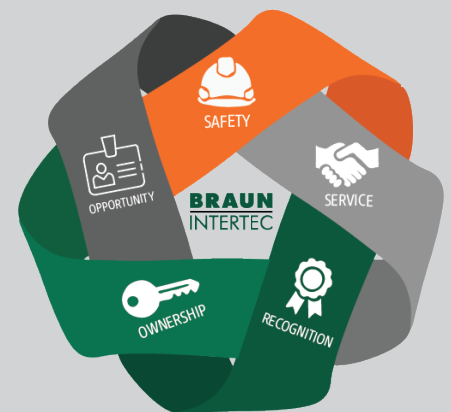
- **Safety** – We are committed to a safe work environment and look out for one another.
- **Service** – We are reliable, responsive and lead through service to our employee owners, clients and communities.
- **Recognition** – We celebrate together, recognize each other and have fun.
- **Ownership** – We are committed to employee ownership, delivering on our commitments, and following through on our responsibilities
- **Opportunity** – We create opportunities to grow and develop while being supportive and flexible.

Our Approach

Using our interdisciplinary approach, our experience and commitment to excellence delivers results—from planning to design and construction, to ongoing management and operations. Each day our employee-owned company strives to become your **Consultant of Choice**, the one you trust to get the job done. By providing reliable, cost-effective, and innovative solutions, approximately 80% of our current workload represents repeat clients. Few firms can bring you this scope of expertise, level of accountability and personal attention.

Our Services

- Geotechnical Engineering
- Environmental Consulting
- Construction Materials Engineering & Testing
- Nondestructive Examination
- Building and Structures Sciences





JANUARY 5, 2024

STATEMENT OF QUALIFICATIONS PRESENTED TO THE
BASTROP COUNTY WCID #2

PROFESSIONAL ENGINEERING SERVICES



4833 Spicewood Springs Rd. Suite 204
Austin, TX 78759
512.342.6868

January 3, 2024

Paul Hightower, General Manager
BCWCID #2 District Office
112 Corporate Drive
Bastrop, Texas 78602

RE: Request for Qualifications for Professional Engineering Services

Dear Selection Committee,

KSA is pleased to submit this proposal to provide professional engineering consulting services to the district on an as-needed basis. Our understanding is that the services being sought includes water and wastewater modeling, water and wastewater master planning, water and wastewater facilities design and construction support services, facilities rehabilitation and asset management services and civil engineering services for road construction purposes.

KSA has been providing engineering services in Texas for over 45 years. We have reviewed the project scope, the list of design and related services and the engineering and construction support services and are confident we can provide the highest quality level of services to the district. We have put together a team to ensure that we are able to meet the requirements of any project that the District may assign. Our Project Manager, Alan Phillips, P.E., is located in our Austin office which is ~30 miles from the District offices in Bastrop. The KSA team has the experience and knowledge to support the District in all components of these efforts.

From the enclosed information, you will find that the KSA team has an excellent record of performance in providing quality service, in a timely manner. We are confident we have the team and project experience that can provide the District with the quality service it needs.

We trust this proposal provides all the requested information. Please contact me or the project manager, Alan Phillips, P.E., at 512.342.6868 or aphillips@ksaeng.com, if you have any questions or require additional information about KSA to complete your assessment of our capabilities.

We appreciate your consideration of our proposal. We look forward to hearing from you regarding your review of the proposal and the possibility of working with you on this important project.

Sincerely,

KSA

A handwritten signature in blue ink that reads "Mitchell L. Fortner". The signature is written over a horizontal line.

Mitchell L. Fortner, P.E.

President

KSA

PRIMARY CONTACT

Alan Phillips, P.E.
4833 Spicewood Springs Rd.
Suite 204
Austin, TX 78759
aphillips@ksaeng.com
512.342.6868 | www.ksaeng.com

SECONDARY CONTACT

Ryan Thomas, P.E., VMA
Central Texas Public Works Lead
4833 Spicewood Springs Rd.
Suite 204
Austin, TX 78759
rthomas@ksaeng.com
512.342.6868 | www.ksaeng.com



**COLLABORATIVE
TEAMWORK**



**MUTUAL
RESPECT**



**COMMITMENT
TO EXCELLENCE**



**CONSISTANT
INTEGRITY**



**FUTURE
FOCUSED**



About KSA

KSA is an industry leader with a proven track record in the fields of civil engineering and architectural design. Founded in 1978, KSA provides a broad range of consulting, management, engineering, architecture, planning, surveying, and construction services to our clients across the south-central United States for 45 years.

In our 45 year history, KSA has completed approximately 20,145 projects in all of our service categories. Today, KSA serves hundreds of clients throughout Texas, Louisiana, Arkansas, Oklahoma, California, Mississippi, Colorado, and Alaska, and is a leader in preparing design solutions to clients in municipal, county, state, and federal governments, as well as river authorities, utility districts, water supply corporations, private industry, developers, and architects. KSA has extensive knowledge and experience with federal requirements that use federal funding.

OFFICE LOCATIONS

Amarillo, Texas
Austin, Texas
Longview, Texas* (HQ)
Lufkin, Texas
McKinney, Texas
Nacogdoches, Texas
Norman, Oklahoma
San Antonio, Texas
Shreveport, Louisiana
Sugar Land, Texas
Tyler, Texas

From conception to final completion, our knowledgeable teams oversee all aspects of each project we work on. This attention to detail has resulted in repeated client satisfaction and an excellent reputation throughout the region. It has also led to a high percentage of repeat clients. In fact, we have been serving many of the same clients throughout our entire history. KSA continually provides unsurpassed quality and service that has led to our consistent growth.

KSA has been named to the ENR Top 500 list as one of the 500 largest design firms in America. KSA has been recognized as a Best Firm to Work For by Zweig Group, the largest employee experience survey in the architecture, engineering, environmental, planning, and construction (AEC) industry.

PRIMARY SERVICES

Architecture
Aviation
Civil Engineering
• Water and Wastewater
• Drainage
• Bike and Pedestrian
• Transportation
• Site Development
Surveying



Civil Engineering

We provide civil, mechanical and electrical engineering services for community facilities, such as water and wastewater treatment plants, street and drainage improvements and recreational facilities. We commonly assist cities with the development of capital improvement plans for infrastructure needs. We utilize all our resources to provide long-term, functional solutions.

Drainage
 Transportation
 MEP
 Streets & Roads
 Water and wastewater
 Site Development

Architecture

KSA provides architectural design services to local, state, and federal agencies and a variety of institutions, including K-12 and higher education, airports, recreational facilities and event venues.

Aviation

KSA's Aviation Services group has a holistic approach to aviation engineering. We take on each project with future projects in mind, thereby ensuring our clients are always prepared for their next need or development opportunity. Our staff has completed aviation projects for

airports across the southwest region, ranging in size from small general aviation airports to medium hub commercial service airports.

Surveying

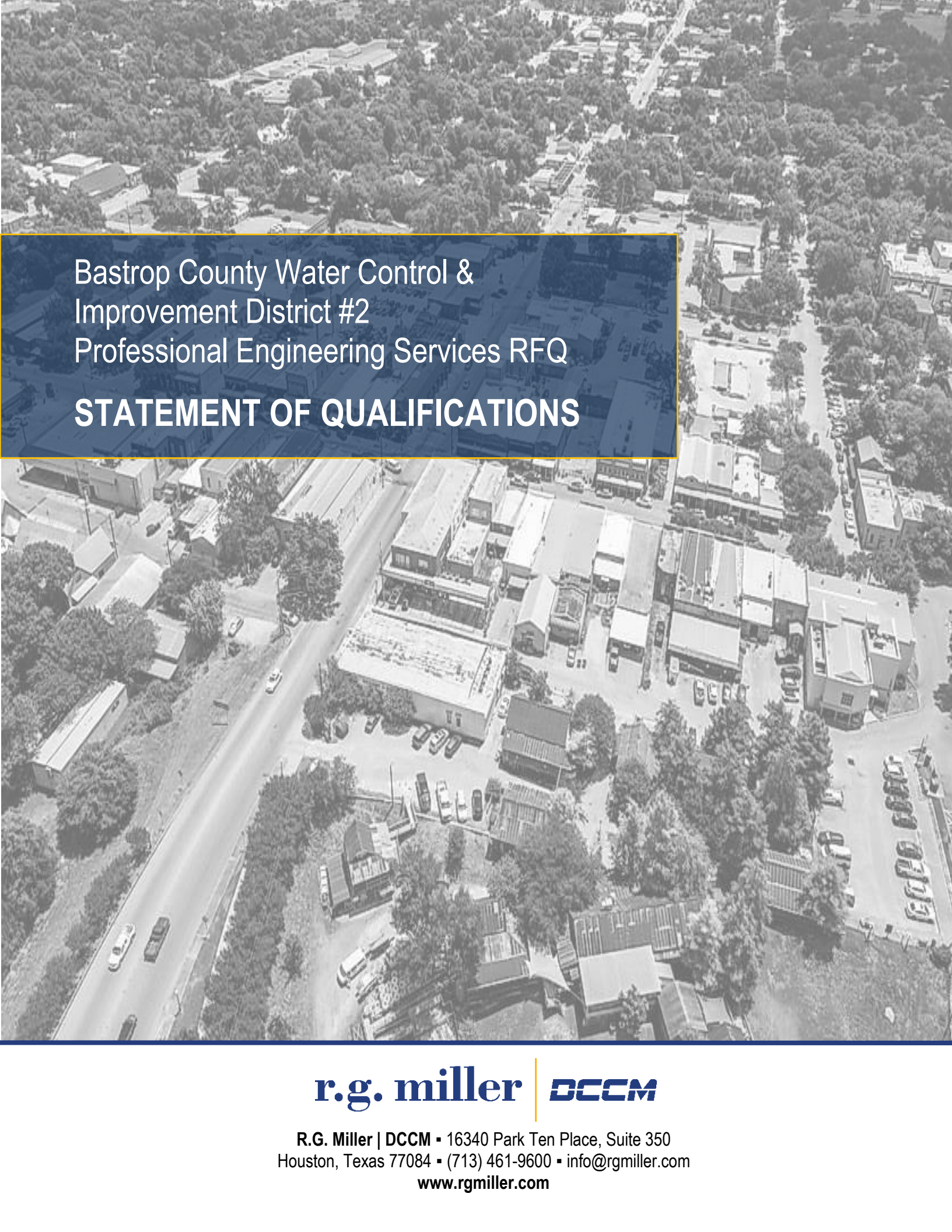
Surveying, which is often the first course of action before design starts, establishes land boundaries and topography. KSA utilizes the latest technological advances to provide accuracy in survey measurement and to ensure that the designs are compatible with the environmental and topographical conditions of the communities we serve.

Survey & mapping
 GIS

Alternative Project Delivery

KSA provides turn-key project delivery through multiple delivery methods. From concept through completion with a single contract, we leverage strategic partnerships with qualified contractors and our subsidiary BLOC Design-Build, LLC., to deliver projects in the most cost-effective manner.

Because of the success generated from our early wastewater work, we expanded naturally into other municipal service offerings.



Bastrop County Water Control &
Improvement District #2
Professional Engineering Services RFQ
STATEMENT OF QUALIFICATIONS

r.g. miller | **DCCM**

R.G. Miller | DCCM • 16340 Park Ten Place, Suite 350
Houston, Texas 77084 • (713) 461-9600 • info@rgmiller.com
www.rgmiller.com

January 4, 2024

Bastrop County WCID #2
Attn: Paul Hightower, General Manager
112 Corporate Drive
Bastrop, Texas 78602

Subject: Statement of Qualifications for Bastrop County Water Control & Improvement District #2
Professional Engineering Services RFQ

Dear Mr. Hightower:

R.G. Miller | DCCM (R.G. Miller) is delighted to present our qualifications for consideration in providing professional engineering services to the Bastrop County Water Control & Improvement District #2. As part of the DCCM family, a fully integrated infrastructure services company comprised of legacy operating divisions across the U.S. with a history dating back 70 years, R.G. Miller is an industry leader in water/wastewater engineering throughout the state of Texas.

With over 40 years of experience in wastewater treatment plant planning, design and construction, R.G. Miller has a proven history of excellent performance in providing civil engineering services to municipalities, counties, and districts. We currently serve as the District Engineer for over 30 municipal utility districts.

Our pool of resources includes 5 field inspectors, with the ability to expand to meet the needs of any assigned projects. Other internal resources include 28 licensed civil engineers, 4 registered land surveyors, nearly 20 engineers-in-training and 13 CAD technicians for engineering reviews and design quality control. Our team is available for meetings with Bastrop County WCID #2 at a moment's notice when your needs arise. Our relationship and your goals are important to us.

