

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, July 20, 2023, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice President
Ron Whipple, Treasurer
Michele Plummer, Director
Butch Carmack, Director

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller
Tyler Walsh, Senior Operations
Adam Brown, Field Manager

Absentees

Remote Participation

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 6:30PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

No public comments.

- 4.) Discussion and possible action regarding scheduling of future meeting dates:

- a. Regular Board of Director's Meeting scheduled for Thursday, August 17, 2023 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday August 17, 2023 at 6:30pm. All Board Members stated they should be present.

No further comments or suggestions.

- 5.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the June 15, 2023 Board Meeting of the Board of Directors;
 - b. Approval of monthly financial report for June 2023; and
 - c. Approval of monthly financial reports for January – April, received from Inframark; and
 - d. Approval of Release of Liens held by District on Real Property.

No comments regarding the June 15th Board Meeting minutes.

Mr. Culberson presented the District’s financial & cash statement as well as quarterly P&L statement. Mr. Culberson stated that all the accounts were healthy and in good standing as well as making sure the P&L was what the Board wanted in general. Scott Ferguson advised that he was happy with what was presented and liked the report. Mr. Hightower advised the Board that Inframark statements had been reviewed for the missing information. Staff recommend the Board to accept the reports with the missing information as-is. Board expressed no issues or concerns.

No further questions or comments.

Paul Hightower read the Release of Liens as noted in the report.

Mrs. O’Hanlon called the question.

Motion: Butch Carmack moved to approve the Consent Agenda.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 6.) Discussion regarding the following items to be presented in the General Manager’s report:
- a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet. No questions or comments

- 7.) Discussion regarding approval of Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval for issuance of Revenue Notes - Hightower

Mr. Hightower stated that Jones Heroy sent over a resolution for the Boards approval regarding the TCEQ application. Staff recommend the Board to accept the reports with the missing information as-is. Board expressed no issues or concerns.

No further questions or comments.

Mrs. O’Hanlon called the question.

Motion: Butch Carmack moved to approve to accept the resolution.

Seconded: Michele Plummer.

Vote: Five (5) in favor, motion carries

- 8.) Discussion and possible action regarding the request by Bastrop Studios for transfer of the certificated water and sewer service rights for its property from the District to the City of Bastrop – Hightower

Mr. Hightower stated that the District met with the City of Bastrop regarding the studio property and also there was some discussion regarding Unit 6. They with the City, shared a file to the District, regarding Unit 6 property and agreements from the past, so that the District had it for their files. Mr Hightower advised that Unit 6 was on the City’s agenda to be accepted and once it was, the property would move into a 90-day feasibility study. From there, we would have discussions regarding the split between the City and the District. Mr. Hightower shared that the property surrounding the potential movie theater property, on Margie’s Way around to the river side back to Lovers Lane, is being discussed as well for ½ to 1-acre lots. The City is looking at annexing that in, to be able to serve the area. We are having Befco assess the value for this area, to set a potential value of loss to our service area. Tony Corbett commented that a value and planning study could be assessed, depending on the actual vs speculative revenues. The Board advised us to have Befco complete its study and bring the information back to the Board.

- 9.) Discussion regarding Community Center & Park - Carmack

Mr. Carmack brought up to the Board Members regarding the POA wanting to install a park within the subdivision. Mr. Carmack had the question about the District being able to lease property to the POA for this park, if the Board chose to. Tony Corbett stated that the District has the ability to lease property that it owns, to another entity if it chooses to. Mrs. O’Hanlon reminded the Board that the District still needs to find properties for a standpipe or elevated tower and we do not want to get ahead leasing property before we have a place chosen. No further comments or discussion.

- 10.) Discussion and possible action regarding monthly meetings of the District’s Board of Directors – O’Hanlon

Mrs. O’Hanlon asked Board Members about the August Board meeting. All BMs stated they would be available. No further comments or discussion.

- 11.) Board suggestions on future agenda items

No comments or discussion

- 12.) Adjourn

Mrs. O’Hanlon called the question for adjournment.

Motion: Ron Whipple moved to adjourn.

Seconded: Scott Ferguson.

Vote: Five (5) in favor, motion carries.

Meeting ended at 7:31 p.m.