

Bastrop County
WCID #2

Board Packet for
November 19,
2020

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2
MEETING AGENDA

TO: THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, BASTROP COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON NOVEMBER 19, 2020 AT 6:30 P.M.

IN ACCORDANCE WITH THE GOVERNOR'S EMERGENCY PROCLAMATION SUSPENDING CERTAIN PROVISIONS OF THE TEXAS OPEN MEETINGS ACT EFFECTIVE MARCH 16, 2020 IN RESPONSE TO THE COVID-19 VIRUS, THE MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE AND TELEPHONE. MEMBERS OF THE PUBLIC MAY VIEW THE MEETING REMOTELY BY VIDEO CONFERENCE OR TELEPHONICALLY USING THE INSTRUCTIONS BELOW.

Videoconference Instructions:

Members of the public may join the meeting through the following web link:
https://www.gotomeet.me/BCWCID2/11192020_board_meeting

Telephonic Instructions:

Members of the public may join the meeting telephonically by dialing the following telephone number: 1 877 309 2073

When your call is answered and when prompted, enter in the following Meeting ID below followed by the pound sign (#): 554-824-437#

Public Comment:

Public comment will be allowed during the Citizen Communication agenda item. No in-person input will be allowed. Members of the public that desire to provide public comment may do so by videoconference, by telephone or by submission of written comments.

Written public comments that are timely received will be read into record and can be emailed to Alma@BCWCID2.org. Written comments must be received by 6:15 PM on November 19, 2020.

To provide verbal public comment remotely (by videoconference or telephone), members of the public must register in advance by emailing Alma@BCWCID2.org prior to 6:15 p.m. on November 19, 2020. All members of the public will be muted until their time to speak.

MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum – O’Hanlon
- 2.) Pledge of Allegiance – O’Hanlon
- 3.) Texas State Flag – O’Hanlon
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director’s Meeting scheduled for Thursday, January 21, 2021 at 6:30 p.m.
- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
 - a. Approval of minutes from the October 15, 2020 Regular Meeting of the Board of Directors;
 - b. Approval of monthly financial report for October; and
 - c. Approval of Release of Liens held by District on Real Property.
- 7.) Employee Recognition for Patricia Lujan for 10 years of service – Hightower
- 8.) Recognition of outgoing board member – Hightower
- 9.) Approve Issuance of Certificate of Election, Oath of Office, Statement of Officer, Director Bond, and such other action as may be necessary for newly elected directors to qualify for office – Rodriguez
- 10.) Election of Officers – O’Hanlon
- 11.) Discussion and possible action regarding adoption of Resolution Designating the Authorized Signatories for all District Financial Transaction with Authorized Banks - Rodriguez
- 12.) Discussion and possible action regarding the following items to be presented in the General Managers report:
 - a. Status of Water Quality (TTHM) testing
 - b. Update on District water plants and lift stations

- c. Update on Water/Wastewater maintenance & Improvement projects
 - d. Update on Roads maintenance & improvement projects
 - e. Employee Update
 - f. Office Update
- 13.) Discussion and possible action regarding the Road Committee
 - a. Receive Monthly Committee Update
 - 14.) Discussion and possible action regarding possible policy changes on method for adding roads to the 5-year road plan -- Ferguson
 - 15.) Discussion and possible approval regarding awarding contract for Construction of New Maintenance Building- Hightower
 - 16.) Discussion and possible action regarding upgrading water meters and meter software -- Hightower
 - 17.) Discussion on future capital improvement projects and financing analysis by SAMCO Capital Markets-- Hightower
 - 18.) Discussion and possible action regarding approval of contract with an Engineering firm to prepare application and engineering estimates for capital improvement projects- Hightower
 - 19.) Discussion and possible action regarding approval of use of surplus Texas Water Development Board for funding capital improvement projects- Hightower
 - 20.) Discussion and possible action regarding adoption of Order Establishing water and wastewater rates and fees for residential customers - Hightower
 - 21.) Discussion and possible action regarding adoption of Order Setting Road Fees for 2021 -- Hightower
 - 22.) Discussion and possible action regarding adoption of Resolution Approving Budget for Fiscal Year 2021 -- Hightower
 - 23.) Discussion and possible action regarding annual review and approval of the District Investment Policy - Hightower
 - 24.) Discussion and possible action regarding Engagement Letter from West Davis and Company to audit the District's financial statements for 2020 Fiscal Year - Hightower
 - 25.) Discussion and possible action regarding adoption of Resolution Approving 2021 Road Fee Exemptions -- Hightower

- 26.) Discussion and possible action regarding filing liens on all delinquent road fee accounts as of January 21, 2021 - Hightower
- 27.) Board suggestions on future agenda items
- 28.) Adjourn


Authorized Signature

The Board of Directors may go into Executive Session at any time during the meeting pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the matters set forth on this agenda regardless of whether Executive Session is specifically referenced. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-321-1688 for further information.

Agenda

Item # 6

Consent

Agenda

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, October 15, 2020, beginning at 6:30 p.m. The meeting was conducted by videoconference and telephone.

Present BCWCID #2 Board Members:
Butch Carmack, Vice President
Scott Ferguson, Secretary
Sam Kier, Treasurer
Karen Pinard, Director

BCWCID #2 Staff/Other Professionals:
Paul Hightower, General Manager
Tony Corbett, Attorney
Alma Rodriguez, District Administrator

MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to order at 6:30 p.m. A quorum of Board members was present.
- 2.) Pledge of Allegiance
- 3.) Texas State Flag
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
Jo Egitto stated the linked embedded in the pdf file you cannot click on it when it is in pdf, so I just dialed in. Not sure if other people are having that issue.

President O'Hanlon stated there are 2 places on the website where this link is listed if you go to the actual board packet where it is embedded in a PDF, that will not work.

Tony Corbett stated if you go to the GoToMeeting on the internet and then just type in the 9-digit code that is on the agenda that is an alternate way to get to the meeting.

President O'Hanlon stated we will make it clear in the future.
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting scheduled for Thursday, November 19, 2020 at 6:30 p.m.

President O'Hanlon stated the next meeting is scheduled for Thursday, November 19, 2020 at 6:30 p.m. This will be the last meeting for the year unless we need to have a Special meeting.

Tony Corbett stated the last day by which election canvassing can occur is November 17th so I don't know if the Board wants to revise the date of its regular November meeting or just call a special meeting for canvassing only, but again, the statutory deadline for canvassing after the election is November 17. This is just the action taken by the board where it adopts an order, moralizing, actual counts and the results of the election, but the election code defines a statutory period to do that and the last day is November 17th. Some counties, and particularly for this election, I think it's likely it's very late in the canvassing window before they finally have register final results so you may want to try to schedule the meeting as late as possible on or before the 17th in case there are delays, because this is such a large election.

Paul Hightower recommended that the Board meeting stay on its regular scheduled and then call a Special canvassing meeting once we get the results, not knowing how long is going to take them to compile everything.

President O'Hanlon asked if everybody was okay with the Board having a separate meeting for the canvassing activity that we must perform after the election, no, later than November the 17th.

Director Kier stated we need to publish that meeting so do you want to set a date now.

Tony Corbett stated you are still subject to the normal 72-hour Notice requirements for posting meeting.

President O'Hanlon stated we will have a Special meeting on November 17th at 6:30 p.m. for canvassing the results of the election.

Tony Corbett stated he has a conflict with that day, but he does not think he needs to be there, and he is happy to work with Alma and Paul on the form of the canvassing order.

- 6.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
 - a. Approval of minutes from the September 17, 2020 Regular Meeting of the Board of Directors;
 - b. Approval of minutes from the September 26, 2020 Annual Public Road Meeting;
 - c. Approval of monthly financial report for September 2020; and

d. Approval of Release of Liens held by District on Real Property.

Alma Rodriguez reviewed the Release of Liens with the Board.

Motion: Butch Carmack moved to approve the Consent Agenda items. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

7.) Discussion and possible action regarding the following items to be presented in the General Managers report:

Paul Hightower reported on the following items:

a. Status of TTHM compliance:

Drilling rig was on-site and setting up as on 10/6. As of report time, we have hit our 1000' mark. The drillers have encountered quite a bit of rock but did hit good sand/water around the 450' mark then again at the 830-870 and 940 to 1000' foot. So far, no gas pockets were hit. They did hit a rather large radiological feedback close to the 1000-foot mark. They started the logging of the depth on yesterday, so we know where the layers actually fall at. Today they will be putting the casing in the hole to allow for pumping to start the following week for sampling and testing purposes.

b. Update on district water plants and lift stations:

Interior/exterior of the first storage and pressure tanks are complete. They have been tested and are back online. Sand blasting and painting of the final tanks are in progress now. We will be putting the logo back on and painting the station house as well. Once all is completed, this will be a nice site as an entry point to Tahitian.

c. W/W maintenance & Capital Improvements update:

I received a proposal from BEFCO for \$45k + expenses and hourly rate, for the Tahitian line upgrade. Their proposal includes topo survey, civil engineering, construction docs and construction phase services. If we choose to let them do the bid package as before, they are charging the same \$10k for these services.

d. Roads maintenance & improvement projects update:

Roads are doing great this past month.

New Road Construction: The next batch of roads (Keanahalululu, Kapapa, Nuupia, Olomana & Kaimuki) have been completed with density, walk-thru and engineering. All these roads have been chip sealed.

UPDATE: The first 2 batches of roads for 2020 which are Keawakapu, Kaeleku, Ninole, Waianae, Mokulua, Kipapa and Waimalu, have all been chip sealed and are complete. Tree clearing and construction is starting on the final phase of our 2020 roads, but chip sealing will more than likely have to wait until next year due to the weather.

2021 Roads: Surveys being conducted. Customers have been notified.

Annual Road Meeting Update: I felt we had a wonderful meeting. We had approximately 15 people in attendance via web or phone. We were able to move thru the meeting at a good pace with several updates. The Board approved the road plan with the changes the committee recommend from our last meeting in March.

e. Employee update:
No updates at this time.

f. General Office Update:
No updates at this time but I did want to let the board members know that we're going be moving to a new system on the on the password stuff we've had several attempts at hackers, I've actually been hit twice. They have tried numerous times, get into the server, but they never got past the firewall and the encryption that we have. All the password will sync into the server, and everything will go into tonight.

Tyler Technologies, which works with Incode, our billing system, their system got hit pretty hard, they actually had a loss of information. None of it was affected on our side thankfully and I hate that they lost any information for any of their customers, obviously, because it is bad times. We are doing everything we can to keep our information safe.

President O'Hanlon asked what does it mean that they have got a radiological head at 1000 feet?

Mr. Hightower stated you have a natural occurring item in the ground, it can be anything from a shell to the layers. You have a natural radiological reaction through the ground at most points, it just has to do with traveling through the aquifers. They just thought that it was abnormally high for this area. What that means, nobody knows, unless we do a very in-depth tests of the area, but it is not going, it should not affect us, or anything. We are going to be set 100 feet or so, plus above it, so, there should not be any reason that we have to worry about anything. It is just something that naturally occurs on the ground. They just found it very odd, that they had such a high reaction, but it could have been anything from the way the drill bit affected the shales, it could have been something passing through the layers. It could have been something to do with the sand, there is no telling how those reactions happen.

Director Kier asked if this was like Radon?

Mr. Hightower responded it is different well, it could be but without having a test and know the exact chemical characteristics or the properties of it, we do not know what it is. It set their alarms off, which is preset to a certain limit if it exceeds that, then it sets all their little alarm bells and whistles off.

Director Kier asked if we decide to go with this well is there normal testing for radiation?

Mr. Hightower responded, Yes, there is normal test we will go through. The water will have to go through a series set of tests. For the quality, they will check the parameters and also radiation levels, they will check all the different things that equal up to the THM. There is a lot that will go into that and we will have a complete chemical analysis of the water. Once we start pumping that water and we get good, clear water out of it, we'll take a series of what's called a panel of tests, will take those, and those will get sent to the lab, and we'll get a breakdown, chemical breakdown of the water, and we'll know exactly that, characteristics of it.

Tony Corbett stated there are drinking water standards. There are parts of the state where the groundwater has naturally occurring radiation where the systems are required to do very expensive treatment to bring it down within drinking water standards these are towards San Angelo just West of here, they have significant radiation naturally occurring in their groundwater.

President O'Hanlon stated it looks very promising for us.

- 8.) Presentation from Pines and Prairies Land Trust on Improvements at the Colorado River Refuge
President O'Hanlon welcomed Courtney Young from Pines and Prairies Land Trust.

Courtney Young gave a presentation to the Board regarding the Pinard and Land Trust and gave updates on the Colorado River Refuge.

- 9.) Discussion and possible action regarding Construction of New Office Building
Paul Hightower stated after a long time waiting and having to completely switch gears, we have had to change our thinking. We are finally going forward with this. We sent out four bid packages after it published in the paper, two of the Bidder's chose not to participate in the sealed process, so they had to be excluded. He has spoken to the ACC about the reserve property, and there are not any restrictions for using the property, only selling it, which we do not plan to do. Also spoke to the TVPOA this week, and after they consulted with their attorney, they have no issues either. They were advised as well that it did not matter much to them because we are a government entity, we are exempt. The final design will have rock, it is going to be basically a tan building with green trim kind of matching the area. Getting electric to the site was initially estimated to be \$21k to \$23k from Bluebonnet but then the estimate came in today about the \$9k to \$10k mark. So, that was a welcoming change. Waiting to hear from Spectrum now to work out the communications portion, I think that is what is probably going to hurt us the worst. We are ironing out a few small items that we have left with at all. Surveys of the property have been ordered. So, once those are done later this month, and everything is in place, hopefully we can decide next month to move forward and then start the process.

- 10.) Discussion and possible action regarding upgrading meters and meter software
Paul Hightower stated there is no discussion or action on this item for this month. We are discussing this item as part of our budget and capital improvement projects which is what we are going to be talking about next with the full capital presentation to the board.
- 11.) Discussion on future capital plan items and debt analysis with SAMCO
Paul Hightower stated that Director Kier and himself met with SAMCO earlier this month to discuss financial planning, debt analysis and basically share our capital plan with them to borrow 5 to 6 million in the next 5 years. SAMCO is putting together a plan to present to the board that narrows it down and shows all the options. Once we go through this with them we can plan appropriately and we can move forward with some of the necessary items of being mainly the land improvements, meter changes, elevated tower, and a new well towards the end of the 5 year mark.

Paul Hightower stated SAMCO had stated that we would likely be better off with a private placement funding over the Texas Water Development Board style of funding. For many reasons, mainly the timing development board would take well over a year to get it all lined out. By the time you go through the application, you go through the process, and you go back and forth, it is a very timely process. With private placement, you can have done in 4 to 6 months and with the rates that banks are giving, right now, you won't be that far off from what the Water Development board would be giving anyways. Some items that we discussed to be able to make it happen was a combo of, of our cash on hand, versus what we needed to borrow, and be able to spend within a certain timeframe. They want you to be able to spend the funds within, I believe it was three years. One of the main requirements that we need to do is maintain a 1.25% reserve over the budgeted expenses and debt requirements for the funding.

We have spent some considerable time going over, reviewing the numbers in the budget, and making sure that we can attain this, and as I will briefly go through over this. Between our water sales tap, fees, boring, wastewater fees and capital debt fees, we would have a rough total revenue of \$3.2 million on the expenses side.

Now, just preliminary budget numbers, since we have not fully presented the budget to the board, between water wastewater expenses and depreciations, just a little over two million. So, accounting for what we need to cover, keep the \$235k in reserve. Where we would be sitting with our cash flow before capital projects, between expenses and revenue sitting with roughly \$470,000, we are going to be plenty stable enough to obtain this and make the banks happy.

Moving on to the next schedule, some things that that we looked at with our total cash that we have with Texas Water Development Board funds with our Reserves, our 12-month cash. We have a total of about \$4.4 million on hand. The projects to

be funded would be the wells, the tanks, building, meters, lift stations. We are discussing borrowing five or six million dollars. If we borrow five million that, we would have roughly an annual payment around \$420,000 and on six million that would be around \$500,000 annually. This is just guesstimate and that is with 3% with a 15-year note. So financially will be in good shape with borrowing then keep in our capital plan moving forward.

Director Carmack asked how soon will we be needing an elevated tank?

Paul Hightower stated we are probably 2 to 2 ½ years out.

Director Ferguson asked if they were looking at historical data for revenue projections.

Director Kier responded you have to for the application. We are looking at the 2021 budget, and the rates support it.

Tony Corbett stated your outstanding bonds would include certain covenants relating to the issuance of additional debt and that additional bonds' test has to be based typically the languages on your last 12 months or your last completed fiscal year and to make sure the net revenues are sufficient and it's either a 1.25, are 1.1 test. I think Paul mentioned the 1.25 in this case. So legally, you must meet that additional bonds test before you can issue additional bonds and the attorney general will review this to make sure it is met. And, just to clarify, I think Paul mentioned a three-year term. The reason that would be done is if the debt is longer than three years for this new debt, then you are required to get TCEQ approval.

Director Kier stated we did look out 10 years and Paul and I did some extrapolating using some inflation rates, the growth of the community and everything still looks positive going out. Positive cash flow in year 10. There are couple of years where it gets down to where you are saving on the \$9 million Capital Plan, but it starts coming back so I think, borrowing \$5 or \$6 million we should be fine. Initially, we looked at borrowing \$4 million but if the cost of money is somewhere between 2.5 to 3%, just does not make sense not to borrow it.

President O'Hanlon stated the District is making good progress towards determining how we're going to fund our capital improvement plans, and keep our water and wastewater systems current, modern, and fully functional and large enough to meet our needs.

- 12.) Discussion and possible action regarding approval of contract with BEFCO Engineering to prepare application and engineering estimates
Paul Hightower mentioned as stated earlier SAMCO suggested that we have the Board vote on motion to have engineering firm go ahead and start the application process since the engineering is the longest part of the process but we did have

Beth go review the capital portion of the hydraulic study that they presented to the board in January of last year, and it's all basically still on task just on hold, we have changed the overall funding numbers, as well, which affected the capital numbers in end for the current budget year.

BEFCO submitted a proposal of a \$100,000 to do the Bond application, the preliminary engineering, and the environmental reports but Ms. Lane with SAMCO did mention that is going to be the first appropriate step we need to take. Personally, I feel the proposal was just a tad high, but it did seem to be in line with what I have done in the past. There are a lot of hours that go into this application and Tony may have some input on this. The hours that it takes to put together a packet for the Water Development Board is extensive, it is very in-depth and very time tasking. BEFCO did mention that if we chose to move forward they would want to do a conference with SAMCO to go over all the details of the application and the whole process to make sure they were covering all the bases. BEFCO has only been involved in handful of these applications in the past. I am not sure of the extent of their knowledge with it. But I do have a couple of other options that were given to me that I'm going to be looking at tomorrow, and next week to do some comparison with but going back to SAMCO, they said that if the board wished or if the board would like a presentation from them, spelling everything out, they will be able to line it up for next month, the SAMCO representative, as well as Jerry Kyle the, the attorney could be present for that. But I am going to look at a couple of things on the engineering side of it, and then come back to the board with my findings, unless the board makes a decision to move forward.