Throughout the state of Texas, our team has delivered a wide range of design-build services to improve both private and public infrastructure. R.G. Miller's local design services experience in urban, suburban, and rural development areas includes design and construction phase services for water plants, wastewater treatment plants, lift stations, roadways, and utilities. In addition to the design of new facilities our experience includes the expansion and rehabilitation of water, wastewater treatment facilities, wastewater reuse and plant decommissioning, water line replacement, surface water conversion, and sanitary sewer rehabilitation. Our clients include counties (Fort Bend, Galveston, Harris, Montgomery, Brazoria), cities (Houston, Missouri City, Nuences County, Webb County, City of Sinton, Richmond, Pearland), as well as TxDOT, and local toll road authorities.

Thank you for your consideration of our qualifications. Feel free to contact me directly at (281) 921-8670 or Justin Wagner, P.E., Director of Development at (281) 921-8750, any time we can be of assistance to you. We look forward to serving you.

Sincerely,

R.G. Miller Engineers



Mark A. Gehringer, P.E.
President

STATEMENT OF QUALIFICATIONS

Bastrop County Water Control & Improvement District #2
Professional Engineering Services RFQ

Bastrop County
WCID #2



FIRM HISTORY & OVERVIEW

R.G. Miller Engineers

Project Management and Civil Engineering

R.G. Miller Engineers, a DCCM company, is a full-service multidisciplinary engineering consulting firm with headquarters in Houston. As part of the DCCM family, a fully integrated infrastructure services company comprised of legacy operating divisions across the U.S., R.G. Miller has access to fully staffed regional offices in Austin, College Station, Corpus Christi, Richardson, Round Rock, and San Antonio. Helmed by Jack P. Miller, P.E., as Chief Executive Officer and Mark A. Gehringer, P.E., as President, the firm has been incorporated in Texas since 1966 with a total companywide staff of over 130 employees of which 28 are Texas licensed PEs.

Our Water/Wastewater Services Department has successfully managed projects from conception through completion and operation. Our experience includes design and construction phase services for water plants, wastewater treatment plants, lift stations, roadways, and utilities. In addition to the design of new facilities our experience includes the expansion and rehabilitation of water, wastewater treatment facilities, wastewater reuse and plant decommissioning, water line replacement, surface water conversion, and sanitary sewer rehabilitation.

R.G. Miller offers a wide array of infrastructure services to include planning, utilities, stormwater, streetscape, parks and trails, roadway, water/wastewater, and drainage. We also work with key stakeholders to plan, design, and construct infrastructure projects that will meet the current and future needs of the communities.

Miller Survey

Surveying Services

Miller Survey, a DCCM company and subsidiary of R.G. Miller Engineers, is a Houston-based land surveying firm providing a full spectrum of professional serving services to both public and private sector entities. Known for the management, personnel, technology, and equipment resources to meet the demands of a wide range of projects, Miller Survey has particularly extensive expertise in boundary, topographic/design, construction, and underground utility locations. As a full-service multi-discipline surveying firm, Miller Survey has over 30 experienced employees, including 4 Registered Land Surveyors.

STATEMENT OF QUALIFICATIONS

Bastrop County Water Control & Improvement District #2
Professional Engineering Services RFQ

Bastrop County
WCID #2



R.G. Miller Engineers was established in 1966.

Leadership: Jack P. Miller, P.E., CEO
Mark A. Gehringer, P.E., President

Firm Registration: Texas Firm Registration No. F-487

Employees: 130 in multiple disciplines; 28 Texas Licensed PE's;
4 Registered Land Surveyors

Mailing Address:
16340 Park Ten Place, Suite 350
Houston, Texas 77084

Main Phone: (713) 461-9600
Fax: (713) 461-8455
www.rgmiller.com

PROGRAM, PROJECT, AND CONSTRUCTION MANAGEMENT FIRM

R.G. Miller specializes in providing civil engineering design, program management, and construction phase services through engineering expertise, strategy, technology, and solid management skills to deliver innovative solutions within your timeframe. Our team of experts address each client's specific need, executing projects from initial conception and design, through construction and operation.

Our leadership is focused on excellence and operating under the same values and culture that has been in place since our origination, in 1966. We are dedicated to both highly successful projects and long-lasting client relationships, having been instrumental in accomplishing the goals and protecting the interests of owners on a wide range of construction projects.

SERVICES OFFERED:

- Water Treatment & Distribution Systems
- Wastewater Reuse & Plant Decommissioning
- Pre-Design, Design & Construction Phase Services
- Land Development
- Utility Districts & other Special Districts
- Municipal / Urban Infrastructure
- Sustainability / Low Impact Development
- Storm Water Management
- Hydraulics & Hydrology
- Surveying Services
- Site Development
- Educational Facilities: K-12 / Higher Education
- Traffic Control Plans and Sequence of Construction Design
- Transportation Design
- Utilities Coordination and Design
- Geographical Information Services (GIS)
- Program & Construction Management
- Real Estate Services (RES)

EXCEEDING OUR CLIENTS' EXPECTATIONS IS OUR PRIORITY

Consistently ranked as one of the **Top 25 Engineering Firms** by the Houston Business Journal, R.G. Miller has built a reputation for excellence and is a leader in the Construction Management / Project Management industry, executing projects from initial conception and design through construction and operation. Our highly experienced team consists of registered engineers, designated design-build professionals, certified project management professionals, licensed general contractors, and registered professional land surveyors.



Statement of Qualifications for Professional Services for Bastrop County Water Control and Improvement District #2

January 5, 2024

Allen R. Ross, P.E.
187 Elmhurst Dr., Suite F
Kyle, Texas 78640
aross@spi-eng.com
T: 903-570-0193
Federal EIN: 74-175-4133

January 5, 2024

Paul Hightower, General Manager
BCWCID2 District Office
112 Corporate Drive
Bastrop, TX 78602



Re: Request for Qualifications Professional Engineering Services

Dear Mr. Hightower:

On behalf of Schaumburg & Polk, Inc. (SPI), I would like to express our appreciation for the opportunity to present our qualifications to provide professional services to Bastrop County WCID #2. SPI is registered with the Texas Board of Professional Engineers (TBPE Firm Registration No. F-000520) and is in good standing per the Texas Engineering Practice Act. We understand that we may be providing engineering services to act on the behalf of Bastrop WCID #2 in engineering related activities associated with water and wastewater system design, road maintenance design, bidding, construction, or warranty assistance services.

Please accept this letter of transmittal as our Statement of Availability and Commitment that SPI has the staff and resources to undertake this project. The undersigned Principal of this firm certifies that SPI is committed to undertaking all responsibilities necessary for the project. SPI will interact with staff and elected officials by whatever means desired by the WCID, including reporting responsibilities, in-person meetings, attendance at Board meetings, public meetings, and virtual conferences.

Allen R. Ross, P.E. is the official point of contact for SPI, and can be contacted in the following ways:

Mr. Allen R. Ross, P.E.	aross@spi-eng.com
President	903-570-0193 Phone
Schaumburg & Polk, Inc.	
187 Elmhurst Drive, Suite F	
Kyle, TX 78640	

SPI has been providing civil engineering services to municipalities and utility districts in Texas since 1937. SPI provides professional surveying and civil engineering services for municipalities for a wide range of projects, including water system planning and design, wastewater system planning and design, and civil infrastructure design (municipal facilities). SPI is proud of our long tradition of providing civil engineering services for municipal infrastructure. We have also established a reputation as a firm that produces excellent plans and contract documents that contractors can easily interpret. This leads to competitive bidding, and fewer difficulties during the construction phase.

SPI is recognized and respected by regulatory and funding agencies such as the TCEQ, PUC, TWDB, TxDOT and TPWD. We understand how to coordinate projects and regulatory issues with these agencies. SPI has prepared reports, technical responses, permit applications and renewals, and settled CCN boundary issues with these agencies. SPI also vigorously pursues funding opportunities from these agencies when available.

The undersigned has authority to enter in a contract(s) with the Bastrop County WCID #2. We hope this information and the attached Statement of Qualifications will be helpful to you and others during your selection process. We invite you to visit our website at www.spi-eng.com.

Sincerely,
Schaumburg & Polk, Inc.



Allen R. Ross, P.E.
President

Firm Name

Schaumburg & Polk, Inc.

Type of Business

Subchapter "C" corporation incorporated in the State of Texas

Primary Contact

Allen R. Ross, P.E. (Kyle office)
President
aross@spi-eng.com
903-570-0193

Secondary Contact

Nancy Turner, P.E. (Kyle office)
Project Manager
nturner@spi-eng.com

Address

187 Elmhurst Drive, Suite F
Kyle, TX 78640

Date of Firm Formation

1937

Number of Employees

Over 80 Employees

Firm Registration Number

Texas F-000520

Firm Surveying Registration Number

Texas 10022000

Principals

Jeffrey G. Beaver, P.E.
Texas P.E. #60676

Allen R. Ross, P.E.
Texas P.E. #69831

Jeremy Buechter, P.E.
Texas P.E. #92554

SPI specializes in providing engineering design, bidding and construction phase services for public infrastructure projects. SPI is a recognized expert in the field of federally funded construction projects that are administered by local, State, and Federal agencies.

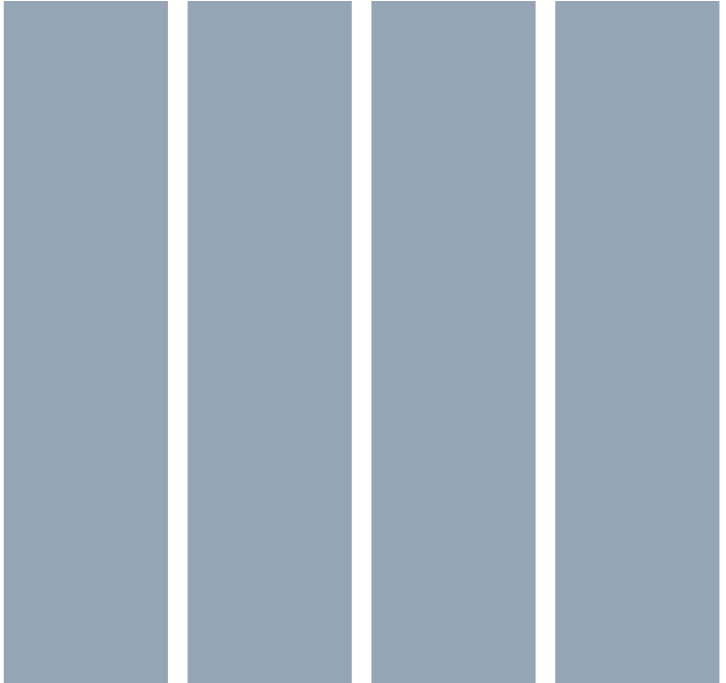
We provide professional surveying and civil engineering services for municipalities for a wide range of projects, including roadway (paving and drainage) infrastructure design, water system planning and design, wastewater system planning and design, pedestrian hike and bike trail planning and design, and civil infrastructure design for site development projects (for municipal facilities).

SPI has been in business for 87 years and currently employs over 80 employees across seven offices throughout Texas. The following specific features of our firm highlight our unique characteristics and demonstrate that we would be an excellent selection for Bastrop County WCID #2 to provide professional engineering services:

- Our firm is a medium-sized engineering and surveying firm providing services throughout Texas since 1937. We offer our clients the best of both worlds; surveying and engineering expertise and capabilities from a senior staff that you expect from a large firm, along with the attention to detail, accessibility and availability you enjoy when working with a smaller firm.
- SPI has licensed professional engineers with strong backgrounds in municipal engineering (with over 300 years of combined experience in paving/drainage/water/wastewater/trails) and licensed surveyors (with 50+ years of experience in surveying).
- A unique benefit SPI provides is proven track record in securing funding through agencies such as the Texas Water Development Board. SPI has also assisted many communities with developing municipal bond issues to fund infrastructure projects.
- SPI has completed scores of water and wastewater projects for municipalities and utility districts in the last 20 years. These projects have construction costs from a few thousand dollars to tens of millions of dollars.
- SPI has extensive experience working for Utility Districts, WCIDs, Regional Water Districts and River Authorities. We have provided services to Bolivar Peninsula Special Utility District, Brookeland Freshwater Supply District, College Mound SUD, East Texas MUD, Evadale WCID #2, Hardin WSC, Jefferson County Drainage District 6, Lake Livingston WSC, Orange County WCID #2, Raywood WSC, and Walker County SUD, just to name a few.
- Nearly all of the work we perform is exclusively for municipalities and governmental agencies. We understand the needs of City Staff and the issues municipalities must deal with on a day-to-day basis. We have provided services to the Cities of Allen, Beaumont, Carrollton, Cedar Hill, Coppell, Deer Park, Ennis, Garland, Grapevine, Highland Village, Kyle, La Porte, Lucas, Marble Falls, McKinney, Mesquite, Mont Belvieu, Murphy, Nacogdoches, Plano, Prosper, Richardson, Rockwall, Rowlett, Sachse, Terrel and Tyler and agencies such as TRA and TxDOT.
- A significant benefit that we offer to our clients is a hands-on approach to every project. Our senior personnel stay involved and contribute their experience and expertise to every project that the firm works on. We pride ourselves in being very responsive to our clients needs. When we say that the President of the company will serve as your Project Engineer, we mean it!

