

Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, February 15, 2024, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice-President
Michele Plummer, Secretary
Butch Carmack, Director

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller
Tyler Walsh, Senior Manager
Adam Brown, Field Manager

Absentees

Ron Whipple, Treasurer

Remote Participation

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 6:30PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

No comments or discussion.

- 4.) Discussion and possible action regarding scheduling of future meeting dates:

- a. Regular Board of Director's Meeting scheduled for Thursday, March 21, 2024 at 6:30 p.m.
- b. Annual Road Meeting scheduled for Saturday March 23, 2024 at 9:00 a.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday March 21, 2024 at 6:30pm and the Annual Road meeting is scheduled for the following Saturday at 9am. All Directors stated they should be present.

No further comments or suggestions.

- 5.) **CONSENT AGENDA:** *(Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.)*
- a. Approval of minutes from the January 18, 2024 Meeting of the Board of Directors; and
 - b. Approval of monthly financial report for January 2024; and
 - c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statement and stated that all the accounts were healthy and in good standing. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the Consent Agenda.

Seconded: Michele Plummer

Vote: Four (4) in favor, motion carries. One (1) Absentee.

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
- a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet. After discussion, it was decided to return to Stage 1 water conservation.

No further comments or discussion.

- 7.) Discussion and review of capital improvement projects to be funded with bond proceeds—
Hightower

Mr. Hightower explained that he had met with Joseph and Chad at Befco regarding the engineering at hand. They explained that they (Befco) had been back-logged with work due to losing some employees. They were striving to get some things going for us. Befco had hired Advanced Groundwater Solutions to come into Tahitian and do a GW study for them and us. This will hopefully show us where we have a better chance of getting water is when we drill a test hole. Befco also stated that they were moving some projects around and were going to start on our next set of line expansions. The Board accepted this and was happy that things are moving.

- 8.) Discussion and possible action regarding approval of Engagement Letter for Arbitrage Compliance Services related to investment of proceeds of bond proceeds to ensure compliance with applicable federal tax regulations for tax exempt bonds– Hightower

Mr. Hightower explained that this was a contract for engagement of Arbitrage Services related to our Bonds. It stems from us not being able to spend money in time and possibly having to pay the IRS back, for the interest earned on our money. The Board expressed concerns over this happening and the troubles of having to complete this. Mr. Hightower explained that since projects are moving, it shouldn't take long for the Bond money to change categories and get us in compliance.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to approve Item 9 as presented.

Seconded: Butch Carmack

Vote: Four (4) in favor, motion carries. One (1) Absentee.

- 9.) Discussion and possible action related to FY2023 Audit - Hightower

Mr. Hightower stated that we may need a special meeting but is unknown at this point. Board tabled this item until the next meeting.

- 10.) Discussion and possible action relating to review of Proposals and approval of contract for Engineering Services– Hightower

Board agreed to table and leave as a future agenda item for the decision to be made.

- 11.) Discussion and review of 2024 Annual Road Meeting presentation – Hightower

Mr. Hightower showed the latest updates to the proposed road plan for the 2024 meeting. There were some minor changes, nothing major from last month.

- 12.) Board suggestions on future agenda items

No suggestions or comments.

13.) Adjourn

Mrs. O'Hanlon called the question.

Motion: Michele Plummer moved to adjourn.

Seconded: Scott Ferguson.

Vote: Four (4) in favor, motion carries. One (1) Absentee.

Paul Hightower
Authorized Signature

Digitally Signed & Certified
March 22, 2024 @ 0709 hours
Kofax Power PDF Solutions