Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, April 17, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Scott Ferguson, VP
Michele Plummer, Secretary
Ron Whipple, Director
Ruth Bullock, Treasurer

BCWCID #2 Staff:
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Adam Brown, Operations Manager
Tyler Walsh, Senior Operations

Remote Participation
Tony Corbett, Attorney

1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon **Time: 6:30PM**

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

Commissioner Carmack addressed the Board regarding the ASR project that Austin Water has kicked off here in Bastrop County. He explained the process, that Austin Water is wanting to inject their treated water, into the aquifers within Bastrop County. There have been several meetings around the County and Commissioners Court. Butch wants the District to be a part of the meetings and process. He will send an invite for us to be accepted into the group.

Charles Brading asked if the Road District was on track and staff explained that it was still moving forward. Construction and paving is still slated with the County at this time.

No further comments or discussion.

4.) Discussion and possible action regarding scheduling of future meeting dates:
   a. Regular Board of Director's Meeting scheduled for Thursday, May 15, 2025 at 6:30 p.m.
   b. Regular (Special Date) Board of Director's Meeting scheduled for Thursday, June 26, 2025 at 6:30 p.m.

Approved

Mrs. O'Hanlon stated that the District's June Board meeting was moved 1-week later, to June 26th due to the Holiday and the July Board meeting is moved to July 24th due to Staff training. All Board Members stated they should be available.

No further comments or suggestions.

5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion*.)

a. Approval of minutes from the March 20, 2025 Meeting of the Board of Directors; and
b. Approval of monthly financial reports for March 2025;; and
c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Seconded: Michele Plummer

Vote: Five (5) in favor, motion carries.

6.) Discussion regarding the following items to be presented in the General Manager's report:

a. Update on District facilities, water plants and lift stations
b. Update on Water/Wastewater Maintenance & Improvement projects
c. Update on Roads maintenance & improvement projects
d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet.

No further comments or discussion.

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

Mr. Hightower stated that SPI Engineers asked for this to be tabled until next month. They are compiling some new information regarding the test well and new meter counts. They planned on bringing back some suggestions in May.

No comments or discussion.

Approved

8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

Cherry Bekaert presented a report to the Board via a Teams meeting, to discuss the 2023 audit. They stated some recommendations on amounts and accounts, that will go in as general entries, so that the auditors can correct the books & errors moving forward. They stated that we would be engaging an auditor in the near future and get the accounts completed.

No further comments or discussion.

9.) Discussion and possible action regarding engagement of auditor for the District's 2024 Fiscal Year Audit Report– Hightower

Staff stated that we had selected Patillo, Hill & Brown (PBH) as the auditing firm. The decision was made after Cherry Bekaert had given staff 3 recommendations, with PBH having the stronger background with GASB entities, which is what we needed. They were engaged with a cost of $33,600 for the 2023 audit. Board expressed agreement with the choice and moving forward with getting it all completed.

No comments or discussion.

10.) Discussion regarding sale of BCWCID2 property R# 62318 to TRWA – Hightower

Staff has met with TRWA and they have expressed interest in purchasing the piece of property behind our McAllister station, to use for their storage and training facility. The Board has agreed to move ahead. Staff expressed that the next steps would be to surplus out the property and obtain real estate comps in the area, so that the appropriate price could be obtained. Staff stated that we will keep this on the agenda as we move forward through the next steps. Board agreed.

No further comments or discussion.

11.) Discussion and possible action regarding Bid Openings and possible award of contract for Test Well.– Hightower

Staff presented the bid opening documents as shown in the packet. Staff explained that the bids came in much higher than expected and that only 1 was received. SPI has asked the Board to table this, so that they could bring some recommendations back to the next meeting. Board agreed.

No further comments or discussion.

Approved

12.) Discussion and possible action relating to statements made by plumbing contractor(s) regarding the District's public water system – O'Hanlon / Hightower

President O'Hanlon & staff presented a communications issue, to the rest of the Board. The District is needing to communicate information to the customers, regarding water pressure and water quality. Recommendations were made about an email blast, flyers at the front desk and possibly an insert in the monthly bill. Board tabled this for next month.

No further comments or discussion.

13.) Board suggestions on future agenda items

Staff expressed concerns to the Board about a serious drought we are in and the possibility of more coming. Staff expressed adding a discussion item in the future.

14.) Adjourn 8:05 pm

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to adjourn.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

Paul Hightower
Digitally Signed & Certified
April 24, 2025 @ 0658 hours
Kofax Power PDF Solutions

Authorized Signature

Approved