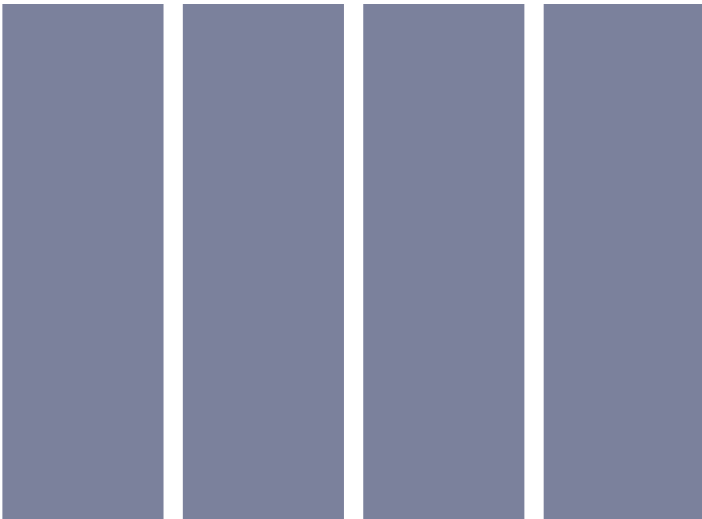


**Southwest
Engineers**
EST. 1978



**Bastrop County Water
Control and Improvement
District #2**

**Response to
Professional Engineering Services RFQ
Issued: Dec. 6, 2023
Due: Jan. 5, 2024 by 4 p.m.**





Southwest Engineers

Est. 1978

HEADQUARTERS

307 SAINT LAWRENCE ST.
GONZALES, TX 78629
P: 830.672.7546

TBPELS No. F-1909

CENTRAL TEXAS OFFICES

205 CIMARRON PARK LP, STE B
BUDA, TX 78610
P: 512.312.4336

704 MAIN STREET #101
BASTROP, TX 78602
P: 512.985.9759

WWW.SWENGINEERS.COM

January 4, 2024

Mr. Paul Hightower
Bastrop County WCID #2 District Office
112 Corporate Drive
Bastrop, Texas 78602

RE: Professional Engineering Services RFQ

Dear Mr. Hightower:

Southwest Engineers (SWE) appreciates the opportunity to provide Bastrop County WCID #2 (the District) with this submittal of our Statement of Qualifications (SOQ) for the above referenced solicitation. In accordance with the District's requirements, our submittal includes: one (1) bound hard copy and a digital copy on one (1) flash drive in a separate envelope inside the package. Our local office in Bastrop is responding to this SOQ.

SWE was founded over 45 years ago in Gonzales, Texas, with the mission of improving water and wastewater services in rural communities. Over the years, we have helped many public and private water agencies across the state either start or improve their systems by designing new transmission mains, treatment facilities, booster facilities, and storage facilities. We also performed equivalent services for public and private wastewater agencies. We greatly improved the lives of Texans each time we completed a project. We took pride in our work and satisfaction for a job well done. We continued to solve challenging problems and to learn to carefully listen to our clients. We also learned that our word meant something and there was a right way to not only design systems, but also to do business that we still practice today.

SWE has a staff of 75 that includes 14 licensed Professional Engineers. We know staff workload projections are important and analyze them regularly in meetings and reports. We are constantly evaluating our commitments to new and existing clients and verifying we have the staff and resources to fulfill those commitments. We are confident the staff assigned is sufficient to complete multiple Task Orders simultaneously, if need be. However, should an exceptional circumstance arise, we do have the ability to add staff, including engineers.

SWE has offices in Gonzales (Headquarters), Bastrop, and Buda and has helped over 1,000 clients. We have worked with and still work with many public agencies, such as WCID's, WSC's, SUD's, MUD's, and municipalities across Texas. They trust us to provide expert engineering services and professional advice. I strongly encourage you to contact the references provided in our SOQ; they will attest to our responsiveness, customer service, attention to detail, and quality of work.

Our representative project experience described in our response demonstrates our expertise for the types of projects that often arise for WCID's. Whether it is expansions, new infrastructure, or replacements of any size, we have the experience and staff to complete them successfully. We also are qualified and prepared to meet the District's street/roadway needs and have included recent representative experience that includes tens of thousands of linear feet of streets.

We have selected Paul Viktorin, P.E. (Bastrop office) as the proposed Project Manager for this contract. He has over 35 years of engineering experience managing and designing water and wastewater networks, streets/roads, and drainage systems. Paul is an outstanding Project Manager and a great match for this contract. I am confident he will do an outstanding job working with the District.

We also have assembled a highly experienced team to support Paul with Task Leads for the four major civil engineering areas of Water, Wastewater, Streets/Roads, and ROW / Easement acquisition. Each of these SWE Task Leads has been working in their respective areas professionally every day for years. We also have a distinguished QA/QC Team, of which I am part of, composed of three Professional Engineers that average 39 years of experience. Our overall team, including subconsultants, is dedicated to providing quality service and technical expertise for the range of services required by this contract. We are available and ready when needed.

In addition, we have judiciously selected our subconsultants for the major work categories of Mechanical, Electrical, and Plumbing (MEP); Geotechnical & Construction Materials Testing (CMT); Land Surveying; and Architecture. For MEP, we have selected SKE (S. Kanetzky Engineering) an established and well-respected firm with over 25 years of experience. For Geotechnical & CMT, we have selected Kleinfelder who has over 60 years of experience performing geotechnical engineering in Texas. For Land Surveying, we have selected Chaparral Professional Land Surveying who has over 25 years of experience with public projects. Lastly, we have selected Level 5 Architecture who has over 10 years of experience designing functional public and industrial facilities.

If our team is selected to meet your professional engineering needs, we pledge to provide the District with the highest levels of quality and service. We are grateful for your time and consideration. If further information is needed to clarify our response, we are available for either a phone call, on-line meeting, or in-person interview. I also am available via phone or email should you have any questions or need additional information at clarence.littlefield@swengineers.com or 830.672.7546.

Sincerely,



Clarence L. Littlefield, P.E.
Vice President

Company Overview

Firm Introduction



WWW.SWENGINEERS.COM

Southwest Engineers, Inc. (SWE) provides professional civil engineering and ROW / easement acquisition services throughout rural and metro Texas. SWE has a staff of 75 and offices in Bastrop, Gonzales (Headquarters), and Buda. The firm's primary services include potable water treatment & distribution, wastewater collection & treatment, permitting, street & drainage design, site development, and land & easement acquisition. For over 45 years, we have helped over 1,000 public and private clients improve their Texas communities. Our core values of family, community, integrity, and quality are as important today as they were at the time of our founding.

SWE's Bastrop office located at 704 Main St., #101 will be the primary office supporting this contract. Our proposed Project Manager and the majority of his proposed staff are from this office.

Services Offered

The following tables present the types of services we offer.

POTABLE WATER TREATMENT & DISTRIBUTION	
New Well Analysis & Design	Water Treatment with Package Treatment Units Arsenic, Iron, Manganese, Hydrogen Sulfide (rotten egg smell) & Radio-Nuclide Removal
Well Permitting	Booster & High Service Pump Stations
Existing Well Inspection & Rehabilitation	Ground & Elevated Storage Tanks
Surface Water Intake Structures	Hydropneumatic / Pressure Tanks
Water Treatment Through Addition of Chemicals: <ul style="list-style-type: none"> • Chlorine • Polyphosphate 	Transmission & Distribution Mains
Water Treatment with Reverse Osmosis Membrane	Hydraulic Modeling
System Facilities Capacity Analysis	Non-Standard Service Agreements (NSSA's)

WASTEWATER COLLECTION & TREATMENT	
Gravity & Pressure Collection Systems	Collection System Leakage Investigation <ul style="list-style-type: none"> • Infiltration & Inflow (I&I) Analysis • Smoke Testing • Physical Inspection • Tracer Dye Water Flooding • Flow Monitoring • TV Inspection/Review
Small Diameter, Variable Grade Collection Systems	
Force Mains	
Lift Stations	
Treatment Facilities from Pond Systems to Mechanical Plants	
Odor Abatement	
System Facilities Capacity Analysis	

PERMITTING	
TCEQ TPDES Wastewater Discharge	City, County, & State
TCEQ TPDES Land Application	Development Permitting Assistance
TCEQ TPDES Stormwater Pollution Prevention Plans (SWPPP's)	Edwards Aquifer Recharge Sewer Collection System Planning Water Pollution Abatement Plans (WPAP's)
TxDOT Utility	ADA Compliance Permitting & Design
TxDOT Driveway	

STREET & DRAINAGE	
Municipal, County & Private Street and/or Roadway Design & Rehabilitation – with no curb, curb only, or curb & gutter	Stormwater Management <ul style="list-style-type: none"> • Stormwater Collection System Design • Culvert Design • Channel Design • Erosion Control Design • Drainage System Studies

LAND DEVELOPMENT	
Master Planning	Site Plans
Conceptual Plans	Grading & Drainage Plans
Development Site Assessment	Water & Wastewater Utility Design
Preliminary & Final Platting Assistance	Water Quality Pond Design
Zoning Assistance	Community Park Design
Best Management Practices Design	Land Planning
Street & Drainage Design	

OTHER SERVICES	
Regulatory Agency Violation and/or Enforcement Assistance	Municipal Comprehensive Planning
Phase I Environmental Assessments	Expert Witness Testimony
Spill Prevention, Control, and Countermeasure (SPCC) Plan	Community Park Design
Engineering Studies	Private Developer Plan Review
Capital Improvement Plans (CIP's)	

LAND & ROW SERVICES	
Public Meeting Support	Easement Releases
Due Diligence	Easements for Utility Extensions
Fee Simple (Absolute) Purchases	Condemnation Support, Including Packet Preparation & Expert Witness Testimony
Abstract/Title Research and Title Curative	Construction Liaison Services and Damage Claim Settlement
Right-of-Entry Permission Requests and Tracking for Survey, Environmental, Archaeological, Etc., which Includes Documenting Landowner Restrictions & Special Conditions	Professional Engineering Design & Support Services, Including Project Planning & Route Selection Feasibility and Specific Site Selection, and Access to Our Engineers for Technical Questions Throughout the Process
Negotiations for Easements, Including Temporary Construction Easements	GIS Easement Mapping
Agency Permitting for TxDOT, USACE, etc.	Encroachment Easements
CDBG-MIT & CDBG-DR Acquisitions	Appraisals From One of Our Trusted, State-Certified, Appraisal Partners
Existing Easement Ownership Verification	Survey Services Provided by One of Our Trusted Professional Survey Partners
Database Establishment and Easement Document Preparation	

Relevant Project Experience

The projects presented in this section have been completed in the last 10 years and are most representative of the types of services we provide. For the interested reader, we also provide projects in [Appendix F: Additional Relevant Project Experience](#) that further illustrates our expertise with water and wastewater systems similar to the District's. *SWE also is very familiar with on-call / IDIQ contracts, where Task Orders are issued on an as-needed basis. Upon receiving a Task Order from the District, we will acknowledge receipt of the Task Order and promptly respond with an estimated cost and scope of services, including any subconsultant components.*

Water and Wastewater

Southwest Engineers, Inc. (SWE) has extensive experience providing professional engineering services to municipalities, WCID's, Water Supply Corporations (WSC's), Special Utility Districts (SUD's), Municipal Utility Districts (MUD's), and private utilities.

