Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, February 20, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Scott Ferguson, VP
Michele Plummer, Secretary
Ruth Bullock, Treasurer
Ron Whipple, Director

BCWCID #2 Staff:
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Darrel Culberson, District Comptroller
Tyler Walsh, Senior Operations
Adam Brown, Operations Manager

Absentees

Remote Participation
Tony Corbett, Attorney

Approved

1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon Time: 6:30PM

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

No comments or discussion.

4.) Discussion and possible action regarding scheduling of future meeting dates:
a. Regular Board of Director's Meeting scheduled for Thursday, March 20, 2025 at 6:30 p.m.
b. Annual District Road Meeting scheduled for Saturday, March 29, 2025 at 9:00 a.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday, March 20th at 6:30pm and that the Annual Road meeting was Saturday March 29th at 9am. All Directors stated they should be present for both meetings.

No further comments or suggestions.

5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion*.)

a. Approval of minutes from the January 16, 2025 Meeting of the Board of Directors; and
b. Approval of monthly financial reports for January 2025;; and
c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Seconded: Ruth Bullock

Vote: Five (5) in favor, motion carries.

6.) Discussion regarding the following items to be presented in the General Manager's report:

a. Update on District facilities, water plants and lift stations
b. Update on Water/Wastewater Maintenance & Improvement projects
c. Update on Roads maintenance & improvement projects
d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet.

No further comments or discussion.

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

No comments or discussion.

8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

Mr. Hightower stated that the auditors were still moving through phase 4. The issues were on the AR and due-to/from category. The auditors are hoping to have it finalized in March.

No further comments or discussion.

Approved

9.) Discussion and possible action regarding engagement of auditor for the District's 2024 Fiscal Year Audit Report– Hightower

No comments or discussion.

10.) Discussion related to Arbitrage Compliance Review for Revenue Note, Series 2021 Bond – Hightower

Staff presented the final information received from the Arbitrage service regarding all of the District's Bonds, as shown in the packet. Mr. Hightower explained that we will have an IRS rebate due in the summer of 2026 but that no immediate payments were due. No action needed and that ACS was scheduled for completing the arbitrage rebate compliance in 2026.

No further comments or discussion.

11.) Discussion and possible action related to the Adoption of an Order Approving the Release of a Lien and Waiver of Fees levied on that certain real property located in the District identified as Parcel No. R34462 by the Bastrop Central Appraisal District– Hightower

Staff presented the waiver as shown in the packet with the explanation of what it was for and which properties it was covering. Board accepted the waiver as shown and granted the exemption for the property.

Mrs. O'Hanlon called the question.

Motion: Ron Whipple moved to approve the waiver and exemption as shown.

Seconded: Scott Ferguson

Vote: Five (5) in favor, motion carries.

No further comments or discussion.

12.) Discussion and review of 2025 Annual Road Meeting presentation.– Hightower

Staff presented the 2025 Annual Road meeting presentation, as shown in the packet. Mr. Hightower explained that it was very minor with a few changes coming in the final review at the March Board meeting.

13.) Board suggestions on future agenda items

Staff explained that we may need to move the June meeting to another date, as the meeting falls on a Holiday, being June 19th. The Board tentatively decided on June 26th but that we would follow-up the month before for the decision.

Approved

14.) Adjourn 7:45 pm

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to adjourn.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

Paul Hightower Digitally Signed & Certified February 21, 2025 @ 1001 hours Kofax Power PDF Solutions

Authorized Signature

Approved