Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, June 26, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Scott Ferguson, VP
Michele Plummer, Secretary
Ron Whipple, Director

BCWCID #2 Staff:
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Adam Brown, Operations Manager
Tyler Walsh, Senior Operations

Absentees
Ruth Bullock, Treasurer

Remote Participation

1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon Time: 6:30PM

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements:

No comments or discussion.

4.) Discussion and possible action regarding scheduling of future meeting dates:
a. Regular (Special Date) Board of Director's Meeting scheduled for Thursday, June 26, 2025 at 6:30 p.m.
b. Regular (Special Date) Board of Director's Meeting scheduled for Thursday, July 24, 2025 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's June & July Board meetings were moved 1-week later, due to Holidays and staff training. All Board Members stated they should be available for both meetings. Tony Corbett commented that he may have a conflict in time, depending on another meeting he is scheduled for.

No further comments or suggestions.

Approved

5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion*.)

a. Approval of minutes from the April 17, 2025 Meeting of the Board of Directors; and
b. Approval of minutes from the March 29, 2025 Annual Road meeting; and
c. Approval of monthly financial reports for April 2025; and
d. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Seconded: Ruth Bullock

Vote: Five (5) in favor, motion carries.

6.) Discussion regarding the following items to be presented in the General Manager's report:

a. Update on District facilities, water plants and lift stations
b. Update on Water/Wastewater Maintenance & Improvement projects
c. Update on Roads maintenance & improvement projects
d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet.

No further comments or discussion.

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

Mr. Hightower stated that the Board had an action below and that more information would be covered with SPIs presentation.

No further comments or discussion.

8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

Mr. Hightower stated that the 2023 financials were being wrapped up for the auditors and that the 2023 audit had been started, pending final year end calculations.

No further comments or discussion.

Approved

9.) Discussion and possible action regarding Bid Openings and possible award of contract for Test Well- Hightower

Schaumburg & Polk Engineering (SPI) made a presentation to the Board regarding the test opening. SPI recommended to not accept the single bid received for the test well bid opening and shared a plan with the Board to seek an ACR (Alternative capacity requirement), with their approval. This will lower our requirements for pumping and capacity. SPI also suggested that we move forward, along with the ACR, to seek information and bids on building an elevated storage tank. Board agreed with everything presented and approved all discussion matters.

Mrs. O'Hanlon called the question.

Motion: Ruth Bullock moved to approve the item as discussed.

Seconded: Scott Ferguson

Vote: Five (5) in favor, motion carries.

No further comments or discussion.

10.) Discussion and possible action regarding sale of District property (Bastrop County Parcel R# 62318) to Texas Rural Water Association – Hightower

a.) Adopt Order Approving Property to be Surplus Property and Not Needed
b.) Approve contract for sale and conveyance of the Property

Staff presented the surplus order for the property and explained that this was the first step in securing the property for TRWA. Staff stated that the District would work with TRWA and all attorneys, on a contract to be presented to the Board in the future. Tony Corbett commented that the property must be sold at Fair Market Value but that the value can be attained through a monetary or in-kind value, or a combination of both. Board agreed and staff will share any information received, with Tony Corbett.

No further comments or discussion.

Motion: Ron Whipple moved to approve the item as discussed & surplus the property.

Seconded: Scott Ferguson

Vote: Five (5) in favor, motion carries.

No further comments or discussion.

Approved

11.) Discussion and possible action relating to statements made by plumbing contractor(s) regarding the District's public water system – O'Hanlon / Hightower

President O'Hanlon & staff presented a communications issue, to the rest of the Board regarding public comments from area contractors. After discussion, the Board agreed that the District will put together an educational pamphlet or flyer, to include information regarding the topics. This information will be shared with the publicly via email, office website and other places as needed. Once complete, Staff will share the information with the Board, prior to sending out.

No further comments or discussion.

12.) Discussion regarding Aquifer Storage and Recovery Meetings with Austin Water and Bastrop County - Hightower

Staff shared some of the information in reference to the ASR meetings on-going with Bastrop currently. There was not a lot to share this meeting and Staff agreed we would keep this as a running topic until further notice.

No further comments or discussion.

13.) Board suggestions on future agenda items

No comments or suggestions.

14.) Adjourn 8:20 pm

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to adjourn.

Seconded: Ron Whipple

Vote: Five (5) in favor, motion carries.

Paul Hightower

Digitally Signed & Certified
June 30, 2025 @ 1309 hours
Kofax Power PDF Solutions

Authorized Signature

Approved