

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, March 17, 2022, beginning at 6:30 p.m. The meeting was held at the Bastrop Convention Center.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Butch Carmack, Director
Ron Whipple, Secretary

Videoconference

Scott Ferguson, Vice President
Sam Kier, Treasurer
Tony Corbett, Attorney

BCWCID #2 Staff/Other Professionals:

Paul Hightower, General Manager
Tyler Walsh, Sr. Operations Manager
Alma Rodriguez, District Administrator

MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum
President O'Hanlon called the meeting to Order at 6:30 p.m. and announced there was a quorum of the Board in person. Director Kier and Director Ferguson as well as Tony Corbett are attending the meeting remotely.
- 2.) Pledge of Allegiance
President O'Hanlon led the Pledge of Allegiance.
- 3.) Texas State Flag
President O'Hanlon led the Pledge to the Texas State Flag.
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)
None.
- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Annual Public Road Meeting scheduled for Saturday, March 26, 2022 at 9:00 a.m. at the Bastrop Convention Center
 - b. Regular Board of Director's Meeting scheduled for Thursday, April 21, 2022 at 6:30 p.m. at the Bastrop Convention Center

President O'Hanlon stated the next meeting will be the Annual Road Meeting on Saturday, March 26, 2022 at 9:00 a.m. at the Bastrop Convention Center and the April meeting may be rescheduled and the location is to be determined so please check the website for meeting the meeting location.

- 6.) CONSENT AGENDA: *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the February 17, 2022 Regular Meeting of the Board of Directors;
 - b. Review of accounts balances for February 2022; and
 - c. Approval of Release of Liens held by District on Real Property.

Alma Rodriguez reviewed the Release of Liens and gave an update to the Board on the March 1st tax sale.

Motion: Butch Carmack moved to approve the Consent Agenda items. Seconded: Sam Kier. Vote: Four (4) in favor, motion carries.

- 7.) Discussion regarding the following items to be presented in the General Manager's report:

Paul Hightower reported on the following items:

- a. Status of TTHM compliance:
The carbon filtration unit is on-site and has been installed. It has been pressure tested and plumbing has been tied into our well line. The unit will be filled with carbon, pre-filled and tested later this month. Once this all passes and it stabilizes, it will be put online in April.

Director Ferguson asked if we are going to be storing any carbon activate charcoal on site or will it be delivered and how long will it last?

Mr. Hightower stated it will be delivered and they will come out to flush and change. It will need to be changed once a year or about every 18 months.

Director Ferguson asked if it would help with the iron in the water.

Mr. Hightower responded most definitely.

- b. Update on District water plants and lift stations:
No major updates. We are researching SCADA companies at this time and have reached out to a couple of companies.
- c. W/WW Maintenance & Capital Improvements update:
No major updates. We are currently working with BEFCO to get the two priority groups (compliance & maintenance) lined out.
Neptune Meters project: Installation of new meters has already started and about a hundred meters have been installed at this time. The time frame for completion is 9 weeks.
- d. Roads maintenance & improvement projects update:

21/22 Roads: We have received a signed/sealed set from BEFCO, and construction has started on several groups already. The road crew has already started on the pre-construction items and ordering materials, but we are getting hit with huge price increases. The biggest is a fuel surcharge.

Director Carmack stated several months back he inquired about getting a tank for diesel and wanted an update.

Mr. Hightower stated the County gave them a 500-gallon tank and we are in the process of getting it in place. It should be up and running in about a month.

- e. Employee update:
No updates this month.
- f. General Office Update:
No major updates this month. The remodel is a little behind with the colder temperatures we had. We should be in, sometime in the beginning of April.

- 8.) Discussion and possible action regarding the Road Committee:
 - a. Receive Monthly Committee Update

Paul Hightower stated there are no updates at this time.

- 9.) Update on contract with Inframark Infrastructure Management Services for District financial bookkeeping services
Paul Hightower stated the contract has been signed and they have received all the information needed from MAC, so they are working on getting everything setup. We have a meeting scheduled for next week to go over the process.

Director Kier suggested for the first 3 months for 2022 that they just have a year to date to start instead of having financials for all 3 months.

- 10.) Discussion and possible action regarding approval of Investment Policy to change District Investment Officers
Paul Hightower stated we need to make a change in our Investments officers by removing Sam Kier and appoint Inframark Infrastructure Management Services.

Motion: Sam Kier moved to remove himself as an Investment office and appoint Inframark Infrastructure Management Services. Seconded: Scott Ferguson. Vote: Four (4) in favor, motion carries.

- 11.) Review of Presentation for the Annual Road Meeting
Paul Hightower reviewed the Annual Road Meeting presentation with the Board and stated he has a few minor updates.
- 12.) Discussion and possible action regarding District monthly board meetings

President O'Hanlon polled the Board to see who was going to attend the Annual Road meeting. Director Ferguson, Director Whipple and President O'Hanlon will be at the road meeting on Saturday.

- 13.) Update on scheduling joint meetings with the Tahitian Village Property Owners Association and Tahitian Village Architectural Control Committee
Paul Hightower stated he has had conversations with TVPOA and ACC about setting up meetings and they will schedule the first meeting once we move into the new office.
- 14.) Discussion and possible action regarding updated Joint Election Agreement with Bastrop County
Discusión y posible acción con respecto al Acuerdo Electoral Conjunto actualizado con el Condado de Bastrop


Alma Rodriguez stated there were entity updates on the Joint Election Agreement therefore we needed to have a new agreement approved and signed.

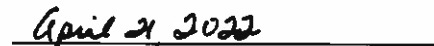
Motion: Butch Carmack moved to approve the updated Joint Election Agreement with Bastrop County. Seconded: Ron Whipple. Vote: Four (4) in favor, motion carries.

- 15.) Board suggestions on future agenda items
None.
- 16.) Adjourn

Motion: Butch Carmack moved to adjourn the meeting. Seconded: Ron Whipple. Vote: Four (4) in favor, motion carries.

MEETING ADJOURNED AT 7:28 P.M.


Board Director


Date