Tony Corbett stated from his experience, the amount of engineering costs very, very much, depends on the source of funding. The Texas Water Development Board has much more for environmental requirements then if you made a bond application with TCEQ. The typical cost for an application with TCEQ is the \$20,000 to \$30,000 range, and the number a year, you mentioned seems, pretty significant to me, so I think it would be interesting to have a better handle on what it is they're proposing to do and we make sure that's really necessary, depending on the source of funding we're considering.

Paul Hightower agreed and stated that was his thoughts, and my worry with this as well.

Tony Corbett recommends to the Board that they let them look into this more to make sure the scope is appropriate for the source of financial assistance we are seeking and then bring back a more specific proposal that reflects that source just to make sure that the scope and cost is appropriate.

Director Kier and President O'Hanlon agreed.

Director Kier also stated it is important that we understand the scope and that BEFCO understands as well.

Director Kier asked if these were hourly or fixed prices?

Tony Corbett stated it depends. There is a firm that handle a lot of applications and they have a flat fee. Most water districts do financing on the public sale, with debt longer than three years so it requires an application at TCEQ, but they have an expedited application process, which, depending on the contents, can either be 45 or 60 days and the firm that says more than that than anyone in the state, again, has a flat fee. Approximately \$30,000, but it is a function, but, that firm, which, again, does more than anyone, does it on the lump sum basis. I think you can see it both ways, but, again, it is such a function of where you go for financial assistance. The Water Development Board has some extremely low interest costs, money, but it can take a long time to get there, and their environmental requirements are much different than going to TCEQ.

Director Kier stated not only are their environmental requirements higher their fees are higher.

Tony Corbett added depending on the project, they may require archeological studies which you do not have to do with TCEQ.

Paul Hightower stated the District is looking at private placement so we will be going through TCEQ. That is what we are aiming at just the timing and the funding of it makes better sense to us.

President O' Hanlon stated she is hearing general consensus that we will not put a motion forward to proceed as a contract with our current engineering firm. We are going to do some additional research before moving forward with that particular activity.

- 13.) Discussion and possible action regarding the projects using funds from the Texas Water Development Board

Paul Hightower stated this item is basically on hold, but we will keep it on the agenda.

- 14.) Discussion and possible action regarding the purchase of property for drainage; Unit 5, Block 6, Lot 464 & 452

Paul Hightower stated we will be discussing this item in Executive Session and then we will come back to this item.

President O'Hanlon stated in Executive Session we discussed this item regarding possible action on the purchase of Unit 5 Block 6 Lots 464 and 452 and at this point, the Board has decided not to take action on this particular item so we will not be purchasing these lots.

- 15.) Discussion and possible action regarding renewal of District's employee medical, dental and vision benefits
- Paul Hightower stated we received some excellent numbers back regarding insurance renewals. We received an 11% decrease from Blue Cross Blue Shield as we were reviewing the initial quotes. The idea came up that if we invest the savings into a better plan, essentially it will be only a 2% increase over the current plan. This plan would have better co-pays for the employees, as well as a lot lower deductible. Currently, we have a \$3000 deductible, and the district pays \$1,750 per employee towards the deductible when it is met. With a new plan, the deductible drops to a \$1500, so that would be a substantial savings for us over that portion. The District has not paid any reimbursement on deductibles this year. The board could vote to do away with paying the deductible portion if they chose if we go with the lower deductible plan or if anybody had an ideas or suggestions. Director Kier had the idea of possibly investing the difference back into the employer's retirement savings, but we cannot do that with TSDRS. The plan does not allow it.

A meeting was held with all the employees to discuss the options. The employees, basically, were happy with whatever is decided that is best for everyone. One thing that was brought up by the employees was considering instead of paying towards the employee deductible could the District pay towards the overall family deductible, which is \$6000. This would have benefited several employees this year since. If the District paid toward the family deductible that would have been a substantial benefit for them.

Mr. Hightower did ask Tony Corbett if this was possible. Mr. Corbett informed Mr. Hightower that the Board would have to modify the employee benefits to do so, but also advised that the only possible issue we might ever see is that an employee could say, A single employee, for example, could say, that the District pays more for a married employee, or employee with children or something like that, versus not married.

President O'Hanlon stated as she understood the employees are happy with medical insurance they have today.

Mr. Hightower responded yes, ma'am.

Director Pinard stated there are so many unknowns out there this year she recommends leaving at it is.

Director Kier agreed with Director Pinard.

**Motion: Karen Pinard moved to approve the BlueCross BlueShield renewal at current plan.
Seconded: Sam Kier.**

Alma Rodriguez asked if this motion included the renewal for dental and vision insurance. The renewal rates for dental and vision stayed at the current rate and recommends that the Board the renewal for dental and vision insurance as well.

Karen Pinard amended her motion to included approving the renewal of dental and vision insurance.

Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

Alma Rodriguez asked if the District's contribution to the employee's deductible going to remain the same.

Director Kier responded yes and suggested if there is a particular situation for an employee that has a dire issue let the General Manger bring it to the Board.

- 16.) Discussion and possible action regarding adoption of Order Relating to Employee and District Contributions to TCDRS employee retirement plan
Paul Hightower stated when we first started with TCDRS the plan was to start off at 5% and eventually cap it at 7% employee contribution, last year we increase the percentage to 6 so we need a motion to increase the percentage to 7%.

Motion: Butch Carmack moved to increase the employee contribution to 7%. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 17.) Discuss and possible action regarding appointment of Greg Stigall as Unit 3 Representative on the Road Committee
President O'Hanlon stated we need to formally appoint Greg Stigall to the Road Committee.

Motion: Sam Kier moved to approve appoint Greg Stigall as Unit 3 Representative on the Road Committee. Seconded: Karen Pinard. Vote: Four (4) in favor, motion carries.

- 18.) Discussion and possible action regarding the Road Committee

a) Receive Monthly Committee update,

Paul Hightower stated there are no updates at this time.

- 19.) Discussion and possible action regarding compensation for General Manager
President O'Hanlon stated that at last month's meeting we did the General Manager's evaluation but tonight we need to vote on his compensation.

Motion: Mary Beth O'Hanlon moved to give Paul Hightower a 2.5% increase in salary effective November 1, 2020. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

President O'Hanlon announce at 7:49 p.m. the Board will be meeting in Executive Session.

20.) Executive Session-

- a. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board will consult with its attorney in Executive Session to seek legal opinion and advice regarding Agenda Item No. 13;
- b. The Board may also discuss in Executive Session any other item referenced on this Agenda when authorized pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act.

21.) Discussion and possible action regarding matters discussed in Executive Session

**The Board adjourned Executive Session at 8:09 p.m.
No action or decision were made in Executive Session.**

22.) Board suggestions on future agenda items

Director Ferguson stated he would like to add to the agenda, a possible policy change on how we determine which roads are going to be put on the five-year plan.

Director Kier stated he knows Alma Rodriguez has a lot of items for the agenda in November.

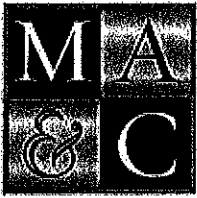
23.) Adjourn

Motion: Sam Kier moved to adjourn the meeting. Seconded: Butch Carmack. Vote: Four (4) in favor, motion carries.

MEETING ADJOURNED AT 8:13 P.M.

Board Director

Date



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

**Bastrop County Water Control &
Improvement District No. 2**

Bookkeeper's Report

October 31, 2020

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of October 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2020				\$807,523.42
Receipts				
	Payment from Standby Fund		811.80	
	Payment from Road Fund		7,235.19	
	Payment from Road Fund - AP Allocation		14,404.97	
	Interest Earned on Checking		34.55	
	Accounts Receivable-W		248,056.62	
	Accounts Receivable - Pump/TWDB Reserve		6,315.06	
Total Receipts				276,858.19
Disbursements				
23921	American Water Works Association	Dues & Subscriptions	(350.00)	
23922	Ameriflex Business Solutions	FSA Purchases	(27.97)	
23923	BlueCross BlueShield of Texas	Insurance	(17,776.00)	
23924	BOXX Modular Inc.	Office Rental	(1,204.00)	
23925	Card Service Center	Credit Card Expense	(2,435.64)	
23926	Consolidated Tank	Tank Maintenance	(27,200.00)	
23927	Ferguson Enterprises, Inc. #1105	Maintenance	(1,026.81)	
23928	Hydro Source Services, Inc.	Maintenance	(9,337.28)	
23929	Johnson Lab & Supply Inc.	Lab Fees	(3,375.83)	
23930	Lowe's Business Account	Materials	(749.74)	
23931	Mathis Rentals	Rental	(1,411.20)	
23932	Municipal Accounts & Consulting L.P.	Bookkeeping Fees	(3,550.51)	
23933	PowerPlan	Equipment Repair	(1,788.14)	
23934	Quill Corporation	Office Supplies	(194.64)	
23935	Steubing LLC	Land Survey	(5,900.00)	
23936	Time Warner Cable	Telephone/Internet	(120.62)	
23937	Wells Fargo Vendor Fin Serv	Equipment Lease	(451.86)	
23938	Alma Rodriguez.	Mileage	(78.83)	
23939	Ameriflex Business Solutions.	Insurance FSA Fees	(85.00)	
23940	Ameritas Life Insurance Corp	Insurance	(676.24)	
23941	Aqua Water Supply Corporation	Lab Fees	(225.00)	
23942	AT&T	Telephone Expense - Lift Station	(129.86)	
23943	DPC Industries, Inc.	Chemicals	(1,293.47)	
23944	Elliott Electric Supply Corp	Repair & Maintenance	(134.74)	
23945	Johnson Lab & Supply Inc.	Materials & Maintenance	(195.06)	
23946	La Grange NAPA	Repair Vehicle	(370.56)	
23947	Lost Pines Groundwater Conservation Distr	Ground Water Assessment	(1,634.95)	
23948	Matrix Imaging Solutions (C)	Printing	(318.48)	
23949	TLC Office Systems	Computer	(1,335.00)	
23950	TML Intergovernmental Risk Pool	Insurance	(27,079.02)	
23951	Waste Connections	Garbage	(83.93)	
23952	Wex Bank	Fuel	(976.39)	
23953	Christine & Chad Farquhar	Customer Deposit Refund	(141.36)	
23954	Frank Rainosek	Customer Deposit Refund	(140.73)	
23955	Kenneth O & Linda L Jensen	Customer Deposit Refund	(30.42)	
23956	Ashley Wendel & Cory Abshier	Customer Deposit Refund	(55.83)	
23957	Brittany Klaus	Customer Deposit Refund	(135.73)	
23958	Janette & Randall Jones	Customer Deposit Refund	(145.14)	
23959	Cassidy & Garrett Mercer	Customer Deposit Refund	(19.79)	
23960	James D Joiner	Customer Deposit Refund	(120.87)	
23961	Peter & Priscilla Ferden	Customer Deposit Refund	(19.77)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
As of October 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
23962	Rusty & Tiffany Pierce	Customer Deposit Refund	(16.47)	
23963	Christopher David Homes	Customer Deposit Refunds	(421.39)	
23964	AMCEST Corporation	Security Agreement	(420.00)	
23965	Ameriflex Business Solutions	FSA Purchases	(35.74)	
23966	Aqua Beverage Company	Drinking Water	(40.49)	
23967	Bastrop WCID No 2 - W/W	WasteWater Service	(147.76)	
23968	Bastrop WCID No 2 - Water	Purchase Water Expense	(248.69)	
23969	DPC Industries, Inc.	Chemicals	(2,048.00)	
23970	Esquivel Enterprise	Cleaning	(400.00)	
23971	Humana Hlth Plan TX	Insurance Premium	(136.93)	
23972	IHS Landscaping & Services Inc	Mowing	(1,044.00)	
23973	Matrix Imaging Solutions (C)	Printing	(322.32)	
23974	McLean & Howard, LLP	Legal Fees	(1,625.00)	
23975	Professional Image Communications	Answering Service	(190.00)	
23976	Quadient Inc	Office Equip Lease	(151.66)	
23977	Quill Corporation	Office Supplies	(284.95)	
23978	Riley Fox Endeavors LLC	Lease for Building Lot Space	(518.48)	
23979	Time Warner Cable	Telephone/Internet	(125.98)	
23980	Tyler Technologies Inc	Maint Agreement Incode	(3,871.25)	
23981	Unum Life Insurance Company	Insurance Premium	(547.34)	
23982	USABluebook	Materials & Maintenance	(327.93)	
23983	Wells Fargo Vendor Fin Serv	Equipment Lease	(1,247.92)	
23984	Ameriflex Business Solutions	FSA Purchases	(42.41)	
23985	Cintas Corporation #86	Uniforms	(956.75)	
23986	DPC Industries, Inc.	Chemicals	(340.00)	
23987	Environmental Improvements, Inc	Pump Maintenance	(8,897.67)	
23988	Ferguson Enterprises, Inc. #1105	Repairs & Maintenance	(3,861.62)	
23989	Fluid Meter Service, Corp	Meter	(2,115.00)	
23990	Frontier Communications	Answering Service	(69.99)	
23991	Home Depot	Materials & Maintenance	(198.26)	
23992	Hydro Source Services, Inc.	Grinder Pump & Repair	(5,650.54)	
23993	USABluebook	Materials & Maintenance	(242.25)	
23994	Walmart Community/SYNCB	Office Supplies	(56.91)	
23995	WJC Constructors, LLC	Capital Outlay - Line Improvements	(3,500.00)	
23996	Cory Stanley	John Deere Tractor Delivery Fee	(250.00)	
23997	John Henderson	VOID: John Deere Tractor	0.00	
23998	Jack Henderson	John Deere Tractor	(35,500.00)	
EFT	Bluebonnet Electric Coop	Utility Expense	(5,521.37)	
EFT	City of Bastrop	Purchase Sewer Service	(12,977.93)	
EFT	Bastrop WCID No 2	TCDRS - Retirement Payment	(7,086.88)	
INT/SRV	Bastrop WCID No 2	Credit Card Discount Fees	(2,613.75)	
INT/SRV	Bastrop WCID No 2	Bank Fee	(30.00)	
INT/SRV	Bastrop WCID No 2	Customer Returned Items	(378.31)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 09/23/2020-10/06/2020	(18,514.73)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 10/07/2020-10/20/2020	(18,549.73)	
PAYROLL	Bastrop WCID No 2 - Water	Payroll - 10/07/2020-10/20/2020	(103.62)	
PAYROLL	Alliance Payroll	Payroll Fees	(253.19)	
PAYROLL	United States Treasury	Payroll Liabilites	(11,725.48)	
RCT/TRN	Bastrop WCID No 2	Transfer to WW-Annual TWDB - Sep	(36,749.92)	

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - Operating Water Account
 As of October 31, 2020

Num	Name	Memo	Amount	Balance
Total Disbursements				(302,685.02)
BALANCE AS OF 10/31/2020				<u>\$781,696.59</u>

Bastrop WCID No 2 - Water/Wastewater
Cash Flow Report - TWDB WW Account
 As of October 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2020				\$572.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 10/31/2020				\$572.00

Bastrop WCID No 2 - Standby
Cash Flow Report - Standby Operating Account
 As of October 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2020				\$91,562.34
Receipts				
	No Receipts Activity		<u>0.00</u>	
Total Receipts				0.00
Disbursements				
3993	Bastrop WCID No 2 Water	AP	<u>(811.80)</u>	
Total Disbursements				<u>(811.80)</u>
BALANCE AS OF 10/31/2020				<u><u>\$90,750.54</u></u>

Bastrop WCID No 2 - Roads
Cash Flow Report - Road Const Operating Account
 As of October 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 10/01/2020				\$84,428.87
Receipts				
	Wire Transfer to Checking		25,000.00	
	Accounts Receivable		63,533.66	
	Accounts Receivable		16,067.96	
Total Receipts			<u>104,601.62</u>	104,601.62
Disbursements				
5301	Secretary of State.	VOID: Filing Fees - 04-02-0354 R22273 Arthur Re	0.00	
5313	Midtex Materials LLC	Limestone Base	(9,920.01)	
5314	Bastrop WCID No 2 Water	Transfer to Water - AP Reimbursement	(21,640.16)	
5315	Midtex Materials LLC	Limestone Base	(22,646.55)	
5316	PowerPlan OIB	Equipment Rental	(6,219.50)	
5317	WJC Constructors, LLC	Pay App #5 - Roads	(31,830.24)	
5318	BEFCO Engineering, Inc.	Engineering Fees	(14,662.50)	
5319	973 Materials, LLC	Recycled Base	(1,190.97)	
5320	Bastrop County, Commissioner Precinct 1	Repairs	(8,004.70)	
5321	Midtex Materials LLC	Limestone Base	(8,549.78)	
FEES	Bastrop WCID No 2 RC	Credit Card Discount Fees	(331.00)	
FEES	Bastrop WCID No 2 RC	Transfer to Water Account	(186.54)	
Total Disbursements			<u>(125,181.95)</u>	(125,181.95)
BALANCE AS OF 10/31/2020				<u><u>\$63,848.54</u></u>

Bastrop County Water Control & Improvement District No. 2

Account Balances

As of October 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Water/Wastewater					
Money Market Funds					
AMEGY BANK - TRUST (XXXX1041)	01/01/2017		0.05 %	642,071.34	WW-ESC TWDB Loan
FIRST NATIONAL BANK BASTR (XXXX4385)	01/01/2017		0.25 %	486,607.39	WW-Annual TWDB
FIRST NATIONAL BANK BASTR (XXXX5076)	01/01/2017		0.25 %	71,246.23	Water MM
FIRST NATIONAL BANK BASTR (XXXX3543)	01/01/2017		0.25 %	145,898.85	Water Cap Improv
TEXPOOL (XXXX0001)	04/30/2019		0.13 %	457,150.26	TWDB Reserve fund
TEXPOOL (XXXX0002)	05/30/2019		0.13 %	1,269,849.44	Water
TEXPOOL (XXXX0003)	02/04/2020		0.13 %	613,096.28	Building Funds
Checking Account(s)					
FIRST NAT BASTR-CKING (XXXX1469)			0.10 %	781,696.59	Operating - Water
FIRST NAT BASTR-CKING (XXXX3289)			0.10 %	572.00	TWDB WW
Totals for Water/Wastewater Fund:				\$4,468,188.38	
Fund: Standby					
Checking Account(s)					
ROSCOE STATE BANK (XXXX2687)			0.10 %	90,750.54	Standby Operating
Totals for Standby Fund:				\$90,750.54	
Fund: Roads					
Money Market Funds					
ROSCOE STATE BANK (XXXX3131)	01/01/2016		0.50 %	552,593.05	Road Const MM
Checking Account(s)					
ROSCOE STATE BANK (XXXX2709)			0.10 %	63,848.54	Road Const Operating
Totals for Roads Fund:				\$616,441.59	
Grand total for Bastrop County Water Control & Improvement District No. 2:				\$5,175,380.51	