Non-Municipal

1. Wastewater Treatment Plant Improvements for Medina County, TX (on behalf of Medina County WCID No. 2)

SWE provided application preparation assistance, preliminary engineering, engineering design and construction administration services for Clarifier Work (dewatering measures, existing sludge return line work and replacement of existing mechanism, gear, drive, upper and lower bearings, trough, skirt, weir plates & rake), Oxidation Ditch Work (replacement of permanent aerator rotor setup with floating aerator setup, replacement of existing bar screen and addition of new grit chamber), Sludge Drying Beds Work (new concrete sludge drying bed with necessary underdrain piping and valving system), Chlorination

Statement of Qualifications for
PROFESSIONAL ENGINEERING SERVICES
FOR BASTROP COUNTY WCID #2

January 4, 2024



Sunland
G R O U P

Integrity • Knowledge • Quality • Commitment



January 4, 2024

Paul Hightower
General Manager
BCWCID2 District Office
112 Corporate Drive
Bastrop, Texas 78602

RE: Request for Qualifications and Proposals for Professional Engineering Services

Mr. Hightower:

Sunland Group, Inc. (Sunland) is a central Texas-based, woman-owned, multidisciplinary firm offering innovative solutions. Our mission is to create incomparable value for our clients in the planning, management, design, and construction of projects. We complete our duties with a level of knowledge, integrity, quality and commitment to exceed client expectations. Our experience, combined with a proactive and responsive approach, will set the groundwork for successful projects for Bastrop County Water Control and Improvement District #2 (District). The qualifications we bring to the table are a testament to our expertise and we are eager to provide the District with our services.

A Central Texas Firm with Decades of Experience. We have provided services for more than 38 years. Our expertise covers a wide range of experience with municipalities and agencies throughout Central Texas.

A Seasoned Project Manager with Extensive Experience. Joel Bock, PE, LI, brings more than 21 years of experience to the table, and will serve as Project Manager on this contract. Additionally, Joel has a team of engineers and designers that will help with any needs that the District has.

A Thorough Knowledge of Managing Projects in Central Texas. We have first-hand experience and know-how to provide the necessary personnel, knowledge, supervision, and tools required for any project assignment in a proactive, efficient, and cost-effective manner.

A Collaborative Process that Builds Consensus. Our project approach represents the technical knowledge and skill that comes from decades of practical experience. Sunland's engineers and designers approach all projects collaboratively, creating solutions that fit our clients' unique needs.

We appreciate the opportunity to submit our qualifications for Engineering Services for the District and are excited to present our qualifications to the District. Please contact me at 512.494.0208 or via email at bwaters@sunlandgrp.com with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Brandy Waters". The signature is written in a cursive, flowing style.

Brandy Waters, PE, VMA, LEED AP
President

COMPANY HISTORY AND OVERVIEW

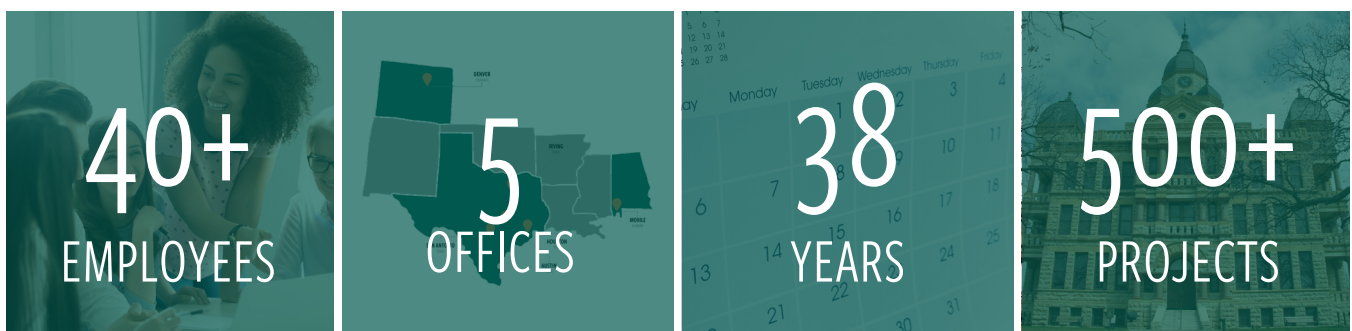
Sunland Group, Inc., (Sunland) is a SWDBE-certified, Texas HUB, multidisciplinary firm offering innovative solutions. Originally founded as Sunland Engineering Company in 1985, we changed our name to Sunland Group, Inc. in 2003 to encompass the growing range of services offered. Since our inception, Sunland has provided professional services to both private and public sector clients for an extensive variety of industries. Today, Sunland employs more than 40 full-time professional, technical, and support personnel at our five office locations.

CIVIL ENGINEERING EXPERTISE

Since our founding in the mid-80's as a site/civil engineering and surveying firm, we've continued to work in tandem with land development, surveying, geotechnical and environmental engineers, and geospatial information experts to deliver creative and cost-effective designs to clients that transform communities. As a multidisciplinary firm with a broad range of capabilities, our professionals are passionate about developing innovative processes and new technologies that help our clients and their stakeholders best visualize projects.

We make building in the most complex environments not only possible, but successful.

Our experienced engineers and designers understand the importance of clear communication with clients and team members in order to ensure that our solutions meet or exceed client expectations. Sunland's straight-forward, practical approach to collaboration and project design, and commitment to every phase of a project means that schedules are adhered to, costs are controlled, and quality projects are delivered. Sunland provides efficient, cost-effective planning and engineering services to develop sites that meet our client's specific functional, aesthetic and environmental goals. All work, whether developing alternatives, preparing plans and specifications, or completing design reviews, is always completed under the direct supervision of a licensed professional engineer.





WGA

**BARSTROP COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 2**

**REQUEST FOR QUALIFICATIONS AND PROPOSALS
PROFESSIONAL ENGINEERING SERVICES**

JANUARY 5, 2024





January 5, 2024

Paul Hightower, General Manager
BCWCID2 District Office
112 Corporate Drive
Bastrop, Texas 78602

Dear Mr. Hightower,

Ward, Getz & Associates, PLLC (WGA) is honored to submit our qualifications packet to the Bastrop County WCID No. 2. Our team at WGA is eager to align with your vision and contribute our expertise to ensure the success of your project.

Understanding the complexity and importance of the tasks outlined in the scope of services, we are fully equipped and committed to delivering comprehensive engineering solutions that adhere to the highest standards. Our approach is grounded in a meticulous understanding of project requirements, adherence to Federal, State, and Local laws and ordinances, and alignment with the District's design standards and specifications.

Our commitment to excellence and proficiency underscores our readiness to promptly and effectively support WCID No. 2. We acknowledge the significance of strong partnerships in achieving project success and prioritize seamless collaboration with municipalities, permitting authorities, and local and state agencies. Open communication and strong relationships are at the core of our approach, enabling us to proactively navigate challenges and ensure project success.

We look forward to the opportunity to collaborate with WCID No. 2, and are committed to delivering exceptional results that exceed expectations. Thank you for considering WGA for this opportunity. We look forward to the possibility of working together.

Should further clarification be needed, please do not hesitate to reach out. We are dedicated to providing any additional information to facilitate an informed decision-making process.

We are excited about the prospect of partnering with you and your team. Thank you for your consideration of our proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Beau Perry", is written in a cursive style.

Beau Perry, P.E.
Central Texas Regional Practice Leader - Public Works
512.569.1709
bperry@wga-llp.com

ABOUT WGA

Since our establishment in 2007, **Ward, Getz & Associates (WGA), Professional Limited Liability Company (PLLC)**, has proudly operated as a Texas-based professional consulting firm. Our approach encompasses a diverse spectrum, including creative design for successful projects and collaborative relationships with municipalities, permitting authorities, and local and state agencies that produce tangible results throughout the development process.

We've accumulated a wealth of experience across various sectors, such as education, municipal, residential, commercial, industrial, large mixed-use, energy, hospitality, and healthcare projects. From towering high-rises to intimate developments, our commitment is to communicate every step of the way and minimize surprises.



Employee Breakdown:

# Of Employees	Job Type
19	E.I.T.
30	P.E.
3	C.F.M.
3	ENV SP
4	Environmental
2	Field Inspectors
7	Production
15	Corporate

16
YEARS IN BUSINESS

4
LOCATIONS
HOUSTON | SAN ANTONIO | THE WOODLANDS | AUSTIN

80+
EMPLOYEES

Best in class for the people we serve.

Agenda

Item #9

**Discussion and review of
2024 Annual Road
Meeting presentation**

Roads Pending/Completed with County from previous years

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
1		760	E & W. Keamuku Ct	760	***COMPLETED***
1		360	Ewa Ct	360	***COMPLETED***
2	Feeder	1000	Onini	1000	***COMPLETED***
2		450	Okoe Ct (East)	450	***COMPLETED***
2		1200	Koali	1200	***COMPLETED***
2		350	Pulehu Ct	350	***COMPLETED***
2		2090	Koolua	2090	***COMPLETED***
2		1,500	Haleakala Dr.	1500	***COMPLETED***
		275	Taro Court	275	***COMPLETED***
2		180	Waihi Court	180	***COMPLETED***
2		650	Laau Court	650	***COMPLETED***
5		1300	Kikipua	1300	***COMPLETED***
4 & 5		3100	Waipahoehoe Dr.	3100	***COMPLETED***
4		2550	Mokuleia Cir.	2550	***COMPLETED***
5		2700	Nene	2700	***COMPLETED***
4		950	Mokolea Lane	950	***COMPLETED***
	Total Feet	18465			
	Miles	3.50	to be accepted into the County for 2024		

Total miles of Roads accepted for 2023 into the County System is 2.96 miles

October 2023 - September 2024 (Year 1 LOCKED)

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
1		1,260	E & W Wiamea Ct	1260	
1		350	Olai Court	350	Connector for Makaha & Wiamea
1	Feeder	3,400	Makaha East to Mauna Kea	3900	500 Ft done in 2018/19
3		1,020	Naalehu Ct	1020	
3		2529	Keawakapu	2529	
3		900	Koele	900	
4		950	Kaaawa Lane East	950	West Off Akaloa by Wailupe
5		200	Manana Ct	200	
5		725	Kahana W	725	Off Awehi Lane
3		450	Lipoa	450	
		350	Upola Court		
	Total Feet	12,134			
	Miles	2.30			

October 2024 - September 2025 (Year 2)

Unit	Collector Road	Total To Be Paved	Street	Length of Unpaved Road by Feet	Comments
5		3900	Heleakala Dr	3900	Heleakala connects to Lamaloa County Road and this group is batched for Egress
2		1900	Keneka (Was Wahane west of washout)	1770	
4		400	Aiea Ct	400	
4		500	Kaiwi Ct	500	
4		4000	Hanauma Dr	4000	
4		3300	Helemano Dr	3300	
5		3900	Iva Lane	3900	
	Total Feet	17900			
	Miles	3.39			

October 2025 - September 2026 (Year 3)

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
5		350	Puu Kaua Ct	350	THESE 8 STAY GROUPED TOGETHER FOR FUTURE ROAD PLAN
5		360	Mokuauia Ct	360	
5		240	Makua Ct	240	
5		320	Waialee Ct	320	
5		220	Waipio ct	220	
5		400	Kahuku Ct	400	
5		550	MoKoli Ct	550	
5		550	Waialua Ct	550	
5		2650	Kawainui LANE	2650	Off N. Wahane
2		2700	Wainee	2700	Off Awehi Lane
2		300	Paia Court	300	
2		200	Auau	200	
2		160	Lopa ct	160	
5		2350	Kamaiki	2350	
2		2500	Molokini	2500	Off Awehi Lane
2		100	Llio Court	100	Off Molokini
2		3450	Hekili	3450	Off N. Wahane
2		200	Eke	200	
4		2550	Wailupe	2550	Off N. Wahane
	Total FEET	20,150	2,440		
			0.46		
	Miles	3.82			

October 2026 - September 2027 (Year 4)

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
5		500	Puu Waa Waa East	500	Connects to Diamond Head
5		350	Halawa Ct.	350	off Puu Waa Waa above
5		2100	Pauwela	2100	
1		750	Kailua Lane	750	
5		760	Keahi Ct	760	
4		2880	Bali Hai Ln (previously Kolekole)	2880	West end off of Diamond Head
5		2330	Mokulua Ln (East)	2330	
1		1,420	Oahu Ct	1420	Off Nani Lane
1		330	Nani Lane	330	
1		650	Koa Ct	650	
4		1900	Palikea Cr	1900	
5		800	Hilea Ct	800	
5		1500	Keomuku Ln	1500	
5		750	Wahane Lane	750	Washout area to west
	Total Feet	17,020			
	Miles	3.22			

