

Minutes of the Regular Board Meeting for  
BASTROP COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, May 16, 2024, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

**Present BCWCID #2 Board Members:**

Mary Beth O'Hanlon, President  
Scott Ferguson, Vice-President  
Michele Plummer, Secretary  
Butch Carmack, Director

**BCWCID #2 Staff:**

Paul Hightower, General Manager  
Patricia Lujan, Office Supervisor  
Darrel Culberson, Comptroller  
Tyler Walsh, Senior Manager  
Adam Brown, Field Manager

**Absentees**

Ruth Bullock

**Remote Participation**

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

**By: MaryBeth O'Hanlon**

**Time: 6:30PM**

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

**No comments or discussion**

- 4.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director's Meeting scheduled for Thursday, June 20, 2024 at 6:30 p.m.

**Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday, June 20th at 6:30pm. All Directors stated they should be present. Staff added that Ruth Bullock stated that she would be out of town. No further comments or suggestions.**

- 5.) **CONSENT AGENDA:** (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the April 18, 2024 Meeting of the Board of Directors; and
  - b. Approval of monthly financial report for April 2024; and
  - c. Approval of Release of Liens held by District on Real Property.

**No comments regarding the Board Meeting minutes.**

**Mr. Culberson presented the District's financial & cash statement. Board expressed no issues or concerns.**

**Paul Hightower read the Release of Liens as noted in the report.**

**No further questions or comments.**

**Mrs. O'Hanlon called the question.**

**Motion: Butch Carmack moved to approve the Consent Agenda.**

**Seconded: Michele Plummer**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
- a. Update on District facilities, water plants and lift stations
  - b. Update on Water/Wastewater Maintenance & Improvement projects
  - c. Update on Roads maintenance & improvement projects
  - d. Employee & Administrative Update

**Mr. Hightower read the GM report as posted in the Board packet.**

**No further comments or discussion.**

- 7.) Discussion and review of capital improvement projects to be funded with bond proceeds—Hightower

**No updates.**

- 8.) Discussion and possible action regarding Presentation from Schaumburg & Polk Engineering – Allen Ross

**Allen Ross with SPI presented the Board with their proposals for Engineering services. The Board accepted the proposals as shown except for Tony reviewing them. Mr. Hightower stated that we had received them that day, but they would be sent for his review.**

- 9.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

**Staff explained to the Board the issues that we are having getting the audit completed, due to the missing information from Inframark. Darrel had gotten everything totaled and built into the program like needed. It had all been sent over to the Auditors as of that morning and we were waiting to hear back. Staff also let the Board know that the District had received notice that the firm had been purchased by a larger company and that it may not be possible to get it completed. We should know more next month.**

- 10.) Board suggestions on future agenda items

**No items or topics.**

- 11.) Adjourn 7:19 p.m.

**Mrs. O'Hanlon called the question.**

**Motion: Scott Ferguson moved to adjourn.**

**Seconded: Michele Plummer.**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

*Paul Hightower*

Authorized Signature

Digitally Signed & Certified  
June 21, 2024 @ 0802 hours  
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