

Minutes of the Regular Board Meeting for
BASTROP COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #2

A regular meeting of the Board of Directors of Bastrop County Water Control and Improvement District #2 was held on Thursday, August 15, 2024, beginning at 6:30 p.m. The meeting was held at the District office, located at 112 Corporate Drive.

Present BCWCID #2 Board Members:

Mary Beth O'Hanlon, President
Scott Ferguson, Vice-President
Michele Plummer, Secretary
Butch Carmack, Director
Ruth Bullock

BCWCID #2 Staff:

Paul Hightower, General Manager
Patricia Lujan, Office Supervisor
Darrel Culberson, Comptroller
Tyler Walsh

Absentees

Remote Participation

Tony Corbett, Attorney

- 1.) Call to Order and Establish a Quorum – O'Hanlon

By: MaryBeth O'Hanlon

Time: 6:30PM

- 2.) Salute to Flags – O'Hanlon

- 3.) Public Comments/Announcements (The Board respectfully requests that persons limit comments to three (3) minutes. Under the Open Meeting Act, the Board may not deliberate or take action in response to any matter raised during public comment that is not a separate agenda item.)

Lois Hornbuckle asked about road repairs on Mahalua from the construction going on. Staff explained that in the end, contractors will return the road to the condition it was in before construction began. She then asked about mowing in the area, who is doing it or who does it go through. Staff explained that we are in the middle of figuring this out. County has a contractor currently in Tahitian, that is getting the roads done as fast as they can. Staff also explained that we have a contractor that was hired to do mowing, that will be starting up soon as well. Staff stated that we are in the process of working out mowing for the upcoming year.

No further comments or discussion.

- 4.) Discussion and possible action regarding scheduling of future meeting dates:
 - a. Regular Board of Director's Meeting scheduled for Thursday, September 19, 2024 at 6:30 p.m.

Mrs. O'Hanlon stated that the District's next regular Board meeting is Thursday, September 19th at 6:30pm. All Directors stated they should be present. No further comments or suggestions.

- 5.) CONSENT AGENDA: (*Consent Agenda items are generally routine. Unless removed by a member of the Board or General Manager, items listed on the consent agenda may be acted on together and without prior discussion.*)
 - a. Approval of minutes from the July 18, 2024 Meeting of the Board of Directors; and
 - b. Approval of monthly financial report for July 2024; and
 - c. Approval of Release of Liens held by District on Real Property.

No comments regarding the Board Meeting minutes.

Mr. Culberson presented the District's financial & cash statement. Board expressed no issues or concerns.

Paul Hightower read the Release of Liens as noted in the report.

No further questions or comments.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve the Consent Agenda.

Seconded: Scott Ferguson

Vote: Five (5) in favor, motion carries.

- 6.) Discussion regarding the following items to be presented in the General Manager's report:
 - a. Update on District facilities, water plants and lift stations
 - b. Update on Water/Wastewater Maintenance & Improvement projects
 - c. Update on Roads maintenance & improvement projects
 - d. Employee & Administrative Update

Mr. Hightower read the GM report as posted in the Board packet.

No further comments or discussion.

- 7.) Discussion and review of capital improvement projects to be funded with bond proceeds—Hightower

Mr. Hightower read the PER statement from Schaumburg & Polk, shown in the packet, adding in that we expect a full report from SPI & AGS regarding the test well, in September. No further comments or discussion.

- 8.) Discussion and possible action related to approval of Fiscal Year 2023 Financial Audit Report – Hightower

Mr. Hightower stated that the auditors had requested some information earlier this week. Staff have sent everything to them as requested and we are waiting for a final answer. No further comments or discussion.

- 9.) Approve Issuance of Certificate of Election, Oath of Office, Statement of Officer, Director Bond and such other action as may be necessary for newly elected director to qualify for office – Hightower

Staff made a recommendation to the Board to accept the Oaths of Office and Statement of Officers, as shown in the packet, for the new and re-elected Board members. Staff mentioned that they had the original signed documents for the Board to review.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to approve.

Seconded: Michele Plummer

Vote: Five (5) in favor, motion carries.

10. Election of Officers – O'Hanlon

Mrs. O'Hanlon stated that the Board needed to elect officers to fill the roles of the Directors. Staff explained that the best solution was to nominate Ruth Bullock as Treasurer and leave other seats, as they were. The Board accepted this recommendation as stated.

Mrs. O'Hanlon called the question.

Motion: Butch Carmack moved to nominate Ruth Bullock as Treasurer and leave the President, Vice-President, Secretary and Directors positions, as they were.

Seconded: Scott Ferguson

Vote: Five (5) in favor, motion carries.

11. Board suggestions on future agenda items

Staff stated that we would be having the 1st month of preliminary budget review and that we are expecting the full engineering report from SPI & AGS. Allen Ross will be at next month's meeting, to discuss the PER with the Board.

No further comments or discussion.

12. Adjourn 7:27 p.m.

Mrs. O'Hanlon called the question.

Motion: Scott Ferguson moved to adjourn.

Seconded Butch Carmack

Vote: Five (5) in favor, motion carries.

Paul Hightower Digitally Signed & Certified
August 16, 2024 @ 0952 hours
Kofax Power PDF Solutions
Authorized Signature