Remaining Roads to Be Completed with other years or fit in where plausible

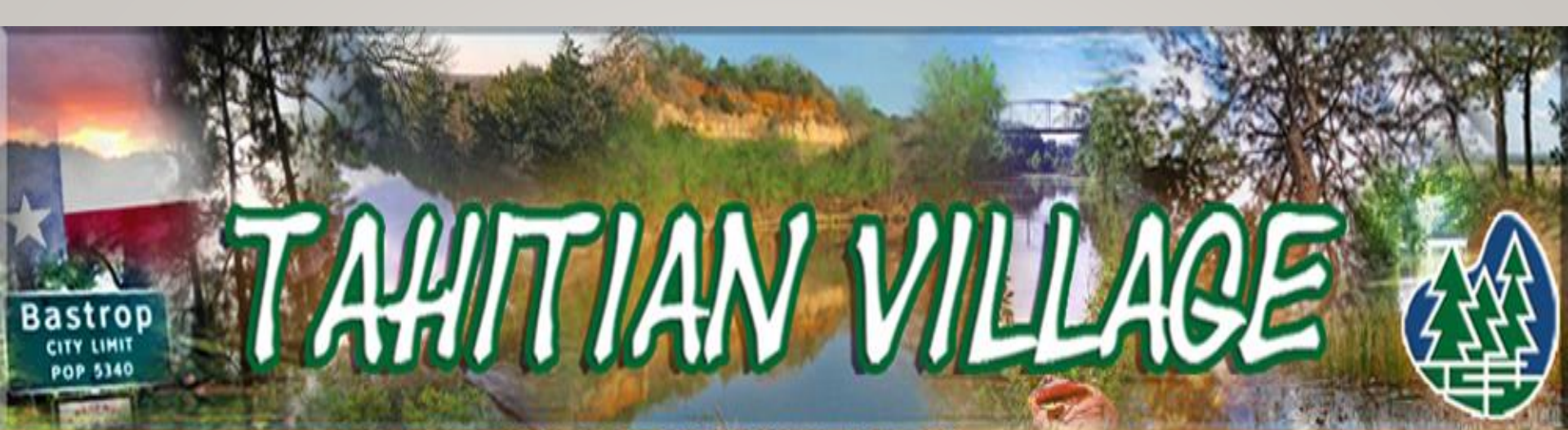
Unit		Collector Road	Total to be Paved		Street	Length Ft	Comments
5			200		Halawa Ct	200	
1			220		Reva/Lae Ct	220	
5			250		Kalihi Ct	250	
4			250		Pali Ct	250	
1			350		Koui Ct	350	
2			450		Moku Ct	450	
1			700		Kohala Lane	700	
2			1406		Wahane - E of Akaloa	1406	Lift Station
5			1800		Loke	1800	
1			2250		Aloha	2250	
1			1150		Hulu Ln	1150	
5			1150		Ahupu Lane	1150	
2			160		Alau Ct	160	
5			1450		Kahana E	1450	
5			3360		Diamond Head Dr.	3360	
2			250		Hana Ct	250	
5			200		Hawaii Ct	200	
5			230		Honolulu Ln	230	

CONTINUED FROM PREVIOUS PAGE

5			350		Howi Ln	350	
5			450		Huula Ct	450	
5			336		Kaala Drive	336	
4			4300		Kaukonahua Lane	4300	
5			950		Kawanui Dr	950	
5			150		Keehi Ct	150	
5			250		Koolau ct	250	
1			760		Lanai Ct	760	
5			450		Lanikai	450	
2			240		Mala Ct	240	
1			690		Maui Ct	690	Cliffside City road
2			190		Nuu Ct	190	
1			950		Okoe Ct (West)	950	
4			1600		Waikiki	1600	
5			400		Hoku	400	
5			2850		Waimanalo Ln	2850	
1			1100		Makaha East Mauna Kea to Aloha Ln	1100	DOES NOT CONNECT TO 71 - VERIFIED 3/9/21 PER CAD MAP
			TOTAL FROM REMAINING:			31842	
			Miles to Be Paved			6.0	

TOTAL MILES LEFT PER THIS PLAN

18.76



BCWCID #2
Annual Road Meeting

March 23, 2024

DRAFT ONLY

~This presentation will be available on the BCWCID2 website after final approval ~

RECOGNIZING OF DIGNITARIES AND INVITEES

- Mel Hamner ~ Commissioner, Bastrop County
- XXXXXXXXXX ~ Engineering

DRAFT ONLY

PRESENTATION OVERVIEW

- Accomplishments/Updates Since Last Meeting
 - 3.5 miles completed
 - 2.3 Mi currently under construction
- Building FY 2024-29 Plan
 - FY = Oct 1 – Sep 30



DRAFT ONLY

FIRST 40+ YEARS

TAHITIAN ESTABLISHED IN THE 70'S ALL PLATTED AND ROAD DESIGNS APPROVED

- All Arterial Roads Completed
- 73% of All Roads Completed: 44 of the 61 miles, which leaves only 17 miles of WCID Road with almost 3 miles pending for County acceptance in 2024.
- 2023 brought a wide range of fuel and material price differences. For 2024, we are prospecting in the 5-10% range for increases. We are doing everything possible in-house, to keep the costs down and make your money go as far as it can.
- Use of In-House Road Crew & Contractors to build roads faster; and then County completes chip seal
 - ILA Agreement with the County saves the District Approx. \$75-100k per mile with completion.
- Funded Via Road District Statute (Road Fees)
 - \$17 per lot per Month .. \$204 per year. Even with the major price increases we had for 2022 & 2023, the District did not raise the fees. After reviewing for 2024, the Board has decided to hold at the current rate. We will be forced to review, should any major price increases hit us.
 - \$21 Max by Current Statute Updated 2017 by the BCWCID2 Board
 - All lots **(Vacant & Occupied)** are responsible for paying fees by state statute
 - 2024 - 75% of Road Fees collected to be used for Road Construction and 25% for Road Maintenance. No change since 2019.

DRAFT ONLY

ROAD CONSTRUCTION PROCESS

- Road selection is prioritized by many items. In the past, it has strictly used home density, but with that changing on a regular basis, it's hard to keep up. We are to a point of having the road plan in place for the next several years, that once we reach that, we will just have to start processing the roads as we come to them. Once we are to the point of all roads completed OR deeded to the County, the Road District will be dissolved.
-
- Factors Used for Selection
 - Feeder Streets where multiple highly populated roads feed thru a lesser populated road
 - Egress routes / Emergency Access /Bus Routes/Home Density
 - High Risk Roads - IE: elevation/slope, single lanes and drainage,
 - Logical groupings in Units for efficiency & completeness, which saves the District funds
 - Density on case-by-case basis: Costs of roads in high density areas are much more expensive per mile, due to extra cost involving driveways & culverts. For this reason, we try to complete some non-occupied roads when we are in certain areas, which saves the District a good amount of funds in the end.
 - 2024 Process:
 - Engineering surveys completed for Year 1 locked roads
 - Pre-Construction activities (clearing, ditches, etc) typically starts first of the year.
 - Roads, once completed, will be accepted by County after walk-thru, approval and following the typical 1-year warranty period.

DRAFT ONLY

2024 FINANCIALS FOR ROAD CONSTRUCTION & MAINTENANCE

- The District has collected (or will collect) \$1.934M in annual road fees for 2023.
- In 2023, the District received a \$50k donation from the TVPOA & ACC offices.
- In 2023, roads were constructed with the use of contracted labor, WCID2 labor and support of the Bastrop County via Interlocal Agreements.
- Projected 2024 road fees will be used to fund All road construction, maintenance & chip sealing.
- A financial analysis will be available on the website once our final 2023 audit is completed, expected in April to May of 2024.
- Current Estimate at \$290-315K per mile with Engineering. Cost of oil is still a major factor along with material & fuel price increases.

DRAFT ONLY

MAJOR ROAD MAINTENANCE – 2023 LIST

- We had a total of 31 roads that were in the maintenance work, completed for the year. **
- We used 17,548 total tons of material (cold-mix, reclaimed concrete or flex base) which covered/maintained/graded almost 10-miles of roadway for 2023. This is up from the 7,269 we used in 2022!!
- Material is way up from the 2022 #s as we focused on using the grader to disrupt and pack down the natural material in the areas, while adding base for future paving. The County and WCID crews have been focusing on opening up roads, where we haven't much or any access too, in the past. Mulching crews are cleaning up the ROWs and we are able to get in to grade them out. Crews are adding flex base to have them pre-prepped for future paving. In the end, this results in a savings for us when it comes to the actual construction time.

****This does not include new construction or the chip sealing/prepping that was completed****

DRAFT ONLY

KEY FACTORS & DATA USED IN BUILDING THE 2024 / 2028 - 5 YEAR PLAN

- First 3 years locked for planning & engineering purposes & last 2 years are subject to be changed.
- Bastrop WCID2 5-year Road Plan priorities: Ingress/Egress, bus routes along and high risk or emergency access with home density as-needed.
- Connection to current County/City Roads, Collector & Feeder Streets; which are streets used to get from a smaller to a larger road.
- Roads added when it is logical to complete an area while crews are already there, which saves the District funds.

SIDE NOTE:

- In 2020, the BCWCID2 Board of Directors voted, that once a road is added to the plan in the 5-year line up, that it not be removed.

DRAFT ONLY

2024 Road Construction and Maintenance Priorities

- Road Fees cover Road Construction & Road Maintenance
 - Engineering surveys completed for Year 1 locked roads
 - Finding ways to use/save money to make it go as far as we can is always a priority. With material and fuel increases, it's a most important time than ever to spend wisely. We will do our best, to make your money go as far as we can.
- The District has a 6 employee Road Crew working full time on road construction & maintenance
 - Teams to Use County Equipment (Grader, Roller & Water Tanker) with ILA
 - State certified operator training offered at no cost from County and TXLAP sources
 - Improve Maintenance Process & Assist in Construction
 - Unfinished roads will be prioritized to be graded and rolled

Thank you Bastrop County Pct #1 For this Great Opportunity!

DRAFT ONLY

2023 ROAD SUMMARY

- In 2023, the following roads were conveyed & accepted into Bastrop County: E. & W. Kamoï Ct., E. Kamoï Ct., Lihue Ct., Mahina Ct., Kawela Dr., Nakalele Ln., Kahalulu Dr., W. Koa Ct., W. Okoe Ct., Taro Ct., Auau Ct., Paia Ln., Lopa Ct., Lopa Ct., Kipahululu Dr., Otani Ct, Ioa Ct., Honopu Dr., Keokeo Ct., Kula Ct., Keaau Ct. and Wahane Ln. (between Nanakuli Dr and Keneka Ln) totaling 2.96 miles.
- In 2023, \$286K was spent on road maintenance.
- By Approving the Plan at the annual road meeting, the 1992 Master plan is updated and also communicated to the District residents, the Bastrop County and Bastrop City for the change in road inventory, roads to be reconstructed in 2023/2024 with future plans and cost estimates to complete.
- Most recent estimate of costs to complete the project for 100% conveyance of all roads to Bastrop County or Bastrop City is in the \$5.7 to \$6.1m range. This # is close to last years figure and is primarily due to the rising costs of oil and other materials. This could be a highly variable # for the next few years.

