

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, November 17, 2022, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice President
Butch Carmack, Director
Ron Whipple, Director
Michele Plummer, Director

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Tyler Walsh, Senior Operations

Remote Participation

Tony Corbett, Attorney

MEETING DISCUSSION TOPICS

- 1.) Call to Order and Establish a Quorum – O'Hanlon
- 2.) Pledge of Allegiance – O'Hanlon
- 3.) Texas State Flag – O'Hanlon
- 4.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

We had 1 member of the public speak about the crossover between Lovers and Baseball Lane referring to the construction and degradation of the materials. We stated that this was a County road and referred him to contact Commissioner Hamner.

No other public members.

- 5.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting scheduled for Thursday, January 19, 2023 at 6:30 p.m.
 - b. Annual Road Meeting scheduled for March 25, 2023 at 9:00 a.m.

Ms. O’Hanlon stated that the District’s next regular Board meeting is January 19, 2023 and that the annual Road meeting is scheduled for March 25, 2023 and will take place at the District Office. No further comments or suggestions.

- 6.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the October 20, 2022 Regular Meeting of the Board of Directors;
 - b. Approval of monthly financial report for October 2022; and
 - c. Approval of Release of Liens held by District on Real Property.

No comments regarding the October minutes.

Mr. Hightower stated that the financials were looking good for the month and read the report of funds for all of the accounts. Scott asked to explain what the variances were for on the budget reports, as to what they were applied too.

Paul Hightower read the Release of Liens as noted in the report.

Ms. O’Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda items.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 7.) Discussion regarding the following items to be presented in the General Manager’s report:
- a. Update on District facilities, water plants and lift stations
Mr. Hightower stated there was no major updates under this item and that the last item coming would be the water plant tank painting to be completed.
 - b. Update on Water/Wastewater Maintenance & Improvement projects
Mr. Hightower stated that we were having a bid opening for the compliance water line project at 10am on November 18th.
 - c. Update on Roads maintenance & improvement projects
Mr. Hightower stated that the 21/22 road paving season was over and that the County accomplished 2.33 miles of the 2,74 miles to be chip sealed. The road maintenance side is gearing up to do pot holes and fills where they can, around the weather. No updates for 22/23 roads. All surveys have been completed and they are being assigned to their groups for engineering.
 - d. Employee Update **Mr. Hightower stated that we have hired 3 more employees and that crews are returning to full staff moving into the new year.**
 - e. District Administrative Office Update **No updates here.**

- 8.) Discussion and possible action regarding the proposed sand and gravel pit east of the Colo Vista neighborhood – O’Hanlon

Steven Adamcik & Nicholas Textor with Colovista MUD made a presentation to the Board concerning the sand & gravel pit coming into the area. There was discussion about the location and potential problems concerning it. In the end, Steven asked for a Board member from BCWCID2, join the Board of Directors for LCRA that would head up the discussions for this new sand and gravel pit. No further comments were made.

- 9.) Discussion and possible action regarding adoption of Resolution Approving Budget for Fiscal Year 2023 – Hightower

Mr. Hightower presented the FY 2023 proposed budget, as shared from Inframark Accounting Services. The Board reviewed the Budget and proposals as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Butch Carmack moved to approve the budget resolution.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 10.) Discussion and possible action regarding annual review and approval of the District Investment Policy and Investment Strategies– Hightower

Mr. Hightower presented the Districts Investment Policy as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Scott Ferguson moved to approve the Investment Policy.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 11.) Discussion and possible action regarding Engagement Letter from West Davis and Company to audit the District’s financial statements for 2022 Fiscal Year – Hightower

Mr. Hightower presented the engagement letter as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Ron Whipple moved to approve the Investment Policy.

Seconded: Butch Carmack.

Vote: Five (5) in favor, motion carries.

- 12.) Discussion and possible action regarding adoption of Order Setting Road Fees for 2023 - Hightower

Mr. Hightower presented the order adopting the road fee and at this time, recommended no increase for the road fees, as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Butch Carmack moved to approve.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 13.) Discussion and possible action regarding approval of Interlocal Agreement with Bastrop County relating to 2022/2023 road improvement projects – Hightower

Mr. Hightower presented the interlocal agreement, as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Butch Carmack moved to approve.

Seconded: Scott Ferguson.

Vote: Five (5) in favor, motion carries.

- 14.) Discussion and possible action regarding adoption of Resolution Approving 2023 Road Fee Exemptions – Hightower

Mr. Hightower presented the resolution for the disability exemption, as shown in the packet. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Butch Carmack moved to approve.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 15.) Discussion and possible action regarding filing liens on all delinquent road fee accounts as of January 20, 2023 – Hightower

Mr. Hightower presented the order to file lien fees, as shown in the packet with 1 correction. The date shown is January 20, 2023 and it should be January 19th. No further comments or discussion.

Ms. O’Hanlon called the question for approval.

Motion: Ron Whipple moved to approve.

Seconded: Scott Ferguson. Vote: Five (5) in favor, motion carries.

- 16.) Discussion and possible action regarding monthly meetings of the District’s Board of Directors – O’Hanlon

Ms. O’Hanlon asked which Directors would be available for the January meetings. All Directors stated they would be available. No further comments or discussion.

- 17.) Update on scheduling joint meetings with the Tahitian Village Property Owners Association and Tahitian Village Architectural Control Committee – Hightower

Mr. Hightower stated that he had been in contact with Jan from the POA and that she was back in town. A meeting would be arranged in December or January.

- 18.) Board suggestions on future agenda items

No comments or discussion.

- 19.) Adjourn

Ms. O’Hanlon called the question for approval.

Motion: Scott Ferguson moved to approve.

Seconded: Butch Carmack.

Vote: Five (5) in favor, motion carries.