

Minutes of the Regular Meeting of the  
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, May 16, 2019, beginning at 6:30 p.m. at the Bastrop Convention Center, 1408 Chestnut Street, Bastrop, TX. 78602.

**Present BCWCID #2 Board Members:**

Mary Beth O'Hanlon, President  
Sam Kier, Treasurer  
Scott Ferguson, Secretary  
Karen Pinard, Director

**BCWCID #2 Staff/Other Professionals:**

Tony Corbett, Attorney  
Paul Hightower, General Manager  
Tyler Walsh, Operations Manager  
Alma Rodriguez, District Administrator

**Absent:**

Butch Carmack, Vice President

- 1.) Call to Order and Establish a Quorum  
President O'Hanlon called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance  
President O'Hanlon led the Pledge of Allegiance.
- 3.) Texas State Flag  
President O'Hanlon led the Pledge of Allegiance to the Texas Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)  
President O'Hanlon announce that on May 9<sup>th</sup> she received a letter from Texas Commission on Environmental Quality (TCEQ) stating the District has received their Superior Water Rating. She thanked the water crew for all their work.  
  
Jo Egitto stated this issue is already in motion, there have been significant potholes on Tahitian Drive since all the rain, she contacted Trey Job and they have already filled the pot holes but there are more pot holes within the county portion.  
  
Paul Hightower stated it is progress we have been in contact with Commissioner Hamner.
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director's Meeting scheduled for Thursday, June 20, 2019 at 6:30 p.m.

President O'Hanlon announced the meeting date for June and stated the Board will also have a Work Session meeting on Tuesday, May 28, 2019 at 10:00 a.m. to discuss new building designs and stated all future meetings will be held at the Bastrop Convention Center.

- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the April 18, 2019 Regular Meeting of the Board of Directors;
  - b. Approval of minutes from the April 23, 2019 Special Meeting; and
  - c. Approval of monthly financial report for April 2019.

**Motion: Sam Kier moved to approve the Consent Agenda Items. Seconded: Scott Ferguson.**

**Vote:**

**Three (3) in favor, motion carries.**

- 7.) Discussion and possible action regarding the following items on the General Managers report-

**a. Installation of radio read water meters**

As of 5/1/2019 we have approximately 11 left for install. These are scheduled for major work due to curb stops or other parts needed, that makes it not an easy install.

**b. Status of TTHM compliance:**

This is an on-going issue. We are looking at several different ideas to present to the board in order for us to find the most efficient and make the best choice for our money.

**c. Update on district water plants and lift stations:**

Tyler, Adam and I have been working on some new items that we will bring back next month. We have some small issues and items that need to be addressed. We had the first lift station coated internally last year, the other 2 will be coming up soon, within next 1-3 years.

**d. Water, wastewater, road repairs, maintenance & improvement projects update:**

Surveys have been completed for most of this years' road plan. We have made the walk-thru street by street with Befco, County and WCID employees all together, so that everyone and the projects can be on the same page at the same time. This has seemed to take away most if not all of the questions and issues that has risen in the past.

**e. Employee updates:**

We brought James Champion in, on May 1<sup>st</sup>. So far, he has done well taking to the system. James pays attention very well to the details and is learning fast.

Mallorie has gotten started on the website re-design as well as some other technical issues and we are putting a plan together for some other new items to bring back to the board. She has been posting our messages and some other things on the social media links. She will have a report next month on some upcoming items for us to review.

We are testing Cody on the road equipment and if he works out, he will become the new Road Lead and we have 1-2 people lined up for water positions.

**f. TWDB Update:**

Still a pending item. We have not heard anything back on the THM file for our refund.

**g. Surplus Auction Items Update:**

Reported last month on the vehicle auction. The Ranger sold then the buyer defaulted. It was re-listed and sold for \$4,010 this time and payment has been collected. Our grand total was \$14,050 for the 2 trucks and 1 tractor that was auctioned off.

2007 Ford Ranger:	\$4,010
2009 Ford F250:	\$4,630
1998 Case Tractor:	<u>\$5,410</u>
TOTAL:	\$14,050

- 8.) Discussion and possible action regarding potential water supply interconnect with Aqua Water Supply Corporation  
Paul Hightower stated there was nothing new to report, we are still waiting on the test results from the water samples.
- 9.) Discussion and possible action regarding Office Building Renovation or Construction of New Building, including Potential Sale or Development of the District Land on which the building is located  
Paul Hightower stated there was nothing to discuss on this item at the moment.

President O'Hanlon stated this item will be discussed at the work session on May 28<sup>th</sup> and it will be a standing agenda item since it is a major expenditure for the District and we want to get everyone's input.

Director Pinard added there will be a lot of information to share.

- 10.) Discussion regarding Commercial Wastewater Rates  
Paul Hightower presented a spreadsheet of various scheduled rate increases for the Board to review and will bring this back to the Board at the June meeting.

No Action Taken

- 11.) Discussion and possible action regarding the following matters related to the Road Committee –

a) Monthly meeting update

Director Ferguson stated on May 7<sup>th</sup> the road committee had a work session to discuss the the impassable roads. There was a list of 5 roads. Paul Hightower has turned in the list of roads to 911 and DPS. Mr. Hightower also spoke with Commissioner Hamner about signage for these roads. The road committee would like to have the District maps updates with these impassable roads.

- 12.) Board suggestions on future agenda items-
- a. Establish advisory committee with representatives of the Property Owners Association and the District relating to future uses or disposition of reserve properties
  - b. Other future agenda items.

Director Pinard wanted to make sure that the proper fire protection was being installed.

Tyler Walsh commented that proper fire hydrants were being installed.

No additional items were added to future agenda items.

- 13.) Discussion and possible action regarding Release of Liens held by District on Real Property  
Alma Rodriguez presented the Release of Liens.

**Motion: Karen Pinard moved to approve the Release of Liens. Seconded: Sam Kier.  
Vote: Three (3) in favor, motion carries.**

14.) Executive Session-

- a) Personnel Matters pursuant to Section 551.074 of the Texas Open Meetings Act, for the purpose of deliberating the evaluation of the General Manager; and
- b) The Board may also discuss in Executive Session any other item referenced on this Agenda when authorized pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act.

President O'Hanlon announced at 7:29 p.m. that the Board will meet in Executive Session regarding the listed items in Agenda item #14.

- 15.) Discussion and possible action regarding matters discussed in Executive Session

**The Board Adjourned Executive Session at 8:09 p.m.**

**No action or decisions were made in Executive Session.**

16.) Adjourn

**Motion: Sam Kier moved to adjourn the meeting. Seconded: Scott Ferguson. Vote: Three (3) in favor, motion carries.**

MEETING ADJOURNED AT 8:09 P.M.

*Mary Beth O'Hara*  
Board Director

*June 21, 2019*  
Date