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
 October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water-Revenue					
14110 - TV Water Sales	136,333	129,167	1,276,480	1,291,667	1,550,000
14115 - Water Lane Charge Income	1,594	2,708	9,772	27,083	32,500
14120 - TV Tap Fees	15,000	16,250	275,600	162,500	195,000
14125 - Capital Reserve Fee	16,421	6,708	139,779	67,083	80,500
14130 - Water Line Bore	1,950	3,333	22,850	33,333	40,000
14135 - Water Line Extension	0	625	0	6,250	7,500
14145 - Returned Check Fee	0	17	0	167	200
14148 - Pools	0	25	275	250	300
14150 - Maps Sold	0	21	100	208	250
14155 - Office Rents	275	275	2,750	2,750	3,300
14160 - Other Income-W	30	5,417	1,792	54,167	65,000
14170 - Reconnect Fee	1,450	1,250	4,100	12,500	15,000
14175 - Interest-W	300	1,667	9,754	16,667	20,000
14180 - Copies & Faxes	0	4	1	42	50
14190 - Irrigation Systems	0	25	0	250	300
14197 - Proceeds from Sale	0	0	323,417	0	0
Total Water-Revenue	175,354	167,492	2,066,670	1,674,917	2,009,900
Expense					
Water-Expense					
16100 - Payroll					
16100a - Salaries	42,222	54,167	442,352	541,667	650,000
16100b - Over Time	1,262	1,500	17,609	15,000	18,000
16100c - Double Time	152	208	1,650	2,083	2,500
16100e - Holiday	2,415	3,208	25,523	32,083	38,500
16100f - Annual Leave	2,243	2,083	20,195	20,833	25,000
16100g - Sick	1,115	1,042	13,170	10,417	12,500
16100h - Personal Time	0	250	1,967	2,500	3,000
16100k - FICA	3,686	5,000	39,907	50,000	60,000
16100m - Retirement-Life	4,064	5,417	40,631	54,167	65,000
16100n - SUI	38	167	1,967	1,667	2,000
16100o - Longevity Pay	0	958	0	9,583	11,500
16100p - FUTA	7	83	641	833	1,000
16100q - On Call Pay	976	417	22,682	4,167	5,000
16100r - Child Support	0	0	0	0	0
Total 16100 - Payroll	58,180	74,500	628,442	745,000	894,000
16110 - Health Insurance					
16110a - Insurance-Medical	14,459	14,583	156,326	145,833	175,000
16110b - Insurance-Dental	485	583	5,001	5,833	7,000
16110c - Insurance-Vision	275	146	2,269	1,458	1,750
16110d - HSA	0	125	0	1,250	1,500
16110e - Insurance-Life	547	625	5,337	6,250	7,500
Total 16110 - Health Insurance	15,766	16,062	168,933	160,625	192,750

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
16116 · Office Building Rental	1,722	1,333	16,533	13,333	16,000
16117 · Payroll Service Fee	253	400	2,691	4,000	4,800
16118 · Hand Tools	0	417	1,386	4,167	5,000
16120 · Wellness Program	0	83	0	833	1,000
16121 · Uniforms-W	0	958	5,386	9,583	11,500
16122 · M/Itage	82	625	793	6,250	7,500
16123 · Vehicle Usage	0	167	0	1,667	2,000
16124 · Admin Allocations	(6,108)	(7,542)	(69,239)	(75,417)	(90,500)
16125 · PPE Allocations	(12,027)	(13,958)	(123,303)	(139,583)	(167,500)
16125a · BOM Salary Reimburs from WW	(8,935)	(10,417)	(88,916)	(104,167)	(125,000)
16126 · Answering Service	190	208	1,900	2,083	2,500
16127 · Repairs-Contracted-W	0	125	0	1,250	1,500
16128 · Maint Agreement-Hand Held	0	208	780	2,083	2,500
16128a · Contracted Taps - Water	0	583	0	5,833	7,000
16129 · Maint Agreement-Incode-W	0	1,083	11,998	10,833	13,000
16130 · Office Equip Lease	604	1,250	8,271	12,500	15,000
16131 · Pest Control	0	25	0	250	300
16133 · Water Well Admin Service Fee	0	25	0	250	300
16133a · Security Agreement	1,073	0	1,835	0	0
16134 · Cleaning-Office	200	0	2,000	0	0
16135 · Garbage	84	83	839	833	1,000
16136 · Cleaning-Maint Building	200	250	2,000	2,500	3,000
16137 · Backflow Inspection	0	0	375	0	0
16138 · Chemicals-Chlorine	0	1,458	16,246	14,583	17,500
16138a · Contract Labor	0	417	0	4,167	5,000
16139 · Field Equip Rental-W	107	833	1,463	8,333	10,000
16140 · Fuel-W	798	1,167	8,523	11,667	14,000
16141 · Repairs & Maint-W	1,179	1,500	8,856	15,000	18,000
16142 · Materials-W	5,724	5,417	69,538	54,167	65,000
16143 · Water Testing-W	0	0	1,600	0	0
16144 · Safety Supplies-W	75	333	1,831	3,333	4,000
16145 · Damage Claims	0	2,083	0	20,833	25,000
16146 · Water Samples	0	1,000	5,633	10,000	12,000
16147 · Repairs & Maint-Water Well	9,150	2,083	37,865	20,833	25,000
16149 · Computer-W	541	2,083	24,726	20,833	25,000
16150 · Depreciation-W	16,764	20,000	167,639	200,000	240,000
16151 · Dues & Subscriptions	399	67	1,135	667	800
16152 · Election Costs	0	250	0	2,500	3,000
16153 · Fax	0	8	0	83	100
16154 · Late Fees-W	0	125	55	1,250	1,500
16155 · Internet	247	167	2,056	1,667	2,000
16156 · Printing-W	158	833	3,986	8,333	10,000
16156a · Janitorial Supplies	0	17	0	167	200
16157 · Office Supplies-W	371	417	2,880	4,167	5,000
16158 · Misc-W	23	5,000	874	50,000	60,000
16159 · Medical W	0	42	440	417	500
16160 · Misc Office-W	316	208	2,840	2,083	2,500
16161 · Pre-Employment Screening	0	42	725	417	500
16163 · Postage & Delivery	171	1,250	8,969	12,500	15,000
16164 · Public Notice	109	250	1,538	2,500	3,000
16165 · Telephone-W	200	833	6,298	8,333	10,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water**

October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
16166 - License-W	0	208	222	2,083	2,500
16166a - Advertising	0	42	0	417	500
16167 - Bank Fees-W	30	42	430	417	500
16168 - Filing Fees-W	0	0	0	0	0
16169 - TCEQ Fees-W	0	667	0	6,667	8,000
16171 - CC Fees	2,614	2,667	37,537	26,667	32,000
16172 - Interest Bonds-W	2,262	2,263	22,624	22,625	27,150
16174 - Accounting-W	1,539	1,667	14,491	16,667	20,000
16175 - Appraiser	0	125	0	1,250	1,500
16176 - Audit-W	0	1,250	8,640	12,500	15,000
16177 - Engineering-W	0	5,000	6,630	50,000	60,000
16178 - Legal-W	0	2,500	8,030	25,000	30,000
16179 - Insurance-W	0	458	2,314	4,583	5,500
16179a - Insurance-Property-W	0	142	1,208	1,417	1,700
16179b - Insurance-Vehicles-W	0	17	984	167	200
16179c - Insurance-Misc-W	0	42	51	417	500
16179d - Insurance-E&O-W	0	75	1,402	750	900
16179e - Insurance-Liability-W	0	25	796	250	300
16179f - Insurance-Bonding	0	417	1,025	4,167	5,000
16179g - Insurance-FSA	85	333	3,953	3,333	4,000
16179h - Insurance-WC-W	0	458	0	4,583	5,500
16179i - Insurance-Wells	0				
Total 16179 - Insurance-W	85	1,967	12,233	19,667	23,600
16180 - Repairs-Bldg-W	0	1,667	498	16,667	20,000
16181 - Repairs-Equip-W	267	417	4,546	4,167	5,000
16182 - Repairs-Vehicles-W	71	500	9,385	5,000	6,000
16182a - Yard Maintenance-Mowing	0	1,250	9,396	12,500	15,000
16183 - Travel	0	42	255	417	500
16183a - Travel-Air	0	333	400	3,333	4,000
16183b - Travel-Lodging	0	83	620	833	1,000
16183c - Travel-Meals	83	21	0	208	250
16183d - Travel-Rental Car	0				
Total 16183 - Travel	83	479	1,274	4,792	5,750
16184 - Training-W	25	417	508	4,167	5,000
16185 - Electricity	0	208	2,390	2,083	2,500
16185a - Electricity-Maint Bldg	0	667	3,802	6,667	8,000
16185b - Electricity-Office Bldg	0	3,333	39,765	33,333	40,000
16185c - Electricity-Wells	0	42	0	417	500
16185d - Electricity-WW Lift Station	0	4,250	45,957	42,500	51,000
Total 16185 - Electricity	0	4,250	45,957	42,500	51,000

Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Water
 October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
16186 - Water-Maint Bidg	0	142	1,704	1,417	1,700
16187 - Water-Office Bldg	0	158	773	1,583	1,900
16188 - Computer Supplies	0	833	3,992	8,333	10,000
16189 - Labor-Service Lines & Tap-W	0	2,083	1,500	20,833	25,000
16195 - Meter Testing Charges	0	0	95	0	0
16196 - Permits	0	100	0	1,000	1,200
16197 - Small Equipment Purchases	576	333	576	3,333	4,000
16199 - Communication/Radios	0	2,083	3,058	20,833	25,000
Total Water-Expense	95,168	147,462	1,142,521	1,474,625	1,769,550
Total Expense	95,168	147,462	1,142,521	1,474,625	1,769,550
Net Ordinary Income	80,185	20,029	924,149	200,292	240,350
Other Income/Expense					
Other Income					
14000 - Assigned Surplus	0	82,054	0	820,542	984,650
Total Other Income	0	82,054	0	820,542	984,650
Other Expense					
Capital Outlay-W					
17100 - Vehicles-W	0	2,917	17,667	29,167	35,000
17101 - Equipment-W	18,499	3,333	28,974	33,333	40,000
17102 - Meters-W	2,115	833	11,546	8,333	10,000
17103 - Furniture & Fixtures-W	0	1,667	0	16,667	20,000
17104 - Software-W	0	2,083	0	20,833	25,000
17106 - Lime Extension-W	0	4,167	4,200	41,667	50,000
17107 - Buildings-W	5,900	8,333	35,744	83,333	100,000
17108 - Water Lime Improvements-W	0	62,500	39,868	625,000	750,000
17109 - Capital Outlay Culverts-W	0	2,500	44,169	25,000	30,000
17110 - Capital Outlay-W	3,500	0	3,500	0	0
17115 - Water Tank Main - W	0	8,333	88,200	83,333	100,000
17121 - Water Well Cap Improv-W	18,300	5,417	36,700	54,167	65,000
Total Capital Outlay-W	48,314	102,083	310,567	1,020,833	1,225,000
Total Other Expense	48,314	102,083	310,567	1,020,833	1,225,000
Net Other Income	(48,314)	(20,029)	(310,567)	(200,292)	(240,350)
Net Income	31,871	0	613,582	(0)	0

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater
October 2020**

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Wastewater-Revenue					
14215 · WW Fees	60,004	58,792	612,284	587,917	705,500
14216 · Commercial WW Fees	5,365	2,083	34,482	20,833	25,000
14220 · WW Bore	30	1,667	5,270	16,667	20,000
14225 · WW Tap Fees	0	23,333	264,917	233,333	280,000
14230 · Pump Maintenance	0	500	554	5,000	6,000
14235 · Debt Service Reserve Fee	6,486	9,167	50,393	91,667	110,000
14275 · Interest-WW Reserve	0	25	0	250	300
14276 · Interest-WW	82	1,250	3,735	12,500	15,000
Total Wastewater-Revenue	71,967	96,817	971,634	968,167	1,161,800
Total Income	71,967	96,817	971,634	968,167	1,161,800
Expense					
Wastewater-Expense					
16221 · Uniforms-WW	0	833	4,524	8,333	10,000
16222 · W/W Salary Allocations	8,935	10,417	88,916	104,167	125,000
16229 · Maint Agreement-Incode-WW	0	333	2,351	3,333	4,000
16233 · Lift Station Admin Service Fee	0	208	1,150	2,083	2,500
16238 · W/W Chemicals	0	0	1,175	0	0
16239 · Field Equip Rental-WW	0	625	1,709	6,250	7,500
16240 · Fuel-WW	707	1,042	7,374	10,417	12,500
16241 · Repairs & Maint-WW	43	1,250	43	12,500	15,000
16242 · Materials-WW	951	3,750	28,075	37,500	45,000
16243 · Meter Testing-WW	0	19	0	188	225
16244 · Safety Supplies-WW	0	333	998	3,333	4,000
16247 · Repairs & Maint-Lift Star-WW	0	833	495	8,333	10,000
16248 · Grinder Pump Repair-WW	7,607	833	40,977	8,333	10,000
16249 · Computer-WW	187	2,083	187	20,833	25,000
16250 · Depreciation-WW	37,347	38,333	373,473	383,333	460,000
16251 · Tools	0	292	181	2,917	3,500
16257 · Office Supplies-WW	0	33	0	333	400
16258 · Misc-WW	0	83	0	833	1,000
16259 · Medical-WW	0	25	380	250	300
16260 · Op & Maint-City of Bastrop-WW	0	10,833	95,332	108,333	130,000
16265 · Telephone-WW	0	83	0	833	1,000
16266 · License-WW	0	50	0	500	600
16268 · Filing Fees-WW	0	33	400	333	400
16269 · TCEQ Fees-WW	0	267	0	2,667	3,200
16272 · Interest Bonds-WW	12,821	12,821	128,208	128,208	153,850
16274 · Accounting-WW	1,368	1,667	12,853	16,667	20,000
16276 · Audit-WW	0	1,250	7,680	12,500	15,000
16277 · Engineering-WW	0	833	0	8,333	10,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater**

October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
16278 · Legal- WW	0	417	0	4,167	5,000
16279 · Insurance- WW					
16279a · Insurance-Property- WW	0	275	2,314	2,750	3,300
16279b · Insurance-Vehicles- WW	0	167	0	1,667	2,000
16279c · Insurance-Misc- WW	0	46	984	458	550
16279d · Insurance-E&O- WW	0	46	551	458	550
16279e · Insurance-Liability- WW	0	83	1,402	833	1,000
16279h · Insurance-WC- WW	0	500	3,953	5,000	6,000
Total 16279 · Insurance- WW	0	1,117	9,204	11,167	13,400
16280 · Repairs-Bldg WW	0	417	19	4,167	5,000
16281 · Repairs-Equip- WW	843	333	5,379	3,333	4,000
16282 · Repairs-Vehicles- WW	51	208	5,483	2,083	2,500
16283 · Yard Maintenance-Mowing	0	83	2,252	833	1,000
16284 · Training- WW	25	417	3,652	4,167	5,000
16285 · Electricity-Lift Stations	0	667	1,350	6,667	8,000
16286 · Water-Lift Stations	0	167	0	1,667	2,000
16289 · Labor-Service Lines & Tap- WW	0	42	0	417	500
16294 · Travel - Lodging	0	17	0	167	200
16295 · Travel - Meals	0	17	0	167	200
16296 · Travel - Rental Car	0	83	0	167	200
16297 · Small Equipment Purchases- WW	0		0	833	1,000
Total Wastewater-Expense	70,883	92,315	823,818	923,146	1,107,775
Total Expense	70,883	92,315	823,818	923,146	1,107,775
Net Ordinary Income	1,085	4,502	147,816	45,021	54,025
Other Income/Expense					
Other Income					
14002 · Assigned Surplus - WW	0	2,581	0	25,813	30,975
Total Other Income	0	2,581	0	25,813	30,975
Other Expense					
Capital Outlay- WW					
17200 · Vehicles- WW	0	2,917	17,667	29,167	35,000
17201 · Equipment- WW	18,499	3,333	28,974	33,333	40,000
17204 · Software- WW	0	0	318	0	0
17206 · WW Line Extensions- WW	0	0	750	0	0
17208 · Wastewater Improv- WW	0	833	0	8,333	10,000
17211 · Capital Outlay Grinder Pumps- WW	0	0	19,103	0	0
Total Capital Outlay- WW	18,499	7,083	66,812	70,833	85,000

**Bastrop WCID No 2 - Water/Wastewater
Actual vs Budget Wastewater**

October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Total Other Expense	18,499	7,083	66,812	70,833	85,000
Net Other Income	(18,499)	(4,502)	(66,812)	(45,021)	(54,025)
Net Income	(17,414)	0	81,004	(0)	0

Bastrop WCID No 2 - Roads
Actual vs Budget-RC
October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Construction-Revenue					
34210 - Assessments	63,894	104,167	710,744	1,041,667	1,250,000
34215 - Assessments-Prior to 97	5,009	833	21,026	8,333	10,000
34220 - Late Fee	3,095	2,083	19,110	20,833	25,000
34225 - Late Fee- Prior	15	100	4,398	1,000	1,200
34235 - Lien Fees	3,378	2,083	24,629	20,833	25,000
34240 - Deed Admin Fee	8,719	100	13,176	1,000	1,200
34245 - Returned Check Fee	0	0	30	0	0
34250 - Filing Fees	0	250	424	2,500	3,000
34255 - Driveway	40	150	2,880	1,500	1,800
34265 - Attorney Fees	3,272	2,083	21,421	20,833	25,000
34270 - Allocation to Maintenance Fund	(25,000)	(25,000)	(250,000)	(250,000)	(300,000)
34275 - Interest-RC	193	83	1,464	833	1,000
Total Road Construction-Revenue	62,614	86,933	569,301	869,333	1,043,200
Expense					
Road Construction-Expense					
36210 - Salary Allocations from Water	6,254	6,979	68,624	69,792	83,750
36224 - Admin Allocations from Water-RC	6,108	7,542	69,239	75,417	90,500
36229 - Maint Agreement-Incode-RC	0	625	6,480	6,250	7,500
36239 - Field Equip Rental	0	125	0	1,250	1,500
36241 - Repair & Maint-RC	0	42	0	417	500
36245 - Damage Claims	0	4	0	42	50
36258 - Misc	0	417	0	4,167	5,000
36263 - Postage	2,103	500	7,261	5,000	6,000
36268 - Filing Fees	88	417	2,709	4,167	5,000
36270 - Bad Debt	0	3,750	0	37,500	45,000
36271 - CC Fees	331	1,000	7,931	10,000	12,000
36272 - Attorney Fees (County)	0	250	16,500	2,500	3,000
36273 - Taxes- Property	0	0	510	0	0
36274 - Accounting	941	917	8,836	9,167	11,000
36276 - Audit-RC	0	833	5,280	8,333	10,000
36277 - Engineering-RC	44,558	14,583	49,953	145,833	175,000
36278 - Legal-RC	0	2,500	6,080	25,000	30,000
36279 - Insurance					
36279b - Insurance- Vehicles					
36279c - Insurance-Misc	0	208	1,208	2,083	2,500
36279h - Insurance- WC	0	125	984	1,250	1,500
Total 36279 - Insurance	0	833	7,441	8,333	10,000
36280 - Other Professional Fees					
	0	83	0	833	1,000
					16