DRAFT ONLY

PENDING OR COMPLETED PREVIOUS PLANS

Roads Pending/Completed with County from previous years

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
1		760	E & W. Keamuku Ct	760	***COMPLETED***
1		360	Ewa Ct	360	***COMPLETED***
2	Feeder	1000	Onini	1000	***COMPLETED***
2		450	Okoe Ct (East)	450	***COMPLETED***
2		1200	Koali	1200	***COMPLETED***
2		350	Pulehu Ct	350	***COMPLETED***
2		2090	Koolua	2090	***COMPLETED***
2		1,500	Haleakala Dr.	1500	***COMPLETED***
		275	Taro Court	275	***COMPLETED***
2		180	Waihi Court	180	***COMPLETED***
2		650	Laau Court	650	***COMPLETED***
5		1300	Kikipua	1300	***COMPLETED***
4 & 5		3100	Waipahoehoe Dr.	3100	***COMPLETED***
4		2550	Mokuleia Cir.	2550	***COMPLETED***
5		2700	Nene	2700	***COMPLETED***
4		950	Mokolea Lane	950	***COMPLETED***
	Total Feet	18465			
	Miles	3.50	to be accepted into the County for 2024		

Total miles of Roads accepted for 2023 into the County System is 2.96 miles

DRAFT ONLY

PROPOSED ROAD PROJECTS –

October 2024 - September 2025 (Year 2)

Unit	Collector Road	Total To Be Paved	Street	Length of Unpaved Road by Feet	Comments
5		3900	Heleakala Dr	3900	Heleakala connects to Lamaloa County Road and this group is batched for Egress
2		1900	Keneka (Was Wahane west of washout)	1770	
4		400	Aiea Ct	400	
4		500	Kaiwi Ct	500	
4		4000	Hanauma Dr	4000	
4		3300	Helemano Dr	3300	
5		3900	Iva Lane	3900	
	Total Feet	17900			
	Miles	3.39			

DRAFT ONLY

PROPOSED ROAD PROJECTS –

October 2025 - September 2026 (Year 3)

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
5		350	Puu Kaua Ct	350	THESE 8 STAY GROUPED TOGETHER FOR FUTURE ROAD PLAN
5		360	Mokuauia Ct	360	
5		240	Makua Ct	240	
5		320	Waialea Ct	320	
5		220	Waipio ct	220	
5		400	Kahuku Ct	400	
5		550	MoKoolii Ct	550	
5		550	Waialua Ct	550	
5		2650	Kawainui LANE	2650	Off N. Wahane
2		2700	Wainee	2700	Off Awehi Lane
2		300	Paia Court	300	
2		200	Auau	200	
2		160	Lopa ct	160	
5		2350	Kamaiki	2350	
2		2500	Molokini	2500	Off Awehi Lane
2		100	Llio Court	100	Off Molokini
2		3450	Hekili	3450	Off N. Wahane
2		200	Eke	200	
4		2550	Wailupe	2550	Off N. Wahane
	Total FEET	26,150	2,440		
	Miles	3.82	0.46		

DRAFT ONLY

PROPOSED ROAD PROJECTS -

October 2026 - September 2027 (Year 4)

Unit	Collector Road	Total to be Paved	Street	Length of Unpaved Road by Feet	Comments
5		500	Puu Waa Waa East	500	Connects to Diamond Head
5		350	Halawa Ct.	350	off Puu Waa Waa above
5		2100	Pauwela	2100	
1		750	Kailua Lane	750	
5		760	Keahi Ct	760	
4		2880	Bali Hai Ln (previously Kolekole)	2880	West end off of Diamond Head
5		2330	Mokulua Ln (East)	2330	
1		1,420	Oahu Ct	1420	Off Nani Lane
1		330	Nani Lane	330	
1		650	Koa Ct	650	
4		1900	Palikea Cr	1900	
5		800	Hilea Ct	800	
5		1500	Keomuku Ln	1500	
5		750	Wahane Lane	750	Washout area to west
	Total Feet	17,020			
	Miles	3.22			

DRAFT ONLY

FUTURE ROADS

PENDING INCLUSION INTO THE PLAN ~ PAGE I

Remaining Roads to Be Completed with other years or fit in where plausible

Unit	Collector Road	Total to be Paved	Street	Length Ft	Comments
5		200	Halawa Ct	200	
1		220	Reva/Lae Ct	220	
5		250	Kalihi Ct	250	
4		250	Pali Ct	250	
1		350	Koui Ct	350	
2		450	Moku Ct	450	
1		700	Kohala Lane	700	
2		1406	Wahane - E of Akaloa	1406	Lift Station
5		1800	Loke	1800	
1		2250	Aloha	2250	
1		1150	Hulu Ln	1150	
5		1150	Ahupu Lane	1150	
2		160	Alau Ct	160	
5		1450	Kahana E	1450	
5		3360	Diamond Head Dr.	3360	
2		250	Hana Ct	250	
5		200	Hawaii Ct	200	
5		230	Honolulu Ln	230	

DRAFT ONLY

FUTURE ROADS PENDING INCLUSION INTO THE PLAN ~ PAGE 2

CONTINUED FROM PREVIOUS PAGE						
5		350		Howi Ln	350	
5		450		Huula Ct	450	
5		336		Kaala Drive	336	
4		4300		Kaukonahua Lane	4300	
5		950		Kawanui Dr	950	
5		150		Keehi Ct	150	
5		250		Koolau ct	250	
1		760		Lanai Ct	760	
5		450		Lanikai	450	
2		240		Mala Ct	240	
1		690		Maui Ct	690	Cliffside City road
2		190		Nuu Ct	190	
1		950		Okoe Ct (West)	950	
4		1600		Waikiki	1600	
5		400		Hoku	400	
5		2850		Waimanalo Ln	2850	
1		1100		Makaha East Mauna Kea to Aloha Ln	1100	DOES NOT CONNECT TO 71 - VERIFIED 3/9/21 PER CAD MAP
TOTAL FROM REMAINING:					31842	
Miles to Be Paved					6.0	
TOTAL MILES LEFT PER THIS PLAN					18.76	

DRAFT ONLY

THANK YOU

County Commissioner Mel Hamner

BEFCO Engineering

TVPOA & ACC Boards

BCWCID2 Staff and Board Members

**As always, our many Thanks to everyone, for the hard work
and dedication to the BCWCID2 community!!**

DRAFT ONLY

Agenda

Item #10

Election Matters

**AN ORDER OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT NO. 2 CALLING AN ELECTION FOR DIRECTORS**

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the “*District*”) is a conservation and reclamation district, a body corporate and politic and governmental agency of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Bastrop County Commissioners Court, and the District operates under Chapters 49 and 51 of the Texas Water Code, as amended;

WHEREAS, Section 49.103 of the Texas Water Code provides that an election for directors of a water district shall be held on the uniform election date established by the Election Code in May of each even-numbered year to elect the appropriate number of directors;

WHEREAS, Section 31.092(a) of the Election Code authorizes the governing body of a political subdivision to contract with the county election officer to perform election services in any election ordered by the political subdivision;

WHEREAS, Section 271.002 et seq. of the Election Code authorizes joint elections to be held by certain entities, including two or more political subdivisions in all or part of the same territory, provided the governing bodies enter into an agreement to hold the election jointly;

WHEREAS, pursuant to Section 271.003 of the Election Code, a regular county polling place may be used for a common polling place in a joint election, and the voters of a political subdivision may be served in a joint election by a common polling place outside the boundary of the political subdivision if the location can adequately and conveniently serve the affected voters and will facilitate the orderly conduct of the election; and

WHEREAS, the Board of Directors of the District, in an open, public meeting, proper notice of which has been given as required by law, has given consideration to calling a directors election for May 4, 2024.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

Section 1: The matters and facts set out in the preamble of this Order are hereby found and declared to be true and correct.

Section 2: An election shall be held between the hours of 7:00 a.m. and 7:00 p.m., on the 4th day of May 2024 in the event the election is not cancelled as provided by law. At said election, there shall be submitted to the duly qualified resident electors of the District the matter of electing two (2) directors.

Section 3: The polling places for holding the election are those polling places designated by Bastrop County to serve the County’s regular election precincts within the District, and are more particularly identified on **Exhibit “A”** attached hereto, which exhibit is incorporated herein

by reference for all purposes. The polling locations set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Board specifically finds that such locations can adequately and conveniently serve the affected voters of the District and will facilitate the orderly conduct of the election. After duly considering the requirements of the Election Code, the Board hereby finds that said polling places to be proper places for conducting the election.

Section 4: The boundaries of the District are established as and shall constitute one election precinct for the election, and the Board of Directors of the District hereby appoints the Bastrop County election officials as officers of the election in the event the election is not cancelled as permitted by law.

Section 5: The Bastrop County Administrator is conducting the election pursuant to an election agreement (the "Election Agreement") between the District and Bastrop County as authorized under Section 31.092 of the Texas Election Code. The election shall be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement to be entered into between the District and the other participating entities located in Bastrop County that are holding an election on May 4, 2024. Bastrop County's election equipment shall be used in the election. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended. The President of the Board of Directors, the General Manager of the District (the "General Manager"), and their respective designees, are authorized to enter into, execute and deliver one or more Election Agreements and joint election agreements, in accordance with applicable provisions of the Election Code. The terms and provisions of each Election Agreement and joint election agreement are hereby incorporated into this Order. To the extent of any conflict between this Order and such agreements, the terms and provisions of the agreements shall prevail, and the President of the Board of Directors, the General Manager, and their respective designees, are authorized to make such corrections, changes, revisions and modifications to this Order, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement and joint election agreement, to comply with applicable state and federal law and to carry out the intent of the Board, as evidenced by this Order.

Section 6: Early voting in the election by personal appearance shall occur on each day from April 22, 2024, through April 30, 2024, at the times and places listed on **Exhibit "B"**. The early voting clerk shall keep the early voting place open between the hours shown on said exhibit and at the places shown on said exhibit. The Early Voting Clerk in Bastrop County shall be the Bastrop County Election Administrator. The polling locations and times set forth on the exhibit may be changed from time to time to reflect any changes to the polling locations established by Bastrop County. The Early Voting Clerk's mailing addresses to which ballot applications and ballots to be voted by mail may be sent are as follows: Bastrop County Early Voting Clerk, Elections Division, 804 Pecan Street, Bastrop, Texas 78602, elections@co.bastrop.tx.us.

Section 7: Written application to have a person's name printed on the ballot as a candidate for the office of director of the District, signed by the candidate must be received by the Secretary of the Board of Directors of the District not later than 5:00 p.m. on February 16, 2024. No person's name shall be placed on the ballot unless he or she is at least eighteen (18) years of age, a citizen of the United States, a resident of the State of Texas, either owns land subject to taxation in the

District or is a qualified voter within the District, and otherwise satisfies the qualifications for holding a public office contained in the Texas Election Code. The Secretary is authorized to determine the qualifications of candidates for office.

Declarations of write-in candidacy must be received by 5:00 p.m. on February 20, 2024.

Section 8: Paul Hightower is hereby appointed as the District's agent to perform various election duties for the election, including maintaining in such agent's office at 106 Conference Drive, Bastrop, Texas 78602, the documents, records, and other papers relating to the election that by law are placed in the custody of the Board of Directors and that are public information. The agent shall receive any personally delivered document relating to the election that the Board of Directors is authorized or required to receive and shall make available for inspection and copying, in accordance with the applicable statutes and regulations, the documents, records, and other papers that are required to be maintained in the agent's office and may perform any other ministerial duties in connection with the election that may lawfully be performed by an employee of the District.

Section 9: Voting shall be by the use of direct recording electronic system. The Bastrop County Elections Administrator may utilize a central counting station as provided by Section 127.001 *et seq.* of the Texas Election Code. Oral assistance in Spanish shall be made available to all persons requiring such assistance. Any person requiring oral assistance in Spanish should contact the presiding judge or early voting clerk.

Section 10: When the number of candidates to appear on the ballot exceeds the number of offices to be filled, the order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the Secretary. The Secretary shall post notice within the District, at least seventy-two (72) hours prior to the time at which the drawing is to be held, of the time and place of the drawing, and shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on the ballot, not later than the fourth day before the day of the drawing. Each candidate involved in the drawing or a representative designated by the candidate shall have a right to be present and observe the drawing.

Section 11: All resident, qualified electors of the District shall be entitled to vote at the election.

Section 12: The election shall be held and conducted and returns made to this Board of Directors in accordance with the Texas Election Code, as modified by Chapters 49 and 51, Texas Water Code.

Section 13: Immediately after the election, the officers holding same shall make and deliver the returns of the results thereof to the Secretary to the Board of Directors, who shall safely keep them and deliver same to the Board of Directors at its next meeting, at which time the Board shall canvass said returns and declare the results of said election.

Section 14: In accordance with Section 4.003(a) of the Texas Election Code, notice of the election shall be given by any one or more of the following methods: (i) by publication one time,

not earlier than the 30th day or later than the 10th day prior to the date set for the election, in a newspaper published in the District or, if none is published in the District, in a newspaper of general circulation in the District; (ii) by posting in accordance with the Texas Election Code not later than the 21st day before the election in each election precinct that is in the jurisdiction of the District; or (iii) by mailing, not later than the 10th day before election day, a copy of the notice to each registered voter of the territory that is covered by the election and is in the jurisdiction of the District.

In accordance with Section 4.003(b) of the Election Code, not later than the 21st day before the election, notice of the election shall be posted on the bulletin board used for posting notices of the meetings of the Board of Directors of the District.

In accordance with Section 4.008(a) of the Election Code, notice of the election shall be given to Bastrop County prior to the 60th day before Election Day.

Notice of the election shall also be furnished by any other manner of notice required by law.

Section 15: Pursuant to Section 49.103(h), Texas Water Code, the Secretary, upon receipt of certification that each candidate whose name is to appear on the ballot is unopposed, is authorized to post notice that the election is not to be held at the polling place that would have been used at the election. The notice of cancellation shall be posted on or before the commencement of early voting.

Section 16. The rate of pay for judges and clerks of the election shall be determined according to the election services agreement to be entered into by the District and Bastrop County.

