Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, September 18, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Scott Ferguson, VP
Michele Plummer, Secretary

BCWCID #2 Staff:
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Adam Brown, Field Manager

Absentees
Ron Whipple, Director
Ruth Bullock, Treasurer

Remote Participation
None

1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon Time: 6:30PM

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements:

Dana Province brought up drainage concerns in the Pohakuloa area. Staff let him know that is was a County road and since they took over the roads last year, he would have to take it up with them. Mr. Hightower did mention that we had been working on a drainage plan and that he would pass the info along to the Commissioners office.

David Mueller had questions regarding unit 6. He is going to get with staff after the meeting to exchange emails.

No further comments or suggestions.

4.) Discussion and possible action regarding schedule of future meeting dates:
a. Regular Board of Director's Meeting scheduled for Thursday, October 16, 2025 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next board meeting was on October 16th. Board Members present, stated they should be there.

No further comments or suggestions.

5.) CONSENT AGENDA:

a. Approval of minutes from the August 21, 2025 Meeting of the Board of Directors; and
b. Approval of monthly financial reports for August 2025; and
c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Second: Michele Plummer

Vote: Three (3) in favor, Two (2) absentees, motion carries.

6.) Discussion regarding the following items to be presented in the General Manager's report:

a. Update on District facilities, water plants and lift stations
b. Update on Water/Wastewater Maintenance & Improvement projects
c. Update on Roads maintenance & improvement projects
d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet.

No further comments or discussion.

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

Mr. Hightower stated that we had nothing to add at present time. Currently waiting on the surveyor.

No further comments or discussion.

8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

Mr. Hightower stated that everything had been submitted and under final review. Auditors are hoping to finish up soon.

No further comments or discussion.

9.) Discussion and possible action regarding renewal of District's employee dental, vision and other employee insurance benefits – Hightower

Mr. Hightower stated that we had received the renewals as shown in the packet. Staff explained that we had searched for better options and the search came up higher than we had hoped for. Staff made the decision to stay with the current offerings. Staff shared an estimate for increasing the employee portions, for all the insurance policies, to help with the increase. Board indicated that they would like to hear feedback from the employees, on what they preferred. Mr Hightower stated that he would share the information at the next employee meeting and report back to the Board.

No further comments or discussion.

10.) Discussion and review only of FY2026 Proposed Budget – Hightower / Culberson

Staff discussed the first look at the FY 2026 budget explaining that it was very soft and that updates would be expected as we got closer to the current end of year budget. Mr. Culberson brought up that Bastrop was charging the District fees for WW that should not be passed to the District, so this was being reviewed. Staff will have the 2nd viewing next month.

No further comments or discussion.

11.) Discussion regarding Aquifer Storage and Recovery Meetings with Austin Water and Bastrop County – Hightower

Staff shared that we were gathering information from the public meetings conducted by the City of Austin. Staff explained that we would be bringing an MOU for the test phase, to the Board in October. Staff also stated that the Chamber of Commerce was hosting a collaboration meeting, for the City of Austin to present their information at.

No further comments or discussion.

12.) Discussion regarding Unit 6 Capstick Development – Hightower

Staff presented the Board with a potential development to come into the Unit 6 area. The developer is wanting to stick with one entity, so the WCID and City of Bastrop may work out an ILA in the end. If so, the details would be brought back to the Board. At this time, there is no action, it was information only. Board explained that depending how it went, it could be a large loss of revenue for the District. Staff understands that everything will be reviewed by appropriate attorneys.

No further comments or discussion.

13.) Board suggestions on future agenda items

Employee input on insurance plan, 2nd round for FY26 budget, Unit 6 information & drainage issues on Pohakuloa.

14.) Adjourn 7:44 pm

Mrs. O'Hanlon called the question.

Motion: Michele Plummer moved to adjourn.

Second: Scott Ferguson

Vote: Three (3) in favor, Two (2) absentees, motion carries.

Paul Hightower

Digitally Signed & Certified
October 17, 2025 @ 1121 hours
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Authorized Signature