Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, March 20, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

**Present BCWCID #2 Board Members:**
Mary Beth O'Hanlon, President
Scott Ferguson, VP
Michele Plummer, Secretary
Ron Whipple, Director
Ruth Bullock, Treasurer

**BCWCID #2 Staff:**
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Darrel Culberson, District Comptroller
Tyler Walsh, Senior Operations
Adam Brown, Operations Manager

**Remote Participation**
Tony Corbett, Attorney

Approved

1.) Call to Order and Establish a Quorum – O'Hanlon

**By: MaryBeth O'Hanlon Time: 6:30PM**

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

**No comments or discussion.**

4.) Discussion and possible action regarding scheduling of future meeting dates:
a. Annual District Road Meeting scheduled for Saturday, March 29, 2025 at 9:00 a.m.
b. Regular Board of Director's Meeting scheduled for Thursday, April 17, 2025 at 6:30 p.m.

**Mrs. O'Hanlon stated that the District's Annual Road Meeting is on Saturday March 29th at 9am and the District's next regular Board meeting is on April 17th. All Directors stated they should be present for both meetings.**

**Staff noted that the June Board meeting was moved to June 26th due to the Holiday and the July Board meeting is moved to July 24th due to Staff training.**

**No further comments or suggestions.**

5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion*.)

a. Approval of minutes from the February 20, 2025 Meeting of the Board of Directors; and
b. Approval of monthly financial reports for February 2025;; and
c. Approval of Release of Liens held by District on Real Property.

**No comments regarding the Board Meeting minutes.**

**Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.**

**Paul Hightower read the Release of Liens as noted in the report.**

**No further questions or comments.**

**Mrs. O'Hanlon called the question.**

**Motion: Scott Ferguson moved to approve the Consent Agenda.**

**Seconded: Ron Whipple**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

6.) Discussion regarding the following items to be presented in the General Manager's report:

a. Update on District facilities, water plants and lift stations
b. Update on Water/Wastewater Maintenance & Improvement projects
c. Update on Roads maintenance & improvement projects
d. Employee & Administrative Update

**Mr. Hightower read the GM report as posted in the Board packet.**

**No further comments or discussion.**

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

**Mr. Hightower stated that we are waiting on the test well to be re-bid and go from there.**

**No comments or discussion.**

Approved

8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

**Staff presented a partial report to the Board with recommendations on amounts and accounts. Board voted to reduce the revenue amounts as noted in the recommendation and to move forward with completion to correct the balances for auditing. Staff also stated that we would be engaging an auditor with completion of the financial accounts.**

**No further comments or discussion.**

**Mrs. O'Hanlon called the question.**

**Motion: Ron Whipple moved to approve the recommendations as presented from the Cherry Bekaert firm.**

**Seconded: Michele Plummer**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

9.) Discussion and possible action regarding engagement of auditor for the District's 2024 Fiscal Year Audit Report– Hightower

**Staff stated that we would be engaging an auditor as soon as the above financial reconciliations were completed.**

**No comments or discussion.**

10.) Discussion and possible action related to TCEQ Permit for Colorado River Project – Whipple

**Director Whipple presented the information shown in the packet. The Board agreed that Board Members could attend public meetings to provide comment only, with a statement to be drafted by the Board and reviewed by the attorney.**

**No further comments or discussion.**

**Mrs. O'Hanlon called the question.**

**Motion: Ron Whipple moved to approve the recommendations as presented & approved by the Board.**

**Seconded: Scott Ferguson**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

11.) Discussion and review of 2025 Annual Road Meeting presentation.– Hightower

**Staff presented the final showing of the 2025 Annual Road meeting presentation, as shown in the packet. Mr. Hightower explained that it was very minor updates and was ready for the March Road meeting.**

Approved

12.) Board suggestions on future agenda items

**President O'Hanlon would like to discuss a plumbing issue that was brought up to her.**

13.) Adjourn 7:17 pm

**Mrs. O'Hanlon called the question.**

**Motion: Ron Whipple moved to adjourn.**

**Seconded: Scott Ferguson**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

Paul Hightower
Digitally Signed & Certified
March 24, 2023 @ 0713 hours
Kofax Power PDF Solutions
Authorized Signature

Approved