Bastrop WCID No 2 - Roads
Actual vs Budget-RC
October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
36283 · Travel					
36283c · Travel- Meals	0	0	30	0	0
Total 36283 · Travel	0	0	30	0	0
36294 · Road Fees Written Off	0	2,083	0	20,833	25,000
36295 · Lien Fees Written Off	0	500	0	5,000	6,000
36296 · Road Late Fees Written Off	0	583	0	5,833	7,000
36297 · Road Prior Written Off	0	1,417	0	14,167	17,000
36298 · Attorney Fees Written Off	0	1,250	0	12,500	15,000
Total Road Construction-Expense	60,383	47,233	256,873	472,333	566,800
Total Expense	60,383	47,233	256,873	472,333	566,800
Net Ordinary Income	2,231	39,700	312,427	397,000	476,400
Other Income/Expense					
Other Income					
34285 · Assigned Surplus - RC	0	34,050	0	340,500	408,600
Total Other Income	0	34,050	0	340,500	408,600
Other Expense					
Road Construction-Capital					
37285 · Capital Outlay-RC	123,549	73,750	656,830	737,500	885,000
Total Road Construction-Capital	123,549	73,750	656,830	737,500	885,000
Total Other Expense	123,549	73,750	656,830	737,500	885,000
Net Other Income	(123,549)	(39,700)	(656,830)	(397,000)	(476,400)
Net Income	(121,319)	(0)	(344,402)	0	0

Bastrop WCID No 2 - Roads
Actual vs Budget-RM
 October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Road Maintenance-Revenue					
34110 · Donations	0	0	25,000	0	0
34160 · Other-RM	0	12,500	0	125,000	150,000
34165 · FEMA Payments	0	0	126,669	0	0
34176 · Transfer from Road Construction	25,000	25,000	250,000	250,000	300,000
Total Road Maintenance-Revenue	25,000	37,500	401,669	375,000	450,000
Total Income	25,000	37,500	401,669	375,000	450,000
Expense					
Road Maintenance-Expense					
36124 · Salary Allocations from Water	5,773	6,979	54,679	69,792	83,750
36127 · Repairs- Contracted-RM	0	8,333	800	83,333	100,000
36128 · Contract Labor- RM	0	5,000	0	50,000	60,000
36129 · Maint. Agreement-Incode-RM	0	0	858	0	0
36139 · Field Equipment Rental- RM	6,220	2,054	6,220	20,542	24,650
36141 · R&M-RM	0	1,667	0	16,667	20,000
36142 · Materials-RM	1,241	10,417	18,853	104,167	125,000
36144 · Safety Supplies-RM	0	417	0	4,167	5,000
36146 · Equip. Small	576	83	576	833	1,000
36147 · Permit Fees	0	175	0	1,750	2,100
36148 · Materials- Hauling-RM	0	0	8,243	0	0
36174 · Accounting	214	167	2,008	1,667	2,000
36176 · Audit-RM	0	333	1,200	3,333	4,000
36177 · Engineering-RM	0	1,667	0	16,667	20,000
36178 · Legal-RM	0	167	0	1,667	2,000
36179 · Insurance-WC-RM	0	42	1,977	417	500
36181 · Repairs- Equip-RM	324	0	3,251	0	0
36182 · Repairs- Vehicles-RM	8	0	1,480	0	0
Total Road Maintenance-Expense	14,355	37,500	100,144	375,000	450,000
Total Expense	14,355	37,500	100,144	375,000	450,000
Net Ordinary Income	10,645	(0)	301,525	0	0
Net Income	10,645	(0)	301,525	0	0

Bastrop WCID No 2 - Standby
Actual vs Budget
October 2020

	Oct 20	Budget	Jan - Oct 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
25300 · Pine Forest Standby	0	417	1,445	4,167	5,000
25500 · TV Standby	0	417	120	4,167	5,000
25600 · Late Fees	0	0	60	0	0
25700 · Lien Fees	0	0	0	0	0
25710 · Attorney Fees	0	0	0	0	0
Total Income	0	833	1,625	8,333	10,000
Expense					
27110 · Admin Allocations	0	417	0	4,167	5,000
27120 · Maint. Agreement- Incode	0	0	649	0	0
27135 · Filing Fees	0	0	166	0	0
27140 · Postage	0	0	75	0	0
27160 · Accounting	214	167	2,008	1,667	2,000
27170 · Audit	0	208	1,200	2,083	2,500
27175 · Attorney Fees Expense	0	0	601	0	0
27190 · Legal	0	42	0	417	500
Total Expense	214	833	4,699	8,333	10,000
Net Ordinary Income	(214)	0	(3,075)	0	0
Other Income/Expense					
Other Expense					
27195 · Drainage	0	0	4,800	0	0
Total Other Expense	0	0	4,800	0	0
Net Other Income	0	0	(4,800)	0	0
Net Income	(214)	0	(7,875)	0	0

Bastrop WCID No 2 - Water/Wastewater

Balance Sheet

As of October 31, 2020

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
11110 · Operating - Water	781,696.59
11220 · TWDB WW	572.00
Total Checking/Savings	<u>782,268.59</u>
Other Current Assets	
Accounts Receivable	
11150 · Accounts Receivable-W	39,829.45
11250 · Accounts Receivable - WW	14,712.74
Total Accounts Receivable	<u>54,542.19</u>
11120 · Petty Cash	215.00
11130 · Cash Drawer	250.00
11140 · Time Deposits-W	2,557,241.06
11160 · Allowance for Doubtful-W	(10,176.94)
11171 · Due from Standby-W	213.75
11172 · Due from RM-W	8,295.22
11173 · Due from RC-W	20,348.97
11175 · FEMA Receivable	23,500.00
11180 · Utility Deposits-W	920.00
11230 · Time Deposits-WW	1,165,428.65
11260 · Allowance for Doubtful-WW	(4,414.45)
Total Other Current Assets	<u>3,816,363.45</u>
Total Current Assets	<u>4,598,632.04</u>
Fixed Assets	
11190 · Accumulated Depreciation-W	(3,550,668.02)
11191 · Land-W	161,641.00
11192 · Bldgs & Equipment-W	5,195,200.27
11290 · Accumulated Depreciation-WW	(3,217,997.72)
11291 · Land-WW	14,525.00
11292 · Bldgs & Equipment-WW	7,891,257.94
Total Fixed Assets	<u>6,493,958.47</u>
TOTAL ASSETS	<u><u>11,092,590.51</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 · Accounts Payable	36,166.37
Total Accounts Payable	<u>36,166.37</u>
Other Current Liabilities	
12140 · Accrued Salaries	23,819.09
12144 · FSA Employee Flexible Spending	18,008.69
12145 · Benefit Liability	(19,284.15)
12160 · Deposits	254,750.00
12170 · Due to TCEQ-W	6,376.73
12180 · Groundwater Assessments Pay-W	27.65
12191 · FEMA Payments Deferred Revenue	23,500.00

Bastrop WCID No 2 - Roads
Balance Sheet
As of October 31, 2020

	Oct 31, 20
ASSETS	
Current Assets	
Checking/Savings	
31210 · Road Const Operating	63,848.54
Total Checking/Savings	63,848.54
Other Current Assets	
31230 · Time Deposits-RC	552,593.05
31250 · Accounts Receivable-RC	2,671,470.38
31260 · Allowance for Doubtful-RC	(1,523,732.85)
31277 · FEMA Receivable	231,464.68
Total Other Current Assets	1,931,795.26
Total Current Assets	1,995,643.80
TOTAL ASSETS	1,995,643.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
32000 · Accounts Payable	82,605.72
Total Accounts Payable	82,605.72
Other Current Liabilities	
32140 · Deferred Revenue - Assessments	846,658.01
32150 · Due to Water-RM	8,295.22
32250 · Due to Water-RC	20,348.97
32257 · FEMA Funds Deferred Revenue	231,464.68
Total Other Current Liabilities	1,106,766.88
Total Current Liabilities	1,189,372.60
Total Liabilities	1,189,372.60
Equity	
33130 · Fund Balance-RM	1,538,596.70
33220 · Fund Balance-RC	(691,551.93)
Net Income	(40,773.57)
Total Equity	806,271.20
TOTAL LIABILITIES & EQUITY	1,995,643.80

**Bastrop WCID No 2 - Standby
Balance Sheet
As of October 31, 2020**

	Oct 31, 20
ASSETS	
Current Assets	
Checking/Savings	
21100 · Standby Operating	90,750.54
Total Checking/Savings	90,750.54
Other Current Assets	
21500 · Accounts Receivable	497,711.03
21600 · Allowance for Bad Debts	(508,533.91)
Total Other Current Assets	(10,822.88)
Total Current Assets	79,927.66
TOTAL ASSETS	79,927.66
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · Due to Water	213.75
22740 · Unclaimed Property	3.10
Total Other Current Liabilities	216.85
Total Current Liabilities	216.85
Total Liabilities	216.85
Equity	
23010 · Fund Balance	87,585.46
Net Income	(7,874.65)
Total Equity	79,710.81
TOTAL LIABILITIES & EQUITY	79,927.66

Bastrop County Water Control & Improvement District No. 2

District Debt Service Payments

07/01/2020 - 06/30/2021

<u>Paying Agent</u>	<u>Series</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
Debt Service Payment Due 12/01/2020						
Amegy Bank of Texas	2016 - WS&D	12/01/2020		260,000.00	90,499.50	350,499.50
		Total Due 12/01/2020		260,000.00	90,499.50	350,499.50
Debt Service Payment Due 06/01/2021						
Amegy Bank of Texas	2016 - WS&D	06/01/2021		0.00	87,873.50	87,873.50
		Total Due 06/01/2021		0.00	87,873.50	87,873.50
		District Total		\$260,000.00	\$178,373.00	\$438,373.00

\$K

Cash	October	September	
	Current Month	Last Month	Delta
Water Waste Water			
Checking	782	808	-26
CDs	0	0	0
Money Market	704	704	0
TexPool	1,270	1,270	0
TWDB	642	642	0
TWDB Reserve	457	457	0
TexPool Building Funds	613	613	0
Total Water / Waste Water	4,468	4,494	-26
Stand-by	91	92	-1
Roads			
Checking	64	84	-20
Money Market	552	577	-25
Total Roads	616	661	-45
Total Cash	5,175	5,247	-72

Financials
\$K

	C/M Act	YTD Act	YTD Budget	FY Budget
Water				
Revenue	175	2,067	1,675	2,010
Expense	95	1,142	1,475	1,770
Capital	48	310	1,021	1,225
Net	32	615	-821	-985
Notes:				
Tank Project Not Yet Started			467	700

	C/M Act	YTD Act	YTD Budget	FY Budget
Waste Water				
Revenue	72	972	968	1,162
Expense	71	824	923	1,108
Capital	19	67	71	85
Net	-18	81	-26	-31
Notes:				
0 Taps (Rev)	0	265	233	280
Pumps (Exp)	0	19	0	0

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Construction				
Revenue	63	569	869	1,043
Expense	60	257	472	567
Capital	123	657	737	885
Net	-120	-345	-340	-409
Notes:				
Fees (late admin, etc higher than planned RC Costs are higher than planned but have not been billed				

	C/M Act	YTD Act	YTD Budget	FY Budget
Road Maintenance				
Revenue	25	402	375	450
Expense	14	100	375	450
Capital				
Net	11	302	0	0
Notes:				
Pilings Project Over Estimate Awaiting Reimbursements from FEMA Budget is 200K for FEMA Unfunded Requests are: \$382				

	C/M Act	YTD Act	YTD Budget	FY Budget
Standby				
Revenue	0	2	8	10
Expense	0	5	8	10
Capital	0	5	0	0
Net	0	-8	0	0
Notes:				

**AFFIDAVIT OF RELEASE
OF CLAIM FOR
UNPAID CHARGES**

THE STATE OF TEXAS *

COUNTY OF BASTROP *

We the undersigned members of the Board Directors of the Bastrop County Water Control & Improvement District, No. Two ("District "), make oath and deposes that the claims of the District for unpaid charges accumulated through November 13, 2020 and more particularly described in that certain Affidavit of Lien and Unpaid Charges, filed of record in Volume 1402 Page 821 & Volume 477 Page 548 & Volume 663 Page 525 & Volume 669 Page 474 & Volume 730 Page 666 & Volume 768 Page 189 & Volume 953 Page 412 & Volume 1027 Page 647 & Volume 1107 Page 199 & Volume 1198 Page 397 & Volume 1214 Page 394 & Volume 1295 Page 767 & Volume 1402 Page 821 & Volume 1502 Page 554 & Volume 1608 Page 312 & Book 1713 Page 678-765 & Book 1806 Pages 718-732 & Book 1889 Pages 194-202 & Book 1977 Pages 638-701 & Book 2043 & Pages 807-816 & Volume 2120 Page 519-529 & Volume 2203 Page 336-354 & Book 2293 Pages 227-240 & Instrument 201501778 & Instrument 201501779 & Instrument 201600766 & Instrument 201600764 & Instrument 201701281 & Instrument 201701283 & Instrument 201801123 & Instrument 201801124, Instrument 201901887 & Instrument 202001036 of the Official Records of Bastrop County, Texas, are hereby released for the persons and properties listed in Exhibit A, attached hereto, said properties being identified by Unit, Block, and Lot Numbers.

Executed this 19th day of November 2020.

Board Director

Sworn and acknowledged before me, by the Board Director, on the 19th day of November 2020.

Alma Rodriguez
Notary

alr

<u>NAME</u>	<u>Unit-Blk-Lot</u>	<u>Standby</u>	<u>Road</u>	<u>Lien</u>	<u>Amount</u>
Albert L. Patterson	02-03-0279		\$ 1,365.00	\$ 45.00	\$ 1,410.00
Albonetti, Deborah G	03-13-0538		\$ 204.00		\$ 204.00
Allen, Jayne J	04-03-1034		\$ 204.00		\$ 204.00
Bastain, Austin Beau	02-08-0830		\$ 156.00		\$ 156.00
Bastrop County WCID# 2	02-03-0279		\$ 2,340.00	\$ 180.00	\$ 2,520.00
Bastrop County WCID# 2	04-01-0050		\$ 2,580.00	\$ 180.00	\$ 2,760.00
BCWCID #2	02-03-0279		\$ 2,868.00	\$ 225.00	\$ 3,093.00
BCWCID #2	04-01-0050		\$ 3,108.00	\$ 225.00	\$ 3,333.00
Benitez, Luis A	03-02-0021		\$ 60.00		\$ 60.00
Benitez, Luis A	03-02-0020		\$ 60.00		\$ 60.00
CHR ESTATES LLC	04-13-0774		\$ 180.00		\$ 180.00
CHR ESTATES LLC	04-13-0775		\$ 180.00		\$ 180.00
CHR ESTATES LLC	04-13-0776		\$ 180.00		\$ 180.00
CHR ESTATES LLC	04-13-0777		\$ 180.00		\$ 180.00
CHR ESTATES LLC	01-10-1336		\$ 180.00		\$ 180.00
CHR ESTATES LLC	01-10-1337		\$ 180.00		\$ 180.00
CHR ESTATES LLC	04-14-0920		\$ 180.00		\$ 180.00
CHR ESTATES LLC	05-03-0179		\$ 180.00		\$ 180.00
Cohen, Lester R	02-08-0802		\$ 2,874.00	\$ 315.00	\$ 3,189.00
Cohen, Lester R	02-08-0802		\$ 2,634.00	\$ 270.00	\$ 2,904.00
Cohen, Lester R	02-08-0802		\$ 2,148.00	\$ 225.00	\$ 2,373.00
Cohen, Lester R	02-08-0802		\$ 1,620.00	\$ 180.00	\$ 1,800.00
Cohen, Lester R	02-08-0802		\$ 1,350.00	\$ 135.00	\$ 1,485.00
Cohen, Lester R	02-08-0802		\$ 1,005.00	\$ 90.00	\$ 1,095.00
Cone, Lewis	02-05-0591		\$ 180.00		\$ 180.00
Conn Jr., Thomas R	03-04-0087		\$ 204.00		\$ 204.00
D. A. Mesic	04-01-0050		\$ 1,605.00	\$ 45.00	\$ 1,650.00
Faulk, Laura Lancaster	05-25-1411		\$ 204.00		\$ 204.00
Fender, Richard W.	04-07-1444		\$ 60.00		\$ 60.00
Fender, Richard W.	04-07-1450		\$ 60.00		\$ 60.00
Fender, Richard W.	04-07-1452		\$ 60.00		\$ 60.00
Fender, Richard W.	04-07-1451		\$ 60.00		\$ 60.00
Fletcher, John	01-10-1356		\$ 204.00		\$ 204.00
Garcia, Rogelio	02-08-0855		\$ 204.00		\$ 204.00
Georgia M Warren	05-14-0987		\$ 1,049.50	\$ 45.00	\$ 1,094.50
Giarletta, Antonio	02-16-1506		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0675		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0676		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0677		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0678		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0679		\$ 204.00		\$ 204.00
Green, Ralph S.	01-12-0680		\$ 204.00		\$ 204.00
Guerreo Jr., Demetria	01-12-0710		\$ 411.00		\$ 411.00
Heenan, John C	05-22-1289		\$ 180.00		\$ 180.00