Section 17: The President, Secretary and General Manager are authorized and directed to take any action necessary to carry out the provisions of this Order.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED the ____ day of _____, 2024.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

EXHIBIT "A"

ELECTION DAY POLLING LOCATIONS ELECTION

Aqua Water Supply, 415 Old Austin Hwy., Bastrop
River Valley Christian Fellowship, 1224 W. Hwy 71, Bastrop
Ascension Catholic Church, 804 Pine St., Bastrop
Paige Community Center, 107 S. Main St., Paige
Bastrop County Community Center, 15 American Legion Dr., Bastrop
Smithville Rec Center, 106 Royston St., Smithville
Rosanky Community Center, 135 Main St., Rosanky
Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
Red Rock Community Center, 114 Red Rock Rd., Red Rock
Elgin Recreation Center, 361 N. Hwy 95, Elgin
Faith Lutheran Church, 230 Waco St., McDade
Family Worship Center, 2425 FM 1704, Elgin
Bastrop County ESD#2 Station 4, 1432 N. Hwy 95, Bastrop

*****Locations Subject to Change Depending on Entities Participating in the Joint Election*****

EXHIBIT “B”

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, April 22, 2024 through Tuesday, April 30, 2024.

Main Location:

Bastrop County Courthouse Annex, Lower Level Conference Room, 804 Pecan St., Bastrop, Texas 78602.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm
29 7:00 am – 7:00 pm	30 7:00 am – 7:00 pm			

Branch Locations:

Smithville Rec Center, 106 Royston St., Smithville
Cedar Creek Tax Office Annex, 5785 FM 535, Cedar Creek
Elgin Rec Center, 361 N. Hwy 95, Elgin

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm
29 7:00 am – 7:00 pm	30 7:00 am – 7:00 pm			

Voting by Mail:

Kristin Miles, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

NOTICE OF APPOINTMENT OF AGENT
FOR MAY 4, 2024 DIRECTOR ELECTION

TO: ALL PERSONS INTERESTED IN THE DIRECTOR ELECTION FOR BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2:

Notice is hereby given that the undersigned, Secretary of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District"), acting pursuant to Section 31.123, Texas Election Code, appoints Paul Hightower as the duly authorized agent (the "Agent") for all purposes for the May 4, 2024 Director Election. The office for the Agent is located at 112 Corporate Dr, Bastrop, Texas 78602, and the telephone number for the Agent is (512) 321-1688. The Agent shall be available for election duties at least three hours each day, during regular office hours on regular business days, beginning on March 15, 2024, the 50th day before election day and not ending earlier than June 13, 2024, the 40th day after election day.

The Agent shall maintain in the Agent's office the documents, records, and other papers relating to the election that:

1. by law are placed in the custody of the authority appointing the agent; and
2. are public information.

The Agent shall receive any personally delivered document relating to the election that the appointing authority is authorized or required to receive; and make available for inspection and copying, in accordance with applicable regulations, the documents, records, and other papers that are required to be maintained in the Agent's office. The Agent may perform any other ministerial duties in connection with the election that may lawfully be performed by an employee of the District.

This Notice shall be posted on the bulletin board used for posting meetings of the District's Board of Directors and shall remain continuously posted during the minimum period for maintaining the Agent's office.

Issued this _____ day of January, 2024.

Secretary, Board of Directors
Bastrop County Water Control and
Improvement District No. 2

CONTRACT FOR ELECTION SERVICES
BETWEEN
THE ELECTIONS ADMINISTRATOR OF BASTROP COUNTY
AND
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2
FOR THE MAY 4, 2024 ELECTION

THIS CONTRACT is made and entered into by and between Kristin Miles, the Elections Administrator of Bastrop County, Texas, hereinafter referred to as “Contracting Officer,” and Bastrop County Water Control and Improvement District No. 2, hereinafter referred to as the “DISTRICT,” pursuant to the authority under Section 31.092(a) of the Texas Election Code and Chapter 791 of the Texas Government Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties agree to this interlocal agreement with regard to the coordination, supervision, and running of the DISTRICT’s May 4, 2024 Election, hereinafter referred to as “the election”. The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places and election procedures to assist the voters of the DISTRICT.

I. RESPONSIBILITIES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following services and furnishing the following materials and equipment in connection with the election:

A. *Notification to Presiding and Alternate Judges; Appointment of Clerks.*

1. The Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will also include the assigned polling location, the date of the election school(s), the eligibility requirements that pertain to them and to the selection of election day clerks, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge, as appropriate.

2. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the DISTRICT will be the accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his/her discretion to determine when additional manpower is needed during peak voting hours. Election judges shall be secured by the Contracting Officer with the approval of the DISTRICT.

3. The Contracting Officer shall notify the DISTRICT of the list of election judges and alternate judges for election day, so that the DISTRICT may approve by written order.

4. Notification to the election judges and alternates shall be made no later than April 22, 2024.

B. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will be paid by the Contracting Officer and reimbursed by the DISTRICT as agreed upon on Exhibit “C” or Exhibit “C-1”, whichever is applicable.

C. Election School(s). The Contracting Officer shall be responsible for conducting one or more, at her discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. If at all possible, such election schools shall be conducted within the DISTRICT territory.

D. Election Supplies. The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks, and all consumable-type office supplies necessary to hold an election.

E. Registered Voter List. The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list of registered voters shall be arranged in alphabetical order by each precinct.

F. Ballots. The Contracting Officer shall be responsible for the programming of the direct recording electronic voting devices (referred to as DRE’s) and the printing of ballots requested by mail or used for early voting or election day. The Contracting Officer shall be responsible for distributing the DRE’s along with the election supplies.

G. Early Voting. In accordance with Section 31.094, of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the election, subject to Sections 31.096 and 31.097(b).

1. As Early Voting clerk, the Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. The Contracting Officer shall work with the DISTRICT in securing personnel to serve as Early Voting Deputies.

The Contracting Officer shall, upon request, provide the DISTRICT a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the locations listed in Exhibit “A,” attached hereto and made a part of this contract.

3. The Contracting Officer shall receive mail ballot applications on behalf of the DISTRICT. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas

Election Code by the Contracting Officer or her deputies at 804 Pecan Street, Bastrop, Texas 78602. Any requests for early voting ballots to be voted by mail received by the DISTRICT shall be forwarded immediately to the Contracting Officer for processing.

4. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be secured and maintained by the Contracting Officer and delivered by her or her deputy for counting in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the Bastrop County Courthouse on Election Day, May 4, 2024.

H. *Election Day Polling Locations.* The Election Day polling locations are those listed in Exhibit “B,” attached hereto and made a part of this contract. The Contracting Officer shall arrange for the use of all Election Day polling places and shall arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths.

I. *Central Counting Station.* The Contracting Officer shall be responsible for establishing and operating the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Counting Station Manager and Central Count Judge shall be Kristin Miles. The Tabulation Supervisor shall be Kristin Miles. The tabulation supervisor shall handle ballot tabulation in accordance with statutory requirements and county policies, under the auspices of the Contracting Officer.

Election night reports will be available to the DISTRICT at the Central Counting Station on election night and will provide individual polling location totals.

J. *Manual Counting.* The Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the DISTRICT in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

K. *Election Reports.* The Contracting Officer shall prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and shall provide a copy of the tabulation to the DISTRICT as soon as possible after the Contracting Officer has received the precinct returns on Election Day night. Provisional ballots will be tabulated after election night in accordance with state laws.

L. *Custodian of Voted Ballots.* The Contracting Officer is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

II. RESPONSIBILITIES OF THE DISTRICT. The DISTRICT shall assume the following responsibilities:

A. *Election School(s).* At the request of the Contracting Officer, and at no cost to the Contracting Officer, the DISTRICT will make available space in an DISTRICT building to hold the election school(s), if applicable.

B. *Polling Locations.* The DISTRICT shall pay the respective cost of all employee services required to provide access, security, or custodial services for the polling locations.

C. *Applications for Mail Ballots.* The DISTRICT shall date stamp and then immediately hand deliver to the Contracting Officer all original mail ballot applications for mail ballots that it receives.

D. *Election Orders, Election Notices, Canvass.* The DISTRICT shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the DISTRICT's governing body. The DISTRICT shall be responsible for having the required election notice under Section 4.003(a)(1) of the Texas Election Code published in the newspaper as required by State law. The DISTRICT shall also be responsible for posting the notice required under Section 4.003(b) of the Texas Election Code as required by law. Promptly after approval of election order, resolutions, notices, official canvass, and other pertinent documents by the DISTRICT's governing body and within such time so as not to impede the orderly conduct of the election, the DISTRICT shall return said documents to the Contracting Officer for proper recordkeeping. The DISTRICT assumes the responsibility of promoting the schedules for Early Voting and Election Day.

The DISTRICT will provide for the appointment of the Contracting Officer as the early voting clerk for the election in the orders calling the election. The orders will also include approval of election day polling places; times, dates and places for early voting; and appointment of precinct judges.

E. *Paper Ballots.* In advance of the March 20, 2024 date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

The DISTRICT shall furnish the Contracting Officer a list of candidates and/or propositions showing the order and the exact manner in which their names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Contracting Officer as soon as possible after ballot positions have been determined. The DISTRICT shall perform the duties required for drawing for place on the ballot by candidates. The DISTRICT shall be responsible for proofreading and approving the ballot insofar as it pertains to the authority's candidates and/or propositions.

III. SPECIAL PROVISIONS RELATING TO ELECTION WORKERS

A. *Compensation.* The parties agree that presiding judges and alternate judges will be compensated at a rate of \$12.00/hr., and election clerks will be compensated at a rate of \$10.00/hr. They will be compensated for all hours actually worked, including the time to set up the polling location and the time to complete the counting and to wrap up the paper work, but not to exceed one hour before and two hours after the polling location is open for voting. The presiding judge, or the election worker at the polling location that he or she designates, who picks up the election supplies on May 4, 2024 from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25 at the same time that payment is made for the hours worked. The Contracting Officer will pay the election workers directly and be reimbursed for such by the DISTRICT.

B. *Number of Election Workers.* The parties agree that at all polling locations there will be a minimum of three election workers, consisting of the presiding judge, alternate judge, and one clerk.

IV. JOINT EXPENSES AND PAYMENT

A. *Expenses Incurred and Billing.* The participating authorities agree to share actual costs incurred to the extent that the costs and expenses are incurred in connection with a polling location used by more than one local political subdivision, such as (without limitation) the cost of renting polling locations and voting equipment, programming the voting equipment, supplies needed for the polling place, wages and salaries of election workers. Election expenses shall be pro-rated equally among the participants.

The parties agree, for those polling locations used solely by the DISTRICT and not shared by any other participating authority, that the DISTRICT will pay the wages, salaries, and other applicable election costs and expenses directly related to such polling location.

It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of Bastrop County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to Bastrop County by the participating authorities.

B. *Billing.* As soon as reasonably possible after Election Day, the Contracting Officer will submit an itemized invoice to the DISTRICT for (1) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the DISTRICT by the Contracting Officer, including expenses for supplies in connection with the election school(s), publication and printing of election notices, election supplies, wages paid to the Contracting Officer's employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of DREs and audio ballots, and (2) the Contracting Officer's fee under Section 31.100(d) of the Texas Election Code and as provided in Section IV.E below. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

C. *Payment.* The DISTRICT shall pay the Contracting Officer's invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the DISTRICT disputes any portion of the invoice, the DISTRICT shall pay the undisputed portion of the invoice, and the parties will discuss in good faith a resolution of the disputed portion. All payments shall be made from current revenues available to the DISTRICT.

D. *Expense Item Larger than \$500.* If a single election expense exceeds \$500, the Contracting Officer reserves the right to invoice the DISTRICT for such expense at the time it is incurred, supported

by an invoice or receipt, rather than waiting until after Election Day. The DISTRICT shall pay such invoice within 30 days from the date of receipt.

E. *Estimated Cost of Services.* A cost estimate for election expenses is attached hereto and made a part of this contract as Exhibit “C” or Exhibit “C-1”, whichever is applicable. The parties agree that these are an estimate only and that the DISTRICT is obligated to pay their respective portion of the actual expenses of the election as set forth herein. The Contracting Officer agrees to advise the DISTRICT if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses to be paid initially by the Contracting Officer and reimbursed jointly by the DISTRICT.

F. *Administrative Fee.* The DISTRICT shall pay the Contracting Officer a 10 % administrative fee, pursuant to the Texas Election Code, Section 31.100.

