Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, November 20, 2025, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:
Mary Beth O'Hanlon, President
Ron Whipple, Director
Michele Plummer, Secretary
Ruth Bullock, Treasurer

BCWCID #2 Staff:
Paul Hightower, General Manager
Patricia Lujan, District Administrator
Adam Brown, Field Manager
Tyler Walsh, Senior Operations

Absentees
Scott Ferguson, VP

Remote Participation
Tony Corbett, Attorney

1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon **Time: 6:30PM**

2.) Salute to Flags – O'Hanlon

3.) Public Comments/Announcements:

No public comments.

4.) Discussion and possible action regarding schedule of future meeting dates:
a. Regular Board of Director's Meeting scheduled for Thursday, January 15, 2026 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next board meeting was on January 15th. Board Members present, stated they should be there.

No further comments or suggestions.

5.) CONSENT AGENDA:

a. Approval of minutes from the October 16, 2025 Meeting of the Board of Directors;
b. Approval of monthly financial reports for October 2025; and
c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Approved

Mr. Culberson presented the District's financial & cash statements. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Ruth Bullock moved to approve the Consent Agenda.

Second: Ron Whipple

Vote: Four (4) in favor, One (1) absentee, motion carries.

6.) Discussion regarding the following items to be presented in the General Manager's report:
   a. Update on District facilities, water plants and lift stations
   b. Update on Water/Wastewater Maintenance & Improvement projects
   c. Update on Roads maintenance & improvement projects
   d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet also noting that there had been an issue with the SCADA server, it was being worked on. Mr. Hightower also noted not printed at report time, that the City of Bastrop roads were officially 100% accepted by the City Council and that we would have action items starting in January for the Road District.

No further comments or discussion.

7.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds– Hightower

No comments or actions this meeting.

8.) Discussion and possible action related to approval of FY 2023 Financial Audit Report – Hightower

Mr. Hightower stated that all documents and information had been submitted and we were waiting on the auditors.

No further comments or actions.

9.) Discussion and possible action related to a Water Interconnect ILA with the City of Bastrop – Hightower

Mr. Hightower stated that it's being reviewed by the City and they would let us know.

No further comments or action.

Approved

10.) Discussion and possible action regarding adoption of Resolution Approving Budget for Fiscal Year 2025– Hightower

Staff presented the final draft of the budget. The only recommended change from staff is to increase the Water Tap fee to $4,500 from the current $3,500. Staff will present this change at the January Board meeting.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Ron Whipple moved to approve the budget as presented.

Second: Michele Plummer

Vote: Four (4) in favor, One (1) absentee, motion carries.

11.) Discussion and possible action regarding annual review and approval of the District Investment Policy and Investment Strategies – Hightower

Staff presented the annual review of the investment policy with no recommended changes.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Ruth Bullock moved to approve the policy as presented.

Second: Ron Whipple

Vote: Four (4) in favor, One (1) absentee, motion carries.

12.) Discussion and possible action regarding filing liens on all delinquent road fee accounts as of January 20, 2025 – Hightower

Annual item that staff recommends the Board to file liens as necessary for the 2025 year, on all delinquent accounts.

No further comments or discussion.

Mrs. O'Hanlon called the question.

Motion: Michele Plummer moved to approve filing liens as presented.

Second: Ron Whipple

Vote: Four (4) in favor, One (1) absentee, motion carries.

Approved

13.) Discussion regarding Annual Performance Review for General Manager – O'Hanlon

MaryBeth O'Hanlon asked the Board to go into Executive session for this discussion item.

14.) Executive Session-

Action from Executive is to retain the General Manager, Paul Hightower.

15.) Board suggestions on future agenda items

The only items brought up were for the dissolution of the Road District and the note above for increasing the water tap fee.

No further comments.

16.) Adjourn 7:42 pm

Mrs. O'Hanlon called the question.

Motion: Ruth Bullock moved to adjourn.

Second: Michele Plummer

Vote: Four (4) in favor, One (1) absentee, motion carries.

Paul Hightower
Digitally Signed & Certified
January 16, 2026 @ 0712 hours
Kofax Power PDF Solutions

Authorized Signature

Approved