Herschap, Howard	02-03-0238	\$ 3,023.50	\$ 270.00	\$ 3,293.50
Herschap, Howard	02-03-0238	\$ 2,537.50	\$ 225.00	\$ 2,762.50
Herschap, Howard	02-03-0238	\$ 2,009.50	\$ 180.00	\$ 2,189.50
Herschap, Howard	02-03-0238	\$ 1,739.50	\$ 135.00	\$ 1,874.50
Herschap, Howard	02-03-0238	\$ 1,349.50	\$ 90.00	\$ 1,439.50
Howard Herschap	02-03-0238	\$ 1,034.50	\$ 45.00	\$ 1,079.50
Hulme, Eileen	04-09-1215	\$ 204.00		\$ 204.00
Ivey, James Frank	05-24-1345	\$ 156.00	\$ 270.00	\$ 426.00
Ivey, James Tucker	01-11-1091	\$ 204.00		\$ 204.00
Jack & Norma Larks	05-24-1345	\$ 945.00	\$ 45.00	\$ 990.00
Kilian II, Edward M	04-02-0260	\$ 204.00		\$ 204.00
Knutson, Gordon L	05-28-1623	\$ 204.00		\$ 204.00
Knutson, Gordon L	05-28-1624	\$ 204.00		\$ 204.00
Kubin, Jerome J	04-03-1121	\$ 415.00	\$ 135.00	\$ 550.00
Kubin, Jerome J	04-03-1121	\$ 513.00	\$ 90.00	\$ 603.00
Kubin, Jerome J	04-03-1121	\$ 72.00	\$ 45.00	\$ 117.00
Larks, Jack	05-24-1345	\$ 1,920.00	\$ 180.00	\$ 2,100.00
Larks, Jack	05-24-1345	\$ 1,650.00	\$ 135.00	\$ 1,785.00
Larks, Jack	05-24-1345	\$ 1,305.00	\$ 90.00	\$ 1,395.00
Larks, Norma	05-24-1345	\$ 2,448.00	\$ 225.00	\$ 2,673.00
Lester R Cohen	02-08-0802	\$ 645.00	\$ 45.00	\$ 690.00
Lipscomb, Michael R	02-02-0162	\$ 3,083.50	\$ 270.00	\$ 3,353.50
Lipscomb, Michael R	02-02-0162	\$ 2,597.50	\$ 225.00	\$ 2,822.50
Lipscomb, Michael R	02-02-0162	\$ 2,069.50	\$ 180.00	\$ 2,249.50
Lipscomb, Michael R	02-02-0162	\$ 1,799.50	\$ 135.00	\$ 1,934.50
Lipscomb, Michael R	02-02-0162	\$ 1,454.50	\$ 90.00	\$ 1,544.50
Lynch, Larry	02-08-0864	\$ 147.00		\$ 147.00
Mesic, D	04-01-0050	\$ 1,965.00	\$ 90.00	\$ 2,055.00
Mesic, D A	04-01-0050	\$ 2,310.00	\$ 135.00	\$ 2,445.00
Meyer, Paul Phillip	04-12-0725	\$ 666.00	\$ 90.00	\$ 756.00
Meyer, Paul Phillip	04-12-0725	\$ 123.00	\$ 45.00	\$ 168.00
Michael T lipscomb	02-02-0162	\$ 1,094.50	\$ 45.00	\$ 1,139.50
Montgomery, James	03-11-0206	\$ 1,764.00	\$ 225.00	\$ 1,989.00
Montgomery, James	03-11-0206	\$ 1,278.00	\$ 180.00	\$ 1,458.00
Montgomery, James	03-11-0206	\$ 1,764.00		\$ 1,764.00
Montgomery, Luther O	03-11-0206	\$ 750.00	\$ 135.00	\$ 885.00
Montgomery, Luther O	03-11-0206	\$ 480.00	\$ 90.00	\$ 570.00
Montgomery, Luther O	03-11-0206	\$ 60.00	\$ 45.00	\$ 105.00
Muraida, Sylvia	02-01-0074	\$ 331.00		\$ 331.00
Muraida, Sylvia	02-03-0268	\$ 551.00		\$ 551.00
O'Neil, Fred C	03-24-0401	\$ 204.00		\$ 204.00
O'Neil, Fred C	03-24-0402	\$ 204.00		\$ 204.00
Patterson, Albert L	02-03-0279	\$ 2,070.00	\$ 135.00	\$ 2,205.00
Patterson, Albert L	02-03-0279	\$ 1,725.00	\$ 90.00	\$ 1,815.00
Peterek, Gregory G.	02-05-0546	\$ 204.00		\$ 204.00
Phillip Scott	02-16-1375	\$ 450.00	\$ 45.00	\$ 495.00
Puskorius, Adam R.	05-14-0957	\$ 180.00		\$ 180.00

Quinones, Felix	04-08-1306	\$	204.00		\$	204.00	
Roberts, Peggy Robanne	04-14-0960	\$	204.00		\$	204.00	
Ronald D. Terry	02-03-0313	\$	450.00	\$	45.00	\$	495.00
Schmitz, Al	05-12-0801	\$	204.00		\$	204.00	
Schmitz, Al	05-12-0802	\$	204.00		\$	204.00	
Scott, Phillip	02-16-1375	\$	2,439.00	\$	270.00	\$	2,709.00
Scott, Phillip	02-16-1375	\$	1,953.00	\$	225.00	\$	2,178.00
Scott, Phillip	02-16-1375	\$	1,425.00	\$	180.00	\$	1,605.00
Scott, Phillip	02-16-1375	\$	1,155.00	\$	135.00	\$	1,290.00
Scott, Phillip	02-16-1375	\$	810.00	\$	90.00	\$	900.00
Sikkema, Philip	03-11-0194	\$	156.00		\$	156.00	
Smith, Jami	03-23-0524	\$	132.00		\$	132.00	
Sullivan, Sheila	01-10-1400	\$	204.00		\$	204.00	
Swift, Robert	05-24-1319	\$	666.00	\$	90.00	\$	756.00
Swift, Robert	05-24-1319	\$	108.00	\$	45.00	\$	153.00
Taylor, Don	02-02-0157	\$	204.00		\$	204.00	
Taylor, Don	05-19-1136	\$	204.00		\$	204.00	
Tecci, Stephen E Tecci	02-16-1366	\$	180.00		\$	180.00	
Terry, Ronald D	02-03-0313	\$	2,439.00	\$	270.00	\$	2,709.00
Terry, Ronald D	02-03-0313	\$	1,953.00	\$	225.00	\$	2,178.00
Terry, Ronald D	02-03-0313	\$	1,425.00	\$	180.00	\$	1,605.00
Terry, Ronald D	02-03-0313	\$	1,155.00	\$	135.00	\$	1,290.00
Terry, Ronald D	02-03-0313	\$	810.00	\$	90.00	\$	900.00
Timms, Jefferey	02-10-0970	\$	108.00		\$	108.00	
Timms, Jefferey	02-10-0971	\$	108.00		\$	108.00	
Tran, Leslie	04-10-0435	\$	132.00		\$	132.00	
Tran, Leslie	04-10-0436	\$	132.00		\$	132.00	
Tran, Leslie	04-10-0437	\$	132.00		\$	132.00	
Tran, Leslie	04-11-0598	\$	132.00		\$	132.00	
Tran, Leslie	04-12-0654	\$	132.00		\$	132.00	
Warren, Georgia M	05-14-0987	\$	3,421.38	\$	270.00	\$	3,691.38
Warren, Georgia M	05-14-0987	\$	2,935.38	\$	225.00	\$	3,160.38
Warren, Georgia M	05-14-0987	\$	2,024.50	\$	180.00	\$	2,204.50
Warren, Georgia M	05-14-0987	\$	1,754.50	\$	135.00	\$	1,889.50
Warren, Georgia M	05-14-0987	\$	1,409.50	\$	90.00	\$	1,499.50
Weibley, Brandon	05-05-0402	\$	204.00		\$	204.00	
Total			\$ 115,342.76	\$ 9,495.00		\$ 124,837.76	

Lien List Recap for November 2020

Total Amount of Liens Released	\$ 124,837.76
Road Assessments Paid	\$ 67,098.88
Standby Assessments Paid	\$ 0.00
Attorney Fees	\$ 4,368.23
Total actually collected	\$ 71,467.11
Total Write offs	\$ 0.00

Note: The reason the amount collected is lower than the amount released is because the report must show a release amount for each lien filed. The accounts were paid in full.

Agenda

Item # 11

Resolution
Designating
the

Authorized
Signatories

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS

§
§
§
§
§

COUNTY OF BASTROP

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

We, the undersigned officers of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District") hereby certify as follows:

1. The Board of Directors of the District convened in a regular session on the 19th day of November 2020, at the Board's regular meeting place, and the roll was called of the duly constituted members of the Board, to wit:

Mary Beth O'Hanlon,
Butch Carmack,
Sam Kier,
Scott Ferguson,
Ronald Whipple

and all of said persons were present except _____, thus constituting a quorum.

Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION OF THE BOARD OF DIRECTORS DESIGNATING THE
AUTHORIZED SIGNATORIES FOR ALL DISTRICT FINANCIAL TRANSACTIONS
WITH AUTHORIZED BANKS AND OTHER FINANCIAL INSTITUTIONS IN
ORDER TO EXECUTE NECESSARY FINANCIAL TRANSACTIONS TO
CONDUCT THE DISTRICT'S FINANCIAL AFFAIRS; AND PROVIDING AN
EFFECTIVE DATE

was introduced for the consideration by the Board. It was then duly moved and seconded that the RESOLUTION be adopted; and, after due discussion, the motion, carrying with it the adoption of the ORDER was duly passed and adopted by the Board by the following vote:

_____ "For" _____ "Against" _____ Abstained

2. That a true, full and correct copy of the aforesaid ORDER adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the RESOLUTION has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members consented, in advance, to the holding of the meeting for such

purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

EXECUTED AND SEALED this the 19th day of November, 2020.

Secretary, Board of Directors

President, Board of Directors

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

**RESOLUTION OF THE BOARD OF DIRECTORS DESIGNATING THE
AUTHORIZED SIGNATORIES FOR ALL DISTRICT FINANCIAL
TRANSACTIONS WITH AUTHORIZED BANKS AND OTHER FINANCIAL
INSTITUTIONS IN ORDER TO EXECUTE NECESSARY FINANCIAL
TRANSACTIONS TO CONDUCT THE DISTRICT'S FINANCIAL AFFAIRS;
AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Bastrop County Water Control & Improvement District No. 2 (the "District") is a political subdivision of the State of Texas, operating under the laws of the State of Texas, including without limitation Chapters 49 and 51 of the Texas Water Code; and

WHEREAS, on November 3, 2020, Ronald Whipple was declared the duly elected Director for Place 4 on the Board of Directors of the District replacing Karen Pinard; and

WHEREAS, due to these changes on the Board of Directors of the District and staff changes, the need exists for changes in the persons authorized to sign checks, warrants, deposits, and transfers; and

WHEREAS, it is now necessary for the District to designate individuals as authorized signatories for all District financial transactions with authorized banks and other financial institutions;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2 THAT:

1. The above recitals are true and correct and are incorporated into this Resolution for all purposes.
2. The authority granted to Karen Pinard to act as signatories for all District financial transactions with authorized banks and other financial institutions is hereby RESCINDED.
3. The authority granted to Karen Pinard to execute signature cards, vouchers, checks, drafts, certificates of deposit, loan documentation and any other associated financial documentation for any and all of the District's accounts is hereby RESCINDED.
4. Mary Beth O'Hanlon, Samuel Martin Kier, Scott Ferguson, Butch Carmack, Ronald Whipple, Directors of the District, Alma Rodriguez, District Administrator, and Paul Hightower, General Manager are hereby

declared to be authorized signatories for the District's financial transactions with authorized banks and other financial institutions.

5. Mary Beth O'Hanlon, Samuel Martin Kier, Scott Ferguson, Butch Carmack, Ronald Whipple, Directors of the District, Alma Rodriguez, District Administrator, and Paul Hightower, General Manager, are hereby authorized to execute signature cards, vouchers, checks, drafts, certificates of deposit, loan documentation and any other associated financial documentation for the following accounts, pursuant to the conditions set forth herein:
 - a. Any and all accounts in the District's name at FIRST NATIONAL BANK OF BASTROP, Bastrop, Texas, including, but not limited to, the following accounts:
 - i. Water Operating Checking
 - ii. Water Money Market Checking
 - iii. Annual TWDB Payment Account Checking
 - iv. Loan Account Escrow Checking
 - v. Water Annual TWDB Payment Savings
 - vi. Water Capital Improvement Savings
 - b. Any and all accounts in the District's name at ROSCOE STATE BANK, Bastrop, Texas, including, but not limited to, the following accounts and financial transactions:
 - i. Standby Operating Checking
 - ii. Road Reconstruction Operating Checking
 - iii. Road Reconstruction Money Market
 - c. Any and all accounts in the District's name at TEXPOOL, Houston, Texas, including, but not limited to, the following accounts and financial transactions:
 - i. TWDB Reserve Fund
 - ii. Water Fund
 - iii. Building Fund
 - d. Any and all accounts in the District's name at AMEGY BANK, Houston, Texas, including, but not limited to, the following accounts and financial transactions:
 - i. Escrow TWDB Loan
6. Mary Beth O'Hanlon, Scott Ferguson, Samuel Martin Kier, and Butch Carmack, Ronald Whipple, Directors of the District, Alma Rodriguez, District Administrator, and Paul Hightower, General Manager are hereby declared to be authorized to have the right of access to any safe deposit box leased in the name of the District.

7. In accordance with Texas Water Code, §49.151, any check, draft, order or other instrument disbursing the District's money shall be signed by either the (i) General Manager (ii) the District Administrator or (iii) at least one (1) Director.
8. The signatures of the (i) General Manager (ii) the District Administrator or (iii) at least one (1) Director shall also be required to enter into and/or execute a financial transaction with any financial institution, including, but not limited to, transactions borrowing money for any District purpose or combination of purposes.
9. District staff are authorized to take any and all actions necessary to implement this resolution.
10. This Resolution shall become effective upon adoption of this Resolution.
11. If any provision, section, subsection, sentence, clause or phrase of this Resolution, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Resolution nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Resolution that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Resolution are declared to be severable for that purpose.
12. This Resolution shall be cumulative of all provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2. All provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2 in conflict with this resolution by the same are hereby repealed and all other provisions of the orders and resolutions of the District not in conflict with the provisions of this resolution shall remain in full force and effect.
13. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Government Code, Chapter 551 at least 72 hours preceding the scheduled time of this meeting and that the District has complied with the terms and provisions of said Chapter 551 of the Texas Government Code.

PASSED, APPROVED and EXECUTED this 19th day of November 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Item # 12

General
Managers
Report

BOARD OF DIRECTORS
BASTROP COUNTY WCID NO. 2

General Manager's Update
November 19, 2020

12a. Status of TTHM compliance:

Drilling has been completed. To simplify it, this did not test out to be a good production spot. The water available in the ground at the depths we would need for a good pumping rate, just wasn't there. I am currently waiting on the chemical analysis of the water to determine if we are in a good area for water to be utilized.

The next step is taking this analysis to the hydrologist and working with them to check the area and compare to our results above. I am also speaking with another drilling company about doing a groundwater analysis with radar technology. This would be a short cut to actually be able to find a solid point of groundwater without having to drill a bunch of test holes.

12b. Update on district water plants and lift stations:

Sand blasting and painting of the final tanks are in progress now.

12c. W/W maintenance & Capital Improvements update:

We approved BEFCO to move forward on the construction docs for the Tahitian line upgrade. The job has been put into their survey que and will be started after they finish the roads in November or December.

No other updates.

BOARD OF DIRECTORS
BASTROP COUNTY WCID NO. 2

12d. Roads maintenance & improvement projects update:

Roads are doing great this past month.

19/20 Road Construction: The third section has been completed off of Akaloa and a walk-thru is being scheduled but will be delayed on Befco's side as Joseph was placed into a 14-day quarantine which will expire on November 27th. The final batch (Pahalawe and Kaapahu) will be started soon.

20/21 Roads: Surveys being conducted.

12e. Employee update:

No updates at this time.

12f. General Office Update:

No updates at this time.

Agenda

Item # 15

Award

Contract for

New

Maintenance

Building

Caspro Builders

194 N. Eskew Ln
Cedar Creek Tx. 78612

Date 10-09-20

General Construction Proposal

General Manager
BCWCID #2
106 Conference Drive,
Bastrop, TX 78602

Scope of work:

5,000 square foot building on concrete pad with 1- 10' square concrete extensions on SE corner. Building will have a rock or rock panel facade applied to lower portion. 4 @ standard 3x4 access walk-thru doors - 2 @ 15w x 12h roll up doors reused, to be moved and mounted from old building - 2 @ 14w x 12h new roll up doors.

Interior finish out for bathrooms, break room and office space on one end, per drawing - Exterior metal finish with overhang/lean to on east side, per drawing - Exterior metal finish with roof extension on south side, per drawings. Details to follow.

This includes the foundation, complete structure with finish out of offices, restrooms/locker rooms, kitchen/break area, floor sealer and decking for overhead storage, electrical, plumbing and A/C services.

Estimated total: \$282,972.00

This excludes site prep and utilities to the to the structure, furniture or lockers, driveways or sidewalks. It is assumed the lot is flat and the foundation will be a consistent grade. Quote is good for 45 days

Thank you

Kim Casper

CasPro Builders



Aggieland Construction

PO Box 271

Wellborn, TX 77881

Budget Proposal

Project: Bastrop County Water Control & Improvement District 2 Metal Building

Client: Bastrop County Water Control & Improvement District 2

Location: Bastrop County

Date: 10/12/2020

All labor and material to perform the scope of work listed:

General

- On-Site Supervision
- Haul off trash
- Temporary power to site
- Final clean
- Insurance

Site/Civil

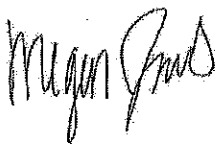
- Scrape topsoil 3" below grade and dispose of onsite
- Provide and install 3" of select fill 2' beyond the boundaries of the proposed building
- Form 50'X100' slab for building
- Slab to have 5" top mat
- Exterior grade beams to be 24"X30"
- Interior grade beams every 20 ft each way to be 16"X24"
- Rebar 16" O.C.E.W.
- Two (2) top bars two (2) middle bars and two (2) bottom bars to be #5 rebar in every grade beam
- Top mat of rebar to be #4 rebar
- 3500 psi concrete
- Trowel finish
- 8'X10' pad on plan east side of building under lean-to
 - 3500 psi concrete

Exclude:

- Landscaping or hardscaping
- Flatwork (concrete paving)
- Utilities
- Septic system
- Water meter
- Electric meter
- Transformer
- Site clearing
- Demo of any kind
- Millwork
- HVAC in shop area
- Exterior painting
- Design/Engineering of any kind
- Material testing
- Hazardous material testing, handling or abatement
- Taxes
- Bonding
- Anything not specifically mentioned in above scope of work.

Proposed Price: \$451,251.00

Thank you for the opportunity, If there is anything else we can do for you, please let us know.



10/12/2020

Megan Jones

Date

Authorized Signature

Date

*HUB certification provided on request

*Prices are good for 30 days

Agenda

Item # 18

Approval of
Contract for
Engineering
Firm

CMA Engineering, Inc.

