

Minutes of the Regular Meeting of the
BASTROP COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, August 17, 2023, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice President
Ron Whipple, Treasurer
Michele Plummer, Director
Butch Carmack, Director

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller

Absentees

Remote Participation

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 6:30PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

Terry Tina asking if something could be done about the dust with the roads. Employees explained that the County is using up the old rock from their stock and it's out of the WCID's control but we would pass the message over to the Commissioners Office.

- 4.) Discussion and possible action regarding scheduling of future meeting dates:

- a. Regular Board of Director's Meeting scheduled for Thursday, September 21, 2023 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday September 21, 2023 at 6:30pm. All Board Members stated they should be present. Mr. Hightower stated that we may need to conduct a Budget Workshop in preparation of the 2024 FY Budget. We will tentatively set a date of October 3rd but if not needed, we will let the Board know.

No further comments or suggestions.

- 5.) **CONSENT AGENDA:** (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the July 20, 2023 Board Meeting of the Board of Directors;
 - b. Approval of monthly financial report for July 2023; and
 - c. Approval of Release of Liens held by District on Real Property.

No comments regarding the July 20th Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statement and stated that all the accounts were healthy and in good standing. Board expressed no issues or concerns.

No further questions or comments.

Paul Hightower read the Release of Liens as noted in the report.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve the Consent Agenda.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries.

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
- a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet. No questions or comments

- 7.) Discussion and possible action regarding the request by Bastrop Studios for transfer of the certificated water and sewer service rights for its property from the District to the City of Bastrop – Hightower

This item is being tabled for next month. Staff will bring more information to the Board in regards to the properties assessed values. We have an engineer that Befco recommended, working on this.

No other comments or discussion.

- 8.) Discussion and review of 2023 capital improvement projects to be funded with bond proceeds – Hightower

Bradley with Befco made a presentation to the Board regarding future Capital Improvement items, system changes or upgrades and current capacities. Directors Whipple & Carmack had a discussion regarding the new bond amount & what it will be used for. Mr. Hightower stated that the District owns a few lots that could be used for future expansion. These will be forwarded to Befco to compare against our elevations. Bradley stated that the current recommendation is to drill a test well and that the District's best choice would be 1 standpipe preferably at the Maintenance building and an elevated tower in the upper system, around the office or Plant 1. The next steps will be pending the outcome of the new Bond and then construction date setting. Future discussions will decide the next project to go out for bid.

No further comments or discussion.

- 9.) Discussion regarding changes or upgrades to District notification system to the public - Hightower

Director O’Hanlon brought up to the Board, about the District upgrading its notification system. She stated that we had a meeting with Mallorie, the Districts website & PR coordinator. She stated that we have a fairly deluxe system, it’s getting the people to accept and hook up to it. Mallorie did state that our billing system, Incode, had a notification system built in and that she had inquired to them, about integrating that. The District will also be looking into a couple other 3rd party vendors for options. Staff will bring future information back as its updated. Directors brought up about trying to replace our old message sign somewhere. It was discussed to see if the POA would consider going in and replacing their 2 current signs, with an electronic version. Staff will bring more information back in the future. No further comments or discussion.

- 10.) Consider and take action to adopt Amended Resolution Approving Payment of Directors Fees and Reimbursement of Expenses pursuant to House Bill 2815 enacted by the Texas Legislature – Corbett

Tony Corbett brought up to the Board regarding the adoption of a resolution regarding the Directors compensation. Since the Directors receive no compensation, there was no action. No further comments or discussion.

- 11.) Discussion and possible action regarding monthly meetings of the District’s Board of Directors – O’Hanlon

Director O’Hanlon stated that this item has been covered and that in the future, this item could be removed since it was primarily used during the Covid meeting times.

- 12.) Board suggestions on future agenda items

No comments or discussion

- 13.) Adjourn

Mrs. O’Hanlon called the question for adjournment.

Motion: Scott Ferguson moved to adjourn.

Seconded: Ron Whipple.

Vote: Five (5) in favor, motion carries. Meeting ended at 8:10 p.m.

Paul Hightower Digitally Signed & Certified
September 22, 2023 @ 09:52 hours
Kofax Power PDF Solutions