V. GENERAL PROVISIONS

A. *Nontransferable Functions.* In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

1. the authority with whom applications of candidates for a place on the ballot are filed;
2. the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or

B. *Joint Election.* The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the DISTRICT on May 4, 2024. If another election occurs in territory of the DISTRICT, Bastrop County will notify the DISTRICT of the existence of the situation and provide a joint election agreement.

C. *Cancellation of Election.* If the DISTRICT cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The Contracting Officer shall submit an invoice for such expenses (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation and the DISTRICT shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the DISTRICT authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer in conducting the May 4, 2024 Joint Election.

D. *Contract Copies to Treasurer and Auditor.* In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

E. *Representatives.* For purposes of implementing this contract and coordinating activities hereunder, the DISTRICT and the Contracting Officer designate the following individuals, and whenever the contract requires submission of information or documents or notice to the DISTRICT or the Contracting Officer, respectively, submission or notice shall be to these individuals:

For the DISTRICT:

For the DISTRICT:

Bastrop County WCID#2
Attn: Paul Hightower
General Manager
112 Corporate Drive
Bastrop, TX 78602
Tel: (512) 321-1688
Email: paul@bcwcid2.org

For the Contracting Officer:

For the Contracting Officer:

Kristin Miles
Elections Administrator
Bastrop County
804 Pecan Street
Bastrop, TX 78602
Tel: (512) 581-7160
Fax: (512) 581-4260
Email: elections@co.bastrop.tx.us

F. Recount. A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this contract, DISTRICT agrees that any recount shall take place at the offices of the Contracting Officer, and that the DISTRICT shall serve as the Recount Supervisor, and the DISTRICT official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator. The Contracting Officer agrees to provide advisory services to the DISTRICT as necessary to conduct a proper recount.

H. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of Bastrop County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Bastrop County, Texas. No official, representative, agent, or employee of the DISTRICT has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the DISTRICT. Both the Contracting Officer and the DISTRICT may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Election smoothly and efficiently.

I. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

J. Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

K. *Third Party Beneficiaries.* Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

L. *Mediation.* Any controversy, claim or dispute arising out of or relating to this contract, shall be settled through mediation by the parties. The parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive

the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2024 .

Board President
Bastrop County WCID#2

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2024.

Gregory Klaus
County Judge
Bastrop County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2024.

Kristin Miles
Elections Administrator
Bastrop County, Texas

EXHIBIT "A"

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, April 22, 2024 through Tuesday, April 30, 2024.

Main Location:

Bastrop County Courthouse Annex, Lower Level Conference Room, 804 Pecan St., Bastrop, Texas 78602.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm
29 7:00 am – 7:00 pm	30 7:00 am – 7:00 pm			

Branch Locations:

Smithville Rec Center, 106 Royston St., Smithville
Cedar Creek Tax Office Annex, 5785 FM 535, Cedar Creek
Elgin Rec Center, 361 N. Hwy 95, Elgin

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
22 8:00 am – 5:00 pm	23 8:00 am – 5:00 pm	24 8:00 am – 5:00 pm	25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm
29 7:00 am – 7:00 pm	30 7:00 am – 7:00 pm			

Voting by Mail:

Kristin Miles, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

EXHIBIT “B”

ELECTION DAY POLLING LOCATIONS ELECTION

Aqua Water Supply, 415 Old Austin Hwy., Bastrop
River Valley Christian Fellowship, 1224 W. Hwy 71, Bastrop
Ascension Catholic Church, 804 Pine St., Bastrop
Paige Community Center, 107 S. Main St., Paige
Bastrop County Community Center, 15 American Legion Dr., Bastrop
Smithville Rec Center, 106 Royston St., Smithville
Rosanky Community Center, 135 Main St., Rosanky
Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
Red Rock Community Center, 114 Red Rock Rd., Red Rock
Elgin Recreation Center, 361 N. Hwy 95, Elgin
Faith Lutheran Church, 230 Waco St., McDade
Family Worship Center, 2425 FM 1704, Elgin
Bastrop County ESD#2 Station 4, 1432 N. Hwy 95, Bastrop

*****Locations Subject to Change Depending on Entities Participating in the Joint Election*****

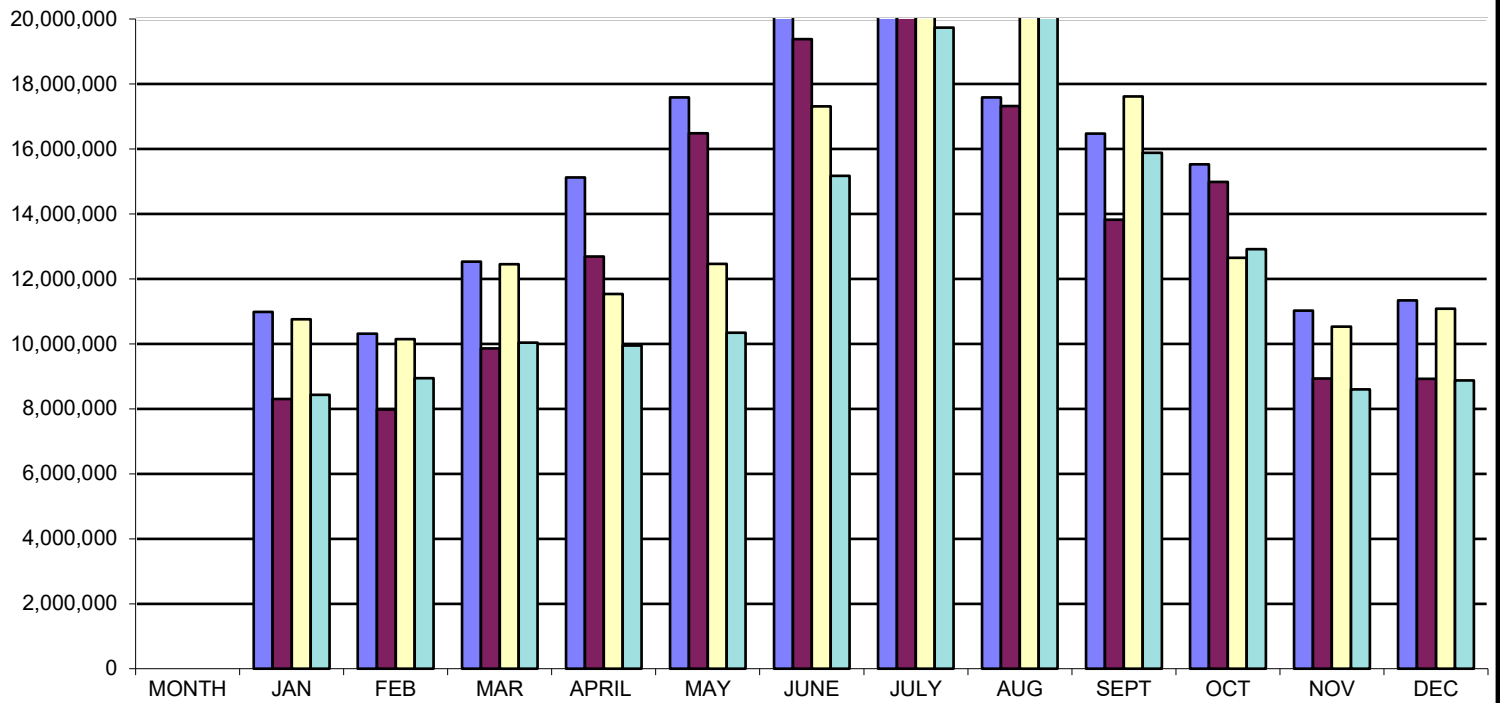
EXHIBIT "C"
ESTIMATED COST OF ELECTION

BASTROP COUNTY WCID#2

Optical Ballots and Programming Expenses	\$ 4,636.92
Rental Fee for ExpressVote and Vote Tabulator (voting equipment)	
Staff Time and Mileage, Early Voting Clerks, Election Judges & Clerks, and Ballot Board	
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$ 4,836.92
10% ADMINISTRATIVE FEE	<u>\$ 483.69</u>
TOTAL	<u>\$ 5,320.61</u>

Misc Reports

	2022	2022	2023	2023	2023		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	10980840	8301028	10760239	8426807	1,347,067	2,197	9%
FEB	10311316	7973843	10147969	8939642	757,150	2,202	4%
MAR	12528882	9858949	12454621	10041789	972,620	2,208	12%
APRIL	15127456	12692037	11537934	9950485	987,500	2,211	5%
MAY	17583275	16483711	12462381	10344180	1,295,465	2,201	7%
JUNE	21155965	19383640	17314556	15172654	1,274,400	2,215	5%
JULY	23197965	21413487	23565506	19738094	1,901,800	2,232	8%
AUG	17584984	17316186	24789200	23637321	858,400	2,237	1%
SEPT	16468129	13817511	17613065	15879891	1,095,300	2,251	4%
OCT	15529134	14988616	12646027	12919807	510280	2,247	-6%
NOV	11026904	8933433	10525332	8598438	624595	2,256	12%
DEC	11336403	8925672	11076969	8875527	1154365	2,254	9%
TOTALS	182,831,253	160,088,113	174,893,799	152,524,635	12,778,942		5%



JOB CODE	----- ISSUED THIS PERIOD -----				----- PRIOR ORDERS -----			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	22	17	1	0	2,459	30	1	2,476	1
BROWN BROWN WATER	1	1	0	0	396	3	0	397	0
CHANG CHANGE SIGN	0	0	0	0	37	0	0	37	0
CULVE CULVERT PERMIT	0	0	0	0	523	11	0	523	0
FLUSH FLUSH WATER LINE	3	3	0	0	905	1	0	908	0
HSWAP METER HEAD SWAP	0	0	0	0	152	15	0	152	0
IRRIG IRRIGATION PERMIT	0	0	0	0	61	2	1	61	1
LEAK CHECK FOR LEAK	7	6	1	0	1,962	25	4	1,968	4
LKMTR LOCK MTR	0	0	0	0	237	64	0	237	0
LNLOC LINE LOCATE	0	0	0	0	266	5	0	266	0
METER MOVE METER CHARGE	0	0	0	0	6	7	0	6	0
MI METER INFORMATION	0	0	0	0	180	12	0	180	0
MISCE MISCELLANEOUS	7	6	0	1	3,482	187	14	3,488	15
MOW MOWING GRASS	0	0	0	0	262	1	2	262	2
OCC OCCUPANT CHANGE	10	10	0	0	4,422	70	0	4,432	0
ODOR SMELLY WATER	0	0	0	0	40	0	0	40	0
OFF TURN OFF SERVICE	8	8	0	0	3,013	297	0	3,021	0
OFFEE TRIP CHARGE TURN OFF	0	0	0	0	22	0	0	22	0
ON TURN ON SERVICE	16	16	0	0	4,041	87	0	4,057	0
ONFEE TRIP CHARGE TURN ON	0	0	0	0	23	2	0	23	0
POOLS POOL/SPA PERMIT	1	1	0	0	56	1	0	57	0
RADIO RADIO READ REPORT	0	0	0	0	154	5	0	154	0
RC READ CHECK	1	1	0	0	444	111	0	445	0
ROAD ROAD REPAIR	3	2	0	0	3,952	26	5	3,954	5
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	0	0	0	0	1,484	32	2	1,484	2
SIGN STREET SIGN	1	0	0	0	77	4	1	77	1
SWAP METER SWAP-OUT	1	0	1	0	1,830	113	0	1,830	0
SWTAP W/W TAP	2	1	0	1	515	26	1	516	2
TMPWT TMP WTR	0	0	0	0	9	5	0	9	0
W/W W/W ESTIMATE	7	6	1	0	1,254	45	1	1,260	1
WMEAS MEASURE FOR WATER TAP	9	8	1	0	1,939	52	1	1,947	1
WPRES LOW WATER PRESSURE	4	3	1	0	420	16	0	423	0
WTRTP WATER TAP	8	3	0	5	374	794	0	377	5
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	6	0	11	0
** GRAND TOTALS **	111	92	6	7	35,008	2,056	33	35,100	40

DECEMBER 2023

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2024 Pending	4	
2023 Pending	6	
2023 Complete.....	72	
2022 Complete.....	117	
2021 Complete.....	112	
2020 Complete.....	119	
2019 Complete.....	96	
2018 Complete.....	96	
2017 Complete.....	78	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

DECEMBER 2023

BCWCID#2

Re-Cap of Wastewater Tap Applications

WASTEWATER TAPS:

2024 Pending	2
2023 Pending	2
2023 Complete.....	30
2022 Complete.....	35
2021 Pending	1
2021 Complete.....	33
2020 Complete.....	43
2019 Complete.....	34
2018 Complete.....	52
2017 Complete	35
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Wastewater Customers: 885