Engineering Firm Registration No. F-3053

Robert P. Callegari, P.E.
Felix J. Manka, P.E.

November 13, 2020

Paul Hightower
General Manager
Bastrop County Water Control and Improvement District No. 2
106 Conference Drive
Bastrop, Texas 78602

Re: Statement of Qualifications to Provide Professional Engineering Services for the
Preparation and Submittal of a Bond Application Report

Dear Mr. Hightower:

CMA Engineering, Inc. (CMA) is pleased to submit this Statement of Qualifications in response to the Bastrop County Water Control and Improvement District No. 2's (District's) request for a Statement of Qualifications to provide the District with professional engineering services for the preparation of an application to the Texas Commission on Environmental Quality for authorization to issue revenue bonds to fund District projects. Enclosed is one hard copy of the proposal, as well as a digital copy of CMA's Statement of Qualifications.

In order to keep the proposal to a minimum, this proposal only represents CMA's experience with bond application reports; however, CMA will also be submitting a separate Statement of Qualifications for the District's second Request for Qualifications related to general engineering services. CMA welcomes the opportunity to become a partner with the District and has the experience and staff available to begin work immediately. CMA has the expertise to provide high quality and responsive service to the District. For additional information please visit our website www.cma-engineering.com.

Thank you for your consideration. If you have any questions regarding our qualifications, please call (512) 432-1000. We look forward to teaming with Bastrop County WCID No. 2.

Very truly yours,



Felix J. Manka, P.E.
Principal

Enclosure



JONES - HEROY & ASSOCIATES, INC.

November 17, 2020

Paul Hightower, General Manager
Bastrop County WCID #2
106 Conference Drive
Bastrop, Texas 78602

**RE: Request for Qualifications for Water District Bond Application Services
Jones – Heroy & Associates, Inc Response**

Ladies and Gentlemen:

Thank you for the opportunity to discuss our company's qualifications as bond engineer with you. Jones – Heroy & Associates, Inc. has been in business in central Texas since 2003 and currently serves over 40 active water districts as district engineer. In addition, we have provided bond application services to hundreds of other water districts around the state.

Founded by Sam Jones in 2003, our firm specializes in serving water districts. Sam Jones was the manager of the District Section at TCEQ predecessor agencies for over 20 years. Following retirement, Sam established a consulting engineering firm focused on providing TCEQ related engineering services to water districts. Sam retired in 2011.

We have an expert staff who are all knowledgeable with regard to laws and regulations affecting water districts and the bond application process. All five engineers in our Austin office and our engineer located in Houston are former staff of TCEQ, bringing a combined 25 plus years of experience at TCEQ.

Our clients include hundreds of water districts around the State of Texas, from Rockport to Rockwall and from Austin to Houston. In 2019 alone, we processed 40 bond applications through TCEQ for over \$200,000,000 and have processed over 400 bond applications since inception.

There are two types of bond application formats in the TCEQ guidelines – Developer and Non-developer. We have experience with both formats, with the non-developer type representing approximately 10% of our bond applications. In 2020 we have processed non-developer bond applications for Galveston County WCID #8, Brushy Creek MUD, Galveston County FWSD #6, and Beeville Water Supply District.

Mr. Paul Hightower, GM
November 17, 2020
Page 2 of 2

My resume is attached. Other engineering staff in our Austin office include the following, with their experience with TCEQ and additional experience with our firm listed for each:

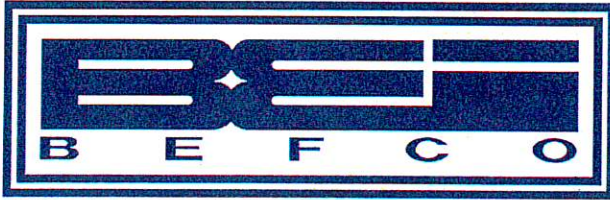
Shane Potter, P.E. (2 plus 10)
Prabin Basnet, Graduate Engineer (14 plus 5)
Steve Mendoza, Graduate Engineer (3 plus 5)
Prakriti Ghimire, Graduate Engineer (2 plus 1.5)

Jones-Heroy & Associates is a registered firm with the State of Texas, registration #F-006320. We have no conflict of interest which would require disclosure under Section 176 of the Texas Government Code.

We stand prepared to provide the same high quality and dedicated service to your district as we provide to all our clients. If you have any questions or would like any other information, please do not hesitate to contact me at any time.

Sincerely,
JONES-HEROY & ASSOCIATES, INC


Ken Heroy, P.E.
President



BEFCO ENGINEERING, INC.

Consulting Engineering/Land Surveying

P. O. BOX 615 485 NORTH JEFFERSON

LA GRANGE, TEXAS 78945-0615

979 / 968-6474 FAX 979 / 968-3056

www.befcoengineering.com E-mail: office@befcoengineering.com

November 9, 2020

Mr. Paul Hightower
General Manager
P.O. Box 708
106 Conference Drive
Bastrop, Texas 78602

RE: Request for Qualifications (RFQ)
Bastrop County Water Control & Improvement District #2 – RFP Bond Application

Mr. Hightower:

In accordance with your request for qualifications, BEFCO Engineering, Inc. is excited about the opportunity to provide engineering services to Bastrop County Water Control & Improvement District #2 ("BCWCID #2"). BEFCO is submitting qualifications for the preparation of an application to TCEQ for authorization to issue revenue bonds to fund District projects.

BEFCO has been providing engineering and surveying services since 1979 and predominantly providing these services to municipalities, water districts & water supply corporations. BEFCO believes in providing exceptional client service and providing proficient and practical design and consultation which is evidenced by our long-standing relationships with our Clients. A few of those Clients include:

- Bastrop County WCID #2
- City of Bastrop
- City of Smithville
- City of La Grange
- City of Flatonia
- City of Nixon
- Southwest Milam Water Supply Corporation
- Lee County Water Supply Corporation
- Fayette Water Supply Corporation
- Fayette County WCID-Monument Hill
- Bastrop County Municipal Utility District No. 1 (Colovista)

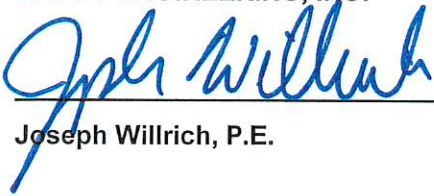
We have partnered with our Clients for successful and cost-effective completion of projects associated with water, wastewater, roadway, drainage, and site development for public facilities. Boundary, topographic and platting services have also been completed for our Clients. BEFCO provides turnkey services including planning, estimating, surveying, design, drafting, bid document preparation, construction management, and administrative services for these projects. Many of the projects we have completed include state and federal funding through various grant loan programs which require additional project administration and paperwork not otherwise required on a routine District funded projects.

BEFCO has been providing engineering and surveying services for BCWCID #2 for over 20 years and have successfully completed projects with current staff members Paul Hightower, Tyler Walsh and Alma Rodriguez. BEFCO's experience with BCWCID #2 provides us a unique perspective to bridge the past with the future projects planned by the District. BEFCO Engineering, Inc. prepared, processed and completed a TCEQ bond application report in 2016 for Fayette County WCID – Monument Hill. BEFCO intends to retain the services of Gene Kruppa, P.E. to assist in the development of the Bond Application Report based on his history with BCWCID #2 and experience in preparing the aforementioned TCEQ Bond Report in 2016.

BEFCO stands ready & available and has the expertise, quality, ethics, workmanship and client focus required for the successful partnership with BCWCID #2. We appreciate the opportunity to be of service to you and the District. If you have any questions, please advise. We thank you for a favorable review and look forward to an opportunity to work together on successful completion of the TCEQ Bond Application project.

Very truly yours,

BEFCO ENGINEERING, INC.



Joseph Willrich, P.E.

JW:dc

Attachments:

Statement of Qualifications for Bond Application

Agenda

Item # 21

Order

Setting Road

Fees for

2021

CERTIFICATE FOR ORDER

THE STATE OF TEXAS

§
§
§
§
§

COUNTY OF BASTROP

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

We, the undersigned officers of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District") hereby certify as follows:

1. The Board of Directors of the District convened in regular session on the 19th day of November, 2020, at the regular meeting place thereof, and the roll was called of the duly constituted members of the Board, to wit:

Mary Beth O'Hanlon,
Butch Carmack,
Sam Kier,
Scott Ferguson,
Karen Pinard,

and all of said persons were present except _____, thus constituting a quorum.

Whereupon, among other business, the following was transacted at the meeting: a written

ORDER SETTING THE DISTRICT'S ROAD ASSESSMENT FEES AND ROAD MAINTENANCE PERCENTAGE FOR 2021; AND PROVIDING AN EFFECTIVE DATE

was introduced for the consideration by the Board. It was then duly moved and seconded that the Order be adopted; and, after due discussion, the motion, carrying with it the adoption of the Order was duly passed and adopted by the Board by the following vote:

_____ "For" _____ "Against" _____ Abstained

2. That a true, full and correct copy of the aforesaid Order adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the Order has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

EXECUTED AND SEALED this the 19th day of November, 2020.

Secretary, Board of Directors

President, Board of Directors

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

**ORDER SETTING THE DISTRICT'S MONTHLY CHARGE FOR ROAD
CONSTRUCTION AND MAINTENANCE FOR 2021; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") is a political subdivision of the State of Texas, operating under the laws of the State of Texas, including without limitation Chapters 49 and 51, Texas Water Code and the holder of Certificates of Convenience No. 10990 and 20961 issued by the Texas Commission on Environmental Quality; and

WHEREAS, pursuant to Chapter 11001 of the Texas Special Districts and Local Laws Code, the District has all of the rights, powers, privileges, functions, responsibilities, and duties that general law grants a road district created under Section 52, Article III, Texas Constitution; and

WHEREAS, Senate Bill 1204, Act of the 81st Legislature, Regular Session, 2009, amended Section 11001.007 of the Texas Special District Local Laws Code, to authorize the Board of Directors of the District (the "Board") to increase the amount the District may impose a monthly charge in an amount not to exceed fifteen dollars for each developed or undeveloped lot, tract, or reserve in the District, provided that the Board may not increase the monthly charge by more than three dollars in any calendar year, and money received from the monthly charge may only be used for constructing, maintaining, or repairing public streets or roadways in the district or for purchasing equipment necessary to maintain or repair public streets or roadways in the district; and

WHEREAS, it is the opinion of the Board that it is in the best interests of the District and its residents that the District increase its monthly road fee assessment for each developed or undeveloped lot, tract, or reserve within the District for the purposes of constructing, maintaining, or repairing public streets or roadways in the District, or purchasing equipment necessary to maintain or repair public streets or roadways within the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #2 THAT:

1. The above recitals are true and correct.
2. The Board of Directors for the District establishes the monthly charge for road construction and maintenance of public roads within the District (the "Road Fee") at \$____.00 DOLLARS AND NO/100 (\$_____) per each developed or undeveloped lot, tract, or reserve within the District per month for the calendar year 2021.

3. The Board of Directors for the District establishes that _____ percent (____%) of the 2021 Road Assessments collected will be allocated to Road Maintenance for repairs and maintenance.
4. District staff are authorized to take any and all actions necessary to implement this Order.
5. This Order shall become effective upon adoption.
6. If any provision, section, subsection, sentence, clause or phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.
7. This Order shall be cumulative of all provisions of the resolutions and orders of the Bastrop County Water Control and Improvement District No. 2. All provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2 in conflict with this Order by the same are hereby repealed and all other provisions of the orders and resolutions of the District not in conflict with the provisions of this Order shall remain in full force and effect.
8. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Government Code, Chapter 551 at least 72 hours preceding the scheduled time of this meeting and that the District has complied with the terms and provisions of said Chapter 551 of the Texas Government Code.

PASSED, APPROVED and EXECUTED this 19th day of November, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Agenda
Item # 22
Resolution
Approving
Budget for
Fiscal Year
2021

A RESOLUTION APPROVING THE 2021 FISCAL YEAR OPERATING BUDGET OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") has been duly and lawfully created and operates pursuant to the provisions of Chapters 49 and 51 of the Texas Water Code, as amended;

WHEREAS, Title 30, Section 293.97(b), Texas Administrative Code, provides that an operating budget shall be passed and approved by a resolution of the governing board and shall be made a part of the governing board minutes; and

WHEREAS, the Board of Directors of the District desires to adopt a budget for the 2021 fiscal year in an open, public meeting, proper notice of which has been given as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

Section 1. The Board of Directors hereby approves that certain operating budget for the District's 2020 fiscal year in the form attached hereto as Appendix "A".

Section 2. A copy of this Resolution and the operating budget approved hereby shall be attached to the meeting minutes of the Board's November 19, 2020 meeting.

Section 3. The President and Secretary of the Board are hereby authorized and directed to execute this Resolution. After this Resolution is executed, an original Resolution shall be filed in the permanent records of the District.

PASSED AND APPROVED this 19th day of November, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Appendix "A"
Operating Budget

Agenda

Item # 23

Review and
Approval of
District
Investment
Policy

PASSED AND APPROVED this _____ day of _____, 2020.

President

ATTEST:

Secretary

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

INVESTMENT POLICY

I.

STATUTORY AUTHORITY

1.01 Statutory Authority. This Policy has been adopted pursuant to, and in accordance with the requirements of, Chapter 2256 of the Texas Government Code (the Public Funds Investment Act) and Chapter 2257 of the Texas Government Code (the Public Funds Collateral Act).

II.

SCOPE

2.01 Scope. This Policy applies to the investment of all funds of Bastrop County Water Control and Improvement District No. 2 (the "District") and funds under its control. The Board of the District shall review this Investment Policy and the investment strategies set forth herein not less than annually and shall make any changes thereto as determined by the Board of the District to be necessary and prudent for the management of District funds. Not less than annually, the Board shall adopt a written order or resolution stating that it has reviewed the Investment Policy and investment strategies and setting forth any changes made thereto.

III.

OBJECTIVES

3.01 Investment Objectives. Investment of funds shall be governed by the following investment objectives, in order of priority:

1. Preservation and safety of principal- The foremost objective of the District's Investment Policy is to assure safety of the invested funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital while minimizing credit rate and interest rate risk. Investment for speculation is prohibited.

2. Liquidity- Funds will be invested with maturities necessary to maintain sufficient liquidity to provide adequate and timely working funds.

3. Yield- Return on investment is of least importance compared to the safety and liquidity objectives described above.

IV.
INVESTMENT PARAMETERS

4.01. Investment Strategies. The District's overall investment strategy shall be to purchase high credit quality investments that preserve the safety of capital, maximize liquidity, promote diversification, and provide reasonable market yield (in that order of priority), based on the District's anticipated cash flows and the maintenance of a liquidity buffer for unanticipated liabilities. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high credit quality investments and high-grade money market instruments are designed to assure the marketability of those investments should liquidity needs arise. Detailed strategies by fund type are set forth in **Exhibit "A"** of this Policy. The Board of the District shall review annually the investment strategies and shall make any changes thereto as determined by the Board to be necessary and prudent for the management of the District's funds.

4.02 Maximum Maturities. The District will match its investments with anticipated cash flow requirements. To match anticipated cash flow requirements, the maximum weighted average maturity of the overall portfolio shall not exceed 365 days and a benchmark of the six-month and one-year Treasury Bills shall be used to measure risk in the portfolio. Unless matched to a specific cash flow requirement, the District will not directly invest in securities maturing more than 24 months from the date of purchase.

4.03 Diversification. The District may diversify its portfolio to reduce risk.

4.04. Competitive Bidding Requirement. All securities, including certificates of deposit, will be purchased or sold after three (3) offers/bids are taken to verify that the District is receiving fair market value/price for the investment. Bids for certificates of deposit may be solicited orally, in writing, electronically, or any combination of these methods.

4.05. Delivery versus Payment. All security transactions entered into by the District shall be conducted on a delivery versus payment (DVP) basis. Securities will be held by a third party custodian designated by the Investment Officer and evidenced by safekeeping receipts.

4.06 Rating Declines or Loss of Rating. The Investment Officer shall monitor the credit rating on all authorized investments in the District's portfolio based on independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by this Policy (i.e. Public Funds Investment Act), the Investment Officer shall immediately solicit bids for and sell the security if possible, regardless of a loss of principal.

4.07 Electronic Wire Transfers. The Investment Officer may use electronic means to transfer or invest funds collected or controlled by the District. Electronic transfers shall only be made between District accounts and in the name of the District, unless otherwise authorized in writing by the Board of the District.

V.
DELEGATION OF INVESTMENT AUTHORITY

5.01 Appointment of Investment Officer. Ghia Lewis and Mark Burton of Municipal Accounts & Consulting, L.P. are hereby appointed the Investment Officers of the District for so

long as they serve as the District's bookkeeper. The Investment Officers shall be responsible for the investment of District funds in accordance with this Investment Policy. If the Board has contracted with another investing entity to invest the District's funds, as authorized by the Public Funds Investment Act, the Investment Officer of the other investing entity is considered to be the Investment Officer of the District for such purposes. The authority hereby granted to the Investment Officers to invest the District's funds is effective until rescinded by the Board, until the expiration of the officer's term, the termination of Municipal Accounts & Consulting, L.P.'s bookkeeping contract with the District, or the termination of the individual's employment with Municipal Accounts & Consulting.

5.02 Investment Training. The Investment Officer shall attend at least one investment training session from an independent source and containing at least six hours of instruction relating to investment responsibilities within 12 months after taking office or assuming duties. The Investment Officer shall also attend an investment training session within each two-year period after the first year and receive not less than four hours of instruction relating to investment responsibilities from an independent source. Training must include education on investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act.

5.04 Prudence. The standard of care to be used by the Investment Officer shall be prudent person standard, and shall be applied in the context of managing the overall portfolio. This standard states that the person designated as the Investment Officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall take into consideration (i) the investment of all funds over which the Investment Officer has responsibility rather than consideration as to the prudence of a single investment, and (ii) whether the investment decision was consistent with this Investment Policy.

5.05 Ethics. Officers and employees involved in the investment of District funds shall refrain from personal activity that could conflict with the proper execution and management of the District's investment program. Employees and investment officials shall disclose, in writing, any material interests, including personal business relationships, with any financial institution with which it is proposed that the District conduct business. For purposes of District investments, employees or investment officials have a personal business relationship with a business organization if:

- (i) the individual owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- (ii) funds received by the individual from the business organization exceed 10 percent of the individual's gross income for the previous year; or
- (iii) the individual has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the individual.

