

Minutes of the Regular Board Meeting for  
BASTROP COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, June 20, 2024, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

**Present BCWCID #2 Board Members:**

Mary Beth O'Hanlon, President  
Scott Ferguson, Vice-President  
Michele Plummer, Secretary  
Butch Carmack, Director

**BCWCID #2 Staff:**

Paul Hightower, General Manager  
Patricia Lujan, Office Supervisor  
Darrel Culberson, Comptroller

**Absentees**

Ruth Bullock

**Remote Participation**

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

**By: MaryBeth O'Hanlon**

**Time: 6:30PM**

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

**No comments or discussion**

- 4.) Discussion and possible action regarding scheduling of future meeting dates:
  - a. Regular Board of Director's Meeting scheduled for Thursday, July 18, 2024 at 6:30 p.m.

**Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday, July 18th at 6:30pm. All Directors stated they should be present. Staff added that Ruth Bullock stated that she would be present starting in July. No further comments or suggestions.**

- 5.) **CONSENT AGENDA:** (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
- a. Approval of minutes from the May 16, 2024 Meeting of the Board of Directors; and
  - b. Approval of monthly financial report for May 2024; and
  - c. Approval of Release of Liens held by District on Real Property.

**No comments regarding the Board Meeting minutes.**

**Mr. Culberson presented the District's financial & cash statement. Board expressed no issues or concerns.**

**Paul Hightower read the Release of Liens as noted in the report.**

**No further questions or comments.**

**Mrs. O'Hanlon called the question.**

**Motion: Butch Carmack moved to approve the Consent Agenda.**

**Seconded: Michele Plummer**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
- a. Update on District facilities, water plants and lift stations
  - b. Update on Water/Wastewater Maintenance & Improvement projects
  - c. Update on Roads maintenance & improvement projects
  - d. Employee & Administrative Update

**Mr. Hightower read the GM report as posted in the Board packet.**

**No further comments or discussion.**

- 7.) Discussion and review of capital improvement projects to be funded with bond proceeds—Hightower

**No updates.**

- 8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

**All information has been sent to the Auditors and we are awaiting their decision.**

- 9.) Board suggestions on future agenda items

**Board wishes to discuss the mowing and Staff stated we would be adding an item to discuss the District's billing software.**

10.) Adjourn 7:19 p.m.

**Mrs. O'Hanlon called the question.**

**Motion: Butch Carmack moved to adjourn.**

**Seconded: Michele Plummer**

**Vote: Four (4) in favor, One (1) absentee, motion carries.**

*Paul Hightower*

Digitally Signed & Certified  
July 19, 2024 @ 1402 hours  
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Authorized Signature