5.06 Limitation of Personal Liability. Authorized representatives of the District who

invest the District's funds in accordance with this Policy shall have no personal liability for any individual security's credit risk or market price changes provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

VI. INVESTMENT REPORTS

6.01 Internal Management Reports. The Investment Officer shall prepare and submit not less than quarterly to the Board of Directors of the District written reports of investment transactions for all funds of the District for the preceding reporting period. The quarterly reports shall comply with the requirements of Section 2256.023 of the Public Funds Investment Act. Specifically, the quarterly report shall:

- (i) Describe in detail the investment position of the District;
- (ii) Be prepared jointly by all Investment Officer;
- (iii) Be signed by each Investment Officer;
- (iv) Contain a summary statement of each pooled fund group that states the:
 - (A) beginning market value for the reporting period;
 - (B) ending market value for the period;
 - (C) fully accrued interest for the reporting period;
 - (D) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
 - (E) state the maturity date of each separately invested asset that has a maturity date;
 - (F) state the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
 - (G) state the compliance of the investment portfolio of the District as it relates to: (i) the investment strategy expressed in this Policy; and (ii) relevant provisions of the Public Funds Investment Act.

VII. COLLATERAL, SAFEKEEPING, AND CUSTODY REQUIREMENTS

7.01 Collateral Policy. Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the District to require full collateralization of all District funds on deposit with a depository bank and for repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments, less an amount insured by the FDIC.

At its discretion, the District may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which the District has a current custodial agreement. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the District and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

7.02 Authorized Collateral for Time and Demand Deposits. The District shall accept only the following securities as collateral for time and demand deposits:

- (i) FDIC insurance coverage;
- (ii) Obligations of the United States, its agencies or instrumentalities, or other evidence of indebtedness of the United States guaranteed as to principal and interest; and
- (iii) Obligations of Texas or other states or of a county, city or other political subdivision of a state having been rated as not less than "A" or its equivalent by two nationally recognized rating agencies.

7.03 Authorized Collateral for Repurchase Agreements. The District shall accept as collateral for repurchase agreements only obligations of the United States, its agencies or instrumentalities.

VIII. AUTHORIZED INVESTMENTS

8.01 Authorized Investments. The following are authorized investments for the District's funds, as further described and restricted by the Public Funds Investment Act:

- A. Obligations of, or guaranteed by, the United States. Obligations of the United States, its agencies and instrumentalities, excluding mortgage backed securities, and that are authorized investments under Section 2256.009 of the Public Funds Investment Act.
- B. State Obligations. Obligations of the State of Texas or any state of the United States or their respective agencies and instrumentalities, agencies, counties, cities, and other political subdivisions rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent, and that are authorized investments under Section 2256.009 of the Public Funds Investment Act.
- C. Other Governmental Obligations. Obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by

the explicit full faith and credit of the United States.

D. Certificates of Deposit/Share Certificates.

(a) Fully insured or collateralized certificates of deposit or share certificates that are approved investments under Section 2256.010 of the Public Funds Investment Act: (i) from a depository institution that has its main office or a branch office in the State of Texas; and (ii) that are guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, or by the National Credit Union Share Insurance Fund or its successor, as applicable. Authorized certificates of deposit shall include such certificates purchased through the CDARS program with a Texas bank.

(b) Fully insured certificates of deposit purchased from a broker or a bank that has its main office or a branch office in the State of Texas and is selected from the list of qualified brokers attached to this Investment Policy. All investments in such brokered certificates of deposit shall be made on a delivery versus payment basis to the District's safekeeping agent, and the Investment Officer shall verify that the bank is fully insured by the Federal Deposit Insurance Corporation prior to purchase. In the event any bank from which the District has purchased a brokered certificate of deposit merges with, or is acquired by, another bank in which brokered certificates of deposit are owned by the District, the Investment Officer shall immediately contact the banks and liquidate any brokered certificate that exceeds FDIC insurance levels.

E. Repurchase Agreements. Fully collateralized repurchase agreements with a defined termination date executed with a primary dealer as defined by the Federal Reserve or a financial institution doing business in this state, and that are authorized investments under Section 2256.011 of the Public Funds Investment Act.

F. Mutual Funds. AAA-rated, SEC registered money market mutual funds that are registered and regulated by the Securities and Exchange Commission subject to the limitations set forth in Section 2256.014 of the Public Funds Investment Act.

G. Commercial Paper. Commercial paper that has a stated maturity of 270 days or fewer from the date of its issuance and that is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies, or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United State or any state, as authorized under Section 2256.013 of the Public Funds Investment Act

H. Investment Pools. AAA-rated, constant-dollar local government investment pools that meet the requirements set forth in the Public Funds Investment Act for the investment of public funds, including Sections

2256.016, .017, .018, and .019, and provided further that such investments must be approved by the Board of Directors of the District by separate resolution.

I. Interest bearing accounts of any FDIC bank in Texas.

IX.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

9.01 Authorized Financial Dealers and Institutions. The Board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of public funds; provided, that a contract may not be for a term longer than two years, and any renewal or extension thereof must be made by the Board by order or resolution.

X.

MISCELLANEOUS

10.01 Policy to be Presented to Investment Officer. The Investment Officer shall be presented a copy of this Investment Policy and shall execute a written instrument substantially in the form attached hereto as **Exhibit "B"** to the effect that the Investment Officer has:

1. received and thoroughly reviewed a copy of this Investment Policy; and
2. implemented procedures and controls to comply with the Investment Policy.

10.02 Business Organizations that Invest or Manage the District's Investment Portfolio. A written copy of this Investment Policy shall be presented to any business organization offering to engage in an investment transaction with the District. For purposes of this Policy, a "*business organization*" means an investment pool or investment management firm under contract with the District to invest or manage the District's investment portfolio that has accepted authority granted by the District under the contract to exercise investment discretion in regard to the District's funds. The qualified representative of the business organization offering to engage in an investment transaction with the District shall execute a written instrument in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

- (i) Received and reviewed this Investment Policy; and
- (ii) Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized under this Investment Policy, except to the extent that the authorization: (A) is dependent on an analysis of the makeup of the District's entire portfolio; (B) requires an interpretation of subjective investment standards; or (C) relates to investment transactions of the District that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The District shall not acquire or otherwise obtain any authorized investment described in this

Investment Policy from a business organization that has not delivered the instrument described above.

10.03 Annual Financial Audit. The District, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

10.04 Selection of Authorized Brokers. The District shall annually review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District. Approved Investment Brokers are those listed in **Exhibit C** of this Policy.

10.05 Effective Date. This Policy shall be effective immediately upon adoption.

EXHIBIT A - 1

INVESTMENT STRATEGY

DEBT SERVICE FUNDS

Investment Objective:

To purchase investments that will preserve the safety of capital and maximize yield (in that order of priority) taking into account the timing of the District's debt service payments.

Investment Strategy:

To invest in any of the authorized investments listed in Article VIII of the District's Investment Policy, provided that:

1. For funds needed for the District's next debt service payment, the investment shall mature no later than the date the debt service payment is due.

2. For funds in the debt service reserve fund, the maximum stated maturity date of the investment shall be no greater than 24 months after the date of purchase and cannot exceed the final maturity of the underlying bond(s) or note(s) for which it is reserved.

EXHIBIT A – 2

INVESTMENT STRATEGY

CONSTRUCTION FUNDS

Investment Objective:

To purchase investments that will preserve the safety of capital and maximize yield (in that order of priority) taking into account the timing of the District's cash flow requirements for its construction projects.

Investment Strategy:

To invest in any of the authorized investments listed in Article VIII of the District's Investment Policy, provided that:

1. Investment maturities shall generally follow anticipated cash flow requirements. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.
2. Market conditions and arbitrage regulations shall be considered to avoid arbitrage.

EXHIBIT A-3

INVESTMENT STRATEGY UNRESTRICTED OPERATING FUNDS

Investment Objective:

To purchase investments that will preserve the safety of capital, maximize liquidity, and maximize yield (in that order of priority), taking into account the District's monthly operating expenses, capital improvements, special projects, and other expenditures and ensuring the availability of funds as necessary.

Investment Strategy:

To invest in any of the authorized investments listed in Article VIII of the District's Investment Policy, provided that the investment will mature no later than 24 months after the date of purchase. Investments must meet projected cash flow requirements.

EXHIBIT A – 4

INVESTMENT STRATEGY

ROAD MAINTENANCE FUNDS

Investment Objective:

To purchase investments that will preserve the safety of capital and maximize yield (in that order of priority) taking into account the timing of the District's cash flow requirements for its road maintenance and improvement projects.

Investment Strategy:

To invest in any of the authorized investments listed in Article VIII of the District's Investment Policy, provided that:

1. Investment maturities shall generally follow anticipated cash flow requirements. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

EXHIBIT B

**INVESTMENT OFFICER AND INVESTMENT FIRM CERTIFICATION
OF RECEIPT AND REVIEW OF INVESTMENT POLICY**

THE STATE OF TEXAS

COUNTY OF BASTROP

I, _____ of _____,
do hereby certify that I have been presented a copy of the Investment Policy for Bastrop County
Water Control and Improvement District No. 2 dated _____. I have thoroughly reviewed
the Investment Policy and acknowledge that _____ has implemented
procedures and controls to comply with the Investment Policy.

WITNESS MY HAND THIS ___ day of _____, _____.

Name: _____

Title: _____

EXHIBIT C
List of Approved Brokers and Investment Firms

Agenda

Item #24

Engagement

Letter from

West Davis

and Company

WEST, DAVIS & COMPANY
A LIMITED LIABILITY PARTNERSHIP

October 31, 2020

Board of Directors
Bastrop County WCID No. 2
c/o Paul Hightower, General Manager
106 Conference Drive
Bastrop, Texas 78602

We are pleased to confirm our understanding of the services we are to provide the Bastrop County Water Control and Improvement District No. 2 (the "District") for the year ended December 31, 2020. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the District's basic financial statements, as of and for the year ended December 31, 2020. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budget Comparison for the Road Reconstruction and Maintenance Fund.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. TCEQ required schedules.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected

individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Audit Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of West, Davis and Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to TCEQ or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of West, Davis and Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to TCEQ or its designee. TCEQ or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our audit on approximately January 1, 2021 and to issue our reports no later than March 31, 2021. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs except that we agree that our gross fee, including expenses, will be approximately \$22,000-\$24,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoice for these fees will be rendered upon completion of our work and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope and estimated fees for those additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The District agrees to hold WDC and its partners, heirs, executors, personal representatives, successors, and assigns harmless from any and all claims of the District which arise from knowing misrepresentations to WDC by the management of the District, or the intentional withholding or concealment of information from WDC by the management of the District. The District also agrees to indemnify WDC for any and all claims made against WDC by third parties which arise from any of these actions by the management of the District, as long as WDC is not negligent in the performance of its services.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Bob West, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of Bastrop County Water Control and Improvement District No. 2.

By: _____

Date: _____

Title: _____

Agenda

Item # 25

Resolution

Approving

2021 Road

Fee

Exemptions

CERTIFICATE FOR ORDER

THE STATE OF TEXAS

§
§
§
§
§

COUNTY OF BASTROP

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

We, the undersigned officers of the Board of Directors of Bastrop County Water Control and Improvement District No. 2 (the "District") hereby certify as follows:

1. The Board of Directors of the District convened in regular session on the 19th day of November, 2020, at the regular meeting place thereof, and the roll was called of the duly constituted members of the Board, to wit:

- Mary Beth O'Hanlon
- Butch Carmack
- Sam Kier
- Scott Ferguson
- Ronald Whipple

and all of said persons were present except _____, thus constituting a quorum.

Whereupon, among other business, the following was transacted at the meeting: a written

ORDER SETTING THE DISTRICT'S EXEMPTIONS TO ROAD ASSESSMENT FEES FOR 2021; AND PROVIDING AN EFFECTIVE DATE

was introduced for the consideration by the Board. It was then duly moved and seconded that the ORDER be adopted; and, after due discussion, the motion, carrying with it the adoption of the ORDER was duly passed and adopted by the Board by the following vote:

___ "For" ___ "Against" ___ Abstained

2. That a true, full and correct copy of the aforesaid ORDER adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the ORDER has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

EXECUTED AND SEALED this the 19th day of November, 2020.

Secretary, Board of Directors

President, Board of Directors

BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

ORDER SETTING THE DISTRICT'S EXEMPTIONS TO ROAD ASSESSMENT FEES FOR 2021; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Bastrop County Water Control and Improvement District No. 2 (the "District") is a political subdivision of the State of Texas, operating under the laws of the State of Texas, including without limitation Chapters 49 and 51, Texas Water Code and the holder of Certificates of Convenience No. 10990 and 20961 issued by the Texas Commission on Environmental Quality; and

WHEREAS, pursuant to Chapter 11001 of the Texas Special Districts and Local Laws Code, the District has all of the rights, powers, privileges, functions, responsibilities, and duties that general law grants a road district created under Section 52, Article III, Texas Constitution; and

WHEREAS, Senate Bill 1204, Act of the 81st Legislature, Regular Session, 2009, amended Section 11001.007 of the Texas Special District Local Laws Code, to authorize the Board of Directors of the District (the "Board") to increase the amount the District may impose for a monthly charge from five dollars to an amount not to exceed fifteen dollars for each developed or undeveloped lot, tract, or reserve in the District, provided that the Board may not increase the monthly charge by more than three dollars in any calendar year, and money received from the monthly charge may only be used for constructing, maintaining, or repairing public streets or roadways in the district or for purchasing equipment necessary to maintain or repair public streets or roadways in the district; and

WHEREAS, S. B. 1204 also allows the Board to grant an exemption to an increase in the monthly road fee to the owner of a lot, tract, or reserve in the District and who uses such lot, tract or reserve as a residence provide he or she: (1) is 65 years of age or older; or (2) has been determined to have a disability by and has written documentation of the disability from the United States Social Security Administration or the United States Department of Veterans Affairs; and

WHEREAS, on November 19, 2020, the Board did vote to establish the monthly charge for road construction and maintenance of public roads within the District (the "Road Fee") at \$ _____ DOLLARS AND NO/100 (\$ _____) per each developed or undeveloped lot, tract, or reserve within the District per month for the calendar year 2021; and

WHEREAS, it is the opinion of the Board that it is in the best interests of the District and its residents that the District set an exemption to an increase in the monthly road district fee for persons over the age of 65, disabled veterans and disabled persons as described in S. B. 1204;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BASTROP COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 THAT:

1. The above recitals are true and correct.
2. The Board of Directors for the District has established the road district fee for 2021 at _____ per month. The Board hereby establishes the amount of the exemption at \$ _____ per month for persons over the age of 65, provided they own a lot, tract, or reserve in the District and use such lot, tract or reserve as a residence. Disabled veterans, and disabled persons who own a lot, tract, or reserve in the District and who use such lot, tract or reserve as a residence will receive a percentage of the exemption corresponding to the percentage of disability as described in the written documentation provided by the United States Social Security Administration or the United States Department of Veteran Affairs.
3. Property owners applying for such exemption must provide proof of ownership and proof that the property is used as a residence; and (1) written documentation that the owner is 65 years of age or older; or (2) written documentation from either the United States Social Security Administration or the United States Department of Veterans Affairs that the owner has a disability and the percentage of such disability.
4. District staff are authorized to take any and all actions necessary to implement this Order.
5. This Order shall become effective upon adoption of this Order.
6. If any provision, section, subsection, sentence, clause or phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.
7. This Order shall be cumulative of all provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2. All provisions of the orders and resolutions of the Bastrop County Water Control and Improvement District No. 2 in conflict with this Order by the same are hereby repealed and all other provisions of the orders and resolutions of the District not in conflict with the provisions of this Order shall remain in full force and effect.
8. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Government Code, Chapter 551 at least 72 hours preceding the scheduled time of this meeting and that the District has complied with the terms and provisions of said Chapter 551 of the Texas Government Code.

PASSED, APPROVED and EXECUTED this 19th day of November, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

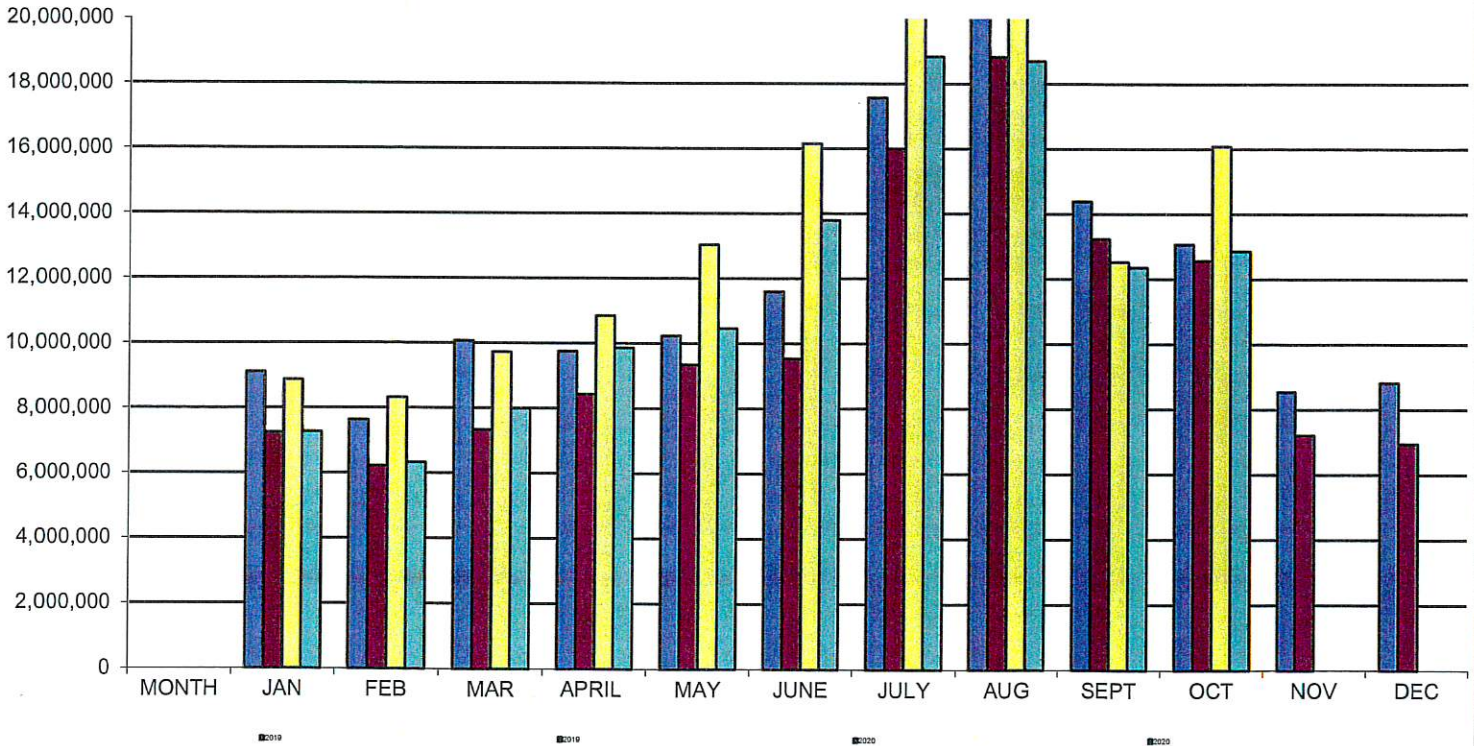
Misc Reports

	Total Customers Billed	E-Billing Customers	Web Online Payments	Bank Drafts	Credit Card Drafts	% of Customers paying online or drafts	Mail/Walk-ins/ Drop Box
Jan	1843	740	851	293	361	82%	338
Feb	1860	749	847	294	369	81%	350
Mar	1870	756	899	294	379	84%	298
Apr	1882	766	925	301	386	86%	270
May	1891	781	927	301	398	86%	265
Jun	1899	806	933	303	411	87%	252
Jul	1908	817	973	302	418	89%	215
Aug	1917	828	983	309	421	89%	204
Sep	1930	841	959	314	437	89%	220
Oct	1940	854	1016	314	452	92%	158
Nov							0
Dec							0

	Culvert Permits (Cumulative Total)	Irrigation Permits (Cumulative Total)	Swimming Pool Permits (Cumulative Total)
Jan	3	1	0
Feb	6	2	0
Mar	10	3	0
Apr	22	3	1
May	29	4	3
Jun	40	5	5
Jul	47	5	5
Aug	55	8	6
Sep	69	9	7
Oct	70	10	7
Nov			
Dec			

**BCWCID#2 2020
CONSUMPTION REPORT**

	2019	2019	2020	2020	2020		
	PUMPED	USAGE	PUMPED	USAGE	PUMPED	ACTIVE	
MONTH	WATER	OF WATER	WATER	OF WATER	UNBILLED	METERS	%
JAN	9099400	7234102	8859200	7257990	1,013,510	1,843	7%
FEB	7619700	6209391	8314100	6318914	987,500	1,861	12%
MAR	10069140	7325180	9724300	7985039	920,870	1,870	8%
APRIL	9753300	8435081	10844809	9861040	709,140	1,882	3%
MAY	10230760	9342397	13030295	10456525	1,866,420	1,891	5%
JUNE	11591770	9530503	16152163	13787286	1,801,540	1,899	3%
JULY	17563077	16004547	20750822	18840189	953,690	1,908	5%
AUG	20652621	18828240	21887150	18696181	1,344,440	1,917	8%
SEPT	14384421	13232130	12525030	12348822	501840	1,935	-3%
OCT	13067400	12562467	16075880	12859934	1606790	1,940	10%
NOV	8537600	7208747					#DIV/0!
DEC	8818100	6943504					#DIV/0!
TOTALS	141,387,289	122,856,289	138,163,749	118,411,920	11,705,740		6%



JOB CODE	ISSUED THIS PERIOD				PRIOR ORDERS			TOTAL	TOTAL
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING
ALARM SEWER ALARM	8	8	0	0	1,813	21	0	1,821	0
BROWN BROWN WATER	3	3	0	0	351	3	0	354	0
CULVE CULVERT PERMIT	1	1	0	0	358	8	1	359	1
FLUSH FLUSH WATER LINE	1	1	0	0	789	1	0	790	0
HWSWAP METER HEAD SWAP	0	0	0	0	150	13	0	150	0
IRRIG IRRIGATION PERMIT	1	1	0	0	36	2	0	37	0
LEAK CHECK FOR LEAK	13	12	0	1	1,610	18	1	1,622	2
LKMTR LOCK MTR	0	0	0	0	224	64	0	224	0
LNLOC LINE LOCATE	2	2	0	0	245	4	0	247	0
METER MOVE METER CHARGE	0	0	0	0	6	7	0	6	0
MI METER INFORMATION	0	0	0	0	156	9	0	156	0
MISCE MISCELLANEOUS	16	14	0	2	3,175	177	6	3,189	8
MOW MOWING GRASS	0	0	0	0	253	1	0	253	0
OCC OCCUPANT CHANGE	21	21	0	0	3,672	61	0	3,693	0
ODOR SMELLY WATER	1	1	0	0	22	0	0	23	0
OFF TURN OFF SERVICE	15	14	1	0	2,517	275	0	2,531	0
OFFEE TRIP CHARGE TURN OFF	0	0	0	0	17	0	0	17	0
ON TURN ON SERVICE	15	15	0	0	3,232	81	0	3,247	0
ONFEE TRIP CHARGE TURN ON	1	1	0	0	16	2	0	17	0
POOLS POOL/SPA PERMIT	0	0	0	0	38	1	0	38	0
RADIO RADIO READ REPORT	7	7	0	0	49	5	0	56	0
RC READ CHECK	3	3	0	0	419	94	0	422	0
ROAD ROAD REPAIR	9	4	0	1	3,643	24	36	3,647	37
RRMON RADIO READ MONITOR (RENT)	0	0	0	0	0	1	0	0	0
SEWER WASTEWATER MISC SERVICE	3	3	0	0	1,400	26	3	1,403	3
SIGN STREET SIGN	0	0	0	0	60	2	4	60	4
SWAP METER SWAP-OUT	2	2	0	0	1,618	97	0	1,620	0
SWTAP W/W TAP	0	0	0	0	403	15	1	403	1
TMPWT TMP WTR	0	0	0	0	8	5	0	8	0
W/W W/W ESTIMATE	11	11	0	0	923	31	0	934	0
WMEAS MEASURE FOR WATER TAP	18	17	1	0	1,363	29	0	1,380	0
WPRES LOW WATER PRESSURE	3	3	0	0	318	15	0	321	0
WTRTP WATER TAP	5	0	3	2	55	775	1	55	3
WWMOV W/W ESTIMATE FOR RELOCATE	0	0	0	0	11	5	0	11	0
** GRAND TOTALS **	159	144	5	6	28,950	1,872	53	29,094	59

OCTOBER 2020

BCWCID#2

Re-Cap of Water Tap Applications

WATER TAPS:

2020 Complete.....	92	
2020 Pending.....	6	
2019 Complete.....	96	
2018 Complete.....	96	
2017 Complete.....	78	
2016 Complete	88	
2015 Complete	60	
2014 Complete	39	
2013 Complete.....	35	
2012 Complete.....	37	
2011 Complete.....	42	
2010 Complete.....	49	
2009 Complete.....	43	
2008 Complete.....	35	
2007 Complete.....	47	
2006 Pending.....	1	(Sac-N-Pac)
2006 Complete.....	25	
2005 Complete.....	26	
2004 Complete.....	39	
2003 Complete.....	72	
2002 Complete.....	113	

OCTOBER 2020

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2020 Complete.....	28
2020 Pending.....	3
2019 Complete.....	33
2019 Pending.....	1
2018 Complete.....	52
2017 Complete	35
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Waste Water Customers: 777

OCTOBER 2020

BCWCID#2

Re-Cap of Waste Water Tap Applications

WASTE WATER TAPS:

2020 Complete.....	28
2020 Pending.....	3
2019 Complete.....	33
2019 Pending.....	1
2018 Complete.....	52
2017 Complete	35
2016 Complete	40
2015 Complete	32
2014 Complete	26

Active Waste Water Customers: 777

2014-2020 COMPARISON ROAD & STANDBY

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	%Current Rd	%Current SB
JAN									
2014	\$16,953.96	\$6,717.00	\$23,670.96	\$2,025.33	\$756.00	\$2,781.33	\$26,452.29	28.38%	27.15%
2015	\$46,965.38	\$3,501.00	\$50,466.38	\$2,088.00	\$0.00	\$2,088.00	\$52,554.38	6.94%	0.00%
2016	\$38,720.86	\$4,131.00	\$42,851.86	\$5,019.54	\$108.00	\$5,127.54	\$47,979.40	9.64%	2.14%
2017	\$35,426.89	\$5,954.00	\$41,380.89	\$896.00	\$264.00	\$1,160.00	\$42,540.89	14.89%	27.66%
2018	\$115,672.15	\$10,968.00	\$126,640.15	\$3,217.00	\$-	\$3,217.00	\$129,857.15	8.66%	0.00%
2019	\$46,224.84	\$13,062.05	\$59,286.89	\$399.00	\$-	\$399.00	\$59,685.89	22.03%	0.00%
2020	\$88,779.83	\$23,834.29	\$112,614.12	\$-	\$-	\$-	\$112,614.12	21.16%	0.00%
FEB									
2014	\$15,340.01	\$50,611.20	\$65,951.21	\$630.63	\$2,916.00	\$3,546.63	\$69,497.84	76.74%	13.22%
2015	\$29,099.97	\$81,445.03	\$110,545.00	\$3,048.00	\$4,474.50	\$7,522.50	\$118,067.50	76.63%	59.43%
2016	\$29,281.26	\$97,183.76	\$126,465.02	\$2,196.00	\$4,752.00	\$6,948.00	\$133,413.02	76.85%	69.39%
2017	\$37,167.14	\$108,620.10	\$145,787.24	\$6,098.00	\$644.00	\$6,742.00	\$152,529.24	74.51%	9.55%
2018	\$52,408.12	\$92,820.40	\$145,228.52	\$7,030.00	\$-	\$7,030.00	\$152,258.52	68.91%	0.00%
2019	\$40,081.59	\$84,607.20	\$124,688.79	\$525.00	\$-	\$525.00	\$125,213.79	67.65%	0.00%
2020	\$29,402.49	\$20,727.00	\$50,129.49	\$951.00	\$-	\$951.00	\$51,080.49	41.55%	0.00%
MARCH									
2014	\$13,978.32	\$60,159.00	\$74,137.32	\$1,453.37	\$3,024.00	\$4,477.37	\$78,614.69	61.05%	67.50%
2015	\$25,994.36	\$48,549.86	\$74,544.22	\$520.00	\$2,135.92	\$2,655.92	\$77,200.14	65.48%	60.42%
2016	\$39,332.78	\$43,344.46	\$82,677.24	\$7,171.28	\$1,746.00	\$8,917.28	\$91,594.52	52.33%	19.63%
2017	\$63,299.04	\$58,291.95	\$121,590.99	\$3,628.50	\$2,655.00	\$6,283.50	\$127,874.49	47.84%	42.25%
2018	\$60,476.28	\$79,758.65	\$140,234.93	\$2,582.83	\$-	\$2,582.83	\$142,817.76	56.83%	0.00%
2019	\$71,856.72	\$94,731.17	\$166,587.89	\$3,801.00	\$-	\$3,801.00	\$170,388.89	56.87%	0.00%
2020	\$74,645.80	\$128,379.63	\$203,025.43	\$8,958.55	\$-	\$8,958.55	\$211,983.98	68.24%	0.00%
APRIL									
2014	\$10,437.83	\$23,886.85	\$34,324.68	\$1,697.16	\$540.00	\$2,237.16	\$36,561.84	69.59%	24.12%
2015	\$50,455.27	\$26,487.88	\$76,943.15	\$1,113.20	\$432.00	\$1,545.20	\$78,488.35	84.43%	27.96%
2016	\$12,911.65	\$23,397.53	\$36,309.18	\$639.00	\$864.00	\$1,503.00	\$37,812.18	64.24%	57.49%
2017	\$10,981.60	\$25,543.90	\$36,525.50	\$921.00	\$1,056.00	\$1,977.00	\$38,502.50	69.93%	56.41%
2018	\$17,879.81	\$36,796.04	\$54,675.85	\$1,042.50	\$-	\$1,042.50	\$55,718.35	67.30%	0.00%
2019	\$31,925.51	\$43,142.50	\$75,068.01	\$3,636.40	\$-	\$3,636.40	\$78,704.41	57.47%	0.00%
2020	\$21,498.73	\$48,505.80	\$70,004.53	\$-	\$-	\$-	\$70,004.53	69.29%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	%Current Rd	%Current SB
MAY									
2014	\$ 11,212.74	\$ 11,752.32	\$ 22,965.06	\$ 2,332.50	\$ 324.00	\$ 2,656.50	\$ 25,621.56	51.17%	10.20%
2015	\$ 21,695.12	\$ 9,728.10	\$ 31,423.22	\$ 1,119.76	\$ 432.00	\$ 1,551.76	\$ 32,974.98	30.96%	27.84%
2016	\$ 20,027.28	\$ 15,607.50	\$ 35,634.78	\$ 585.00	\$ 432.00	\$ 1,017.00	\$ 36,651.78	43.80%	42.48%
2017	\$ 19,898.03	\$ 22,307.58	\$ 42,205.61	\$ 300.00	\$ 396.00	\$ 696.00	\$ 42,901.61	62.85%	56.00%
2018	\$ 41,756.88	\$ 26,147.09	\$ 67,903.97	\$ 2,243.00	\$ -	\$ 2,243.00	\$ 70,146.97	38.51%	0.00%
2019	\$ 25,046.86	\$ 33,731.84	\$ 58,778.70	\$ -	\$ 3,444.69	\$ 3,444.69	\$ 62,223.39	57.89%	100.00%
2020	\$ 20,487.09	\$ 35,749.44	\$ 56,236.53	\$ 90.00	\$ -	\$ 90.00	\$ 56,326.53	63.57%	0.00%
JUNE									
2014	\$ 5,461.13	\$ 12,304.05	\$ 17,765.18	\$ 231.00	\$ 432.00	\$ 663.00	\$ 18,428.18	69.26%	65.16%
2015	\$ 12,383.14	\$ 10,440.44	\$ 22,823.58	\$ 847.00	\$ 648.00	\$ 1,495.00	\$ 24,318.58	45.74%	43.30%
2016	\$ 21,078.47	\$ 11,074.21	\$ 32,152.68	\$ 1,417.20	\$ 108.00	\$ 1,525.20	\$ 33,677.88	34.44%	70.3%
2017	\$ 48,144.47	\$ 21,764.19	\$ 69,908.66	\$ 2,386.00	\$ 264.00	\$ 2,650.00	\$ 72,558.66	31.43%	9.95%
2018	\$ 16,318.86	\$ 18,300.19	\$ 34,619.05	\$ 168.00	\$ -	\$ 168.00	\$ 34,787.05	52.85%	0.00%
2019	\$ 25,032.64	\$ 21,802.80	\$ 46,835.44	\$ 569.78	\$ -	\$ 569.78	\$ 47,405.22	46.55%	0.00%
2020	\$ 17,859.88	\$ 27,031.09	\$ 44,890.97	\$ -	\$ -	\$ -	\$ 44,890.97	60.21%	0.00%
JULY									
2014	\$ 6,374.05	\$ 10,114.10	\$ 16,488.15	\$ 61.50	\$ 432.00	\$ 493.50	\$ 16,981.65	61.34%	37.84%
2015	\$ 6,165.31	\$ 9,191.51	\$ 15,356.82	\$ 215.00	\$ 216.00	\$ 431.00	\$ 15,787.82	59.85%	50.42%
2016	\$ 6,631.02	\$ 11,096.09	\$ 17,727.11	\$ 230.00	\$ 70.00	\$ 300.00	\$ 18,027.11	62.59%	23.83%
2017	\$ 44,122.82	\$ 16,037.89	\$ 60,160.71	\$ 5,865.00	\$ 264.00	\$ 6,129.00	\$ 66,289.71	26.66%	4.31%
2018	\$ 38,333.43	\$ 17,983.81	\$ 56,317.24	\$ 690.00	\$ -	\$ 690.00	\$ 57,007.24	31.93%	0.00%
2019	\$ 22,878.85	\$ 20,603.25	\$ 43,482.10	\$ 2,977.35	\$ -	\$ 2,977.35	\$ 46,459.45	47.88%	0.00%
2020	\$ 45,232.38	\$ 30,832.20	\$ 76,064.58	\$ 90.00	\$ -	\$ 90.00	\$ 76,154.58	40.53%	0.00%
AUG									
2014	\$ 3,765.23	\$ 8,221.80	\$ 11,987.03	\$ -	\$ 216.00	\$ 216.00	\$ 12,203.03	63.59%	100.00%
2015	\$ 3,254.30	\$ 6,734.31	\$ 9,988.61	\$ -	\$ 324.00	\$ 324.00	\$ 10,312.61	67.42%	100.00%
2016	\$ 2,280.42	\$ 9,568.56	\$ 32,373.38	\$ 585.00	\$ -	\$ 585.00	\$ 32,958.38	29.56%	0.00%
2017	\$ 800.35	\$ 1,288.4	\$ 20,885.75	\$ 0	\$ 132	\$ 132.00	\$ 21,017.75	61.69%	100.00%
2018	\$ 24,195.33	\$ 19,735.00	\$ 43,930.33	\$ 885.00	\$ -	\$ 885.00	\$ 44,815.33	44.92%	0.00%
2019	\$ 41,820.82	\$ 18,963.31	\$ 60,784.13	\$ 1,553.65	\$ -	\$ 1,553.65	\$ 62,337.78	31.20%	0.00%
2020	\$ 12,494.06	\$ 28,302.50	\$ 40,796.56	\$ -	\$ -	\$ 1,553.65	\$ 42,350.21	69.37%	0.00%

MONTH	PRIOR YR RD	CURRENT RD	TOTAL ROADS	PRIOR YR SB	CURRENT SB	TOTAL SB	TOTALS	Of Collections	
								% Current Rd	% Current SB
TOTALS									
2014	\$ 127,011.93	\$ 453,207.75	\$ 580,219.68	\$ 13,805.52	\$ 19,535.00	\$ 33,340.52	\$ 613,560.20	78.41%	58.59%
2015	\$ 284,979.06	\$ 461,862.17	\$ 746,841.23	\$ 14,876.11	\$ 19,592.42	\$ 34,468.53	\$ 781,309.76	61.84%	56.84%
2016	\$ 280,420.05	\$ 555,321.95	\$ 835,742.00	\$ 23,280.02	\$ 17,889.00	\$ 41,169.02	\$ 876,911.02	66.45%	49.45%
2017	\$ 393,007.44	\$ 623,582.78	\$ 1,016,590.22	\$ 41,366.07	\$ 17,057.00	\$ 58,423.07	\$ 1,075,013.29	61.84%	29.20%
2018	\$ 512,461.77	\$ 799,377.36	\$ 1,311,839.13	\$ 39,710.97	\$ -	\$ 39,710.97	\$ 1,351,550.10	60.94%	0.00%
2019	\$ 410,615.85	\$ 851,693.60	\$ 1,262,309.45	\$ 21,978.98	\$ 3,444.69	\$ 25,423.67	\$ 1,287,733.12	67.47%	13.55%
2020	\$ 361,467.92	\$ 398,766.76	\$ 760,234.68	\$ 12,940.53	\$ -	\$ 12,940.53	\$ 773,175.21	52.45%	0.00%
TOTALS			\$ 6,513,776.39			\$ 245,476.31	\$ 6,759,252.70		